

# SOUTH WEBER CITY COUNCIL AGENDA

PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER, Davis County, Utah will meet in a REGULAR public meeting **TUESDAY, 11 OCTOBER 2011** at the City Council Chambers, 1600 E South Weber Dr, South Weber, UT commencing at **6:00 p.m.**

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## PUBLIC WORK MEETING:

5:30 p.m. REVIEW WARRANT REGISTERS & FINANCIAL REPORT  
REVIEW AND DISCUSS AGENDA ITEMS

## COUNCIL MEETING:

6:00 p.m. **PLEDGE OF ALLEGIANCE** – Councilmember Thomas

**PRAYER** – Councilmember Woodbury

**APPROVAL OF AGENDA**

**DECLARATION OF CONFLICT OF INTEREST**

**CONSENT AGENDA** (These items are considered by the City Council to be routine and will be approved by a single motion. There will be no separate discussion on Consent Agenda items prior to the vote, unless removed from the Consent Agenda to be considered separately.)

♦ Approval of 27 September 2011 City Council Meeting Minutes

\* **PUBLIC HEARING** 6:05 p.m. RESOLUTION 11-27: Conditional Use (Application #2011-01) High Mark Charter School, approximate location 2700 East (Frontage Road) and South Weber Drive, Applicant Tyler Bodrero

\* **PUBLIC HEARING** 6:10 p.m. RESOLUTION 11-27 (cont'd): Final Plat for the High Mark Subdivision (2 lots), approximate location 2700 East (Frontage Road) and South Weber Drive, Applicant Tyler Bodrero

6:25 p.m. RESOLUTION 11-28: Recertification of the South Weber City Justice Court

6:35 p.m. COUNTRY FAIR DAYS REPORT – *Kim Byram, CFD Chair*

6:45 p.m. RESOLUTION 11-26: A Resolution of Intent to Participate in the Great Utah Shakeout and Work Toward a Safer Community

6:50 p.m. **NON SCHEDULED DELEGATION / PUBLIC COMMENT** Keep public comments to 3 minutes or less per person.  
**MAYOR**  
**CITY MANAGER**  
**CITY COUNCIL ASSIGNMENT UPDATES & OTHER INFORMATION**  
**STAFF**

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF SOUTH WEBER CITY HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS MAILED, EMAILED, FAXED OR POSTED TO:

CITY OFFICE BUILDING  
CITY WEBSITE [www.southwebercity.com](http://www.southwebercity.com)  
UT PUBLIC NOTICE WEBSITE [www.utah.gov/pmn](http://www.utah.gov/pmn)

EACH MEMBER OF GOVERNING BODY  
THOSE LISTED ON THE AGENDA  
SOUTH WEBER ELEMENTARY  
SOUTH WEBER FAMILY ACTIVITY CENTER

DAVIS COUNTY CLIPPER  
STANDARD-EXAMINER  
SALT LAKE TRIBUNE  
DESERET NEWS

DATE: October 8, 2011

CITY RECORDER: Erika J. Ahlstrom

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, INDIVIDUALS NEEDING SPECIAL ACCOMMODATIONS DURING THIS MEETING SHOULD NOTIFY ERIKA AHLSTROM, 1600 EAST SOUTH WEBER DRIVE, SOUTH WEBER, UTAH 84405 (801-479-3177)

Agenda times are approximate and may be move in order, sequence and time to meet the needs of the Council.

# GENERAL FUND SUMMARY

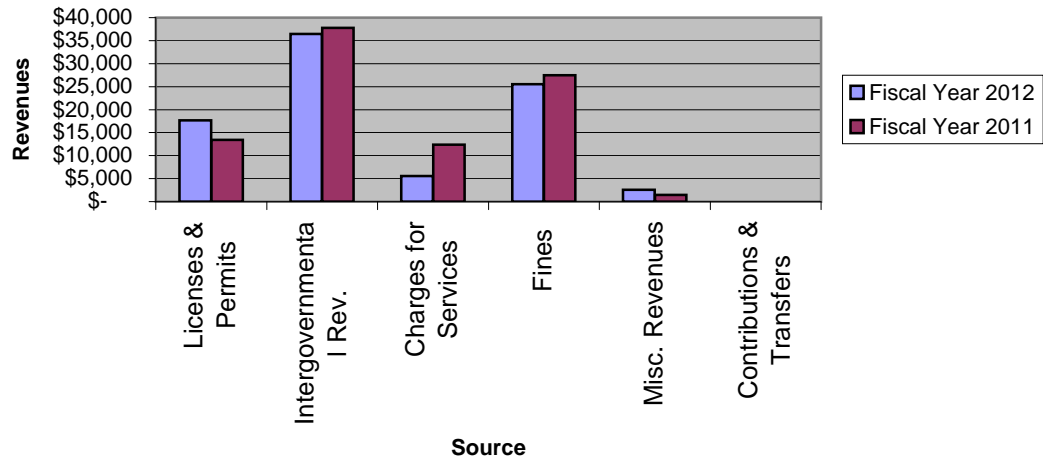
Comparing 2 months ending August 2010 and 2011

17% of the fiscal year has elapsed

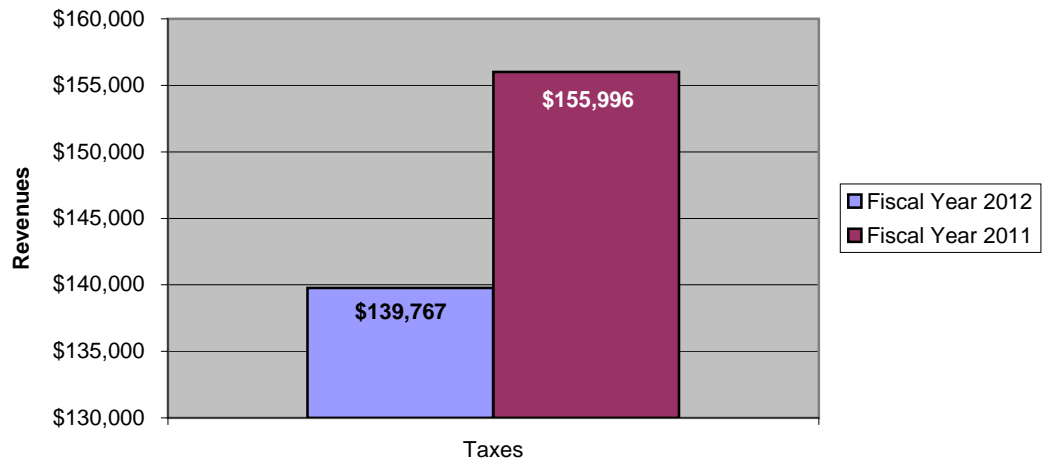
| REVENUES                          | Fiscal Year 2012    |                   |            | Fiscal Year 2011    |                   |            |
|-----------------------------------|---------------------|-------------------|------------|---------------------|-------------------|------------|
|                                   | Budget              | YTD Actual        | Percent    | Budget              | YTD Actual        | Percent    |
| Taxes                             | \$ 1,060,000        | \$ 139,767        | 13%        | \$ 1,060,000        | \$ 155,996        | 15%        |
| Licenses & Permits                | \$ 98,000           | \$ 17,684         | 18%        | \$ 103,000          | \$ 13,408         | 13%        |
| Intergovernmental Rev.            | \$ 186,200          | \$ 36,474         | 20%        | \$ 186,500          | \$ 37,739         | 20%        |
| Charges for Services              | \$ 23,300           | \$ 5,545          | 24%        | \$ 19,250           | \$ 12,413         | 64%        |
| Fines                             | \$ 165,000          | \$ 25,533         | 15%        | \$ 180,000          | \$ 27,461         | 15%        |
| Misc. Revenues                    | \$ 14,500           | \$ 2,583          | 18%        | \$ 16,000           | \$ 1,440          | 9%         |
| Contributions & Transfers         | \$ 4,530            | \$ -              | 0%         | \$ 4,380            | \$ -              | 0%         |
| <b>Total Fund Revenues</b>        | <b>\$ 1,551,530</b> | <b>\$ 227,585</b> | <b>15%</b> | <b>\$ 1,569,130</b> | <b>\$ 248,456</b> | <b>16%</b> |
|                                   |                     |                   |            |                     |                   |            |
| EXPENDITURES                      |                     |                   |            |                     |                   |            |
|                                   |                     |                   |            |                     |                   |            |
| Legislative                       | \$ 54,224           | \$ 5,047          | 9%         | \$ 55,700           | \$ 7,954          | 14%        |
| Judicial                          | \$ 157,744          | \$ 23,616         | 15%        | \$ 178,269          | \$ 26,641         | 15%        |
| Administrative                    | \$ 473,501          | \$ 81,726         | 17%        | \$ 466,777          | \$ 59,511         | 13%        |
| Police & Animal Control           | \$ 140,250          | \$ 24,046         | 17%        | \$ 122,250          | \$ 42,968         | 35%        |
| Fire                              | \$ 142,607          | \$ 5,327          | 4%         | \$ 140,960          | \$ 5,741          | 4%         |
| Building Inspection               | \$ 89,387           | \$ 16,701         | 19%        | \$ 78,160           | \$ 17,461         | 22%        |
| Streets                           | \$ 154,506          | \$ 23,481         | 15%        | \$ 158,215          | \$ 10,152         | 6%         |
| Class "C" Roads                   | \$ 178,855          | \$ 3,073          | 2%         | \$ 178,050          | \$ 2,209          | 1%         |
| Parks                             | \$ 95,372           | \$ 15,760         | 17%        | \$ 111,600          | \$ 17,681         | 16%        |
| Special Projects                  | \$ 4,000            | \$ 1,760          | 44%        | \$ 4,000            | \$ 722            | 18%        |
| Transfers                         | \$ 61,084           | \$ -              | 0%         | \$ 75,149           | \$ -              | 0%         |
| Misc. Expenditures                | \$ -                | \$ -              | 0%         | \$ -                | \$ -              | 0%         |
| <b>Total Fund Expenditures</b>    | <b>\$ 1,551,530</b> | <b>\$ 200,538</b> | <b>13%</b> | <b>\$ 1,569,130</b> | <b>\$ 191,042</b> | <b>12%</b> |
| <b>Revenues over Expenditures</b> | <b>\$ -</b>         | <b>\$ 27,048</b>  |            | <b>\$ -</b>         | <b>\$ 57,414</b>  |            |

|                |              |     |             |
|----------------|--------------|-----|-------------|
| <b>Summary</b> | Revenues     | 8%  | \$ (20,870) |
|                | Expenditures | -5% | \$ 9,496    |

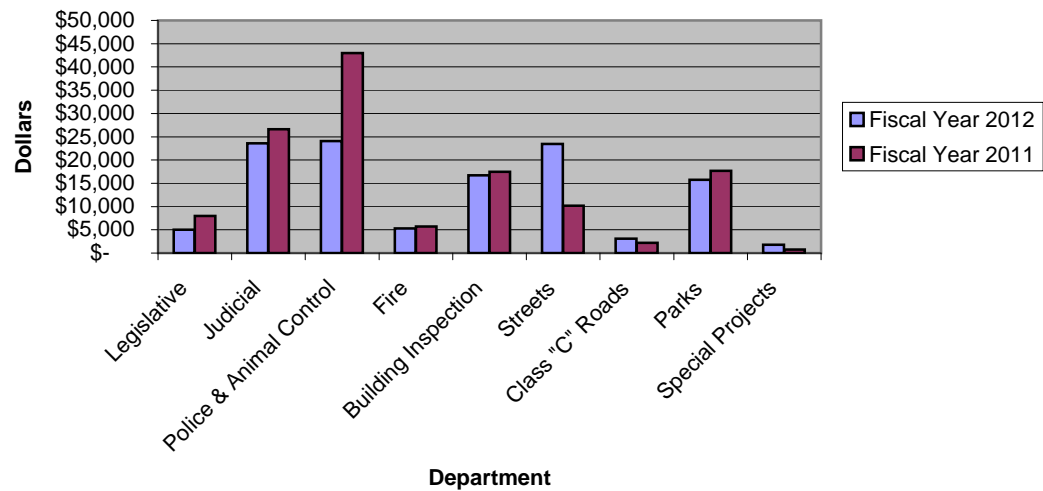
## GF Revenues Compared



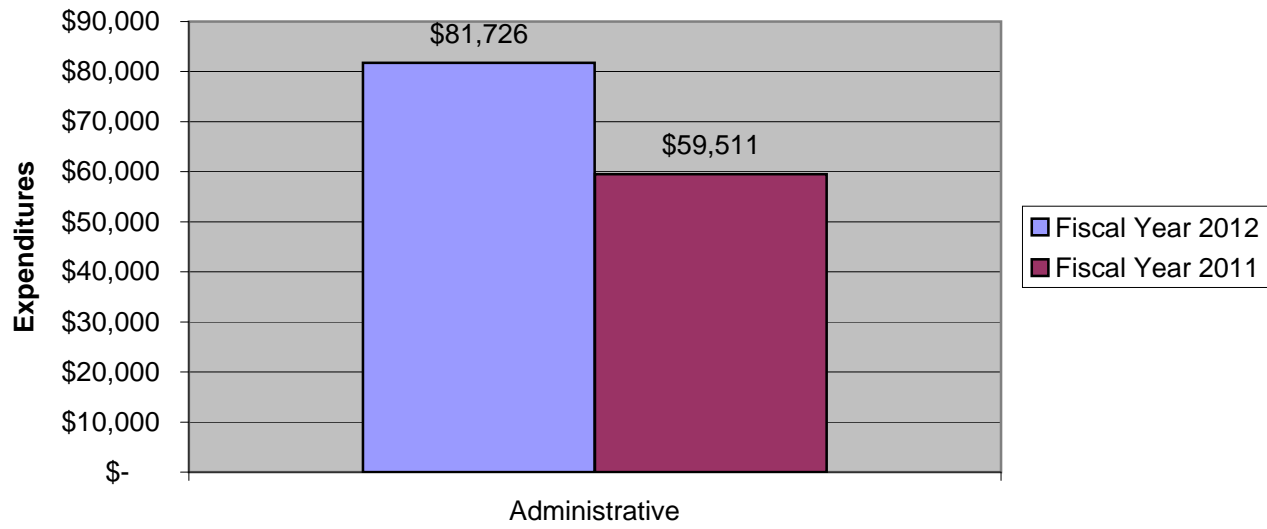
## Tax Revenues Compared



## Expenitures Compared



### Admin. Department



## Report Criteria:

Invoice.Payment Due Date = {&lt;=} 10/01/2011

| GL Acct No | Vendor   | Vendor Name                                       | Description | Invoice No  | PO No | Inv Date   | Amount   | Period | GL Activity No |
|------------|--|---|-------------|-------------|-------|------------|----------|--------|----------------|
| 10-43-280  | GENERAL FUND - ADMINISTRATIVE - Telephone                      |   |             |             |       |            |          |        |                |
| 401018     | ACCT# 8495 44 058 0141797                                      | ACCT# 8495 44 058 0141797                         | CITY HALL   | 091311      |       | 09/13/2011 | 248.74   | 09/11  | 0 PR           |
| 401018     | ACCT# 8495 44 058 0141797                                      | ACCT# 8495 44 058 0141797                         | CITY HALL   | 081311      |       | 08/13/2011 | 247.02   | 08/11  | 0 PR           |
|            |  |   |             |             |       |            | 495.76   | *      |                |
| 401042     | ACCT# 8495 44 058 0141839                                      | TELEPHONE/INTERNET @ FIRE STATION # 8495440580141 |             | 091311      |       | 09/13/2011 | 170.76   | 09/11  | 0              |
|            |  |   |             |             |       |            | 170.76   | *      |                |
| 401050     | ACCT# 8495 44 058 0142167                                      | INTERNET/PHONE AT FAC                             |             | 081911      |       | 08/19/2011 | 131.67   | 08/11  | 0              |
|            |  |   |             |             |       |            | 131.67   | *      |                |
| 10-57-370  | GENERAL FUND - FIRE PROTECTION - Professional & Tech. Services |   |             |             |       |            |          |        |                |
| 7530       | ACS GOVERNMENT SYSTEMS   | FIRE DEPARTMENT SOFTWARE                          |             | 703877      | 2104  | 09/12/2011 | 735.00   | 09/11  | 0              |
| 51-16670   | WATER UTILITY FUND - WATER - WIP                               |   |             |             |       |            |          |        |                |
| 432        | APCO INC   | WATER TANK ENGINEERING                            |             | 3505        |       | 09/01/2011 | 5,980.00 | 09/11  | 0              |
| 10-43-280  | GENERAL FUND - ADMINISTRATIVE - Telephone                      |   |             |             |       |            |          |        |                |
| 1375       | AT&T MOBILITY  | FIRE - ENGINE ONE AIRCARD                         |             | 38X09242011 |       | 09/16/2011 | 60.62    | 09/11  | 0              |
| 20-71-480  | RECREATION FUND - RECREATION EXPENDITURES - Basketball         |   |             |             |       |            |          |        |                |
| 13664      | BROWN, CURTIS  | BASKETBALL TSHIRTS - FROM JACKSON SPORTS          |             | 092211      |       | 09/22/2011 | 208.00   | 09/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL  |   |             |             |       |            |          |        |                |
| 13664      | BROWN, CURTIS  | football pepsi wagon supplies                     |             | 092611      |       | 09/26/2011 | 58.86    | 09/11  | 0              |
| 13228      | BUCHANAN, BLAKE  | FOOTBALL REFEREE                                  |             | 092611      |       | 09/26/2011 | 292.00   | 09/11  | 0              |
|            |  |   |             |             |       |            | 292.00   | *      |                |
| 52-40-491  | SEWER UTILITY FUND - EXPENDITURES - SEWER TREATMENT FEE        |   |             |             |       |            |          |        |                |
| 1335       | CENTRAL WEBER SEWER IMPR                                       | 2011 WATER TREATMENT                              |             | 2814        |       | 09/14/2011 | 3,313.00 | 09/11  | 0              |
| 51-40-270  | WATER UTILITY FUND - EXPENDITURES - Water - Power & Pumping    |   |             |             |       |            |          |        |                |
| 5645       | CENTURYLINK  | Acct# O-801-111-5753 109M                         |             | 091011      |       | 09/10/2011 | 80.60    | 09/11  | 0              |
| 10-43-370  | GENERAL FUND - ADMINISTRATIVE - Professional & Tech. Services  |   |             |             |       |            |          |        |                |
| 1380       | CLARK, MICHELLE  | C/C MINUTE TRANSCRIBER                            |             | AUG 2011    |       | 09/13/2011 | 354.36   | 08/11  | 0              |
| 20-36-897  | RECREATION FUND - 20-36 - KNIGHT'S FOOTBALL REGISTRATION       |   |             |             |       |            |          |        |                |
| 401022     | CLINTON CITY CORPORATION                                       | FOOTBALL - BANTAM PLAYERS                         |             | 082011-1    |       | 09/26/2011 | 110.00   | 09/11  | 0              |
| 10-43-262  | GENERAL FUND - ADMINISTRATIVE - General Government Buildings   |   |             |             |       |            |          |        |                |
| 1570       | COLONIAL FLAG SPECIALTY CO                                     | FLAG - FIRE                                       |             | 0051779     | 2102  | 09/09/2011 | 263.20   | 09/11  | 0              |

PD = Fully Paid Invoice PR = Partially Paid Invoice

| GL Acct No | Vendor   | Vendor Name                              | Description | Invoice No | PO No | Inv Date   | Amount | Period | GL Activity No |
|------------|--|--|-------------|------------|-------|------------|--------|--------|----------------|
| 10-43-280  | GENERAL FUND - ADMINISTRATIVE - Telephone                                |  |             |            |       |            |        |        |                |
|            | 401028 COMCAST   | ACCT# 8495 44 058 0141839 - Fire Station |             | 081311     |       | 08/13/2011 | 170.22 | 08/11  | 0              |
| 10-54-310  | GENERAL FUND - PUBLIC SAFETY - Sheriff's Department                      |  |             |            |       |            |        |        |                |
|            | 1750 DAVIS COUNTY GOVERNMENT   | BAILIFF DUTIES                           |             | 55220      |       | 09/09/2011 | 182.98 | 08/11  | 0              |
| 20-34-750  | RECREATION FUND - RECREATION REVENUE - RECREATION FEES                   |  |             |            |       |            |        |        |                |
|            | 13609 HOUSER, STACIE   | RECREATION SIGN UP REFUND                |             | 091911     |       | 09/19/2011 | 35.00  | 09/11  | 0              |
| 54-40-315  | STORM SEWER UTILITY FUND - EXPENDITURES - Professional & Tech. - Auditor |  |             |            |       |            |        |        |                |
|            | 3835 KARREN HENDRIX STAGG ALLE   | AUDIT PREP SERVICES                      |             | 100625     |       | 09/03/2011 | 745.00 | 09/11  | 0              |
| 20-71-482  | RECREATION FUND - RECREATION EXPENDITURES - Soccer                       |  |             |            |       |            |        |        |                |
|            | 13487 KING, TANNER   | SOCCER REFEREE                           |             | 092611     |       | 09/26/2011 | 21.00  | 09/11  | 0              |
| 20-71-483  | RECREATION FUND - RECREATION EXPENDITURES - Flag Football                |  |             |            |       |            |        |        |                |
|            | 13487 KING, TANNER   | FLAG FOOTBALL REFEREE                    |             | 092611     |       | 09/26/2011 | 77.00  | 09/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL            |  |             |            |       |            |        |        |                |
|            | 13487 KING, TANNER   | FOOTBALL REFEREE                         |             | 092611     |       | 09/26/2011 | 49.00  | 09/11  | 0              |
| 10-42-210  | GENERAL FUND - JUDICIAL - Books/Subscriptions/Membership                 |  |             |            |       |            |        |        |                |
|            | 4095 LEXISNEXIS  | UTAH CODE BOOKS                          |             | 21411603   |       | 08/29/2011 | 290.94 | 08/11  | 0              |
|            | 4095 LEXISNEXIS  | UTAH CODE BOOKS                          |             | 2141159X   |       | 08/29/2011 | 290.94 | 08/11  | 0              |
|            |  |  |             |            |       |            | 581.88 | *      |                |
| 20-71-482  | RECREATION FUND - RECREATION EXPENDITURES - Soccer                       |  |             |            |       |            |        |        |                |
|            | 13278 LYNCH, COLTON  | SOCCER REFEREE                           |             | 092611     |       | 09/26/2011 | 49.00  | 09/11  | 0              |
| 20-71-483  | RECREATION FUND - RECREATION EXPENDITURES - Flag Football                |  |             |            |       |            |        |        |                |
|            | 13278 LYNCH, COLTON  | FLAG FOOTBALL                            |             | 092611     |       | 09/26/2011 | 77.00  | 09/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL            |  |             |            |       |            |        |        |                |
|            | 13278 LYNCH, COLTON  | FOOTBALL REFEREE                         |             | 092611     |       | 09/26/2011 | 133.00 | 09/11  | 0              |
| 20-71-484  | RECREATION FUND - RECREATION EXPENDITURES - Volleyball                   |  |             |            |       |            |        |        |                |
|            | 13914 MORGAN, SHENLYN  | REFUND FOR VOLLEYBALL                    |             | 091911     |       | 09/19/2011 | 40.00  | 09/11  | 0              |
| 45-21350   | CAPITAL PROJECTS FUND - PERFORMANCE BONDS ON DEPOSIT                     |  |             |            |       |            |        |        |                |
|            | 40200 NILSON HOMES   | Completion Bond # SWC110608038           |             | 092611     |       | 09/26/2011 | 500.00 | 09/11  | 0              |

| GL Acct No | Vendor  | Vendor Name               | Description                         | Invoice No  | PO No | Inv Date   | Amount   | Period | GL Activity No |
|------------|---|---------------------------|-------------------------------------|-------------|-------|------------|----------|--------|----------------|
| 10-43-240  | GENERAL FUND - ADMINISTRATIVE - Office Supplies & Expense     |                           |                                     |             |       |            |          |        |                |
|            | 5010  | OFFICE DEPOT              | OFFICE SUPPLIES                     | 77729179001 | 2113  | 09/05/2011 | 7.55     | 09/11  | 0              |
|            | 5010  | OFFICE DEPOT              | RETURNED FILE CABINET               | 76494184001 |       | 08/31/2011 | 76.36    | 08/11  | 0              |
|            | 5010  | OFFICE DEPOT              | OFFICE SUPPLIES                     | 77729119001 | 2113  | 09/02/2011 | 368.54   | 09/11  | 0              |
|            | 5010  | OFFICE DEPOT              | FILE CABINETS                       | 76716210001 |       | 08/26/2011 | 757.83   | 08/11  | 0              |
|            | 5010  | OFFICE DEPOT              | OFFICE SUPPLIES                     | 76716399001 |       | 08/26/2011 | 14.76    | 08/11  | 0              |
|            |   |                           |                                     |             |       |            | 1,072.32 | *      |                |
| 10-43-251  | GENERAL FUND - ADMINISTRATIVE - Equipment Maint. Agreement    |                           |                                     |             |       |            |          |        |                |
|            | 5441  | PITNEY BOWES              | MACHINE RENTAL -                    | 308227-SP11 |       | 09/13/2011 | 390.30   | 09/11  | 0              |
| 20-34-750  | RECREATION FUND - RECREATION REVENUE - RECREATION FEES        |                           |                                     |             |       |            |          |        |                |
|            | 5450  | POFF, AMY                 | REFUND FOR VOLLEYBALL               | 092011      |       | 09/20/2011 | 30.00    | 09/11  | 0              |
| 10-43-370  | GENERAL FUND - ADMINISTRATIVE - Professional & Tech. Services |                           |                                     |             |       |            |          |        |                |
|            | 5777  | RECOMMENDED BUILDING MAIN | CUSTODIAL SERVICES                  | 111682      |       | 09/01/2011 | 497.00   | 09/11  | 0              |
| 10-43-270  | GENERAL FUND - ADMINISTRATIVE - Utilities                     |                           |                                     |             |       |            |          |        |                |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - FIRE STATION           | 090911      |       | 09/09/2011 | 306.59   | 09/11  | 0              |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - CIVIC CENTER           | 090911      |       | 09/09/2011 | 98.26    | 09/11  | 0              |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - CITY HALL              | 090911      |       | 09/09/2011 | 300.79   | 09/11  | 0              |
|            |   |                           |                                     |             |       |            | 705.64   | *      |                |
| 10-60-271  | GENERAL FUND - STREETS - Utilities - Street Lights            |                           |                                     |             |       |            |          |        |                |
|            | 5870  | ROCKY MOUNTAIN POWER      | CANYON MEADOWS POWER                | 080311      |       | 08/03/2011 | 137.68   | 08/11  | 0 PR           |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - STREET LIGHTS          | 090911      |       | 09/09/2011 | 2,438.24 | 09/11  | 0              |
|            |   |                           |                                     |             |       |            | 2,575.92 | *      |                |
| 10-60-421  | GENERAL FUND - STREETS - Pedestrian Safety                    |                           |                                     |             |       |            |          |        |                |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - 1200 E SCHOOL CROSSING | 090911      |       | 09/09/2011 | 18.02    | 09/11  | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance         |                           |                                     |             |       |            |          |        |                |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - SPRINKLERS             | 090911      |       | 09/09/2011 | 294.71   | 09/11  | 0              |
|            | 5870  | ROCKY MOUNTAIN POWER      | CMP POWER                           | 090911-1    |       | 09/09/2011 | 154.56   | 09/11  | 0              |
|            |   |                           |                                     |             |       |            | 449.27   | *      |                |
| 51-40-270  | WATER UTILITY FUND - EXPENDITURES - Water - Power & Pumping   |                           |                                     |             |       |            |          |        |                |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - WATER TANKS            | 090911      |       | 09/09/2011 | 478.65   | 09/11  | 0              |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - PUMP STATION           | 090911      |       | 09/09/2011 | 1,698.65 | 09/11  | 0              |
|            |   |                           |                                     |             |       |            | 2,177.30 | *      |                |
| 52-40-270  | SEWER UTILITY FUND - EXPENDITURES - Sewer - Power & Pumping   |                           |                                     |             |       |            |          |        |                |
|            | 5870  | ROCKY MOUNTAIN POWER      | POWER BILL - LIFT STATION & TOWER   | 090911      |       | 09/09/2011 | 20.56    | 09/11  | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance         |                           |                                     |             |       |            |          |        |                |
|            | 5880  | ROCKY MOUNTAIN TURF       | PARK SUPPLIES                       | 43725       |       | 09/20/2011 | 163.66   | 09/11  | 0              |

| GL Acct No | Vendor  | Vendor Name               | Description                   | Invoice No | PO No | Inv Date   | Amount           | Period     | GL Activity No |
|------------|---|---------------------------|-------------------------------|------------|-------|------------|------------------|------------|----------------|
|            | 5880  | ROCKY MOUNTAIN TURF       | PARK SUPPLIES                 | 42867      |       | 09/02/2011 | 90.78<br>254.44  | 09/11<br>* | 0              |
| 10-43-262  | GENERAL FUND - ADMINISTRATIVE - General Government Buildings                            |                           |                               |            |       |            |                  |            |                |
|            | 401061  | ROYLANCE FENCE CO         | FENCE REPAIRS AT CITY OFFICE  | 0914       |       | 09/14/2011 | 500.00           | 08/11      | 0              |
| 45-40-740  | CAPITAL PROJECTS FUND - EXPENDITURES - GENERAL CAPITAL PROJECTS                         |                           |                               |            |       |            |                  |            |                |
|            | 401061  | ROYLANCE FENCE CO         | FENCING FOR CEMETARY          | 820        |       | 09/20/2011 | 2,000.00         | 09/11      | 0              |
| 25-72-500  | COUNTRY FAIR DAYS FUND - COUNTRY FAIR DAYS EXPENDITURES - MONDAY DINNER & MAKE A DEAL   |                           |                               |            |       |            |                  |            |                |
|            | 30400   | SAM'S CLUB                | CFD - DINNER                  | 072611     | 2060  | 07/26/2011 | 659.82           | 07/11      | 0 PR           |
| 25-72-505  | COUNTRY FAIR DAYS FUND - COUNTRY FAIR DAYS EXPENDITURES - RICHARD BOUCHARD MEMORIAL RUN |                           |                               |            |       |            |                  |            |                |
|            | 30400   | SAM'S CLUB                | CFD - RB RUN                  | 02AUG11    | 2078  | 08/02/2011 | 233.41           | 08/11      | 0 PR           |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance                                   |                           |                               |            |       |            |                  |            |                |
|            | 13482   | SHERWIN WILLIAMS CO       | PAINT FOR CHERRY FARMS PARK   | 3701-3     |       | 09/08/2011 | 31.09            | 09/11      | 0              |
|            | 13482   | SHERWIN WILLIAMS CO       | SUPPLIES FOR PARK MAINTENANCE | 3662-4     |       | 09/06/2011 | 19.25<br>50.34   | 09/11<br>* | 0              |
| 10-60-370  | GENERAL FUND - STREETS - Professional & Tech. Services                                  |                           |                               |            |       |            |                  |            |                |
|            | 7102  | UTAH COMMUNICATIONS AGEN  | MONTHLY PUB WORKS             | 39427      |       | 06/20/2011 | 139.50           | 09/11      | 0              |
| 10-22250   | GENERAL FUND - WORKERS COMPENSATION   |                           |                               |            |       |            |                  |            |                |
|            | 7320  | UTAH LOCAL GOVERNMENTS TI | WORKERS COMP                  | 1424882    |       | 09/13/2011 | 1,104.04         | 09/11      | 0              |
| 10-43-510  | GENERAL FUND - ADMINISTRATIVE - Insurance & Surety Bonds                                |                           |                               |            |       |            |                  |            |                |
|            | 7320  | UTAH LOCAL GOVERNMENTS TI | PROPERTY INSURANCE            | 1424880    |       | 09/13/2011 | 61.80            | 09/11      | 0              |
|            | 7320  | UTAH LOCAL GOVERNMENTS TI | NOTARY BOND-EMILY             | 1424883    |       | 09/13/2011 | 50.00            | 09/11      | 0              |
|            | 7320  | UTAH LOCAL GOVERNMENTS TI | NOTARY BOND-EMILY             | 1424884    |       | 09/13/2011 | 65.00            | 09/11      | 0              |
|            | 7320  | UTAH LOCAL GOVERNMENTS TI | Auto PD                       | 1424881    |       | 09/13/2011 | 386.25<br>563.05 | 09/11<br>* | 0              |
| 10-57-360  | GENERAL FUND - FIRE PROTECTION - Education & Training                                   |                           |                               |            |       |            |                  |            |                |
|            | 7395  | UTAH VALLEY UNIVERSITY    | RECERTIFICATION FOR R. KETTS  | A19383     |       | 09/15/2011 | 10.00            | 09/11      | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance                                   |                           |                               |            |       |            |                  |            |                |
|            | 7440  | VALLEY NURSERY            | PARK SUPPLIES                 | 788222     |       | 09/07/2011 | 44.80            | 09/11      | 0              |
| 51-40-270  | WATER UTILITY FUND - EXPENDITURES - Water - Power & Pumping                             |                           |                               |            |       |            |                  |            |                |
|            | 401011  | VERIZON WIRELESS          | ACCT#571944126-00002          | 090811     |       | 10/01/2011 | 57.18            | 09/11      | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL                           |                           |                               |            |       |            |                  |            |                |
|            | 13760   | WEBSTER, DARRELL          | FOOTBALL REFEREE              | 092411     |       | 09/24/2011 | 80.00            | 09/11      | 0              |



| GL Acct No   | Vendor   | Vendor Name            | Description                              | Invoice No | PO No | Inv Date   | Amount    | Period | GL Activity No |
|--------------|--|------------------------|--|------------|-------|------------|-----------|--------|----------------|
| 10-70-261    | GENERAL FUND - PARKS - Grounds Supplies & Maintenance  |                        |  |            |       |            |           |        |                |
|              | 7950   | WHITEHEAD ELECTRIC INC | wedge clamp                              | 1134778    |       | 09/07/2011 | 2.56      | 09/11  | 0              |
| 10-43-610    | GENERAL FUND - ADMINISTRATIVE - Miscellaneous Supplies |                        |  |            |       |            |           |        |                |
|              | 8125   | ZIONS BANK             | CITY CREDIT CARD - LUNCH MTG FOR REC DIR | 081611     |       | 08/16/2011 | 33.98     | 08/11  | 0              |
| 10-54-320    | GENERAL FUND - PUBLIC SAFETY - Emergency Preparedness  |                        |  |            |       |            |           |        |                |
|              | 8125   | ZIONS BANK             | EMERGENCY PREP FAIR - LDS HOME STORAGE   | 081611     |       | 08/16/2011 | 525.10    | 08/11  | 0              |
|              | 8125   | ZIONS BANK             | WAL -MART - EMERGENCY PREP FAIR          | 081611     |       | 08/16/2011 | 27.85     | 08/11  | 0              |
|              |  |                        |  |            |       |            | 552.95    | *      |                |
| Grand Total: |  |                        |  |            |       |            | 29,137.31 |        |                |

Dated: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

City Manager: \_\_\_\_\_

## Report Criteria:

Invoice.Payment Due Date = {&lt;=} 10/01/2011

## Report Criteria:

Invoice.Payment Due Date = {&lt;=} 10/08/2011

| GL Acct No | Vendor  | Vendor Name               | Description                  | Invoice No | PO No | Inv Date   | Amount | Period | GL Activity No |
|------------|---|---------------------------|------------------------------|------------|-------|------------|--------|--------|----------------|
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance         |                           |                              |            |       |            |        |        |                |
|            | 50  | A&M OUTDOOR HOME CENTER   | PARK EQUIPMENT               | 5855926    |       | 09/27/2011 | 78.00  | 09/11  | 0              |
|            | 50  | A&M OUTDOOR HOME CENTER   | PARK SUPPLIES                | 5855732    |       | 09/07/2011 | 149.96 | 09/11  | 0              |
|            | 50  | A&M OUTDOOR HOME CENTER   | PARK SUPPLIES                | 5855817    |       | 09/14/2011 | 49.95  | 09/11  | 0              |
|            |   |                           |                              |            |       |            | 277.91 | *      |                |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL |                           |                              |            |       |            |        |        |                |
|            | 127   | ACADEMY SPORTS            | KNIGHT FOOTBALL EQUIPMENT    | 223878     |       | 09/22/2011 | 58.40  | 09/11  | 0              |
| 20-34-750  | RECREATION FUND - RECREATION REVENUE - RECREATION FEES        |                           |                              |            |       |            |        |        |                |
|            | 13705   | ANDERSON, ERIN            | BASKETBALL REFUND            | 092611     |       | 09/26/2011 | 40.00  | 09/11  | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance         |                           |                              |            |       |            |        |        |                |
|            | 760   | BELL JANITORIAL SUPPLY    | RESTROOM SUPPLIES            | 410055138  |       | 09/14/2011 | 73.76  | 09/11  | 0              |
|            | 760   | BELL JANITORIAL SUPPLY    | PAPER PRODUCTS FOR RESTROOMS | 410056050  |       | 09/29/2011 | 48.58  | 09/11  | 0              |
|            |   |                           |                              |            |       |            | 122.34 | *      |                |
| 10-61-730  | GENERAL FUND - CLASS "C" ROADS - Street Overlay               |                           |                              |            |       |            |        |        |                |
|            | 930   | BOLT AND NUT              | FASTENERS                    | 23121      |       | 09/23/2011 | 59.19  | 09/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL |                           |                              |            |       |            |        |        |                |
|            | 13664   | BROWN, CURTIS             | PEPSI WAGON SUPPLIES         | 092911     |       | 09/29/2011 | 22.39  | 09/11  | 0              |
| 10-43-241  | GENERAL FUND - ADMINISTRATIVE - Materials & Supplies          |                           |                              |            |       |            |        |        |                |
|            | 1378  | CINTAS CORPORATION #180   | MATS/TOWELS                  | 180222651  |       | 09/14/2011 | 12.00  | 09/11  | 0              |
| 52-40-140  | SEWER UTILITY FUND - EXPENDITURES - Uniforms                  |                           |                              |            |       |            |        |        |                |
|            | 1378  | CINTAS CORPORATION #180   | UNIFORMS                     | 180222651  |       | 09/14/2011 | 72.49  | 09/11  | 0              |
| 10-43-262  | GENERAL FUND - ADMINISTRATIVE - General Government Buildings  |                           |                              |            |       |            |        |        |                |
|            | 1379  | CINTAS FIRST AID & SAFETY | FIRST AIDE STATIONS -        | 019928111  |       | 09/06/2011 | 58.18  | 09/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL |                           |                              |            |       |            |        |        |                |
|            | 13921   | CRAWFORD, BENNY           | FOOTBALL REFEREE             | 092411     |       | 09/24/2011 | 40.00  | 09/11  | 0              |
| 51-40-140  | WATER UTILITY FUND - EXPENDITURES - Uniforms                  |                           |                              |            |       |            |        |        |                |
|            | 1665  | CROWN TROPHY              | TSHIRTS FOR STAFF            | 1526       | 2117  | 09/13/2011 | 282.00 | 08/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL |                           |                              |            |       |            |        |        |                |
|            | 13912   | DERBY, DEVIN              | FOOTBALL REFEREE             | 100111     |       | 10/01/2011 | 120.00 | 10/11  | 0              |

| GL Acct No | Vendor  | Vendor Name                       | Description | Invoice No | PO No | Inv Date   | Amount   | Period | GL Activity No |
|------------|---|-----------------------------------|-------------|------------|-------|------------|----------|--------|----------------|
| 10-43-262  | GENERAL FUND - ADMINISTRATIVE - General Government Buildings    |                                   |             |            |       |            |          |        |                |
| 1920       | DE'S KEY SERVICE  | KEYS                              |             | 44297      |       | 09/27/2011 | 11.50    | 09/11  | 0              |
| 10-43-610  | GENERAL FUND - ADMINISTRATIVE - Miscellaneous Supplies          |                                   |             |            |       |            |          |        |                |
| 1135       | DPS BUREAU OF CRIMINAL IDEN                                     | EMPLOYEE BACKGROUND CHECKS        |             | 10407      |       | 09/09/2011 | 360.00   | 09/11  | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance           |                                   |             |            |       |            |          |        |                |
| 2235       | DURKS PLUMBING  | PARK SUPPLIES                     |             | 01767915   |       | 09/08/2011 | 6.80     | 09/11  | 0              |
| 2310       | EVCO HOUSE OF HOSE  | HYDRAULIC HOSE                    |             | OG001772   |       | 09/14/2011 | 43.05    | 09/11  | 0              |
| 2310       | EVCO HOUSE OF HOSE  | HYDRAULIC HOSE                    |             | OG001829   |       | 09/14/2011 | 12.86    | 09/11  | 0              |
|            |   |                                   |             |            |       |            | 55.91    | *      |                |
| 51-40-250  | WATER UTILITY FUND - EXPENDITURES - Equipment Supplies & Maint. |                                   |             |            |       |            |          |        |                |
| 2600       | FIVE 9S   | jack repair for scada             |             | 15611      |       | 09/23/2011 | 55.00    | 09/11  | 0              |
| 10-60-251  | GENERAL FUND - STREETS - Vehicle Supplies & Maintenance         |                                   |             |            |       |            |          |        |                |
| 2950       | GRIFFIN FAST LUBE UTAH  | VEHICLE MAINTENANCE - RANGER      |             | 2020239686 |       | 09/07/2011 | 143.62   | 09/11  | 0              |
| 45-40-740  | CAPITAL PROJECTS FUND - EXPENDITURES - GENERAL CAPITAL PROJECTS |                                   |             |            |       |            |          |        |                |
| 401903     | GROUNDWORKS   | LOOCK MEMORIAL PARK FENCE REPAIRS |             | 14924      |       | 09/14/2011 | 2,036.00 | 09/11  | 0              |
| 51-40-480  | WATER UTILITY FUND - EXPENDITURES - Special Water Supplies      |                                   |             |            |       |            |          |        |                |
| 3030       | HACH COMPANY  | FLUORIDE                          |             | 7412793    |       | 09/08/2011 | 162.90   | 09/11  | 0              |
| 51-40-250  | WATER UTILITY FUND - EXPENDITURES - Equipment Supplies & Maint. |                                   |             |            |       |            |          |        |                |
| 4835       | HD SUPPLY WATERWORKS  | SMART PLUGS W/LOCATOR PLATE       |             | 3525411    |       | 09/08/2011 | 721.30   | 09/11  | 0              |
| 4835       | HD SUPPLY WATERWORKS  | PIPE                              |             | 3677233    |       | 09/16/2011 | 73.76    | 09/11  | 0              |
|            |   |                                   |             |            |       |            | 795.06   | *      |                |
| 51-40-490  | WATER UTILITY FUND - EXPENDITURES - Water O & M Charge          |                                   |             |            |       |            |          |        |                |
| 4835       | HD SUPPLY WATERWORKS  | METERS                            |             | 3595836    |       | 09/08/2011 | 1,291.08 | 09/11  | 0              |
| 4835       | HD SUPPLY WATERWORKS  | Chlorine granular                 |             | 3609338    |       | 09/07/2011 | 137.22   | 09/11  | 0              |
| 4835       | HD SUPPLY WATERWORKS  | VALVE BOX                         |             | 3711793    |       | 09/22/2011 | 366.65   | 09/11  | 0              |
| 4835       | HD SUPPLY WATERWORKS  | SHOP SUPPLIES                     |             | 3711793    |       | 09/22/2011 | 93.36    | 09/11  | 0              |
|            |   |                                   |             |            |       |            | 1,888.31 | *      |                |
| 10-60-250  | GENERAL FUND - STREETS - Equipment Supplies & Maint.            |                                   |             |            |       |            |          |        |                |
| 3120       | HERRICK INDUSTRIAL SUPPLY                                       | STREETS SUPPLIES                  |             | 1453932-01 |       | 09/23/2011 | 23.54    | 09/11  | 0              |
| 10-60-260  | GENERAL FUND - STREETS - Buildings & Grounds - Shop             |                                   |             |            |       |            |          |        |                |
| 3120       | HERRICK INDUSTRIAL SUPPLY                                       | SHOP SUPPLIES                     |             | 1453401-01 |       | 09/19/2011 | 26.42    | 09/11  | 0              |
| 10-70-435  | GENERAL FUND - PARKS - Safety Incentive Program                 |                                   |             |            |       |            |          |        |                |

|           |   |   |         |            |          |       |   |
|-----------|---|---|---------|------------|----------|-------|---|
| 3120      | HERRICK INDUSTRIAL SUPPLY   | SAFETY SUPPLIES                         | 1453529 | 09/20/2011 | 336.11   | 09/11 | 0 |
| 10-58-620 | GENERAL FUND - BUILDING INSPECTION - Miscellaneous Services             |   |         |            |          |       |   |
| 3680      | IWORQ SYSTEMS   | CODE ENFORCEMENT - IWORQ                | 4026    | 09/23/2011 | 600.00   | 09/11 | 0 |
| 20-71-487 | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL           |   |         |            |          |       |   |
| 13917     | JENSEN, TAYLOR  | FOOTBALL REFEREE                        | 100111  | 10/01/2011 | 120.00   | 10/11 | 0 |
| 51-40-483 | WATER UTILITY FUND - EXPENDITURES - Emergency R & R Water               |   |         |            |          |       |   |
| 3840      | KASTLE ROCK EXCAVATING INC  | WATER LEAK REPAIRS                      | 2619    | 09/23/2011 | 1,990.00 | 09/11 | 0 |
| 20-71-250 | RECREATION FUND - RECREATION EXPENDITURES - Equipment Supplies & Maint. |   |         |            |          |       |   |
| 4005      | LARAMIE FITNESS REPAIR  | PREVENTIVE MAINTENANCE CALL             | 3093    | 09/22/2011 | 130.00   | 09/11 | 0 |
| 10-54-321 | GENERAL FUND - PUBLIC SAFETY - Liquor Law (Narcotics)                   |   |         |            |          |       |   |
| 4060      | LAYTON CITY CORPORATION   | DAVIS METRO STRIKE FORCE FOR 2011-12    | 1434    | 09/27/2011 | 2,250.00 | 09/11 | 0 |
| 10-60-251 | GENERAL FUND - STREETS - Vehicle Supplies & Maintenance                 |   |         |            |          |       |   |
| 6140      | LES SCHWAB TIRE CENTER  | FLAT REPAIR                             | 158464  | 09/21/2011 | 12.75    | 09/11 | 0 |
| 10-70-250 | GENERAL FUND - PARKS - Equipment Supplies & Maint.                      |   |         |            |          |       |   |
| 6140      | LES SCHWAB TIRE CENTER  | TRAILER TIRE                            | 158310  | 09/15/2011 | 30.00    | 09/11 | 0 |
| 10-54-320 | GENERAL FUND - PUBLIC SAFETY - Emergency Preparedness                   |   |         |            |          |       |   |
| 4125      | LOWES PROX  | GAS SHUT OFF WRENCH FOR EMERG PREP FAIR | 988323  | 09/13/2011 | 969.00   | 09/11 | 0 |
| 10-60-250 | GENERAL FUND - STREETS - Equipment Supplies & Maint.                    |   |         |            |          |       |   |
| 4125      | LOWES PROX  | SUPPLIES FOR EMERG TRAILER              | 923707  | 09/13/2011 | 10.94    | 09/11 | 0 |
| 4125      | LOWES PROX  | SUPPLIES FOR EMERG TRAILER              | 923604  | 09/12/2011 | 17.79    | 09/11 | 0 |
| 4125      | LOWES PROX  | BUILDINGS                               | 923458  | 09/28/2011 | 7.54     | 09/11 | 0 |
| 4125      | LOWES PROX  | BUILDINGS                               | 923976  | 09/24/2011 | 14.98    | 09/11 | 0 |
|           |   |   |         |            | 51.25    | *     |   |
| 20-71-610 | RECREATION FUND - RECREATION EXPENDITURES - Miscellaneous Supplies      |   |         |            |          |       |   |
| 4125      | LOWES PROX  | FIELD PAINT                             | 925527  | 08/18/2011 | 150.00   | 09/11 | 0 |
| 10-70-250 | GENERAL FUND - PARKS - Equipment Supplies & Maint.                      |   |         |            |          |       |   |
| 4250      | MAW EQUIPMENT   | EQUIP MAINT SUPP                        | 45107   | 09/21/2011 | 59.15    | 09/11 | 0 |
| 45-21350  | CAPITAL PROJECTS FUND - PERFORMANCE BONDS ON DEPOSIT                    |   |         |            |          |       |   |
| 13922     | MCFARLAND, MATTHEW  | VOIDED DEMO 2001-06                     | 100311  | 10/03/2011 | 500.00   | 10/11 | 0 |
| 20-71-487 | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL           |   |         |            |          |       |   |
| 5130      | OGDEN PEPSI COLA BOTTLING   | FOOTBALL - PEPSI WAGON SUPPLY           | 953455  | 09/26/2011 | 114.33   | 09/11 | 0 |

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|------------|---|---------------------------|---------------------------------------|-------------|-------|------------|----------|--------|----------------|
| 10-57-250  | GENERAL FUND - FIRE PROTECTION - Equipment Supplies & Maint.    |                           |                                       |             |       |            |          |        |                |
|            | 50003   | O'REILLY AUTO PARTS       | Battery - Fire                        | 3596-179700 | 2121  | 09/29/2011 | 170.98   | 09/11  | 0              |
|            | 50003   | O'REILLY AUTO PARTS       | Washer fluid                          | 3596-179701 | 2121  | 09/29/2011 | 7.96     | 09/11  | 0              |
|            |   |                           |                                       |             |       |            | 178.94   | *      |                |
| 10-60-251  | GENERAL FUND - STREETS - Vehicle Supplies & Maintenance         |                           |                                       |             |       |            |          |        |                |
|            | 50003   | O'REILLY AUTO PARTS       | ANTIFREEZE                            | 3596178260  |       | 09/21/2011 | 23.98    | 09/11  | 0              |
|            | 50003   | O'REILLY AUTO PARTS       | VEHICLE SUPPLIES                      | 3596-177284 |       | 09/15/2011 | 24.99    | 09/11  | 0              |
|            | 50003   | O'REILLY AUTO PARTS       | VEHICLE SUPPLIES                      | 3596-176240 |       | 09/08/2011 | 15.00    | 09/11  | 0              |
|            | 50003   | O'REILLY AUTO PARTS       | VEHICLE SUPPLIES                      | 3596-175252 |       | 09/02/2011 | 5.99     | 09/11  | 0              |
|            |   |                           |                                       |             |       |            | 69.96    | *      |                |
| 51-40-250  | WATER UTILITY FUND - EXPENDITURES - Equipment Supplies & Maint. |                           |                                       |             |       |            |          |        |                |
|            | 50003   | O'REILLY AUTO PARTS       | INVERTER                              | 356177942   |       | 09/19/2011 | 44.99    | 09/11  | 0              |
| 10-22500   | GENERAL FUND - HEALTH INSURANCE PAYABLE                         |                           |                                       |             |       |            |          |        |                |
|            | 5543  | PUBLIC EMPLOYEE HEALTH PR | Dental Insurance                      | 092611      |       | 09/26/2011 | 614.65   | 09/11  | 0              |
| 10-43-370  | GENERAL FUND - ADMINISTRATIVE - Professional & Tech. Services   |                           |                                       |             |       |            |          |        |                |
|            | 5777  | RECOMMENDED BUILDING MAIN | CUSTODIAL SERVICES                    | 111682      |       | 09/01/2011 | 497.00   | 09/11  | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance           |                           |                                       |             |       |            |          |        |                |
|            | 5880  | ROCKY MOUNTAIN TURF       | PARK SUPPLIES                         | 43905       |       | 09/21/2011 | 45.88    | 09/11  | 0              |
| 51-40-483  | WATER UTILITY FUND - EXPENDITURES - Emergency R & R Water       |                           |                                       |             |       |            |          |        |                |
|            | 6540  | STAKER & PARSON COMPANIES | DUMPING FEES                          | 2920033     |       | 09/13/2011 | 167.36   | 09/11  | 0              |
| 45-21350   | CAPITAL PROJECTS FUND - PERFORMANCE BONDS ON DEPOSIT            |                           |                                       |             |       |            |          |        |                |
|            | 13919   | SURE STEEL                | COMPLETION BOND RELEASE #SWC101026040 | 092611      |       | 09/26/2011 | 1,500.00 | 09/11  | 0              |
| 10-60-251  | GENERAL FUND - STREETS - Vehicle Supplies & Maintenance         |                           |                                       |             |       |            |          |        |                |
|            | 6784  | TECHNA-GLASS              | WINDSHIELD - 1999 F250                | IOGM304251  |       | 09/19/2011 | 137.95   | 09/11  | 0              |
| 10-43-370  | GENERAL FUND - ADMINISTRATIVE - Professional & Tech. Services   |                           |                                       |             |       |            |          |        |                |
|            | 6800  | TECSERV, INC.             | MONTHLY COMPUTER SERVICE              | 10721       |       | 10/01/2011 | 500.00   | 10/11  | 0              |
| 10-43-262  | GENERAL FUND - ADMINISTRATIVE - General Government Buildings    |                           |                                       |             |       |            |          |        |                |
|            | 7065  | UNIFIRST CORPORATION      | FIRE STATION -                        | 3561308733  |       | 09/21/2011 | 18.00    | 09/11  | 0              |
|            | 7065  | UNIFIRST CORPORATION      | CITY MATS                             | 3561308718  |       | 09/21/2011 | 20.80    | 09/11  | 0              |
|            | 7065  | UNIFIRST CORPORATION      | CITY MATS                             | 3561304473  |       | 09/07/2011 | 20.80    | 09/11  | 0              |
|            | 7065  | UNIFIRST CORPORATION      | FIRE STATION -                        | 3561304487  |       | 09/07/2011 | 18.00    | 09/11  | 0              |

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|------------|--|-------------------------|----------------------------|------------|-------|------------|----------|--------|----------------|
|            |  |                         |                            |            |       |            | 77.60    | *      |                |
| 20-71-262  | RECREATION FUND - RECREATION EXPENDITURES - General Government Buildings |                         |                            |            |       |            |          |        |                |
|            | 7065   | UNIFIRST CORPORATION    | FAC TOWELS & MATS -        | 3561304470 |       | 09/07/2011 | 39.00    | 09/11  | 0              |
|            | 7065   | UNIFIRST CORPORATION    | FAC TOWELS & MATS -        | 3561310808 |       | 09/28/2011 | 39.00    | 09/11  | 0              |
|            | 7065   | UNIFIRST CORPORATION    | FAC TOWELS & MATS -        | 3561308715 |       | 09/21/2011 | 39.00    | 09/11  | 0              |
|            |  |                         |                            |            |       |            | 117.00   | *      |                |
| 51-40-250  | WATER UTILITY FUND - EXPENDITURES - Equipment Supplies & Maint.          |                         |                            |            |       |            |          |        |                |
|            | 7085   | UPPERCASE PRINTING, INK | UTILITY FORMS & ENVELOPES  | 5272       |       | 09/27/2011 | 40.72    | 09/11  | 0              |
| 52-40-250  | SEWER UTILITY FUND - EXPENDITURES - Equipment Supplies & Maint.          |                         |                            |            |       |            |          |        |                |
|            | 7085   | UPPERCASE PRINTING, INK | UTILITY FORMS & ENVELOPES  | 5272       |       | 09/27/2011 | 40.72    | 09/11  | 0              |
| 53-40-250  | SANITATION UTILITY FUND - EXPENDITURES - Equipment Supplies & Maint.     |                         |                            |            |       |            |          |        |                |
|            | 7085   | UPPERCASE PRINTING, INK | UTILITY FORMS & ENVELOPES  | 5272       |       | 09/27/2011 | 40.72    | 09/11  | 0              |
| 54-40-250  | STORM SEWER UTILITY FUND - EXPENDITURES - Equipment Supplies & Maint.    |                         |                            |            |       |            |          |        |                |
|            | 7085   | UPPERCASE PRINTING, INK | UTILITY FORMS & ENVELOPES  | 5272       |       | 09/27/2011 | 40.73    | 09/11  | 0              |
| 10-70-230  | GENERAL FUND - PARKS - Travel & Seminars                                 |                         |                            |            |       |            |          |        |                |
|            | 7093   | URPA                    | parks safety certification | 092911     |       | 09/29/2011 | 1,485.00 | 09/11  | 0              |
| 51-40-490  | WATER UTILITY FUND - EXPENDITURES - Water O & M Charge                   |                         |                            |            |       |            |          |        |                |
|            | 30101  | US BANK                 | WATER BOND ADMIN FEE       | 2957140    |       | 09/23/2011 | 1,400.00 | 09/11  | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance                    |                         |                            |            |       |            |          |        |                |
|            | 7440   | VALLEY NURSERY          | Maple tree                 | 788572     |       | 09/07/2011 | 143.20   | 09/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL            |                         |                            |            |       |            |          |        |                |
|            | 13760  | WEBSTER, DARRELL        | FOOTBALL REFEREE           | 100111     |       | 10/01/2011 | 160.00   | 10/11  | 0              |
| 10-70-250  | GENERAL FUND - PARKS - Equipment Supplies & Maint.                       |                         |                            |            |       |            |          |        |                |
|            | 7980   | WILKINSON SUPPLY        | PARK SUPPLIES              | 96096      |       | 09/20/2011 | 140.37   | 09/11  | 0              |
| 10-70-261  | GENERAL FUND - PARKS - Grounds Supplies & Maintenance                    |                         |                            |            |       |            |          |        |                |
|            | 7980   | WILKINSON SUPPLY        | MOWER REPAIRS              | 95896      |       | 09/16/2011 | 352.74   | 09/11  | 0              |
| 20-71-487  | RECREATION FUND - RECREATION EXPENDITURES - KNIGHT'S FOOTBALL            |                         |                            |            |       |            |          |        |                |
|            | 13920  | WILLIAMS, CODY          | FOOTBALL REFEREE           | 092411     |       | 09/24/2011 | 80.00    | 10/11  | 0              |

| GL Acct No   | Vendor | Vendor Name | Description | Invoice No | PO No | Inv Date | Amount    | Period | GL Activity No |
|--------------|--------|-------------|-------------|------------|-------|----------|-----------|--------|----------------|
| Grand Total: |        |             |             |            |       |          | 21,826.32 |        |                |

Dated: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

City Manager: \_\_\_\_\_

## Report Criteria:

Invoice.Payment Due Date = {&lt;=} 10/08/2011

# **SOUTH WEBER CITY COUNCIL MEETING**

**DATE OF MEETING:** 27 September 2011

**TIME COMMENCED:** 6:05 p.m.

**PLEDGE OF ALLEGIANCE:** Councilmember Woodbury

**PRAYER:** Councilmember Poff

**PRESENT: MAYOR:** Jeff Monroe

**MAYOR PRO TEM:** David Thomas

**COUNCILMEMBERS:** Sara Lusk  
Michael Poff  
Farrell Poll  
Scott Woodbury  
**EXCUSED:** Farrell Poll  
David Thomas

**CITY MANAGER:** Rodger Worthen

**CITY RECORDER:** Erika Ahlstrom

**Transcriber:** Minutes transcribed by Michelle Clark

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## **5:30 p.m. REVIEW WARRANT REGISTERS & REVIEW AND DISCUSS AGENDA ITEMS**

---

1 **VISITORS:** Audrey Halverson, Amy Bigler, Melanie Hansen, Abby Arnell, Megan Poll,  
2 Megan Jordan, Rob Osborne, Ben Tolman, John Bradshaw, Matt McFarland, Scot Peterson,  
3 Sandi Peterson, Beth Peterson, Dak Maxfield, Michael Peterson, Tom Graydon, Lisa Graydon,  
4 Tom Graydon Jr., Jaydie Tolman, Annie Bradshaw, Derek Tolman, Frank Kucki, Cheryl Strong,  
5 Brady Ferrin, Nate Eye, Richard Poll, Angela Poll, Raquel Quintana, Remington Bradshaw, Calli  
6 Cooper, Gayla Harris, Fank Patrick, Jamie Patrick, Brett Stephens, and Claudette Halverson.

7  
8 **APPROVAL OF THE AGENDA:** Councilmember Woodbury moved to approve the  
9 agenda as written. Councilmember Lusk seconded the motion. Councilmembers Lusk,  
10 Poff, Thomas, and Woodbury voted yes. The motion carried.

11  
12 **Mayor Monroe excused Councilmember Poll and Thomas from tonight's meeting.**

13  
14 **DECLARATION OF CONFLICT OF INTEREST:** The City Council declared no conflict of  
15 interest.

16  
17 **CONSENT AGENDA:**  
18 **Approval of 13 Sep 2011 City Council Meeting Minutes**



**Approval of 20 Sep 2011 Special City Council Meeting Minutes**

**Councilmember Poff moved to approve the consent agenda as written. Councilmember Woodbury seconded the motion. Councilmembers Lusk, Poff, and Woodbury voted yes. The motion carried.**

**COMMENDATION OF THE SOUTH WEBER CITY FIRE DEPARTMENT:**

Mayor Monroe stated the city received a letter from the Davis County Sheriff's Office. Deputy Hendrik Alberts read the letter to those in attendance. The letter reads as follows:

"On Wednesday August 3, 2011 at 0330 hours, we responded to 1391 E. Canyon Drive in South Weber on a full arrest. The details were a 75 year old male unconscious, not breathing. On our arrival at the residence, South Weber Fire Engine 1 had been on scene for 5 minutes. As we walked inside, there were several South Weber firefighters employing CPR. Good chest compressions were being done, an OPA had been placed, ventilations were being given by a BVM, and an AED was attached. The firefighters informed us that they had received a "Shock Advised" from the AED and had shocked the patient twice.

While we continued to prepare for ALS interventions, the South Weber firefighters continued with the quality CPR and received another "Shock Advised". They delivered the third shock and again continued quality CPR. While we were beginning our ALS interventions, the South Weber firefighters continued to assist us both with setting up equipment and continuing quality of care. After a round of medications had been given, we packaged the patient and went en-route to Ogden Regional.

While in route to Ogden Regional, we had a return of spontaneous pulse and respirations. Upon transferring the patient care to Ogden Regional, the patient was beginning to breathe on his own and had a pulse that was getting stronger. That morning, the Davis County Sheriffs Office received a phone call from Ogden Regional commending us for the treatment of the patient. The outcome we had would not have been possible without the interventions of the South Weber firefighters on scene.

We would like to personally thank all of the firefighters on scene for their quick actions and exceptional treatment that lead to this outcome."

Deputy Alberts stated the fire fighters were very professional and calm as they performed their duties. Mayor Monroe thanked the fire department. Chief Graydon recognized Ben Tolman, Derek Tolman, and Nate Eye who were inside the home at the time of the incident. He stated there were also more fire fighters outside. Mayor Monroe thanked the Davis County Sheriff's Department as well as the South Weber City Fire Department. Chief Graydon thanked the Davis County Sheriff's Department and ambulance for their response.

Mayor Monroe stated since there are so many Youth Council members in the audience, he asked Chief Graydon to explain a little bit about the Fire Department's youth program. Graydon stated South Weber Fire Department does have a youth program in which young adults may participate in some of the training held for the fire fighters. They meet every Thursday night at 7:00 p.m.

**Councilmember Poff moved to open the public hearing for Resolution 11-25. Councilmember Woodbury seconded the motion. Councilmembers Lusk, Poff, and Woodbury voted yes. The motion carried.**

**\* \* \* \* \* PUBLIC HEARING \* \* \* \* \***

**RESOLUTION 11-25: Final Plat McFarland Estates Subdivision Amended, (2 lots) located at approx. 7513 S. 1900 East; Matt McFarland, Owner/Developers: Rodger Worthen, City**

71 Manager stated on March 22, 2011, by Resolution 11-07 the City Council approved the  
72 McFarland Estates two lot subdivision. At the request of the Developer, the lot line between lots  
73 one and two was located through the existing home's garage. As a condition for approval of this  
74 layout, the Developer was required to remove the garage before building on lot two would be  
75 permitted.

76  
77 Rodger reported that the Developer made application to amend the subdivision by moving the lot  
78 line, placing it outside of the existing home's location, thus removing the condition for removal  
79 of the existing home's garage.

80  
81 Mayor Monroe asked if there was any public comment. Matt McFarland, of 7513 S. 1900 E.,  
82 stated he will address any concerns. He then asked about the easement discussed at Planning  
83 Commission. He stated since that meeting he has decided not to do the easement. Rodger stated  
84 it has been removed from the plat.

85  
86 **Councilmember Woodbury moved to close the public hearing for Resolution 11-25.**  
87 **Councilmember Poff seconded the motion. Councilmembers Lusk, Poff, and Woodbury**  
88 **voted yes. The motion carried.**

89  
90 **\*\*\*\*\* PUBLIC HEARING CLOSED \*\*\*\*\***

91  
92 **Councilmember Woodbury moved to approve Resolution 11-25 subject to the following:**

- 93  
94 **1. Improvements/Utilities: No public improvements are required for this**  
95 **development (therefore, no escrow is required). The power service for each lot shall**  
96 **be located on the lot they serve prior to occupancy. All new utility services must be**  
97 **shown on the Site Plan submitted with the Building Permit Application.**  
98 **2. Recording Period: The developer shall submit the plat and developers agreement**  
99 **to the City within 120 days from the date of approval, along with a check for**  
100 **recording fees [SWC Code Code 11-2-2(C)]. Plats not recorded within 120 days of**  
101 **final approval by the City Council shall be null and void and must be resubmitted to**  
102 **the City Council.**  
103 **4. Electronic Data: The developer shall submit electronic copies (both dwg and pdf**  
104 **formats) of the plat and construction drawings following final approval. Electronic**  
105 **data should be compatible with AutoCAD2008 or earlier.**  
106 **5. Professional Fees: Prior to recordation of the final plat, the developer will be**  
107 **required to pay all professional fees in full.**

108  
109 **Councilmember Poff seconded the motion. Erika called for the vote. Councilmembers**  
110 **Lusk, Poff, and Woodbury voted yes. The motion carried.**

111  
112 **STAKER & PARSON COMPANIES GRAVEL PIT REPORT – Dak Maxfield:** Dak  
113 Maxfield approached the City Council. He stated September 7 to September 9 their water  
114 system delivery went down and the employee in charge was out of town. He stated they tried to  
115 get on top of it as soon as they could. He explained that they have made changes to their  
116 preparation in the future. Dak stated they have installed more wind fences. Some have been  
117 broken and more were ordered to replace them. He feels the fences are working and because of  
118 the success they will be using them at other pits in the state. Dak apologized for the dust

problems relating to those three days. Commissioner Woodbury stated he lives on 7800 South and stated they have received particles of dust on his street that he hasn't ever seen before. He stated brown dust has been in the gutters and on his lawn. Councilmember Woodbury read a letter on behalf of Councilmember Poll, who could not be in attendance. (see attached)

Councilmember Poff stated in the development agreement between Parsons and the City it discusses the phasing of the gravel pit. He stated phase 1 should be completed prior to phase 2 beginning etc. He is concerned about the operation growing and expanding. He feels there is more ground exposed than is authorized in the agreement. Councilmember Poff is discouraged because he has asked for maps from Parsons showing the exposed areas and has never received one. He also discussed the need for completion of the berm on the other side of the detention pond. He remembers this being discussed with Randy Anderson. Councilmember Poff would like to instruct the city staff to see what legal options there are. He feels the dust problem is getting worse because of the expansion of the pit.

Dak referred to the berm issue. He explained that he has discussed this item with the prior Mayor and Matt Dixon. At the time they decided that if the berm was finished, it wouldn't be visible from the street. Also, the city has some property in that area and at the time, it was decided it wouldn't make sense to do that. Councilmember Woodbury suggested having a meeting at the site. Dak would like a letter so that future administrations don't keep bringing items up like this. Mayor Monroe agreed that would be feasible.

Dak stated concerning the un-reclaimed acreage, he is confident that there are areas that are final. Councilmember Lusk is aware that there are residents who would like to comment. Mayor Monroe allowed those individuals to speak.

Dak stated there are already governmental agencies that enforce the rules and he isn't sure why the city would want to take that upon themselves.

**Amy Bigler, 2316 View Drive**, stated she has lived in her home for five years. She stated they haven't had a problem until the last eight weeks. She can't open any windows in her home. She has piles of sand in window sills. She noticed that today there was a lot of water going and she is sure that it made a big difference. Amy presented pictures of the sand at her home.

**Matt McFarland, 7525 S. 1900 E.**, stated because of the dust and sand they have considered moving from South Weber. Their boat is full of sand. They have to sweep the patio to use it. If they leave a car outside, the next morning it is full of sand. He stated for the last year and a half they have lived at this location and have noticed a big difference in the amount of sand.

**Gayla Harris, 7432 S. 1900 E.**, stated she has lived in her home for 40 years. She stated as soon as the north pit was opened, she noticed the dust being a problem. The dust has ruined her grandson's vehicle, the carpet in her home, etc. She has complained about the trucks going fast on South Weber Drive and flipping up rocks, which breaks windshields, and was told they have good lawyers. She now has asthma and her husband and congestive heart disease. She suggested they start filling in some of the exposed areas.

Frank Kucki, 2323 View Drive, stated his daughter rented a storage unit on South Weber Drive to store her furniture while overseas. After they returned they removed the furniture from the storage unit and it was ruined from the dust.

Dak stated he is sad to hear that people in their company say that they have good lawyers. He suggested individuals contact the Division of Air Quality with their concerns. He is sorry to hear that the dust has been worse recently. He doesn't have a reason for that, but he is willing to research it. Dak stated there is a met tower at Hill Air Force Base that has recorded the wind, which hasn't been any different than normal. He is committed to sit down with the guys on the site to figure out what is going on. He would like to meet with the residents who have concerns and is willing to discuss these items further. Dak stated the development agreement is a blessing and a curse. He stated it is a blessing because they are doing more in South Weber than they do anywhere else. He knows that this company does more than any other company.

Councilmember Poff stated he talked with the Division of Air Quality. He stated they are only looking at health concerns. Mayor Monroe stated the city will set up a meeting with Staker Parson Companies.

**BID AWARD – STAKER & PARSON COMPANIES: Completion of 1900 East Overlay Project:** Councilmember Poff moved to table the bid to Staker & Parson Companies for the completion of 1900 East overlay project for \$44,268.39. Councilmember Woodbury seconded the motion. Erika called for the vote. Councilmembers Lusk, Poff, and Woodbury voted yes. The motion carried.

#### **YOUTH CITY COUNCIL 2011-2012**

##### **♦ OATH OF OFFICE – Administered By Erika Ahlstrom, City Recorder**

Erika administered the oath of office to those Youth Council members in attendance.

#### **Youth Council 2011-2012:**

**Youth Mayors:** Angela Poll, Raquel Quintana

**Youth Council:** Richard Poll, McKenzie Bybee, Michael Peterson, Sariah Cook, Garrett Freestone, Megan Jordan, Melanie Hansen, Bethany Peterson, Tawnie Fitzgerald, Sierra LeBaron.

**Youth Committee:** Abby Arnell, Avie LeBaron, Aubrey Halverson, Jean-Luc Gerrard, Landon Young, Megan Poll, Charlotte Britton, Taylor Christensen, Spencer Goddard, Tena Fitzgerald

**Advisors:** Michael & Amy Poff, Gaby Flores (Youth Advisor)

##### **♦ YOUTH COUNCIL REPORT – Angela Poll, Youth City Council Mayor**

Angela Poll, Youth City Council Mayor, presented the Youth Council report. She stated this year's theme is "Hakuna Matata". This last quarter the Youth Council was involved with Movie in the Park, South Weber County Fair Days, Salt Lake City Retreat with Brad Dee, Youth Council interviews, Meet the Candidate Night, Fall Festival, and State Capital – Kicking Cancer.

Gaby Flores discussed what activities they did at Country Fair Days. Angela discussed meeting Brad Dee and going on a special tour of the Capitol. Angela stated at the Fall Festival they painted faces and helped with games.

Mayor Monroe thanked the Youth Council for all they do for the city.

**MAYOR'S ITEMS:**

**Housing and Urban Development Call Out:** Mayor Monroe received information on this from the White House. The Mayor will be involved and will attend the meeting this Thursday at 4:00 p.m.

**COG Meeting:** South Weber City will be hosting the COG meeting on October 19<sup>th</sup> at 5:00 p.m. at Weber Basin Job Corp.

**CITY MANAGER'S ITEMS:**

**8200 South Overlay:** He stated this project will be completed soon. Because of the cost of this project, it was decided to table the 1900 East project.

**Canyon Meadows Restroom:** He stated the bid came in at \$125,000. He is looking at involving Job Corp. He would like to meet with the council and discuss options.

**CITY RECORDER ITEMS:**

**Meet the Candidate Night:** Scott Peterson has taken on a Meet the Candidate Night that will be held October 11<sup>th</sup> at 7:30 p.m. at the Family Activity Center.

**Davis County Commission Meeting:** Davis County Commission will meet with the community and council on October 18<sup>th</sup> at 5:30 p.m.

**Hill Air Force Base:** Hill Air Force Base will be coming October 25<sup>th</sup>.

**CITY COUNCIL ITEMS:**

**Councilmember Poff:**

**Senior Luncheon:** This will be held on October 14<sup>th</sup> at the Family Activity Center at 1:00 p.m.

**Youth Council:** He appreciates the opportunity to work with the Youth Council. He will be keeping track of the hours of service this year.

**Spooky Train Track:** He stated the South Weber Model Railroad Club would like to conduct a spooky train this year. He asked if anyone has suggestions. Rodger suggested a pumpkin carving contest.

**Councilmember Woodbury:**

**Standard Examiner:** He thanked the Ogden Standard Examiner for being in attendance.

**Bicyclist on South Weber Drive:** He is concerned about bicyclist not obeying traffic rules. He has seen many not riding single file on South Weber Drive. Recently, someone from our community was hit and killed on Highway 193. He suggested asking UDOT about widening South Weber Drive now that the ditch isn't being used.

**Councilmember Lusk:**

**Emergency Preparedness Fair:** October 13<sup>th</sup> at 6:00 p.m. Fire extinguisher demos etc.

**ADJOURNED:** Councilmember Poff moved to adjourn the city council meeting at 7:14 p.m. Councilmember Woodbury seconded the motion. Councilmembers Lusk, Poff, and Woodbury voted yes. The motion carried.

**APPROVED:** \_\_\_\_\_ **Date**

**Mayor: Jeff Monroe**

\_\_\_\_\_  
**Transcriber: Michelle Clark**

**Attest:** \_\_\_\_\_  
**City Recorder: Erika Ahlstrom**



SEPTEMBER 27, 2011

## WORK/DISCUSSION MEETING PRIOR TO CITY COUNCIL

Those in attendance to the work session were: Mayor Jeff Monroe, Councilmembers Sara Lusk, Michael Poff, Farrell Poll, Dave Thomas, Scott Woodbury, City Manager Rodger Worthen, City Recorder Erika Ahlstrom.

Excused: Councilmember Dave Thomas.

Visitors: None.

Councilmember Woodbury moved to open the work meeting. Councilmember Poff seconded the motion. Work meeting commenced at 5:33 p.m.

*Consent Agenda Items:* Mayor Monroe asked if there are any concerns with consent agenda (warrant registers or minutes). Councilmember Poff asked for some clarification regarding football equipment.

*Country Fair Days:* The report will be on October 11. Councilmember Poff would like to have a combined meeting with the event chairs after the CFD chair's presentation.

*Bid Award:* Rodger has recommended tabling this issue due to the fact that the overlay work on 8200 South may take more funds than anticipated. The work on 8200 South has revealed some poor (mushy) soils underneath. This will need to be removed and replaced with "pit run" or the repair will only last a couple of years. City Planner Scott Hess informed Rodger that he recalls from his youth that the whole area was a spring/wetland area. Councilmember Poff asked if the city requires soil samples when a subdivision is submitted. Rodger said he believes geotech reports are required, and he would need to look at the history.

*Fire Department Commendation:* Members of the City Fire Departments and possibly members of the Davis County Paramedics will be in attendance. Mayor Monroe said Job Corps recently expressed appreciation for the Fire Department.

*McFarland Estates Amended:* The developer has requested an amendment which changes the plat in that they won't have shared driveway and won't have to remove the garage.

*Staker and Parson Companies Gravel Pit Report:* Rodger asked if there has been any improvement. Councilmember Poll said the wind has calmed down. Councilmember Poll stated he needs to be excused and has given Councilmember Woodbury the letter/statement he would like to make, which Councilmember Woodbury will read and enter into the minutes. It is expected there will be some residents here desiring to make public comments.

Mayor Monroe wants to propose Staker Parsons completing an entryway instead of the berm on the west since you wouldn't be able to see it anyway. Councilmember Poll stated there needs to be a traffic light or roundabout there, especially if the school goes in. Rodger said he is in support of roundabouts, but UDOT does not like them. It was discussed the gravel pit trucks may be in issue for a roundabout.

Councilmember Poff doesn't think Staker Parson are compliant in several issues. He said, "One being they are all over the pit." He indicated the agreement states they are supposed to be done with phase one before starting phase two, done with phase two before starting phase three, etc., and there are more than five acres exposed. Councilmember Woodbury asked who is responsible to prove they are not in compliance. Rodger said the City has to inspect for these issues. Councilmember Poff said the City and Staker Parsons interpret the provisions differently.

Councilmember Poll was excused at this time (5:57 pm).

Mayor Monroe said the City needs to pick out the points of the contract and communicate to Staker Parson that these are what we require them to do. Erika reminded the Council that Councilmember Thomas had put together a list; she will research the records for this document. Mayor Monroe said the Council needs to have a work meeting to talk about what we want accomplished. It was suggested having Attorney Steve Noel in attendance.

Councilmember Poff asked what happened to the idea of stacking the two commercial properties. Erika said this item was addressed by the Planning Commission about a year ago; the Commission did not recommend changing the commercial property configuration.

The work meeting adjourned at 6:00 pm. Work meeting minutes by Erika Ahlstrom.



I apologize for not being here in person tonight. I would like to publicly state how frustrated I am with Staker Parsons. I know I have always been vocal on my frustration with the gravel pits in general but it is on an even higher level recently. Why? It is getting worse. While it is true that Geneva contributes to the dust we have always gotten (and I am upset that they refuse to come to the table of corporate responsibility), the overwhelming source of sand and grit that I am receiving is definitely coming from Staker Parsons.

Several days ago I called and complained to both the city and Staker Parsons. I expect more to be done from both parties. I realize the city feels it is helpless in many ways in dealing with this problem. There are many laws protecting gravel pits from their dust and nuisances. I suspect many years of expert lobbying or other maneuverings has gotten us to this point. This became apparent to me when we had state officials in here a few years ago asking for help.

So now what? Hundreds of South Weber residents have complained for years about the dust and dirt blowing onto their property. Many have blamed their respiratory problems on the dust pollution coming from the pits. As Staker Parsons continues to open up more surface area seeking the desirable rock, they simply keep pushing one pile of sand to another area. Thus we have continuous churning of surface area.

It is simply out of control. Staker parsons cannot control its mess and yet we continue to let them dig more and more. Why? We continue to let them bring in more junk into the pit to perpetuate the problem. Why? Have we audited the books on their operations to verify we have been getting the proper fees? If not, why?

I realize Staker Parsons cannot control the wind but if they can control their pollution then they need to stop all operations until they can control their pollution. Yes they will try this or that to help but it does not stop the problem. Why should they be allowed to continue with operations if they can't control their current problems.

Maybe there are laws allowing them to continue with their operations but as truly responsible corporate citizens, they should have the integrity to cease operations until the problem is solved not just being worked on.

Do citizens not have a right to not have their property damaged or destroyed? Every day there is damage in thousands of dollars being done to people's homes, yards, and vehicles. There is fine grit coming through peoples widows ruining draperies, carpets, furniture, electronics. Their vehicles, RV's, yard furniture and anything else outside of the home is being damaged. Roof tops, gutters, brick, stucco, siding, sidewalks, lawns, etc. are being covered with sand and thus damaged.

How can this destruction of property be allowed to continue? How can this trespassing of property be overlooked?

I am demanding that more be done on part of the city and on part of both gravel pits and I will continue to push this issue and pursue all avenues both traditional as well as non-traditional to have this problem eradicated.

A handwritten signature in cursive script, reading "Laurel Poff". The signature is written in black ink and is positioned below the main text block.

# **SOUTH WEBER CITY COUNCIL**

## **Staff Backup Report**

---

Date of City Council Meeting: **11 October 2011**

Title: **RES 11-27: Conditional Use (Application #11-01) High Mark Charter School & Final Plat for High Mark Subdivision**

---

### **BACKGROUND**

On September 14, 2011, the Planning Commission held a Special Meeting to hear and decide upon the conditional use and subdivision application for the High Mark Charter School. After the public hearings, the Planning Commission moved to table the motion until further discussion could take place for the following items:

1. To allow further study of the transportation plan for 7800 South and 2450 East and their placement.
2. To allow further study of the shared use of access between the school and remaining commercial property on the east side.
3. Follow recommendation that the sewer line be placed in public roads and not private property and other utilities.

The City Attorney directed the Planning Commission to continue the Special Meeting and provide a yes or no decision. On October 6, 2011, the Planning Commission held the continuation of the Special Meeting and made the following motion to approve both Conditional Use Application #2011-01 for the High Mark Charter School & recommended preliminary/final approval of the High Mark Subdivision:

1. Recommendations given by engineer email 10-4
2. and Fire chief email 10-5
3. add to agreement for the west access, also allowing east access to be shared by lot 2 when that develops
4. streetlights with emphasis on safety at entrances both west and east of lot 1

### **ATTACHMENTS**

**\*Staff sent an email on October 3<sup>rd</sup> with links to all of the plans and applications.**

**\* Resolution 11-27 Draft**

**\* City Engineer Email 10-4-11**

**\* Fire Chief Email 10-5-11**

**\* Developer's Response to Fire Chief Letter 10-6-11**

**Erika Ahlstrom**

---

**From:** Emily Thomas  
**Sent:** Monday, October 03, 2011 11:43 AM  
**To:** Erika Ahlstrom  
**Subject:** FW: Charter School Revised Plans  
**Importance:** High  
**Attachments:** 10-6-11 special mtg agenda.pdf  
 FYI

*Emily Thomas*

Deputy City Recorder  
 South Weber City  
 801.479.3177 x 116

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**From:** Emily Thomas  
**Sent:** Monday, October 03, 2011 11:28 AM  
**To:** 'Scott Woodbury'; 'Scott Woodbury'; Farrell Poll; 'Farrell Poll'; jmonroe@washingtonterracecity.org; 'Mayor Monroe'; Sara Lusk; dthomas@co.summit.ut.us; 'Michael Poff'; 'Delene Hyde'; 'Mark Perkins Home'; 'Michelle Clark'; Rod Westbroek; Rodger Worthen (RWorthen@southwebercity.com); 'Rorie Stott'; 'Rorie Stott'; 'Scott Hess'; 'Tim Grubb'  
**Cc:** Brandon Jones; 'THOMAS A GRAYDON'; Mark Larsen; 'Tyler Bodrero'  
**Subject:** Charter School Revised Plans  
**Importance:** High

Hi,

The packet for the Planning Commission Special Meeting on October 6, 2011 was too large to email – you can access the agenda, minutes, and revised plans at this link:  
<http://swc.infobytes.us/10611specailmtgpacket.pdf>

I have only included the **new information** as you can access past plans and information on the city's website:

- September 14 Special Meeting Packet: <http://swc.infobytes.us/91411packet.pdf>
- September 14 Planning Commission Meeting Minutes:  
[http://www.southwebercity.com/agendas\\_minutes.sept142011m.html](http://www.southwebercity.com/agendas_minutes.sept142011m.html)

Last week, staff met with the Charter School reps and were in agreement with the revised plans. We will discuss the changes at the work meeting. The City Attorney has advised that the Planning Commission needs to make a decision regarding this application – even if the decision is to not approve. The City Council will be holding their public hearing and moving on the application on Tuesday, October 11<sup>th</sup>. As soon as a decision is made, I will email it out to the City Council.

Thanks,

*Emily Thomas*

Deputy City Recorder  
 South Weber City

10/8/2011

# **RESOLUTION 11-27**

## **FINAL PLAT – HIGH MARK SUBDIVISION & CONDITIONAL USE FOR HIGH MARK CHARTER SCHOOL**

**WHEREAS**, the South Weber City Planning Commission reviewed the conditional use application for the High Mark Charter School and final plat for the High Mark 2-lot Subdivision located at approximately 2700 East (Frontage Road) and South Weber Drive, at a public hearing held on 14 September, and at a public meeting held on 06 October 2011, and has recommended approval of the final plat subject to the following conditions;

1. Recommendations given by City Engineer email 10-4- 2011.
2. Recommendations given by Fire Chief email 10-5-2011.
3. Add to agreement for the west access, also allowing east access to be shared by lot 2 when that develops.
4. Streetlights with emphasis on safety at entrances both west and east of lot 1.

**BE IT THEREFORE RESOLVED** by the South Weber City Council that the conditional use application for the High Mark Charter School and final plat for the High Mark 2-lot Subdivision located at approximately 2700 East (Frontage Road) and South Weber Drive are hereby approved subject to the following conditions:

1. Compliance with recommendations given by the City Engineer in an email dated October 4, 2011, which is attached to this resolution.
2. Compliance with recommendations given by the City Fire Chief in an email dated October 5, 2011, which is attached to this resolution.
3. Add to developer's agreement for the west access, also allowing east access to be shared by lot 2 when that develops.
4. Streetlights with emphasis on safety at entrances both west and east of lot 1.
5. Improvements Required Prior To Building Permit: Before the issuance of any building permits, improvements as indicated on improvement plans must be completed, inspected and approved by the city.
6. Escrow: Prior to recordation of the final plat, the subdivider will be required to enter into an escrow agreement with the city to ensure completion of all public improvements to be installed as required by subdivision approval.
7. Recording Period: The developer shall submit the plat, escrow agreement and developer's agreement to the City within 120 days from the date of approval, along with a check for recording fees [SWC Code Code 11-2-2(C)]. Plats not recorded within 120 days of final approval by the City Council shall be null and void and must be resubmitted to the City Council.

**RESOLUTION 11-28**  
**FINAL PLAT – HIGH MARK SUBDIVISION**  
**Page 2**

4. Electronic Data: The developer shall submit electronic copies (both dwg and pdf formats) of the plat and construction drawings following final approval. Electronic data should be compatible with AutoCAD2008 or earlier.
5. Preconstruction: Prior to construction, the developer and construction contractor must hold a preconstruction conference with the City Engineer and City staff to review construction requirements.
6. Official Construction Drawings: Prior to the preconstruction meeting, two sets of mylar drawings must be submitted to the City Engineer to serve as official construction drawings;
7. Commencement of Work: No work on improvements shall be commenced until finalized construction drawings have been approved by the City, final approval of the subdivision plan has been issued by the City Council, the plat has been recorded with the county, and a Preconstruction Meeting held with the City Engineer and other applicable entities. [SWC Code 11-4-2(D)];
8. Professional Fees: Prior to recordation of the final plat, the developer will be required to pay all professional fees in full.

**PASSED AND APPROVED** by the City Council of South Weber this **11<sup>th</sup>** day of **October, 2011**.

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**MAYOR: Jeffery G. Monroe**

ATTEST:

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**Erika J. Ahlstrom, City Recorder**

## Emily Thomas

---

**From:** Brandon Jones [brandonj@jonescivil.com]  
**Sent:** Tuesday, October 04, 2011 5:45 PM  
**To:** Emily Thomas; Scott Woodbury; Scott Woodbury; Farrell Poll; Farrell Poll; jmonroe@washingtonterracecity.org; Mayor; Sara Lusk; dthomas@co.summit.ut.us; Michael Poff; Delene Hyde; Mark Perkins Home; Michelle Clark; Rod Westbroek; Rodger Worthen; Rorie Stott; Rorie Stott; Scott Hess; Tim Grubb  
**Cc:** THOMAS A GRAYDON; Mark Larsen; Tyler Bodrero  
**Subject:** RE: Charter School Revised Plans  
**Follow Up Flag:** Follow up  
**Flag Status:** Red

All,

Emily instructed me to reply to this email and send my comments.

1. In our meeting with the developer on 9-28-11, we discussed having 36' of asphalt at the east entrance. The dimension lines appear to show 36' from face of curb to face of curb. If this is the case, I would recommend that an additional 4' of asphalt be added to the east, so that we have 36' of asphalt (excluding the pan of the gutter). I believe this width is critical for adequate access for both the charter school and the commercial property to the east in the future. Also in the future, it may need to be striped a little differently to allow for a wider entrance lane.
2. The TBC curb radii at the east access onto South Weber Drive should be increased to a minimum of 20' to better handle the anticipated future truck traffic. This will likely require that the existing fire hydrant and the proposed inlet box on the east end of the entrance be moved a little further to the east.
3. The concrete retaining wall on the south of the property ought to be designed and stamped by a licensed professional engineer and should consider any geotechnical recommendations given.
4. The inlet/outlet pipe on the south side of the control structure should be 30" RCP with a flared end section and grate (not 15" CMP). There will need to be some fill and grading around this structure in order to cover the pipe and sides of the box.
5. Upon final analysis of the needed storm drain pipe sizing from the outlet structure to the east stub into the future commercial property, I have the following recommendations: The pipe from the outlet structure to the first combo box at west access should be a 30" pipe at a 1.0% min. grade. The rest of the pipe to the east property line must be a 24" at a 1.0% min. grade or a 30" at a 0.5% min. grade. The grades can vary from these as long as they exceed the minimum grade. The stubbed fl at the east end should still be around 4537.00. The City will be required to pay for the "up-size" cost from a 15" pipe, which is what would be required for the drainage from the school alone.
6. It appears that there is a 2" stop and waste valve shown connecting the irrigation main with the sewer main. If this is intended to be a drain for the irrigation line, it should be connected to the storm drain system and not the sewer.
7. The sewer is to be installed per the South Weber City Standards.
8. On the plat, the sewer easement that is shown on Lot 2 should indicate that it is to be vacated and the sewer main relocated when the lot is further developed or built upon.
9. The portion of the existing sewer easement on Lot 1 that is going to be abandoned can be vacated after the new sewer line is installed.
10. The addresses are as follows: Lot 1, 2467 East South Weber Drive; Lot 2, 2543 East South Weber Drive.

Other than the comments above, the plat and improvement plans appear to be complete and ready for construction. Based upon my engineering review, the proposed development can be approved.

Thanks,  
 Brandon Jones  
 South Weber City Engineer

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## Emily Thomas

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**From:** THOMAS A GRAYDON [utgraydons@msn.com]  
**Sent:** Wednesday, October 05, 2011 10:59 PM  
**To:** Scott Woodbury; Scott Woodbury; Farrell Poll; Farrell Poll; jmonroe@washingtonterracecity.org; Mayor; Sara Lusk; dthomas@co.summit.ut.us; Michael Poff; Delene Hyde; Mark Perkins Home; Michelle Clark; Rod Westbroek; Rodger Worthen; Rorie Stott; Rorie Stott; Scott Hess; Tim Grubb; Emily Thomas; Steve Higley  
**Cc:** Brandon Jones; Mark Larsen; Tyler Bodrero; LtBooter96  
**Subject:** Re: Charter School Revised Plans  
**Follow Up Flag:** Follow up  
**Flag Status:** Red

I have reviewed the current set of plans and provide the following comments:

1. Fire Lane - The 26' wide fire lane is shown to the back of curb. The detail shows 28' to the back of curb. The fire lane must be 26' to the front of curb. The 26' wide fire lane must be maintained throughout for access. The plan currently depicts the Bypass Lane and Pick up Drop Off Lane combined at 24'. The fire lane in front of the school is the Bypass/Pick up lanes and must have the curb painted red and marked with "Fire Lane No Parking" signs. The school will be responsible to ensure that no vehicles park in the fire lane.
2. Collapse Zone - The fire lane is currently located in the building collapse zone. No structural drawings have been provided describing building loads. If the structural engineer can provide reasonable written assurance that a building collapse would be to the interior of the building verses to the outside, I am willing to compromise and allow the fire lane to remain in its proposed location. If reasonable assurance cannot be provided the the fire lane will need to be a minimum of 1.5 times the height of the building.
3. Additional Fire Hydrant - The additional proposed fire hydrant on the east side of the project should be placed on the west side of the building near the property line and the propose future access road. The hydrant must meet the City standard
4. Future Access Road - What is the traffic plan for the school when they close the currently proposed west entrance. This road was shown on the plans as a 24' future fire access road. My understanding from previous discussions was this was going to be the new west entrance. We need to be clear now what this is going to be. If it is only a fire access road it must by 26' to the front of curb.
5. I understand the traffic study shows South Weber Drive can handle the traffic to and from the school. I am concerned with the traffic flow in the parking lot. Have they done a traffic study in the parking lot? Emergency vehicles responding to the school will be going against the current traffic flow. Remember responding emergency vehicles include 2 Engines, 1 100' Ladder Truck, 1 Ambulance (minimum), 2 Davis County Paramedic vehicles. I see the potential for a serious problem.
6. Fence - The gate located on the west end of the building must have a minimum clear opening of 26' and be capable of being operated by one person. I suggest a Knox padlock instead of a Knox box on the fence. Are there any other gates planned?
7. Knox Box - A Knox Box will be required at a position to be determined later by the fire department.
8. Building Evacuation Plan - Please provide the evacuation pan and rally point on a site plan for review.
9. It seems as though every school grows portable classrooms. Please provide planning for them on your site plan.
10. The site plan shows a grease trap and access covers in the fire lane on the east side.



Please ensure all paved areas and covers can support a minimum of 75,000 lbs.

11. I am checking on the concern of supplying the new proposed hydrant from the fire line for the sprinkler system. I should have an answer for that by meeting time on Thursday.

I met with Steve Higley, our local representative from the State Fire Marshal's Office last week. His office has yet to receive any plans for review. We reviewed the previous set and I fully discussed all of my concerns with him. While I cannot speak for Steve, I am confident he shares my same concerns.

I recommend that the plan not move ahead until we have these issues settled and in the plan.

Thomas A. Graydon, Chief  
South Weber Fire Department  
801-476-8907 Station  
801-391-9070 Cell

----- Original Message -----

**From:** [Emily Thomas](#)

**To:** [Scott Woodbury](#) ; [Scott Woodbury](#) ; [Farrell Poll](#) ; [Farrell Poll](#) ; [jmonroe@washingtonterracecity.org](mailto:jmonroe@washingtonterracecity.org) ; [Mayor Monroe](#) ; [Sara Lusk](#) ; [dthomas@co.summit.ut.us](mailto:dthomas@co.summit.ut.us) ; [Michael Poff](#) ; [Delene Hyde](#) ; [Mark Perkins Home](#) ; [Michelle Clark](#) ; [Rod Westbroek](#) ; [RWorthen@southwebercity.com](mailto:RWorthen@southwebercity.com) ; [Rorie Stott](#) ; [Rorie Stott](#) ; [Scott Hess](#) ; [Tim Grubb](#)

**Cc:** [Brandon Jones](#) ; [THOMAS A GRAYDON](#) ; [Mark Larsen](#) ; [Tyler Bodrero](#)

**Sent:** Monday, October 03, 2011 11:27 AM

**Subject:** Charter School Revised Plans

Hi,

The packet for the Planning Commission Special Meeting on October 6, 2011 was too large too email - you can access the agenda, minutes, and revised plans at this link:

<http://swc.infobytes.us/10611specailmtgpacket.pdf>

I have only included the **new information** as you can access past plans and information on the city's website:

- September 14 Special Meeting Packet: <http://swc.infobytes.us/91411packet.pdf>
- September 14 Planning Commission Meeting Minutes:  
[http://www.southwebercity.com/agendas\\_minutes.sept142011m.html](http://www.southwebercity.com/agendas_minutes.sept142011m.html)

Last week, staff met with the Charter School reps and were in agreement with the revised plans. We will discuss the changes at the work meeting. The City Attorney has advised that the Planning Commission needs to make a decision regarding this application - even if the decision is to not approve. The City Council will be holding their public hearing and moving on the application on Tuesday, October 11<sup>th</sup>. As soon as a decision is made, I will email it out to the City Council.

Thanks,

*Emily Thomas*

Deputy City Recorder  
South Weber City  
801.479.3177 x 116

[www.southwebercity.com](http://www.southwebercity.com)

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October 6th, 2011

To: South Weber Planning Commission

Attn: Brandon K. Jones, P.E. - South Weber City Engineer

CC: Scott Hess - South Weber City Planner; Mark B. Larsen – South Weber City Public Works Director; Emily Thomas – South Weber City Deputy Recorder, Thomas A. Graydon, Fire Chief

Re: **HIGHMARK CHARTER SCHOOL – Addressing Preliminary & Final Review**

Location: **Approx. 2500 E. South Weber Drive, South Weber, Utah**

To Whom it May Concern,

The following is a short memo to address the comments made by Mr. Thomas A. Grayon, Fire Chief. His comments are written in *Italics*, our responses are in **Bold**.

1. *Fire Lane - The 26' wide fire lane is shown to the back of curb. The detail shows 28' to the back of curb. The fire lane must be 26' to the front of curb. The 26' wide fire lane must be maintained throughout for access. The plan currently depicts the Bypass Lane and Pick up Drop Off Lane combined at 24'. The fire lane in front of the school is the Bypass/Pick up lanes and must have the curb painted red and marked with "Fire Lane No Parking" signs. The school will be responsible to ensure that no vehicles park in the fire lane. The fire lane has been drawn at 26' wide from face of curb to face of curb. I don't see where you are referring to the fire lane dimensioned to the back of the curb. That was not our intention, please point out the erroneous dimension on the plan, and I will make sure it gets adjusted. We will update the plan with the red painted curb and no parking signs per your recommendations.*
2. *Collapse Zone - The fire lane is currently located in the building collapse zone. No structural drawings have been provided describing building loads. If the structural engineer can provide reasonable written assurance that a building collapse would be to the interior of the building verses to the outside, I am willing to compromise and allow the fire lane to remain in its proposed location. If reasonable assurance cannot be provided the the fire lane will need to be a minimum of 1.5 times the height of the building. I am the structural engineer of record for the building. In my opinion the likelihood of an exterior collapse is low. This building will be constructed with Reinforced Masonry Exterior walls, steel floor and roof framing, and Metal stud interior walls. The building will be equipped with an automatic sprinkler system. If the building were to catch fire and burn until it collapsed the floor and roof would fail before the masonry walls, thus causing an interior collapse rather than an exterior collapse.*
3. *Additional Fire Hydrant - The additional proposed fire hydrant on the east side of the project should be placed on the west side of the building near the property*

line and the propose future access road. The hydrant must meet the City standard **We will locate the fire hydrant per your recommendations.**

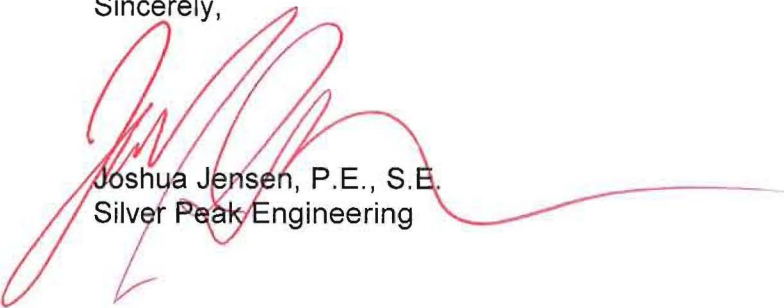
4. *Future Access Road – What is the traffic plan for the school when they close the currently proposed west entrance. This road was shown on the plans as a 24' future fire access road. My understanding from previous discussions was this was going to be the new west entrance. We need to be clear now what this is going to be. If it is only a fire access road it must be 26' to the front of curb. The **Future access road will not be constructed at this time. It will only be constructed as a secondary fire access road when the proposed new access road from the south is connected to south Weber drive. The only purpose of this road is for fire access, however at the city's direction, we showed this road 24' wide. It is my understanding that it would only need to be 26' wide if it were in close proximity to the building or a fire hydrant. If required the future road could be 26' wide if required by the city.***
5. *I understand the traffic study shows South Weber Drive can handle the traffic to and from the school. I am concerned with the traffic flow in the parking lot. Have they done a traffic study in the parking lot? Emergency vehicles responding to the school will be going against the current traffic flow. Remember responding emergency vehicles include 2 Engines, 1 100' Ladder Truck, 1 Ambulance (minimum), 2 Davis County Paramedic vehicles. I see the potential for a serious problem. **Traffic Studies are typically not done for traffic flow in parking lots. The only times that a high volume of traffic will be on the parking lot is during pickup and drop of times. I am not aware of any code requirements that have not been met with regard to emergency vehicle access.***
6. *Fence - The gate located on the west end of the building must have a minimum clear opening of 26' and be capable of being operated by one person. I suggest a Knox padlock instead of a Knox box on the fence. Are there any other gates planned? **Not that I am aware of, but I will check with the owner.***
7. *Knox Box - A Knox Box will be required at a position to be determined later by the fire department. **Just let us know where.***
8. *Building Evacuation Plan - Please provide the evacuation plan and rally point on a site plan for review. **We request that this be a deferred submittal, not required for site plan approval.***
9. *It seems as though every school grows portable classrooms. Please provide planning for them on your site plan. **There are no plans for portables at this time. If they are desired in the future, the school will apply for the appropriate permit.***



10. *The site plan shows a grease trap and access covers in the fire lane on the east side. Please ensure all paved areas and covers can support a minimum of 75,000 lbs. **The parking lot and grease trap have been designed for emergency vehicle traffic.***

11. I am checking on the concern of supplying the new proposed hydrant from the fire line for the sprinkler system. I should have an answer for that by meeting time on Thursday. **Please let us know.**

Sincerely,

A handwritten signature in red ink, appearing to read "J. Jensen", with a long horizontal flourish extending to the right.

Joshua Jensen, P.E., S.E.  
Silver Peak Engineering

# **RESOLUTION 11-28**

## **A RESOLUTION REQUESTING THE RE-CERTIFICATION OF THE SOUTH WEBER JUSTICE COURT**

**WHEREAS**, the Utah State statute requires that Justice Courts be recertified by the Utah Judicial Council every four years; and

**WHEREAS**, the term of the present Court shall expire on the 1<sup>st</sup> day of February 2012; and

**WHEREAS**, the members of the South Weber City Council have received an opinion letter from the City Attorney, Steven Noel, which sets forth the requirements for the operation of a Justice Court and feasibility of continuing to maintain the same, and

**WHEREAS**, the members of the South Weber City Council have determined that it is the best interests of South Weber City to continue to provide for a Justice Court;

**BE IT THEREFORE RESOLVED** by the South Weber City Council hereby requests recertification of the South Weber Justice Court by the Justice Courts Standards Committee and the Utah Judicial Council.

**BE IT FURTHER RESOLVED** that the South Weber City Council hereby affirm their willingness to continue to meet all requirements set forth b the Judicial Council for continued operation of the South Weber Justice Court for the next four-year term of court, except as to any requirements waived by the Utah Judicial Council.

**PASSED AND RESOLVED** by the City Council of South Weber City this 11<sup>th</sup> day of October, 2011.

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**MAYOR: Jeffery G. Monroe**

ATTEST:

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**Erika J. Ahlstrom, City Recorder**

# Smith Knowles

Attorneys

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Ogden, Utah 84403  
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Stephen F. Noel

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October 5, 2011

MELVEN E. SMITH

DAVID L. KNOWLES\*

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KENYON D. DOVE

LORRAINE P. BROWN

GARRETT WALKER

BURT WILLIE

RYAN H. PACE  
*Of Counsel*

Mayor Jeffery G. Monroe  
South Weber City Council  
Rodger Worthen, City Manager  
1600 E. South Weber Dr.  
South Weber City, Utah 84405

Re: South Weber Justice Court Recertification

Dear Mayor, City Council and Mr. Worthen:

Every four years the Justice Court must be recertified by the Utah Judicial Council in order to continue operations. This letter is to inform the City of the requirements for the operation of a justice court and to render an opinion concerning the feasibility of maintaining a justice court.

The statutory requirements for maintaining a justice court are:

1. All official court business shall be conducted in a courtroom or an office located in a public facility which is conducive and appropriate to the administration of justice.
2. The court should be opened and judicial business transacted every day as provided by law, although the judge is not required to be present during all hours the court is open.
3. The hours that the court will be open shall be posted conspicuously at the court and in local public buildings.
4. The judge and the clerk of the court shall attend the court at regularly scheduled times.
5. The City must provide and compensate a judge and clerical personnel to conduct the business of the court.

\* Licensed in Other State

6. The City shall assume the expenses of travel, meals and lodging for the judge of that court to attend required judicial education and training.
7. The City shall assume the cost of travel and training expenses of clerical personnel at training sessions conducted by the Judicial Council.
8. The City shall provide a sufficient staff of public prosecutors to attend the court and perform the duties of prosecution.
9. The City shall provide adequate funding for attorneys where defendants are indigent as provided by law.
10. The City shall provide sufficient local law enforcement officers to attend court when required and provide security for the court.
11. Witnesses and jury fees are required by law and shall be paid by the City.
12. Any fine, surcharge or assessment which is payable to the State must be forwarded to the State as required by law.
13. The City shall pay the judge a fixed compensation within the range provided by statute.
14. Court must be held within the jurisdiction of the court, except as provided by law.
15. The City shall provide and keep current for the court a copy of the Motor Vehicle Laws of the State of Utah, appropriate copies of the Utah Code, the Justice Court Manual, state laws affecting local governments, local ordinances, Cod of Judicial Administration, Uniform Bail Schedule, and other necessary legal reference material as per Section 78-5-109 of the Utah Code.
16. All required reports and audits shall be filed as required by law or by rule of the Judicial Council.
17. The court shall use a common case management system and disposition reporting system as specified by the Judicial council.
18. Effective July 1, 2012, all Justice Courts shall record all proceedings with a digital audio recording device and maintain the audio recordings for one year.

In addition to the requirements imposed by statute, the State Judicial Council has set certain minimum requirements for recertification of Justice Courts. Acting on the authority given to the Judicial Council by statute, the Council has adopted the following minimum requirements:

1. The court must be opened for at least one hour each day that the court is required to be open as required by law. The South Weber City Justice Court is required to be open at least two hours per day based on filings of 61-150 per month.
2. The judge must be available to attend court and conduct court business as needed.
3. The minimum furnishings for a courtroom include: a desk and chair for the judge (on a six inch riser), a desk and chair for the court clerk, chairs for witnesses, separate tables and appropriate chairs for plaintiffs and defendants, a Utah State flag, a United States flag, a separate area and chairs for at least four jurors, a separate area with appropriate seating for the public, an appropriate room for jury deliberations, and an appropriate area or room for victims and witnesses which is separate from the public.
4. The judge must be provided a judicial robe, a gavel, current bail schedules, a copy of the Code of Judicial Administration, and necessary forms and supplies.
5. The City shall provide office space for the judge and clerk (this space may be shared, but if shared, the judge and clerk must have priority to use the space whenever needed). The office space shall include a desk for the judge and a desk for the clerk, a telephone for the judge and a telephone for the clerk, appropriate office supplies to conduct court business, a cash register or secured cash box, a typewriter or word processor, and access to a copy machine.
6. A clerk is required to be available daily during the scheduled hours of court operation and during court sessions as needed.
7. The City must have at least one peace officer (which may be contracted) to provide security for the court.
8. A court security plan must be submitted consistent with C.J.A. Rule 3-414.
9. Each court must have at least one computer with access to the internet, and appropriate software and security/encryption technology to allow for electronic reporting and access to Driver License Division and the Bureau of Criminal Identification, as defined by the reporting and retrieval standards promulgated by the Department of Public Safety. Monthly reports must also be electronically submitted to the Administrative Office of the Courts monthly.
10. Each court shall report required case disposition information to DLD, BCI and the Administrative Office of the Courts electronically, as described in number 9 above.
11. The City shall submit a security plan consistent with C.J.A 3-414.
12. The municipality must provide adequate funding to provide indigent defense



counsel for any defendant who requests representation and qualifies.

In addition to these standards which apply to all courts, the justice courts are divided into four classes, depending on the number of citations or cases which are filed in the court each month. The class of court determines the number of hours the court must be open each day, how often a trial calendar must be scheduled, and the number of clerks which must be employed in the court.

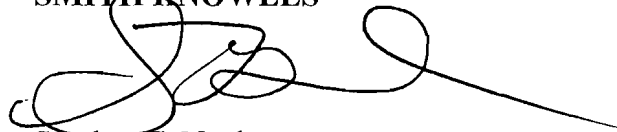
As indicated above, the South Weber City Justice Court is currently certified as a class III court. Class III courts have between 61 and 200 citations or cases filed each month. A class III court with between 61-150 filings must be open at least two hours per day, must have a trial calendar at least every other week.

It appears that the South Weber City Justice Court meets all of the criteria for recertification as a class III court. This court was certified as a class III court in February 2008 and has operated within the required guidelines since that time. Therefore, it is my opinion that it is feasible for South Weber City to continue operation and maintenance of a justice court.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

**SMITH-KNOWLES**

A handwritten signature in black ink, appearing to be 'S. Noel', with a long horizontal line extending to the right.

Stephen F. Noel  
South Weber City Attorney

# **SOUTH WEBER CITY COUNCIL**

## **Staff Backup Report**

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Date of City Council Meeting: **11 October 2011**

Title: **RES 11-26: Participate in Great Utah Shake Out**

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### **RECOMMENDATION**

Approve Resolution 11-26 and participate in the great Utah shake out exercise and other emergency preparedness exercises organized in conjunction with the event.

### **BACKGROUND**

On April 17, 2012 at 10:15 a.m., the state of Utah will be having a state-wide earthquake drill. They have only asked participation at the level of “drop, cover, and hold on;” which staff will be doing (complete with “earthquake sounds” over the PA).

Along with participating in this manner, staff will also be organizing exercises that coordinate with this event to test the following: communication, EOC setup, and block captains. The “extra” exercises completed by the City will be done in the evening to allow for better participation (as this will be our first functional exercise).

We encourage the Mayor and City Council to participate in the “drop, cover, and hold on” component, wherever you may be at 10:15 a.m. on April 17<sup>th</sup>.

South Weber Elementary has also agreed to participate in this event.

### **CONCLUSION**

Resolution 11-26 supports both the State’s and City’s continual emergency preparedness efforts. Once approved, staff will work to create the functional exercises and begin advertising the event in the newsletter, utility bill, facebook/twitter, website, and marquee posts.



## **RESOLUTION 11-26**

### **A RESOLUTION OF INTENT TO PARTICIPATE IN THE GREAT UTAH SHAKEOUT AND WORK TOWARD BECOMING A SAFER COMMUNITY**

**WHEREAS**, South Weber City recognizes that no community is immune from natural hazards whether it be earthquake, wildfire, flood, winter storms, drought, heat wave, or dam failure and recognizes the importance enhancing its ability to withstand natural hazards as well as the importance of reducing the human suffering, property damage, interruption of public services and economic losses caused by those hazards; and

**WHEREAS**, major earthquakes pose a particular, significant, and ongoing threat to the entire region; and

**WHEREAS**, the City has a responsibility to promote earthquake preparedness internally as well as with the public and plan appropriately for earthquake-related disasters; and

**WHEREAS**, the protection of City employees will allow them to facilitate the continuity of government and assist the public following a major earthquake event; and

**WHEREAS**, community resiliency to earthquakes and other disasters depends on the preparedness levels of all stakeholders in the community – individuals, families, schools, community organizations, faith-based organizations, non-profits, businesses, and government; and

**WHEREAS**, by participating in **The Great Utah ShakeOut** on **April 17, 2012**, South Weber City has the opportunity to join and support all Utahns in strengthening community and regional resiliency; and

**WHEREAS**, by supporting **The Great Utah ShakeOut**, South Weber City can utilize the information on <http://www.shakeout.org/utah> to educate its residents regarding actions to protect life and property, including mitigating structural and non-structural hazards and participating in earthquake drills; and

**WHEREAS**, by registering at <http://www.shakeout.org/utah>, City employees can participate in the ShakeOut “Drop Cover and Hold on” earthquake drill on **April 17, 2012 at 10:15 a.m.**, and encourage the public, schools, businesses, and other community stakeholders to also register.

**NOW, THEREFORE BE IT RESOLVED**, the South Weber City Council hereby approves participating in the Great Utah Shakeout hereto by taking time to recognize and acknowledge the importance of preparing our City for the purposes of building a safer community and reducing the loss of lives and property from a major earthquake event by taking proactive steps today.

**PASSED AND APPROVED** by the South Weber City Council on this **11<sup>th</sup> day of October, 2011**.

---

MAYOR: Jeffrey G. Monroe

ATTEST:

---

Erika J. Ahlstrom, City Recorder