



CITY COUNCIL AGENDA

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PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, April 14, 2026, in the Council Chambers at 1600 E. South Weber Dr.

OPEN (Agenda items may be moved to meet the needs of the Council.)

1. Pledge of Allegiance: Councilman Dills
2. Prayer: Mayor Westbroek
3. Public Comment: Please respectfully follow these guidelines.
 - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
 - b. State your name & city and direct comments to the entire Council (They will not respond).

PRESENTATIONS

4. Davis County Permanent and Transitional Housing by Ryan Parker

ACTION ITEMS

5. Consent Agenda
 - a. March 10, 2026 Minutes
 - b. March 24, 2026 Minutes
 - c. March Checks
 - d. February Budget to Actual
6. Ordinance 2026-05: Zone Change of 1.45 acres at approximately 1121 E Lester St from Agriculture (A) to Residential Low Density (R-L) by applicant John Pobanz
7. Resolution 26-09: Amending the Consolidated Fee Schedule Chapter 7: Impact Fees 5 Sewer
8. Direction on Construction Project at 7375 S and 925 E

DISCUSSION ITEMS

9. Fiscal Year 2027 Budget

REPORTS

10. New Business
11. Council & Staff
12. Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building; Mayor, Council, and others on the agenda; City Website southwebercity.com/; and Utah Public Notice website www.utah.gov/pmn/index.html.

DATE:

CITY RECORDER: Lisa Smith

Councilman Halverson moved to approve Resolution 26-06: Donation Policy. Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

7. Resolution 26-07: Declaring Public Works Items as Surplus

Mayor Westbroek reported the Public Works Department is now fully settled into the new facility, and the old shop will be sold. Multiple items were found to be obsolete or redundant, and the procurement officer has verified there is not a need within the city for these items. The following items will be declared as surplus and will be disposed of according to current policy:

water meter	60-gallon Kobalt air compressor
Four bundles of 2” blue poly (50 feet each)	3-point fertilizer spreader (200 lb. capacity)
3-point street mower	Refrigerator
Non-working generator	Five pallet racks
Office desk	Metal shelving
Couch	100-gallon transfer tank
Blocks surround the salt pile	

Councilwoman Petty moved to approve Resolution 26-07: Declaring Public Works Items as Surplus. Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

8. Resolution 26-08: Amending Emergency Operations Plan

South Weber City’s last comprehensive update to the EOP was completed in 2014, with limited and incomplete updates initiated in 2020. This update ensures the city’s Emergency Operations Plan remains compliant with applicable state and federal requirements, supports eligibility for emergency management grant funding, and provides a current and effective framework for coordinated emergency response that reflects the city’s existing resources and operational capabilities. The updated Plan is organized using National Incident Management System (NIMS) principles and is structured around the functional areas of command, operations, planning, logistics, and finance/administration. It is designed to support coordination and response for incidents at all levels and is applicable to natural disasters, human caused incidents, and planned events. This document is a living document—intended to be used, understood, and updated as needed to reflect changes in city organization, staffing, resources, and best practices.

Key Updates:

- **Streamlined Format and Language:** The Plan’s overall format and appearance have been modernized, with more concise and clear language used where appropriate to improve usability during emergency situations.
- **Emergency Operations Center Relocation:** The primary Emergency Operations Center (EOC) location has been updated from the Fire Department to the new Public Works Building to better support coordination, space needs, and operational continuity during emergencies.

→ **Updated Staffing Structure:** The Emergency Operations Plan has been revised to reflect the City's current staffing structure and operational capabilities, including the transition to a full-time fire department.

→ **Aligned Roles and Responsibilities:** Staffing assignments and responsibility lists have been updated to align with current positions and realistic staffing capabilities, allowing staff to focus on roles that closely relate to their existing job duties.

→ **Improved Operational Clarity:** By aligning roles with current functions, the updated plan enhances staff understanding of expectations and improves the City's ability to implement the plan efficiently during an emergency.

Councilman Dills would like clarification on who is the Chief Executive Officer in certain sections of the plan. He was concerned because the plan has misspellings and requested a more thorough review to make sure information is accurate.

Councilman Dills moved to continue Resolution 26-08: Amending Emergency Operations Plan. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

9. Vacuum Trailer Purchase

Councilman Halverson reported that the Utilities Committee discussed buying a vacuum trailer for the Public Works Department. Currently, the city hires Twin D—sometimes costing over \$100,000 annually—to pothole and locate utilities with minimal road damage. Purchasing the trailer for \$87,420.11 would significantly reduce these costs, though not eliminate them.

The trailer would be used for multiple tasks, including locating utilities, cleaning valve and storm drain boxes, maintaining wash bay cleanouts, and excavating around water meters without heavy equipment. The city plans to use the trailer for its full lifespan rather than replacing it on a set schedule, as resale value is low. Its longevity will depend on usage, maintenance, and proper indoor storage.

Councilman Halverson moved to approve the vacuum trailer purchase for \$87,420.11. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

REPORTS

10. New Business

Zions Public Finance – City Manager David Larson reported the Admin/Finance Committee will be reviewing information from Zions Public Finance because the savings rate has decreased since they last met and will reduce the interest rate. He questioned if the City Council would like to work with US Bank or pursue going out to market. Councilman Halverson suggested reviewing this information with Admin/Finance Committee.

Weber River Pre-Disaster Mitigation Study by USU Senior Design – Councilman Dills questioned what will be done moving forward with this information. City Manager David Larson stated the city understands the risk; however, it is difficult as it is on UDOT property.

