

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 24 October 2023

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

Rod Westbroek

**COUNCIL MEMBERS:**

Hayley Alberts  
Joel Dills  
Blair Halverson  
Angie Petty  
Quin Soderquist

**CITY MANAGER:**

David Larson

**COMMUNITY SERVICES ASSIST:**

Shaelee King

**CITY ENGINEER:**

Brandon Jones

**CITY ATTORNEY:**

Jayme Blakesley

**DEPUTY CITY RECORDER:**

Kimberli Guill

**Minutes:** Michelle Clark

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**ATTENDEES:** Paul Sturm and Michael Grant

**1. Pledge of Allegiance:** Councilwoman Petty

**2. Prayer:** Councilman Soderquist

**3. Public Comment:** Please respectfully follow these guidelines.

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- b. State your name & city and direct comments to the entire Council (They will not respond).

**Michael Grant, South Weber City,** reported the retention pond in Silverleaf Subdivision has a gaping hole that could be considered a safety hazard.

## ACTION ITEMS

**4. Public Hearing on Transportation Master Plan (TMP), Impact Fee Facilities Plan (IFFP), and Impact Fee Analysis (IFA)**

The current TMP, IFFP, and IFA were adopted on April 16, 2019. An update to the General Plan began in 2020 with significant discussion concerning existing and future road locations and transportation planning in general. On November 10, 2020, a new General Plan was adopted, and changes were made to the Vehicle Transportation Map. As development has occurred, the changes to the Vehicle Transportation Map have been followed but changes from the previous TMP created the need for an updated TMP that incorporates these changes, along with revision of the associated impact fees.

**Councilwoman Alberts moved to open the public hearing on the Transportation Master Plan, Impact Fee Facilities Plan, and Impact Fee Analysis. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

----- PUBLIC HEARING -----

(No Public Comments)

**Councilman Soderquist moved to close the public hearing on the Transportation Master Plan, Impact Fee Facilities Plan, and Impact Fee Analysis. Councilwoman Alberts seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

----- PUBLIC HEARING CLOSED -----

### **5. Resolution 23-50: Transportation Master Plan**

City Engineer Brandon Jones expressed Wall Consultant Group (WCG) was selected to provide the TMP and IFFP. He noted as part of the TMP, a sub-area plan (a more detailed analysis of a specific area) was provided for 2700 East (between South Weber Drive and 7800 South). Multiple options were presented to the City Council, and a preferred option was adopted.

Mr. Jones added the remaining portion of the TMP was completed with the sub-area plan included. The IFFP and IFA were also completed and are consistent with the city's General Plan. Councilman Soderquist asked about widening of South Weber Drive to five lanes from 2100 East to 2700 East and if that is located on all future development plans for that area. Mr. Jones replied these documents only look ten years in the future, the need for that will be identified as transportation numbers increase. He noted any new development right now is responsible for their current impact.

**Councilman Halverson moved to approve Resolution 23-50: Transportation Master Plan. Councilwoman Alberts seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

### **6. Ordinance 2023-14: Transportation Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA); Providing for the Calculation and Collection of Such Fees**

City Engineer Brandon Jones pointed out the cost per trip that is recommended is the highest number the city can adopt, and the Council can adopt something less if they desire.

**Councilman Soderquist moved to approve Ordinance 2023-14: Transportation Impact Fee Facilities Plan (IFFP) and Impact Fee Analysis (IFA); Providing for the Calculation and Collection of Such Fees. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

#### **7. Resolution 23-51: Amending Consolidated Fee Schedule Chapter 7 Transportation Impact Fees**

**Councilman Dills moved to approve Resolution 23-51: Amending Consolidated Fee Schedule Chapter 7 Transportation Impact Fees. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

#### **8. Resolution 23-52: Interlocal Agreement with Weber Fire District**

The agreement with Weber Fire District will allow South Weber City Fire Department to send a crew member out with their wildland team while working to obtain the engine boss certification. Councilman Dills lamented the citizens of South Weber City are subsidizing other cities fire departments and questioned the number of calls going out and coming in. City Manager David Larson responded South Weber City receives more aid from cities than we are giving. Councilman Halverson noted this agreement will help facilitate wildland certification. Mr. Larson acknowledged the city has staff willing to go through the training and certification to be an engine boss.

**Councilwoman Alberts moved to approve Resolution 23-52: Interlocal Agreement with Weber Fire District. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

#### **9. Jurisdictional Transfer of US 89 Frontage Roads, Cottonwood Drive, and 475 East from Utah Department of Transportation to South Weber City**

UDOT approached City Engineer Brandon Jones about the final steps for completing UDOT's project on US89 which included a jurisdictional transfer for the frontage roads. UDOT personnel provided a drafted letter for the Mayor to sign signifying the city's understanding of the jurisdictional rights over these roads to make decisions related to access/development, and the responsibility of maintaining the roads. This is an official document to memorialize what the state administrative rules already require and how South Weber City is already operating – UDOT owns the right-of-way, and the city has jurisdictional authority for its operation and maintenance.

The city has been operating this way for 2700 East, 2725 East, Cottonwood Drive, and 475 East for years, but has not had a document that identifies the responsibilities and graphically depicts the roads, specifically where the city's jurisdiction begins and ends. UDOT originally only included 2700 East, 2725 East, and Cornia Drive, but staff requested that the additional road sections of Cottonwood Drive and 475 East be included in this action to have such a document and clarify the city's official jurisdiction of these roads as well. To be clear, supporting (or not supporting) the Mayor to sign the letter does not change the city's responsibilities for

maintenance. Signing the letter signifies the city understands its jurisdictional authority for these road sections on UDOT property and clarifies the specific streets and location of the jurisdiction.

**Councilman Soderquist moved to approve Jurisdictional Transfer of US 89 Frontage Roads, Cottonwood Drive, and 475 East from Utah Department of Transportation to South Weber City. Councilman Dills seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

**REPORTS**

**10. New Business (None)**

**11. Council & Staff**

**Councilwoman Alberts:** stated the Code Committee met and has amended the conditional use permit code and will send it to the Planning Commission for review. They will be discussing whether external accessory dwelling units should be permitted or conditional in the R-M Zone. Trunk or Treat will be held October 30, 2023.

**Councilman Halverson:** conveyed the HAFB Advisory Board Meeting will be held this Thursday.

**City Manager David Larson:** reported interviews are taking place for Public Work employee positions. He announced Finance Director Mark McRae will retire January 5, 2024.

**12. Adjourn**

**Councilwoman Alberts moved to adjourn the meeting at 6:28 p.m. Councilman Soderquist seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.**

**APPROVED:**

**Date 11-14-2023**

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**Mayor: Rod Westbrook**

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**Transcriber: Michelle Clark**

**Attest:**

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**City Recorder: Lisa Smith**