

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 24 March 2026

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office at 1600 East South Weber Drive, South Weber, UT  
Meeting streamed on YouTube on 10 March 2026 at 6:00 p.m.

**PRESENT: MAYOR:** Rod Westbroek

**COUNCIL MEMBERS:** Jeremy Davis (excused)  
Joel Dills  
Blair Halverson  
Angie Petty  
Wayne Winsor

**CITY RECORDER:** Lisa Smith

**CITY MANAGER:** David Larson

**CITY ATTORNEY:** Jayme Blakesly

**CITY ENGINEER:** Brandon Jones

**FINANCE DIRECTOR:** Brett Baltazar

**COMMUNITY DEV MGR:** Lance Evans

**Minutes:** Michelle Clark

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**ATTENDEES:** Paul Sturm, Kiya Mitchell, Jordan Peter Peterson, Ty Gilbert, Austin Ball, Jason Hammer, Davis Johnson, Twile Bird, Raquelle Johnson, Joe Cloward, Sophia Cloward, Michael Grant, Rob Cloward, and Laurel Cloward.

## OPEN

**1. Pledge of Allegiance:** Mayor Westbroek

**2. Prayer:** Councilman Dills

Mayor Westbroek welcomed those in attendance and excused Councilman Davis from tonight's meeting.

**3. Public Comment:** Mayor Westbroek opened the floor for public comment and reminded those in attendance of the following guidelines:

- Each speaker must go to the podium to comment.
- State your name and city of residence.

- Please address your comments to the entire City Council.
- Each speaker will have 3 minutes or less to speak.
- Note the City Council will not be entering into a dialogue during this portion of the meeting.
- Individuals not at the podium should refrain from speaking.

Paul Sturm of South Weber City had several concerns with the Emergency Operation Plan.

Mayor Westbrook closed the floor for public comment.

## PRESENTATIONS

### **4. Weber River Pre-Disaster Mitigation Study by USU Senior Design**

Joe Cloward, Ty Gilbert, Jason Hammer, Davis Johnson, and Kiya Mitchell from Utah State University Civil Engineering student group were in attendance to discuss the risk of the potential for a Weber riverbank failure along the north edge of the Staker Parson gravel pit. The students reviewed the flood inundation risk which identified between 400-600 homes located within the flood path. There is the potential for sewer main backup, erosion of riverbank upstream, and likely destruction of Hwy 89 bridge. Four alternatives were reviewed which included:

- **Alternative #1: Alternate Flow Channels**
- **Alternative #2: Lined Riverbed**
- **Alternative #3: Berm and Diversion Channel**
- **Alternative #4: Cutoff Wall**

The students recommended alternative #1 high flow diversion channel, assumes that seepage was caused by high flows, and includes repairing the existing berm. Pros are practicality, avoids high construction cost, reduces environmental impacts, does not stop flow of river, minimal effect on wildlife, and reduces possible permitting issues. Cons are based on studied assumptions. In conclusion, it was noted that the students have limited resources and information, so they encouraged a more in-depth geotechnical and flood analysis of the site. They also invited individuals to attend senior design night April 28<sup>th</sup> at 5:00 p.m. to 8:00 p.m. Councilwoman Petty questioned how long this process took. Mr. Cloward replied approximately one year. Mayor Westbrook and the City Council thanked the USU Senior Design Team.

## ACTION ITEMS

### **5. Consent Agenda**

#### **a. Minutes February 24, 2026**

**Councilman Halverson moved to approve the consent agenda as written. Councilman Winsor seconded the motion. Mayor Westbrook called for a voice vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **6. Resolution 26-06: Donation Policy**

In early 2025, staff discovered there was no guiding policy regarding donations and sponsorships. A draft policy was submitted to both the Parks Committee and Recreation Committee at the end of January 2026 for review and is now before the City Council for consideration. This policy allows the city to partner with residents, businesses, and organizations to enhance parks, programs, and community events through donations and sponsorships. It establishes clear rules for how contributions are accepted, used, and recognized while ensuring fairness, transparency, and alignment with the city's mission. Councilwoman Petty questioned how long the banners will be on display. Councilman Dills responded one season.

**Councilman Halverson moved to approve Resolution 26-06: Donation Policy. Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

**7. Resolution 26-07: Declaring Public Works Items as Surplus**

Mayor Westbroek reported the Public Works Department is now fully settled into the new facility, and the old shop will be sold. Multiple items were found to be obsolete or redundant, and the procurement officer has verified there is not a need within the city for these items. The following items will be declared as surplus and will be disposed of according to current policy:

water meter	60-gallon Kobalt air compressor
Four bundles of 2” blue poly (50 feet each)	3-point fertilizer spreader (200 lb. capacity)
3-point street mower	Refrigerator
Non-working generator	Five pallet racks
Office desk	Metal shelving
Couch	100-gallon transfer tank
Blocks surround the salt pile	

**Councilwoman Petty moved to approve Resolution 26-07: Declaring Public Works Items as Surplus. Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

**8. Resolution 26-08: Amending Emergency Operations Plan**

South Weber City’s last comprehensive update to the EOP was completed in 2014, with limited and incomplete updates initiated in 2020. This update ensures the city’s Emergency Operations Plan remains compliant with applicable state and federal requirements, supports eligibility for emergency management grant funding, and provides a current and effective framework for coordinated emergency response that reflects the city’s existing resources and operational capabilities. The updated Plan is organized using National Incident Management System (NIMS) principles and is structured around the functional areas of command, operations, planning, logistics, and finance/administration. It is designed to support coordination and response for incidents at all levels and is applicable to natural disasters, human caused incidents, and planned events. This document is a living document—intended to be used, understood, and updated as needed to reflect changes in city organization, staffing, resources, and best practices.

**Key Updates:**

- **Streamlined Format and Language:** The Plan’s overall format and appearance have been modernized, with more concise and clear language used where appropriate to improve usability during emergency situations.
- **Emergency Operations Center Relocation:** The primary Emergency Operations Center (EOC) location has been updated from the Fire Department to the new Public Works Building to better support coordination, space needs, and operational continuity during emergencies.

→ **Updated Staffing Structure:** The Emergency Operations Plan has been revised to reflect the City's current staffing structure and operational capabilities, including the transition to a full-time fire department.

→ **Aligned Roles and Responsibilities:** Staffing assignments and responsibility lists have been updated to align with current positions and realistic staffing capabilities, allowing staff to focus on roles that closely relate to their existing job duties.

→ **Improved Operational Clarity:** By aligning roles with current functions, the updated plan enhances staff understanding of expectations and improves the City's ability to implement the plan efficiently during an emergency.

Councilman Dills would like clarification on who is the Chief Executive Officer in certain sections of the plan. He was concerned because the plan has misspellings and requested a more thorough review to make sure information is accurate.

**Councilman Dills moved to continue Resolution 26-08: Amending Emergency Operations Plan. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **9. Vacuum Trailer Purchase**

Councilman Halverson reported that the Utilities Committee discussed buying a vacuum trailer for the Public Works Department. Currently, the city hires Twin D—sometimes costing over \$100,000 annually—to pothole and locate utilities with minimal road damage. Purchasing the trailer for \$87,420.11 would significantly reduce these costs, though not eliminate them.

The trailer would be used for multiple tasks, including locating utilities, cleaning valve and storm drain boxes, maintaining wash bay cleanouts, and excavating around water meters without heavy equipment. The city plans to use the trailer for its full lifespan rather than replacing it on a set schedule, as resale value is low. Its longevity will depend on usage, maintenance, and proper indoor storage.

**Councilman Halverson moved to approve the vacuum trailer purchase for \$87,420.11. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

## **REPORTS**

### **10. New Business**

**Zions Public Finance** – City Manager David Larson reported the Admin/Finance Committee will be reviewing information from Zions Public Finance because the savings rate has decreased since they last met and will reduce the interest rate. He questioned if the City Council would like to work with US Bank or pursue going out to market. Councilman Halverson suggested reviewing this information with Admin/Finance Committee.

**Weber River Pre-Disaster Mitigation Study by USU Senior Design** – Councilman Dills questioned what will be done moving forward with this information. City Manager David Larson stated the city understands the risk; however, it is difficult as it is on UDOT property.

Councilman Winsor discussed the city should not have to pay to fix this problem as the gravel pits undermined the river.

**Dog Park:** Councilman Dills announced there is a problem with dog waste being left in the park and suggested the possibility of code enforcement looking into this issue.

**11. Council & Staff**

**Councilwoman Petty** announced the Easter Egg Hunt will be Saturday, April 4<sup>th</sup> at 9:00 am sharp. There will be 14,000 eggs. Ages 0-12.

**City Manager David Larson** encouraged participation in the well-being survey which has one more week remaining. The goal is 300 individual responses.

**ADJOURN:**

**Councilman Winsor** moved to adjourn the meeting at 6:51 p.m. **Councilwoman Petty** seconded the motion. **Mayor Westbrook** called for a roll call vote. **Council Members Dills, Halverson, Petty, and Winsor** voted aye. The motion carried.

**APPROVED:**   
**Mayor: Rod Westbrook**      **Date 04-14-2026**

  
**Transcriber: Michelle Clark**

  
**Attest: City Recorder: Lisa Smith**

