

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 9 September 2025

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT
Meeting streamed on YouTube on 9 September 2025 at 6:00 p.m.

PRESENT: MAYOR: Rod Westbrook

COUNCIL MEMBERS: Jeremy Davis
Joel Dills
Blair Halverson
Angie Petty
Wayne Winsor

CITY MANAGER: David Larson

CITY RECORDER: Lisa Smith (excused)

DEPUTY RECORDER: Raelyn Boman

FINANCE DIRECTOR: Brett Baltazar

FIRE CHIEF: Derek Tolman

COMMUNITY RELATIONS: Shaelee King

Minutes: Michelle Clark

ATTENDEES: Michael Grant, Paul Sturm, Tani & Chad Lynch, Traci & Dave Wiese.

COUNCIL OPEN

1. Pledge of Allegiance: Councilman Winsor

2. Prayer: Mayor Westbrook

Mayor Westbrook welcomed those in attendance.

3. Public Comment: Mayor Westbrook opened the floor for public comment and reminded those in attendance the following guidelines:

- Each speaker must go to the podium to comment.
- State your name and city of residence.
- Please address your comments to the entire City Council.
- Each speaker will have 3 minutes or less to speak.
- Note the City Council will not be entering into a dialogue during this portion of the meeting.
- Individuals not at the podium should refrain from speaking.

Mayor Westbrook closed the floor for public comment.

PRESENTATIONS

4. Country Fair Days Committee Chairs Recognition

The 2025 Country Fair Days (CFD) was a wonderful success, bringing the community together for a week of fun-filled activities, bonding, celebration of our local talent, and honoring of our heritage and community. This event would not be possible without the incredible efforts of the dedicated volunteers, sponsors, and organizers. Mayor Westbrook highlighted the contributions of the CFD committee chairs: Tani & Chad Lynch, Traci Weise, and Keith & Vicki Christensen. The Mayor and City Council thanked them for all their work.

5. Stage Extension Donors Recognition

City Manager David Larson said the stage at Central Park has been used during Country Fair Days and for many other community events for decades. It has served a great purpose in creating a gathering place for the community; many wonderful memories have been made during performances on that stage. This summer, members of the community offered time and money to extend the stage, improve the lighting, and make the stage a more useful venue and feature in the park. Mr. Larson highlighted the following individuals who donated money, expertise, and/or labor to construct the stage extension and shared that the community would like to publicly thank them. A plaque honoring Paul Sturm, Ryan Roper, Rod Westbrook, Aaron Westbrook, and Keith Christensen will be placed in the park commemorating their generous donation to the community.

ACTION ITEMS

6. Consent Agenda

a. August Checks

b. July Budget to Actual

Councilman Winsor moved to approve the consent agenda. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

7. Resolution 25-27: Appointing 911 Emergency Services Provider

The State Legislature instituted a new law in the 2025 legislative session requiring municipalities to issue a formal request for proposals (RFP) for qualified emergency medical service providers. Staff published the RFP and no proposals were submitted. Councilman Dills questioned the short window for bids and suggested a letter of intent would allow more time to receive bids.

Councilman Winsor moved to approve Resolution 25-27: Appointing 911 Emergency Services Provider. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

8. Letter in Support of the South Weber Fire Department EMS Re-Licensure

Councilman Winsor moved to approve the letter in support of the South Weber Fire Department EMS Re-Licensure. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

9. Resolution 25-28: Approving Cooperative Agreement with the Utah Division of Forestry, Fire and State Lands

Utah's Community Wildland Protection Program (CWPP) is a collaborative framework designed to help communities in Utah mitigate wildfire risks and enhance resilience to wildfires. The program is rooted in federal guidelines established by the Healthy Forests Restoration Act (HFRA) and provides tools, resources, and planning assistance to create tailored wildfire mitigation strategies for local communities.

Councilman Winsor moved to approve Resolution 25-28: Approving Cooperative Agreement with the Utah Division of Forestry, Fire and State Lands. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

10. Resolution 25-29: Cancelling 2025 Municipal Election and Declaring Each Unopposed Candidate Elected

Municipal elections are held in odd numbered years. This year the mayoral and two council seats were advertised for election. Only one candidate was declared for each open seat and no write-in candidates declared. State code § 20A-1-206 allows the cancellation of local elections when there are no contested races or ballot propositions. Although Davis County has provided some services, canceling the election will save a large portion of the cost of running an election.

Councilman Winsor moved to approve Resolution 25-29: Cancelling 2025 Municipal Election and Declaring Each Unopposed Candidate Elected. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Halverson, Petty, and Winsor voted aye. Councilman Dills abstained. The motion carried.

REPORTS**11. New Business**

Day Of Service September 11th – Councilman Dills announced the Day of Service is September 11th and the city would appreciate any help offered.

Audit Schedule – Councilman Winsor made a second request for an audit timeline. Finance Director Brett Baltazaar said he did contact the city's auditor after the last City Council meeting.

Meeting Minutes – Councilman Winsor queried on the requirement for minutes to be approved and questioned why they are not on the City Council agenda for approval the following meeting. Mr. Larson explained he knows there is a requirement for meeting minutes to be posted within 72 hours after they are approved, but he is not familiar with a specific law. He will investigate that.

12. Council & Staff

Mayor Westbrook – updated everyone on the Public Works Facility. He stated the facility has been painted. Mr. Larson explained the landscape plans have been reviewed by city staff

and the parks manager but still need to be completed. He noted the Fire Station renovation is underway with the installation of new showers.

Councilman Dills – met with Fire Chief Tolman and noticed the city does not have a Ham Radio Repeater like they used to. He suggested city staff look at that since there may be some extra funds from the bond.

Councilman Halverson – recommended the City Council review the Planning Commission packet for this week as there are several items of interest.

13. Adjourn

Councilman Winsor moved to adjourn the meeting at 6:27 p.m. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

APPROVED:  Date 09-23-2025
Mayor: Rod Westbrook


Transcriber: Michelle Clark

Attest:  City Recorder: Lisa Smith

