

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 12 March 2024

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

Rod Westbrook

**COUNCIL MEMBERS:**

Jeremy Davis  
Joel Dills  
Blair Halverson  
Angie Petty  
Wayne Winsor

**CITY MANAGER:**

David Larson

**CITY ATTORNEY:**

Jayne Blakesley

**CITY RECORDER:**

Lisa Smith

**FINANCE DIRECTOR:**

Maryn Nelson

**COMMUNITY DEVEL MGR:**

Lance Evans

**Minutes:** Michelle Clark

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**ATTENDEES:** Juli Mcintosh, Paul Sturm, Colette West, Nathan Rich, Preston Lee, Heidi & Tom Bell, Tim Grubb, Layne Kap, Jon Wall, and Michael Grant.

**1. Pledge of Allegiance:** Councilman Davis

**2. Prayer:** Councilwoman Petty

**3. Public Comment:** Please respectfully follow these guidelines.

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- b. State your name & city and direct comments to the entire Council (They will not respond).

**Tim Grubb of South Weber City** announced the Petersen Farms Development recently installed a cluster box unit (CBU) mailbox for 6 townhomes and one private residence. Because there are 9 remaining boxes, he invited residents who no longer wish to cross South Weber Drive to collect their mail to contact him. Mr. Grubb added he is willing to donate additional funds to complete the bike track, landscaping, and bench around the pickleball court for Canyon

Meadows Park. He acknowledged he still needs to meet with City Manager David Larson concerning the bench memorializing the Petersen family.

## PRESENTATIONS

### **4. Wasatch Integrated Waste Management District Recycling Program**

The Wasatch Integrated Waste Management District (WIWMD) serves 15 cities in Davis and Morgan County. Nathan Rich, the Executive Director, highlighted the district's approach of treating waste as a resource through reuse, reduction, recycling, and energy production. The Davis Landfill hosts various facilities including Green Waste Recycling, Household Hazardous Waste (HHW) and Electronic Waste disposal, and a Landfill Thrift Store. They also have a landfill gas to energy project and the newly added Davis Material Recovery and Transfer Facility. The closure of the Davis Energy Recovery Facility shortened the landfill's life. Rich discussed the Twenty-Year Integrated Waste Management Plan, emphasizing the importance of curbside recycling programs to increase efficiency and participation.

Colette West, Sustainability Specialist for WTWMD, emphasized the move towards a circular economy to minimize waste. She highlighted the environmental benefits of recycling materials such as steel and aluminum, and the importance of education in promoting recycling.

City Manager David Larson inquired about the costs involved in implementing recycling programs. Mr. Rich mentioned the primary cost will be the purchase of recycling cans, with WIWMD covering advertising expenses. A possible grant at \$15 per tote would not cover the \$50 they cost. Mr. Larson estimated the total cost for purchasing cans at approximately \$100,000 for South Weber City.

## ACTION ITEMS

### **5. Consent Agenda**

- a. February 13, 2024, Minutes**
- b. February Checks**
- c. January Budget to Actual**

Councilwoman Petty voiced concern with the amount of money spent for first aid kit supplies. It was stated the city is paying someone for a service to review and replace outdated supplies. Councilman Halverson indicated it needs to be monitored by someone whether internal or third party. Councilwoman Petty questioned when the snowplow contract for the park and ride is up for renewal. Mr. Larson will review. Councilman Winsor noted specific funds that are over budget and requested staff to report how the city is going to get back on track.

**Councilman Winsor moved to approve the consent agenda as written. Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **6. Fire Department Turnouts**

Fire Marshall Cole Fessler relayed in October of 2022 an F-35 crashed in South Weber. The toxic gases put off by the burning aircraft made it necessary to dispose of the turnouts that were used on the fire. South Weber Fire Department rotates the turnouts every 10 years per fire code.

The department has multiple turnouts that are reaching the 10-year limit that need to be replaced and will spread that over several budget years. The cost for five turnouts is approximately \$17,000. Concerns were expressed that this higher replacement would rotate through. Mr. Larson confirmed there is a budgeted amount set aside for replacement of a few turnouts each year. Councilman Winsor requested a line-item number from the budget in the future.

**Councilwoman Petty moved to approve the purchase of five turnouts at \$17,482,50 for South Weber Fire Department. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

**7. Ordinance 2024-03: Fireworks Restrictions**

Fire Marshall Fessler has reviewed conditions within the city and finds significant brush, grass, and tree covered areas which create dangerous fire hazard conditions and recommended repeating restrictions from last year prohibiting personal fireworks to be discharged within the city which would reduce risk. Councilwoman Petty queried about the use of floating lanterns. Mr. Fessler replied they are outlawed.

**Councilwoman Petty moved to approve Ordinance 2024-03: Fireworks Restrictions. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

**Councilman Halverson moved to open the public hearing to vacate a portion of the right of way at approximately 1075 E. Lester Street. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

**\*\*\*\*\* PUBLIC HEARING \*\*\*\*\***

**8. Public Hearing to Vacate a Portion of the Right of Way at approximately 1075 E Lester Street:** The portion of Lester Street that is located west of 1075 East was platted, constructed, and stubbed for access to future development. The City’s General Plan shows the need to connect Lester Street to 7375 South, which reconfiguration leaves a portion of Lester Street outside of the new street alignment. The city has reviewed and determined that there is no current or future need for this portion of Lester Street to remain as public right-of-way. The city, through the Development Agreement for Kastlecove Phase 1 agreed to the vacation of the said portion of Lester Street.

**No Public Comments**

**Councilman Winsor moved to close the public hearing to vacate a portion of the right of way at approximately 1075 E. Lester Street. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

**\*\*\*\*\* PUBLIC HEARING CLOSED \*\*\*\*\***

**9. Ordinance 2024-04: Vacating a Portion of the Right of Way at approximately 1075 E Lester Street**

Councilman Winsor inquired if there are public utilities in the vacated area. City Manager David Larson referred to City Engineer Brandon Jones staff report in which he stated a municipal utility easement will remain in place over the vacated property to provide for utilities that remain in the property. An individual in the audience queried on the recently installed Connex internet lines. Councilman Halverson stated those lines are private but through a public easement. Mr. Larson acknowledged he will investigate that specifically. City Attorney Jayme Blakesley suggested city staff review South Weber City's agreement with Connex.

**Councilman Winsor moved to approve Ordinance 2024-04: Vacating a Portion of the Right of Way at approximately 1025 E Lester Street. Councilman Dills seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

**10. Conditional Use Permit 24-01: Public Works Site**

The applicant has requested a Site Plan and Conditional Use Permit for two public buildings in the C-R (Commercial Recreation Zone) as per the Land Use Matrix. The buildings will house the South Weber City Public Works Office, shop, and maintenance areas for the ongoing public works services for the City of South Weber. The proposal is for two buildings and one structure: Main building (20,250sf), Vehicle storage building (9,000 sf) and a Salt/Decant/Material Storage Structure (5,543 sf).

**Councilman Halverson moved to approve Conditional Use Permit 24-01: Public Works Site. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

**11. Public Works Site & Improvement Plans**

Councilman Dills opined it is too large for the city's needs.

**Councilman Halverson moved to approve Public Works Site & Improvement Plans. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Halverson, and Winsor voted aye. Councilman Dills voted nay. The motion carried 4 to 1.**

**12. Public Works Facility Partial Site Work**

Councilman Halverson queried if the City Engineer Brandon Jones feels there is enough budget for parking lot, sidewalk, curb, and gutter. He responded affirmatively.

**Councilwoman Petty moved to approve Public Works Facility Partial Site Work. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Halverson, and Winsor voted aye. Councilman Dills voted nay. The motion carried 4 to 1.**

**13. Partial 1375 East Waterline Project Agreement**

The current fiscal year budget includes funding for a waterline replacement and upgrade project, titled 1375 East Waterline Project. The scope of this project is to replace the waterline south of Lester Drive in 1375 East and connect the new line to the new waterlines being installed as part

of the Kastlecove Phase 2 development. The project is still in the process of being designed but is anticipated to go out for bid within the next several weeks. Part of the Kastlecove Phase 2 development required the relocation and reconnection of an existing 2" waterline that is currently servicing the property owner to the southeast of the Kastlecove Phase 2 development. To save money and improve the efficiency of the project, the city approached the developer, Layne Kap, about working together. Rather than Layne installing the 2" waterline and then the city coming back later to tear out the 2" waterline and install the needed 8" waterline, he would give a credit to the city for what he would have otherwise had to install and install the portion of the 8" waterline within the boundary of the development. This would allow the future contractor of the 1375 East Waterline Project to connect to the newly installed line and avoid any conflicts between the two contractors.

**Councilman Halverson moved to approve partial 1375 East Waterline Project Agreement to Kastle Rock for \$30,335. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

## REPORTS

### **14. New Business**

**City Manager David Larson:** reported Weber Basin has a well in a location that feeds fluoride into the city's water system and the transformer has gone out. Weber Basin is currently looking at rehabbing the facility which will extend the deadline that requires notice; therefore, Weber Basin will be providing notification to the city that will be sent to residents informing them of lack of fluoride currently in the system.

**No Cost Microchip and Vaccine Clinic at City Office:** Councilwoman Petty talked to Ashley Young from Davis County Animal concerning a clinic at the City Office. It was suggested this should take place at the Family Activity Center.

**Health Department:** Councilwoman Petty conveyed Aging Services can offer meals for Senior Luncheons. They also train individuals to instruct fitness classes.

### **15. Council & Staff**

**Councilman Winsor:** announced the Finance/Admin Committee met and reviewed the auditor's contract and their services are contracted through the fiscal year 2024 which will allow for the audit of this year's budget. Discussed roles and responsibilities for City Council's consideration. They discussed the cash flow estimate and thanked Maryn for her work on that. He asked to be excused on March 26<sup>th</sup> from the City Council meeting.

**Councilman Davis:** updated the Council on the dispatch contract with Layton City which will start on July 1st with fire only. The Engine Boss position has been posted to help with the wildland efforts. There is no change in the agreement with Weber Fire District and will be more discussion in the April meeting. He requested Mr. Larson schedule a discussion with all council members regarding the quint and large apparatus expenses.

**Councilman Dills:** shared it has been difficult for the Code Committee to get together with all members of Park and Recreation Committee.

**Councilwoman Petty:** explained the Events Committee met and the Easter Egg Hunt will be held on March 29<sup>th</sup> at 6:00 p.m. Councilman Davis suggested it would be nice to have local talent relieve the band members for breaks during the summer concert series.

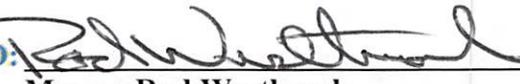
**Councilman Halverson:** noted the Municipal Utilities Committee bids for new Public Works Building and the site work should take place the end of the month. Councilwoman Petty discussed her frustration with delays in getting the transformer for this building.

**City Manager David Larson:** reported Fire Chief Tolman has been looking at sending the backup medic truck for wildland efforts. This will allow the department to receive revenue on the medic side.

**CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1) (C) to discuss Pending or Reasonably Imminent Litigation**

**Councilman Davis moved to adjourn the meeting at 7:50 p.m. and go into a CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1) (C) to discuss Pending or Reasonably Imminent Litigation. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.**

**Councilwoman Petty recused herself from the closed session.**

**APPROVED:**  Date 04-09-2024  
 Mayor: Rod Westbrook

  
 Transcriber: Michelle Clark

**Attest:**   
 City Recorder: Lisa Smith

