

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 25 July 2023

TIME COMMENCED: 6:12 p.m.

LOCATION: South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR: Rod Westbroek

COUNCIL MEMBERS: Hayley Alberts
Joel Dills (excused)
Blair Halverson
Angie Petty
Quin Soderquist

CITY MANAGER: David Larson

FINANCE DIRECTOR: Mark McRae

COMMUNITY SERVICES DIR: Trevor Cahoon

COMMUNITY SERVICES ASST: Shaelee King

CITY ATTORNEY: Jayme Blakesley

CITY RECORDER: Lisa Smith

Minutes: Michelle Clark

ATTENDEES: Paul Sturm, Michael Grant, Jeremy Davis, Genneva Blanchard, Bryan Wageman, Mark Larson, Tia Jensen, Raelyn Boman, Derek Tolman, and Joshua Boucher.

1. Pledge of Allegiance: Mayor Westbroek

2. Prayer: Councilman Dills

3. Public Comment: Please respectfully follow these guidelines.

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- b. State your name & city and direct comments to the entire Council (They will not respond).

There was no public comment.

PRESENTATIONS

4. New Employees Introduction

City Manager David Larson reported the previous office assistant took another job, and it was determined to split her 30 hour per week part-time position into two distinct positions, with an

accounts payable clerk at 20 hours and assistant court clerk at 10 hours. He added the city staff is thrilled with Tia and Raelyn, the two new hires. Tia Jensen, started June 26, is the accounts payable clerk and works 9 am to 2 pm Mon-Thurs. Raelyn Boman, started June 29, is the assistant court clerk and works 1:30 pm to 5 pm Tues-Thurs. Mayor Westbroek and the City Council welcomed Tia and Raelyn.

5. Public Works Facility Project Overview

City Manager David Larson presented a brief overview of the new Public Works Facility project beginning with images of the current facility on 2.169 acres. He noted this facility does not meet current needs. In 2020 the city purchased property for a new facility. Currently, an RFP has been put out for a design build and architectural services. There is a mandatory pre-proposal meeting scheduled for Wednesday, July 26th with proposals due on Tuesday, August 22nd at 5:00 p.m. The future site is 6.11 acres with phase 1 to include 3.63 acres. This facility will facilitate high quality public works services.

ACTION ITEMS

6. June 27 Minutes

Councilman Soderquist moved to approve the minutes of 27 June 2023. Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Halverson, Petty, and Soderquist voted aye. The motion carried.

7. Resolution 23-33: Crosswinds Final Plat and Development Agreement

An application for subdividing 5.57 acres at approximately 7750 S 2700 E into two commercial building lots was submitted by Genneva Blanchard. Both the City Planner and the City Engineer have analyzed all forms presented and found all conditions of City Code met and relayed their findings to the Planning Commission. The Planning Commission held a public hearing for the entire subdivision on the 8 June 2023 and gave a favorable recommendation for approval by the City Council.

Community Services Director Trevor Cahoon identified the developer's proposed amendments to the development agreement concerning payment timing. He announced this location will be a staging area for Weber Basin Canal improvements prior to construction. Discussion took place regarding the right-of-way width. Councilman Halverson questioned why the developer is only paying for the sidewalk and not curb and gutter when the width of the road does not meet city standard. City Engineer Brandon Jones acknowledged at the time the road was built it met the ROW width requirement, but it will eventually need to be widened.

Councilwoman Petty moved to approve Resolution 23-33: Crosswinds Final Plat and Development Agreement to include the blue line amendment strike out in Section 4 and amend Section 6 to read "Payment from Developer Lot 1 and Developer Lot 2 shall be required prior to the issuance of building permit." Councilwoman Alberts seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Alberts, Halverson, Petty, and Soderquist voted aye. The motion carried.

8. Resolution 23-34: Emergency Medical Services Physician Medical Director

The current contract with Medical Director Dr. Summer Grace expired in March and needs to be renewed. The contract amount remains the same at \$8,000 per year, paid quarterly with a term until February 28, 2026.

Councilman Soderquist moved to approve Resolution 23-34: Emergency Medical Services Physician Medical Director. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Halverson, Petty, and Soderquist voted aye. The motion carried.

9. Public Works Staffing

City Manager David Larson reported a city employee recently quit to work for another city which created a need for staffing in the Parks Department. Because the city is growing, there is a long-term need to add two positions with one being a managerial position. Councilman Soderquist discussed the staff being unable to take care of long-term maintenance. Mark Larson added the staffing turnover rate is high. Bryan Wageman identified that tasks are not getting done because of the limited workforce. Mayor Westbrook agreed the need is there. He favored hiring two employees to help and commended those who are trying to keep up while being understaffed. Councilwoman Petty agreed.

Councilwoman Petty moved to approve public works staffing for a parks manager for \$52,000. Councilman Soderquist seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Halverson, Petty, and Soderquist voted aye. The motion carried.

DISCUSSION ITEMS

10. Highway 89 Closure Event Review

The following information is intended to provide additional details of the May 17 incident, facts about the South Weber City transportation network, and a starting point for the Council's discussion.

May 17 Event Timeline:

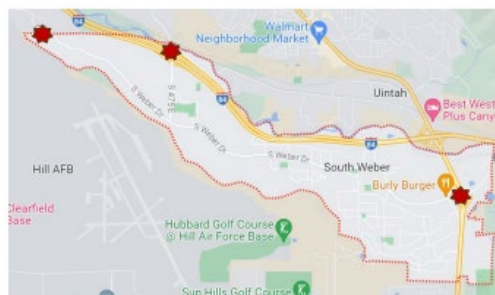
4:00am – Davis County Sheriff's Office (DCSO) dispatched to the scene.

9:15am – US89 closed both directions at SR193 and South Weber Drive

10:45am – After discussions Fire Chief Derek Tolman and Lt. Jason Boydston, City Manager David Larson requested DCSO to move the southbound closure to I-84

2:00pm – US89 re-opened

South Weber City has four daily use roads that provide ingress/egress from the city – US89 NB and SB, 475 East NB, and South Weber Drive WB. Getting onto US89 is one chokepoint so there are effectively three locations to enter/exit the city (see figure below).



South Weber Drive is the only full-length east/west connection across the city and if/when certain points are closed all east/west travel in the city is effectively cut off. Redirecting southbound traffic off US89 and onto South Weber Drive created a need for vehicles to travel through South Weber attempting to navigate southbound again. People unknowingly thought 2700 East would function as a frontage road all the way to Layton and the result was vehicles driving through the city neighborhoods. Vehicles that remained on South Weber Drive were met with major congestion as Connex and Rocky Mountain Power were completing two separate construction projects along the side of the road that required flaggers and traffic was being stopped, increasing the congestion. Approximately 1.5 hours into the road closure, David and Derek discussed the resulting traffic problems and determined that a better solution would be to not let US89 southbound traffic even get to South Weber Drive but reroute at I84 westbound. That route would be much faster for drivers anyway. The call was made to DCSO requesting the change, which was made immediately.

Deputy Joshua Boucher explained reasons for closing US89 and because of staffing requirements decisions were made as to where traffic was diverted. He noted they did their best to get everything managed and open US89 as quickly as possible. Councilman Soderquist questioned what the city can learn from this and what the city can do better (not necessarily DCSO). Mr. Larson pointed out the city's road options are limited when there are emergency situations. He acknowledged there are situations when the city receives phone calls because of the difficulty of traveling east to west. Mayor Westbroek discussed when the traffic was diverted vehicles traveled south on 2700 East not realizing there was no way out and suggested installing "no outlet" signs. Deputy Boucher suggested the city invest in detour signs for the Public Works Department to install during an emergency. Councilman Halverson identified locations where if South Weber Drive is closed there is no access east or west. Mr. Larson expressed the need for and importance of long-term traffic planning in the city. The City Council thanked DCSO for their service.

REPORTS

11. New Business

Youth City Council: Councilwoman Petty announced Councilwoman Alberts is not seeking re-election and therefore the City Council needs to decide who should replace the Council Member assigned to the Youth City Council. Councilman Soderquist expressed if there is a willing parent that is great, but he suggested a member of the Council still serve as well. Mayor Westbroek agreed and requested Councilwoman Petty and Alberts voice their suggestions. He noted if it is difficult to get the youth involved then maybe there should be a rest for a while. Councilwoman Alberts pointed out it is a time commitment with a lack of resources. Councilwoman Petty added it would be ideal to have the Council Member be the liaison and not the coordinator or chairperson. It was decided not to do away with the Youth City Council as they help with city events. Mr. Larson discussed hiring youth as city staff members rather than volunteer.

12. Council & Staff

Councilwoman Alberts: reported the Code Committee met and is still discussing accessory dwelling units and if there should be a cap on them. Country Fair Days is scheduled for August 5-12.

Councilman Soderquist: announced the Parks Committee has been discussing staffing needs and appreciated the approval tonight. He expressed Parsons has a large, exposed area that they are working on and will be re-seeding.

Councilwoman Petty: explained she spoke with Mayor Westbrook and has reached out to the Brent Taylor Foundation about using a flag for the County Fair Days Parade.

Councilman Halverson: relayed the Restoration Advisory Board will meet this Thursday.

City Manager David Larson: noted there will be no City Council meeting August 8th because of Country Fair Days.

Community Services Director Trevor Cahoon: stated the next Planning Commission meeting will also be postponed for Country Fair Days until Wednesday, August 16th.

13. Adjourn

Councilman Soderquist moved to go into a Closed Session held pursuant to the provision of UCA section 52-4-205 (1)(d) discuss the sale of real property at 7:44 p.m. Councilwoman Alberts seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Halverson, Petty, and Soderquist voted aye. The motion carried.



APPROVED: [Signature] Date 08-22-2023
Mayor: Rod Westbrook

[Signature]
Transcriber: Michelle Clark

Attest: [Signature]
City Recorder: Lisa Smith