

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 16 April 2019

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR:

Jo Sjoblom

COUNCIL MEMBERS:

Blair Halverson
Kent Hyer (excused)
Angie Petty
Merv Taylor
Wayne Winsor

FINANCE DIRECTOR:

Mark McRae

CITY ENGINEER:

Brandon Jones

CITY RECORDER:

Lisa Smith

CITY MANAGER:

David Larson

Transcriber: Minutes transcribed by Michelle Clark

ATTENDEES: Chris Tremea

Mayor Sjoblom called the meeting to order and welcomed those in attendance and excused Councilman Hyer.

PLEDGE OF ALLEGIANCE: Mayor Sjoblom

PRAYER: Councilwoman Petty

CONFLICT OF INTEREST: None

CONSENT AGENDA:

- 2019 March Check Register
- 2019 February Budget to Actual

Councilman Halverson moved to approve the consent agenda. Councilman Taylor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

PUBLIC COMMENTS: Mayor Sjoblom said anyone who would like to participate in public comment may come to the pulpit, state name and address, and keep comments to three minutes. There was no public comment.

Resolution 19-15, Ordinance 19-11, and Resolution 19-16: Brandon Jones, City Engineer, said he has created a power point to discuss three agenda items 5-7. He said the studies involved with impact fees include: Capital Facilities Plan (CFP), Impact Fee Facilities Plan (IFFP), and Impact Fee Analysis (IFA). He explained the fees must be spent or obligated within six years. The City amended the CFP projects map which created the CFP projects list. The IFFP projects include the amended CFP.

Brandon informed the Council the traffic projection is 878 PM peak hour trips. The total impact fee eligible cost is \$3,376,000. Cost per PM peak hour trip is \$3,582.42. He said a single-family home is \$1,791.21 with all other uses based off Table 2 (IFA). Brandon said State law does not allow accessing the impact fees until 90 days after approval.

Resolution 19-15: Amend Transportation Capital Facilities Plan

On July 10, 2018, the City adopted the 2018 Transportation Capital Facilities Plan (CFP) that was prepared by Horrocks Engineers. In this plan, 19 Projects were identified to meet current and future needs. South Bench Drive was included as 5 different projects based upon anticipated construction sequencing and the funding approach. Two of the projects included the road and portions of the intersection at South Weber Drive. Breaking the new intersection out as its own project clarifies the distinction between project portions and allows them to be funded and completed separately. The result was a 20th Project created and is the reason for amending the Transportation CFP.

Councilman Winsor pointed out with the adoption of this CFP it will help address transportation concerns for the future.

Councilman Winsor moved to approve Resolution 19-15: Amend Transportation Capital Facilities Plan. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Ordinance 19-11: Amend City Code 11-6: Impact Fees

The City Code delineates Impact Fees in Chapter 11-6. In reviewing this chapter for the adoption of the proposed Transportation Impact Fee, the City Staff (including the City Attorney) felt that the whole chapter needed to be re-written. The City Attorney has composed the new Code and it has been reviewed by the City Staff.

Councilman Halverson moved to approve Ordinance 19-11: Amend City Code 11-6: Impact Fees. Councilman Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Resolution 19-16: Amend the Transportation Impact Fee and Adopt the Consolidated Fee Schedule

The Transportation Impact Fee needed to be added into the Consolidated Fee Schedule (CFS). Upon review of the CFS, the City Staff reorganized and simplified the complete Schedule for ease of use.

Councilman Winsor moved to approve Resolution 19-16: Amend the Transportation Impact Fee and Adopt the Consolidated Fee Schedule and will be implemented 90 days from tonight. Councilman Taylor seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Resolution 19-17: Award of Streetlight Supplier Contract to Stevens Sales Company (SSCO)

Mayor Sjoblom stated on April 10, 2019 at 12:00 p.m. Streetlight Supplier proposals was closed. A total of 3 proposals were received. The evaluation committee consisted of the City Manager, Public Works Director, the City Engineer and one other individual from the engineer's office who has been assisting on the new streetlight policy implementation. The evaluation committee reviewed all the proposals received and independently scored each proposal based upon the criteria outlined in the Request for Proposals (RFP). A summary of the proposal scores was included with the recommendation memo.

Based upon the committee's review and the scoring results, they recommended that the City Council award the contract for Streetlight Supplier to STEVENS SALES COMPANY (SSCO). The contract is for a period of 3 years with the option to extend for 1 additional year. The proposal submitted by Stevens Sales Company included fixed fee pricing for the three different types of streetlights that will be provided (residential, intersection, and corridor). The pricing included options, as provided for in the RFP. The prices range from \$1,815 to \$3,652 for the complete streetlight assembly. The final options selected by the staff will dictate the final fixed fee for each type of streetlight. All proposed streetlight options comply with the City Standards, are LED and dark-sky compliant.

Councilman Taylor moved to approve Resolution 19-17 Award of Streetlight Supplier Contract to Stevens Sales Company (SSCO). Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Resolution 19-18: Adopt Memorandum of Understanding between Utah Division of Forestry, Fire, and State Lands and South Weber Fire Department

Mayor Sjoblom stated the State of Utah wishes to utilize the South Weber's Fire Department personnel and equipment as needed and available while offering to reciprocate services as called upon. The South Weber Fire Department has the capability to respond and suppress fires within its jurisdiction more effectively than outside resources.

Councilman Winsor asked what a red card certification means. Chris Tremea stated any firefighter fighting fires on Federal or State lands needs to be certified as a red card. The Fire Marshall explained that all employees of the South Weber Fire Department are minimally certified as a red card. Councilman Winsor verified the MOU included in the packet will be completed before acceptance.

Councilman Winsor moved to approve Resolution 19-18: Adopt Memorandum of Understanding between Utah Division of Forestry, Fire, and State Lands and South Weber Fire Department. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Discussion: Addition of land drain system in Harvest Park, Phase 1.

Brandon Jones, City Engineer, explained that Harvest Park, phase 1 is currently under construction. The developer is finding that the ground water is higher than they anticipated. Their original proposal did not include a land drain system. He said a land drain system will have a main line in the road with laterals to each foundation with drainage (rock, piping, etc.) around the foundation that will take the water out to the main line. This system will help prevent basement flooding. Councilman Winsor asked who inherits this infrastructure once the project is completed. Brandon replied that the City will take ownership of the main line. He felt the drain is important and based on issues in Canyon Meadows and Heather Cove, it would be wise to approve to prevent issues for future residents. The City will not pay any portion of the cost of initial installation. Brandon stated Hidden Valley Meadows and Old Maple Farms have a land drain system. Council was concerned that the storm drain utilities fees may not cover City maintenance of these system when repair or replacement is necessary. Councilman Winsor requested that the City Staff determine the appropriate fees. Brandon agreed. Mayor Sjoblom directed the City Staff to review ongoing maintenance fees.

Councilman Winsor moved to approve the request for addition of land drain system in Harvest Park, phase 1 subject to City Staff review and recommendation. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Fiscal Year 2020 Budget Workshop

Mayor Sjoblom stated the 2020 Budget expenditures by department have been prepared by Staff and reviewed by appropriate Council Committees. Committee changes, deletions, and additions were included in this version of the budget. Capital Facility Plans were reviewed during this budget process and prioritized projects were placed under their respective departments. Every effort has been made to prepare a conservative budget that addresses the needs of the City and maintains current service levels.

Mayor Sjoblom explained that the budget includes a 3% merit adjustment to salaries totaling \$36,000. There is no COLA in the budget. Various adjustments to departments have been made to reflect changes in employee elections for healthcare, and changes in employee work assignments. One new Public Works employee is reflected in the presented expenditures and is budgeted 25% in each of the Parks, Water, Sewer, and Storm Drain departments.

Several large construction projects have been carried over from the 2019 budget. These are projects begun before June 30, 2019 and are anticipated to be completed in the 2020 fiscal year.

The largest, non-capital increase is in the Public Safety Budget. This is the anticipated increase in law enforcement services and the possible change in provider.

The significant increase cost of garbage disposal by Wasatch Integrated Waste is shown in the Sanitation department.

The increase in the Planning and Zoning department reflects the demand for engineering reviews of new and potential subdivisions within the city. These costs are charged back to the developer, and the increase expenditure is offset by additional revenue.

Mayor Sjoblom asked if anyone had any comments or questions. Mark McRae, Finance Director, highlighted projects that might be of concern. He explained the sewer department increase is due to proposed purchase of five new sewer meters at \$6,000 per meter. He said the city must follow the State's guidelines for capacity and the meters will allow more accurate data when dealing with state regulations. He said only expenditures will be addressed tonight. He said the chairman for each committee has reviewed this budget. Mayor Sjoblom asked about the costs with the "Job Corp waterline". David Larsen, City Manager, explained it is the City's waterline that serves Job Corp. He said Job Corp has an urgent need for upgrade and so the city is partnering with them in a cost share agreement.

Councilman Halverson asked about Public Safety. David said once we know the details of the contract and who will provide service, we will have more accurate data. Mark said there are several carry-over items. He said the figure is the total for the entire project, but because the project spans two years it must be shown on this budget. Councilman Winsor suggested in the future, clarifying the South Bench Drive project by consistently referencing the phase. He asked about the Public Works building. David said this budget will only cover procurement of property and engineering services. Councilman Winsor asked about the upgrade to the Security Control Data Acquisition (SCADA) system. Brandon Jones, City Engineer, said Bryan Wageman would like to switch from the current supplier to a new supplier. Councilman Winsor would like more details concerning this budget item. The Council thanked the efforts of the City Staff.

NEW BUSINESS:

Councilwoman Petty said the city currently has a South Bench Drive. She is concerned about having two South Bench Drives. She also asked about the status for Utopia. David reported that the City Staff is coordinating with them on creating and presenting a survey.

REPORTS:

Mayor Sjoblom:

- The Easter Egg Hunt was moved to the Family Activity Center. She thanked Michael Poff and the Youth Council for their hard work. She said it went off without a hitch and families seemed to enjoy it.
- Active Trans. Committee meeting last week – WFRC congratulated South Weber City on securing a trail connection across HWY 89 and also receiving the TLC (Transportation and Land Use Connection) grant from the WFRC for planning and engineering of the Weber River trail extension to the BST and crossing of I-84 to connect to the west side of the new box culvert connection under HWY 89
- May is Bike Month – encourage biking to work, lunch, school, etc.
- 3rd Quarter Local Option Sales Tax committee meeting today to determine the criteria on which individual City's grant applications will be evaluated. This is a process South Weber

City will be following closely as our City has several projects eligible for this type of a grant.

- Meeting tomorrow CDBG (Community Development Block Grant) – The CDBG assesses the needs of Davis County in areas such as: affordable housing, economic development, job creation, senior citizen and youth programs, lead-based paint hazards, ADA requirements, public utilities, curb, gutter, sidewalks, and streets.
- Mayor Sjoblom has a desire to be part of this committee as a service to the County but also to become more familiar with the program to determine SWC's eligibility for specific grant opportunities available with this program.

Councilman Taylor: He thanked Michael Poff for the Easter Egg Hunt. It was well organized and had good participation. He said the Public Safety Committee met with the Davis County Sheriff's Department and waiting to hear back from them.

Councilman Halverson: He stated the South Weber Elementary School zone lights need repaired. David said the City is already looking into replacing them.

Councilwoman Petty: She thanked the Public Works Department for immediately replacing a stop sign that blew over in the wind.

Councilman Winsor: He stated the Municipal Utilities Committee will meet this Friday. He said the Short-Term Rental Committee has met and reviewed the City Staff's draft and made recommendations for the Planning Commission 11 May 2019 meeting. If recommended, it should come before the City Council on 14 May 2019 for a public hearing. He said the winter patchwork throughout the city combined with the wet weather has taken a toll on the roads. He hoped the Public Works Department plans to make more permanent repairs as soon as dry weather arrives. David said the City Staff encourages reports of any road problems.

Lisa Smith, City Recorder: She said if anyone wants to join meetings electronically, the code requires a three-day notice.

Brandon Jones, City Engineer: He stated Iworq visual assessment has been completed of all the City streets.

CLOSED EXECUTIVE SESSION—UTAH CODE 52-4-205(1) (D) DISCUSSION OF THE PURCHASE, EXCHANGE, OR LEASE OR REAL PROPERTY.

Councilman Winsor moved to close the public session and open a closed executive session as per Utah Code 52-4-205(1) (D) discussion of purchase, exchange, or lease of real property at 7:07 p.m. Councilman Halverson seconded the motion. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Closed Session Commenced at 7:11 p.m.

In Attendance: Jo Sjoblom (Mayor), David Larsen (City Manager), Brandon Jones (City Engineer), Lisa Smith (City Recorder), Michelle Clark (Transcriber), Council Members Halverson, Hyer, Petty, Taylor, and Winsor.

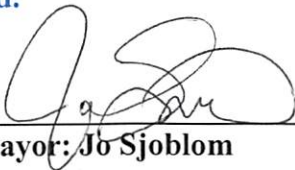
Councilman Winsor moved to adjourn the closed session at 7:43 p.m. Councilman Halverson seconded the motion. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

City Council meeting reconvened at 7:43 p.m.

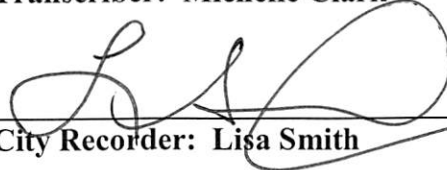
Councilman Winsor moved to open the public session. Councilman Halverson seconded the motion. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

Councilman Taylor moved to direct the City Staff to move forward with what was discussed in the closed session. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Halverson, Petty, Taylor, and Winsor voted aye. The motion carried.

ADJOURNED: Councilman Winsor moved to adjourn the Council Meeting at 7:47 p.m. Councilman Taylor seconded the motion. Council Members Halverson, Petty, Taylor and Winsor voted yes. The motion carried.

APPROVED:  _____ Date 5/14/19
Mayor: Jo Sjoblom

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Transcriber: Michelle Clark

Attest:  _____
City Recorder: Lisa Smith