

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 24 June 2025

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT
Meeting streamed on YouTube on 10 June 2025 at 6:00 p.m.

PRESENT: MAYOR:

Rod Westbroek

COUNCIL MEMBERS:

Jeremy Davis
Joel Dills
Blair Halverson (excused)
Angie Petty
Wayne Winsor

CITY MANAGER:

David Larson

FIRE CHIEF:

Derek Tolman

CITY RECORDER:

Lisa Smith

COMMUNITY RELATIONS:

Shaelee King

Minutes: Michelle Clark

ATTENDEES: Paul Sturm, Cindy Cook, William Cook, Linda Marvel, Josh Boucher, Elizabeth Pinto, and Michael Grant.

COUNCIL OPEN

1. Pledge of Allegiance: Councilman Davis

2. Prayer: Mayor Westbroek

Mayor Westbroek welcomed those in attendance.

3. Public Comment: Mayor Westbroek opened the floor for public comment and reminded those in attendance city guidelines.

Cindy Cook of South Weber City expressed she has lived next to I-89 and experienced traffic noise for sixteen years. Recently, she contacted UDOT and was told they cannot build a wall in an existing area unless it coincides with a project. She is aware of the future I-84 corridor project and is currently gathering signatures to petition UDOT to incorporate the cost of a sound wall into the I-84 project, specifically the area along I-89 from South Weber Drive to the town homes.

Bill Cook of South Weber City voiced his frustration with the maple trees along the frontage road (2700 East) that are dying. He suggested the city remove them as it is currently an eye sore for those driving into South Weber.

Michael Grant of South Weber City addressed the intersection at 2700 East and South Weber Drive and suggested a right turn only lane onto South Weber Drive.

Mayor Westbrook closed the floor for public comment.

PRESENTATIONS

4. Davis County Sheriff's Office (DCSO) Quarterly Report

Elizabeth Pinto of DCSO reported patrol hours, field-initiated incidents, dispatch calls, and victim services. Councilman Winsor voiced concern with speeding in neighborhoods where pedestrians travel. Councilman Winsor specifically identified collector streets as areas of concern which include Deer Run Drive, 2100 East, 7800 S, View Drive, 475 East, and city parks. Councilman Dills stated the summer months bring children on bikes and motorized vehicles and requested more patrolling in neighborhoods. Councilman Dills shared there has been a wave of salespersons and complaints from citizens. Lieutenant Boucher advised individuals to contact DCSO as quickly as they are able so they can be immediately addressed.

ACTION ITEMS

5. Consent Agenda

a. June 10, 2025 Minutes

Councilman Winsor moved to approve the consent agenda. Councilwoman Petty seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Petty, and Winsor voted aye. The motion carried.

Councilman Winsor moved to open the public hearing for FY 2025 Budget Amendment #3. Councilwoman Petty seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Petty, and Winsor voted aye. The motion carried.

PUBLIC HEARING

6. Public Hearing for FY 2025 Budget Amendment #3:

FY 2024-2025 Final Budget was adopted on August 27, 2024. Throughout the fiscal year, additional items have come before the council that were not included in the original budget. These amendments address those unforeseen expenditures.

Summary Analysis:

1. Impact Fee actuals exceeded budgets. To utilize these funds, budgets need to be increased.
2. The Fire Mental Health Grant received earlier this fiscal year has been utilized throughout the year. This adjustment recognizes the revenues for this program.
3. The Fire Dept had unforeseen issues with Zoll monitors and garage doors. The use of ambulance service revenues covers the unforeseen needs of the fire dept.

4. Subdivision reviews, development related streetlights & mailboxes utilize escrow funds already collected and pass-through funds to Jones & Assoc.
5. Fund balance is used to cover transfer from General Fund to Recreation Fund.
6. ARPA Funds for park bench- memorial of Petersen Family.
7. ARPA Funds for FAC Security Camera update
8. Volunteer Background check for volunteer recreation coaches (state mandated requirement).
9. Water Dept Rugged laptop replacement. The laptop stopped functioning, and this laptop is specific to meter reading.
10. Central Park stage extension- donations.

No public comments were made.

Councilman Winsor moved to close the public hearing for FY 2025 Budget Amendment #3. Councilwoman Petty seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Petty, and Winsor voted aye. The motion carried.

----- **PUBLIC HEARING CLOSED** -----

7. Resolution 25-20: FY 2025 Budget Amendments #3

Councilman Winsor moved to approve Resolution 25-20: FY 2025 Budget Amendments #3. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Petty, and Winsor voted aye. The motion carried.

8. Resolution 25-21: Final Budget Fiscal Year 2026

Staff had the opportunity to complete further research and analysis on each fund, department, category, and project expectations for FY 2026. Knowledge and detail gathered between March and June has allowed staff to complete a more thorough, detailed, and comprehensive budget.

Major revenue adjustments include the following:

- Approved Certified Tax Rate (0.001434), along with new city growth
- Sales Tax research and conservative estimates
- Updated/Approved FY 2026 Consolidated Fee Schedule
- Better budget alignment; analysis of 3-year actual average
- State Grant: Mental Health Grant for Fire Dept
- Internal Review of Utilities
- TUF Annual Maintenance: Use of fund balance

Major expenditure adjustments include the following:

- Total city-wide budget for merit/COLA did not change, employee evaluations caused movement of funds between depts/funds
- Slight reduction in utility expenses (Rocky Mountain Power specifically)
- Public Works' Bond Payment shared with Impact Fee Funds
- Re-budgeted FY 2025 Projects not completed: Streets, Water, TUF
- State Grant: Mental Health Grant for Fire Dept
- Internal Review of utilities
- TUF Annual Maintenance

Councilman Davis requested the breakdown of the Fire Station renovation. City Manager David Larson conveyed he is still putting that together.

Councilwoman Petty moved to approve Resolution 25-21: Final Budget Fiscal Year 2026. Councilman Winsor seconded the motion. Mayor Westbrook called for a roll call vote. Council Member Davis, Dills, Petty, and Winsor voted aye. The motion carried.

9. Resolution 25-22: Street Sweeping Contract

South Weber City was audited by the Utah Division of Water Quality and is in process of responding to the audit requirements, one of which is to ensure street sweeping is done regularly through a contract. City streets have been swept three times per year for many years by Sweep N Utah, but simply as called upon and not through a contract. The State wants to ensure that the sweeping is not only done in a timely manner, but also that the material collected is disposed of properly, which can be included in contract language. The city published a request for proposals (RFP) on May 23, 2025, with proposals due by June 10, 2025. Two proposals were received – Sweep N Utah and Beehive Brooms. Sweep N Utah's hourly rate is \$185, and Beehive Brooms is \$165. However, Sweep N Utah has no dump fees and Beehive Brooms has a \$950 fee per dump, canceling out the hourly rate difference. Sweep N Utah has provided service for the community for many years, and the city has never had a problem with their company or quality. Beehive Brooms has been in operation for just over 3 years. While staff are confident both companies could perform the necessary work, staff recommend retaining Sweep N Utah based on cost, company experience, and quality of past work.

Councilman Davis cautioned the street sweeping should not take place on garbage collection day. Councilwoman Petty added material collected needs to be disposed of properly to help prevent debris from being displaced into the street.

Councilman Winsor moved to approve Resolution 25-22: Street Sweeping Contract. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Petty, and Winsor voted aye. The motion carried.

10. Fraud Risk Assessment

The assessment has been reviewed by the Admin/Finance Committee. The state requires a self-assessment to be conducted annually. South Weber City takes its financial and fiduciary responsibilities seriously. Policies, procedures, and internal controls have been implemented to mitigate those risks. This risk assessment is for fiscal year 2024, ending June 30, 2024. The assessment categorizes the city's fraud risk level as "Low" with a score of 355 out of 395.

Councilwoman Petty moved to approve the Fraud Risk Assessment. Councilman Winsor seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

DISCUSSION ITEMS

11. Update on the Public Works Facility Complex

An on-site update meeting was held on June 4, 2025 which revealed these updates..

Recent Project Activities

- There has been an average of 15 workers on site each day

- No safety incidents or near misses
- Main building
 - Interior mezzanine steel in place
 - Wash bay and main bays trench drain laid
- Site
 - Concrete poured - curb/gutter, main building apron, waterways between buildings, decant bays)
 - Chain link fence

Upcoming Project Activities

- After pouring main building mezzanine and interior floor, interior buildout of office area will become the primary focus

Timeline

Project remains on schedule to be completed in August 2025.

Mayor Westbrook reported noted because the selected brick has been back ordered, it is necessary to pick out a different brick. Councilman Winsor identified the black poles on the soccer complex and a ladder next to the rock wall which he assumed is being used for access to retrieve soccer balls. City Manager David Larson had not received any information from the contractor identifying trespass or balls discovered, but he will follow up with that. He noted the netting has been installed but does not cover the entire area. Councilman Dills suggested the Parks Director review the landscape design plan for the buildings since the Parks Department will be maintaining it. Mr. Larson reported the landscape plan has been reviewed and approved. It will be low maintenance.

REPORTS

12. New Business

Public Comment Response: Mayor Westbrook remarked the city has been in contact with UDOT concerning a sound wall along Highway 89. He and David Larson have been doing everything they can to promote that outcome. Mr. Larson reported that the Parks Director Chay Olson will be removing the trees and has been putting together a plan to replace the trees along with installing an irrigation system. He added that the city staff wants that area to be a tree lined frontage road. Discussion took place regarding timing of the sound wall and installation of the trees. Councilwoman Petty asked about residents who may not want a sound wall. Mayor Westbrook confirmed a specific percentage of homes affected must sign the petition for it to be considered. He also stated if there is a sound wall, it needs to be installed on both sides of the highway.

13. Council & Staff

Councilman Dills: reported summer camps are underway for sports and other activities. Dates and sign-ups take place online. The Lego Camp will take place in August. The Recreation Department is looking at improving the types of refreshments at the Family Activity Center. If anyone has suggestions, let staff know. Discussion took place regarding the fireworks map. Chief Tolman stated the map is the same as usual and is posted on Facebook. Councilman Winsor suggested a cut off time for lighting fireworks be included.

Councilwoman Petty: reviewed the recycling program is underway and the blue can distribution has started. The billing starts in August. Robinson Waste will pick up every other week. Individuals will have until the end of July to opt out. Community Relations Shaelee King announced Wasatch Integrated Waste tours will take place on Friday July 11th from 1:30 pm to 3:30 pm.

Community Relations Shaelee King: announced there is one concert in the park this year and it will take place June 26th at Central Park from 7:00 p.m. to 8:30 p.m.

14. Adjourn

Councilman Winsor moved to adjourn the meeting at 7:07 p.m. Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Petty, and Winsor voted aye. The motion carried.

APPROVED: _____ **Date Aug 12, 2025**
Mayor: Rod Westbroek

Transcriber: Michelle Clark

Attest: City Recorder: Lisa Smith