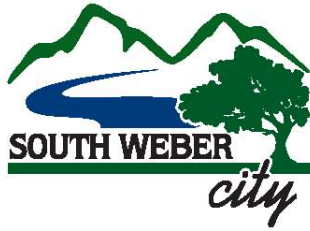


2025

SOUTH WEBER CITY, UTAH

CANDIDATE FILING PACKET

Distributed by the SOUTH WEBER CITY Office



1600 E. South Weber Drive
South Weber, UT 84405

www.southwebercity.com

801-479-3177
FAX 801-479-0066

June 2025

Dear Candidate,

Congratulations on your decision to run for elected office in South Weber City! City Council members are placed in a position of great trust which requires people of the highest integrity. Public Service often means setting aside your personal desires for the good of the community. An elected official has the responsibility of being prepared and informed on the issues, maintaining honor and integrity in all his/her actions, and making the commitment to attend and actively participate in all necessary meetings. I encourage you to start by conducting your campaign in a fair and honest manner.

This Candidate Packet has been prepared to provide basic information you will need to know about the election process. Please be aware that this guide does not relieve you of your obligation to become familiar with the current election laws in Utah Code Title 20A.

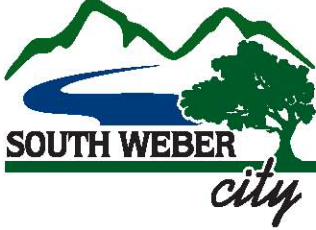
The City contracts with Davis County to provide election support. They offer a candidate orientation at their offices 61 S Main, Farmington on June 18 or June 19, 2025 from 6-7:00 PM. The flyer is attached to this packet. South Weber is also holding an orientation at City Hall on June 17, 2025 from 5-6 pm to provide essential information and introduce the Department Heads with whom you will be working. If you cannot attend, please send a representative in your place.

According to the State Election Code, the City Recorder is responsible for supervising the candidate filing process and is the Election Officer for municipal elections. If you have any questions or concerns, please contact me at 801-479-3177 x 2203, LSmith@SouthWeberCity.com or drop by my office at City Hall.

Best wishes for a successful campaign.

Sincerely,

Lisa Smith
City Recorder



Conflict of Interest

UCA 20A-11-1604 (6)(a) to (p)

Candidate/Officeholder: _____

Office: ☐ Mayor ☐ Council ☐ Planning ☐ Candidate

For additional space use the back of page 3. Mark NA if not applicable.

1A: The name(s) and address(es) of each of the individual's current employer(s) and name(s) and address(es) of each of the individual's employers during the preceding year. ☐ N/A

- Current Employer(s):
- Previous Employer(s): 20A-11-1604(6)(a) through (p);

1B: For each employer described in Item 1A, a brief description of the employment, including the individual's occupation, and, as applicable, job title. ☐ N/A

- Current Employment:
- Previous Employment:

2A: The name of any entity* in which the individual is an owner or officer or was an owner or officer during the preceding year. ☐ N/A

2B: A brief description of the type of business or activity conducted by the entity(ies) described in Item 2A

2C: Individual's position in the entity(ies) described in Item 2A

3A: The name of each individual from whom, or entity from which, the individual has received \$5,000 or more in income during the preceding year.** ☐ N/A

3B: A brief description of the type of business or activity conducted by the individual or entity described in Item 3A.**

4A: The name of each entity in which the individual holds any stocks or bonds having a fair market value of \$5,000 or more as of the date of the disclosure form or during the preceding year (excluding funds that are managed by a third party, including blind trusts, managed investment accounts, and mutual funds).

4B: A brief description of the type of business or activity conducted by the entity(ies) described in Item 4A.

5A: The name of each entity or organization not described in Items 2A through 4B of this form in which the individual currently serves, or served in the preceding year, in a paid leadership capacity or in a paid or unpaid position on a board of directors. ☐ N/A

5B: A brief description of the type of business or activity conducted by the entity(ies) or organization(s) described in Item 5A

5C: Description of the type of advisory position held by the individual within the entity(ies) organization(s) described in Item 5A.

6A (Optional): Description of any real property in which the individual holds an ownership or other financial interest that the individual believes may constitute a conflict of interest.

6B (Optional): Description of type of interest held by the individual in the property(ies) described in Item 6A.

7A: The name(s) of the individual's spouse and any other adult residing in the individual's household who is not related by blood or marriage, as applicable.

- Spouse:
- Other Adults:

7B: For the individual's spouse, the name(s) and address(es) of each current employer(s) and name(s) and address(es) of each employer(s) during the preceding year. ☐ N/A

- Spouse's Current Employer(s):
- Spouse's Previous Employer(s):

7C: A brief description of the employment and occupation of each adult who resides in the individual's household and is not related to the individual by blood or marriage.

8A (Optional): A description of any other matter or interest that the individual believes may constitute a conflict of interest.

I, the regulated officeholder or candidate, believe this form is true and accurate to the best of my knowledge.

☐ I am an at-risk government employee, and/or my spouse is an at-risk government employee as that term is defined in Subsection 63G-2-303(1)(a). I request that information relating to my employment, as well as my spouse's name and employment be redacted in accordance with 20A-11-1604(7)(a).

Signature _____

Date: _____

This form will be available to the public and will be posted on southwebercity.com.

Privacy Notice: The personal data collected in this form will be available to the public under 63G-2- 301. Any personal data redacted in accordance with 20A-11-1604(7)(a) is not considered a public record under 63G-2-301. This data will be used for administrative purposes and will not be displayed to the public. This information is required under 20A-11- 1604. Violation of this section may result in a class B misdemeanor and a \$100 fine. The information, unless specified, will be publicly available on the disclosures and possibly other election-related websites. Personal data collected on the website will not be sold. The personal data will be included in the record series GRS 1911.

QUALIFICATIONS: Last Name _____ Date of Birth _____

Before the filing officer accepts any declaration of candidacy, the filing officer shall read to the candidate the constitutional and statutory requirements for candidacy, and the candidate shall state whether he/she fulfills the requirements. If the candidate indicates that he/she does not qualify, the filing officer may not accept his/her declaration of candidacy (Utah Code Section 20A-9-203).

- Registered Voter in the municipality in which the individual is elected*
- Must have resided within the municipality for which the candidate is seeking office for 12 consecutive months immediately before the date of the election and maintain a principal place of residency in South Weber during the term of office.
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- Not convicted of a felony** nor declared mentally incompetent

** Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote.*

*** Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.*

QUALIFICATIONS FOR CANDIDATE FILING AFFIDAVIT

Please read and initial each statement:

_____ The filing officer read the constitutional and statutory requirements as listed above to me, and I meet those qualifications.

_____ I understand that an individual who holds a municipal elected office may not, at the same time, hold a county elected office.

_____ I agree to file all campaign financial disclosure reports, and I understand that failure to do so may result in my disqualification as a candidate for this office, possible fines and/or criminal penalties, including removal of my name from the ballot.

_____ I received a copy of the Pledge of Fair Campaign Practices, and I understand that signing this pledge is voluntary.

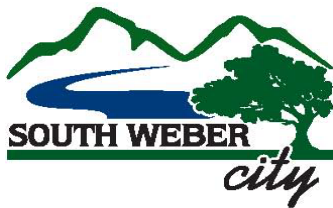
_____ I have provided a valid email and I understand this will be used for official communications and updates from election officials. If no email is available, I have provided a valid physical address.

_____ I understand that I will receive all financial disclosure notices by email.

_____ I prefer to also receive financial disclosure notices by mail at the following address:

_____ I understand that my name will appear on the ballot as it is printed on this declaration of candidacy, and that I may not make any amendments or modifications after 5:00 pm on June 6, 2025.

_____ I have received a copy of Section 20A-7-801 regarding the Statewide Electronic Voter Information Website Program and its applicable deadline.



2025 MUNICIPAL DECLARATION OF CANDIDACY

Note: This is a Public Form and may be displayed on a publicly available website.

Office	
---------------	--

Except as otherwise provided, in accordance with UCA § 20A-6-109 a candidate's name shall appear on the ballot with the candidate's legal first name followed by the candidate's legal surname.

Candidate's Legal Name			
Phone		Email	
Website			
Residence Address			
Mailing Address (if different)			

State of Utah }
City of South Weber }

I, being first sworn and under penalty of perjury, say that I reside at the addresses listed on this form, that the telephone number provided (if any) is accurate; that I am a registered voter; and that I am a candidate for the office listed on this form. I will meet the legal qualifications required of candidates for this office. If I file via a designated agent, I attest that I will be out of the state of Utah during the entire candidate filing period. I will file all campaign financial disclosure reports as required by law and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballots.

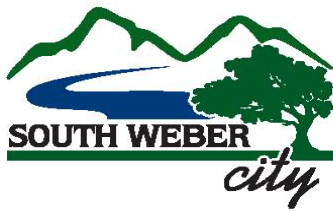
Signature of Candidate

Must be notarized or be signed in the presence of the filing officer.

Subscribed and sworn to before me by this _____ day of _____, 2025.

Notary Public or City Recorder

(Seal)



2025 PRIVATE CONTACT INFORMATION

Note: The information provided below is used for official use only and will not be provided to the public. Election Officials will use this information to contact you regarding required notices, financial reports, and other important items.

☐

I wish to use the same information that was provided in my declaration of candidacy unless I have filled in any of the fields below.

Office			
Candidate Name			
Phone		Email	
Residence Address			

I solemnly swear, under penalty of perjury, that the information provided above is true and correct.

Signature of Candidate

Subscribed and sworn to before me by this _____ day of _____, 2025.

Notary Public or City Recorder

(Seal)

This randomization was done on Tuesday, January 9, 2024 at 10 am in the rotunda of the Utah Capitol.



State of Utah

SPENCER J. COX
GOVERNOR

OFFICE OF THE LIEUTENANT GOVERNOR
SALT LAKE CITY, UTAH
84114-2220

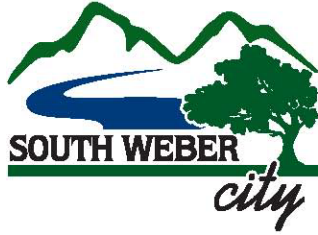
DEIDRE M. HENDERSON
LIEUTENANT GOVERNOR

2024 – 2025 MASTER BALLOT POSITION LIST

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Deidre M. Henderson hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

A. Master Ballot Position List

- | | |
|----|---|
| 1 | B |
| 2 | Z |
| 3 | C |
| 4 | W |
| 5 | R |
| 6 | E |
| 7 | N |
| 8 | A |
| 9 | J |
| 10 | Y |
| 11 | M |
| 12 | K |
| 13 | S |
| 14 | G |
| 15 | L |
| 16 | F |
| 17 | T |
| 18 | X |
| 19 | P |
| 20 | U |
| 21 | O |
| 22 | V |
| 23 | H |
| 24 | I |
| 25 | Q |
| 26 | D |



Public Record Disclaimer

The information you provide on your declaration of candidacy, certificate of nomination, or affidavit of impecuniosity is a public record, and your information will be published, posted, or otherwise publicly accessible.

Utah Code §63G-2-305(52) allows you to make your residential and mailing address a protected record if you provide an alternate address or phone number. If you would like to make your residential and mailing address a protected record, please choose protection and fill out the information. Otherwise, choose public. Print, date, and sign at the bottom.

Protection

☐ I would like to make my residential and mailing address on my declaration of candidacy, certificate of nomination, and/or affidavit of impecuniosity a **PROTECTED** record.

Please contact me using the alternate address or phone number:

Alternate Address: _____

OR

Alternative Phone Number: _____

Public

☐ I understand my information will be available to the public and I do **NOT** request protection of my information.

Signature

Candidate's Name _____ Date _____

Signature _____



PLEDGE OF FAIR CAMPAIGN PRACTICES

(Utah Code §20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

I SHALL conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

I SHALL NOT use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

I SHALL NOT use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

I SHALL immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

I SHALL defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices."

Name: _____ Office: _____

Signature: _____ Date: _____

***This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.**

***This document is considered a public record and will be retained for public inspection until 30 days following the election.**

State of Utah 2025 Municipal Financial Disclosure Dates

Please note, these dates and deadlines *do not* consider local financial disclosure ordinances.

Candidates should check with their respective municipal clerk/recorder to ensure that they are in full compliance with their local financial disclosure ordinances. If no money was received or spent, the form must still be completed. Campaign financial disclosures are due by **5:00 p.m.** on the due date.

Municipal Candidates

Report Name	Due Date	Report includes all transactions between	Who this applies to
Primary Election Report (seven days before Primary)	August 5, 2025	January 1, 2025 - July 31, 2025	Candidates in a Primary
Post-Primary Report	September 11, 2025	Remaining transactions	Candidates eliminated at Primary
28 Day Report	October 7, 2025	January 1, 2025 - October 2, 2025 (no primary) OR August 1, 2025 - October 2, 2025 (won primary)	Candidates not in a Primary, OR Candidates who won Primary
General Election Report November 4, 2025	October 28, 2025	October 3, 2025 - October 23, 2025	Candidates in the General Election
Post-General Report	December 4, 2025	Remaining transactions	Candidates in the General Election
30 Days after Disqualification	Varies; contact your municipal clerk/recorder	Varies; contact your municipal clerk/recorder	Candidates who are disqualified for failing to file a financial report by the deadline

Campaign Finance Statutes: Municipal Candidates

10-3-208. Campaign finance disclosure in municipal election.

(1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:

(a) "Agent of a candidate" means:

(i) a person acting on behalf of a candidate at the direction of the reporting entity;

(ii) a person employed by a candidate in the candidate's capacity as a candidate;

(iii) the personal campaign committee of a candidate;

(iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or

(v) a political consultant of a candidate.

(b) "Anonymous contribution limit" means for each calendar year:

(i) \$50; or

(ii) an amount less than \$50 that is specified in an ordinance of the municipality.

(c)

(i) "Candidate" means a person who:

(A) files a declaration of candidacy for municipal office; or

- (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.
- (ii) "Candidate" does not mean a person who files for the office of judge.
- (d)
- (i) "Contribution" means any of the following when done for political purposes:
 - (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
 - (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;
 - (C) any transfer of funds from another reporting entity to the candidate;
 - (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;
 - (E) a loan made by a candidate deposited to the candidate's own campaign; and
 - (F) an in-kind contribution.
- (ii) "Contribution" does not include:
 - (A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;
 - (B) money lent to the candidate by a financial institution in the ordinary course of business; or
 - (C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.
- (e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:
 - (i) with the candidate's prior knowledge, if the candidate does not object;
 - (ii) by agreement with the candidate;
 - (iii) in coordination with the candidate; or
 - (iv) using official logos, slogans, and similar elements belonging to a candidate.
- (f)
- (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:
 - (A) any disbursement from contributions, receipts, or from an account described in Subsection (3)(a)(i);
 - (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;
 - (C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;
 - (D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;
 - (E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section 20A-11-101; or
 - (F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.
- (ii) "Expenditure" does not include:
 - (A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or
 - (B) money lent to a candidate by a financial institution in the ordinary course of business.
- (g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.
- (h)
- (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.
- (ii) "Political consultant" includes a circumstance described in Subsection (1)(h)(i), where the person:
 - (A) has already been paid, with money or other consideration;
 - (B) expects to be paid in the future, with money or other consideration; or
 - (C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.

(i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.

(j) "Reporting entity" means:

- (i) a candidate;
- (ii) a committee appointed by a candidate to act for the candidate;
- (iii) a person who holds an elected municipal office;
- (iv) a party committee as defined in Section 20A-11-101;
- (v) a political action committee as defined in Section 20A-11-101;
- (vi) a political issues committee as defined in Section 20A-11-101;
- (vii) a corporation as defined in Section 20A-11-101; or
- (viii) a labor organization as defined in Section 20A-11-1501.

(2)

(a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections (3), (4), and (5).

(b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1).

(c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection (2)(a), a candidate shall comply with financial reporting requirements contained in Subsections (3), (4), and (5).

(3)

(a) Each candidate:

(i) shall deposit a contribution in a separate campaign account in a financial institution; and

(ii) may not deposit or mingle any campaign contributions received into a personal or business account.

(b) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection 20A-1-201.5(2).

(c) Each candidate who is not eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement:

(i) no later than seven days before the day on which the municipal general election is held; and

(ii) no later than 30 days after the day on which the municipal general election is held.

(d) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.

(4) Each campaign finance statement described in Subsection (3) shall:

(a) except as provided in Subsection (4)(b):

(i) report all of the candidate's itemized and total:

(A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and

(B) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and

(ii) identify:

(A) for each contribution, the amount of the contribution and the name of the donor, if known; and

(B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or

(b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.

(5) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:

(a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or

(b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.

(6)

(a) A municipality may, by ordinance:

(i) provide an anonymous contribution limit less than \$50;

(ii) require greater disclosure of contributions or expenditures than is required in this section; and

(iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.

(b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection (6)(a) if:

(i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and

(ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection (7).

(7) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 14 days before each municipal general election, notify the candidate in writing of:

(a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;

(b) the dates when the candidate's campaign finance statement is required to be filed; and

(c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.

(8) Notwithstanding any provision of Title 63G, Chapter 2, Government Records Access and Management Act, the municipal clerk or recorder shall:

(a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and

(b) make the campaign finance statement filed by a candidate available for public inspection by:

(A) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the statement is filed; and

(B) verifying that the address of the municipality's website has been provided to the lieutenant governor in order to meet the requirements of Subsection 20A-11-103(5); or

(ii) submitting a copy of the statement to the lieutenant governor for posting on the website established by the lieutenant governor under Section 20A-11-103 no later than two business days after the statement is filed.

(9)

(a) If a candidate fails to timely file a campaign finance statement required under Subsection (3), the municipal clerk or recorder shall inform the appropriate election official who:

(i) shall:

(A) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; or

(B) if removing the candidate's name from the ballot is not practicable, inform the voters by any practicable method that the candidate has been disqualified and that votes cast for the candidate will not be counted; and

(ii) may not count any votes for that candidate.

(b) Notwithstanding Subsection (9)(a), a candidate who timely files each campaign finance statement required under Subsection (3) is not disqualified if:

(i) the statement details accurately and completely the information required under Subsection (4), except for inadvertent omissions or insignificant errors or inaccuracies; and

(ii) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.

(c) A candidate for municipal office who is disqualified under Subsection (9)(a) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.

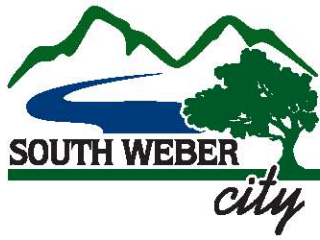
(10) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.

(11)

(a) A private party in interest may bring a civil action in district court to enforce the provisions of this section or an ordinance adopted under this section.

(b) In a civil action under Subsection (11)(a), the court may award costs and attorney fees to the prevailing party.

Neither contributions or expenditures are over \$500



Municipal Campaign Financial Report

Candidate's Name John Smith Reporting Period 01-01 to 08-01

Any money over \$500 in either contributions or expenditures must be itemized.

A. Contributions (Money Received)

Date Rec'd	Name of Contributor	Mailing Address	Amount
various	multiple		\$ 500.00
			\$
			\$
			\$

A TOTAL \$ 500.00

B. Expenditures (Money Spent)

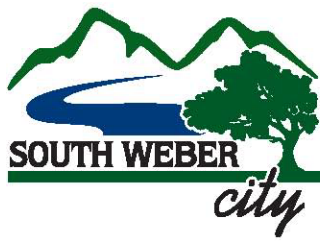
Date Spent	To Whom Person/Business	Purpose	Amount
various	multiple		\$450.00
			\$
			\$
			\$

B TOTAL \$ 450.00

C. Balance

A Total Contributions	\$ 500.00
B Total Expenses	\$ 450.00
C Balance (A- B)	\$ 50.00

Candidate's Signature My signature Date Today



Contributions/Expenditures or both are over \$500

Municipal Campaign Financial Report

Candidate's Name John Smith Reporting Period 01-01 to 08-01

Any money over \$500 in either contributions or expenditures must be itemized.

A. Contributions (Money Received)

Date Rec'd	Name of Contributor	Mailing Address	Amount
06-15-21	Neighbor Smith	123 Anywhere	\$ 25.00
07-01-21	Mommy/Daddy	456 Somewhere	\$150.00
07-15-21	Self	789 Right Here	\$400.00

A TOTAL \$ 575.00

B. Expenditures (Money Spent)

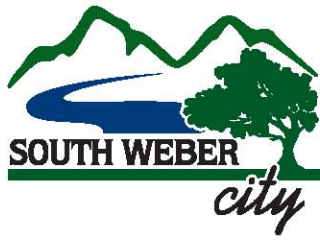
Date Spent	To Whom Person/Business	Purpose	Amount
06-25-21	Signs R Us	Campaign Signs	\$270.00
07-03-21	Shirts by Design	Campaign Shirts	\$ 50.00
07-10-21	Web Guru	Website	\$150.00
			\$
			\$

B TOTAL \$ 470.00

C. Balance

A Total Contributions	\$ 575.00
B Total Expenses	\$ 470.00
C Balance (A- B)	\$ 100.00

Candidate's Signature My signature Date Today



Municipal Campaign Financial Report

Candidate's Name _____ Reporting Period _____

Any money over \$500 in either contributions or expenditures must be itemized.

A. Contributions (Money Received)

Date Rec'd	Name of Contributor	Mailing Address	Amount
			\$
			\$
			\$

A TOTAL \$

B. Expenditures (Money Spent)

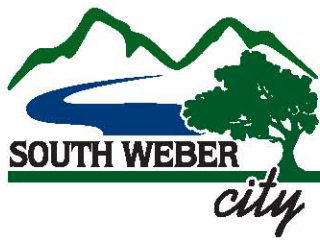
Date Spent	To Whom Person/Business	Purpose	Amount
			\$
			\$

B TOTAL \$

C. Balance

A Total Contributions	\$
B Total Expenses	\$
C Balance (A- B)	\$

Candidate's Signature _____ Date _____



Campaign Sign Laws/Electioneering

State Code

20A-17-102. Campaign signs.

- (1) Except as provided in Subsection (2), a person is guilty of a class B misdemeanor if the person knowingly removes, alters, defaces, or otherwise vandalizes a sign:
 - (a) advocating the election or defeat of a candidate for public office; or
 - (b) advocating the approval or defeat of a ballot proposition.
- (2) A person is not guilty of a violation of Subsection (1) if the person who engages in the conduct described in Subsection (1) is:
 - (a) as it relates to a sign described in Subsection (1)(a), the candidate or an agent of the candidate;
 - (b) as it relates to a sign described in Subsection (1)(b), the person who placed the sign, the person who directed the placement of the sign, or an agent of either;
 - (c) a property owner of property on which the sign is placed or the property owner's agent; or
 - (d) a public official who removes the sign in accordance with an official duty of the public official.

20A-3-501. Polling place -- Prohibited activities.

- (1) As used in this section:
 - (a) "electioneering" includes any oral, printed, or written attempt to persuade persons to refrain from voting or to vote for or vote against any candidate or issue; and
 - (b) "polling place" means the physical place where ballots and absentee ballots are cast and includes the county clerk's office or city hall during the period in which absentee ballots may be cast there.
- (2)
 - (a) A person may not, within a polling place or in any public area within 150 feet of the building where a polling place is located:
 - (i) do any electioneering;
 - (ii) circulate cards or handbills of any kind;
 - (iii) solicit signatures to any kind of petition; or
 - (iv) engage in any practice that interferes with the freedom of voters to vote or disrupts the administration of the polling place.

- (b) A county, municipality, school district, or local district may not prohibit electioneering that occurs more than 150 feet from the building where a polling place is located but may regulate the place and manner of that electioneering to protect the public safety.

City Code applying to Campaign Signs

All signs must be posted on private property with the approval of the owner.

1. No sign shall be erected on publicly owned land, inside street rights of way or otherwise. No sign, handbill, poster, advertisement or notice of any kind or sort, whether political or otherwise, shall be fastened, placed, posted, painted or attached in any way in or upon any curbstone, lamppost, telephone pole, telegraph pole, electric light or power pole, hydrant, bridge, tree, rock, sidewalk or street.
2. No light, sign or other advertising structure shall be erected at the intersection of any street in such a manner as to obstruct free and clear vision, or at any location where by reason of the position, shape or color, it may interfere with, obstruct the view of or be confused with any authorized traffic signs, signal or device or which makes use of the words "stop", "look", "drive-in", "danger" or other words, phrases, symbols, or characters in such manner as to interfere, mislead or confuse traffic.
3. Political signs shall not be erected within one hundred fifty feet (150') from a building where a polling place is located. (Family Activity Center, 1181 E Lester Drive and City Hall, 1600 E South Weber Drive)
4. The enforcement officer shall have the right and responsibility to remove any signs in violation of State or City Code.

Electioneering (Polling locations FAC/City Hall)

“Electioneering” includes any oral, printed, or written attempt to persuade persons to refrain from voting or to vote for or against any candidate or issue. On the day of the election a person may **not** do any of the following within 150 feet of a polling location:

Do any electioneering	Circulate cards or handbills
Solicit signatures	Obstruct doors/prevent access
Solicit any voter to show his/her ballot	Remove a ballot from polling place
Disrupt or interfere with the administration of the polling place	



How to

SUBMIT YOUR CANDIDATE PROFILE



Davis County will automatically post candidate names and contact information on Davis County's Elections Webpage. Candidates may also submit a photograph and a statement of qualifications to be posted on the Davis County Elections webpage.

General candidate information including name, address, and contact information will be acquired from the declaration of candidacy. Candidates will receive an email from Brian McKenzie, following the declaration of candidacy period, which will include a unique authentication code. This code will be needed to validate a candidate profile submission.

Guidelines for Photograph: Photographs should be formatted in a JPEG, PNG or GIF format. Photographs should be of the candidate only; additional persons will be cropped out of the posted image. Photographs deemed inappropriate or derogatory in any way will not be posted, but the candidate will be provided an opportunity to submit a new photograph to be posted.

Guidelines for Statement of Qualifications: The statement of qualifications shall be no longer than 200 words. Submissions that meet these requirements will be posted exactly as they are submitted to the County and Davis County accepts no responsibility for typos or other errors submitted by the candidate. Davis County does not validate nor guarantee the accuracy of any statement provided by the candidate in their submission; the candidate assumes all liability for submitting false statements. The county reserves the right to refuse posting of any statement deemed inappropriate or derogatory in any way, the candidate will be provided an opportunity to submit a new statement if this is the case.

Submission Deadlines

Primary Election – June 27, 2025 at 5:00 p.m. (Mountain Time)

General Election – September 5, 2025 at 5:00 p.m. (Mountain Time)

Contact Information:

Brian McKenzie, Davis County Clerk

801-451-3508

bmckenzie@daviscountyutah.gov

How to SUBMIT YOUR CANDIDATE PROFILE



The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website, [VOTE.UTAH.GOV](https://vote.utah.gov). Your profile includes biographical information, a picture, and a short statement, and it will be available for voters to see.

HOW DO I SUBMIT MY PROFILE?

1. Visit the website [VOTE.UTAH.GOV](https://vote.utah.gov). Select the button "Resources for Candidates, Political Groups & Parties" at the bottom of the page.
2. After being directed to a new page, select the option "Submit candidate profile."
3. You will be directed to the UtahID portal. If you do not have a UtahID account, you must create one to proceed. If you already have a UtahID account, simply log into your account.
4. After creating your UtahID account, you will be prompted for a PIN number. To obtain a PIN number, select your name in the dropdown menu then check your email.
5. After selecting your name in the dropdown menu, you will receive an email with your PIN number. Your PIN number will be sent to the email address that you provided on your declaration of candidacy. It will not be sent to the email address of your UtahID account.
6. After receiving your PIN number, enter it into the website and click "Submit."
7. After entering your PIN number, the website will prompt you to enter your candidate profile. After you are completed, click "Submit for Approval." You have the ability to save and edit your profile *before* the deadline.

WHEN DO I SUBMIT MY PROFILE?

You must submit your profile before the following deadlines:

- **Primary Election Profiles: June 27, 2025 at 5:00 p.m. (Mountain Time)**
- **General Election Profiles: September 5, 2025 at 5:00 p.m. (Mountain Time)**

Please note that these deadlines are established by law. As a result, late submissions and edits cannot be accepted.

Do you need assistance with your candidate profile? Contact the Utah Lieutenant Governor's Office at (801) 538-1041 or elections@utah.gov.

Voter Information Website

20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
- (a) the offices and candidates up for election; and
 - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters.
- (3) Except as provided under Subsection (6), the website shall include:
- (a) all information currently provided in the Utah voter information pamphlet under Chapter 7, Part 7, Voter Information Pamphlet, including a section prepared, analyzed, and submitted by the Judicial Council describing the judicial selection and retention process;
 - (b) all information submitted by election officers under Subsection (4) on local office races, local office candidates, and local ballot propositions;
 - (c) a list that contains the name of a political subdivision that operates an election day voting center under Section 20A-3-703 and the location of the election day voting center;
 - (d) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions; and
 - (e) any differences in voting method, time, or location designated by the lieutenant governor under Subsection 20A-1-308(2).
- (4) (a) An election official shall submit the following information for each ballot label under the election official's direct responsibility under this title:
- (i) a list of all candidates for each office;
 - (ii) if submitted by the candidate to the election official's office before 5 p.m. no later than 45 days before the primary election and on or before 5 p.m. no later than 60 days before the general election:
 - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
 - (B) the following current biographical information if desired by the candidate, current:
 - (I) age;
 - (II) occupation;
 - (III) city of residence;
 - (IV) years of residence in current city; and
 - (V) email address; and
 - (C) a single web address where voters may access more information about the candidate and the candidate's views; and
 - (iii) factual information pertaining to all ballot propositions submitted to the voters, including:
 - (A) a copy of the number and ballot title of each ballot proposition;
 - (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
 - (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
 - (D) other factual information determined helpful by the election official.
- (b) The information under Subsection (4)(a) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection (4)(a) for each general election year and each municipal election year.
- (c) The lieutenant governor shall:
- (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
 - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
 - (iii) organize, format, and arrange the information submitted under this section for the website.
- (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
- (i) Utah voter needs;
 - (ii) public decency; or
 - (iii) the purposes, organization, or uniformity of the website.
- (e) A refusal under Subsection (4)(d) is subject to appeal in accordance with Subsection (5).
- (5) (a) A person whose information is refused under Subsection (4), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection (5)(a) shall contain:
- (i) a listing of each objection to the lieutenant governor's determination; and
 - (ii) the basis for each objection.
- (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is submitted.
- (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6) (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
- (b) The information on the website will anticipate and answer frequent voter questions including the following:
- (i) what offices are up in the current year for which the voter may cast a vote;
 - (ii) who is running for what office and who is the incumbent, if any;
 - (iii) what address each candidate may be reached at and how the candidate may be contacted;
 - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
 - (v) what qualifications have been submitted by each candidate;
 - (vi) where additional information on each candidate may be obtained;
 - (vii) what ballot propositions will be on the ballot; and
 - (viii) what judges are up for retention election.
- (7) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

Candidate Information Guide



For the Candidate

Congratulations on your decision to run for elected office. Public service can be one of the most demanding and rewarding experiences of your lifetime.

As a candidate you will have the opportunity to experience just a taste of what it is like to serve the great citizens of your community.

Success of your campaign is not limited to whether you win or lose; rather it's dependent on how you share your message and vision with those you would represent. In the end, if you were a positive contributor to the elective process your campaign was successful.

I wish you the very best of success in your campaign activities, and provide this guide to assist you in your efforts.

Best Wishes,

Brian McKenzie
Davis County Clerk

Election Dates

Primary Election: August 12, 2025

General Election: November 4, 2025

Contacting Constituents

Candidates may purchase a list of registered voters to use in contacting potential voters during their campaign.

Information included in these lists:

- Voter's Name
- Address
- Age Range
- Vote History (indicates in which election the voter has participated)

Candidates may also register for a subscription file which will provide the candidate with a daily email, during each election, listing the voters who have returned their ballot each day.

Candidates interested in obtaining a list of registered voters or registering for a subscription file should contact the Davis County Clerk's Office at 801-451-3479.



Poll Watchers

As a candidate you have the right to appoint watchers during the election process. They act as your representative to observe various processes during the election which can include observing at a polling location and the ballot processing center. If you are interested in appointing watchers during the election, please notify our office.



Contact Information

Davis County Clerk

Brian McKenzie
Email: bmckenzie@daviscountyutah.gov
Phone: 801-451-3508

City Recorder/District Clerk:

Sharing your Message

By Mail elections have changed many aspects for the campaign process. This means that a traditional last minute push won't always be the most effective way to share your message with potential voters.

Online

Davis County provides each candidate an opportunity to submit a photograph along with a candidate bio/campaign platform to be posted on the County website. Every voter receives notification with their ballot that candidate information is available at this website. The County also posts candidate contact information and a link to their campaign website.

Take time to establish an effective online profile. Consider using social media or other online resources to get your message out and to connect with potential voters.

Timing is Everything

Candidates often use flyers, phone calls, post cards, events, and door-to-door contacts to reach out to voters. When planning for these, consider the following:

Voters begin receiving their ballots three weeks before the election.

Past elections have shown about one third of voters return their voted ballot in the first week, followed by another third in week two.



Davis County Clerk
Election Division
61 South Main Street
P. O. Box 618

Farmington UT 84025

www.DavisCountyElectionsUtah.gov

This guide is provided for informational purposes only and provided to all candidates of all parties. Information found herein should not be considered as official recommendations. Davis County does not endorse any candidate or political party.

Important Dates

Jun 17, 2025 5-6 PM	South Weber City Candidate Orientation
Jun 18, 2025 6-7PM	Davis County Orientation
Jun 27, 2025 by 5 PM	Profile due for Primary Election
Aug 5, 2025 by 5 PM	Primary Candidate Financial Disclosure for 01/01 to 08/05
August 12, 2025	Primary Election 
Aug 26, 2025 at 6 PM	Primary Election Canvass during Council Meeting
Sep 5, 2025 by 5 PM	Profile due for General Election
Sep 11, 2025 by 5 PM	Eliminated Primary Candidate Financial Disclosure for 08/05 to 09/11
Oct 7, 2025 by 5 PM	General Candidate w/o primary Financial Disclosure 01/01 to 10/07
Oct 7, 2025 by 5 PM	General Candidate won primary Financial Disclosure 08/05 to 10/07
Oct 28, 2025 by 5 PM	General Candidate Financial Disclosure 10-08 to 10-28
November 4, 2025	General Election 
Nov 18, 2025 at 6 PM	General Election Canvass during Council Meeting
Nov 27, 2025 by 5 PM	Disqualified Candidates Financial Disclosure for 10/07 to 11/27
Nov 19, 2025 5-6	South Weber City Council-Elect Orientation (<i>tentative date</i>)
Dec 4, 2025 by 5 PM	General Election Candidates Financial Disclosure 10/25 to 11/30
Jan 13, 2026 at 6 PM	Oath of Office Ceremony (<i>tentative date</i>)

*Disqualified Candidates **Financial** Statements Due 30 days after Disqualified*

2025 CANDIDATE CONTACT INFORMATION

NOTICE: This packet is not intended to replace the laws of the State of Utah. Each candidate is responsible for knowing and abiding by the laws of the office for which he/she is applying.

State Election Law: Title 20 (A)
City Election Code: Title 1, Chapter 5

For Questions contact:

SOUTH WEBER CITY

Lisa Smith, City Recorder
1600 E South Weber Drive
Ph: 801-479-3177 ext. 203
www.SouthWeberCity.com

DAVIS COUNTY CLERK/AUDITOR'S OFFICE

Brian McKenzie, Election Manager
61 South Main Street
P.O. Box 618
Farmington, UT 84025
Ph: 801-451-3508
Fax: 801-451-3421
<http://www.DavisVotes.com>

OFFICE OF THE LIEUTENANT GOVERNOR

Utah State Capital Building, Suite #220
P.O. Box 142325
Salt Lake City, UT 84114
Ph: 801-538-1041
Fax: 801-538-1133
<http://vote.utah.gov>

Filing Dates Monday June 2, 2025 – Friday June 6, 2025
8 am to 5 pm

Distributed by the SOUTH WEBER CITY Office