

CITY COUNCIL AGENDA

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<https://www.youtube.com/c/southwebercityut>

PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, August 25, 2026, in the Council Chambers at 1600 E. South Weber Dr.

OPEN (Agenda items may be moved to meet the needs of the Council.)

1. Pledge of Allegiance: Mayor Westbrook
2. Prayer: Councilwoman Petty
3. Public Comment: Please respectfully follow these guidelines.
 - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
 - b. State your name & city and direct comments to the entire Council (They will not respond).

PRESENTATIONS

4. Country Fair Days Committee Chairs Recognition
5. Employee Recognition Mark Johnson
6. Employee Recognition Heidi Anderson
7. Davis County Sheriff's Report
8. Management Intern Capstone Project by Celeste Wu
9. Recognition of September as Constitution Month (America Founders' Month)

ACTION ITEMS

10. Consent Agenda
 - a. July 14, 2026 Minutes
 - b. July Checks
 - c. June Budget to Actual
 - d. Server Upgrade
11. Resolution 26-33: Amending Policies Chapter 7 Section 190 Cash Receipting and Depositing
12. Resolution 26-34: Adopting the Final Budget for Fiscal Year 2026-2027
13. Resolution 26-35: Amending the Consolidated Fee Schedule (CFS)
14. Resolution 26-36: Riverside RV Park Development Agreement Third Amendment
- 15. Public Hearing for the Updated Storm Water Management Plan**

DISCUSSION

16. "Fifth Fifth" Local Option Sales Tax

REPORTS

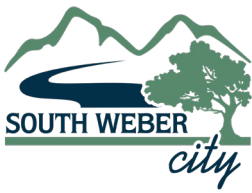
16. New Business
17. Council & Staff
18. Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building; Mayor, Council, and others on the agenda; City Website southwebercity.com/; and Utah Public Notice website www.utah.gov/pmn/index.html.

DATE: 08-19-2026

CITY RECORDER: Lisa Smith



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

Lisa Smith

City Recorder

ITEM TYPE

Presentation

ATTACHMENTS

none

PRIOR DISCUSSION DATES

none

AGENDA ITEM

Country Fair Days Committee Chairs Recognition

PURPOSE

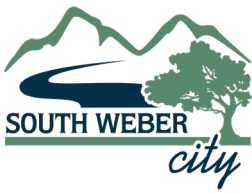
Each year the city wishes to honor and recognize the amazing efforts of the Country Fair Days committee chairs who give their time and energy into making the event a huge success.

RECOMMENDATION

NA

BACKGROUND

2026 was an especially memorable week of events as it celebrated the 50th anniversary of this joyful celebration. Each individual event took planning and coordination with the goal to bring the community together for fun, bonding, and honoring the city. There are a multitude of volunteers working, but the city would like to especially thank the Chairs: Tani & Chad Lynch, Traci Weise, and Keith & Vicki Christensen. The Council, the staff, and the citizens acknowledge your great undertaking.



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

Mark Larsen

Public Works Director

ITEM TYPE

Presentation

AGENDA ITEM

Employee Recognition Mark Johnson

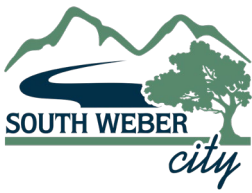
PURPOSE

Tonight we want to recognize a Mark Johnson of our Public Works team who has dedicated ten years of solid, dependable service to this city. In that time, he has shown exactly what we rely on in Public Works: showing up, working hard, solving problems, and doing the job right without needing attention or credit.

He has been part of every kind of work we do—water, sewer, streets, parks, stormwater, and day to day operations that keep the city running. He steps in wherever he's needed, works well with the crew, and brings a steady, reliable attitude to the job every day.

Ten years in Public Works is not just time served. It's early mornings, late nights, weather, emergencies, and a lot of work most people never see. He has handled all of it with professionalism and pride in his work.

On behalf of the Public Works Department, I want to thank him for his commitment to this city and for the example he sets for others. We appreciate his ten years of service and look forward to many more.



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

8/25/2026

PREPARED BY

Brett Baltazar
Finance Director

ITEM TYPE

Presentation

ATTACHMENTS

PRIOR DISCUSSION DATES

AGENDA ITEM

Presentation: Recognize Heidi Anderson- 10 Years of Service

PURPOSE

Recognize Heidi Anderson- 10 Years of Service

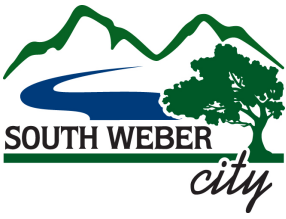
RECOGNITION

Recognizing Heidi Anderson for reaching an incredible milestone of 10 years with South Weber City.

Heidi started on August 19, 2016, as a Substitute Crossing Guard and is now the Crossing Guard Supervisor for the City. She has a keen eye for safety and cares deeply about the kids as they travel to and from school. I have heard amazing stories where Heidi helped kids with either a broken bike or given words of encouragement as they prepared for a test. She knows them by name and they all respect her.

In 2022, Heidi became a Recreation Aide at the Family Activity Center and helps citizens as they enjoy the facility. Heidi is known to be an extremely hard worker at the FAC. Heidi is a great example of leader for other Recreation Aides. The staff and facility are better off because she is there.

In both positions, Heidi goes above and beyond to make sure issues are resolved and has gained the trust of many individuals, both with staff and residents.



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

Lisa Smith
Recorder

ITEM TYPE

Presentation

ATTACHMENTS

NA

PRIOR DISCUSSION DATES

NA

AGENDA ITEM

Davis County Sheriff's Office Quarterly Report

RECOMMENDATION

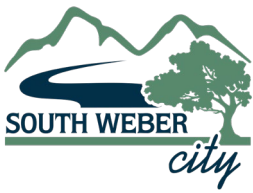
NA

BACKGROUND

DCSO last reported on April 28, 2026. City Council has requested quarterly reports to review staffing and violation statistics and share significant events which have occurred.

ANALYSIS

NA



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

David Larson
City Manager

ITEM TYPE

Administrative

ATTACHMENTS

None

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Management Intern Capstone Project by Celeste Wu

PURPOSE

Presentation by Celeste Wu, this summer's 2026 Management Intern

RECOMMENDATION

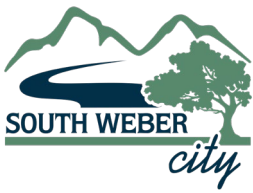
NA

BACKGROUND

Celeste has worked as a Management Intern for South Weber City for the last 4 months. During the last 4-6 weeks of her internship, as a capstone project, she was tasked with researching, determining, and developing a way to improve South Weber. She will be presenting her project to the Council.

ANALYSIS

NA



9 Constitution
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

Shaelee King

Community Relations

ITEM TYPE

Presentation

ATTACHMENTS

None

AGENDA ITEM

Constitution Month

PURPOSE

Recognize September as Constitution Month in Utah

RECOMMENDATION

NA

BACKGROUND

September is recognized as Constitution Month in the State of Utah. The United States Constitution, signed in Philadelphia on September 17, 1787, stands as a safeguard of our freedoms, guiding our government and protecting the rights of every citizen.

As our nation celebrates its 250th anniversary in 2026, Constitution Month provides a meaningful opportunity to reflect on the principles and ideals that have shaped our country throughout its history. Here in South Weber, we honor this legacy by encouraging civic engagement, respect for the rule of law, and a continued commitment to the liberties that unite us as Americans.

South Weber City encourages residents to learn more about the Constitution and its lasting impact on American liberty and governance throughout the month. We also invite residents to join us at the events and activities planned throughout the year as we come together as a community to celebrate America's 250th anniversary and this historic occasion.

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 14 July 2026

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT
Meeting streamed on YouTube on 14 July 2026 at 6:00 p.m.

PRESENT: MAYOR:

Rod Westbroek

COUNCIL MEMBERS:

**Jeremy Davis
Joel Dills
Blair Halverson
Angie Petty
Wayne Winsor**

CITY RECORDER:

Lisa Smith

CITY MANAGER:

David Larson

CITY ATTORNEY:

Jayme Blakesley

FINANCE DIRECTOR:

Brett Baltazar

COMMUNITY DEV MGR:

Lance Evans

COMMUNITY RELATIONS:

Shaelee King

FIRE CHIEF:

Derek Tolman

INTERN:

Celeste Wu

Minutes: Michelle Clark

ATTENDEES: Paul Sturm, Michael Grant, John Grubb, and Ren Strong.

GENERAL MEETING OPEN (Agenda items may be moved to meet the needs of the Council.)

1. Pledge of Allegiance: Council Member Dills

2. Prayer: Council Member Davis

3. Public Comment: Please respectfully follow these guidelines.

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.**
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ACTION ITEMS

4. Consent Agenda

a. June 23, 2026 Minutes

b. June Checks

c. May Budget to Actual

Councilman Dills raised concerns about whether developer engineering review fees are being reimbursed to the city in a timely and transparent manner. He noted that preliminary drawing review fees charged by Jones & Associates should be passed through to developers, but he could not see those reimbursements reflected in the same account where the expenses were recorded. Finance Director Brett Baltazar explained that the city does recover these costs, but they are tracked in separate revenue and expense accounts rather than a single account. As a result, the reimbursement is recorded as revenue while the engineering payment is recorded as an expenditure, requiring both accounts to be compared to verify full cost recovery.

The discussion then shifted to the timing of reimbursements. Staff acknowledged there is often a delay between when engineering work is performed and when developers pay their invoices, with payments sometimes taking 30 to 60 days after billing. Councilman Dills emphasized that his primary concern was ensuring the city is not temporarily absorbing costs that should be reimbursed by developers.

Staff agreed the question was valid and committed to reviewing the process with Councilman Dills. They also noted they have been discussing whether to revise the reimbursement methodology to make costs more predictable for developers and reduce the need for multiple invoices. The discussion concluded with agreement to review the entire process to ensure it is efficient, transparent, and fully recovers developer-related costs.

Councilman Winsor moved to approve the consent agenda as written. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

5. Resolution 26-27: South Weber Model Railroad Club Agreement

South Weber funded the initial construction of the model railroad tracks in Canyon Meadows Park in 2009, and the South Weber Model Railroad Club has operated the site ever since. The original agreement was revised in September 2023 to better define the responsibilities of both South Weber City and the Club; however, ongoing concerns about unresolved safety hazards and poor weed control prompted a City Council hearing on April 28 to consider ending the agreement. Instead of immediate termination, the Council granted the club a 60-day extension to address the issues and work with the city on a new cooperative agreement that would meet the needs of both parties.

Councilwoman Petty explained the updated agreement allows the Club to operate, maintain, and manage the miniature railroad facilities located in Canyon Meadows Park through December 31, 2036. The Club assumes primary responsibility for the railroad's construction, maintenance, operations, safety inspections, insurance, funding, and liability, while the city provides park maintenance, technical support, and oversight. The Club also must provide free public ride days at least two Saturdays per month from April through October, participate in

city events when possible, and pay an annual lease fee of \$200. The agreement establishes procedures for facility modifications, safety audits, reporting, default enforcement, dispute resolution, and allows either party to terminate the agreement with 30 days' written notice.

Councilman Winsor asked about public concerns regarding the \$200 annual lease fee, noting that some residents felt it seemed low. He questioned whether the agreement also included additional benefits to the city in lieu of a higher lease payment, such as increased public operating days and other provisions, to help demonstrate the value the city is receiving under the agreement.

Councilwoman Petty explained that the additional operating days would be public run days for residents and visitors, providing greater community access to the train attraction. She noted that the train club also volunteered to add one weekday operating day each month, but that provision was not included in the agreement yet because the club wanted to confirm it had sufficient volunteer staffing before making it a contractual obligation. She also highlighted other concessions made by the train club and reminded the council that under the original agreement, the city was responsible for weed control. After previous discussions about rail damage caused during mowing, weed control had temporarily been shifted to the train club. The city now has the staff to handle that work, the proposed agreement returns weed control responsibilities to the city, allowing the train club to focus on operating and maintaining the train as a public amenity.

Councilman Dills asked for clarification about the dispute resolution section of the agreement. Specifically, he wanted to know who would be responsible for resolving disputes and what process would be followed, or whether disputes would simply be managed on a case-by-case basis as they arise. Councilwoman Petty explained that if a safety concern arises, City staff have the authority to halt operations immediately. Any subsequent decisions regarding enforcement, corrective actions, or other responses would then be brought before the City Council for consideration and action.

City Manager David Larson explained that the agreement includes clear procedures for safety, audits, and modifications:

- The audit section requires the train club to acknowledge receipt of any audit findings and provide plans for correcting identified safety issues.
- The city modification section requires the train club to submit a project request form to the City Manager for any proposed changes, along with an explanation and supporting documentation.
- After staff review, any modifications must be approved by the City Council before they can be implemented, ensuring city oversight of changes to the facility or operations.
- The agreement also reserves the city's authority to take appropriate action, including matters involving the train club, when necessary.

City Attorney Jayme Blakesley explained that the agreement contains similar remedy provisions in both the audit section and the default/notice of default section. The process follows the same general approach:

- The city provides formal notice of an issue or violation.
- The other party is given a cure period to correct the problem.

- If the issue is not resolved within that period, the city may proceed with further action, such as fine abatement or enforcement of the agreement's default provisions.

He noted that these sections are designed to provide a fair process by allowing an opportunity to correct problems before stronger remedies are applied.

Councilwoman Petty asked if the Council would like the park staff to track the additional time and materials required for weed control and maintenance associated with the train area. This would provide a better estimate of the actual cost for the city. She noted that the added maintenance responsibility should not represent a significant increase in cost or workload compared to the City's current park maintenance activities. Councilman Winsor compared the train facility to other park amenities, such as pickleball courts or baseball fields, noting that all park facilities have associated maintenance costs. He questioned the purpose of specifically highlighting the train facility's maintenance costs when it is simply another park amenity maintained by the city. Councilwoman Petty clarified that Council had previously questioned the cost involved and she wanted to be transparent.

Councilwoman Petty moved to approve Resolution 26-27: South Weber Model Railroad Club Agreement. Councilman Dills seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

6. Resolution 26-28: Cooperative Agreement with the Utah Division of Forestry, Fire, and State Lands

Utah's Community Wildland Protection Program (CWPP) is a collaborative framework designed to help communities in Utah mitigate wildfire risks and enhance resilience to wildfires. The program is rooted in federal guidelines established by the Healthy Forests Restoration Act (HFRA) and provides tools, resources, and planning assistance to create tailored wildfire mitigation strategies for local communities. The CWPP acts as an insurance policy.

Councilwoman Petty moved to approve Resolution 26-28: Cooperative Agreement with the Utah Division of Forestry, Fire, and State Lands. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

7. Resolution 26-29: Utah Wildfire Resource Memorandum of Understanding

South Weber borders state-owned lands that are susceptible to wildfires, making rapid fire suppression essential to prevent small fires from becoming major incidents. A memorandum of understanding between the City and the Utah Division of Forestry, Fire and State Lands defines the responsibilities of each party in responding to and managing wildfires.

Councilman Halverson moved to approve Resolution 26-29: Utah Wildfire Resource Memorandum of Understanding. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

8. Resolution 26-30: Amending the Policies and Procedures 3.040 Employment of Relatives (Nepotism)

City Manager David Larson explained staff have run into challenges and limitations with the current city policy, specifically how it creates unneeded difficulty in the hiring of part-time positions with unique needs – fire, recreation aides, and crossing guards. Staff desired to address the city’s specific hiring needs and align its policy with state code. After discussion with the staff Leadership Council and Department Heads, an updated policy was drafted with legal counsel and provided to the Admin/Finance Committee.

Discussion took place regarding relationships. City Attorney Jayme Blakesley explained the disclosure requirements outlined in the city’s policy regarding relationships between employees and city officers or employees. He noted that the policy requires:

- Applicants and employees must disclose any relative relationship with a city officer or employee during the hiring process if the relationship already exists.
- Employees must also disclose such relationships if they develop later, such as through marriage or another change in circumstances.
- Failure to disclose a required relationship may result in disciplinary action.

He emphasized that the requirement applies both at the time of hiring and whenever a qualifying relationship develops afterward.

Councilman Winsor moved to approve Resolution 26-30: Amending the Policies and Procedures 3.040 Employment of Relatives (Nepotism). Councilman Halverson seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

9. Fraud Risk Assessment

Finance Director Brett Baltazar reported the assessment has been reviewed by the Admin/Finance Committee. The state requires self-assessment to be conducted annually. South Weber City takes its financial and fiduciary responsibilities seriously. Policies, procedures, and internal controls have been implemented to mitigate those risks. This risk assessment is for fiscal year 2026, ending June 30, 2026. The assessment categorizes the city’s fraud risk level as “Low” with a score of 355 out of a possible score of 395.

Councilman Halverson moved to approve Fraud Risk Assessment. Councilman Winsor seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

10. Resolution 26-31: Utah Retirement System (URS) Contribution to Firefighters

Councilman Dills clarified that the discussion involved a recent state change allowing cities to contribute an additional 1.25% toward retirement benefits for full-time employees. City Manager David Larson explained that the state’s retirement system (URS) periodically adjusts contribution rates, and those adjustments occurred again this year. He noted that the city now has the option to either (1) have the city cover the additional employee retirement contribution amount, or (2) leave the additional cost as the employee’s responsibility. He reminded the Council that in previous years, the city has chosen to absorb the cost and provide the additional retirement benefit for employees rather than shifting it to employees. Councilman Winsor explained the difference between Type I and Type II employees in the Utah Retirement System (URS) and the implications of the city choosing to cover additional retirement contributions. He

explained in 2012, new employees became Type II employees, and the retirement contribution percentage that cities and public entities were required to pay was capped. That cap has since been reached, and cities now have the option to pay additional retirement contributions beyond the cap. This option applies specifically to firefighter employees, not all Type II employees. Councilman Winsor noted that this issue will likely come before the Council annually as retirement costs continue to increase. He explained that the discussion raises questions about why the benefit would apply to firefighters but no other employees. However, Type II employees have other retirement options, including a hybrid plan or a 401(k)-style option. The main policy question for the Council is whether the city wants to continue funding retirement contributions for Type II firefighter employees beyond the state-established cap. He noted that the original purpose of the limit was to help cities and public agencies predict and control retirement costs rather than face continually increasing expenses.

Councilman Davis moved to approve Resolution 26-31: Utah Retirement System (URS) Contribution to Firefighters. Councilman Dills seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

REPORTS

11. New Business

Bond Rating: City Manager David Larson reported on the city's recent bond rating process. He explained as part of issuing a bond, the city presented its financial information, operating practices, economic development efforts, and reasons for the bond to Moody's, one of the major bond rating agencies. Moody's evaluated various financial and operational factors and assigned separate ratings for the city as an entity and for the specific bond issuance. The city received a Double-A rating, the highest rating it could reasonably expect for this type of bond. The city's overall rating was AA1 (second-highest rating category). The bond received an AA2 rating because it was a lease revenue bond, which typically receives a lower rating than a general obligation bond due to the type of financing structure. He further explained that cities receiving similar ratings are typically much larger, averaging about 22,000 residents and \$57 million in revenue, indicating that South Weber's rating reflects strong financial management despite being smaller in size. He credited the rating to the City Council's long-term decisions, sound financial practices, and responsible operations. Mr. Larson shared that the city's financial advisor, Mark Anderson with Zions Public Finance, described the rating as the best possible outcome and encouraged the City to recognize the accomplishment. He noted that the city had not gone through this full market rating process in more than a decade, as the 2023 bond refunding was managed differently. Mr. Larson concluded that the rating demonstrates the city is in a strong financial position and reflects positively on the Council's decisions and city operations over many years.

12. Council & Staff

Councilman Winsor provided an update on the State Aggregate Operations Work Group, a subgroup of the travel committee. He stated the full committee has not met recently, but the aggregate operations work group has scheduled a meeting to continue discussions. The meeting continues work that began last December and was postponed, allowing the group to move

through the legislative process. The group's focus is on statewide fugitive dust mitigation issues related to aggregate operations. Councilman Winsor noted that House Bill 378 from the 2026 legislative session passed and included administrative changes related to fugitive dust mitigation. He stated he had not been aware of the bill during the session but noted it did not appear to make major substantive changes. He will attend the upcoming meeting to continue representing the city in these statewide discussions.

Councilman Davis shared the first draft of golf cart policy is under review.

Councilman Dills received a request for Day of Service from individuals who would like to serve in the city parks. He will forward that to the parks committee.

ADJOURN:

Councilman Davis moved to adjourn the meeting at 6:41p.m. Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

APPROVED: _____

Date 08-25-2026

Mayor: Rod Westbrook

Transcriber: Michelle Clark

Attest: City Recorder: Lisa Smith

SOUTH WEBER CITY

Check Register - Council Approval w/ inv date

Page: 1

Check Issue Dates: 7/1/2026 - 7/31/2026

Aug 18, 2026 03:20PM

Report Criteria:

Report type: GL detail

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
07/09/26	50296	Acosta, Leidy Marulanda	07/06/26	Bail Ref Case#255401290	1021350	340.00	Acosta, Leidy Marulanda
Total 50296:						340.00	
07/29/26	50377	Adams Construction Services	04/20/26	Fire Station Remodel	4557730	16,040.28	Adams Construction Services
Total 50377:						16,040.28	
07/20/26	50312	AIRGAS USA LLC	06/30/26	Oxygen Cylinder Rental (3) June '26	1057450	18.90	AIRGAS USA LLC
07/20/26	50312	AIRGAS USA LLC	06/30/26	Oxygen Cylinder Rental (11) June '26	1057450	69.30	AIRGAS USA LLC
Total 50312:						88.20	
07/29/26	50378	ALL WOOD TREE SERVICE	07/20/26	Tree Trimming	1070261	1,160.00	ALL WOOD TREE SERVICE
Total 50378:						1,160.00	
07/20/26	50313	Alldredge, Jon	06/22/26	PVC Main Line Repair	1070261	400.00	Alldredge, Jon
Total 50313:						400.00	
07/23/26	50349	Almost Anything Remodel	07/16/26	Ref of Comp Bond# 0307558	1021340	200.00	Almost Anything Remodel
Total 50349:						200.00	
07/20/26	50314	AT&T MOBILITY	06/30/26	Telecom Service- June '26	1043280	159.02	AT&T MOBILITY
07/20/26	50314	AT&T MOBILITY	06/30/26	Telecom Service- June '26	5140280	232.48	AT&T MOBILITY
07/20/26	50314	AT&T MOBILITY	06/30/26	Telecom Service- June '26	1070280	118.69	AT&T MOBILITY
07/20/26	50314	AT&T MOBILITY	06/30/26	Telecom Service- June '26	1060280	81.21	AT&T MOBILITY
07/20/26	50314	AT&T MOBILITY	06/30/26	Telecom Service- June '26	5440280	67.47	AT&T MOBILITY
07/20/26	50314	AT&T MOBILITY	06/30/26	Telecom Service- June '26	1058280	77.76	AT&T MOBILITY
07/20/26	50314	AT&T MOBILITY	06/30/26	Telecom Service- June '26	1043280	57.47	AT&T MOBILITY
Total 50314:						794.10	
07/23/26	50350	AT&T MOBILITY	06/30/26	Parks Securitiy Cameras Data Lines- June '26	1070280	253.39	AT&T MOBILITY

M = Manual Check, V = Void Check

SOUTH WEBER CITY

Check Register - Council Approval w/ inv date
Check Issue Dates: 7/1/2026 - 7/31/2026Page: 2
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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50350:						253.39	
07/23/26	50351	Barlow Service Experts	07/16/26	Ref of Comp Bond Permit 2115165	1021340	50.00	Barlow Service Experts
Total 50351:						50.00	
07/07/26	50272	Beacon Code Consultants	06/01/26	Building Inspections- June '26	1058326	5,645.00	Beacon Code Consultants
Total 50272:						5,645.00	
07/23/26	50352	Beehive Buildings	07/16/26	Refund of Completion Bond 5166476	1021340	200.00	Beehive Buildings
Total 50352:						200.00	
07/23/26	50353	BELL JANITORIAL SUPPLY	07/09/26	Towel Roll, TP, Sanitizer	1070261	405.15	BELL JANITORIAL SUPPLY
Total 50353:						405.15	
07/07/26	50273	Black Forest Paving LLC	06/03/26	Street Maint Pay Request#2	5676730	37,164.02	Black Forest Paving LLC
Total 50273:						37,164.02	
07/23/26	50354	Black Forest Paving LLC	06/30/26	Street Maint Pay Request#3	5676730	370,922.62	Black Forest Paving LLC
Total 50354:						370,922.62	
07/07/26	50274	Blomquist Hale Consulting Inc.	07/01/26	EAP Coverage - July '26	1043135	285.00	Blomquist Hale Consulting Inc.
Total 50274:						285.00	
07/20/26	50315	Blue Stakes of Utah	06/30/26	Blue Stakes Transmissions- June '26	5140490	290.00	BLUE STAKES OF UTAH
Total 50315:						290.00	
07/09/26	50297	Bound Tree Medical LLC	06/16/26	Glucose Gel, IV Solution	1057450	110.69	Bound Tree Medical LLC
Total 50297:						110.69	
07/20/26	50316	Bound Tree Medical LLC	06/17/26	Oximeter, IV Set, Tourniquet, Masks	1057450	542.53	Bound Tree Medical LLC

M = Manual Check, V = Void Check

SOUTH WEBER CITY

Check Register - Council Approval w/ inv date

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Total 50316:						542.53	
07/29/26	50379	Bound Tree Medical LLC	07/10/26	Nasal Cannula's	1057250	153.44	Bound Tree Medical LLC
07/29/26	50379	Bound Tree Medical LLC	07/16/26	Suction Canister	1057450	158.94	Bound Tree Medical LLC
Total 50379:						312.38	
07/07/26	50275	BUREAU OF CRIMINAL IDENTIFIC.	07/01/26	'26 TAC Conference	1042230	150.00	BUREAU OF CRIMINAL IDENTIFIC.
Total 50275:						150.00	
07/20/26	50317	Burton, Caralee	06/30/26	10 Breath Work, Mental Health Coaching	1057625	1,250.00	Burton, Caralee
Total 50317:						1,250.00	
07/29/26	50380	Cain, Zachary	07/16/26	Overpayment Case# 245400834	1021350	155.00	Cain, Zachary
Total 50380:						155.00	
07/23/26	50355	C-A-L Ranch Stores	07/15/26	Hose Shank, Gasket, Nozzle	1070250	111.96	C-A-L Ranch Stores
Total 50355:						111.96	
07/29/26	50381	C-A-L Ranch Stores	07/29/26	Pliers, Post Driver, Tie Wire	1060250	146.93	C-A-L Ranch Stores
Total 50381:						146.93	
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	1042350	1,090.80	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	1043350	4,145.04	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	1057350	1,090.80	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	1058350	3,490.56	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	1060350	1,090.80	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	1070350	1,090.80	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	2071350	1,090.80	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	5140350	2,181.60	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	5240350	2,181.60	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	5340350	2,181.60	CASELLE INC
07/09/26	50298	CASELLE INC	07/01/26	Software Support/Maint.	5440350	2,181.60	CASELLE INC

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Total 50298:						21,816.00	
07/09/26	50299	Central Weber Sewer Impr District	06/30/26	2nd QTR Impact Fees (Apr-June) '26	5221365	71,500.00	Central Weber Sewer Impr District
Total 50299:						71,500.00	
07/09/26	50300	CenturyLink	06/10/26	SCADA Data Line - June '26	5140280	93.95	CenturyLink
Total 50300:						93.95	
07/23/26	50356	CenturyLink	07/10/26	SCADA Data Line - July '26	5140280	93.41	CenturyLink
Total 50356:						93.41	
07/29/26	50382	Chemtech-Ford, LLC	07/28/26	Disinfection Byproducts Sample (2)	5140480	550.00	Chemtech-Ford, LLC
Total 50382:						550.00	
07/29/26	50383	Child, Colby	07/23/26	Summer Camp '26, Speed Agility	2071493	500.00	Child, Colby
Total 50383:						500.00	
07/20/26	50318	CHRISTOPHER F ALLRED	06/30/26	Prosecution Services - June '26	1042313	850.00	CHRISTOPHER F ALLRED
Total 50318:						850.00	
07/07/26	50276	Cintas Corporation	12/31/25	AED Auto Agreement-Rec 12/31/25	2071240	110.92	Cintas Corporation
Total 50276:						110.92	
07/20/26	50319	Cintas Corporation	06/30/26	AED Auto Agreement- City Hall 6/30/2026	1043262	108.00	Cintas Corporation
07/20/26	50319	Cintas Corporation	06/30/26	AED Auto Agreement- Shop 6/30/26	1060260	221.84	Cintas Corporation
07/20/26	50319	Cintas Corporation	06/30/26	Eyewash Serv Auto Agrmnt 6/30/26	1060260	302.40	Cintas Corporation
Total 50319:						632.24	
07/23/26	50357	Cintas Corporation	06/30/26	AED Auto Agreement-Rec 6/30/2026	2071240	110.92	Cintas Corporation

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Total 50357:						110.92	
07/29/26	50384	Cintas Corporation	07/08/26	First Aid-Shop 7/8/26	2844260	310.69	Cintas Corporation
Total 50384:						310.69	
07/07/26	50277	Cintas Corporation LOC 180	06/18/26	Mats, Cleaning Supplies-Shop 6/18/26	1060260	103.58	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/11/26	Mats, Cleaning Supplies-Shop 6/11/26	1060260	103.58	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/17/26	Mats -City Hall 6/17/26	1043262	76.81	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/17/26	Uniform Service 6/17/26	1060140	26.19	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/17/26	Towels-Shop 6/17/26	1060260	12.96	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/24/26	Uniform Service 6/24/26	1060140	26.19	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/24/26	Towels-Shop 6/24/26	1060260	12.96	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/25/26	Mats, Cleaning Supplies-Shop 6/25/26	1060260	103.58	Cintas Corporation LOC 180
07/07/26	50277	Cintas Corporation LOC 180	06/24/26	Mats -City Hall 6/24/26	1043262	62.16	Cintas Corporation LOC 180
Total 50277:						528.01	
07/20/26	50320	Cintas Corporation LOC 180	06/30/26	Uniform Service 6/30/26	1060140	26.19	Cintas Corporation LOC 180
07/20/26	50320	Cintas Corporation LOC 180	06/30/26	Towels-Shop 6/30/26	1060260	12.96	Cintas Corporation LOC 180
07/20/26	50320	Cintas Corporation LOC 180	06/30/26	Mats -City Hall 6/30/26	1043262	62.16	Cintas Corporation LOC 180
07/20/26	50320	Cintas Corporation LOC 180	07/01/26	Mats, Cleaning Supplies-Shop 7/1/26	2844260	103.58	Cintas Corporation LOC 180
Total 50320:						204.89	
07/23/26	50358	Cintas Corporation LOC 180	07/08/26	Towels-Shop 7/08/26	2844260	12.96	Cintas Corporation LOC 180
07/23/26	50358	Cintas Corporation LOC 180	07/08/26	Uniform Service 7/08/26	2844260	26.19	Cintas Corporation LOC 180
07/23/26	50358	Cintas Corporation LOC 180	07/09/26	Uniform Service 7/09/26	2844260	17.93	Cintas Corporation LOC 180
07/23/26	50358	Cintas Corporation LOC 180	07/09/26	Mats, Cleaning Supplies-Shop 7/09/26	2844260	103.58	Cintas Corporation LOC 180
Total 50358:						160.66	
07/29/26	50385	Cintas Corporation LOC 180	07/15/26	Mats -City Hall 7/15/26	1043262	62.16	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/15/26	Towels-Shop 7/15/26	2844260	12.96	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/15/26	Uniform Service 7/15/26	2844260	26.19	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/16/26	Mats, Cleaning Supplies-Shop 7/16/2026	2844260	103.58	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/16/26	Uniform Service 7/16/26	2844260	17.93	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/08/26	Mats -City Hall 7/08/26	1043262	62.16	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/22/26	Towels-Shop 7/22/26	2844260	12.96	Cintas Corporation LOC 180

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07/29/26	50385	Cintas Corporation LOC 180	07/22/26	Uniform Service 7/22/26	2844260	30.74	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/22/26	Mats -City Hall 7/22/26	1043262	62.16	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/23/26	Mats, Cleaning Supplies-Shop 7/23/2026	2844260	103.58	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/23/26	Uniform Service 7/23/26	2844260	17.93	Cintas Corporation LOC 180
07/29/26	50385	Cintas Corporation LOC 180	07/08/26	First Aid-City Hall 7/8/26	1043262	8.03	Cintas Corporation LOC 180
Total 50385:						520.38	
07/20/26	50321	City-County Communications & Marketing	07/01/26	3CMA Membership Dues Comm Relations	1058210	400.00	City-County Communications & Marketing
Total 50321:						400.00	
07/20/26	50322	Civic Review, Inc.	07/06/26	Software set-up, Subscription 7/1/26-6/30/2027	1058350	9,100.00	Civic Review, Inc.
Total 50322:						9,100.00	
07/20/26	50323	Colonial Flag Specialty Co Inc.	07/08/26	Flag Rotation Memorial Park 7/8/26	1070261	119.00	Colonial Flag Specialty Co Inc.
07/20/26	50323	Colonial Flag Specialty Co Inc.	07/08/26	Flag Rotation-City Hall 7/8/26	1043262	47.00	Colonial Flag Specialty Co Inc.
Total 50323:						166.00	
07/09/26	50301	Core and Main	06/15/26	Meter Supplies	5140490	894.90	Core and Main
Total 50301:						894.90	
07/20/26	50324	Core and Main	06/19/26	Clamps	5140490	30.00	Core and Main
07/20/26	50324	Core and Main	06/26/26	Meter Parts	5140490	104.60	Core and Main
Total 50324:						134.60	
07/23/26	50359	Core and Main	07/16/26	Hydrant Repair	5140490	353.43	Core and Main
Total 50359:						353.43	
07/29/26	50386	Core and Main	07/17/26	Hydrant Gate	5140490	343.51	Core and Main
Total 50386:						343.51	
07/07/26	50278	Custom Lighting Services LLC	06/18/26	Repl LED Pad 313 E Old Maple Rd	1060416	414.91	Custom Lighting Services LLC
07/07/26	50278	Custom Lighting Services LLC	06/18/26	Repl LED Pad 6650 S 725 E	1060416	404.19	Custom Lighting Services LLC

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07/07/26	50278	Custom Lighting Services LLC	06/11/26	Repl LED Pad 6748 S Harvest Park LN	1060416	134.73	Custom Lighting Services LLC
07/07/26	50278	Custom Lighting Services LLC	06/11/26	Repl LED Pad 675 E Pebble Creek Dr	1060416	269.46	Custom Lighting Services LLC
07/07/26	50278	Custom Lighting Services LLC	06/11/26	Repl LED Pad 938 E 7375 S	1060416	359.28	Custom Lighting Services LLC
Total 50278:						1,582.57	
07/20/26	50325	Custom Lighting Services LLC	06/29/26	Repl Bad Lamp, 8200 S 2420 E	1060416	65.14	Custom Lighting Services LLC
07/20/26	50325	Custom Lighting Services LLC	06/29/26	Repl Bad Lamp, 2457 E 8240 S	1060416	54.42	Custom Lighting Services LLC
07/20/26	50325	Custom Lighting Services LLC	06/29/26	Cleaned Lens	1060416	44.91	Custom Lighting Services LLC
07/20/26	50325	Custom Lighting Services LLC	06/29/26	Repl Bad Fuse Kit, 1104 E 7450 S	1060416	90.23	Custom Lighting Services LLC
07/20/26	50325	Custom Lighting Services LLC	06/29/26	Repair Connections, 313 E Old Maple Rd	1060416	44.91	Custom Lighting Services LLC
07/20/26	50325	Custom Lighting Services LLC	06/29/26	Lens Head 50 W Harper Way	1060416	44.91	Custom Lighting Services LLC
Total 50325:						344.52	
07/29/26	50387	Custom Lighting Services LLC	07/20/26	Repl Bad Node 7237 S 1875 E	1060416	235.27	Custom Lighting Services LLC
07/29/26	50387	Custom Lighting Services LLC	07/20/26	Pole Repair 2371 E 8300 S	1060416	404.19	Custom Lighting Services LLC
Total 50387:						639.46	
07/07/26	50279	Davis County Government	06/30/26	Baliff Services - June '26	1042317	327.00	Davis County Government
Total 50279:						327.00	
07/20/26	50326	Durk's Plumbing Supply Inc.	07/02/26	Field Decoder, Pump Start	1070261	315.16	Durk's Plumbing Supply Inc.
Total 50326:						315.16	
07/23/26	50360	Durk's Plumbing Supply Inc.	07/01/26	Dog Park Grounds Supplies	1070261	1,571.43	Durk's Plumbing Supply Inc.
07/23/26	50360	Durk's Plumbing Supply Inc.	07/06/26	RTSeal	1070261	10.00	Durk's Plumbing Supply Inc.
07/23/26	50360	Durk's Plumbing Supply Inc.	07/06/26	Dog Park Sprinkler Supplies	1070261	95.38	Durk's Plumbing Supply Inc.
Total 50360:						1,676.81	
07/23/26	50361	ES Solar	07/16/26	Refund of Completion Bond 9070201	1021340	200.00	ES Solar
Total 50361:						200.00	
07/23/26	50362	Final Grade Excavating&Construction LLC	07/16/26	Ref of Comp Bond#6376535	1021340	50.00	Final Grade Excavating&Construction LLC

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Total 50362:						50.00	
07/29/26	50388	First Responders First, LLC	06/30/26	24/7 Support, Training, Therapy June '26	1057625	250.00	First Responders First, LLC
Total 50388:						250.00	
07/29/26	50389	Freedom Mailing Services Inc.	06/30/26	Utility Billing Jun '26	5140370	646.43	Freedom Mailing Services Inc.
07/29/26	50389	Freedom Mailing Services Inc.	06/30/26	UTILITY BILLING	5240370	449.69	Freedom Mailing Services Inc.
07/29/26	50389	Freedom Mailing Services Inc.	06/30/26	UTILITY BILLING	5340370	210.79	Freedom Mailing Services Inc.
07/29/26	50389	Freedom Mailing Services Inc.	06/30/26	UTILITY BILLING	5440370	98.38	Freedom Mailing Services Inc.
Total 50389:						1,405.29	
07/20/26	50327	Hayes Godfrey Bell, PC	06/30/26	Attorney Services - June '26	1043313	2,801.00	Hayes Godfrey Bell, PC
Total 50327:						2,801.00	
07/29/26	50390	Herrick Industrial Supply	07/16/26	Coupler, Vehicle Repair Part	1070250	18.99	Herrick Industrial Supply
07/29/26	50390	Herrick Industrial Supply	07/07/26	Aerosol Paint	1070261	191.16	Herrick Industrial Supply
Total 50390:						210.15	
07/29/26	50391	ImageTrend, LLC	07/22/26	Cad Dist Annual Fee	1057370	4,297.67	ImageTrend, LLC
Total 50391:						4,297.67	
07/20/26	50328	INTERMOUNTAIN FARMERS ASSOC.	07/07/26	Tordon, Killzall Turf Dye	1070261	601.93	INTERMOUNTAIN FARMERS ASSOC.
Total 50328:						601.93	
07/29/26	50392	Intermountain Workmed	06/29/26	Physical Dot/CDL	1060137	75.00	Intermountain Workmed
Total 50392:						75.00	
07/23/26	50363	JDB Construction UT, LLC	07/16/26	Ref of Comp Bond# 8688291	1021340	500.00	JDB Construction UT, LLC
Total 50363:						500.00	
07/09/26	50302	Jensen, Tia	07/07/26	GFOA Baggage, Travel Reimb	1043610	179.43	Jensen, Tia

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Total 50302:						179.43	
07/20/26	50329	JERRYS PLUMBING SPECIALTIES	06/23/26	Repair Kit	1070261	78.84	JERRYS PLUMBING SPECIALTIES
Total 50329:						78.84	
07/29/26	50393	Jiffy Lube - Clear Billing Solutions	07/15/26	Oil Serv-Parks, Vin#1708	1070250	205.75	Jiffy Lube - Clear Billing Solutions
07/29/26	50393	Jiffy Lube - Clear Billing Solutions	07/17/26	Oil/Filter Serv-Parks, Vin#5159	1070250	334.05	Jiffy Lube - Clear Billing Solutions
07/29/26	50393	Jiffy Lube - Clear Billing Solutions	07/07/26	Oil/Filter Serv Vin#1659	1060250	339.14	Jiffy Lube - Clear Billing Solutions
Total 50393:						878.94	
07/20/26	50330	JOHNSON ELECTRIC	07/06/26	Service Call-Pump House	5140490	270.00	JOHNSON ELECTRIC
Total 50330:						270.00	
07/07/26	50280	Johnson, Mark H	07/01/26	Years of Serv Recognition	5240110	1,000.00	Johnson, Mark H
Total 50280:						1,000.00	
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	2026 General Plan Update	1058312	716.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	7375 S - 925 E Reconstruction Project - Genera	1058312	2,099.25	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Concept Layout for Kap, Peek, Poll, Swain, Sod	1058312	4,068.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Development Review Committee (DRC) Meetin	1058312	179.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	General Engineering Assistance	1058312	89.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	General Information related to Potential Develo	1058312	492.25	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	General Meetings with City Staff	1058312	1,176.25	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	New Public Works Facility - Site Construction M	2844730	492.25	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Streetlights - General	1060416	402.75	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	FY26 Street Maintenance Projects	5676730	5,286.25	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	School Zone Evaluation	1058312	1,657.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	WFRC Funding Applications - 2700 E / SR-60	1058312	4,860.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	SR-60 Widening & Sidewalk (Skyhaven Cove to	4560730	5,430.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	EPA Emergency Response Plan (Culinary Wate	5140312	496.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	General Storm Water Compliance	5440312	89.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Base Map and Database Management	1058325	139.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Community Map	1058325	312.75	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Firework Restriction Map	1058325	139.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Streets Map	1060325	208.50	JONES AND ASSOCIATES

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07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Utility Maps - Culinary Water	5140325	69.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Utility Maps - Sewer	5240325	69.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Utility Maps - Storm Drain	5440325	69.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Utility Maps - Streetlights	1060325	278.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	CofO - General Locations	1058312	145.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	CofO - Riverwood Phase 1B	1058312	217.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Coach T Subdivision (fka Brimley Subdivision 2	1058319	1,005.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Deer Run Townhomes	1058319	867.25	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Harvest Park Subdivision - Phase 4	1058319	1,342.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Kap Legacy Development	1058319	2,195.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Quick Trip (QT) Development	1058319	2,237.50	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Smith Cove	1058319	294.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	South Bench Meadows	1058319	358.00	JONES AND ASSOCIATES
07/09/26	50303	JONES AND ASSOCIATES	05/31/26	Williams Property (Layne Kap)	1058319	654.25	JONES AND ASSOCIATES
Total 50303:						38,137.75	
07/07/26	50281	KEYES ADMINISTRATORS	07/07/26	HRA Plan Reimb. Funding FY27	1043136	3,300.00	KEYES ADMINISTRATORS
Total 50281:						3,300.00	
07/29/26	50394	Kirk Mobile Repair Inc	07/17/26	PW-7 Bobtail- Tailgate Repair	1060411	890.08	Kirk Mobile Repair Inc
Total 50394:						890.08	
07/09/26	50304	Koford, Collins	06/27/26	Summer Camps 6/23-6/26/26	2071493	200.00	Koford, Collins
Total 50304:						200.00	
07/07/26	50282	KS Statebank	07/01/26	'24 Track Backhoe Vin#5342 July '26	6060960	1,073.27	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 F-550 Brush Truck 1 Vin#5861 July '26	6060960	1,439.00	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 F-550 Brush Truck 2 Vin#5860 July '26	6060960	1,439.00	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 Ferris Mower Vin#5374 July '26	6060960	372.85	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 F-350 Parks Truck/Plow Vin#6953 July '26	6060960	969.89	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 F-350 PW Director Vin#6954 July '26	6060960	1,012.54	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 Ram 2500 Fire Medic 1 Vin#8765 July '26	6060960	1,183.12	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 Ram 2500 Fire Medic 2 Vin#8766 July '26	6060960	1,662.88	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 Tundra PW 1-Ton Vin#2400 July '26	6060960	841.44	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'23 Ranger-Rec Vin#2674 July '26	6060960	406.05	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	BK Radios-Fire July '26	6060960	714.44	KS Statebank

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07/07/26	50282	KS Statebank	07/01/26	'23 F-150- Comm Serv Vin#5588 July '26	6060960	638.49	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'23 F-550 Parks 1-Ton Truck/Plow Vin#3112 Jul	6060960	1,511.18	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'23 F-550 Water 1-Ton Vin#3111 July '26	6060960	1,154.91	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'23 TORO Mower Vin#1144 July '26	6060960	1,414.59	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'22 Ferris 72" Mower Vin#0296 July '26	6060960	628.53	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'24 Dodge Ram 3500 Vin#2810 July '26	6060960	1,108.87	KS Statebank
07/07/26	50282	KS Statebank	07/01/26	'24 Dodge Ram 5500 Vin#5159 July '26	6060960	1,698.23	KS Statebank
Total 50282:						19,269.28	
07/23/26	50364	KS Statebank	07/23/26	'24 Track Backhoe Vin#5342 Aug '26	6060960	1,073.27	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 F-550 Brush Truck 1 Vin#5861 Aug '26	6060960	1,439.00	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 F-550 Brush Truck 2 Vin#5860 Aug '26	6060960	1,439.00	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 Ferris Mower Vin#5374 Aug '26	6060960	372.85	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 F-350 Parks Truck/Plow Vin#6953 Aug '26	6060960	969.89	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 F-350 PW Director Vin#6954 Aug '26	6060960	1,012.54	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 Ram 2500 Fire Medic 1 Vin#8765 Aug '26	6060960	1,183.12	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 Ram 2500 Fire Medic 2 Vin#8766 Aug '26	6060960	1,662.88	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 Tundra PW 1-Ton Vin#2400 Aug '26	6060960	841.44	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'23 Ranger-Rec Vin#2674 Aug '26	6060960	406.05	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	BK Radios-Fire Aug '26	6060960	714.44	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'23 F-150 Comm Serv Vin#2674 Aug '26	6060960	638.49	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'23 F-550 Parks 1-Ton Truck/Plow Vin#3112 Aug	6060960	1,511.18	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'23 F-550 Water 1-Ton Vin#3111 Aug '26	6060960	1,154.91	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'23 TORO Mower Vin#1144 Aug '26	6060960	1,414.59	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'22 Ferris 72" Mower Vin#0296 Aug '26	6060960	628.53	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'24 Dodge Ram 3500 Vin#2810 Aug '26	6060960	1,108.87	KS Statebank
07/23/26	50364	KS Statebank	07/23/26	'24 Dodge Ram 5500 Vin#5159 Aug '26	6060960	1,698.23	KS Statebank
Total 50364:						19,269.28	
07/07/26	50283	L N CURTIS and Sons	06/17/26	Certified Elite Pants	1057450	7,135.00	L N CURTIS and Sons
Total 50283:						7,135.00	
07/20/26	50331	L N CURTIS and Sons	06/30/26	Vortex Nozzle, Dbl Jacket Conq Hose	1057250	5,073.50	L N CURTIS and Sons
Total 50331:						5,073.50	
07/20/26	50332	LES OLSON COMPANY	06/30/26	Quarterly Copier Contract	1043250	115.93	LES OLSON COMPANY

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Total 50332:						115.93	
07/09/26	50305	LOWES PROX	06/25/26	Clamp, Saw	1070261	54.11	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	5% Discount Refund	1060250	3.74	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Irwin Quick Lift	1070261	150.10	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Utility Hose	1070261	12.33	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Parts-Parks Trlr	1070250	12.05	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Axe (2)	1070261	71.21	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Ratchet (2)	1070261	32.08	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Bit Parts	5140490	27.69	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Post Fix	1060260	80.65	LOWES PROX
07/09/26	50305	LOWES PROX	06/25/26	Hose Bibb	5140490	11.19	LOWES PROX
Total 50305:						447.67	
07/23/26	50365	Mainline Construction	07/16/26	Refund of Completion Bond 0928095	1021340	500.00	Mainline Construction
Total 50365:						500.00	
07/29/26	50395	Mallory Safety & Supply LLC	07/20/26	Tees	1060140	53.82	Mallory Safety & Supply LLC
Total 50395:						53.82	
07/23/26	50366	Miller, Jacqueline	07/16/26	Ref of Comp Bond#1021340	1021340	200.00	Miller, Jacqueline
Total 50366:						200.00	
07/07/26	50284	Mount Olympus Pro Audio LLC	06/30/26	Speaker Install	1057740	2,372.50	Mount Olympus Pro Audio LLC
Total 50284:						2,372.50	
07/20/26	50333	Mountainland Supply LLC	05/19/26	Starter Assy	1070261	58.80	Mountainland Supply LLC
Total 50333:						58.80	
07/20/26	50334	NICKERSON COMPANY INC	06/15/26	New Pump Install	5140490	8,475.00	NICKERSON COMPANY INC
Total 50334:						8,475.00	

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07/23/26	50367	Nilson Homes	07/16/26	Ref of Comp Bond 9208744	1021340	500.00	Nilson Homes
Total 50367:						500.00	
07/29/26	50396	ODP Business Solutions, LLC	07/16/26	Office Chair-Court	1042240	88.49	ODP Business Solutions, LLC
07/29/26	50396	ODP Business Solutions, LLC	07/16/26	Office Chair-Admin	1043240	88.50	ODP Business Solutions, LLC
07/29/26	50396	ODP Business Solutions, LLC	07/16/26	Labler-Admin	1042240	60.33	ODP Business Solutions, LLC
07/29/26	50396	ODP Business Solutions, LLC	07/16/26	Labler-Court	1043240	60.32	ODP Business Solutions, LLC
07/29/26	50396	ODP Business Solutions, LLC	07/17/26	Calendar	1043240	5.99	ODP Business Solutions, LLC
07/29/26	50396	ODP Business Solutions, LLC	07/17/26	Calendar	1042240	6.00	ODP Business Solutions, LLC
Total 50396:						309.63	
07/29/26	50397	OREILLY AUTOMOTIVE, INC.	07/16/26	Wiper Blades	1060250	91.87	OREILLY AUTOMOTIVE, INC.
07/29/26	50397	OREILLY AUTOMOTIVE, INC.	07/09/26	Hand Cleaner	1060250	19.99	OREILLY AUTOMOTIVE, INC.
Total 50397:						111.86	
07/23/26	50368	Overhead Door of Bountiful	07/14/26	Sectional Door Maintenance	1057260	450.00	Overhead Door of Bountiful
Total 50368:						450.00	
07/20/26	50335	P3 Cost Analysts Franchise LLC	07/06/26	Cost Analysis Savings- July '26	1043350	30.23	P3 Cost Analysts Franchise LLC
Total 50335:						30.23	
07/09/26	50306	Peak Software Systems, Inc.	06/25/26	QR Scanner	2071350	180.00	Peak Software Systems, Inc.
Total 50306:						180.00	
07/23/26	50369	PEHP	07/22/26	FSA Contributions for July '26	1022510	1,891.66	PEHP
Total 50369:						1,891.66	
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1043135	7,178.53	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1057135	135.33	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1058135	5,067.31	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1060135	2,713.18	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1070135	5,206.60	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	2071135	972.04	PEHP PREMIUMS

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07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	5140135	1,905.71	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	5240135	2,487.58	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	5440135	1,827.44	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1022500	2,817.80	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1022502	209.98	PEHP PREMIUMS
07/07/26	50285	PEHP PREMIUMS	07/01/26	PEHP Premiums - July	1022503	24.16	PEHP PREMIUMS
Total 50285:						30,545.66	
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1043135	7,178.23	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1057135	135.33	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1058135	5,067.31	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1060135	2,713.18	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1070135	5,206.60	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	2071135	972.04	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	5140135	1,905.71	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	5240135	2,487.58	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	5440135	1,827.44	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1022500	2,817.76	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1022502	210.10	PEHP PREMIUMS
07/23/26	50370	PEHP PREMIUMS	08/01/26	PEHP Premiums - Aug	1022503	24.34	PEHP PREMIUMS
Total 50370:						30,545.62	
07/23/26	50371	PEHP LTD PAYMENTS	06/30/26	LTD Premiums - June '26 Old Rate	1043135	333.00	PEHP LTD PAYMENTS
Total 50371:						333.00	
07/20/26	50336	PITNEY BOWES PURCHASE POWER	06/24/26	Postage for court	1042240	99.49	PITNEY BOWES PURCHASE POWER
07/20/26	50336	PITNEY BOWES PURCHASE POWER	06/24/26	Postage for Administration	1043240	232.14	PITNEY BOWES PURCHASE POWER
07/20/26	50336	PITNEY BOWES PURCHASE POWER	06/24/26	POSTAGE FOR UTILITIES	5140240	165.82	PITNEY BOWES PURCHASE POWER
07/20/26	50336	PITNEY BOWES PURCHASE POWER	06/24/26	POSTAGE FOR UTILITIES	5240240	165.81	PITNEY BOWES PURCHASE POWER
Total 50336:						663.26	
07/20/26	50337	Plumbing Brothers LLC	07/13/26	Toilet Replacement	1043262	650.00	Plumbing Brothers LLC
Total 50337:						650.00	
07/20/26	50338	Pye-Barker Fire & Safety	07/01/26	Fire Monitoring PW Building July '26	2844260	70.00	Pye-Barker Fire & Safety

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07/20/26	50338	Pye-Barker Fire & Safety	07/01/26	Fire Monitoring PW 2 Building July '26	2844260	70.00	Pye-Barker Fire & Safety
Total 50338:						140.00	
07/29/26	50398	Pye-Barker Fire & Safety	04/25/26	Ann Fire Extinguisher Insp.	1057260	183.00	Pye-Barker Fire & Safety
Total 50398:						183.00	
07/20/26	50339	Quench USA, Inc	07/02/26	Ice Machine Lease - July '26	1057260	364.93	Culligan Quench
Total 50339:						364.93	
07/23/26	50372	R J WESTBROEK CONSTRUCTION	07/16/26	Refund of Completion Bond 4735396	1021340	200.00	R J WESTBROEK CONSTRUCTION
Total 50372:						200.00	
07/20/26	50340	Reyhani, Fariborz	07/15/26	Overpayment on Utility acc#1229602	5340492	24.14	Reyhani, Fariborz
Total 50340:						24.14	
07/07/26	50286	ROBINSON WASTE SERVICES INC	06/14/26	Portable Restrooms Vet Mem 5/18-6/14/26	1070250	110.00	ROBINSON WASTE SERVICES INC
07/07/26	50286	ROBINSON WASTE SERVICES INC	06/14/26	Portable Restrm Perterson Pkwy 5/18-6/14/26	1070250	110.00	ROBINSON WASTE SERVICES INC
07/07/26	50286	ROBINSON WASTE SERVICES INC	06/14/26	Portable Restrooms Cedar Cove 5/18-6/14/26	1070250	110.00	ROBINSON WASTE SERVICES INC
07/07/26	50286	ROBINSON WASTE SERVICES INC	06/30/26	Residential Garbage Collection- June '26	5340492	31,162.07	ROBINSON WASTE SERVICES INC
07/07/26	50286	ROBINSON WASTE SERVICES INC	06/30/26	Garbage Collection Park N Ride June '26	1070626	124.54	ROBINSON WASTE SERVICES INC
07/07/26	50286	ROBINSON WASTE SERVICES INC	06/30/26	Garbage Collection-Shop June '26	1060260	329.80	ROBINSON WASTE SERVICES INC
Total 50286:						31,946.41	
07/29/26	50399	ROBINSON WASTE SERVICES INC	07/15/26	Portable Restrooms Vet Mem 6/15-7/12/2026	1070250	110.00	ROBINSON WASTE SERVICES INC
07/29/26	50399	ROBINSON WASTE SERVICES INC	07/12/26	Portable Restrm Perterson Pkwy 6/15-7/12/26	1070250	110.00	ROBINSON WASTE SERVICES INC
07/29/26	50399	ROBINSON WASTE SERVICES INC	07/12/26	Portable Restrooms Cedar Cove 6/15-7/12/26	1070250	110.00	ROBINSON WASTE SERVICES INC
Total 50399:						330.00	
07/23/26	50373	Roofing Utah	07/16/26	Ref of Comp Bond#3162688	1021340	200.00	Roofing Utah
Total 50373:						200.00	
07/29/26	50400	SJ Electro Systems, LLC	07/23/26	IControl Subscription - July-Sept '26	5140210	690.00	SJ Electro Systems, LLC

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Total 50400:						690.00	
07/07/26	50287	SMITH AND EDWARDS COMPANY	06/26/26	Clothing Allowance- Water	5140140	167.98	SMITH AND EDWARDS COMPANY
Total 50287:						167.98	
07/07/26	50288	South Weber Country Fair Days	07/01/26	Country Fair Days Donation '26	1041925	8,500.00	South Weber Country Fair Days
Total 50288:						8,500.00	
07/07/26	50289	Sprinkler Supply Co.	06/25/26	Sprinkler Supplies	1070261	10.51	Sprinkler Supply Co.
07/07/26	50289	Sprinkler Supply Co.	06/29/26	Manifold Adpt	1070261	3.92	Sprinkler Supply Co.
Total 50289:						14.43	
07/20/26	50341	Sprinkler Supply Co.	07/01/26	Station Field Decoder	1070261	271.39	Sprinkler Supply Co.
Total 50341:						271.39	
07/23/26	50374	Sprinkler Supply Co.	07/08/26	Filter	1070261	20.68	Sprinkler Supply Co.
07/23/26	50374	Sprinkler Supply Co.	07/09/26	Coupling, Adpt, Ball Valves	1070261	301.15	Sprinkler Supply Co.
Total 50374:						321.83	
07/29/26	50401	Sprinkler Supply Co.	07/15/26	Reducer Bushing, Valve	1070250	8.85	Sprinkler Supply Co.
07/29/26	50401	Sprinkler Supply Co.	07/21/26	Sprinkler Supplies	1070261	126.46	Sprinkler Supply Co.
07/29/26	50401	Sprinkler Supply Co.	07/21/26	Sprinkler Elbows	1070261	27.18	Sprinkler Supply Co.
07/29/26	50401	Sprinkler Supply Co.	07/22/26	Hose Clamp, Barb Tee	1070261	23.87	Sprinkler Supply Co.
07/29/26	50401	Sprinkler Supply Co.	07/27/26	Electric Valve	1070261	153.17	Sprinkler Supply Co.
Total 50401:						339.53	
07/20/26	50342	Stake Center Locating Inc.	06/30/26	Blue Staking Normal Locate Request (12)	1060416	180.00	Stake Center Locating Inc.
Total 50342:						180.00	
07/09/26	50307	STATE OF UTAH-D.O.P.L.	06/30/26	2nd Qrt State Surcharge Fees '26	1022950	732.00	STATE OF UTAH-D.O.P.L.

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Total 50307:						732.00	
07/09/26	50308	Stoker, Shari	07/01/26	Years of Serv Recognition	1060120	250.00	Stoker, Shari
Total 50308:						250.00	
07/29/26	50402	SUMMER GRACE LLC	06/30/26	Medical Director Contract- Apr '26-June '26	1057370	2,000.00	SUMMER GRACE LLC
Total 50402:						2,000.00	
07/20/26	50343	The Tech Legion	06/30/26	IT Support Plan-2 June '26	1043308	2,115.55	The Tech Legion
Total 50343:						2,115.55	
07/29/26	50403	Tucker, Bailee	07/09/26	July 6th-9th '26 Summer Camps	2071493	200.00	Tucker, Bailee
Total 50403:						200.00	
07/29/26	50404	Turboscape Utah	07/22/26	Woodchips for Central Park Playground	1070261	2,125.00	Turboscape Utah
Total 50404:						2,125.00	
07/09/26	50309	UniFirst Corporation	06/05/26	Mats and Towels for FAC 6/05/26	2071241	106.68	UNIFIRST CORPORATION
07/09/26	50309	UniFirst Corporation	06/19/26	Mats and Towels for FAC 6/19/26	2071241	106.68	UNIFIRST CORPORATION
Total 50309:						213.36	
07/23/26	50375	UniFirst Corporation	05/29/26	Mats and Towels for FAC 5/29/26	2071241	40.46	UNIFIRST CORPORATION
07/23/26	50375	UniFirst Corporation	06/12/26	Mats and Towels for FAC 6/12/26	2071241	40.46	UNIFIRST CORPORATION
07/23/26	50375	UniFirst Corporation	06/26/26	Mats and Towels for FAC 6/26/26	2071241	40.46	UNIFIRST CORPORATION
Total 50375:						121.38	
07/29/26	50405	UniFirst Corporation	07/24/26	Mats and Towels for FAC 7/24/26	2071241	40.46	UNIFIRST CORPORATION
Total 50405:						40.46	
07/20/26	50344	Utah Dept of Health	06/30/26	Ambulance Assessment SFY 26' Qtr 4	1057370	2,238.65	Utah Dept of Health and Human Services

M = Manual Check, V = Void Check

SOUTH WEBER CITY

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50344:						2,238.65	
07/20/26	50345	UTAH LOCAL GOVERNMENTS TRUST	07/01/26	Workers Comp Monthly Premium - July '26	1022250	1,648.83	UTAH LOCAL GOVERNMENTS TRUST
Total 50345:						1,648.83	
07/23/26	50376	UTAH LOCAL GOVERNMENTS TRUST	07/01/26	Annual Liability Ins 7/1-6/30/27	1043510	23,779.58	UTAH LOCAL GOVERNMENTS TRUST
07/23/26	50376	UTAH LOCAL GOVERNMENTS TRUST	07/01/26	Ann Auto Liability/Damage Endorsement	1043510	25,878.29	UTAH LOCAL GOVERNMENTS TRUST
07/23/26	50376	UTAH LOCAL GOVERNMENTS TRUST	07/01/26	Annual Property Ins 7/1/26-6/30/27	1043510	30,741.71	UTAH LOCAL GOVERNMENTS TRUST
Total 50376:						80,399.58	
07/07/26	50290	UTAH STATE TREASURER	06/30/26	Court Surcharge Remittance - June '26	1035100	8,268.48	UTAH STATE TREASURER
Total 50290:						8,268.48	
07/29/26	50406	UTAH VALLEY UNIVERSITY	07/16/26	Recertification (1)	1057230	10.00	UTAH VALLEY UNIVERSITY
Total 50406:						10.00	
07/07/26	50291	VALLEY NURSERY	06/17/26	Mulch	1070261	1,575.00	VALLEY NURSERY
07/07/26	50291	VALLEY NURSERY	06/23/26	Mulch	1070261	630.00	VALLEY NURSERY
Total 50291:						2,205.00	
07/20/26	50346	VALLEY NURSERY	07/08/26	Walk on Mulch	1070261	126.00	VALLEY NURSERY
Total 50346:						126.00	
07/20/26	50347	VANGUARD CLEANING SYSTEMS OF U	07/01/26	Janitorial service - City Hall July '26	1043262	475.00	VANGUARD CLEANING SYSTEMS OF U
07/20/26	50347	VANGUARD CLEANING SYSTEMS OF U	07/01/26	Janitorial service - Shop July '26	2844260	515.00	VANGUARD CLEANING SYSTEMS OF U
Total 50347:						990.00	
07/29/26	50407	VERIZON WIRELESS	06/30/26	Public Works Air Card - June '26	5140280	40.01	VERIZON WIRELESS
Total 50407:						40.01	
07/07/26	50292	WASATCH INTEGRATED WASTE MGMT	06/01/26	Garbage Collection- May '26	5340492	29,626.60	WASATCH INTEGRATED WASTE MGMT

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SOUTH WEBER CITY

Check Register - Council Approval w/ inv date
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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
07/07/26	50292	WASATCH INTEGRATED WASTE MGMT	06/01/26	CM ARPKT03693	5340492	1,351.08-	WASATCH INTEGRATED WASTE MGMT
Total 50292:						28,275.52	
07/29/26	50408	WASATCH INTEGRATED WASTE MGMT	06/30/26	Garbage Collection- June '26	5340492	29,782.40	WASATCH INTEGRATED WASTE MGMT
07/29/26	50408	WASATCH INTEGRATED WASTE MGMT	06/30/26	CM ARPKT03809	5340492	1,508.40-	WASATCH INTEGRATED WASTE MGMT
Total 50408:						28,274.00	
07/09/26	50310	WEBER BASIN WATER	06/30/26	2nd QTR Impact Fees (20 permits) '26	5121357	134,880.00	WEBER BASIN WATER
Total 50310:						134,880.00	
07/07/26	50293	WILKINSON SUPPLY	06/24/26	Control Bolt	1070250	12.98	WILKINSON SUPPLY
Total 50293:						12.98	
07/20/26	50348	WILKINSON SUPPLY	07/01/26	Oil, Edger Blade	1070261	122.17	WILKINSON SUPPLY
07/20/26	50348	WILKINSON SUPPLY	07/09/26	Edger, Echo Straight Shaft	1070261	703.98	WILKINSON SUPPLY
Total 50348:						826.15	
07/29/26	50409	WILKINSON SUPPLY	07/14/26	Mower Part	1070250	13.95	WILKINSON SUPPLY
Total 50409:						13.95	
07/07/26	50294	WILSON, COREY	07/01/26	Years of Serv Recognition	5440110	500.00	WILSON, COREY
Total 50294:						500.00	
07/09/26	50311	WILSON, COREY	07/08/26	StormCon Reimb. Flight/Hotel/Rental Car	5440230	2,104.70	WILSON, COREY
Total 50311:						2,104.70	
07/07/26	50295	Witt, Jake	06/29/26	June '26 Concert in the Park	1058331	500.00	Witt, Jake
Total 50295:						500.00	
07/29/26	50410	Woolsey, Melissa	07/16/26	Overpayment Case# 265400594	1021350	100.00	Woolsey, Melissa

M = Manual Check, V = Void Check

SOUTH WEBER CITY

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Check Issue Dates: 7/1/2026 - 7/31/2026

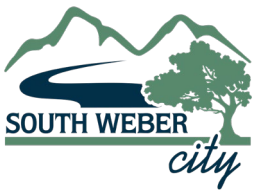
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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50410:						100.00	
Grand Totals:						1,078,870.30	

Approval Date: _____

Mayor _____

City Recorder: _____



10c June Budget
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

8/25/2026

PREPARED BY

Brett Baltazar
Finance Director

ITEM TYPE

Administrative

ATTACHMENTS

June 2026 Budget vs
Actual

PRIOR DISCUSSION DATES

NA

AGENDA ITEM

Consent Agenda: June 2026 Budget to Actual

PURPOSE

Highlights Budget to Actual for June 2026

RECOMMENDATION

Staff recommends approval

BACKGROUND

The 'Budget to Actual' report compares the city's approved budget revenues and expenditures to actual amounts incurred over a specific period. This helps the council assess financial performance and ensure compliance with the approved budget.

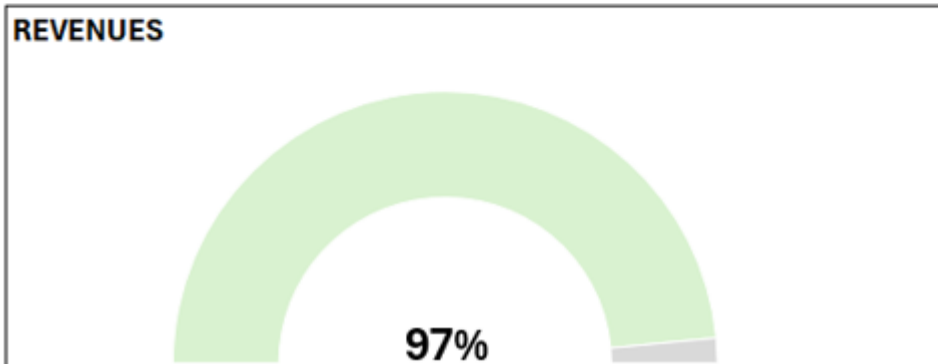
ANALYSIS

Fund by fund analysis of 'Budget to Actual' and General Fund expenditures by department for July 1, 2025 through June 30, 2026 are found in the following pages.

100% of the fiscal year is complete. This provides a measurement of the financial health for revenues and expenditures.

Budget to Actual may change as year-end and audit preparations commence.

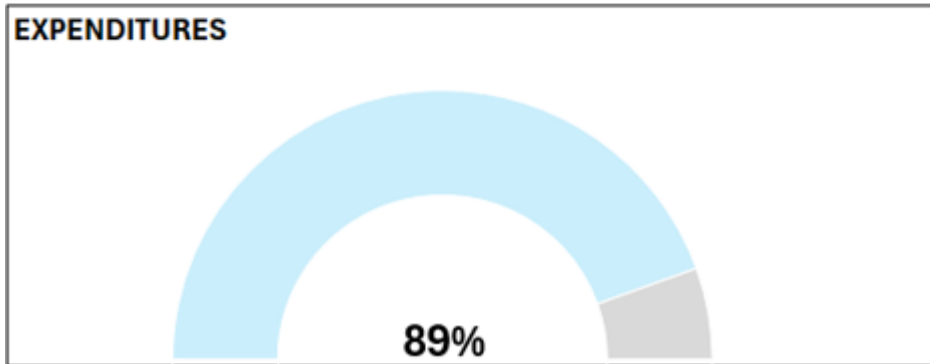
As of May 2026 - REVENUES				
Fund	Title	Budget	Actual	% Earned
10	General	5,257,500	5,446,624	104%
20	Recreation	410,000	298,617	73%
21	Sewer Impact Fee	120,000	95,723	80%
22	Storm Impact Fee	55,000	58,646	107%
23	Park Impact Fee	86,000	96,617	112%
24	Road Impact Fees	147,000	174,465	119%
26	Water Impact Fee	139,000	69,112	50%
27	Recreation Impact Fee	40,000	39,024	98%
29	Public Safety Impact Fee	7,000	5,896	84%
45	Capital Projects	509,500	358,328	70%
51	Water Utility	2,470,000	1,933,033	78%
52	Sewer Utility	1,432,000	1,583,257	111%
53	Sanitation Utility	788,000	860,458	109%
54	Storm Sewer Fee	725,000	763,272	105%
56	Transportation Utility	762,000	751,168	99%
60	Fleet	832,000	792,510	95%
Grand Total		13,780,000	13,326,751	97%



Revenue Notes:

- Budget to Actual revenues are comparable.

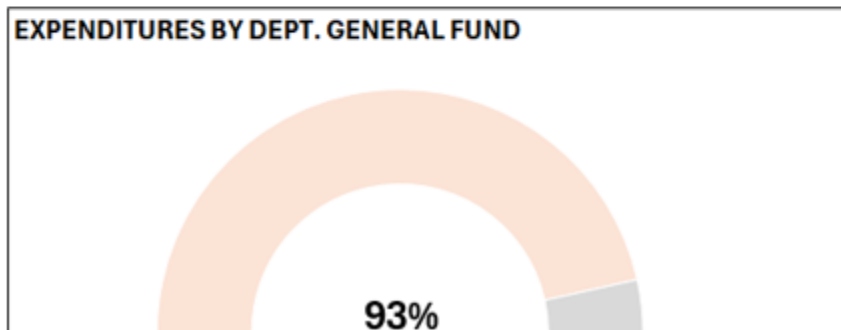
As of May 2026 - EXPENDITURES				
Fund	Title	Budget	Actual	% Spent
10	General	5,257,500	4,912,036	93%
20	Recreation	410,000	395,458	96%
21	Sewer Impact Fee	120,000	123,514	103%
22	Storm Impact Fee	55,000	35,668	65%
23	Park Impact Fee	86,000	86,000	100%
24	Road Impact Fees	147,000	6,196	4%
26	Water Impact Fee	139,000	116,712	84%
27	Recreation Impact Fee	40,000	39,024	98%
29	Public Safety Impact Fee	7,000	5,896	84%
45	Capital Projects	509,500	299,838	59%
51	Water Utility	2,470,000	2,379,807	96%
52	Sewer Utility	1,432,000	1,216,375	85%
53	Sanitation Utility	788,000	805,453	102%
54	Storm Sewer Fee	725,000	635,226	88%
56	Transportation Utility	762,000	538,628	71%
60	Fleet	832,000	691,832	83%
Grand Total		13,780,000	12,287,661	89%



Expenditure Notes:

- Transfers to/from funds will be done on a monthly basis to provide more accurate information. In prior years, transfers were completed once at the end of the fiscal year.
- Funds with expenditures greater than budget are still within the 5% state allowance and are less than actual revenues.

As of May 2026 - EXPENDITURES- BY DEPT.- GEN. FUND				
Fund	Department	Budget	Actual	% Spent
10-41	Legislative	66,000	49,630	75%
10-42	Judicial	57,000	52,101	91%
10-43	Administrative	1,285,000	1,168,482	91%
10-54	Public Safety	399,000	379,531	95%
10-57	Fire	1,345,000	1,294,655	96%
10-58	Community Services	604,000	592,916	98%
10-60	Streets	770,000	707,941	92%
10-70	Park	731,500	666,779	91%
Grand Total		5,257,500	4,912,036	93%



Department Notes:

- Transfers to/from funds and departments will be done on a monthly basis to provide more accurate information. In prior years, transfers were completed once at the end of the fiscal year.
- Expenditures within the General Fund are less than revenues and less than budget.

As of May 2026 - LOCAL BLDG AUTHORITY				
Fund	Type	Budget	Actual	% Spent
28	Revenue	4,912,000	2,838,456	58%
28	Expenditure	4,912,000	2,793,487	57%

LBA Notes:

- LBA information is monitored as its' own entity (separate from the other city governmental funds).
- Transfers to/from funds will be done on a monthly basis to provide more accurate information. In prior years, transfers were completed once at the end of the fiscal year.

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 CURRENT YEAR PROPERTY TAXES	578.80	1,269,653.94	1,286,000.00	16,346.06	98.7
10-31-120 PRIOR YEAR PROPERTY TAXES	2,152.42	9,836.80	7,500.00	(2,336.80)	131.2
10-31-200 FEE IN LIEU - VEHICLE REG	6,315.45	67,323.24	57,000.00	(10,323.24)	118.1
10-31-300 SALES AND USE TAX	124,929.28	1,283,471.19	1,530,000.00	246,528.81	83.9
10-31-305 TRANSPORTATION - LOCAL OPTION	.00	.00	.00	.00	.0
10-31-306 SALES TAX - SB75 GRAVEL PIT	.00	.00	150,000.00	150,000.00	.0
10-31-309 RAP TAX	8,950.18	91,679.13	12,500.00	(79,179.13)	733.4
10-31-310 FRANCHISE/OTHER	11,602.39	310,576.97	470,000.00	159,423.03	66.1
TOTAL TAXES	154,528.52	3,032,541.27	3,513,000.00	480,458.73	86.3
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	190.00	15,534.00	14,000.00	(1,534.00)	111.0
10-32-210 BUILDING PERMITS	49,873.29	242,441.63	69,000.00	(173,441.63)	351.4
10-32-290 PLAN CHECK AND OTHER FEES	16,626.94	80,685.53	35,000.00	(45,685.53)	230.5
10-32-310 EXCAVATION PERMITS	1,500.00	5,800.00	2,000.00	(3,800.00)	290.0
TOTAL LICENSES AND PERMITS	68,190.23	344,461.16	120,000.00	(224,461.16)	287.1
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-400 STATE GRANTS	2,600.00	19,745.00	16,000.00	(3,745.00)	123.4
10-33-500 FEDERAL GRANTS - CARES/ARPA	.00	.00	.00	.00	.0
10-33-550 WILDLAND FIREFIGHTING	.00	.00	.00	.00	.0
10-33-560 CLASS "C" ROAD ALLOTMENT	.00	347,831.28	250,000.00	(97,831.28)	139.1
10-33-580 STATE LIQUOR FUND ALLOTMENT	.00	6,227.09	7,000.00	772.91	89.0
TOTAL INTERGOVERNMENTAL REVENUE	2,600.00	373,803.37	273,000.00	(100,803.37)	136.9
<u>CHARGES FOR SERVICES</u>					
10-34-100 ZONING & SUBDIVISION FEES	1,031.00	32,538.21	13,000.00	(19,538.21)	250.3
10-34-105 SUBDIVISION REVIEW FEE	32,311.50	162,949.75	86,000.00	(76,949.75)	189.5
10-34-250 BLDG RENTAL/PARK USE (BOWERY)	660.00	5,520.00	3,000.00	(2,520.00)	184.0
10-34-254 AUDIT ADJUSTMENT TO SERVICES	.00	.00	.00	.00	.0
10-34-270 DEVELOPER PMTS FOR IMPROV.	22,000.00	334,250.00	200,000.00	(134,250.00)	167.1
10-34-445 DONATIONS - RESTRICTED	9,600.00	9,600.00	.00	(9,600.00)	.0
10-34-560 AMBULANCE SERVICE	14,101.53	93,748.46	123,500.00	29,751.54	75.9
10-34-760 YOUTH CITY COUNCIL	.00	.00	.00	.00	.0
10-34-910 ADMINISTRATIVE SERVICES CHARGE	23,270.00	281,000.00	281,000.00	.00	100.0
TOTAL CHARGES FOR SERVICES	102,974.03	919,606.42	706,500.00	(213,106.42)	130.2

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES AND FORFEITURES</u>					
10-35-100	FINES	14,744.43	172,007.68	140,000.00	(32,007.68)	122.9
10-35-105	CIVIL PENALTIES/ FINES/ FEES	.00	10,800.00	.00	(10,800.00)	.0
	<u>TOTAL FINES AND FORFEITURES</u>	<u>14,744.43</u>	<u>182,807.68</u>	<u>140,000.00</u>	<u>(42,807.68)</u>	<u>130.6</u>
	<u>MISCELLANEOUS REVENUE</u>					
10-36-100	INTEREST EARNINGS	1,814.16	22,180.51	85,000.00	62,819.49	26.1
10-36-105	ZION PTIF/INVEST-INTEREST EARN	376.88	104,779.70	50,000.00	(54,779.70)	209.6
10-36-300	NEWSLETTER SPONSORS	.00	.00	.00	.00	.0
10-36-400	SALE OF ASSETS	.00	.00	.00	.00	.0
10-36-900	SUNDRY REVENUES	1,946.83	133,345.34	84,000.00	(49,345.34)	158.7
10-36-901	FARMERS MARKET	.00	.00	.00	.00	.0
10-36-905	MISC - COURT CONV FEE	216.00	2,922.00	6,000.00	3,078.00	48.7
	<u>TOTAL MISCELLANEOUS REVENUE</u>	<u>4,353.87</u>	<u>263,227.55</u>	<u>225,000.00</u>	<u>(38,227.55)</u>	<u>117.0</u>
	<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-091	TRANSFER FROM CAPITAL PROJECTS	20,333.37	244,000.00	244,000.00	.00	100.0
10-39-100	FIRE AGREEMENT/JOB CORPS	.00	.00	3,500.00	3,500.00	.0
10-39-110	FIRE AGREEMENT/COUNTY	7,160.00	34,510.43	3,000.00	(31,510.43)	1150.4
10-39-800	TFR FROM IMPACT FEES	9,709.88	51,665.97	29,500.00	(22,165.97)	175.1
10-39-900	FUND BALANCE TO BE APPROPRIATE	.00	.00	.00	.00	.0
10-39-910	TRANSFER FROM CLASS "C" RES.	.00	.00	.00	.00	.0
	<u>TOTAL CONTRIBUTIONS AND TRANSFERS</u>	<u>37,203.25</u>	<u>330,176.40</u>	<u>280,000.00</u>	<u>(50,176.40)</u>	<u>117.9</u>
	<u>TOTAL FUND REVENUE</u>	<u>384,594.33</u>	<u>5,446,623.85</u>	<u>5,257,500.00</u>	<u>(189,123.85)</u>	<u>103.6</u>

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-005 SALARIES - COUNCIL & COMMISSIO	10,800.00	24,000.00	28,000.00	4,000.00	85.7
10-41-131 EMPLOYEE BENEFIT-EMPLOYER FICA	91.80	1,101.60	2,200.00	1,098.40	50.1
10-41-133 EMPLOYEE BENEFIT - WORK. COMP.	11.92	142.97	1,000.00	857.03	14.3
10-41-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-41-140 UNIFORMS	.00	.00	.00	.00	.0
10-41-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	5,767.73	6,000.00	232.27	96.1
10-41-230 TRAVEL & TRAINING	.00	6,326.00	13,000.00	6,674.00	48.7
10-41-240 OFFICE SUPPLIES AND EXPENSE	.00	50.72	200.00	149.28	25.4
10-41-370 PROFESSIONAL/TECHNICAL SERVICE	.00	.00	.00	.00	.0
10-41-494 YOUTH CITY COUNCIL	.00	.00	2,500.00	2,500.00	.0
10-41-620 MISCELLANEOUS	.00	4,741.33	5,600.00	858.67	84.7
10-41-740 EQUIPMENT	.00	.00	.00	.00	.0
10-41-925 DONATIONS TO COUNTRY FAIR DAYS	.00	7,500.00	7,500.00	.00	100.0
TOTAL LEGISLATIVE	10,903.72	49,630.35	66,000.00	16,369.65	75.2
<u>JUDICIAL</u>					
10-42-004 JUDGE SALARY	1,621.72	20,271.50	22,000.00	1,728.50	92.1
10-42-110 EMPLOYEE SALARIES	.00	.00	.00	.00	.0
10-42-130 EMPLOYEE BENEFIT - RETIREMENT	345.18	2,984.80	5,000.00	2,015.20	59.7
10-42-131 EMPLOYEE BENEFIT-EMPLOYER FICA	127.88	1,598.50	2,000.00	401.50	79.9
10-42-133 EMPLOYEE BENEFIT - WORK. COMP.	24.93	215.23	400.00	184.77	53.8
10-42-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-42-135 EMPLOYEE BENEFIT - HEALTH INS.	.00	.00	.00	.00	.0
10-42-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	85.00	200.00	115.00	42.5
10-42-230 TRAVEL & TRAINING	.00	1,857.99	3,400.00	1,542.01	54.7
10-42-240 OFFICE SUPPLIES & EXPENSE	123.21	1,581.99	1,500.00	(81.99)	105.5
10-42-243 COURT REFUNDS	.00	.00	.00	.00	.0
10-42-280 TELEPHONE	50.00	625.00	700.00	75.00	89.3
10-42-313 PROFESSIONAL/TECH. - ATTORNEY	1,700.00	11,075.00	10,000.00	(1,075.00)	110.8
10-42-317 PROFESSIONAL/TECHNICAL-BAILIFF	327.00	4,547.00	5,000.00	453.00	90.9
10-42-350 SOFTWARE MAINTENANCE	.00	695.20	1,500.00	804.80	46.4
10-42-550 BANKING CHARGES	835.52	5,176.05	3,500.00	(1,676.05)	147.9
10-42-610 MISCELLANEOUS	120.00	1,388.19	1,500.00	111.81	92.6
10-42-740 EQUIPMENT	.00	.00	300.00	300.00	.0
TOTAL JUDICIAL	5,275.44	52,101.45	57,000.00	4,898.55	91.4

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE</u>					
10-43-110 FULL-TIME EMPLOYEE SALARIES	39,211.31	471,498.12	493,000.00	21,501.88	95.6
10-43-120 PART-TIME EMPLOYEE SALARIES	274.42	10,023.32	22,000.00	11,976.68	45.6
10-43-125 EMPLOYEE INCENTIVE	.00	.00	.00	.00	.0
10-43-130 EMPLOYEE BENEFIT - RETIREMENT	9,950.05	86,685.79	97,000.00	10,314.21	89.4
10-43-131 EMPLOYEE BENEFIT-EMPLOYER FICA	3,088.92	37,756.63	40,000.00	2,243.37	94.4
10-43-133 EMPLOYEE BENEFIT - WORK. COMP.	158.34	1,370.16	3,000.00	1,629.84	45.7
10-43-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-43-135 EMPLOYEE BENEFIT - HEALTH INS.	9,991.27	113,997.82	116,000.00	2,002.18	98.3
10-43-136 HRA REIMBURSEMENT - HEALTH INS	75.00	3,900.00	3,500.00	(400.00)	111.4
10-43-137 EMPLOYEE TESTING	.00	50.00	200.00	150.00	25.0
10-43-140 UNIFORMS	.00	.00	.00	.00	.0
10-43-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	75.00	3,252.00	3,500.00	248.00	92.9
10-43-220 PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.0
10-43-230 TRAVEL & TRAINING	3,999.18	29,882.21	29,000.00	(882.21)	103.0
10-43-240 OFFICE SUPPLIES & EXPENSE	2,132.74	14,558.15	11,000.00	(3,558.15)	132.4
10-43-250 EQUIPMENT - SUPPLIES AND MAINT	115.93	2,830.39	7,000.00	4,169.61	40.4
10-43-252 EQUIPMENT MAINT. - CASELLE	.00	.00	.00	.00	.0
10-43-253 EQUIPMENT MAINT. - SOFTWARE	.00	.00	.00	.00	.0
10-43-256 FUEL EXPENSE	.00	.00	.00	.00	.0
10-43-262 GENERAL GOVERNMENT BUILDINGS	1,343.12	16,700.90	11,500.00	(5,200.90)	145.2
10-43-270 UTILITIES	293.08	4,391.20	6,000.00	1,608.80	73.2
10-43-280 TELEPHONE	1,024.83	17,910.45	20,000.00	2,089.55	89.6
10-43-308 PROFESSIONAL & TECH - I.T.	4,278.89	24,054.39	26,000.00	1,945.61	92.5
10-43-309 PROFESSIONAL & TECH - AUDITOR	.00	37,000.00	39,000.00	2,000.00	94.9
10-43-310 PROFESSIONAL/TECH. - PLANNER	.00	.00	.00	.00	.0
10-43-311 PRO & TECH - ECO DEVELOPMENT	.00	.00	.00	.00	.0
10-43-312 PROFESSIONAL & TECH. - ENGINR	.00	.00	.00	.00	.0
10-43-313 PROFESSIONAL/TECH. - ATTORNEY	2,801.00	29,579.00	60,000.00	30,421.00	49.3
10-43-314 ORDINANCE CODIFICATION	245.00	2,124.00	5,000.00	2,876.00	42.5
10-43-316 ELECTIONS	.00	.00	10,000.00	10,000.00	.0
10-43-319 PROF./TECH. -SUBD. REVIEWS	.00	.00	.00	.00	.0
10-43-329 CITY MANAGER FUND	.00	7,885.98	6,000.00	(1,885.98)	131.4
10-43-350 SOFTWARE MAINTENANCE	4,608.11	27,302.02	35,000.00	7,697.98	78.0
10-43-510 INSURANCE & SURETY BONDS	333.94	79,599.55	90,000.00	10,400.45	88.4
10-43-550 BANKING CHARGES	21.74	277.81	1,300.00	1,022.19	21.4
10-43-610 MISCELLANEOUS	63.49	4,232.68	4,000.00	(232.68)	105.8
10-43-620 MISCELLANEOUS	.00	.00	.00	.00	.0
10-43-621 CONTRIBUTIONS & DONATIONS	.00	.00	.00	.00	.0
10-43-625 CASH OVER AND SHORT	.00	.00	.00	.00	.0
10-43-720 BUILDINGS	.00	.00	.00	.00	.0
10-43-740 EQUIPMENT	.00	7,619.74	10,000.00	2,380.26	76.2
10-43-745 EQUIPMENT COSTING OVER \$500	.00	.00	.00	.00	.0
10-43-841 TRANSFER TO RECREATION FUND	11,166.63	134,000.00	134,000.00	.00	100.0
10-43-900 ADDITION TO FUND BALANCE	.00	.00	.00	.00	.0
10-43-910 TRANSFER TO CAP. PROJ. FUND	.00	.00	.00	.00	.0
10-43-920 TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
TOTAL ADMINISTRATIVE	95,251.99	1,168,482.31	1,285,000.00	116,517.69	90.9

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-54-310 SHERIFF'S DEPARTMENT	.00	362,308.96	363,000.00	691.04	99.8
10-54-311 ANIMAL CONTROL	.00	.00	.00	.00	.0
10-54-320 EMERGENCY PREPAREDNESS	174.50	10,971.07	29,000.00	18,028.93	37.8
10-54-321 LIQUOR LAW ENFORCEMENT	23.39	6,250.48	7,000.00	749.52	89.3
TOTAL PUBLIC SAFETY	197.89	379,530.51	399,000.00	19,469.49	95.1
<u>FIRE PROTECTION</u>					
10-57-110 FULL-TIME EMPLOYEE SALARIES	9,592.32	125,049.60	124,000.00	(1,049.60)	100.9
10-57-120 PART-TIME EMPLOYEE SALARIES	43,051.59	575,789.53	576,000.00	210.47	100.0
10-57-130 EMPLOYEE BENEFIT - RETIREMENT	3,120.04	27,406.43	25,000.00	(2,406.43)	109.6
10-57-131 EMPLOYEE BENEFIT-EMPLOYER FICA	4,055.03	53,918.20	54,000.00	81.80	99.9
10-57-133 EMPLOYEE BENEFIT - WORK. COMP.	1,480.14	13,555.55	25,000.00	11,444.45	54.2
10-57-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-57-135 EMPLOYEE BENEFIT - HEALTH INS.	672.03	7,752.70	9,000.00	1,247.30	86.1
10-57-137 EMPLOYEE TESTING	.00	1,005.84	1,000.00	(5.84)	100.6
10-57-140 UNIFORMS	.00	6,085.69	12,000.00	5,914.31	50.7
10-57-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	593.66	2,000.00	1,406.34	29.7
10-57-230 TRAVEL & TRAINING	300.00	24,649.34	22,000.00	(2,649.34)	112.0
10-57-240 OFFICE SUPPLIES & EXPENSE	.00	1,875.14	2,500.00	624.86	75.0
10-57-250 EQUIPMENT SUPPLIES & MAINT.	8,752.13	23,887.82	30,000.00	6,112.18	79.6
10-57-255 VEHICLE LEASE	20,333.33	243,999.96	244,000.00	.04	100.0
10-57-256 FUEL EXPENSE	1,522.60	6,913.39	11,000.00	4,086.61	62.9
10-57-260 BUILDINGS & GROUNDS MAINT.	564.93	30,959.08	33,000.00	2,040.92	93.8
10-57-270 UTILITIES	586.59	9,875.31	14,000.00	4,124.69	70.5
10-57-280 TELEPHONE	1,137.55	13,111.60	11,500.00	(1,611.60)	114.0
10-57-350 SOFTWARE MAINTENANCE	.00	17,941.72	19,000.00	1,058.28	94.4
10-57-370 PROFESSIONAL & TECH. SERVICES	4,238.65	31,561.07	23,000.00	(8,561.07)	137.2
10-57-375 PARAMEDIC SERVICES	.00	.00	.00	.00	.0
10-57-450 SPECIAL PUBLIC SAFETY SUPPLIES	10,831.68	28,871.54	45,000.00	16,128.46	64.2
10-57-530 INTEREST EXPENSE	.00	844.07	2,000.00	1,155.93	42.2
10-57-550 BANKING CHARGES	21.74	277.81	500.00	222.19	55.6
10-57-622 HEALTH & WELLNESS EXPENSES	.00	.00	6,500.00	6,500.00	.0
10-57-625 FIRST RESPONDER MENTAL HEALTH	2,200.00	17,170.00	16,000.00	(1,170.00)	107.3
10-57-740 EQUIPMENT	2,372.50	3,560.43	9,000.00	5,439.57	39.6
10-57-745 EQUIPMENT COSTING OVER \$500	.00	.00	.00	.00	.0
10-57-811 BOND PRINCIPAL	.00	28,000.00	28,000.00	.00	100.0
TOTAL FIRE PROTECTION	114,832.85	1,294,655.48	1,345,000.00	50,344.52	96.3

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SERVICES</u>					
10-58-004 SUPERVISOR SALARIES	.00	.00	.00	.00	.0
10-58-110 FULL-TIME EMPLOYEE SALARIES	12,657.77	179,338.31	196,000.00	16,661.69	91.5
10-58-120 PART-TIME EMPLOYEE SALARIES	2,470.00	11,306.30	5,000.00	(6,306.30)	226.1
10-58-130 EMPLOYEE BENEFIT - RETIREMENT	3,736.98	32,743.65	37,000.00	4,256.35	88.5
10-58-131 EMPLOYEE BENEFIT-EMPLOYER FICA	1,103.80	14,695.11	15,000.00	304.89	98.0
10-58-132 EMPLOYEE BENEFIT - 401K PLAN	.00	.00	.00	.00	.0
10-58-133 EMPLOYEE BENEFIT - WORK. COMP.	295.52	2,518.48	3,000.00	481.52	84.0
10-58-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-58-135 EMPLOYEE BENEFIT - HEALTH INS.	4,888.00	55,353.63	59,000.00	3,646.37	93.8
10-58-137 EMPLOYEE TESTING	.00	.00	.00	.00	.0
10-58-140 UNIFORMS	.00	889.99	1,500.00	610.01	59.3
10-58-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	170.37	2,300.68	1,000.00	(1,300.68)	230.1
10-58-230 TRAVEL & TRAINING	.00	4,293.18	8,000.00	3,706.82	53.7
10-58-240 OFFICE SUPPLIES	3,010.67	14,636.32	11,000.00	(3,636.32)	133.1
10-58-250 EQUIPMENT SUPPLIES & MAINT.	11.39	556.19	2,500.00	1,943.81	22.3
10-58-255 VEHICLE LEASE	583.37	7,000.00	7,000.00	.00	100.0
10-58-256 FUEL EXPENSE	106.25	370.90	500.00	129.10	74.2
10-58-280 TELEPHONE	206.86	1,646.26	3,500.00	1,853.74	47.0
10-58-310 PROFESSIONAL & TCH. - PLANNER	.00	.00	.00	.00	.0
10-58-311 PROFESSIONAL & TECH - ECODEV	.00	172.41	1,000.00	827.59	17.2
10-58-312 PROFESSIONAL & TECH. - ENGINR	5,044.25	73,619.25	60,000.00	(13,619.25)	122.7
10-58-319 PROF./TECH. -SUBD. REVIEWS	12,628.50	91,963.75	68,000.00	(23,963.75)	135.2
10-58-325 PROFESSIONAL/TECHICAL - MAPS/G	1,355.25	4,639.00	8,000.00	3,361.00	58.0
10-58-326 PROF. & TECH. - INSPECTIONS	5,645.00	44,665.50	40,000.00	(4,665.50)	111.7
10-58-331 COMMUNITY EVENTS	814.67	8,627.50	14,000.00	5,372.50	61.6
10-58-350 SOFTWARE MAINTENANCE	.00	26,846.68	31,500.00	4,653.32	85.2
10-58-370 PROFESSIONAL & TECH. SERVICES	.00	.00	.00	.00	.0
10-58-380 ABATEMENTS	.00	.00	10,000.00	10,000.00	.0
10-58-385 RENT OF BLDGS	1,177.81	14,133.72	14,000.00	(133.72)	101.0
10-58-620 MISCELLANEOUS	.00	217.56	5,000.00	4,782.44	4.4
10-58-740 EQUIPMENT	.00	381.25	2,500.00	2,118.75	15.3
TOTAL COMMUNITY SERVICES	55,906.46	592,915.62	604,000.00	11,084.38	98.2

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
10-60-110 FULL-TIME EMPLOYEE SALARIES	14,389.13	192,956.27	189,000.00	(3,956.27)	102.1
10-60-120 PART-TIME EMPLOYEE SALARIES	(4,607.03)	10,673.61	38,000.00	27,326.39	28.1
10-60-130 EMPLOYEE BENEFIT - RETIREMENT	3,839.61	35,153.68	39,000.00	3,846.32	90.1
10-60-131 EMPLOYEE BENEFIT-EMPLOYER FICA	717.67	15,212.88	15,000.00	(212.88)	101.4
10-60-133 EMPLOYEE BENEFIT - WORK. COMP.	404.94	2,858.63	5,000.00	2,141.37	57.2
10-60-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-60-135 EMPLOYEE BENEFIT - HEALTH INS.	2,501.64	32,347.45	35,000.00	2,652.55	92.4
10-60-137 EMPLOYEE TESTING	75.00	154.99	300.00	145.01	51.7
10-60-140 UNIFORMS	130.95	2,328.25	3,000.00	671.75	77.6
10-60-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	554.00	.00	(554.00)	.0
10-60-230 TRAVEL & TRAINING	.00	4,045.60	5,000.00	954.40	80.9
10-60-240 OFFICE SUPPLIES	.00	1,598.17	.00	(1,598.17)	.0
10-60-250 EQUIPMENT SUPPLIES & MAINT.	(3.74)	21,145.04	19,500.00	(1,645.04)	108.4
10-60-255 VEHICLE LEASE	1,250.00	15,000.00	15,000.00	.00	100.0
10-60-256 FUEL EXPENSE	827.54	3,976.28	8,900.00	4,923.72	44.7
10-60-260 BUILDINGS & GROUNDS MAINT.	(1,911.09)	8,676.17	10,000.00	1,323.83	86.8
10-60-270 UTILITIES (PW SHARED)	23.61	321.02	2,000.00	1,678.98	16.1
10-60-271 UTILITIES - STREET LIGHTS	2,919.98	42,808.00	47,000.00	4,192.00	91.1
10-60-280 TELEPHONE	323.42	3,059.23	3,000.00	(59.23)	102.0
10-60-312 PROFESSIONAL & TECH. - ENGINR	611.00	7,053.25	7,000.00	(53.25)	100.8
10-60-325 PROFESSIONAL/TECHICAL - MAPS/G	1,911.25	11,857.75	8,000.00	(3,857.75)	148.2
10-60-350 SOFTWARE MAINTENANCE	.00	4,661.93	3,000.00	(1,661.93)	155.4
10-60-370 PROFESSIONAL & TECH. SERVICES	.00	.00	.00	.00	.0
10-60-385 RENT OF BLDGS	1,475.21	17,702.52	18,000.00	297.48	98.4
10-60-410 SPECIAL HIGHWAY SUPPLIES	.00	22,014.60	25,000.00	2,985.40	88.1
10-60-411 SNOW REMOVAL SUPPLIES	.00	50,572.58	45,000.00	(5,572.58)	112.4
10-60-415 MAILBOXES & STREET SIGNS	527.00	3,790.12	10,000.00	6,209.88	37.9
10-60-416 STREET LIGHTS	2,733.59	197,141.11	215,000.00	17,858.89	91.7
10-60-420 WEED CONTROL	.00	.00	1,000.00	1,000.00	.0
10-60-422 CROSSWALK/STREET PAINTING	.00	.00	3,000.00	3,000.00	.0
10-60-424 CURB & GUTTER RESTORATION	.00	.00	.00	.00	.0
10-60-550 BANKING CHARGES	21.74	277.81	300.00	22.19	92.6
TOTAL STREETS	28,161.42	707,940.94	770,000.00	62,059.06	91.9

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-70-110 FULL-TIME EMPLOYEE SALARIES	16,329.84	212,392.57	229,000.00	16,607.43	92.8
10-70-120 PART-TIME EMPLOYEE SALARIES	2,040.10	15,061.31	17,000.00	1,938.69	88.6
10-70-130 EMPLOYEE BENEFIT - RETIREMENT	4,150.07	36,685.57	47,000.00	10,314.43	78.1
10-70-131 EMPLOYEE BENEFIT-EMPLOYER FICA	1,340.87	16,651.26	19,000.00	2,348.74	87.6
10-70-133 EMPLOYEE BENEFIT - WORK. COMP.	277.33	2,346.66	5,000.00	2,653.34	46.9
10-70-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-70-135 EMPLOYEE BENEFIT - HEALTH INS.	7,659.27	77,848.59	87,000.00	9,151.41	89.5
10-70-137 EMPLOYEE TESTING	.00	977.40	400.00	(577.40)	244.4
10-70-140 UNIFORMS	.00	1,486.26	7,500.00	6,013.74	19.8
10-70-230 TRAVEL & TRAINING	385.00	3,821.95	5,000.00	1,178.05	76.4
10-70-250 EQUIPMENT SUPPLIES & MAINT.	381.01	25,855.13	25,000.00	(855.13)	103.4
10-70-255 VEHICLE LEASE	7,583.37	91,000.00	91,000.00	.00	100.0
10-70-256 FUEL EXPENSE	3,171.07	12,424.51	10,000.00	(2,424.51)	124.3
10-70-260 BUILDINGS & GROUNDS MAINT.	815.11	7,205.56	8,000.00	794.44	90.1
10-70-261 GROUNDS SUPPLIES & MAINTENANCE	10,008.18	68,744.03	77,800.00	9,055.97	88.4
10-70-270 UTILITIES	1,484.08	30,957.35	25,000.00	(5,957.35)	123.8
10-70-280 TELEPHONE	962.92	6,218.74	4,000.00	(2,218.74)	155.5
10-70-312 PROFESSIONAL & TECH. - ENGINR	486.50	8,080.50	8,000.00	(80.50)	101.0
10-70-350 SOFTWARE MAINTENANCE	.00	820.23	1,500.00	679.77	54.7
10-70-385 RENT OF BLDGS	9,422.49	113,069.88	113,500.00	430.12	99.6
10-70-430 TRAILS	.00	243.67	2,000.00	1,756.33	12.2
10-70-431 TREE PROGRAM	.00	6,837.26	10,000.00	3,162.74	68.4
10-70-435 SAFETY INCENTIVE PROGRAM	.00	.00	.00	.00	.0
10-70-550 BANKING CHARGES	21.74	277.81	300.00	22.19	92.6
10-70-626 UTA PARK AND RIDE	124.54	3,627.03	15,000.00	11,372.97	24.2
10-70-730 IMPROVEMENTS OTHER THAN BLDGS	.00	423.03	.00	(423.03)	.0
10-70-735 ENHANCEMENTS - RAP	.00	3,014.99	3,500.00	485.01	86.1
10-70-740 EQUIPMENT	.00	708.00	.00	(708.00)	.0
10-70-960 TRRR FROM STORM DRAIN - REIMB.	(6,666.63)	(80,000.00)	(80,000.00)	.00	(100.0)
TOTAL PARKS	59,976.86	666,779.29	731,500.00	64,720.71	91.2
TOTAL FUND EXPENDITURES	370,506.63	4,912,035.95	5,257,500.00	345,464.05	93.4
NET REVENUE OVER EXPENDITURES	14,087.70	534,587.90	.00	(534,587.90)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>						
20-31-309	RAP TAX RECREATION	.00	.00	.00	.00	.0
	TOTAL SOURCE 31	.00	.00	.00	.00	.0
<u>RECREATION REVENUE</u>						
20-34-720	RENTAL - ACTIVITY CENTER	(470.00)	11,666.50	13,000.00	1,333.50	89.7
20-34-751	MEMBERSHIP FEES	1,267.00	21,126.00	27,000.00	5,874.00	78.2
20-34-752	COMPETITION LEAGUE FEES	.00	20,750.00	22,500.00	1,750.00	92.2
20-34-753	MISC REVENUE	165.00	553.88	1,000.00	446.12	55.4
20-34-754	COMPETITION BASEBALL	88.00	1,258.00	1,000.00	(258.00)	125.8
20-34-755	BASKETBALL	.00	13,451.00	13,500.00	49.00	99.6
20-34-756	BASEBALL & SOFTBALL	.00	14,340.00	11,000.00	(3,340.00)	130.4
20-34-757	SOCCER	.00	15,949.00	17,000.00	1,051.00	93.8
20-34-758	FLAG FOOTBALL	.00	2,400.00	4,000.00	1,600.00	60.0
20-34-759	VOLLEYBALL	.00	820.00	2,000.00	1,180.00	41.0
20-34-760	WRESTLING	.00	1,935.00	1,000.00	(935.00)	193.5
20-34-761	PICKLEBALL	.00	.00	1,000.00	1,000.00	.0
20-34-763	SUMMER CAMPS	980.00	4,674.00	3,000.00	(1,674.00)	155.8
20-34-765	FAC CONCESSIONS	89.50	907.10	500.00	(407.10)	181.4
20-34-811	SALES TAX BOND PMT-RESTRICTED	.00	.00	.00	.00	.0
20-34-841	GRAVEL PIT FEES	.00	5,153.20	15,000.00	9,846.80	34.4
	TOTAL RECREATION REVENUE	2,119.50	114,983.68	132,500.00	17,516.32	86.8
<u>SOURCE 36</u>						
20-36-895	RENTAL OF UNIFORMS AND EQUIP	.00	65.00	.00	(65.00)	.0
	TOTAL SOURCE 36	.00	65.00	.00	(65.00)	.0
<u>SOURCE 37</u>						
20-37-100	INTEREST EARNINGS	325.28	10,544.26	5,000.00	(5,544.26)	210.9
	TOTAL SOURCE 37	325.28	10,544.26	5,000.00	(5,544.26)	210.9
<u>CONTRIBUTIONS & TRANSFERS</u>						
20-39-091	TRANSFER FROM CAPITAL PROJECTS	.00	.00	.00	.00	.0
20-39-470	TRANSFER FROM OTHER FUNDS	11,166.63	134,000.00	134,000.00	.00	100.0
20-39-800	TRANSFER FROM IMPACT FEE FUND	39,023.90	39,023.90	10,000.00	(29,023.90)	390.2
20-39-900	FUND BALANCE TO BE APPROPRIATE	.00	.00	128,500.00	128,500.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	50,190.53	173,023.90	272,500.00	99,476.10	63.5

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

	RECREATION FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND REVENUE	52,635.31	298,616.84	410,000.00	111,383.16	72.8

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION EXPENDITURES</u>					
20-71-110 FULL-TIME EMPLOYEE SALARIES	5,098.81	69,052.92	73,000.00	3,947.08	94.6
20-71-120 PART-TIME EMPLOYEE SALARIES	11,746.04	75,386.34	77,000.00	1,613.66	97.9
20-71-130 EMPLOYEE BENEFIT - RETIREMENT	1,355.78	12,132.72	15,000.00	2,867.28	80.9
20-71-131 EMPLOYEE BENEFIT-EMPLOYER FICA	1,335.21	12,352.46	12,000.00	(352.46)	102.9
20-71-133 EMPLOYEE BENEFIT - WORK. COMP.	183.29	1,498.19	3,000.00	1,501.81	49.9
20-71-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
20-71-135 EMPLOYEE BENEFIT - HEALTH INS.	607.68	7,139.95	6,000.00	(1,139.95)	119.0
20-71-137 EMPLOYEE TESTING	.00	509.96	500.00	(9.96)	102.0
20-71-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	16.08	.00	(16.08)	.0
20-71-230 TRAVEL & TRAINING	.00	115.00	2,000.00	1,885.00	5.8
20-71-240 OFFICE SUPPLIES AND EXPENSE	266.75	2,282.97	1,500.00	(782.97)	152.2
20-71-241 MATERIALS & SUPPLIES	294.28	3,197.15	3,000.00	(197.15)	106.6
20-71-250 EQUIPMENT SUPPLIES & MAINT.	.00	2,064.84	1,000.00	(1,064.84)	206.5
20-71-255 VEHICLE LEASE	583.37	7,000.00	7,000.00	.00	100.0
20-71-256 FUEL EXPENSE	83.24	395.56	500.00	104.44	79.1
20-71-262 GENERAL GOVERNMENT BUILDINGS	.00	5,045.91	2,000.00	(3,045.91)	252.3
20-71-270 UTILITIES	28.75	8,849.68	12,000.00	3,150.32	73.8
20-71-280 TELEPHONE	614.60	7,401.30	5,500.00	(1,901.30)	134.6
20-71-331 PROMOTIONS	.00	.00	.00	.00	.0
20-71-340 PROGRAM OFFICIALS	.00	.00	.00	.00	.0
20-71-350 SOFTWARE MAINTENANCE	2,120.00	2,940.23	4,500.00	1,559.77	65.3
20-71-370 PROFESSIONAL/TECHNICAL SERVICE	.00	.00	.00	.00	.0
20-71-390 VOLUNTEER BACKGROUND CHECKS	.00	1,140.49	2,500.00	1,359.51	45.6
20-71-480 REC BASKETBALL	.00	12,877.28	13,000.00	122.72	99.1
20-71-481 BASEBALL & SOFTBALL	1,183.57	8,980.27	8,000.00	(980.27)	112.3
20-71-482 SOCCER	.00	6,170.46	7,000.00	829.54	88.2
20-71-483 FLAG FOOTBALL	.00	3,194.53	3,500.00	305.47	91.3
20-71-484 VOLLEYBALL	.00	1,112.72	2,000.00	887.28	55.6
20-71-485 SUMMER FUN	.00	220.39	2,000.00	1,779.61	11.0
20-71-486 SR LUNCHEON	.00	.00	.00	.00	.0
20-71-488 COMPETITION BASKETBALL	.00	13,873.19	14,000.00	126.81	99.1
20-71-489 COMPETITION BASEBALL	.00	1,928.15	2,000.00	71.85	96.4
20-71-491 ADULT PROGRAMS	.00	.00	500.00	500.00	.0
20-71-492 PICKLEBALL/ WRESTLING	.00	1,500.00	3,000.00	1,500.00	50.0
20-71-493 SUMMER CAMPS	200.00	1,505.24	3,000.00	1,494.76	50.2
20-71-495 FAC CONCESSIONS	29.98	566.18	500.00	(66.18)	113.2
20-71-510 INSURANCE & SURETY BONDS	.00	.00	.00	.00	.0
20-71-530 INTEREST EXPENSE	.00	5,120.48	5,000.00	(120.48)	102.4
20-71-550 BANKING CHARGES	135.86	2,625.52	2,000.00	(625.52)	131.3
20-71-610 MISCELLANEOUS	20.96	1,320.29	1,500.00	179.71	88.0
20-71-625 CASH OVER AND SHORT	.00	.00	.00	.00	.0
20-71-740 EQUIPMENT	2,716.00	8,941.33	8,000.00	(941.33)	111.8
20-71-811 BOND PRINCIPAL	.00	72,000.00	72,000.00	.00	100.0
20-71-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
20-71-915 TRANSFER TO ADMIN. SERVICES	2,880.00	35,000.00	35,000.00	.00	100.0
TOTAL RECREATION EXPENDITURES	31,484.17	395,457.78	410,000.00	14,542.22	96.5

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	31,484.17	395,457.78	410,000.00	14,542.22	96.5
NET REVENUE OVER EXPENDITURES	21,151.14	(96,840.94)	.00	96,840.94	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

SEWER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
21-37-100	INTEREST EARNINGS	529.23	11,019.81	10,000.00	(1,019.81)	110.2
21-37-200	IMPACT FEES	7,910.00	84,703.60	52,000.00	(32,703.60)	162.9
	TOTAL REVENUE	8,439.23	95,723.41	62,000.00	(33,723.41)	154.4
	<u>CONTRIBUTIONS & TRANSFERS</u>					
21-39-500	CONTRIBUTION FROM FUND BAL	.00	.00	58,000.00	58,000.00	.0
21-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	58,000.00	58,000.00	.0
	TOTAL FUND REVENUE	8,439.23	95,723.41	120,000.00	24,276.59	79.8

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

SEWER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
21-40-760	SEWER IMPACT FEE PROJECTS	.00	15,799.25	10,000.00	(5,799.25)	158.0
21-40-800	SEWER FUND BALANCE	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	15,799.25	10,000.00	(5,799.25)	158.0
	<u>DEPARTMENT 71</u>					
21-71-255	VEHICLE LEASE	.00	.00	.00	.00	.0
	TOTAL DEPARTMENT 71	.00	.00	.00	.00	.0
	<u>DEPARTMENT 80</u>					
21-80-800	TRANSFERS	55,566.91	107,714.50	110,000.00	2,285.50	97.9
	TOTAL DEPARTMENT 80	55,566.91	107,714.50	110,000.00	2,285.50	97.9
	TOTAL FUND EXPENDITURES	55,566.91	123,513.75	120,000.00	(3,513.75)	102.9
	NET REVENUE OVER EXPENDITURES	(47,127.68)	(27,790.34)	.00	27,790.34	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

STORM SEWER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
22-37-100 INTEREST EARNINGS	44.85	55.20	500.00	444.80	11.0
22-37-200 IMPACT FEES	17,864.00	58,591.00	54,500.00	(4,091.00)	107.5
TOTAL REVENUE	17,908.85	58,646.20	55,000.00	(3,646.20)	106.6
<u>CONTRIBUTIONS & TRANSFERS</u>					
22-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
22-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	17,908.85	58,646.20	55,000.00	(3,646.20)	106.6

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

STORM SEWER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
22-40-760	PROJECTS	.00	.00	.00	.00	.0
22-40-799	FACILITIES	.00	.00	.00	.00	.0
22-40-800	STORM SEWER FUND BALANCE	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
	<u>DEPARTMENT 80</u>					
22-80-800	TRANSFERS	5,071.26	35,668.31	55,000.00	19,331.69	64.9
	TOTAL DEPARTMENT 80	5,071.26	35,668.31	55,000.00	19,331.69	64.9
	TOTAL FUND EXPENDITURES	5,071.26	35,668.31	55,000.00	19,331.69	64.9
	NET REVENUE OVER EXPENDITURES	12,837.59	22,977.89	.00	(22,977.89)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

PARK IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
23-37-100	INTEREST EARNINGS	101.25	200.67	1,000.00	799.33	20.1
23-37-200	IMPACT FEES	29,344.00	96,416.00	85,000.00	(11,416.00)	113.4
	TOTAL REVENUE	29,445.25	96,616.67	86,000.00	(10,616.67)	112.3
	CONTRIBUTIONS & TRANSFERS					
23-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	29,445.25	96,616.67	86,000.00	(10,616.67)	112.3

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

PARK IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
23-40-760	PROJECTS	.00	.00	.00	.00	.0
23-40-900	TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
	<u>DEPARTMENT 80</u>					
23-80-800	TRANSFERS	49,723.43	86,000.00	86,000.00	.00	100.0
	TOTAL DEPARTMENT 80	49,723.43	86,000.00	86,000.00	.00	100.0
	TOTAL FUND EXPENDITURES	49,723.43	86,000.00	86,000.00	.00	100.0
	NET REVENUE OVER EXPENDITURES	(20,278.18)	10,616.67	.00	(10,616.67)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

ROAD IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	REVENUE					
24-37-100	INTEREST EARNINGS	1,158.24	22,257.76	15,500.00	(6,757.76)	143.6
24-37-200	IMPACT FEES	41,830.00	152,207.00	125,000.00	(27,207.00)	121.8
	TOTAL REVENUE	42,988.24	174,464.76	140,500.00	(33,964.76)	124.2
	CONTRIBUTIONS & TRANSFERS					
24-39-500	CONTRIBUTION FROM FUND BAL	.00	.00	6,500.00	6,500.00	.0
24-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	6,500.00	6,500.00	.0
	TOTAL FUND REVENUE	42,988.24	174,464.76	147,000.00	(27,464.76)	118.7

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

ROAD IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
24-40-760	PROJECTS	.00	.00	.00	.00	.0
24-40-799	FACILITIES	.00	.00	.00	.00	.0
24-40-900	TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
	<u>TOTAL EXPENDITURES</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>DEPARTMENT 80</u>					
24-80-800	TRANSFERS	516.32	6,195.84	147,000.00	140,804.16	4.2
	<u>TOTAL DEPARTMENT 80</u>	<u>516.32</u>	<u>6,195.84</u>	<u>147,000.00</u>	<u>140,804.16</u>	<u>4.2</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>516.32</u>	<u>6,195.84</u>	<u>147,000.00</u>	<u>140,804.16</u>	<u>4.2</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>42,471.92</u>	<u>168,268.92</u>	<u>.00</u>	<u>(168,268.92)</u>	<u>.0</u>

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
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10c June Budget

COUNTRY FAIR DAYS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
25-37-100 INTEREST EARNINGS	.00	.00	.00	.00	.0
TOTAL SOURCE 37	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	.00	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

WATER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUE</u>					
26-37-100	INTEREST EARNINGS	227.12	3,690.08	6,000.00	2,309.92	61.5
26-37-200	IMPACT FEES	20,090.00	65,422.00	56,000.00	(9,422.00)	116.8
	TOTAL REVENUE	20,317.12	69,112.08	62,000.00	(7,112.08)	111.5
	<u>CONTRIBUTIONS & TRANSFERS</u>					
26-39-900	FND BALANCE TO BE APPROPRIATED	.00	.00	77,000.00	77,000.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	77,000.00	77,000.00	.0
	TOTAL FUND REVENUE	20,317.12	69,112.08	139,000.00	69,887.92	49.7

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

WATER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 40</u>					
26-40-760	PROJECTS	.00	.00	.00	.00	.0
26-40-799	FACILITIES	.00	.00	.00	.00	.0
	<u>TOTAL DEPARTMENT 40</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>TRANSFERS</u>					
26-80-800	TRANSFERS	46,425.85	116,711.67	139,000.00	22,288.33	84.0
26-80-900	CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
	<u>TOTAL TRANSFERS</u>	<u>46,425.85</u>	<u>116,711.67</u>	<u>139,000.00</u>	<u>22,288.33</u>	<u>84.0</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>46,425.85</u>	<u>116,711.67</u>	<u>139,000.00</u>	<u>22,288.33</u>	<u>84.0</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>(26,108.73)</u>	<u>(47,599.59)</u>	<u>.00</u>	<u>47,599.59</u>	<u>.0</u>

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

RECREATION IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
27-37-100 INTEREST EARNINGS	69.27	659.90	1,000.00	340.10	66.0
27-37-200 IMPACT FEES	11,676.00	38,364.00	39,000.00	636.00	98.4
TOTAL REVENUE	11,745.27	39,023.90	40,000.00	976.10	97.6
<u>CONTRIBUTIONS & TRANSFERS</u>					
27-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
27-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	11,745.27	39,023.90	40,000.00	976.10	97.6

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

RECREATION IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
27-40-760	PROJECTS	.00	.00	.00	.00	.0
27-40-799	FACILITIES	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
	<u>DEPARTMENT 80</u>					
27-80-800	TRANSFERS	39,023.90	39,023.90	40,000.00	976.10	97.6
	TOTAL DEPARTMENT 80	39,023.90	39,023.90	40,000.00	976.10	97.6
	TOTAL FUND EXPENDITURES	39,023.90	39,023.90	40,000.00	976.10	97.6
	NET REVENUE OVER EXPENDITURES	(27,278.63)	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

LOCAL BUILDING AUTHORITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
28-36-100	INTEREST EARNINGS	5,800.94	109,495.92	250,000.00	140,504.08	43.8
28-36-250	LEASES	58,890.55	706,686.60	707,000.00	313.40	100.0
28-36-700	SALE OF BONDS	.00	.00	.00	.00	.0
28-36-900	FUND BAL TO BE APPROPRIATED	.00	2,022,273.03	3,955,000.00	1,932,726.97	51.1
28-36-910	LBA DEPT SERVICE CHARGES	.00	.00	.00	.00	.0
	TOTAL SOURCE 36	64,691.49	2,838,455.55	4,912,000.00	2,073,544.45	57.8
	TOTAL FUND REVENUE	64,691.49	2,838,455.55	4,912,000.00	2,073,544.45	57.8

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

LOCAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LBA - PUBLIC WORKS</u>					
28-44-260 PW BLDG & GROUND MAINT.	.00	.00	.00	.00	.0
28-44-270 PW UTILITIES	.00	.00	.00	.00	.0
28-44-530 INTEREST EXPENSE	.00	401,436.50	410,000.00	8,563.50	97.9
28-44-650 DEPRECIATION	.00	.00	.00	.00	.0
28-44-710 LAND	.00	.00	.00	.00	.0
28-44-720 BUILDINGS	234.50	1,769,051.13	1,605,000.00	(164,051.13)	110.2
28-44-730 IMPROV. OTHER THAN BLDGS.	.00	66,068.35	2,000,000.00	1,933,931.65	3.3
28-44-740 MACHINERY AND EQUIPMENT	.00	249,931.29	600,000.00	350,068.71	41.7
28-44-811 BOND PRINCIPAL	.00	307,000.00	297,000.00	(10,000.00)	103.4
28-44-828 TRANSFER TO SWC	.00	.00	.00	.00	.0
28-44-840 COST OF ISSUANCE	.00	.00	.00	.00	.0
28-44-900 ADDITION TO FUND BALANCE	.00	.00	.00	.00	.0
 TOTAL LBA - PUBLIC WORKS	 234.50	 2,793,487.27	 4,912,000.00	 2,118,512.73	 56.9
 TOTAL FUND EXPENDITURES	 234.50	 2,793,487.27	 4,912,000.00	 2,118,512.73	 56.9
 NET REVENUE OVER EXPENDITURES	 64,456.99	 44,968.28	 .00	 (44,968.28)	 .0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

PUBLIC SAFETY IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
29-37-100 INTEREST EARNINGS	10.46	99.69	.00	(99.69)	.0
29-37-200 IMPACT FEES	1,764.00	5,796.00	7,000.00	1,204.00	82.8
TOTAL REVENUE	1,774.46	5,895.69	7,000.00	1,104.31	84.2
<u>CONTRIBUTIONS & TRANSFERS</u>					
29-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
29-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	1,774.46	5,895.69	7,000.00	1,104.31	84.2

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

PUBLIC SAFETY IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
29-40-760	PROJECTS	.00	.00	.00	.00	.0
29-40-799	FACILITIES	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
	<u>DEPARTMENT 80</u>					
29-80-800	TRANSFERS	5,895.69	5,895.69	7,000.00	1,104.31	84.2
	TOTAL DEPARTMENT 80	5,895.69	5,895.69	7,000.00	1,104.31	84.2
	TOTAL FUND EXPENDITURES	5,895.69	5,895.69	7,000.00	1,104.31	84.2
	NET REVENUE OVER EXPENDITURES	(4,121.23)	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
45-31-300 SALES AND USE TAX	21,700.00	217,000.00	217,000.00	.00	100.0
45-31-309 RAP TAX- CAPITAL PROJECTS	.00	.00	.00	.00	.0
TOTAL SOURCE 31	21,700.00	217,000.00	217,000.00	.00	100.0
<u>INTERGOVERNMENTAL REVENUE</u>					
45-33-400 STATE GRANTS	.00	.00	.00	.00	.0
45-33-500 FEDERAL GRANT - CARES ACT/ARPA	.00	5,146.00	5,500.00	354.00	93.6
TOTAL INTERGOVERNMENTAL REVENUE	.00	5,146.00	5,500.00	354.00	93.6
<u>CHARGES FOR SERVICES</u>					
45-34-270 DEVELOPER PMTS FOR IMPROV.	.00	.00	.00	.00	.0
45-34-435 DONATIONS - CMP RAIL ROAD	.00	.00	.00	.00	.0
45-34-440 CONTRIBUTIONS	.00	.00	.00	.00	.0
45-34-445 CONTRIBUTIONS - RESTRICTED	.00	.00	.00	.00	.0
TOTAL CHARGES FOR SERVICES	.00	.00	.00	.00	.0
<u>MISCELLANEOUS REVENUE</u>					
45-36-100 INTEREST EARNINGS	3,672.73	81,481.87	50,000.00	(31,481.87)	163.0
45-36-110 SALE OF PROPERTY	.00	8,275.00	.00	(8,275.00)	.0
TOTAL MISCELLANEOUS REVENUE	3,672.73	89,756.87	50,000.00	(39,756.87)	179.5
<u>CONTRIBUTIONS AND TRANSFERS</u>					
45-39-380 FUND SURPLUS-UNRESTRICTED	.00	.00	.00	.00	.0
45-39-395 TRANS FROM GENERAL FUND	.00	.00	.00	.00	.0
45-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
45-39-500 FUND BALANCE TO BE APPROPRIATE	.00	.00	.00	.00	.0
45-39-800 TRANSFER FROM IMPACT FEES	46,425.56	46,425.56	41,000.00	(5,425.56)	113.2
45-39-810 TRANSFER FROM CLASS "C"	.00	.00	.00	.00	.0
45-39-828 TRANSFER FROM LBA	.00	.00	.00	.00	.0
45-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	196,000.00	196,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	46,425.56	46,425.56	237,000.00	190,574.44	19.6
TOTAL FUND REVENUE	71,798.29	358,328.43	509,500.00	151,171.57	70.3

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
45-43-730 ADMIN - IMPROV OTHER THAN BLDG	.00	.00	.00	.00	.0
45-43-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 43	.00	.00	.00	.00	.0
<u>DEPARTMENT 51</u>					
45-51-920 TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 51	.00	.00	.00	.00	.0
<u>DEPARTMENT 57</u>					
45-57-720 BUILDINGS	.00	.00	.00	.00	.0
45-57-730 IMPROV. OTHER THAN BLDGS.	.00	45,218.42	100,000.00	54,781.58	45.2
45-57-740 EQUIPMENT	.00	.00	.00	.00	.0
45-57-860 TRANSFER FLEET	20,333.37	244,000.00	244,000.00	.00	100.0
TOTAL DEPARTMENT 57	20,333.37	289,218.42	344,000.00	54,781.58	84.1
<u>DEPARTMENT 58</u>					
45-58-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 58	.00	.00	.00	.00	.0
<u>DEPARTMENT 60</u>					
45-60-710 LAND	.00	.00	.00	.00	.0
45-60-720 1040BUILDINGS	.00	.00	.00	.00	.0
45-60-730 STREETS-IMP OTHER THAN BLDG	2,629.25	2,629.25	150,000.00	147,370.75	1.8
45-60-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 60	2,629.25	2,629.25	150,000.00	147,370.75	1.8
<u>DEPARTMENT 70</u>					
45-70-710 LAND	.00	.00	.00	.00	.0
45-70-730 IMPROVEMENTS OTHER THAN BLDGS	.00	7,990.44	5,500.00	(2,490.44)	145.3
45-70-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 70	.00	7,990.44	5,500.00	(2,490.44)	145.3

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
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10c June Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 71</u>					
45-71-730 REC- IMPROV. OTHER THAN BLDGS.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 71	.00	.00	.00	.00	.0
<u>DEPARTMENT 90</u>					
45-90-850 TRANSFER TO TRANS. UTIL. FUND	.00	.00	.00	.00	.0
45-90-900 TRANSFER TO FUND BALANCE	.00	.00	10,000.00	10,000.00	.0
TOTAL DEPARTMENT 90	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	22,962.62	299,838.11	509,500.00	209,661.89	58.9
NET REVENUE OVER EXPENDITURES	48,835.67	58,490.32	.00	(58,490.32)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>INTERGOVERNMENTAL REVENUE</u>					
51-33-500	FEDERAL GRANT - CARES ACT	.00	.00	.00	.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	.00	.00	.0
	<u>SOURCE 34</u>					
51-34-270	DEVELOPER PMTS FOR IMPROVMNTS	.00	.00	.00	.00	.0
	TOTAL SOURCE 34	.00	.00	.00	.00	.0
	<u>MISCELLANEOUS REVENUE</u>					
51-36-100	INTEREST EARNINGS	3,368.38	82,766.34	60,000.00	(22,766.34)	137.9
51-36-300	MISC UTILITY REVENUE	.00	.00	.00	.00	.0
	TOTAL MISCELLANEOUS REVENUE	3,368.38	82,766.34	60,000.00	(22,766.34)	137.9
	<u>WATER UTILITIES REVENUE</u>					
51-37-100	WATER SALES	158,213.48	1,653,771.37	1,700,000.00	46,228.63	97.3
51-37-105	WATER CONNECTION FEE	9,800.00	32,200.00	12,500.00	(19,700.00)	257.6
51-37-130	PENALTIES	3,300.00	47,583.64	42,000.00	(5,583.64)	113.3
	TOTAL WATER UTILITIES REVENUE	171,313.48	1,733,555.01	1,754,500.00	20,944.99	98.8
	<u>SOURCE 38</u>					
51-38-820	CONTRIBUTIONS FROM IMPACT FEES	46,425.85	116,711.67	89,000.00	(27,711.67)	131.1
51-38-900	SUNDRY REVENUES	.00	.00	.00	.00	.0
51-38-910	CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
51-38-920	GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
	TOTAL SOURCE 38	46,425.85	116,711.67	89,000.00	(27,711.67)	131.1
	<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-39-470	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
51-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	566,500.00	566,500.00	.0
	TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	566,500.00	566,500.00	.0
	TOTAL FUND REVENUE	221,107.71	1,933,033.02	2,470,000.00	536,966.98	78.3

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 FULL-TIME EMPLOYEE SALARIES	15,307.45	154,626.68	167,000.00	12,373.32	92.6
51-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
51-40-130 EMPLOYEE BENEFIT - RETIREMENT	3,361.61	29,216.44	35,000.00	5,783.56	83.5
51-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	955.11	11,797.71	13,000.00	1,202.29	90.8
51-40-133 EMPLOYEE BENEFIT - WORK. COMP.	242.52	2,032.63	4,000.00	1,967.37	50.8
51-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
51-40-135 EMPLOYEE BENEFIT - HEALTH INS.	2,275.64	28,809.81	30,000.00	1,190.19	96.0
51-40-137 EMPLOYEE TESTING	.00	.00	500.00	500.00	.0
51-40-140 UNIFORMS	167.98	1,480.42	2,000.00	519.58	74.0
51-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	5,911.00	3,000.00	(2,911.00)	197.0
51-40-230 TRAVEL & TRAINING	.00	6,200.88	7,500.00	1,299.12	82.7
51-40-240 OFFICE SUPPLIES & EXPENSE	221.35	1,854.54	2,000.00	145.46	92.7
51-40-250 EQUIPMENT SUPPLIES & MAINT.	203.58	12,327.79	12,000.00	(327.79)	102.7
51-40-255 VEHICLE LEASE	7,666.63	92,000.00	92,000.00	.00	100.0
51-40-256 FUEL EXPENSE	2,121.14	8,851.31	10,000.00	1,148.69	88.5
51-40-260 BUILDINGS & GROUNDS MAINT.	1,315.86	4,190.90	5,000.00	809.10	83.8
51-40-262 GENERAL GOVERNMENT BUILDINGS	.00	.00	.00	.00	.0
51-40-270 UTILITIES	2,884.35	29,377.45	29,000.00	(377.45)	101.3
51-40-280 TELEPHONE	711.20	9,868.22	7,000.00	(2,868.22)	141.0
51-40-312 PROFESSIONAL & TECH. - ENGINR	604.00	7,352.25	10,000.00	2,647.75	73.5
51-40-318 PROFESSIONAL TECHNICAL	.00	.00	2,000.00	2,000.00	.0
51-40-325 PROFESSIONAL/TECHICAL - MAPS/G	1,042.50	5,276.75	5,000.00	(276.75)	105.5
51-40-350 SOFTWARE MAINTENANCE	.00	9,331.43	11,000.00	1,668.57	84.8
51-40-370 UTILITY BILLING	1,549.89	19,423.62	17,000.00	(2,423.62)	114.3
51-40-385 RENT OF BLDGS	18,256.07	219,072.84	220,000.00	927.16	99.6
51-40-480 SPECIAL WATER SUPPLIES	648.00	5,875.00	7,000.00	1,125.00	83.9
51-40-481 WATER PURCHASES	.00	453,500.77	452,000.00	(1,500.77)	100.3
51-40-483 EMERGENCY LEAKS & REPAIRS	.00	.00	.00	.00	.0
51-40-485 FIRE HYDRANT UPDATE	.00	.00	25,000.00	25,000.00	.0
51-40-490 O & M CHARGE	14,555.38	105,536.91	107,000.00	1,463.09	98.6
51-40-495 METER REPLACEMENTS	16,986.66	312,281.89	352,000.00	39,718.11	88.7
51-40-530 INTEREST EXPENSE	.00	100,150.00	100,000.00	(150.00)	100.2
51-40-540 CUSTOMER ASSISTANCE PROGRAM	.00	.00	.00	.00	.0
51-40-550 BANKING CHARGES	641.42	6,767.71	6,000.00	(767.71)	112.8
51-40-650 DEPRECIATION	337,468.46	337,468.46	325,000.00	(12,468.46)	103.8
51-40-730 IMPROVEMENTS OTHER THAN BLDGS	1,356.00	180,223.45	193,000.00	12,776.55	93.4
51-40-740 EQUIPMENT	.00	.00	.00	.00	.0
51-40-750 CAPITAL OUTLAY - VEHICLES	.00	.00	.00	.00	.0
51-40-811 BOND PRINCIPAL	.00	115,000.00	115,000.00	.00	100.0
51-40-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
51-40-915 TRANSFER TO ADMIN SERVICES	8,630.00	104,000.00	104,000.00	.00	100.0
51-40-950 CONTRI. TO FUND BALANCE - RSRV	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	439,172.80	2,379,806.86	2,470,000.00	90,193.14	96.4

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 80</u>					
51-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	439,172.80	2,379,806.86	2,470,000.00	90,193.14	96.4
NET REVENUE OVER EXPENDITURES	(218,065.09)	(446,773.84)	.00	446,773.84	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

SEWER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
52-36-100	INTEREST EARNINGS	10,917.66	240,200.15	106,000.00	(134,200.15)	226.6
	TOTAL MISCELLANEOUS REVENUE	10,917.66	240,200.15	106,000.00	(134,200.15)	226.6
	<u>SEWER UTILITIES REVENUE</u>					
52-37-300	SEWER SALES	102,426.70	1,227,108.33	1,235,000.00	7,891.67	99.4
52-37-360	CWDIS 5% RETAINAGE	2,506.00	8,234.00	3,000.00	(5,234.00)	274.5
52-37-400	CWSID SEWER CONN FEES PAYABLE	.00	.00	.00	.00	.0
	TOTAL SEWER UTILITIES REVENUE	104,932.70	1,235,342.33	1,238,000.00	2,657.67	99.8
	<u>SOURCE 38</u>					
52-38-820	CONTRIBUTION FROM IMPACT FEES	55,566.91	107,714.50	88,000.00	(19,714.50)	122.4
52-38-910	CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
52-38-920	GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
	TOTAL SOURCE 38	55,566.91	107,714.50	88,000.00	(19,714.50)	122.4
	<u>SOURCE 39</u>					
52-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL SOURCE 39	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	171,417.27	1,583,256.98	1,432,000.00	(151,256.98)	110.6

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
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SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 FULL-TIME EMPLOYEE SALARIES	5,981.32	75,218.95	81,000.00	5,781.05	92.9
52-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
52-40-130 EMPLOYEE BENEFIT - RETIREMENT	1,724.30	14,890.57	17,000.00	2,109.43	87.6
52-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	435.24	5,514.23	7,000.00	1,485.77	78.8
52-40-133 EMPLOYEE BENEFIT - WORK. COMP.	111.18	968.76	2,000.00	1,031.24	48.4
52-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
52-40-135 EMPLOYEE BENEFIT - HEALTH INS.	2,296.20	29,676.31	31,000.00	1,323.69	95.7
52-40-140 UNIFORMS	.00	288.56	1,000.00	711.44	28.9
52-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	.00	.00	.0
52-40-230 TRAVEL & TRAINING	.00	937.23	6,000.00	5,062.77	15.6
52-40-240 OFFICE SUPPLIES & EXPENSE	205.35	1,429.24	1,000.00	(429.24)	142.9
52-40-250 EQUIPMENT SUPPLIES & MAINT.	.00	2,289.88	6,000.00	3,710.12	38.2
52-40-255 VEHICLE LEASE	666.63	8,000.00	8,000.00	.00	100.0
52-40-256 FUEL EXPENSE	821.80	1,936.95	3,000.00	1,063.05	64.6
52-40-260 BUILDINGS & GROUNDS MAINT.	981.71	2,893.57	2,000.00	(893.57)	144.7
52-40-270 UTILITIES	221.48	3,108.93	3,000.00	(108.93)	103.6
52-40-280 TELEPHONE	50.00	625.00	1,000.00	375.00	62.5
52-40-312 PROFESSIONAL & TECH. - ENGINR	.00	8,014.00	6,000.00	(2,014.00)	133.6
52-40-325 PROFESSIONAL/TECHICAL - MAPS/G	486.50	1,332.75	3,000.00	1,667.25	44.4
52-40-350 SOFTWARE MAINTENANCE	.00	2,313.43	3,000.00	686.57	77.1
52-40-370 UTILITY BILLING	1,078.19	13,526.80	15,000.00	1,473.20	90.2
52-40-385 RENT OF BLDGS	13,544.82	162,537.84	163,000.00	462.16	99.7
52-40-490 O & M CHARGE	.00	50,996.22	50,000.00	(996.22)	102.0
52-40-491 SEWER TREATMENT FEE	.00	597,684.00	605,000.00	7,316.00	98.8
52-40-496 CONNECTION FEE - CWSID	.00	.00	.00	.00	.0
52-40-530 INTEREST EXPENSE	.00	.00	.00	.00	.0
52-40-550 BANKING CHARGES	427.29	4,466.38	4,000.00	(466.38)	111.7
52-40-650 DEPRECIATION	166,725.74	166,725.74	175,000.00	8,274.26	95.3
52-40-690 PROJECTS	.00	.00	.00	.00	.0
52-40-900 TRANSFER TO FUND BALANCE	.00	.00	178,000.00	178,000.00	.0
52-40-915 TRANSFER TO ADMIN SERVICES	5,065.00	61,000.00	61,000.00	.00	100.0
52-40-950 CONTRI. TO FUND BALANCE - RSRV	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	200,822.75	1,216,375.34	1,432,000.00	215,624.66	84.9
<u>TRANSFERS AND CONTRIBUTIONS</u>					
52-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL TRANSFERS AND CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	200,822.75	1,216,375.34	1,432,000.00	215,624.66	84.9
NET REVENUE OVER EXPENDITURES	(29,405.48)	366,881.64	.00	(366,881.64)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

SANITATION UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
53-36-100	INTEREST EARNINGS	1,071.26	25,142.06	16,000.00	(9,142.06)	157.1
	TOTAL MISCELLANEOUS REVENUE	1,071.26	25,142.06	16,000.00	(9,142.06)	157.1
	<u>SANITATION UTILITIES REVENUE</u>					
53-37-700	SANITATION FEES	70,445.55	835,316.39	739,000.00	(96,316.39)	113.0
	TOTAL SANITATION UTILITIES REVENUE	70,445.55	835,316.39	739,000.00	(96,316.39)	113.0
	<u>SOURCE 38</u>					
53-38-920	GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
	TOTAL SOURCE 38	.00	.00	.00	.00	.0
	<u>SOURCE 39</u>					
53-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	33,000.00	33,000.00	.0
	TOTAL SOURCE 39	.00	.00	33,000.00	33,000.00	.0
	TOTAL FUND REVENUE	71,516.81	860,458.45	788,000.00	(72,458.45)	109.2

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

SANITATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
53-40-110 FULL-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
53-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
53-40-130 EMPLOYEE BENEFIT - RETIREMENT	.00	.00	.00	.00	.0
53-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	.00	.00	.00	.00	.0
53-40-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	.00	.00	.0
53-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
53-40-135 EMPLOYEE BENEFIT - HEALTH INS.	.00	.00	.00	.00	.0
53-40-140 UNIFORMS	.00	.00	.00	.00	.0
53-40-240 OFFICE SUPPLIES & EXPENSE	.00	.00	.00	.00	.0
53-40-250 EQUIPMENT SUPPLIES & MAINT.	.00	34,495.15	78,000.00	43,504.85	44.2
53-40-251 VEHICLE MAINT & SUPPLIES	.00	.00	.00	.00	.0
53-40-255 VEHICLE LEASE	.00	.00	.00	.00	.0
53-40-256 FUEL EXPENSE	.00	.00	.00	.00	.0
53-40-260 BUILDINGS & GROUNDS MAINT.	522.99	1,539.96	2,000.00	460.04	77.0
53-40-270 UTILITIES (PW SHARED)	117.81	1,601.89	2,000.00	398.11	80.1
53-40-280 TELEPHONE	.00	.00	.00	.00	.0
53-40-350 SOFTWARE MAINTENANCE	.00	2,313.43	3,000.00	686.57	77.1
53-40-370 UTILITY BILLING	505.40	6,235.13	4,000.00	(2,235.13)	155.9
53-40-385 RENT OF BLDGS	7,066.87	84,802.44	85,000.00	197.56	99.8
53-40-492 SANITATION FEE CHARGES	87,711.59	634,336.23	574,000.00	(60,336.23)	110.5
53-40-550 BANKING CHARGES	203.01	2,128.34	2,000.00	(128.34)	106.4
53-40-650 DEPRECIATION	.00	.00	.00	.00	.0
53-40-900 CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
53-40-915 TRANSFER TO ADMIN SERVICES	3,130.00	38,000.00	38,000.00	.00	100.0
TOTAL EXPENDITURES	99,257.67	805,452.57	788,000.00	(17,452.57)	102.2
TOTAL FUND EXPENDITURES	99,257.67	805,452.57	788,000.00	(17,452.57)	102.2
NET REVENUE OVER EXPENDITURES	(27,740.86)	55,005.88	.00	(55,005.88)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

STORM SEWER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
54-33-400	STATE GRANT	.00	.00	.00	.00	.0
	TOTAL SOURCE 33	.00	.00	.00	.00	.0
	SOURCE 34					
54-34-270	DEVELOPER PMTS FOR IMPROVEMENT	.00	.00	.00	.00	.0
	TOTAL SOURCE 34	.00	.00	.00	.00	.0
	MISCELLANEOUS REVENUE					
54-36-100	INTEREST EARNINGS	2,965.32	62,026.02	30,000.00	(32,026.02)	206.8
	TOTAL MISCELLANEOUS REVENUE	2,965.32	62,026.02	30,000.00	(32,026.02)	206.8
	STORM SEWER UTILITIES REVENUE					
54-37-450	STORM SEWER REVENUE	55,783.75	665,577.87	665,000.00	(577.87)	100.1
	TOTAL STORM SEWER UTILITIES REVENUE	55,783.75	665,577.87	665,000.00	(577.87)	100.1
	SOURCE 38					
54-38-820	TFR FROM STORM SWR IMPACT FEE	5,071.26	35,668.31	30,000.00	(5,668.31)	118.9
54-38-900	SUNDRY REVENUES	.00	.00	.00	.00	.0
54-38-910	CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
54-38-920	GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
	TOTAL SOURCE 38	5,071.26	35,668.31	30,000.00	(5,668.31)	118.9
	SOURCE 39					
54-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL SOURCE 39	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	63,820.33	763,272.20	725,000.00	(38,272.20)	105.3

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

STORM SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
54-40-110 FULL-TIME EMPLOYEE SALARIES	5,535.44	69,575.68	76,000.00	6,424.32	91.6
54-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
54-40-130 EMPLOYEE BENEFIT - RETIREMENT	1,573.54	13,773.07	16,000.00	2,226.93	86.1
54-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	411.84	5,181.89	6,000.00	818.11	86.4
54-40-133 EMPLOYEE BENEFIT - WORK. COMP.	103.39	897.04	2,000.00	1,102.96	44.9
54-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
54-40-135 EMPLOYEE BENEFIT - HEALTH INS.	1,673.10	22,903.81	31,000.00	8,096.19	73.9
54-40-140 UNIFORMS	.00	227.82	1,000.00	772.18	22.8
54-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	1,844.00	.00	1,844.00	.0
54-40-230 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
54-40-240 OFFICE SUPPLIES & EXPENSE	.00	75.00	.00	75.00	.0
54-40-250 EQUIPMENT SUPPLIES & MAINT.	.00	1,535.92	1,200.00	335.92	128.0
54-40-255 VEHICLE LEASE	666.63	8,000.00	8,000.00	.00	100.0
54-40-256 FUEL EXPENSE	637.28	2,932.66	1,600.00	1,332.66	183.3
54-40-260 BUILDINGS & GROUNDS MAINT.5240	7,231.08	81,822.28	82,500.00	677.72	99.2
54-40-270 UTILITIES	139.44	1,924.68	2,800.00	875.32	68.7
54-40-280 TELEPHONE	184.94	1,496.11	2,000.00	503.89	74.8
54-40-312 PROFESSIONAL & TECH. - ENGINR	89.50	2,218.00	5,000.00	2,782.00	44.4
54-40-325 PROFESSIONAL/TECHICAL - MAPS/G	486.50	1,305.50	4,900.00	3,594.50	26.6
54-40-331 PROMOTIONS	.00	.00	1,200.00	1,200.00	.0
54-40-350 SOFTWARE MAINTENANCE	.00	4,953.43	4,800.00	153.43	103.2
54-40-370 UTILITY BILLING	235.86	2,958.98	3,000.00	41.02	98.6
54-40-385 RENT OF BLDGS	7,947.28	95,367.36	95,500.00	132.64	99.9
54-40-493 STORM SEWER O & M	.00	29,485.00	30,000.00	515.00	98.3
54-40-550 BANKING CHARGES	96.22	1,011.66	1,000.00	11.66	101.2
54-40-650 DEPRECIATION	234,816.16	234,816.16	225,000.00	9,816.16	104.4
54-40-690 PROJECTS	.00	7,919.50	50,000.00	42,080.50	15.8
54-40-900 CONTRIBUTION TO FUND BALANCE	.00	.00	29,500.00	29,500.00	.0
54-40-915 TRANSFER TO ADMIN SERVICES	3,565.00	43,000.00	43,000.00	.00	100.0
54-40-920 TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	265,393.20	635,225.55	725,000.00	89,774.45	87.6
<u>DEPARTMENT 80</u>					
54-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	265,393.20	635,225.55	725,000.00	89,774.45	87.6
NET REVENUE OVER EXPENDITURES	(201,572.87)	128,046.65	.00	(128,046.65)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

PENALTIES UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
55-36-100	INTEREST EARNINGS	.00	.00	.00	.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	.00	.00	.0
	<u>SOURCE 37</u>					
55-37-130	PENALTIES	.00	.00	.00	.00	.0
	TOTAL SOURCE 37	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	.00	.00	.00	.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

TRANSPORTATION UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
56-31-305	TRANSPORTATION - LOCAL OPTION	13,793.60	140,089.54	100,000.00	(40,089.54)	140.1
	TOTAL SOURCE 31	13,793.60	140,089.54	100,000.00	(40,089.54)	140.1
	<u>SOURCE 33</u>					
56-33-560	CLASS "C" ROAD ALLOTMENT	.00	.00	.00	.00	.0
	TOTAL SOURCE 33	.00	.00	.00	.00	.0
	<u>SOURCE 34</u>					
56-34-270	DEVELOPER PMTS FOR IMPROV.	.00	63,971.80	.00	(63,971.80)	.0
	TOTAL SOURCE 34	.00	63,971.80	.00	(63,971.80)	.0
	<u>SOURCE 36</u>					
56-36-100	INTEREST EARNINGS	3,063.15	55,648.44	15,000.00	(40,648.44)	371.0
	TOTAL SOURCE 36	3,063.15	55,648.44	15,000.00	(40,648.44)	371.0
	<u>SOURCE 37</u>					
56-37-800	TRANSPORATION UTILITY FEE	41,250.75	491,458.53	478,000.00	(13,458.53)	102.8
	TOTAL SOURCE 37	41,250.75	491,458.53	478,000.00	(13,458.53)	102.8
	<u>CONTRIBUTIONS AND TRANSFERS</u>					
56-39-091	TRANSFER FROM CAPITAL PROJECTS	.00	.00	.00	.00	.0
56-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	169,000.00	169,000.00	.0
56-39-910	TRANSFER FROM CLASS "C" RES.	.00	.00	.00	.00	.0
	TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	169,000.00	169,000.00	.0
	TOTAL FUND REVENUE	58,107.50	751,168.31	762,000.00	10,831.69	98.6

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

TRANSPORTATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
56-76-312 PROFESSIONAL & TECH. - ENGINR	.00	9,103.75	18,000.00	8,896.25	50.6
56-76-424 CURB, GUTTER & SIDEWALK REPAIR	.00	.00	220,000.00	220,000.00	.0
56-76-425 STREET SEALING	.00	.00	.00	.00	.0
56-76-730 STREET PROJECTS	415,000.64	529,524.02	524,000.00	(5,524.02)	101.1
56-76-910 TRANSFER TO CAP. PROJ. FUND	.00	.00	.00	.00	.0
56-76-920 TRANSFER TO WATER FUND	.00	.00	.00	.00	.0
56-76-990 CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	415,000.64	538,627.77	762,000.00	223,372.23	70.7
TOTAL FUND EXPENDITURES	415,000.64	538,627.77	762,000.00	223,372.23	70.7
NET REVENUE OVER EXPENDITURES	(356,893.14)	212,540.54	.00	(212,540.54)	.0

SOUTH WEBER CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

FLEET MANAGEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
60-34-981 INTERFUND CHARGE - ADMIN	.00	.00	.00	.00	.0
60-34-982 INTERFUND CHARGE - FIRE	20,333.33	243,999.96	244,000.00	.04	100.0
60-34-983 INTERFUND CHARGE - COMM SVS	583.37	7,000.00	7,000.00	.00	100.0
60-34-984 INTERFUND CHARGE - STREETS	1,250.00	15,000.00	15,000.00	.00	100.0
60-34-985 INTERFUND CHARGE - PARKS	7,583.37	91,000.00	91,000.00	.00	100.0
60-34-986 INTERFUND CHARGE - RECREATION	583.37	7,000.00	7,000.00	.00	100.0
60-34-987 INTERFUND CHARGE - WATER	7,666.63	92,000.00	92,000.00	.00	100.0
60-34-988 INTERFUND CHARGE - SEWER	666.63	8,000.00	8,000.00	.00	100.0
60-34-989 INTERFUND CHARGE - STORM DRAIN	666.63	8,000.00	8,000.00	.00	100.0
TOTAL SOURCE 34	39,333.33	471,999.96	472,000.00	.04	100.0
SOURCE 36					
60-36-100 INTEREST EARNINGS	2,114.07	49,971.15	11,000.00	(38,971.15)	454.3
60-36-400 SALE OF ASSETS	.00	.00	90,000.00	90,000.00	.0
TOTAL SOURCE 36	2,114.07	49,971.15	101,000.00	51,028.85	49.5
SOURCE 37					
60-37-450 TRANSFER FROM CAP .PRJ. - FIRE	.00	.00	.00	.00	.0
60-37-510 TRANSFER FROM WATER	.00	.00	.00	.00	.0
60-37-520 TRANSFER FROM SEWER	.00	.00	.00	.00	.0
60-37-540 TRANSFER FROM STORM DRAIN	.00	.00	.00	.00	.0
TOTAL SOURCE 37	.00	.00	.00	.00	.0
SOURCE 38					
60-38-210 CONTRIBUTION - GEN. GOVT.	.00	259,000.00	259,000.00	.00	100.0
60-38-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
60-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	11,539.33	.00	(11,539.33)	.0
TOTAL SOURCE 38	.00	270,539.33	259,000.00	(11,539.33)	104.5
TOTAL FUND REVENUE	41,447.40	792,510.44	832,000.00	39,489.56	95.3

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

FLEET MANAGEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
60-60-530 INTEREST EXPENSE	.00	80,722.05	.00	(80,722.05)	.0
60-60-650 DEPRECIATION	428,361.95	428,361.95	.00	(428,361.95)	.0
60-60-740 MACHINERY & EQUIPMENT	.00	262,000.00	262,000.00	.00	100.0
60-60-960 CAPITAL LEASES - EQUIPMENT	.00	349,109.46	409,000.00	59,890.54	85.4
60-60-990 CONTRIB. TO FUND BALANCE	.00	.00	161,000.00	161,000.00	.0
60-60-995 CONTR. TO LG. APPAR. RSVR	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 60	428,361.95	1,120,193.46	832,000.00	(288,193.46)	134.6
TOTAL FUND EXPENDITURES	428,361.95	1,120,193.46	832,000.00	(288,193.46)	134.6
NET REVENUE OVER EXPENDITURES	(386,914.55)	(327,683.02)	.00	327,683.02	.0

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2026

10c June Budget

GENERAL LONG-TERM DEBT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
95-43-139 PENSION EXPENSE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 43	.00	.00	.00	.00	.0
<u>DEPARTMENT 57</u>					
95-57-139 PENSION EXPENSE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 57	.00	.00	.00	.00	.0
<u>DEPARTMENT 58</u>					
95-58-139 PENSION EXPENSE - COMM SVS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 58	.00	.00	.00	.00	.0
<u>DEPARTMENT 60</u>					
95-60-139 PUBLIC WORKS PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 60	.00	.00	.00	.00	.0
<u>DEPARTMENT 70</u>					
95-70-139 PARKS PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 70	.00	.00	.00	.00	.0
<u>DEPARTMENT 71</u>					
95-71-139 RECREATION PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 71	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



We have prepared a quote for you

Upgrade City Hall Server

Quote # 000137
Version 1

Prepared for:

South Weber City

David J. Larson
dlarson@southwebercity.gov

774 S 400 E
Orem, UT 84097

(801) 787-7678



10d Server

2026-07-22

South Weber City
David J. Larson
1600 E South Weber Drive
South Weber, UT 84405
dlarson@southwebercity.gov

Dear David J.,
Please review and sign this quote to proceed with your order.

Thank you,
Mitchell Waite
Procurement & Quoting Specialist
Tech Legion



Products

Description	Price	Qty	Ext. Price
ProLiant DL360 Gen11 1U RM Xeon 12C Silver 4510 2.4GHz / 64GB / 2x480GB SSD / 8x2.5" HS bays / MR408i-o / 4xGb (P71686-005)	\$14,640.75	1	\$14,640.75
2.4TB SAS 12Gb / s 10K RPM Mission Critical Multi Vendor 512e SFF BC Hard Drive (P28352-B21)	\$548.33	6	\$3,289.98
iLO Advanced w / 3-Year Tech Support and Updates E-LTU (E6U64ABE)	\$321.41	1	\$321.41
3 YEAR TECHNICAL CARE ESS DL360G11 SMART (H44ZBE)	\$1,297.61	1	\$1,297.61
Subtotal:			\$19,549.75



Upgrade City Hall Server

Prepared by:

Tech Legion

Mitchell Waite
mwaite@techlegion.com

Prepared for:

South Weber City

1600 E South Weber Drive
South Weber, UT 84405
David J. Larson
(801) 479-3177
dlarson@southwebercity.gov

Quote Information:

Quote #: 000137

Version: 1
Delivery Date: 2026-07-22

Quote Summary

Description	Amount
Products	\$19,549.75

Total: **\$19,549.75**

Orders subject to Terms and Conditions
(<https://techlegion.com/terms-and-conditions/>)

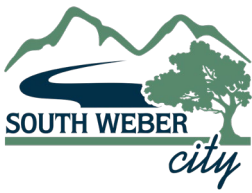
Agreements subject to MSA
(<https://techlegion.com/master-services-agreement/>)

Tech Legion

Signature: _____
Name: Mitchell Waite
Title: Procurement & Quoting Specialist
Date: 2026-07-22 1:51 PM

South Weber City

Signature: _____
Name: David J. Larson
Date: _____



11 Cash Policy
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

Tia Jensen
Treasurer

ITEM TYPE

Administrative

ATTACHMENTS

Cash Receipting Policy

PRIOR DISCUSSION DATES

Admin/Finance
Committee Meetings

July 14, 2026

February 27, 2026

AGENDA ITEM

Resolution 26-33: Amending Policies Chapter 7 Section 190 Cash Receipting and Depositing

PURPOSE

Update Cash Receipting and Depositing policy and procedures completed by City Hall Staff and Recreation Staff.

RECOMMENDATION

Committee recommends approval

BACKGROUND

Staff periodically reviews policies to ensure they reflect current operation procedures and verify the city is compliant with Generally Accepted Accounting Principles (GAAP). The Family Activity Center upgraded their credit card processing system. This provided an opportunity for staff to review the city's current processes to the policy.

ANALYSIS

Under the direction of the Admin/Finance Committee changes and updates were made to the Cash Receipting Policy.

<u>Current Policy</u>	<u>New Policy</u>
Paper Trail	Electronic
No timeframe for Rec funds brought to City Hall	11 am cutoff for Rec funds brought to City Hall
Two signatures required for utilities adjustment	Remove two signatures and update to monthly review of all adjustments made
No court procedures listed	Added current State requirements for Court Deposits
Referenced "Treasurer's Office"	Changed wording to "City Hall"

RESOLUTION 26-33

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
AMENDING POLICIES CHAPTER 7
SECTION 190 CASH RECEIPTING AND DEPOSITING**

WHEREAS, the Policies and Procedures manual includes a chapter on conduct which encompasses cash receipting and depositing; and

WHEREAS, the Finance Director and Treasurer reviewed the policy and drafted changes to comply with government accounting standards; and

WHEREAS, the Admin/Finance Committee reviewed the draft and presents it to the full Council for approval;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Amendment: Section 7.190 Cash Receipting and Depositing of the South Weber Policies and Procedures will be amended as included in **Exhibit 1** attached to this resolution.

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 25th day of August 2026.

Roll call vote is as follows:

Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder

7.190 Cash Receipting and Depositing

The purpose is to establish a uniform control design for all departments of South Weber City that receive cash. This policy has been developed by the Finance Director with input received from the City Treasurer, City Recorder, external auditors and approved by the City Council who ultimately is responsible for the overall design and implementation of organizational controls. Over time it is expected this policy will be adjusted for changes in systems and organizational structure at which time the City Treasurer will propose changes to the City Council for review and approval.

1) City Hall Locations

- a) At the end of each day, a payment detail report will be printed from the accounting system to reflect all monies received for utility billing and accounts receivable. The payment detail report, along with the cash and checks received will be placed in a secure locked place for deposit within three business days.
- b) The cash drawer is counted each night to verify balance of \$400 is maintained.
- c) Void/Adjusted transactions. Adjustments made over \$500 will need verbal supervisor approval. At the end of each month, all voided and adjusted transactions will be reviewed by a supervisor or another employee that did not make the adjustment. This report will be saved in the yearly audit file.
- d) Payments from the Dropbox will be retrieved and opened by at least two employees.
- e) FAC funds will be delivered to City Hall by 11 am each business day. Deposit will be verified and documentation signed along with the date and time received by an approved City Hall employee.
- f) Once all non-City Hall and City Hall funds are received, an approved City Hall employee will compile the deposit and create deposit slip for the bank.
- g) The City Treasurer or appointee will verify the daily deposit before taking it to the bank. Deposits will be made at the bank within 3 business days, or according to current state code.
- h) Copies of deposit slips and receipts are kept in a secure location at City Hall.

2) Non-City Hall Locations

- a) All funds received are entered into the accounting system at the time of the transaction, or in the case of the Family Activity Center (FAC) into an accounting sub-system.
- b) If the transaction occurs at a location without access to the accounting system the funds will be logged into a pre-numbered receipt book with enough detail to determine:

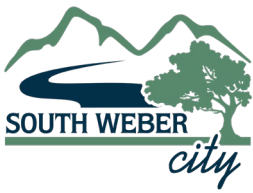
- i. where/who the funds came from,
 - ii. the purpose for receiving the funds,
 - iii. the method of payment; cash or check and
 - iv. designate the appropriate account.
- c) Manual receipts should have three copies: Customer copy, Treasurer copy, and a location copy.
- d) Every effort should be made to ensure large quantities of cash are not on hand at any location overnight. If a location has a large transaction or series of transactions leaving cash on hand over \$1,000, the money should be brought to City Hall the same day to be locked in a secure location.

3) Court

- a) Cash and checks for any court payments are processed at the time of receipt. The case or citation number must be entered on checks, and they must be restrictively endorsed immediately. Receipts must be provided to the patron. All cash and check payments must be entered into both CORIS (court) and Caselle (city) systems. A second copy of both receipts is kept for reconciliation the following day.
- b) Each cashier has an individual cash change fund of \$50. These funds, along with any payments received, are kept in a locked bank bag. Monies are placed within the safe inside the vault overnight. Upon daily close out both judicial assistants verify the amount deposited and the change fund and sign the printed cashier form. The City Treasurer makes an unannounced count of the change fund quarterly.
- c) Accounting journals are ended automatically at midnight. The following day, cash counts with supervisor verification are done on any cash or checks that were received. A judicial assistant signs the deposit summary to verify the money received is accurate and gives money to the approved City Hall employee who signs the deposit summary verifying receipt of the money which is included with the daily reports.
- d) South Weber Court does not use hand receipts. If the receipt system is not functioning, patrons are encouraged to pay online. Payment envelopes are made available and can be dropped into the payment drop box at any time. This box is checked minimally once per day. Any payments received will be receipted immediately and receipt emailed to the recipient.
- e) Mail payments, including those dropped into the box, are gathered minimally once per day by at least two people. One judicial assistant prepares the daily mail log and the second witness's entry and serves as the cashier. The log, along with both

CORIS and Caselle receipts, is presented to the city treasurer who verifies the accuracy of the entries. Each month a Coris mail report and daily receipt log are compared and verified by the City Treasurer.

- f) Credits, reversals, dismissals, and account adjustments must have backup documentation. A second judicial assistant must verify all reversals. If only one JA is available, a city employee may serve as the verifier. Monthly reports are provided to the City Treasurer along with proof documentation for verification.
- g) Trust money must be kept in a separate account. These accounts are reconciled monthly by the court supervisor and the City Treasurer. Trust checks are processed at least monthly and verified by a second judicial assistant prior to issuance. Trust checks are dummy checks issued through CORIS. Trust amounts which are not applied after one year are reviewed by the judge for direction. When physical checks need to be issued, a request is given to the city accounts payable clerk along with documentation.



12 Budget FY 27
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

8/25/2026

PREPARED BY

Brett Baltazar
Finance Director

ITEM TYPE

Legislative

ATTACHMENTS

RES 26-34

PRIOR DISCUSSION DATES

AGENDA ITEM

Resolution 26-34: Adopting the Final Budget for Fiscal Year 2026-2027

PURPOSE

FY 2027 Final Budget Adoptions

RECOMMENDATION

Staff Recommends adopting FY 2027 Final Budget

BACKGROUND

Cities are required to create a balanced budget. Staff, along with Council, have built a Final Budget for FY 2027 (July 1, 2026 through June 30, 2027).

ANALYSIS

No budgetary changes from the Interim Budget to the Final 2027 Budget after approval of Resolution 26-32: Tax Year 2026 Certified Property Tax Rate of 0.001434.

The Final Budget is currently a condensed version due to GFOA Budget Award program having gone through a complete upgrade. Rather than duplicating work, staff are reviewing and participating in training courses to understand the Budget Award expectations going forward. The current document still contains the essential information, which is a balanced budget for each fund.

RESOLUTION 26-34

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
ADOPTING THE 2026-2027 FISCAL YEAR BUDGET**

WHEREAS, Utah Code Annotated 10-6-111, 10-6-112, and 10-6-118 require the governing body to prepare a tentative budget, provide that budget for public inspection, and approve that budget before the end of the fiscal period; and

WHEREAS, South Weber City as a municipal corporation existing under the laws of the state of Utah accepted the tentative budget on May 12, 2026 and held a public hearing at the following meeting on May 26, 2026; and

WHEREAS, Council proposed a tax increase and therefore adopted an interim budget on June 23, 2026 and held a truth in taxation hearing on August 11, 2026; and

WHEREAS, the Council has carefully considered the needs of the city and comments made by the citizens and with full conformity with state laws, now desires to adopt the final budget;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Adopt: The South Weber City Final Budget for Fiscal Year 2026-2027 with the Consolidated Fee Scheduled is adopted as attached in **Exhibit 1**.

Section 2. Compliance and Submission: Staff is authorized to make any modifications to the Final Budget to conform with submission requirements of state law. Budget herein shall be forwarded to the State Auditor within thirty (30) days of adoption.

Section 3: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

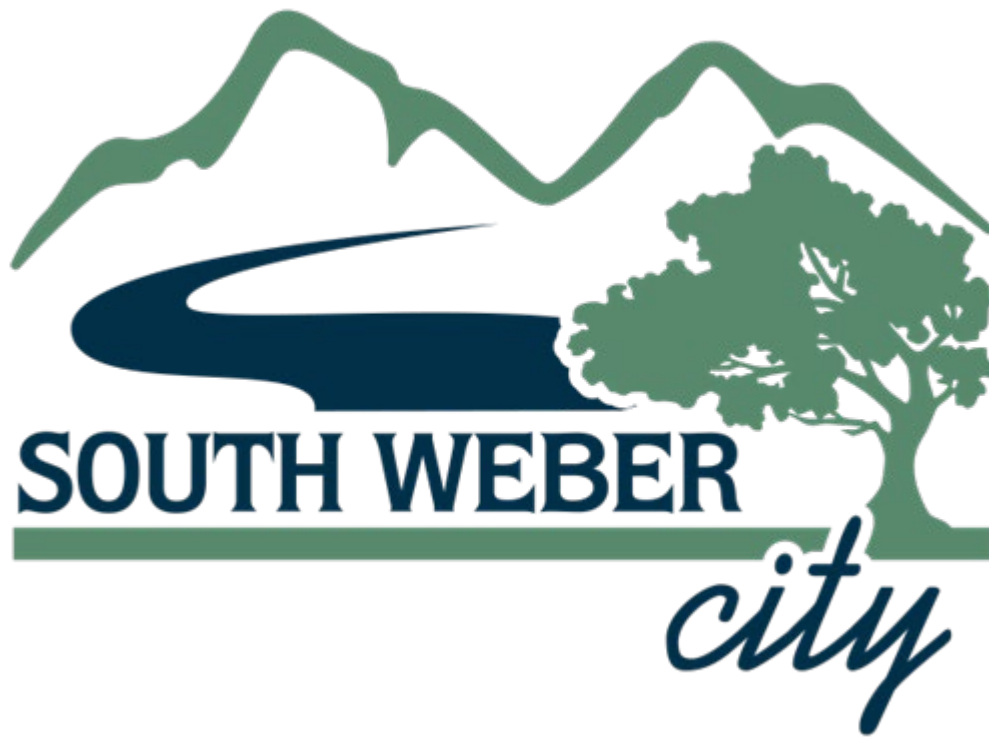
PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 25th day of August 2026.

Roll call vote is as follows:

Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder



Final Budget for Fiscal Year 2026-2027

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BUDGET SUMMARY

BUDGET SUMMARY

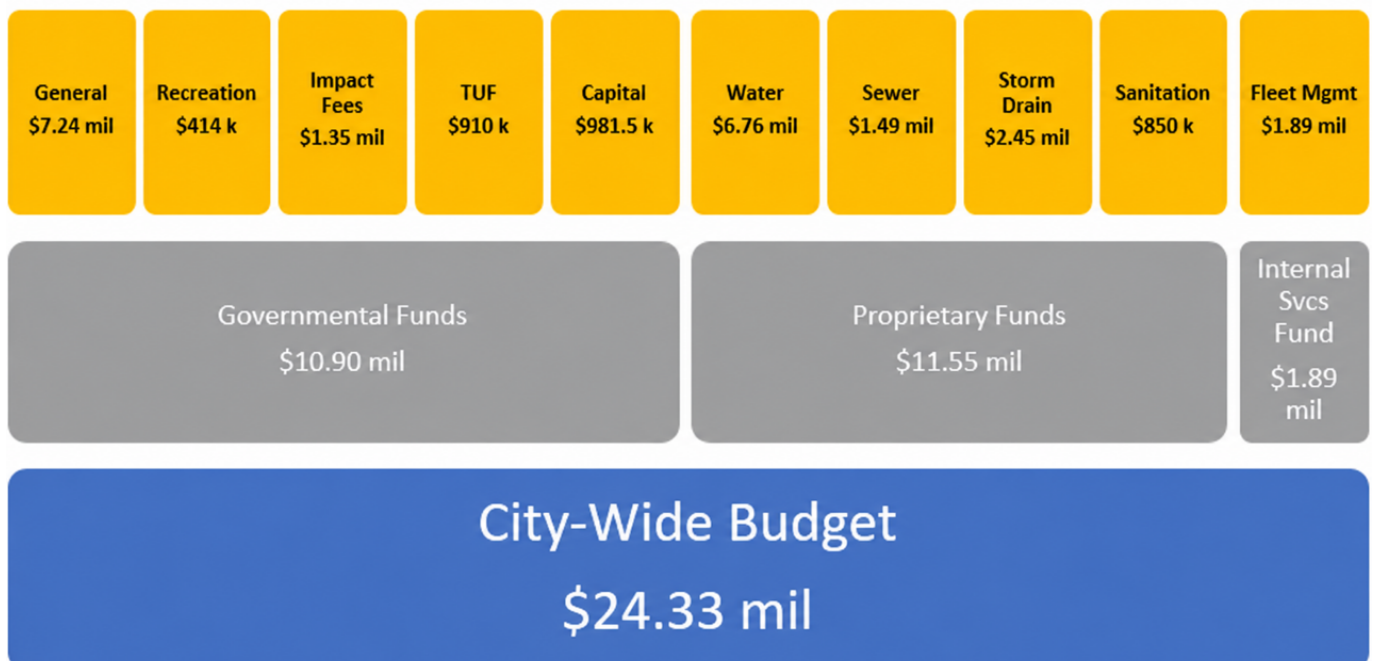
The city-wide budget for fiscal year 2026-2027 is a balanced budget. This means revenues and expenditures are equal, both city-wide and fund by fund.

The proposed budget was developed through a collaborative process that incorporated detailed staff analysis along with input from the City Council and committees. Staff carefully evaluated operational needs, financial trends, and service priorities, while also following the direction and recommendations provided by the committees throughout the process. The result is a budget that aligns with established governmental standards and reflects both policy guidance and practical considerations to support the City's ongoing services and long-term goals.

Major city projects/purchases for this fiscal year include:

- Fire Department- Quint Purchase
- Parks Department- Lawn Mower Reserves
- Administrative Department- City Hall Server/Firewall Upgrade
- Water Fund- West Reservoir Repair
- Water Fund/Others- 7375 S 925 E Project
- Transportation Fund- Street Maintenance; Curb, Gutter, & Sidewalk Projects
- Sanitation Fund- Implement Green Waste Program
- Family Activity Center Roof Replacement

High-Level Overview



FY2026-2027 Budget				
Fund	Description	Revenue	Expenditure	Difference
10	GENERAL FUND	7,239,500	7,239,500	-
	10-41 Legislative		59,500	
	10-42 Judicial		56,000	
	10-43 Administrative		3,337,000	
	10-54 Public Safety		388,000	
	10-57 Fire		1,452,500	
	10-58 Community Services		614,000	
	10-60 Streets		584,000	
	10-70 Parks		748,500	
20	RECREATION FUND	414,000	414,000	-
21	SEWER IMPACT FEE FUND	88,000	88,000	-
22	STORM DRAIN IMPACT FEE FUND	1,050,000	1,050,000	-
23	PARK IMPACT FEE FUND	61,000	61,000	-
24	ROAD IMPACT FEE FUND	52,000	52,000	-
26	WATER IMPACT FEE FUND	89,000	89,000	-
27	RECREATION IMPACT FEE FUND	10,000	10,000	-
29	PUBLIC SAFETY IMPACT FEE FUND	3,000	3,000	-
45	CAPITAL PROJECTS FUND	982,000	982,000	-
51	WATER UTILITY FUND	6,764,500	6,764,500	-
52	SEWER UTILITY FUND	1,485,000	1,485,000	-
53	SANITATION UTILITY FUND	850,000	850,000	-
54	STORM SEWER UTILITY FUND	2,452,000	2,452,000	-
56	TRANSPORTATION UTILITY FUND	910,000	910,000	-
60	FLEET MANAGEMENT	1,885,000	1,885,000	-
Total		24,335,000	24,335,000	-
28	LOCAL BUILDING AUTHORITY	889,000	889,000	-
xx	RDA Budget	96,000	96,000	-
		25,320,000	25,320,000	

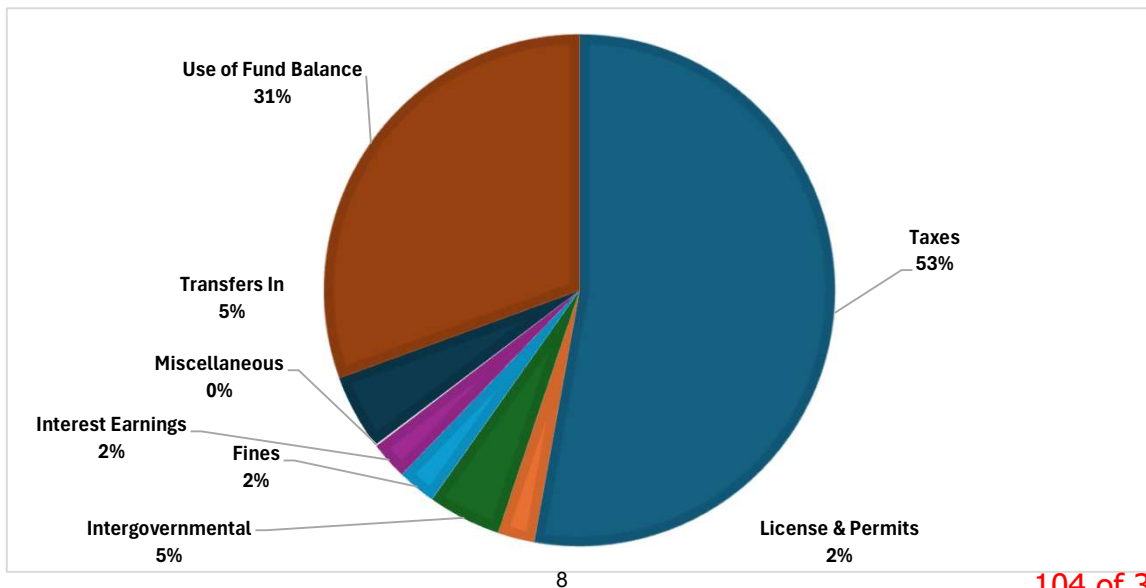
GOVERNMENTAL FUNDS

10 GENERAL FUND

10 GENERAL FUND REVENUE

12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	2026
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
10-31-100	Current Year Property Taxes	1,117,030	1,234,045	1,286,000	1,286,000	1,329,000	3%
10-31-120	Prior Year Property Taxes	14,545	9,064	7,500	7,500	7,500	0%
10-31-200	Fee In Lieu - Vehicle Reg	54,320	67,751	57,000	66,438	60,000	5%
10-31-300	Sales And Use Tax	785,530	1,571,245	1,530,000	1,530,000	1,560,000	2%
10-31-306	Sales Tax - SB75 Gravel Pit	347,000	173,500	150,000	75,000	40,000	-73%
10-31-309	RAP Tax	85,106	3,217	9,000	35,481	9,000	0%
10-31-310	Franchise/Other	479,365	459,789	470,000	470,000	470,000	0%
10-32-100	Business License And Permits	8,944	8,974	14,000	16,064	15,000	7%
10-32-210	Building Permits	169,171	184,509	69,000	119,799	100,000	45%
10-32-290	Plan Check And Other Fees	58,603	63,860	35,000	39,504	36,000	3%
10-32-310	Excavation Permits	470	1,504	2,000	3,200	2,000	0%
10-33-400	State Grants	-	11,175	10,000	17,040	15,000	50%
10-33-500	Federal Grants - CARES/ARPA	-	1,171	-	-	-	0%
10-33-560	Class "C" Road Allotment	290,439	432,548	250,000	268,716	275,000	10%
10-33-580	State Liquor Fund Allotment	6,955	6,365	7,000	7,000	7,000	0%
10-34-100	Zoning & Subdivision Fees	19,528	67,669	13,000	17,804	20,000	54%
10-34-105	Subdivision Review Fee	140,651	55,839	60,000	88,027	95,000	58%
10-34-250	Bldg Rental/Park Use (Bowery)	4,857	3,829	3,000	3,930	4,000	33%
10-34-270	Developer Pmts For Improv.	-	-	-	156,000	-	0%
10-34-445	Donations - Restricted	-	19,600	-	-	-	0%
10-34-560	Ambulance Service	74,103	142,218	123,500	123,500	123,500	0%
10-34-910	Administrative Services Charge	278,000	281,000	281,000	281,000	367,000	31%
10-35-100	Fines	147,911	156,160	140,000	180,022	160,000	14%
10-36-100	Interest Earnings	171,923	1,211	85,000	21,164	85,000	0%
10-36-105	Zion Ptif/Invest-Interest Earn	-	122,694	50,000	89,232	71,000	42%
10-36-400	Sale Of Assets	10,000	-	-	-	-	0%
10-36-900	Sundry Revenues	66,359	23,567	45,000	75,295	54,000	20%
10-36-905	Misc - Court Conv Fee	4,827	5,075	6,000	3,240	6,000	0%
10-39-091	Transfer From Capital Projects	-	235,000	244,000	244,000	262,500	8%
10-39-100	Fire Agreement/Job Corps	-	-	3,500	3,500	3,500	0%
10-39-110	Fire Agreement/County	32,458	10,809	3,000	3,000	3,000	0%
10-39-800	Tfr From Impact Fees	6,825	4,762	29,500	29,500	49,500	68%
10-39-900	Fund Balance To Be Appropriate	-	-	-	-	510,000	0%
10-39-910	Transfer From Class "C" Res.	-	-	-	-	1,500,000	0%
TOTALS		4,374,919	5,358,149	4,983,000	5,260,956	7,239,500	45%

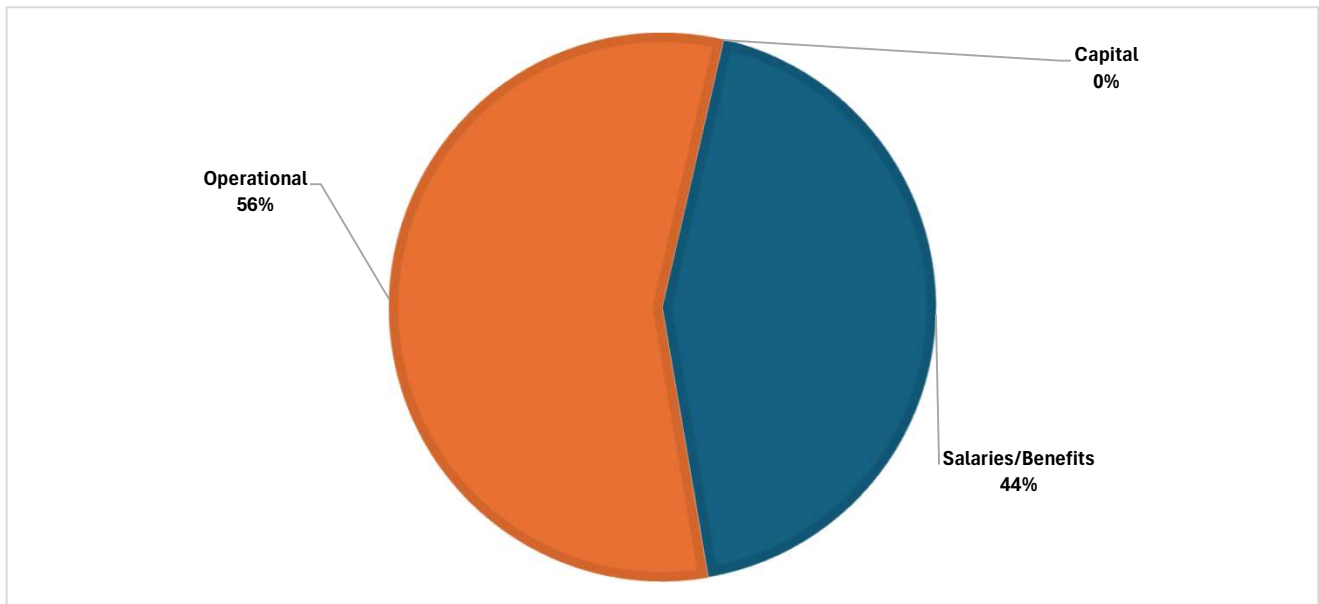


10-41 LEGISLATIVE SUMMARY

12 Budget FY 27

FTE = 0

		2024	2025	2026	2026	2027	2026
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
10-41-005	Salaries - Council & Commission	24,000	24,000	28,000	21,600	23,500	-16%
10-41-131	Employee Benefit-Employer FICA	1,102	1,102	2,200	1,652	2,000	-9%
10-41-133	Employee Benefit - Work. Comp.	178	131	1,000	214	500	-50%
10-41-134	Employee Benefit - UI	-	-	-	-	-	0%
10-41-140	Uniforms	250	-	-	-	-	0%
10-41-210	Books/Subscriptions/Membership	5,046	10,722	6,000	-	6,000	0%
10-41-230	Travel & Training	9,303	9,761	13,000	13,000	12,000	-8%
10-41-240	OFFICE SUPPLIES AND EXPENSE	-	133	200	-	-	-100%
10-41-370	Professional/Technical Service	-	-	-	-	-	0%
10-41-494	Youth City Council	57	-	2,500	-	2,500	0%
10-41-620	Miscellaneous	5,909	4,849	5,600	5,600	5,500	-2%
10-41-740	Equipment	-	-	-	-	-	0%
10-41-925	Donations to Country Fair Days	7,500	7,500	7,500	7,500	7,500	0%
TOTALS		53,344	58,197	66,000	49,567	59,500	-10%

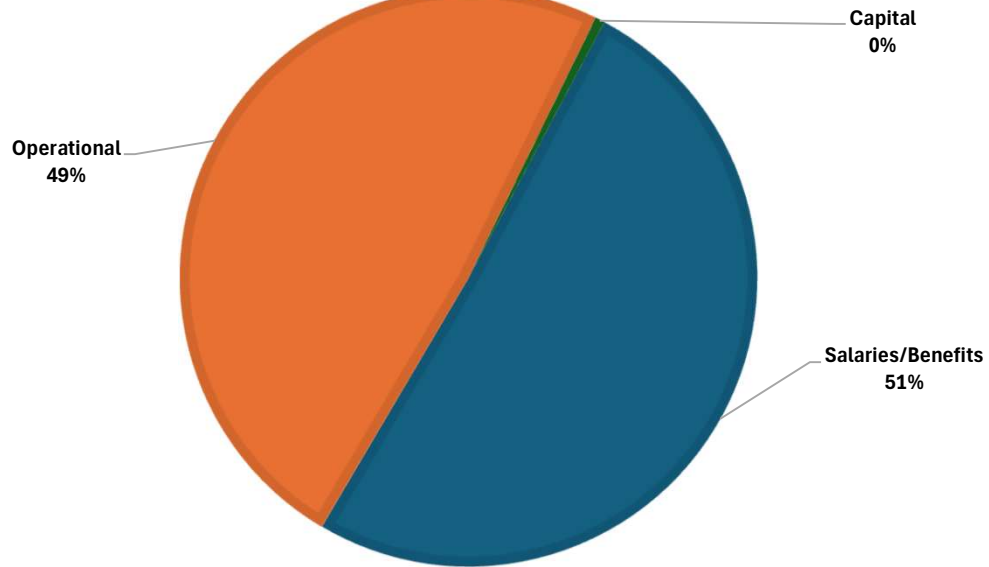


10-41-005	Salaries - Council & Commissions		23,500
	Mayor & City Council		
10-41-131	Employee Benefit-Employer FICA		2,000
10-41-133	Employee Benefit - Work. Comp.		500
10-41-134	Employee Benefit - UI		0
10-41-140	Uniforms		0
	Councilmember shirts		
10-41-210	Books, Subscriptions, Memberships		6,000
	ULCT Annual Membership	6,000	
10-41-230	Travel and Training		12,000
	Charges for conferences, educational materials, & employee travel		
	ULCT Fall Conference (6 councilmembers)	2,500	
	Newly Elected Official Training	500	
	ULCT St. George Conference (6 Council Members)	6,000	
	Spring Retreat	2,000	
	Misc.	1,000	
10-41-240	Office Supplies and Expenses		0
10-41-370	Professional/Technical Service		0
10-41-494	Youth Council		2,500
	11 members with Council Advisors		
	Youth Council Annual Conference		
10-41-620	Miscellaneous		5,500
	Donation to Sunset Jr. High	200	
	Donation to Northridge	200	
	South Weber Elementary	200	
	Highmark	200	
	City Holiday Season Event	4,000	
	Other unclassified	700	
10-41-740	Equipment		0
10-41-925	Country Fair Days Donation		7,500

10-42 JUDICIAL SUMMARY

12 Budget FY 27

FTE = 0		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
10-42-004	Judge Salary	18,623	18,542	22,000	23,353	22,000	0%
10-42-120	Employee Salaries	-	-	-	-	-	0%
10-42-130	Employee Benefit - Retirement	3,001	2,703	5,000	2,978	4,000	-20%
10-42-131	Employee Benefit-Employer FICA	1,890	1,468	2,000	1,535	2,000	0%
10-42-133	Employee Benefit - Work. Comp.	247	236	400	198	400	0%
10-42-134	Employee Benefit - UI	-	-	-	-	-	0%
10-42-135	Employee Benefit - Health Ins.	-	-	-	-	-	0%
10-42-210	Books/Subscriptions/Membership	134	139	200	170	200	0%
10-42-230	Travel & Training	1,073	1,574	3,400	2,711	3,400	0%
10-42-240	Office Supplies & Expense	1,306	2,110	1,500	1,410	1,000	-33%
10-42-243	Court Refunds	-	-	-	-	-	0%
10-42-280	Telephone	654	625	700	600	700	0%
10-42-313	Professional/Tech. - Attorney	8,075	9,775	10,000	9,550	10,000	0%
10-42-317	Professional/Technical-Bailiff	4,111	4,311	5,000	5,047	5,000	0%
10-42-350	Software Maintenance	897	1,024	1,500	664	1,500	0%
10-42-550	Banking Charges	3,339	4,477	3,500	4,545	4,000	14%
10-42-610	Miscellaneous	718	1,369	1,500	1,145	1,500	0%
10-42-740	Equipment	300	300	300	-	300	0%
TOTALS		44,368	48,652	57,000	53,905	56,000	-2%



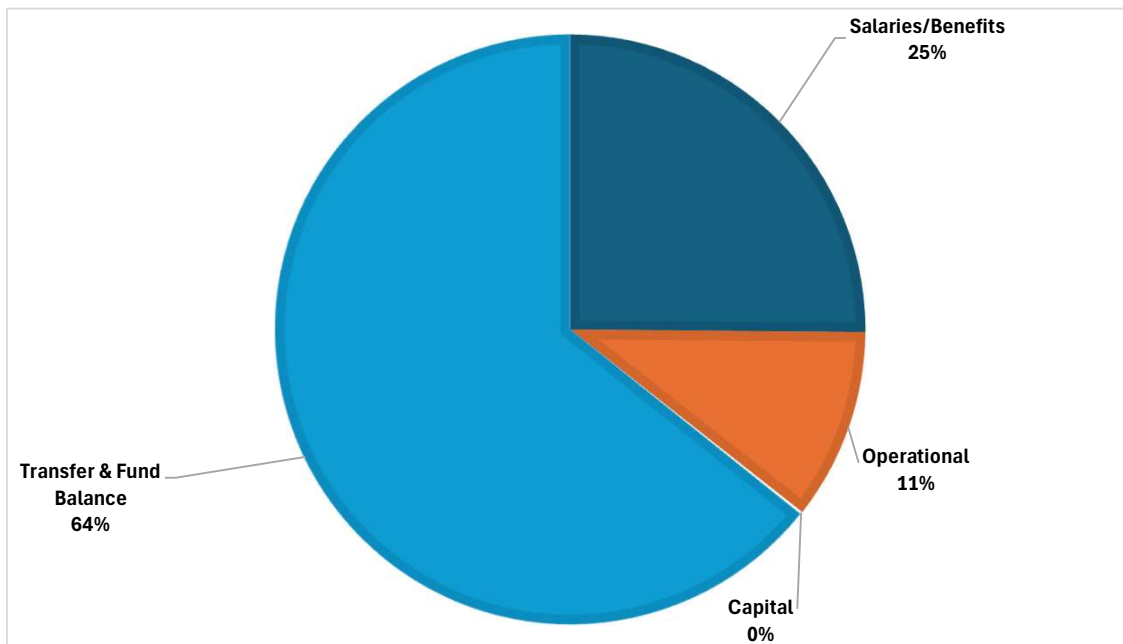
10-42-004	Judge Salary	22,000
10-42-120	Full-time Employee Salaries	0
10-42-130	Employee Benefit - Retirement	4,000
10-42-131	Employee Benefit-Employer FICA	2,000
10-42-133	Employee Benefit - Work. Comp.	400
10-42-134	Employee Benefit - UI	0
10-42-135	Employee Benefit - Health Ins.	0
10-42-210	Books/Subscriptions/Membership	200
	Judge Bar Dues	
10-42-230	Travel and Training	3,400
	Charges for conferences, educational materials, & employee travel	
	Admin. Office of Courts clerk training	1,000
	BCI Conference	1,400
	Judge	500
	Local training	500
10-42-240	Office Supplies & Expense	1,000
	Normal office supplies, postage and copying	
10-42-243	Court Refunds	0
10-42-280	Telephone	700
10-42-313	Professional/Tech. - Attorney	10,000
	Contracted Service for City Prosecutor & Public Defenders	
10-42-317	Professional/Technical-Bailiff	5,000
	Contracted Service with County Sheriff's Office	
10-42-350	Software Maintenance	1,500
	Software maintenance contracts	
10-42-550	Banking Charges	4,000
	Bank charges and fees and credit card transaction fees	
10-42-610	Miscellaneous	1,500
	Interpreter and other miscellaneous	
10-42-740	Equipment	300

10-43 ADMINISTRATIVE SUMMARY

12 Budget FY 27

FTE = 6

Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
10-43-110	Full-Time Employee Salaries	495,051	468,053	493,000	493,000	549,000	11%
10-43-120	Part-time Employee Salaries	14,329	5,084	22,000	22,000	22,000	0%
10-43-130	Employee Benefit - Retirement	97,635	82,325	97,000	97,000	106,000	9%
10-43-131	Employee Benefit-Employer FICA	39,982	36,975	40,000	40,000	43,000	8%
10-43-133	Employee Benefit - Work. Comp.	3,161	1,898	3,000	3,000	3,000	0%
10-43-135	Employee Benefit - Health Ins.	85,226	109,821	116,000	110,183	112,000	-3%
10-43-136	HRA Reimbursement - Health Ins	3,300	3,550	3,500	3,500	3,500	0%
10-43-137	Employee Testing	48	281	200	-	200	0%
10-43-210	Books/Subscriptions/Membership	1,958	3,872	3,500	3,500	4,000	14%
10-43-220	Public Notices	100	1,292	2,000	-	2,000	0%
10-43-230	Travel & Training	21,524	22,064	29,000	25,244	29,000	0%
10-43-240	Office Supplies & Expense	14,618	11,509	11,000	21,238	13,000	18%
10-43-250	Equipment - Supplies and Maint	8,278	4,799	7,000	7,000	7,000	0%
10-43-262	General Government Buildings	12,200	13,399	11,500	21,316	12,000	4%
10-43-270	Utilities	4,516	4,585	6,000	4,413	5,000	-17%
10-43-280	Telephone	21,224	18,269	20,000	20,000	20,000	0%
10-43-308	Professional & Tech - I.T.	18,424	26,278	26,000	18,328	26,000	0%
10-43-309	Professional & Tech - Auditor	15,000	35,000	30,000	30,000	35,000	17%
10-43-313	Professional/Tech. - Attorney	43,448	27,821	60,000	60,000	60,000	0%
10-43-314	Ordinance Codification	3,400	957	5,000	2,492	4,000	-20%
10-43-316	Elections	-	-	10,000	-	-	-100%
10-43-329	City Manager Fund	7,129	6,842	6,000	10,000	6,500	8%
10-43-350	Software Maintenance	34,992	37,105	35,000	30,459	36,000	3%
10-43-510	Insurance & Surety Bonds	72,599	75,054	90,000	90,000	85,000	-6%
10-43-550	Banking Charges	247	286	1,300	280	1,300	0%
10-43-610	Miscellaneous	4,019	6,188	4,000	3,410	3,500	-13%
10-43-740	Equipment	5,840	3,645	10,000	10,000	5,000	-50%
10-43-841	Transfer to Recreation Fund	-	134,000	134,000	134,000	134,000	0%
10-43-900	Addition to Fund Balance	-	-	-	-	-	0%
10-43-910	Transfer to Cap. Proj. Fund	-	75,283	-	-	-	0%
10-43-920	Transfer to Water Fund					2,010,000	100%
TOTALS		1,028,263	1,216,236	1,276,000	1,260,363	3,337,000	162%



10-43 ADMINISTRATIVE - NARRATIVE**12 Budget FY 27**

10-43-110	Full Time Employee Salaries	549,000
10-43-120	Part-time Employee Wages	22,000
10-43-130	Employee Benefit - Retirement	106,000
10-43-131	Employee Benefit-Employer FICA	43,000
10-43-133	Employee Benefit - Work. Comp.	3,000
10-43-135	Employee Benefit- Health Ins	112,000
10-43-136	HRA Reimbursement - Health Ins	3,500
10-43-137	Employee Testing	200
10-43-210	Books/Subscriptions/Membership	4,000
	Memberships in Professional Organizations and Subscriptions	
	UCMA, ICMA, AICPA, ULCT, UGFOA, Standard Examiner, etc.	
10-43-220	Public Notices	2,000
	Notices published in the Standard Examiner	
10-43-230	Travel & Training	29,000
	Charges for conferences, educational materials, & employee travel	
	ULCT Spring and Fall Conferences	2,000
	UCMA Conference	2,500
	UGFOA Conference	1,500
	GFOA Conference	2,500
	UMCA	1,000
	UAPT	2,500
	ICMA Conference	4,000
	Caselle Conference	2,000
	City Manager Vehicle Allowance	6,000
	Other trainings - 1-2 day local	5,000
10-43-240	Office Supplies & Expense	13,000
	Copier Supplies, Postage, and general office supplies	
10-43-250	Equipment - Operating Supplies and Maintenance	7,000
	Upkeep or repair of equipment and operating supplies	
10-43-262	General Government Buildings	12,000
	Maintenance of City Hall	
	Janitorial Services	6,000
	Fire Ext., flags, misc.	2,000
	Other	2,200
	Pest Control	1,800
10-43-270	Utilities	5,000
	Electricity, Natural Gas and Recycling expenses for City Hall	
10-43-280	Telephone	20,000
	Comcast services and Cellphone Allowances	
10-43-308	Professional & Tech. - I.T.	26,000
	TechLegion	15,000
	Cybersecurity	9,500
	Website Hosting	1,500
10-43-309	Professional & Tech. - Auditor	35,000
	Internal Audit Prep	20,000
	External Audit	15,000
10-43-313	Professional & Tech. - Attorney	60,000
10-43-314	Ordinance Codification	4,000

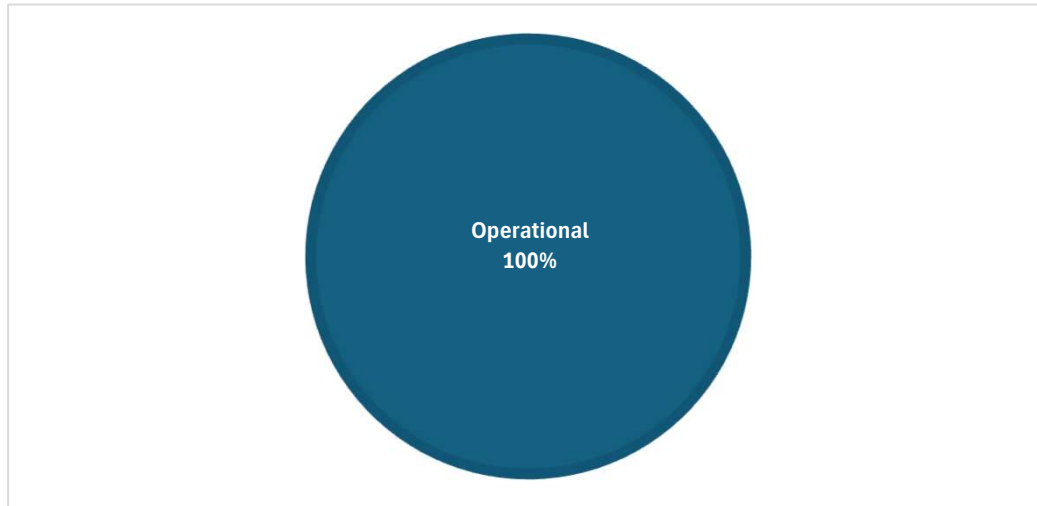
10-43-316	Elections		12 Budget FY 27 0
	Municipal Election run by County		
10-43-329	City Manager Fund		6,500
	Special activities at City Manager's discretion		
10-43-350	Software Maintenance		36,000
	Software maintenance contracts		
	Caselle Software	6,000	
	Laserfiche	2,000	
	ArchiveSocial	5,000	
	Office 365/email/backup	19,000	
	Other	4,000	
10-43-510	Insurance & Surety Bonds		85,000
	General Liability and Property Insurance		
10-43-550	Banking Charges		1,300
	Bank charges and fees and credit card transaction fees		
10-43-610	Miscellaneous		3,500
	Unclassified unanticipated expenses		
10-43-740	Equipment Purchases		5,000
	Computer upgrades and software	5,000	
10-43-841	Transfer to Recreation Fund		134,000
10-43-910	Transfer to Capital Projects Fund		0
10-43-900	Addition to Fund Balance		0
10-43-920	Transfer to Water Fund		2,010,000

10-54 PUBLIC SAFETY SUMMARY

12 Budget FY 27

FTE = 0

		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
10-54-310	Sheriff's Department	307,999	353,226	363,000	369,232	374,000	3%
10-54-311	Animal Control	-	-	-	-	-	0%
10-54-320	Emergency Preparedness	912	135	29,000	19,175	7,000	-76%
10-54-321	Liquor Law Enforcement	6,955	6,365	7,000	7,000	7,000	0%
TOTALS		315,866	359,726	399,000	395,407	388,000	-3%



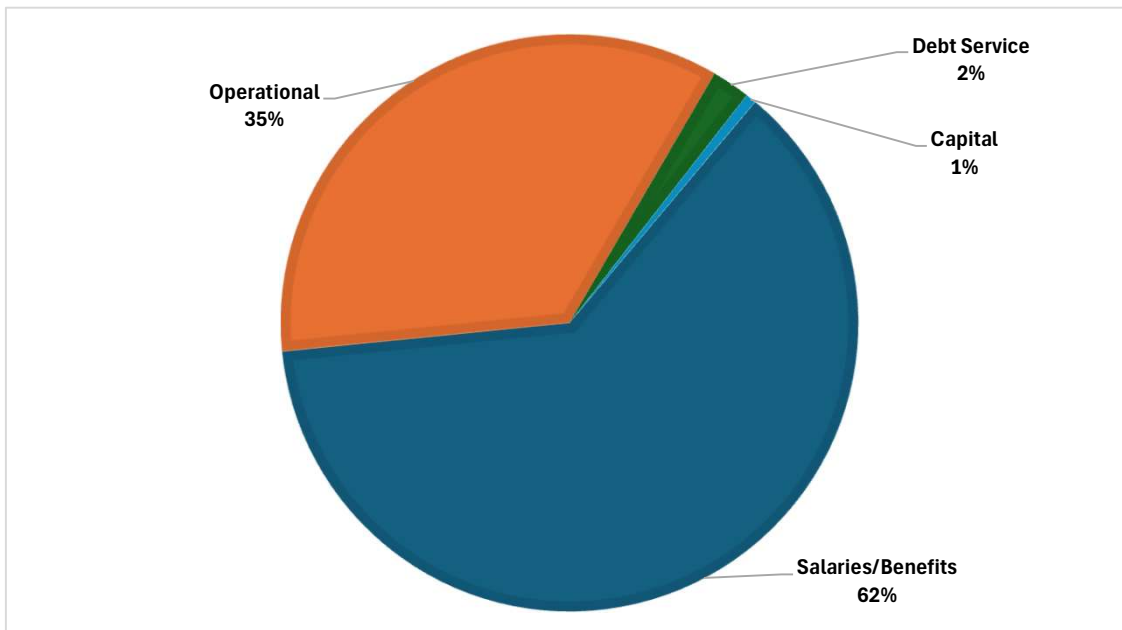
10-54 PUBLIC SAFETY - NARRATIVE

10-54-310	Sheriff's Department	374,000
	Sheriff's office & Narcotics Strike Team	
	Sheriff Contract	367,000
	Davis Metro Narcotics Strike Force	7,000
10-54-311	Animal Control	0
	Contracted Services with Davis Animal Control	
10-54-320	Emergency Preparedness	7,000
	CERT Program	3,000
	FEMA Grant Application	2,000
	Miscellaneous	2,000
10-54-321	Liquor Law (Narcotics)	7,000
	Liquor Funds Transferred to County for Enforcement	

10-57 FIRE SUMMARY

12 Budget FY 27

FTE = 1		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
10-57-110	Full-Time Employee Salaries	111,844	124,977	124,000	124,000	132,000	6%
10-57-120	Part-time Employee Salaries	566,210	597,524	576,000	554,050	654,000	14%
10-57-130	Employee Benefit - Retirement	22,000	25,232	25,000	25,000	28,000	12%
10-57-131	Employee Benefit-Employer FICA	51,508	55,272	54,000	54,000	60,000	11%
10-57-133	Employee Benefit - Work. Comp.	16,380	13,093	25,000	25,000	21,000	-16%
10-57-134	Employee Benefit - UI	-	-	-	-	-	0%
10-57-135	Employee Benefit - Health Ins.	26,882	17,348	9,000	7,441	9,000	0%
10-57-137	Employee Testing	548	902	1,000	1,059	1,000	0%
10-57-140	Uniforms	12,010	23,019	12,000	5,872	10,000	-17%
10-57-210	Books/Subscriptions/Membership	1,534	797	2,000	2,000	2,000	0%
10-57-230	Travel & Training	15,540	13,938	22,000	22,000	21,500	-2%
10-57-240	Office Supplies & Expense	1,456	2,199	2,500	2,217	2,500	0%
10-57-250	Equipment Supplies & Maint.	29,014	47,519	30,000	20,000	30,000	0%
10-57-255	Vehicle Lease	-	235,000	244,000	244,000	262,500	8%
10-57-256	Fuel Expense	9,549	9,304	11,000	7,000	11,000	0%
10-57-260	Buildings & Grounds Maint.	23,187	43,423	33,000	24,612	32,500	-2%
10-57-270	Utilities	14,766	10,658	14,000	11,379	13,000	-7%
10-57-280	Telephone	14,019	14,645	11,500	12,642	11,500	0%
10-57-350	Software Maintenance	9,219	8,910	19,000	40,715	-	-100%
10-57-370	Professional & Tech. Services	27,559	33,258	23,000	9,956	51,000	122%
10-57-450	Special Public Safety Supplies	51,471	83,899	45,000	45,000	45,000	0%
10-57-530	Interest Expense	4,117	4,198	2,000	-	2,000	0%
10-57-550	Banking Charges	247	286	500	280	500	0%
10-57-622	Health & Wellness	-	-	6,500	-	-	-100%
10-57-625	First Responder Mental Health	-	13,750	10,000	10,000	15,000	50%
10-57-740	Equipment	722	3,894	9,000	4,500	8,500	-6%
10-57-811	Bond Principal	27,160	28,280	28,000	-	29,000	4%
TOTALS		1,036,941	1,411,324	1,339,000	1,252,724	1,452,500	8%

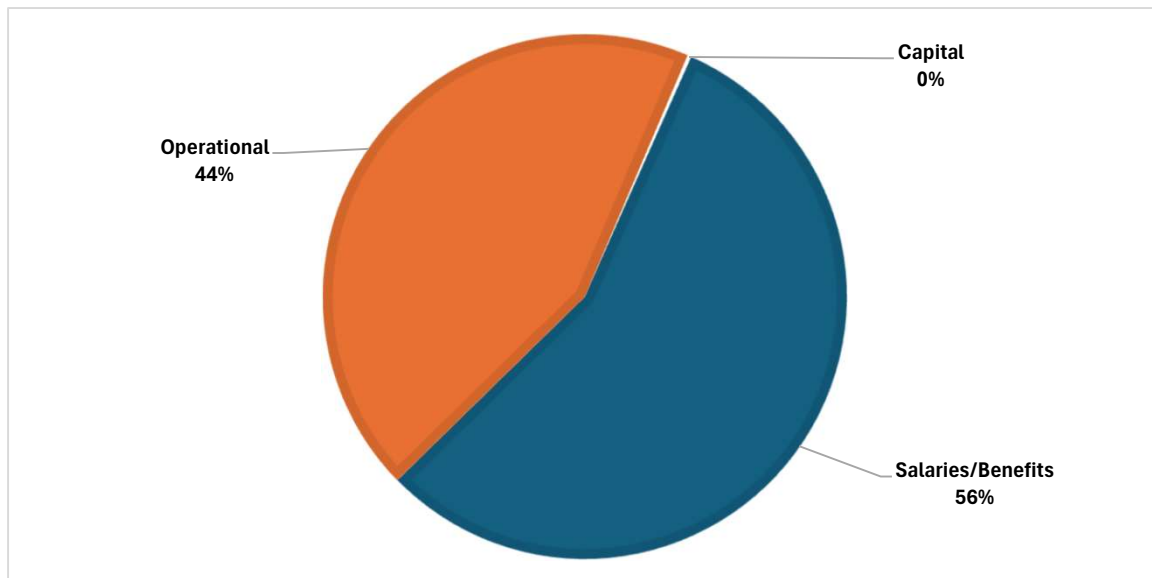


10-57-110	Full-time Employee Wages		132,000
10-57-120	Part-time Employee Wages		654,000
10-57-131	Employee Benefit-Employer FICA		60,000
10-57-130	Employee Benefit - Retirement		28,000
10-57-133	Employee Benefit - Work. Comp.		21,000
10-57-134	Employee Benefit - UI		0
10-57-135	Employee Benefit - Health Ins.		9,000
10-57-137	Employee Testing		1,000
10-57-140	Uniforms		10,000
10-57-210	Books, Subscriptions, and Memberships		2,000
	Memberships in Professional Organizations and Subscriptions		
10-57-230	Travel and Training		21,500
	Winter Fire School	10,500	
	Fire Certifications & Recertifications	2,000	
	Fire Prevention	2,000	
	Outside Fire Training	5,000	
	Miscellaneous	2,000	
10-57-240	Office Supplies & Expense		2,500
	Copier Supplies, Postage, and general office supplies		
10-57-250	Equipment Supplies & Maint.		30,000
	Upkeep or repair of equip. and oper. Supplies		
10-57-255	Vehicle Lease		262,500
10-57-256	Fuel Expense		11,000
10-57-260	Building Supplies and Maint.		32,500
	Upkeep of Fire Station		
	Floors		
10-57-270	Utilities		13,000
	Electricity and Natural Gas expenses		
10-57-280	Telecom		11,500
	Cable, air cards and cellphone expenses		
10-57-350	Software Maintenance		0
	Software maintenance contracts		
	Caselle Software	0	
10-57-370	Professional & Tech. Services		51,000
	Medical Director	8,000	
	Dispatch Fees	26,000	
	Image Trend (New NFIRS software & setup)	4,000	
	Image Trend Elite	6,000	
	ISPYFire	1,300	
	Crewsense/ Vector	3,500	
	Career Cert	700	
	Caselle Software	1,500	
10-57-450	Special Public Safety Supplies		45,000
	Supplies purchased which are peculiar to the Fire department.		
	Includes turnouts, hoses, EMT supplies, etc.		
10-57-530	Interest Expense - Bond		2,000
	28% Fire, 72% Recreation - (Impact Fees when available)		
10-57-550	Banking Charges		500
	First Responder assistance program		
10-57-625	State Mental Health Grant		15,000
10-57-740	Equipment		8,500
10-57-811	Sales Tax Rev Bond - Principal		29,000
	28% Fire, 72% Recreation		

10-58 COMMUNITY SERVICES SUMMARY

12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
10-58-110	Full-Time Employee Salaries	167,541	176,061	196,000	179,721	208,000	6%
10-58-120	Part-time Employee Salaries	4,320	4,718	5,000	5,271	6,000	20%
10-58-130	Employee Benefit - Retirement	31,279	29,426	37,000	33,037	40,000	8%
10-58-131	Employee Benefit-Employer FICA	13,645	14,234	15,000	14,595	17,000	13%
10-58-133	Employee Benefit - Work. Comp.	929	2,095	3,000	2,223	3,000	0%
10-58-135	Employee Benefit - Health Ins.	31,493	38,858	46,000	41,604	70,000	52%
10-58-137	Employee Testing	121	149	-	-	-	0%
10-58-140	Uniforms	1,919	-	1,500	-	2,500	67%
10-58-210	Books/Subscriptions/Membership	1,612	1,026	1,000	1,500	1,000	0%
10-58-230	Travel & Training	5,194	2,992	8,000	7,286	8,000	0%
10-58-240	Office Supplies	10,741	8,463	11,000	15,686	11,000	0%
10-58-250	Equipment Supplies & Maint.	989	1,470	2,500	298	1,500	-40%
10-58-255	Vehicle Lease	7,000	7,000	7,000	7,000	7,000	0%
10-58-256	Fuel Expense	258	470	500	227	500	0%
10-58-280	Telephone	2,341	1,598	3,500	1,538	2,500	-29%
10-58-312	Professional & Tech. - Enginr	108,635	66,413	55,000	55,000	55,000	0%
10-58-319	Prof./Tech. -Subd. Reviews	90,417	82,426	60,000	60,000	60,000	0%
10-58-325	Professional/Technical - Maps/G	15,252	5,152	8,000	8,000	8,000	0%
10-58-326	Prof. & Tech. - Inspections	24,543	33,113	40,000	36,020	40,000	0%
10-58-331	Community Events	11,287	8,630	14,000	14,000	15,000	7%
10-58-350	Software Maintenance	13,760	29,905	31,500	31,500	31,500	0%
10-58-380	Abatements	-	-	10,000	10,000	6,000	-40%
10-58-385	Rent of Bldgs	4,147	14,115	14,000	14,000	14,000	0%
10-58-620	Miscellaneous	838	2,564	5,000	5,000	5,000	0%
10-58-740	Equipment	2,451	-	2,500	2,500	1,500	-40%
TOTALS		550,711	530,877	577,000	546,006	614,000	6%



10-58 COMMUNITY SERVICES - NARRATIVE

12 Budget FY 27

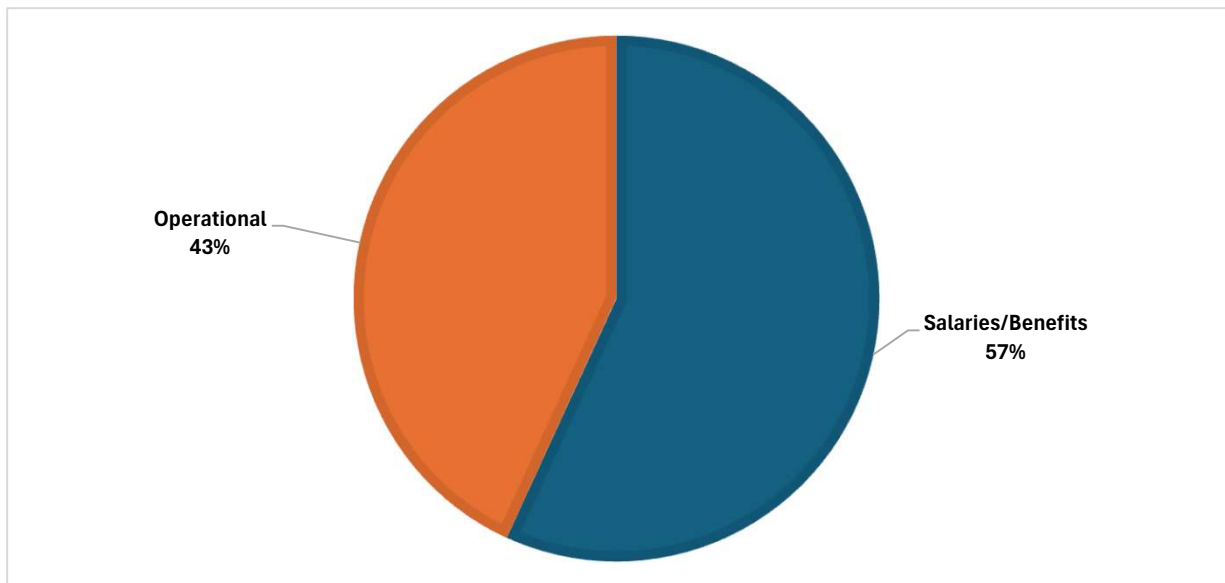
10-58-110	Full-time Employee Salaries		208,000
10-58-120	Part-time Employee Salaries		6,000
	5 Planning Commission Members		
10-58-130	Employee Benefit - Retirement		40,000
10-58-131	Employee Benefit-Employer FICA		17,000
10-58-133	Employee Benefit - Work. Comp.		3,000
10-58-135	Employee Benefit - Health Ins.		70,000
10-58-137	Employee Testing		0
10-58-140	Uniforms		2,500
	Dec Shirts & New Employee	2,500	
10-58-210	Books/Subscriptions/Membership		1,000
	Memberships in Professional Organizations and Subscriptions		
	Building Code books (updated every three years)		
	ICC memberships - National, State & local		
10-58-230	Travel and Training		8,000
	Charges for conferences, educational materials, & employee travel		
	Land Use Academy of Utah(LUAU)	800	
	Misc. Planning Commission & Director	2,500	
	ICC Training - Dev. Coord.	2,000	
	3CMA & PIO Training	2,500	
	IWorQ	200	
10-58-240	Office Supplies		11,000
	City Mailers & Inserts	11,000	
10-58-250	Equipment Supplies & Maint.		1,500
	Upkeep or repair of equip. and oper. Supplies		
10-58-255	Vehicle Lease		7,000
	Department share of Fleet Mgmt	7,000	
10-58-256	Fuel Expense		500
10-58-280	Telephone		2,500
10-58-312	Professional & Tech. - Engineer		55,000
10-58-319	Professional & Tech. - Subd. Review		60,000
10-58-325	GIS/ Mapping		8,000
10-58-326	Professional & Tech. - inspections		40,000
10-58-350	Software Maintenance		31,500
	Caselle	5,500	
	HR & Payroll	12,000	
	Civic Review Online	14,000	
10-58-331	Events		15,000
	Senior Luncheon	3,000	
	Daddy/Daughter & Mother/Son	3,000	
	Easter Egg Hunt	2,000	
	Concert in the Park	2,000	
	Halloween	1,000	
	Breakfast w/ Santa	1,500	
	Rec Employee Help	1,500	
	General Supplies	1,000	
10-58-380	Abatements		6,000
10-58-385	PW Bond Payment		14,000

10-58-620	Miscellaneous	12 Budget FY 27	5,000
	Social Media Boosts	1,000	
	Swag	2,500	
	Text Service	1,500	
10-58-740	Equipment		1,500
	Equipment	1,500	

10-60 STREETS SUMMARY

12 Budget FY 27

FTE = 2		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
10-60-110	Full-Time Employee Salaries	187,620	191,339	189,000	166,306	192,000	2%
10-60-120	Part-time Employee Salaries	18,027	9,566	38,000	38,000	41,000	8%
10-60-130	Employee Benefit - Retirement	38,032	34,617	39,000	39,000	40,000	3%
10-60-131	Employee Benefit-Employer FICA	15,397	14,950	15,000	13,356	17,000	13%
10-60-133	Employee Benefit - Work. Comp.	3,353	2,642	5,000	2,252	6,000	20%
10-60-135	Employee Benefit - Health Ins.	32,957	29,466	35,000	27,341	36,000	3%
10-60-137	Employee Testing	350	320	300	160	300	0%
10-60-140	Uniforms	3,630	3,153	3,000	2,284	3,000	0%
10-60-230	Travel & Training	3,915	2,633	5,000	4,352	5,000	0%
10-60-250	Equipment Supplies & Maint.	30,013	29,311	12,500	34,120	12,500	0%
10-60-255	Vehicle Lease	15,000	15,000	15,000	15,000	33,000	120%
10-60-256	Fuel Expense	7,220	5,615	8,900	3,095	8,900	0%
10-60-260	Buildings & Grounds Maint.	13,665	8,373	10,000	7,930	11,000	10%
10-60-270	Utilities - PW Shared	-	-	-	41	1,000	100%
10-60-271	Utilities - Street Lights	38,308	44,155	47,000	41,655	45,000	-4%
10-60-280	Telephone	2,998	2,828	3,000	2,889	3,000	0%
10-60-312	Professional & Tech. - Enginr	1,340	4,767	5,000	4,146	5,000	0%
10-60-325	Professional/Technical - Maps/G	7,464	672	5,000	3,213	4,000	-20%
10-60-350	Software Maintenance	993	1,024	3,000	7,714	3,000	0%
10-60-385	Rent of Bldgs	5,205	17,715	18,000	18,000	18,000	0%
10-60-410	Special Highway Supplies	16,375	22,393	25,000	25,000	25,000	0%
10-60-411	Snow Removal Supplies	38,174	46,448	45,000	45,000	45,000	0%
10-60-415	Mailboxes & Street Signs	5,156	16,840	10,000	10,000	10,000	0%
10-60-416	Street Lights	14,381	33,902	15,000	166,862	15,000	0%
10-60-420	Weed Control	30	-	1,000	1,000	1,000	0%
10-60-422	Crosswalk/Street Painting	387	-	3,000	3,000	3,000	0%
10-60-550	Banking Charges	247	286	300	280	300	0%
TOTALS		500,236	538,014	556,000	681,994	584,000	5%



10-60 STREETS - NARRATIVE

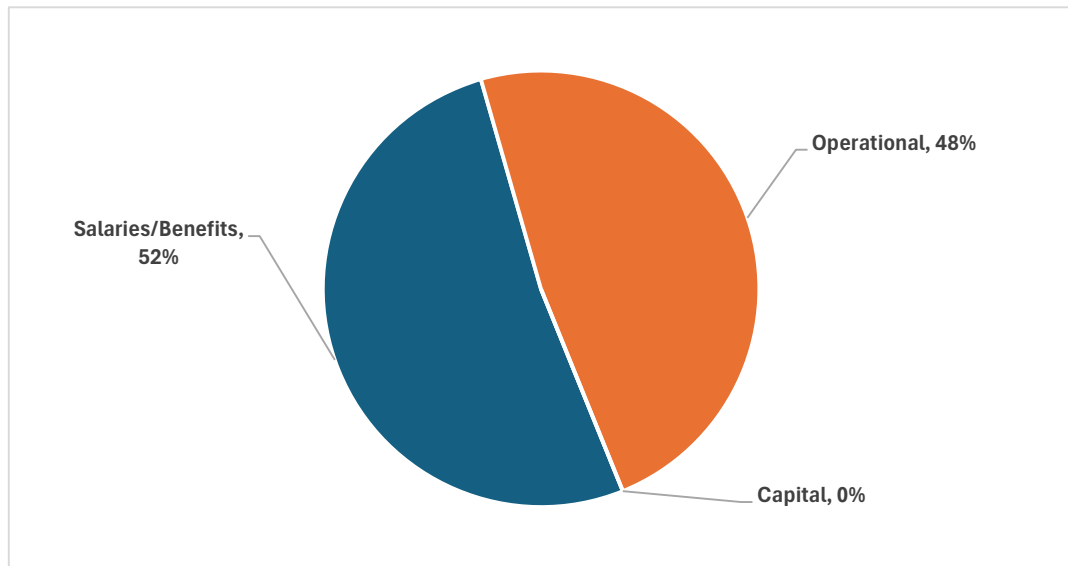
10-60-110	Full-Time Employee Salaries	192,000
10-60-120	Part-Time Employee Salaries	41,000
	5 Crossing Guards	
10-60-130	Employee Benefit - Retirement	40,000
10-60-131	Employee Benefit-Employer FICA	17,000
10-60-133	Employee Benefit - Work. Comp.	6,000
10-60-135	Employee Benefit - Health Ins.	36,000
10-60-137	Employee Testing	300
10-60-140	Uniforms	3,000
10-60-230	Travel and Training	5,000
	Charges for conferences, educational materials, & employee travel	
	LTAP	1,500
	Other	1,500
	UCICC	2,000
10-60-250	Equipment Supplies & Maint.	12,500
	Upkeep or repair of equip. and oper. Supplies	
10-60-255	Vehicle Lease	33,000
	Department share of Fleet Mgmt. (2 vehicle)	33,000
10-60-256	Fuel Expense	8,900
10-60-260	Buildings & Grounds - Shop	11,000
	33% of Shop building and grounds maintenance	
10-60-270	Utilities - PW Shared	1,000
10-60-271	Utilities - Street Lights	45,000
	Power & Repair	
10-60-280	Telephone	3,000
10-60-312	Professional & Tech. - Engineer	5,000
	New Development	5,000
10-60-325	GIS/ Mapping	4,000
10-60-350	Software Maintenance	3,000
	Software maintenance contracts	
10-60-385	Rent of Bldg	18,000
10-60-410	Special Highway Supplies	25,000
	Sweeping (3 times a year)	
	Barricades	
	Repairs	
	TraffiCloud Software	
10-60-411	Snow Removal	45,000
10-60-415	Mailboxes and Street Signs	10,000
	Developer paid mailboxes and signs	
10-60-416	Streetlights	15,000
	New streetlights - both city and developer paid	
10-60-420	Weed Control	1,000
10-60-422	Crosswalk/Street Painting	3,000
10-60-550	Banking Charges	300
	Bank charges and fees and credit card transaction fees	

10-70 PARKS SUMMARY

12 Budget FY 27

FTE = 4

Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
10-70-110	Full-Time Employee Salaries	159,454	213,390	229,000	229,000	232,000	1%
10-70-120	Part-time Employee Salaries	9,275	3,842	17,000	17,000	18,000	6%
10-70-130	Employee Benefit - Retirement	29,285	35,111	47,000	47,000	47,000	0%
10-70-131	Employee Benefit-Employer FICA	12,900	16,502	19,000	19,000	19,000	0%
10-70-133	Employee Benefit - Work. Comp.	2,634	2,277	5,000	5,000	6,000	20%
10-70-135	Employee Benefit - Health Ins.	47,715	78,162	87,000	87,000	98,000	13%
10-70-137	Employee Testing	540	1,426	400	1,696	500	25%
10-70-140	Uniforms	6,441	3,844	7,500	2,973	7,500	0%
10-70-230	Travel & Training	1,499	5,679	5,000	5,000	5,000	0%
10-70-250	Equipment Supplies & Maint.	31,181	25,179	25,000	25,000	25,000	0%
10-70-255	Vehicle Lease	107,000	91,000	91,000	91,000	103,000	13%
10-70-256	Fuel Expense	7,819	10,719	10,000	10,000	10,000	0%
10-70-260	Buildings & Grounds Maint.	996	293	-	-	4,000	0%
10-70-261	Grounds Supplies & Maintenance	61,039	58,972	77,800	77,800	78,000	0%
10-70-270	Utilities	22,309	31,986	25,000	25,000	29,000	16%
10-70-280	Telephone	4,235	5,579	4,000	9,568	4,000	0%
10-70-312	Professional & Tech. - Enginr	753	11,369	1,000	10,000	5,000	400%
10-70-350	Software Maintenance	1,084	1,024	1,500	1,372	1,500	0%
10-70-385	Rent of Bldgs	33,177	112,921	113,500	113,500	113,500	0%
10-70-430	Trails	3,818	324	2,000	169	1,500	-25%
10-70-431	Tree Program	-	8,417	10,000	9,682	10,000	0%
10-70-550	Banking Charges	247	286	300	423	500	67%
10-70-626	UTA Park and Ride	5,999	6,565	15,000	5,000	14,000	-7%
10-70-740	Equipment	9,345	52,046	-	-	-	0%
10-70-960	Trrr from Storm Drain - Reimb.	(80,000)	(80,000)	(80,000)	(80,000)	(83,500)	4%
TOTALS		478,743	701,177	713,000	712,182	748,500	5%



10-70 PARKS - NARRATIVE**12 Budget FY 27**

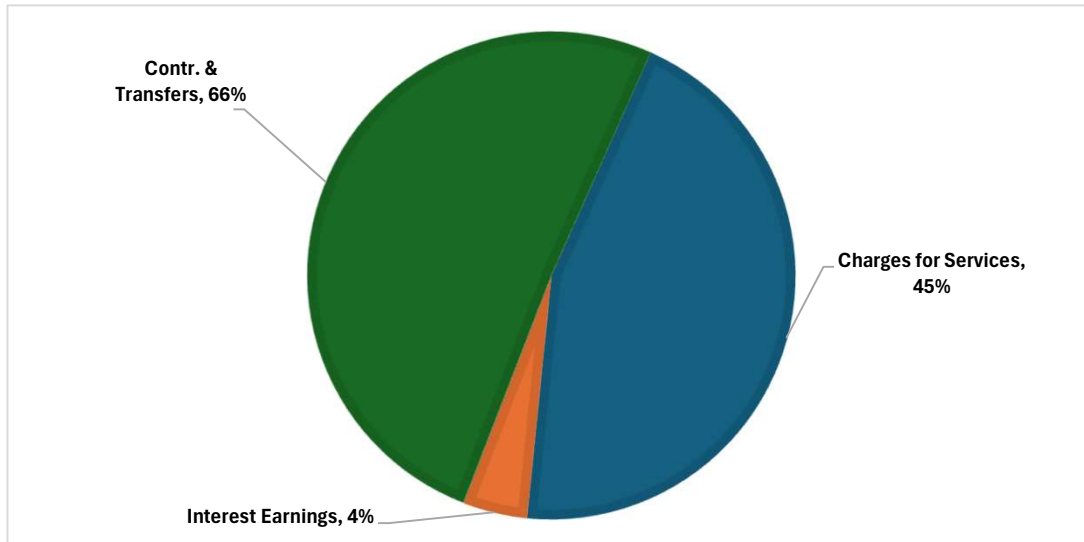
10-70-110	Full-Time Employee Salaries	232,000
10-70-120	Part-time Employee Salaries	18,000
	2 Seasonal	
10-70-130	Employee Benefit - Retirement	47,000
10-70-131	Employee Benefit-Employer FICA	19,000
10-70-133	Employee Benefit - Work. Comp.	6,000
10-70-135	Employee Benefit - Health Ins.	98,000
10-70-137	Employee Testing	500
10-70-140	Uniforms	7,500
	Uniform and Cleaning costs	
10-70-230	Travel & Training	5,000
	Charges for conferences, educational materials, & employee travel	
	Playground Equipment Certification (URPA)	2,000
	Utah Recreation & Parks Assoc. Conference	3,000
10-70-250	Equipment Supplies & Maint.	25,000
	Upkeep or repair of equipment and operating supplies	
10-70-255	Vehicle Lease	103,000
	Department share of Fleet Mgmt. (4 vehicles & 3 Mowers)	
10-70-256	Fuel Expense	10,000
10-70-260	Buildings & Grounds - Shop	4,000
	33% of Shop building and grounds improvements	
10-70-261	Grounds Supplies & Maintenance	78,000
	Upkeep and repair of park grounds and structures	65,000
	Portapotty	2,800
	Sprinkler Clock Rotation	10,000
10-70-270	Utilities	29,000
	Electricity and Secondary Water expenses	
	Electricity	12,000
	Water	13,000
	Utilities - PW Shared	4,000
10-70-280	Telephone	4,000
10-70-312	Professional & Tech. - Engineer	5,000
	survey of trees, sprinklers, bathrooms, etc	
10-70-350	Software Maintenance	1,500
	Software maintenance contracts	1,500
	Park security	
10-70-385	Public Works Lease Payment (Parks Portion)	113,500
10-70-430	Trail Maintenance	1,500
	Service maintenance	1,500
10-70-431	Tree Program	10,000
10-70-550	Banking Charges	500
	Bank charges and fees and credit card transaction fees	
10-70-626	UTA Park and Ride	14,000
	Dumpsters and trash removal, lights, snow removal and repairs	
10-70-730	Improvements Other Than Buildings	0
10-70-740	Equipment Purchases	0
10-70-960	Storm Drain Detention Reimbursement	(83,500)

20 RECREATION FUND

20 RECREATION REVENUE

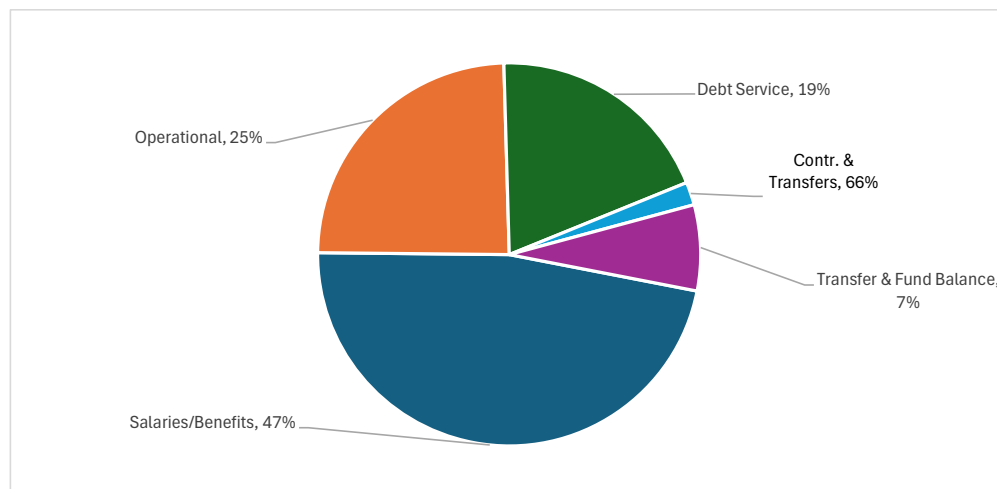
12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
20-31-309	RAP Tax Recreation	-	7,417	-	-	-	0%
20-34-720	Rental - Activity Center	16,840	15,817	13,000	11,342	14,000	8%
20-34-750	Recreation Fees	-	-	-	-	-	0%
20-34-751	Membership Fees	18,620	21,087	27,000	18,660	25,000	-7%
20-34-752	Competition Basketball	25,978	22,825	22,500	22,500	22,500	0%
20-34-753	Misc. Revenue	719	1,041	1,000	828	1,000	0%
20-34-754	Competition Baseball	-	590	1,000	1,120	1,000	0%
20-34-755	Basketball	13,694	11,558	13,500	13,121	13,500	0%
20-34-756	Baseball & Softball	10,303	12,052	11,000	11,000	11,000	0%
20-34-757	Soccer	17,431	16,162	17,000	10,948	15,000	-12%
20-34-758	Flag Football	4,883	4,727	4,000	4,800	4,500	13%
20-34-759	Volleyball	1,261	1,610	2,000	1,640	2,000	0%
20-36-897	Knight's Football Registration	-	-	-	-	-	0%
20-34-760	Wrestling	940	1,740	1,000	1,935	1,500	50%
20-34-761	Pickleball	1,675	50	1,000	1,000	1,000	0%
20-34-763	Summer Camps	3,443	3,508	3,000	1,678	3,000	0%
20-34-765	FAC Concessions	-	180	500	429	500	0%
20-34-841	Gravel Pit Fees	40,563	12,441	15,000	10,306	11,000	-27%
20-36-895	Rental of Uniforms and Equip	27	-	-	30	-	0%
20-37-100	Interest Earnings	24,354	12,274	2,000	12,000	12,000	500%
20-39-470	Transfer from General Fund	-	134,000	134,000	134,000	133,000	-1%
20-39-800	Transfer from Recreation Impact Fees	22,211	32,209	10,000	17,514	10,000	0%
20-39-900	Fund Balance to be Appropriated	-	-	128,500	128,500	132,500	3%
TOTALS		202,941	311,287	407,000	403,351	414,000	2%



20 RECREATION EXPENDITURE SUMMARY

FTE = 1		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
20-71-110	Full-Time Employee Salaries	62,540	64,030	73,000	73,000	77,000	5%
20-71-120	Part-time Employee Salaries	67,431	77,072	77,000	77,000	81,000	5%
20-71-130	Employee Benefit - Retirement	12,110	10,675	15,000	15,000	16,000	7%
20-71-131	Employee Benefit-Employer FICA	11,026	11,845	12,000	12,000	12,000	0%
20-71-133	Employee Benefit - Work. Comp.	1,120	1,345	3,000	3,000	3,000	0%
20-71-134	Employee Benefit - UI	-	-	-	-	-	0%
20-71-135	Employee Benefit - Health Ins.	6,277	6,095	6,000	6,000	6,000	0%
20-71-137	Employee Testing	871	771	500	670	500	0%
20-71-210	Books/Subscriptions/Membership	-	-	-	32	-	0%
20-71-230	Travel & Training	445	1,847	2,000	2,000	2,000	0%
20-71-240	Office Supplies And Expense	1,583	1,708	1,500	2,046	1,500	0%
20-71-241	Materials & Supplies	3,477	2,650	3,000	2,698	3,000	0%
20-71-250	Equipment Supplies & Maint.	1,596	1,566	1,000	216	1,000	0%
20-71-255	Vehicle Lease	5,000	7,000	7,000	7,000	6,000	-14%
20-71-256	Fuel Expense	441	475	500	310	500	0%
20-71-262	General Government Buildings	3,502	-	2,000	3,046	2,000	0%
20-71-270	Utilities	5,729	5,730	12,000	17,202	12,000	0%
20-71-280	Telephone	5,652	7,414	5,500	7,384	1,500	-73%
20-71-350	Software Maintenance	897	1,024	1,500	1,000	4,000	167%
20-71-390	Volunteer Background Checks	-	1,010	2,500	1,590	2,500	0%
20-71-480	Rec Basketball	10,492	9,146	13,000	13,000	13,500	4%
20-71-481	Baseball & Softball	5,116	9,082	8,000	8,000	8,500	6%
20-71-482	Soccer	6,183	8,506	7,000	7,660	7,500	7%
20-71-483	Flag Football	2,504	2,381	3,500	6,389	4,000	14%
20-71-484	Volleyball	1,481	748	2,000	2,225	2,500	25%
20-71-485	Summer Fun	1,415	1,186	2,000	2,000	2,000	0%
20-71-486	Sr Luncheon	1,640	1,930	-	-	-	0%
20-71-488	Competition Basketball	14,240	15,463	14,000	12,160	14,000	0%
20-71-489	Competition Baseball	233	811	2,000	3,487	2,000	0%
20-71-491	Adult Programs	-	-	500	500	500	0%
20-71-492	Pickleball/ Wrestling	2,301	1,375	3,000	3,000	3,000	0%
20-71-493	Summer Camps	1,773	1,102	3,000	2,610	3,000	0%
20-71-495	FAC Concessions	-	137	500	476	500	0%
20-71-530	Interest Expense	10,586	10,795	5,000	-	5,000	0%
20-71-550	Banking Charges	2,238	2,311	2,000	2,873	2,000	0%
20-71-610	Miscellaneous	543	655	1,500	1,000	1,500	0%
20-71-740	Equipment	1,012	8,432	8,000	8,000	8,000	0%
20-71-811	Bond Principal	69,840	72,720	72,000	-	75,000	4%
20-71-900	Transfer to Fund Balance	-	-	-	-	-	0%
20-71-915	Transfer to Admin. Services	35,000	35,000	35,000	35,000	30,000	-14%
TOTALS		356,289	384,036	407,000	339,577	414,000	2%



20-71 RECREATION - NARRATIVE

RECREATION EXPENDITURES

20-71-110	Full-time Salaries	77,000
20-71-120	Part-time Salaries	81,000
20-71-130	Employee Benefit - Retirement	16,000
20-71-131	Employee Benefit-Employer FICA	12,000
20-71-133	Employee Benefit - Work. Comp.	3,000
20-71-135	Employee Benefit - Health Ins.	6,000
20-71-137	Employee Testing	500
	Background Checks- Employee Tests	500
20-71-210	Books/Subscriptions/Membership	0
20-71-230	Travel and Training	2,000
	Charges for conferences, educational materials, & employee travel	
	Utah Rec & Parks Association Conference	1,500
	ULCT Conferences	300
	Other	200
20-71-240	Office Supplies and Expense	1,500
	Copier Supplies, Postage, and general office supplies	
20-71-241	Materials & Supplies	3,000
	Towel Service	
20-71-250	Equipment Supplies & Maint.	1,000
	Upkeep or repair of equipment and operating supplies	
	Weight Equipment	
20-71-255	Vehicle Lease	6,000
20-71-256	Fuel Expense	500
20-71-262	General Government Buildings	2,000
	Upkeep of building and floor resurfacing	2,000
20-71-270	Utilities	12,000
	Electricity and Natural Gas expenses	
20-71-280	Telephone	1,500
	Referees, timekeepers, and others who are paid to officiate at games	
20-71-350	Software Maintenance	4,000
	Software- Caselle	1,500
	One-time New Software (Sportsman)	2,500
20-71-390	Volunteer Background Check (All Sports)	2,500
20-71-480	Basketball	13,500
	Jr. Jazz program - 300 participants	11,500
	Recreation Fee Website	2,000
20-71-481	Baseball & Softball	8,500
	T-ball, Coach Pitch, Machine Pitch, baseball & softball - 250 participants	7,000
	Recreation Fee Website	1,500
20-71-482	Soccer	7,500
	Pre-kindergarten to 4th grade; 300 participants	4,500
	Soccer goals	1,500
	Recreation Fee Website	1,500
20-71-483	Flag Football	4,000
	1st to 9th grade, co-educational - 110 participants	3,500

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	Recreation Fee Website	500	
20-71-484	Volleyball		2,500
	Girls 3rd to 9th grade - 70 participants	2,000	
	Recreation Fee Website	500	
20-71-485	Summer Fun		2,000
	Citizen participation end of school swim - 800 participants		
20-71-488	Competition Basketball		14,000
20-71-489	Competition Baseball		2,000
20-71-491	Cornhole		500
20-71-492	Pickleball/ Wrestling		3,000
20-71-493	Summer Camps		3,000
20-71-495	FAC Consessions		500
20-71-530	Interest Expense - Bond		5,000
	28% Fire, 72% Recreation		
20-71-550	Banking Charges		2,000
	Bank charges and fees and credit card transaction fees		
20-71-610	Miscellaneous		1,500
20-71-740	Equipment		8,000
	Exercise Equip Upgrade	5,000	
	Bleachers	3,000	
20-71-811	Sales Tax Rev Bond - Principal		75,000
	28% Fire, 72% Recreation		
20-71-900	Increase in Fund Balance		0
20-71-915	Transfer to Admin Services		30,000

21-29 IMPACT FEE FUNDS

21 SEWER IMPACT FEE FUND

12 Budget FY 27

REVENUES		2024	2025	2026	2026	2027	2026
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
21-37-100	Interest Earnings	47,498	22,777	10,000	10,000	10,000	0%
21-37-200	Impact Fees	79,191	108,522	20,000	95,532	20,000	0%
21-39-500	Contribution From Fund Bal	-	-	58,000	37,000	58,000	0%
21-39-900	Fund Bal To Be Appropriated	-	-	-	-	-	0%
TOTALS		126,689	131,299	88,000	142,532	88,000	0%

EXPENDITURES		2024	2025	2026	2026	2027	2026
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
21-40-760	Sewer Impact Fee Projects	-	-	88,000	-	-	-100%
21-40-800	Sewer Fund Balance	-	-	-	-	-	0%
21-80-800	Transfers	59,361	764,675	-	88,000	88,000	100%
TOTALS		59,361	764,675	88,000	88,000	88,000	0%

Transfer to Sewer Fund (PW Bond)
 Transfer to Sewer Fund (Excess Capacity)

22 STORM DRAIN IMPACT FEE FUND

12 Budget FY 27

REVENUES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
22-37-100	Interest Earnings	1,001	907	500	500	500	0%
22-37-200	Impact Fees	39,314	50,954	29,500	41,398	29,500	0%
22-39-900	Fund Bal to be appropriated	-	-	-	-	-	0%
22-39-470	Transfer from Gen. & Water					1,020,000	0%
TOTALS		40,315	51,862	30,000	41,898	1,050,000	3400%

EXPENDITURES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
22-40-760	Projects	-	-	-	-	-	0%
22-40-799	Facilities	-	-	-	-	-	0%
22-80-800	Transfers	40,315	51,862	30,000	30,000	1,050,000	3400%
TOTALS		40,315	51,862	30,000	30,000	1,050,000	3400%

Transfer to Storm Drain Fund (PW Bond)
 Transfer to Storm Drain Fund (Excess Capacity)
 Transfer to Storm Drain (7375 Project)

23 PARKS IMPACT FEE FUND

12 Budget FY 27

REVENUES		2024	2025	2026	2026	2027	2026
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
23-37-100	Interest Earnings	1,324	1,402	1,000	-	1,000	0%
23-37-200	Impact Fees	54,496	79,890	60,000	68,270	60,000	0%
23-39-900	Fund Bal to be Appropriated	-	1	-	-	-	0%
TOTALS		55,820	81,293	61,000	68,270	61,000	0%

EXPENDITURES		2024	2025	2026	2026	2027	2026
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
23-40-760	Projects	55,820	-	61,000	-	-	-100%
23-40-900	Transfer to Fund Balance	-	-	-	-	-	0%
23-80-800	Transfers	-	81,293	-	61,000	61,000	100%
TOTALS		55,820	81,293	61,000	61,000	61,000	0%

Transfer to General Fund (PW Bond)

Transfer to Capital Projects Fund (Parks Expansion)

24 ROAD IMPACT FEE SUMMARY

12 Budget FY 27

REVENUES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
24-37-100	Interest Earnings	15,452	27,362	5,500	18,949	5,500	0%
24-37-200	Impact Fees	56,177	127,036	40,000	134,847	40,000	0%
24-39-500	Contribution from Fund Bal.	-	-	6,500	-	6,500	0%
24-39-900	Fund Bal to be Appropriated	-	-	-	-	-	0%
TOTALS		71,629	154,398	52,000	153,796	52,000	0%

EXPENDITURES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
24-40-760	Projects	5,018	-	52,000	-	-	-100%
24-40-799	Facilities	-	-	-	-	-	0%
24-40-900	Transfer to Fund Balance	-	-	-	-	-	0%
24-80-800	Transfers	-	-	-	52,000	52,000	100%
TOTALS		5,018	-	52,000	52,000	52,000	0%

Transfer to General Fund (PW Bond)

Transfer to Capital Projects Fund (Capital Facility Plan)

26 WATER IMPACT FEE FUND

12 Budget FY 27

REVENUES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
26-37-100	Interest Earnings	7,397	5,606	2,000	2,000	2,000	0%
26-37-200	Impact Fees	36,477	49,090	10,000	45,828	10,000	0%
26-39-900	Fnd Balance to be Appropriated	-	-	77,000	37,000	77,000	0%
TOTALS		43,874	54,696	89,000	84,828	89,000	0%

EXPENDITURES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
26-40-760	Projects	52,028	-	-	-	-	0%
26-40-799	Facilities	-	-	-	-	-	0%
26-80-800	Transfers	-	31,201	89,000	89,000	89,000	0%
26-80-900	Contribution to Fund Balance	-	-	-	-	-	0%
TOTALS		52,028	31,201	89,000	89,000	89,000	0%

Transfer to Water Fund (PW Bond)

Transfer to Water Fund (Excess Capacity)

27 RECREATION IMPACT FEE FUND

12 Budget FY 27

REVENUE		2024	2025	2026	2026	2027	2026
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
27-37-100	Interest Earnings	527	541	-	-	-	0%
27-37-200	Impact Fees	21,684	31,668	10,000	27,165	10,000	0%
27-39-470	Transfer From Other Funds	-	-	-	-	-	0%
27-39-900	Fund Bal to be Appropriated	-	0	-	-	-	0%
TOTALS		22,211	32,209	10,000	27,165	10,000	0%

EXPENDITURE		2024	2025	2026	2026	2027	2026
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
27-40-760	Projects	22,211	-	10,000	-	-	-100%
27-40-799	Facilities	-	-	-	-	-	0%
27-80-800	Transfers	-	32,209	-	10,000	10,000	100%
TOTALS		22,211	32,209	10,000	10,000	10,000	0%

Transfer to Recreation Fund (Bond Pmt)

29 PUBLIC SAFETY IMPACT FEE FUND

12 Budget FY 27

REVENUES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
29-37-100	Interest Earnings	130	88	-	-	-	0%
29-37-200	Impact Fees	4,881	4,674	3,000	4,968	3,000	0%
29-39-470	Transfer From Other Funds	-	-	-	-	-	0%
29-39-900	Fund Bal to be Appropriated	-	0	-	-	-	0%
TOTALS		5,011	4,762	3,000	4,968	3,000	0%

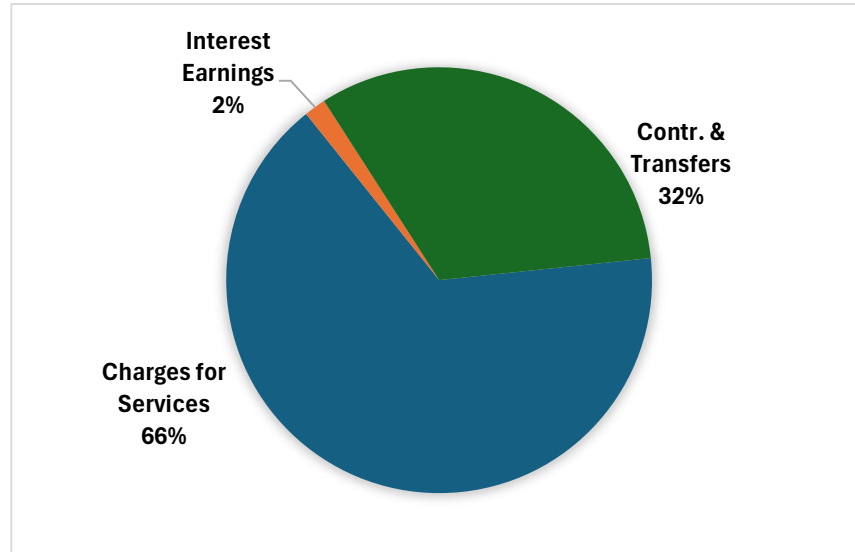
EXPENDITURES		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
29-40-760	Projects	5,011	-	-	-	-	0%
29-40-799	Facilities	-	-	-	-	-	0%
29-80-800	Transfers	-	4,762	3,000	3,000	3,000	0%
TOTALS		5,011	4,762	3,000	3,000	3,000	0%

56 TRANSPORTATION FUND

56 TRANSPORTATION FUND REVENUE

12 Budget FY 27

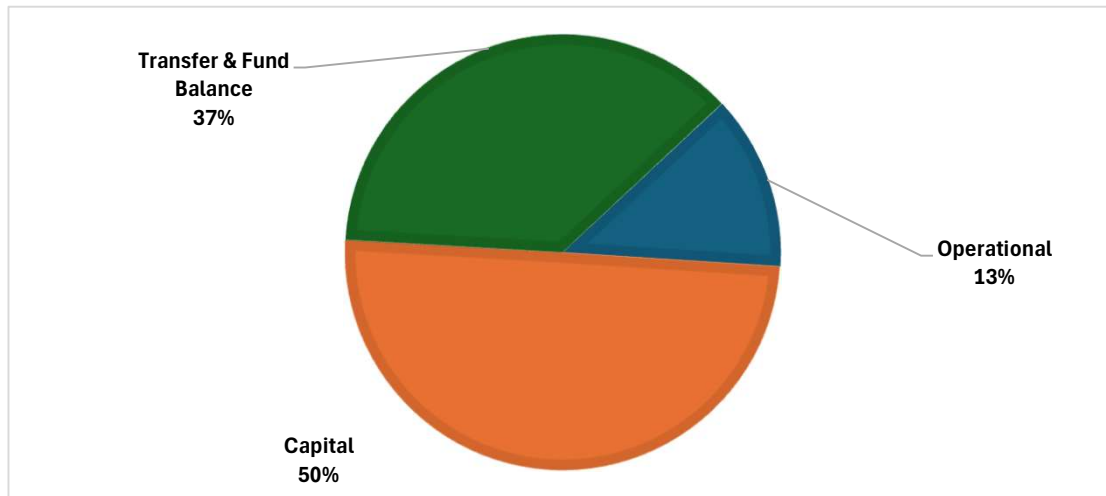
Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
56-31-305	Transportation - Local Option	153,033	157,820	100,000	107,956	110,000	10%
56-33-560	Class "C" Road Allotment	80,000	-	-	-	-	0%
56-34-270	Developer Pmts For Improv.	130,029	-	-	-	-	0%
56-36-100	Interest Earnings	23,014	31,459	15,000	15,000	15,000	0%
56-37-800	Transporation Utility Fee	465,342	475,081	478,000	488,548	490,000	3%
56-39-091	Transfer From Capital Projects	-	-	-	-	-	0%
56-39-900	Fund Bal To Be Appropriated	-	-	169,000	169,000	295,000	75%
56-39-910	Transfer From Class "C" Res.	-	-	-	-	-	0%
TOTALS		851,417	664,360	762,000	780,504	910,000	19%



56 TRANSPORTATION UTILITY FUND SUMMARY

12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
56-76-312	Professional & Tech. - Enginr	669	1,939	18,000	18,000	18,000	0%
56-76-424	Curb, Gutter & Sidewalk Repair	-	21,021	220,000	220,000	100,000	-55%
56-76-730	Street Projects	1,216,221	16,554	524,000	524,000	454,000	-13%
56-76-990	Contribution to Fund Balance	-	-	-	-	43,000	0%
56-76-920	Transfer to Water Fund					295,000	0%
TOTALS		1,216,890	39,514	762,000	762,000	910,000	19%



56 TRANSPORTATION UTILITY FUND - NARRATIVE

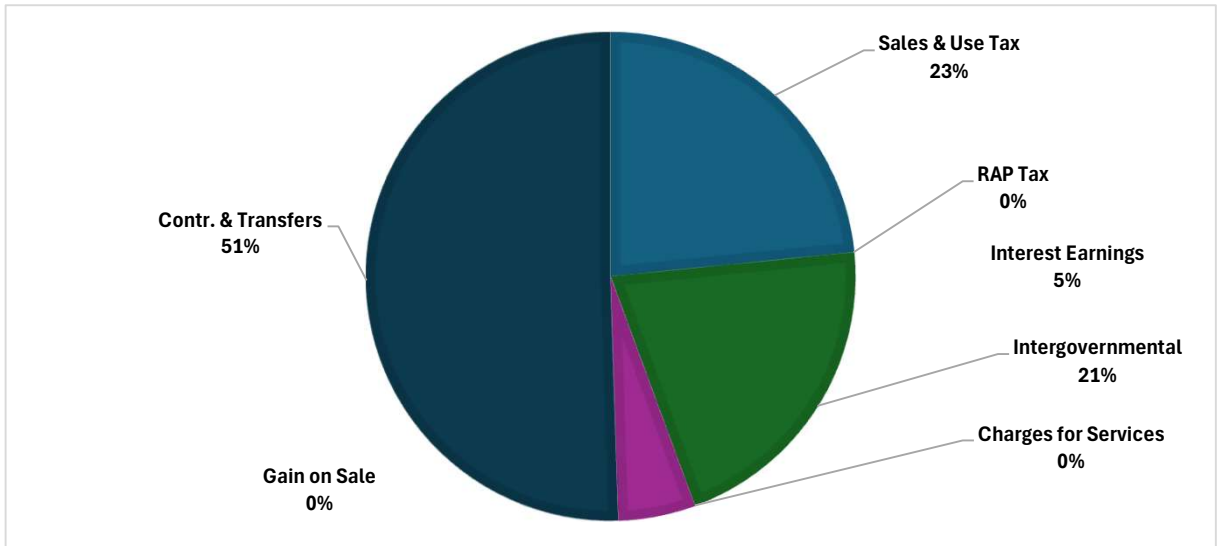
56-76-312 Professional & Tech. - Engineer	18,000
56-76-424 Curb , Gutter, & Sidewalk Repair	100,000
56-76-730 Street Projects	454,000
Annual Street Maintenance	450,000
Street Scan (CityLogix) - Annual Maint.	4,000
56-76-990 Contribution to Fund Balance	43,000
56-76-xxx Transfer to Water Fund	295,000

45 CAPITAL PROJECTS FUND

45 CAPITAL PROJECTS REVENUE

12 Budget FY 27

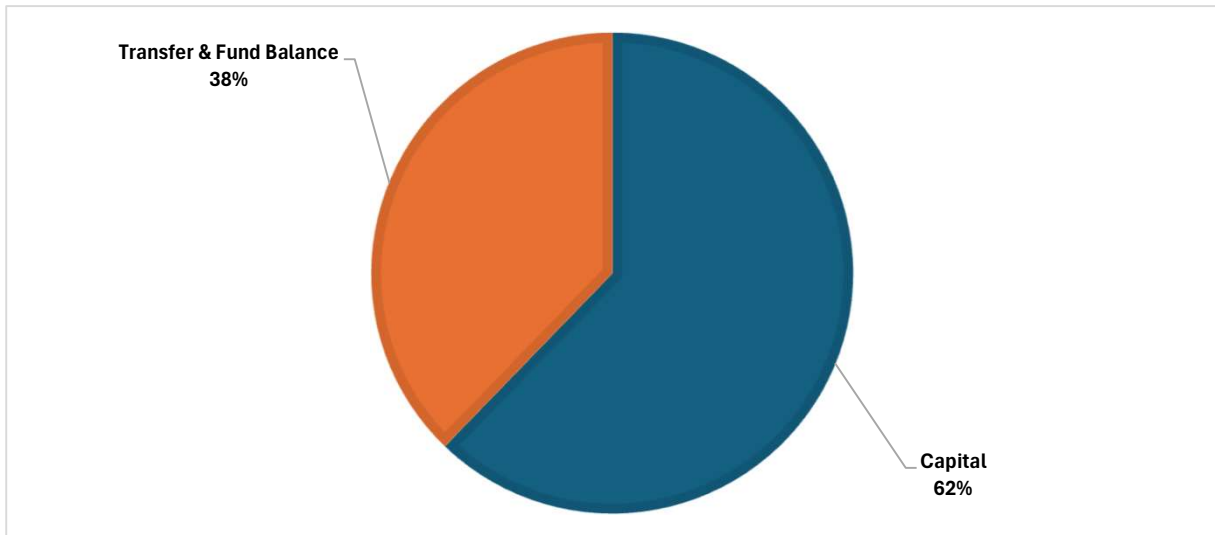
Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
45-31-300	Sales and Use Tax	850,000	200,000	217,000	217,000	230,000	6%
45-31-309	RAP Tax- Capital Projects	-	81,370	-	-	-	0%
45-33-400	State Grants	-	-	-	-	-	0%
45-33-500	Federal Grant - CARES Act/ARPA	-	32,507	-	-	206,000	0%
45-34-270	Developer Pmts for Improv.	7,389	-	-	-	-	0%
45-34-435	Donations - CMP Rail Road	-	-	-	-	-	0%
45-34-440	Contributions	-	-	-	-	-	0%
45-34-445	Contributions - Restricted	-	-	-	-	-	0%
45-36-100	Interest Earnings	75,135	83,383	50,000	50,000	50,000	0%
45-36-110	Sale Of Property	-	321,553	-	8,275	-	0%
45-39-380	Fund Surplus-Unrestricted	-	-	-	-	-	0%
45-39-395	Trans From General Fund	-	75,283	-	-	-	0%
45-39-470	Transfer From Other Funds	-	-	-	-	-	0%
45-39-500	Fund Balance To Be Appropriate	-	-	-	-	-	0%
45-39-800	Transfer From Impact Fees	59,023	81,293	41,000	41,000	41,000	0%
45-39-810	Transfer From Class "C"	-	-	-	-	-	0%
45-39-828	Transfer From LBA	221,835	-	-	-	-	0%
45-39-900	Fund Bal To Be Appropriated	-	-	196,000	196,000	455,000	132%
TOTALS		1,213,382	875,388	504,000	512,275	982,000	95%



45 CAPITAL PROJECTS EXPENDITURE SUMMARY

12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
45-43-730	Admin - Improv other than Bldg	62,704	725	-	-	-	0%
45-43-740	Equipment	1,317	-	-	-	30,000	0%
45-57-720	Buildings	-	-	-	-	-	0%
45-57-730	Improv. Other Than Bldgs.	2,956	-	100,000	57,702	-	-100%
45-57-740	Equipment	185,000	-	244,000	-	306,000	25%
45-57-860	Transfer Fleet	-	326,000	-	244,000	262,500	0%
45-58-740	Equipment	-	-	-	-	-	0%
45-60-710	Land	-	2,554	-	-	-	0%
45-60-730	Streets-Imp other than Bldg	203,107	9,887	150,000	-	50,000	-67%
45-60-740	Equipment	221,835	-	-	-	-	0%
45-70-710	Land	-	10,250	-	-	-	0%
45-70-730	Improvements Other Than Bldgs	15,000	161,998	-	2,844	-	0%
45-70-740	Equipment	-	-	-	-	25,000	0%
45-71-730	Rec- Improv. Other Than Bldgs.	-	32,507	-	-	200,000	0%
45-90-900	Transfer to Fund Balance	-	-	10,000	10,000	10,500	5%
45-51-920	Transfer to Water Fund	-	-	-	-	98,000	100%
TOTALS		691,919	543,920	504,000	314,547	982,000	95%



45 CAPITAL PROJECTS - NARRATIVE

45-43-730	Administration - Improvements Other than Buildings	0
45-43-740	Administration - Equipment	30,000
	City Hall Server/Firewall	30,000
45-57-720	Fire- Building	0
45-57-730	Fire - Improvements Other than Bldgs.	0
45-57-740	Fire - Purchase of Equipment	306,000
	Quint Purchase- Capital Funds	100,000
	Quint Purchase- ARPA Funds	206,000
45-57-860	Transfer Fleet	262,500
	Vehicle Leases	262,500
45-58-740	Community Services - Purchase of Equipment	0
45-60-710	Streets - Land	0
45-60-730	Streets - Improvements Other than Buildings	50,000
	Streetlight Replacement Program	50,000
45-60-740	Streets - Purchase of Equipment	0
	Vehicle Replacement	0
45-70-710	Land	0
45-70-730	Parks - Improvements Other than Buildings	0
45-70-740	Parks - Purchase of Equipment	25,000
	Lawn Mower Replacement	25,000
45-71-730	Rec- Improv Other Than Bldg	200,000
45-90-900	Contribution to Fund Balance	10,500
	Recreation HVAC Reserves	10,000
	Reserve Fund Balance	
45-51-920	Transfer to Water Fund	98,000

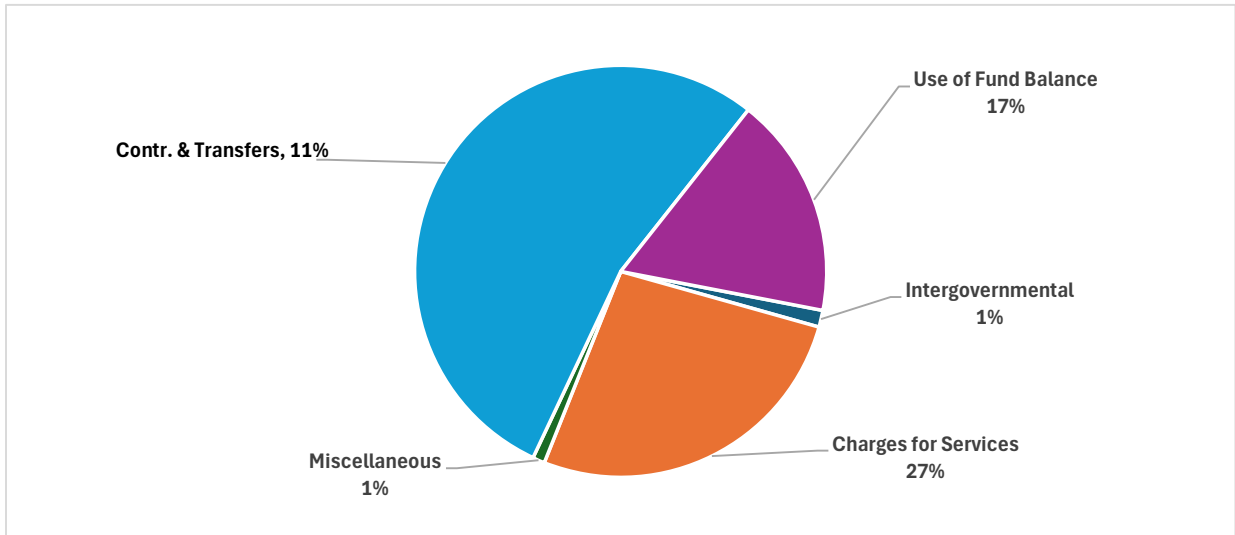
PROPRIETARY FUNDS

51 WATER UTILITY FUND

51 WATER FUND REVENUE

12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	2026
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
51-33-500	Federal Grants - CARES Act	-	-	-	-	-	0%
51-34-270	Developer Pmts For Improvmnts	-	-	-	-	-	0%
51-36-100	Interest Earnings	127,485	96,642	60,000	60,000	64,000	7%
51-36-300	Misc Utility Revenue	-	-	-	-	-	0%
51-37-100	Water Sales	1,604,357	1,634,980	1,700,000	1,700,000	1,750,000	3%
51-37-105	Water Connection Fee	7,155	10,069	12,500	13,300	12,500	0%
51-37-130	Penalties	42,927	44,188	42,000	57,417	42,000	0%
51-38-820	Contributions From Impact Fees	52,028	31,201	89,000	76,675	89,000	0%
51-38-900	Sundry Revenues	68,751	-	-	-	-	0%
51-38-910	Capital Contributions	48,920	-	-	-	-	0%
51-38-920	Gain/Loss On Sale Of Assets	-	-	-	-	-	0%
51-39-470	Transfer From Other Funds	-	-	-	-	3,630,000	0%
51-39-900	Fund Bal To Be Appropriated	-	-	504,500	504,500	1,177,000	133%
TOTALS		1,951,623	1,817,080	2,408,000	2,411,893	6,764,500	181%

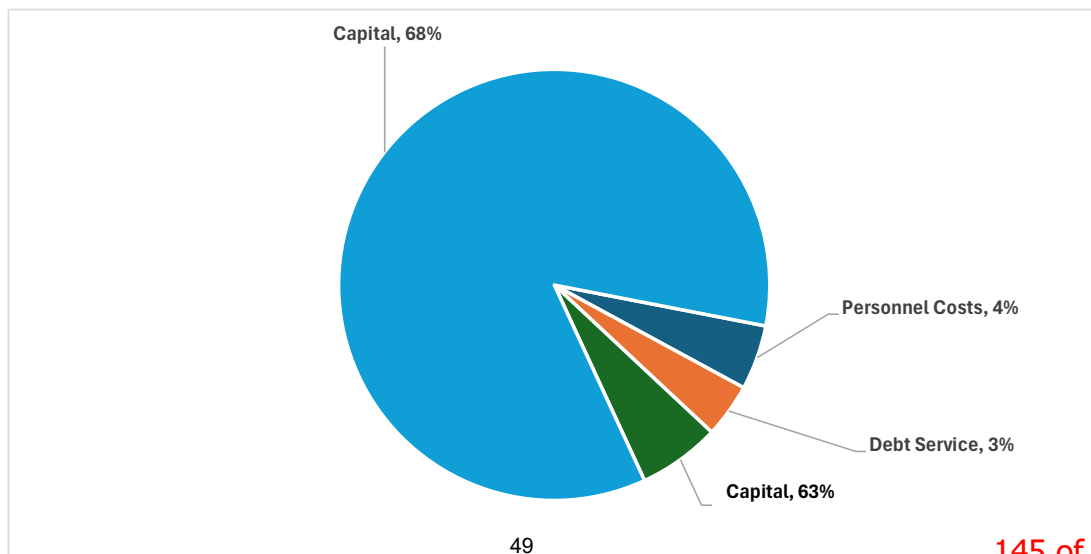


51 WATER FUND SUMMARY

12 Budget FY 27

FTE = 2

Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
51-40-110	Full-Time Employee Salaries	136,279	154,603	167,000	167,000	178,000	7%
51-40-130	Employee Benefit - Retirement	23,460	34,777	35,000	35,000	37,000	6%
51-40-131	Employee Benefit-Employer FICA	11,000	12,041	13,000	13,000	14,000	8%
51-40-133	Employee Benefit - Work. Comp.	3,009	1,957	4,000	4,000	4,000	0%
51-40-135	Employee Benefit - Health Ins.	20,180	27,306	30,000	28,358	31,000	3%
51-40-137	Employee Testing	243	246	500	500	500	0%
51-40-140	Uniforms	2,025	2,436	2,000	1,385	2,000	0%
51-40-210	Books/Subscriptions/Membership	1,479	3,432	3,000	5,584	3,000	0%
51-40-230	Travel & Training	4,558	4,428	7,500	7,500	8,500	13%
51-40-240	Office Supplies & Expense	1,321	2,839	2,000	2,294	2,000	0%
51-40-250	Equipment Supplies & Maint.	17,044	16,771	10,000	6,987	10,000	0%
51-40-255	Vehicle Lease	104,000	92,000	92,000	92,000	101,500	10%
51-40-256	Fuel Expense	5,471	6,675	10,000	6,827	10,000	0%
51-40-260	Buildings & Grounds Maint.	408	98	5,000	2,001	8,000	60%
51-40-270	Utilities	20,897	23,479	29,000	22,311	30,000	3%
51-40-280	Telephone	8,730	10,444	7,000	10,258	3,000	-57%
51-40-312	Professional & Tech. - Enginr	10,295	6,499	10,000	1,014	10,000	0%
51-40-318	Professional Technical	-	-	2,000	-	2,000	0%
51-40-325	Professional/Technical - Maps/G	11,027	4,692	5,000	2,631	5,000	0%
51-40-350	Software Maintenance	7,765	10,016	11,000	14,259	11,000	0%
51-40-370	Utility Billing	18,148	17,455	17,000	16,920	17,000	0%
51-40-385	Rent Of Bldgs	64,280	218,785	220,000	219,073	220,000	0%
51-40-480	Special Water Supplies	5,647	4,284	7,000	3,496	7,000	0%
51-40-481	Water Purchases	383,203	419,356	412,000	453,501	500,000	21%
51-40-485	Fire Hydrant Update	35,403	62,457	25,000	-	25,000	0%
51-40-490	O & M Charge	135,771	113,630	107,000	108,294	107,000	0%
51-40-495	Meter Replacements	194,776	-	352,000	302,519	100,000	-72%
51-40-530	Interest Expense	95,680	87,536	100,000	101,900	100,000	0%
51-40-550	Banking Charges	5,903	6,809	6,000	6,794	7,000	17%
51-40-650	Depreciation	306,796	334,046	325,000	325,000	335,000	3%
51-40-730	Improvements Other Than Bldgs	32,885	4,975	173,000	188,612	4,620,000	2571%
51-40-740	Equipment	1,809	3,175	-	-	-	0%
51-40-811	Bond Principal	-	-	115,000	115,000	120,000	4%
51-40-900	Transfer To Fund Balance	-	-	-	-	-	0%
51-40-915	Transfer To Admin Services	101,000	104,000	104,000	104,000	136,000	31%
51-80-512	Contributions	-	-	-	-	-	0%
TOTALS		1,770,492	1,791,248	2,408,000	2,368,015	6,764,500	181%



51 WATER FUND - NARRATIVE

12 Budget FY 27

51-40-110	Full-Time Employee Salaries		178,000
51-40-130	Employee Benefit - Retirement		37,000
51-40-131	Employee Benefit-Employer FICA		14,000
51-40-133	Employee Benefit - Work. Comp.		4,000
51-40-135	Employee Benefit - Health Ins.		31,000
51-40-137	Employee Testing		500
51-40-140	Uniforms		2,000
51-40-210	Books/Subscriptions/Membership		3,000
	Memberships in Professional Organizations and Subscriptions		
	Rural Water Users of Utah	2,300	
	APWA	50	
	AWWA	350	
	Cross-Control Certification	300	
51-40-230	Travel		8,500
	Charges for conferences, educational materials, & employee travel		
	Rural Water Conference	3,000	
	Backflow Technician Certification	1,000	
	Other local classes	4,500	
51-40-240	Office Supplies & Expense		2,000
	Copier Supplies, Postage, and general office supplies		
51-40-250	Equipment Supplies & Maint.		10,000
	Upkeep or repair of equip. and oper. Supplies		
51-40-255	Vehicle Lease		101,500
	Leased Vehicles	101,500	
51-40-256	Fuel Expense		10,000
51-40-260	Buildings & Grounds		8,000
	PW Shared Maint of Ground		
51-40-270	Water - Power & Pumping		30,000
51-40-280	Telephone and wireless		3,000
51-40-312	Professional/Technical-Engineering		10,000
	Engineering Services including lead/copper survey		
	General	10,000	
51-40-318	Professional/Technical		2,000
	Bond disclosure preparation and submission		
51-40-325	GIS/ Mapping	5,000	5,000
51-40-350	Software Maintenance		11,000
	Software maintenance contracts		
	Master Meter	2,500	
	IWorQ	4,500	
	Caselle	3,500	
	Win-911	500	
51-40-370	Utility Billing Services		17,000
	% of services associated with the billing and collection of utility accounts		
51-40-385	Public Works Lease Payment (Water Portion)		220,000
51-40-480	Special Water Supplies		7,000
	Testing supplies and costs to ensure water quality		
	Chemtech-Ford	5,500	
	Davis County Health	1,500	

51-40-481	Water Purchases		500,000
	Culinary water purchased from Weber Basin		
51-40-485	Fire Hydrant/ Cla-valve Update		25,000
	Annual replacement program - Cla-valves added this year to program		
51-40-490	Water O & M Charge		107,000
	Water system supplies and maintenance.		
51-40-495	Meter Replacements		100,000
51-40-530	Interest Expense		100,000
	Interest payment on Bond	94,000	
	Other Interest	6,000	
51-40-550	Banking Charges		7,000
	Bank charges and fees and credit card transaction fees		
51-40-650	Depreciation		335,000
51-40-811	Bond - Principal		120,000
	Principal payment on bond		
51-40-730	Improvements other than Buildings		4,620,000
	West Reservoir (Repair)	50,000	
	7375 Project	4,570,000	
51-40-740	Equipment		0
51-40-900	Contribution to Fund Balance		0
51-40-915	Transfer to Admin Services		136,000

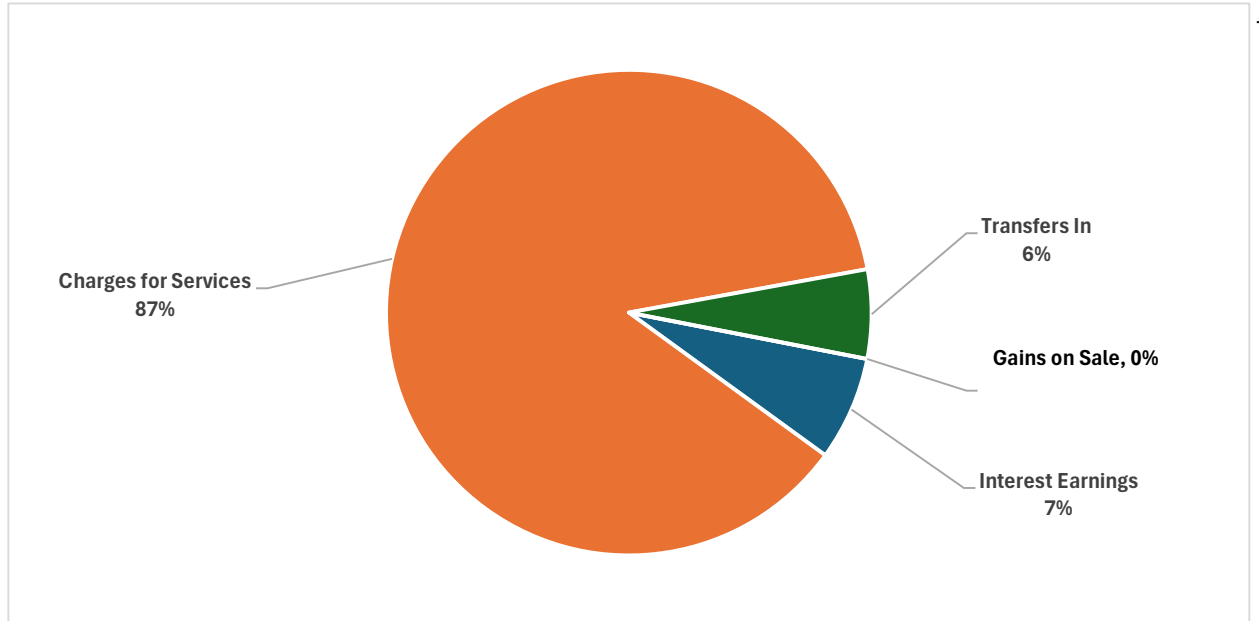
12 Budget FY 27

52 SEWER UTILITY FUND

52 SEWER REVENUE

12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	2026
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
52-36-100	Interest Earnings	225,989	198,897	100,000	100,000	103,000	3%
52-37-300	Sewer Sales	1,156,795	1,181,916	1,235,000	1,235,000	1,291,000	5%
52-37-360	CWSID 5% Retainage	5,910	6,542	3,000	8,234	3,000	0%
52-37-400	CWSID Sewer Conn Fees Payable	-	-	-	-	-	0%
52-38-820	Contribution From Impact Fees	59,361	764,675	88,000	88,000	88,000	0%
52-38-910	Capital Contributions	50,944	-	-	-	-	0%
52-38-920	Gain/Loss On Sale Of Assets	-	-	-	-	-	0%
52-39-900	Fund Bal To Be Appropriated	-	-	-	-	-	0%
TOTALS		1,498,999	2,152,030	1,426,000	1,431,234	1,485,000	4%

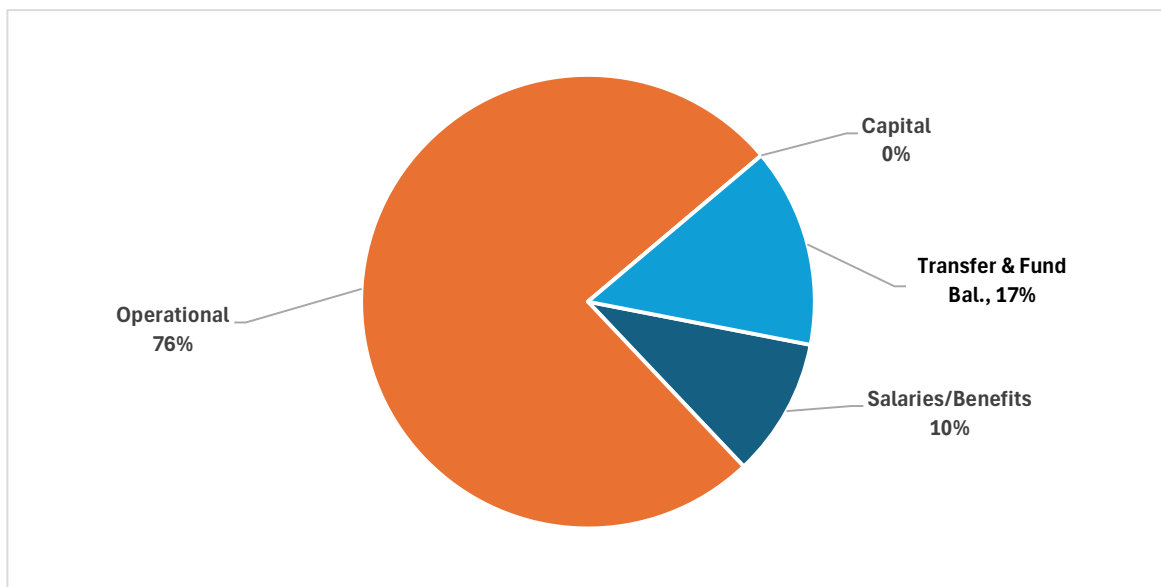


52 SEWER FUND SUMMARY

12 Budget FY 27

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Account Number	Account Name	2024	2025	2026	2026	2027	%
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	
52-40-110	Full-Time Employee Salaries	78,314	75,955	81,000	72,100	87,000	7%
52-40-120	Part-Time Employee Salaries	-	-	-	-	-	0%
52-40-130	Employee Benefit - Retirement	13,716	17,848	17,000	14,925	19,000	12%
52-40-131	Employee Benefit-Employer Fica	5,682	5,589	7,000	5,300	7,000	0%
52-40-133	Employee Benefit - Work. Comp.	1,318	917	2,000	890	2,000	0%
52-40-135	Employee Benefit - Health Ins.	26,765	28,292	31,000	29,247	32,000	3%
52-40-140	Uniforms	689	265	1,000	237	1,000	0%
52-40-230	Travel & Training	351	961	6,000	6,000	3,000	-50%
52-40-240	Office Supplies & Expense	1,069	1,510	1,000	1,475	1,000	0%
52-40-250	Equipment Supplies & Maint.	891	2,617	4,000	4,000	3,000	-25%
52-40-255	Vehicle Lease	8,000	7,000	8,000	8,000	18,000	125%
52-40-256	Fuel Expense	2,468	1,599	3,000	3,000	3,000	0%
52-40-260	PW Shared Bldg Maint.	-	-	-	1,095	6,000	0%
52-40-270	Utilities	47	289	1,000	99	6,000	500%
52-40-280	Telephone	654	625	1,000	600	1,000	0%
52-40-312	Professional & Tech. - Enginr	20,326	29,786	6,000	6,000	15,000	150%
52-40-325	Professional/Technical - Maps/G	3,969	14,371	3,000	442	3,000	0%
52-40-350	Software Maintenance	2,691	3,073	3,000	2,741	3,000	0%
52-40-370	Utility Billing	12,667	12,157	15,000	11,770	15,000	0%
52-40-385	Rent Of Bldgs	47,691	162,324	163,000	162,538	163,000	0%
52-40-490	O & M Charge	34,480	70,373	50,000	47,782	50,000	0%
52-40-491	Sewer Treatment Fee	592,119	581,566	605,000	605,000	656,000	8%
52-40-550	Banking Charges	3,892	4,488	4,000	4,482	5,000	25%
52-40-650	Depreciation	166,319	166,726	175,000	175,000	175,000	0%
52-40-690	Projects	9,306	-	-	-	-	0%
52-40-900	Transfer To Fund Balance	-	-	178,000	178,000	115,000	-35%
52-40-915	Transfer To Admin Services	61,000	61,000	61,000	61,000	96,000	57%
TOTALS		1,094,424	1,249,330	1,426,000	1,401,723	1,485,000	4%



EXPENDITURES

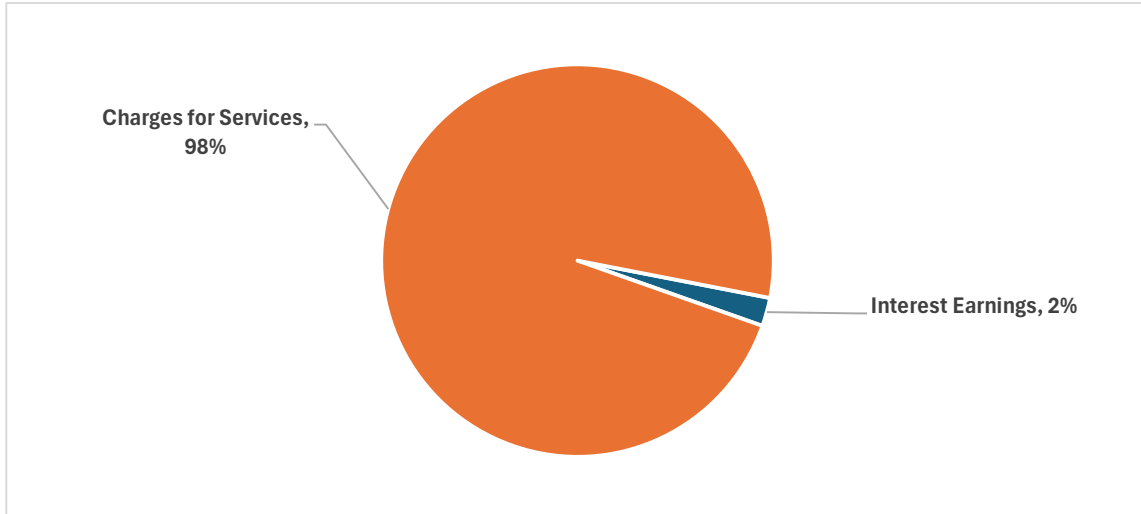
52-40-110	Full-Time Employee Salaries - 1 FTE	87,000
52-40-130	Employee Benefit - Retirement	19,000
52-40-131	Employee Benefit-Employer FICA	7,000
52-40-133	Employee Benefit - Work. Comp.	2,000
52-40-135	Employee Benefit - Health Ins.	32,000
52-40-140	Uniforms	1,000
52-40-230	Travel and Training	3,000
	Certifications	
52-40-240	Office Supplies & Expense	1,000
	Copier Supplies, Postage, and general office supplies	
52-40-250	Equipment Supplies & Maint.	3,000
	Upkeep or repair of equip. and oper. supplies, including pump repair	
52-40-255	Vehicle Lease	18,000
	Truck & Plow (On going)	
52-40-256	Fuel Expense	3,000
52-40-260	PW Shared Bldg Maint.	6,000
52-40-270	Utilities	6,000
52-40-280	Telephone	1,000
52-40-312	Professional/Technical-Engineering	15,000
	Engineering	15,000
52-40-325	GIS/ Mapping	3,000
52-40-350	Software Maintenance	3,000
	Software maintenance contracts	
	Caselle	3,000
52-40-370	Utility Billing Services	15,000
	% of services associated with the billing and collection of utility accounts	
52-40-385	Public Works Lease Payment (Sewer Portion)	163,000
52-40-490	Sewer O & M Charge	50,000
	Sewer system supplies and maintenance.	
52-40-491	Sewer Treatment Fee	656,000
	CWSD	
52-40-550	Banking Charges	5,000
	Bank charges and fees and credit card transaction fees	
52-40-650	Depreciation	175,000
52-40-690	Projects	0
52-40-915	Transfer to Admin Services	96,000
52-40-900	Increase in Fund Balance	126,000

53 SANITATION UTILITY **FUND**

53 SANITATION REVENUE

12 Budget FY 27

Account Number	Account Name	2024	2025	2026	2026	2027	2026
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
53-36-100	Interest Earnings	29,934	24,559	16,000	16,000	20,000	25%
53-37-700	Sanitation Fees	558,087	578,155	735,000	735,000	830,000	13%
53-38-920	Gain/Loss on Sale of Assets	-	-	-	-	-	0%
53-39-900	Fund Bal to be Appropriated	-	-	33,000	33,000	-	-100%
TOTALS		588,021	602,714	784,000	784,000	850,000	8%

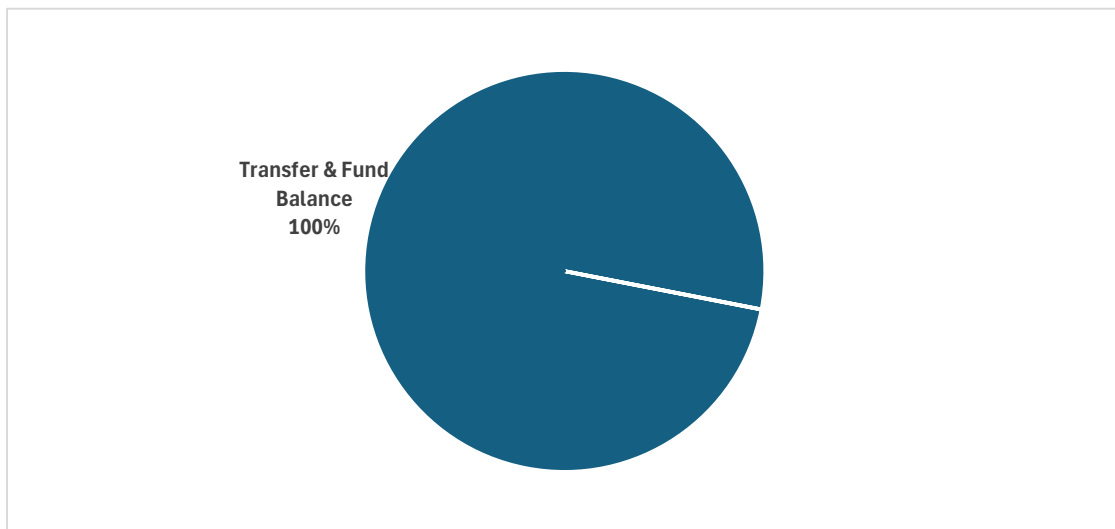


53 SANITATION FUND SUMMARY

12 Budget FY 27

FTE = 0

Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	2026 vs
53-40-250	Equipment Supplies & Maint.	42,534	-	78,000	54,096	44,000	-44%
53-40-260	PW Bldg Maint.	-	-	-	583	3,000	0%
53-40-270	Utilities- PW Shared	-	-	-	-	3,000	0%
53-40-350	Software Maintenance	2,691	3,073	3,000	2,741	3,000	0%
53-40-370	Utility Billing	5,631	5,600	4,000	5,517	4,000	0%
53-40-385	Rent of Bldgs	24,882	84,691	85,000	84,802	85,000	0%
53-40-492	Sanitation Fee Charges	469,054	465,517	574,000	524,617	656,000	14%
53-40-550	Banking Charges	1,855	2,140	2,000	2,136	3,000	50%
53-40-650	Depreciation	-	-	-	-	-	0%
53-40-900	Contribution to Fund Balance	-	-	-	-	-	0%
53-40-915	Transfer to Admin Services	38,000	38,000	38,000	38,000	49,000	29%
TOTALS		584,647	599,020	784,000	712,492	850,000	8%



53 SANITATION FUND - NARRATIVE

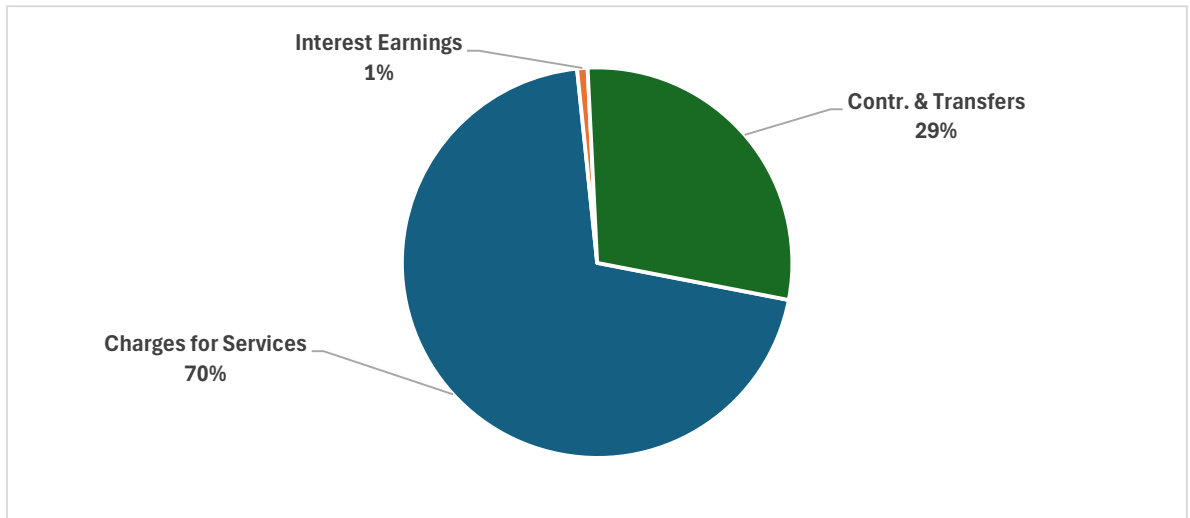
53-40-250	Equipment Supplies & Maint.	23,000	44,000
	Purchase of 300 garbage cans	3,000	
	Recycling Cans	3,000	
	Green Waste Cans	15,000	
53-40-260	PW Bldg Maint.		3,000
53-40-270	Utilities- PW Shared		3,000
53-40-350	Software Maintenance		3,000
	Software maintenance contracts		
53-40-370	Utility Billing Services		4,000
	% of services associated with the billing and collection of utility accounts		
53-40-385	Public Works Lease Payment (Sanitation Portion)		85,000
53-40-492	Sanitation Fee Charges		656,000
	Collection and disposal fees	656,000	
53-40-550	Banking Charges		3,000
	Bank charges and fees and credit card transaction fees		
53-40-650	Depreciation		0
53-40-915	Transfer to Admin Services		49,000
53-40-900	Contribution to Fund Balance		0

54 STORM DRAIN UTILITY **FUND**

54 STORM DRAIN REVENUE

12 Budget FY 27

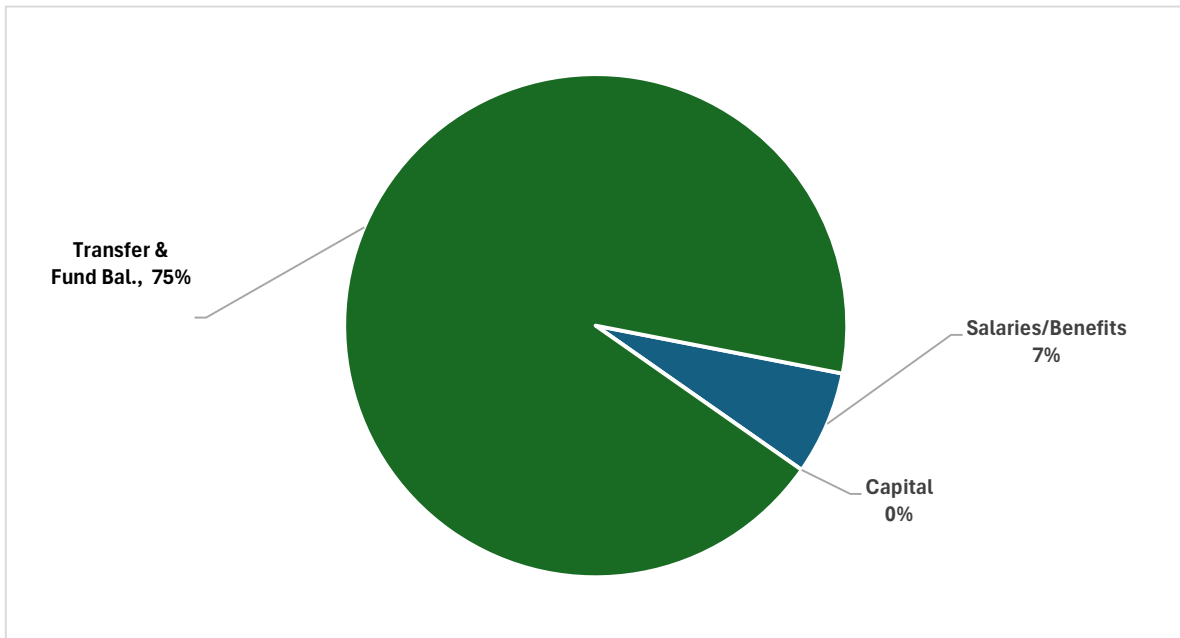
Account N	Account Name	2024	2025	2026	2026	2027	2026 vs
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	2027
54-33-400	State Grant	-	-	-	-	-	0%
54-34-270	Developer Pmts For Improvement	-	-	-	-	-	0%
54-36-100	Interest Earnings	48,192	50,116	21,000	21,000	21,000	0%
54-37-450	Storm Sewer Revenue	561,952	604,640	665,000	662,953	674,000	1%
54-38-820	Tfr From Storm Swr Impact Fee	40,315	51,862	30,000	33,379	1,050,000	3400%
54-38-900	Sundry Revenues	-	-	-	-	-	0%
54-38-910	Capital Contributions	23,840	-	-	-	-	0%
54-38-920	Gain/Loss On Sale Of Assets	-	-	-	-	-	0%
54-39-900	Fund Bal To Be Appropriated	-	-	-	-	707,000	0%
TOTALS		674,299	706,618	716,000	717,332	2,452,000	242%



54 STORM DRAIN SUMMARY

12 Budget FY 27

FTE = 1		2024	2025	2026	2026	2027	
Account Number	Account Name	2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	%
54-40-110	Full-Time Employee Salaries	67,144	72,044	76,000	76,000	81,000	7%
54-40-130	Employee Benefit - Retirement	11,717	16,334	16,000	13,823	17,000	6%
54-40-131	Employee Benefit-Employer FICA	4,795	5,235	6,000	4,976	7,000	17%
54-40-133	Employee Benefit - Work. Comp.	1,047	887	2,000	826	2,000	0%
54-40-135	Employee Benefit - Health Ins.	26,758	28,118	31,000	23,838	24,000	-23%
54-40-140	Uniforms	639	389	1,000	-	1,000	0%
54-40-210	Books/Subscriptions/Membership	-	-	-	3,688	-	0%
54-40-230	Travel & Training	100	296	2,000	-	2,000	0%
54-40-250	Equipment Supplies & Maint.	157	333	1,200	828	1,200	0%
54-40-255	Vehicle Lease	10,000	8,000	8,000	8,000	16,000	100%
54-40-256	Fuel Expense	3,005	2,771	1,600	2,302	1,600	0%
54-40-260	Buildings & Grounds Maint.5240	80,017	80,254	80,000	80,000	86,500	8%
54-40-270	Utilities	83	207	300	424	3,300	1000%
54-40-280	Telephone	1,610	1,396	2,000	1,398	2,000	0%
54-40-312	Professional & Tech. - Enginr	48	3,585	1,000	3,989	1,000	0%
54-40-325	Professional/Technical - Maps/G	5,920	2,893	4,900	179	4,900	0%
54-40-331	Promotions	1,257	1,257	1,200	-	1,200	0%
54-40-350	Software Maintenance	5,091	5,713	4,800	2,741	4,800	0%
54-40-370	Utility Billing	2,771	4,591	3,000	2,575	3,000	0%
54-40-385	Rent of Bldgs	27,972	95,207	95,500	95,367	95,500	0%
54-40-493	Storm Sewer O & M	29,213	12,118	30,000	11,820	30,000	0%
54-40-550	Banking Charges	882	1,017	1,000	1,015	1,000	0%
54-40-650	Depreciation	234,626	234,816	225,000	-	235,000	4%
54-40-690	Projects	12,098	36,426	50,000	2,870	-	-100%
54-40-900	Contribution to Fund Balance	-	-	29,500	-	48,000	63%
54-40-915	Transfer to Admin Services	43,000	43,000	43,000	43,000	56,000	30%
54-40-920	Transfer to Water Fund					1,727,000	100%
TOTALS		569,949	656,902	716,000	379,658	2,452,000	242%



54 STORM DRAIN - NARRATIVE

12 Budget FY 27

54-40-110	Full-time Employee Salaries	81,000
54-40-130	Employee Benefit - Retirement	17,000
54-40-131	Employee Benefit-Employer FICA	7,000
54-40-133	Employee Benefit - Work. Comp.	2,000
54-40-135	Employee Benefit - Health Ins.	24,000
54-40-140	Uniforms	1,000
54-40-210	Books/Subscriptions/Membership	
54-40-230	Travel and Training	2,000
	Charges for conferences, educational materials, & employee travel	
	State Certifications	1,000
	Training on new regulations	1,000
54-40-250	Equipment Supplies & Maint.	1,200
	Upkeep or repair of equip. and oper. Supplies	
54-40-255	Vehicle Lease	16,000
	Truck & Plow HD (Scheduled Replacement)	
54-40-256	Fuel Expense	1,600
54-40-260	Grounds Maintenance	86,500
	Maintenance of Detention Basins by Parks Dept.	83,500
	PW Shared Maintenance	3,000
54-40-270	Storm Drain - Power & Pumping	3,300
54-40-280	Telephone	2,000
54-40-312	Professional/Technical-Engineering	1,000
	Engineering Services	
54-40-325	GIS/ Mapping	4,900
54-40-331	Promotion - Storm Drain	1,200
	Payment to Davis County Storm Drain for education of communication	
54-40-350	Software Maintenance	4,800
	Software maintenance contracts	
54-40-370	Utility Billing Services	3,000
	% of services associated with the billing and collection of utility accounts	
54-40-385	Public Works Lease Payment (SD Portion)	95,500
54-40-493	Storm Drain O & M	30,000
	Cleaning of drains, ponds, and boxes	
54-40-550	Banking Charges	1,000
	Bank charges and fees and credit card transaction fees	
54-40-650	Depreciation	235,000
54-40-690	Projects	0
54-40-915	Transfer to Admin Services	56,000
54-40-900	Addition to Fund Balance	48,000
54-40-920	Transfer to Water Fund	1,727,000

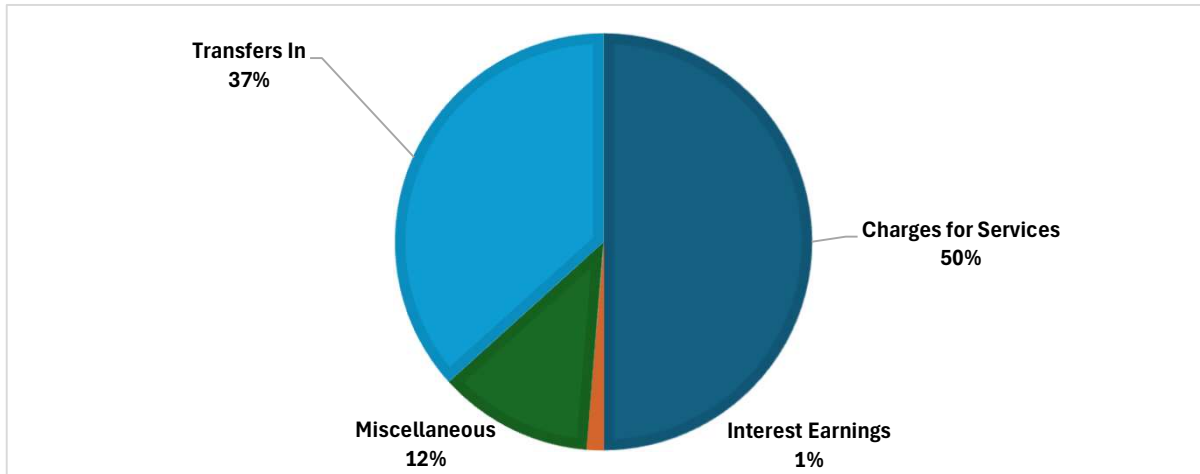
INTERNAL SERVICE FUND

60 FLEET MANAGEMENT **FUND**

60 FLEET MANAGEMENT FUND REVENUE

12 Budget FY 27

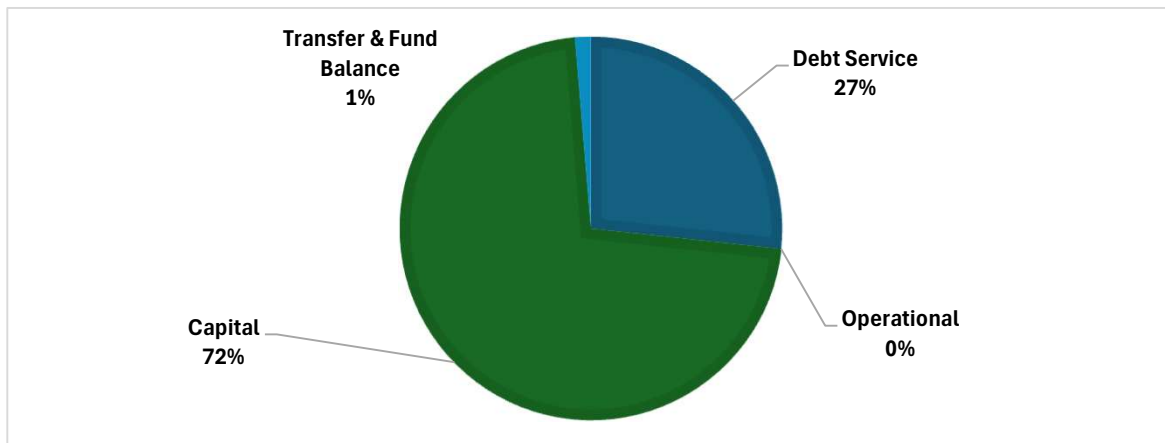
Account Number	Account Name	2024	2025	2026	2026	2027	2026
		2024 Actual	2025 Actual	2026 Budget	2026 Actual Est.	2027 Budget	vs
60-34-981	Interfund Charge - Admin	-	-	-	-	-	0%
60-34-982	Interfund Charge - Fire	185,000	235,000	244,000	244,000	132,500	-46%
60-34-983	Interfund Charge - Comm Svs	7,000	7,000	7,000	7,000	7,000	0%
60-34-984	Interfund Charge - Streets	15,000	15,000	15,000	15,000	33,000	120%
60-34-985	Interfund Charge - Parks	107,000	91,000	91,000	91,000	103,000	13%
60-34-986	Interfund Charge - Recreation	5,000	7,000	7,000	7,000	6,000	-14%
60-34-987	Interfund Charge - Water	104,000	92,000	92,000	92,000	101,500	10%
60-34-988	Interfund Charge - Sewer	8,000	7,000	8,000	8,000	18,000	125%
60-34-989	Interfund Charge - Storm Drain	10,000	8,000	8,000	8,000	16,000	100%
60-36-100	Interest Earnings	22,131	43,628	11,000	27,408	11,000	0%
60-36-400	Sale of Assets	(3,262)	-	90,000	90,000	100,000	11%
60-38-210	Contribution - Gen. Govt.	-	91,000	259,000	259,000	306,000	18%
60-38-920	Gain/Loss on Sale of Assets	-	26,705	-	11,539	-	0%
60-38-900	Fund Bal to be Appropriated	-	-	-	-	1,051,000	0%
TOTALS		459,869	623,333	832,000	859,947	1,885,000	127%



60 FLEET MANAGEMENT FUND EXPENDITURE SUMMARY

12 Budget FY 27

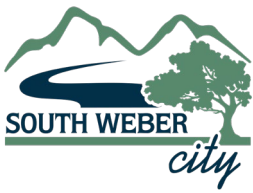
Account Number	Account Name	2024 2024 Actual	2025 2025 Actual	2026 2026 Budget	2026 2026 Actual Est.	2027 2027 Budget	%
60-60-530	Interest Expense	26,569	145,719	-	58,156	90,000	0%
60-60-650	Depreciation	285,275	381,060	-	-	-	0%
60-60-740	Machinery & Equipment	-	-	-	-	1,357,000	0%
60-60-960	Capital Leases - Equipment	-	-	671,000	671,000	413,000	-38%
60-60-990	Contrib. to Fund Balance	-	-	161,000	-	25,000	-84%
60-60-995	Contr. to Lg. Appar. Rsvr	91,000	130,000	130,000	130,000	-	-100%
TOTALS		402,844	656,779	962,000	859,156	1,885,000	96%



60 FLEET MANAGEMENT NARRATIVE

60-60-530	Interest Expense	90,000
60-60-650	Depreciation	0
60-60-740	Machinery & Equipment	1,357,000
	Quint- Restricted (Fleet)	1,051,000
	Quint- ARPA	206,000
	Quint- Capital Projects	100,000
60-60-960	Capital Leases - Equipment	413,000
	<u>Existing</u>	
	Streets	33,000
	Storm Drain	16,000
	Sewer	18,000
	Parks	103,000
	Water	101,500
	Fire	128,500
	Comm. Services	7,000
	Recreation	6,000
60-60-990	Contribution to Fund Balance	25,000
	Ambulance Reserves	4,000
	Fund Balance Contribution	21,000
60-60-995	Contr. to Lg. Appar. Rsvr	0
	Quint Reserve	0

END BUDGET DOCUMENT



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

08/25/2026

PREPARED BY

Brett Baltazar
Finance Director

ITEM TYPE

Legislative

ATTACHMENTS

RES 26-35

PRIOR DISCUSSION DATES

6/23/2026- CFS FY 2027

AGENDA ITEM

Resolution 26-35: Amend the Consolidated Fee Schedule (CFS)

PURPOSE

Propose amendments to the Consolidated Fee Schedule (CFS) for FY 2026-2027

RECOMMENDATION

Staff recommend amendments to the CFS for FY 2026-2027

BACKGROUND

Finance received feedback from other departments and noted some sections omitted fees. Finance worked with the departments to ensure the amended Fee Schedule contained all necessary information. Approval of the CFS allows for

ANALYSIS

Finance staff worked with individual departments to clarify fees within the *Consolidated Fee Schedule FY 2027*. Finance made the changes below to the fee schedule based on department recommendations.

- Impact Fees (item 43-45)- Initial CFS included only Fiscal Year fees. New CFS details breakout of fees by calendar year for Water Impact Fees, Sewer Impact Fees, and Transportation Impact Fees. The CFS allowed for these charges, this change
- Weber Basin Water (item 46)- staff omitted this fee. The new CFS includes it.
- Inspection Penalty (item 38)- staff omitted this fee. The new CFS includes it.

RESOLUTION 26-35**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
AMENDING THE CONSOLIDATED FEE SCHEDULE**

WHEREAS, the Consolidated Fee Schedule (CFS) delineates all the fees which the city may charge for goods and services; and

WHEREAS, Administrative Services Director Brett Baltazar keeps track of any items that need to be changes for occasional corrections; and

WHEREAS,

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Amendment: The Consolidated Fee Schedule will be amended as follows:

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 25th day of August 2026.

Roll call vote is as follows:

Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder



SOUTH WEBER CITY

CONSOLIDATED FEE SCHEDULE

FISCAL YEAR 2026 - 2027

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Click blue box in each chapter to return to *Table of Contents*

Item #	Service	Fee	Notes
CHAPTER 1: ADMINISTRATIVE CHARGES			
1	Public Document Copies		
	Black & White:		
	8.5" x 11"	\$ 0.25 per page	
	11" x 17"	\$ 0.75 per page	
	Color:		
	8.5" x 11"	\$ 1.75 per page	
	11" x 17"	\$ 2.25 per page	
2	General Research	\$ 35.00 per hour, plus copy & postage costs	
3	Special Meeting Request	\$ 450.00	
4	Processing/Formatting of Records	\$ 35.00 per hour, plus delivery costs, first 15 min. no charge	
5	Franchise Application	\$ 500.00 non-refundable application fee	
6	City Chambers Use	\$ - non-city use not allowed	
7	Budget	\$ - no cost- Available in electronic form on City's website	
8	General Plan	\$ - no cost- Available in electronic form on City's website	
9	City Code Book	\$ - no cost- Available in electronic form on City's website	
10	Audio Recordings	\$ - no cost- Available in electronic form on City's website	
11	Public Work Standards	\$ - no cost- Available in electronic form on City's website	

CHAPTER 2: PUBLIC SAFETY

12	Ambulance Fees & Charges	See Notes	UAC- R426-8, Emergency Medical Services Ground Ambulance Rates Apply
13	Dog & Cat Licensing Fees	See Notes	https://www.daviscountyutah.gov/animalcare
14	Violation Fees	See Notes	https://www.daviscountyutah.gov/animalcare/field-services/fees

CHAPTER 3: ANNEXATION

15	Application Fee	\$ 50.00
16	Processing Fee	\$ 900.00

*Processing fees exceeding A35, will be charged to the applicant. Applicant provides Mylar and covers all associated costs.

*Professional services may include: engineering, planning, and legal services. Must be paid in full before approval and/or issuance of building permit.

*City will bill the applicant for 100% of actual costs as they occur.

*Applicant is responsible for collection costs, including collection fee up to 40% in accordance with UCA 12-1-11.

CHAPTER 4: LAND USE APPEALS & VARIANCE APPLICATIONS

17	Appeals	\$ 500.00	non-refundable, plus professional services, each additional issue \$100
18	Variances	\$ 500.00	non-refundable, plus professional services

*Appeals involving multiple issues may not be combined under one appeal fee.

CHAPTER 5: BUSINESS LICENSES

19	Home Occupation with Patrons/Employees	\$ 50.00	each year, fire inspection required
20	Home Occupation w/o Employees	\$ 50.00	each year, fire inspection NOT required
21	Group Home	\$ 50.00	each year, fire inspection required
22	Short-Term/ Vacation Rentals	\$ 50.00	each year, fire inspection required
23	Internal Dwelling Unit	\$ 50.00	each year, fire inspection required
24	Commercial	\$ 50.00	each year, fire inspection required
25	Alcoholic Beverage License (Retail)		
	Single Event:	\$ 250.00	per event
	Off-Premise	\$ 350.00	per event
	Full-Service Restaurant	\$ 350.00	per event
	Limited-Service Restaurant	\$ 350.00	per event
	On-Premise Banquet- Beer Only:	\$ 500.00	per event
26	Cabarets		
	Class A	\$ 200.00	
	Class B	\$ 100.00	
27	Sexually Oriented Business		
	Other than Outcall	\$ 250.00	each year, per business
	Outcall Service	\$ 400.00	each year, per business
	Employee Licenses	\$ 150.00	each year, per business
28	Mobile Business		
	License	\$ 50.00	each year
	Single Use Permit	\$ 30.00	per application
	Recurring Operation Permit	\$ 50.00	per application
	Special Event Permit	\$ 40.00	per event
29	Construction	\$ 50.00	each year, fire inspection required
30	Mining	\$ 1,377.00	each year, fire inspection required
31	Solicitors/ Peddlers	\$ 50.00	each year, per person
32	Vending Machine	\$ 40.00	each year, per machine
33	Temporary Business	\$ 65.00	per application
34	Amendment to Application/ License - Staff	\$ 10.00	staff approval only
	Amendment to Application/ License - PC	\$ 25.00	planning commission approval
35	Additional Copy of Business License	\$ 5.00	each copy
36	Fire Inspection		
	Home Occupation/Daycare/Group Home	\$ 100.00	each year
	Light/Medium Commercial	\$ 100.00	each year
	Large Commercial/Mining/Gravel Pits	\$ 100.00	each year
	Short-Term/ Vacation Rentals	\$ 100.00	each year
	Applicant Canceled Inspection	\$ 20.00	due to failure on applicant's part; in addition to completed fire inspection fee
37	Business License Fee Refunds		
	Applicant withdraws <u>before</u> issuance	50%	non-refundable
	Applicant denied license	50%	refundable to applicant; if appealed and approved, applicant returns refund

*Conditional Use Permit requirements, see Chapter 8

CHAPTER 6: BUILDING PERMIT FEES

38	Permit Fees	2025 ICC Building Code Valuation Data
	Building Permit Fee	ICC Formula: <i>Gross Area x Sq Ft x Constr. Cost x Permit Fee Multiplier</i>
	Plan Check Fee	30% of building permit fee; or \$100 minimum; plus professional services
	State Fee	1% of building fee for all building permits
	Electrical/Mechanical	\$ 151.00 includes \$50 refundable completion bond & 1% state fee
	Alternative Energy: Solar, Wind Turbine, etc.	\$ 351.50 includes \$200 refundable completion bond & \$100 plan check fee
	Fire Damage	\$ 100.00 per inspection, plus additional \$100 plan check fee
	Agricultural Building	See Notes Fee based on ICC Building Permit Formula

Remodeling	\$ 527.25	includes \$200 refundable completion bond & \$100 plan check fee
Finish Basement	\$ 527.25	includes \$200 refundable completion bond & \$100 plan check fee
Swimming Pool	\$ 572.70	includes \$200 refundable completion bond & \$100 plan check fee
Wood Stove	\$ 100.00	per inspection
Demolition	\$ 700.00	includes \$500 refundable completion bond; minimum of two (2) inspections
Roof (Structure Change Only)	\$ 451.50	includes \$200 refundable completion bond & \$100 plan check fee
Sign Permit (Temporary)	\$ 150.00	includes \$50 refundable completion bond at sign removal
Parking Lots	\$ 200.00	minimum of two (2) inspections: 1) Completion, 2) Planning Commission requirements
Communication Tower	\$ 1,000.00	
Owner Transfer Fee	\$ 25.00	
Flood Plain Permit Fee	\$ 100.00	plus 100% of professional service fees
Amendment to Approved Permit	\$ 100.00	each plan check for single famil dwelling & each plan check for all other permit types
Credit Card Service Fee	3%	all credit card charges pass-through
After Hour Inspection	\$ 150.00	per inspection
Inspection Penalty- Subsequent Inspection	\$ 100.00	after failed inspection on the same item/inspection. Fee must be paid before subsequent inspection is performed.
Inspection Penalty- No Valid Permit	\$ 150.00	failure to obtain valid permit before work commences or working under an expired permit (as described in ICC Code).

39 Completion Bonds

Commercial- Valuation \$10,000 or greater	\$ 1,500.00	new, remodel, addition construction- valuation based on International Building Code
Commercial- Valuation less than \$10,000	\$ 500.00	new, remodel, addition construction- valuation based on International Building Code
Residential- New Construction	\$ 500.00	
Residential Addition- Valuation \$10,000 or greater	\$ 200.00	
Residential Addition- Valuation less than \$10,000	\$ 50.00	
Misc. Building Permits	\$ 50.00	minimum completion bond for all types of building permits

*New residential & commercial building permits will be charged impact fees, see *Chapter 7: Impact Fees*

*Building Permits- minimum of \$150 (includes \$50 completion bond)- includes electrical, mechanical, or plumbing permits.

*Professional services may include, but not limited to, City Engineer reviews or inspections, outside engineering (includes fire protection & sprinkler system evaluations), legal services, structural engineering, or other services as required by the city. All fees must be paid in full prior to the issuance of a certificate of occupancy. The city will bill the applicant 100% of its actual services as they are incurred.

CHAPTER 7: IMPACT FEES**40 Parks & Trails Impact Fees**

Single Family Residential	\$ 2,096.00	Single Family = 1 Dwelling Unit
Multi-Family Residential	\$ 1,787.00	per dwelling; 1 unit=1 Dwelling
Non-Residential	N/A	no fee

41 Public Safety Fire Station Impact Fees

Single Family Residential	\$ 126.00	Single Family = 1 Dwelling Unit
Multi-Family Residential	\$ 56.00	per dwelling; 1 unit=1 Dwelling
Commercial	\$ 0.19	per square foot of commercial building

42 Recreation Building Impact Fees

Single Family Residential	\$ 834.00	Single Family = 1 Dwelling Unit
Multi-Family Residential	\$ 691.00	per dwelling; 1 unit=1 Dwelling
Non-Residential	N/A	no fee

43 Water Impact Fees**January 1, 2026 - December 31, 2026**

Residential 1"	\$ 1,435.00	Ratio = 1
Commercial 1½ "	\$ 2,152.00	Ratio = 1.5
Commercial 2"	\$ 2,870.00	Ratio = 2
Commercial 3"	\$ 9,184.00	Ratio = 6.4
Commercial 4"	\$ 14,350.00	Ratio = 10

January 1, 2027 - December 31, 2027

Residential 1"	\$ 1,463.00	Ratio = 1
Commercial 1½ "	\$ 2,194.00	Ratio = 1.5
Commercial 2"	\$ 2,926.00	Ratio = 2
Commercial 3"	\$ 9,363.00	Ratio = 6.4

Commercial 4"

\$ 14,630.00 Ratio = 10

* Fee based on water meter size

44 Sewer Impact Fees

January 1, 2026 - December 31, 2026		
Meter Size 5/8"	\$ 226.00	Max Flow Rate (GPM) = 20, Ratio = 0.4
Meter Size 3/4"	\$ 339.00	Max Flow Rate (GPM) = 30, Ratio = 0.6
Meter Size 1"	\$ 565.00	Max Flow Rate (GPM) = 50, Ratio = 1
Meter Size 1 1/2"	\$ 1,131.00	Max Flow Rate (GPM) = 100, Ratio = 2
Meter Size 2"	\$ 1,811.00	Max Flow Rate (GPM) = 160, Ratio = 3.2
Meter Size 3"	\$ 3,622.00	Max Flow Rate (GPM) = 320, Ratio = 6.4
Meter Size 4"	\$ 8,489.00	Max Flow Rate (GPM) = 750, Ratio = 15
Meter Size 6"	\$ 18,110.00	Max Flow Rate (GPM) = 1600, Ratio = 32
Meter Size 8"	\$ 31,694.00	Max Flow Rate (GPM) = 2800, Ratio = 56
January 1, 2027 - December 31, 2027		
Meter Size 5/8"	\$ 234.00	Max Flow Rate (GPM) = 20, Ratio = 0.4
Meter Size 3/4"	\$ 351.00	Max Flow Rate (GPM) = 30, Ratio = 0.6
Meter Size 1"	\$ 586.00	Max Flow Rate (GPM) = 50, Ratio = 1
Meter Size 1 1/2"	\$ 1,172.00	Max Flow Rate (GPM) = 100, Ratio = 2
Meter Size 2"	\$ 1,875.00	Max Flow Rate (GPM) = 160, Ratio = 3.2
Meter Size 3"	\$ 3,751.00	Max Flow Rate (GPM) = 320, Ratio = 6.4
Meter Size 4"	\$ 8,792.00	Max Flow Rate (GPM) = 750, Ratio = 15
Meter Size 6"	\$ 18,758.00	Max Flow Rate (GPM) = 1600, Ratio = 32
Meter Size 8"	\$ 32,826.00	Max Flow Rate (GPM) = 2800, Ratio = 56

45 Transportation Impact Fees

January 1, 2026 - December 31, 2026		
ITE 130- Industrial Park	\$ 1,259.00	1000 Sq. ft- Gross Floor Area
ITE 151- Mini-Warehouse	\$ 6,711.00	Storage Units (100s)
ITE 210- Single Family Detached Housing	\$ 3,524.00	Dwelling Unit
ITE 215- Single Family Attached Housing	\$ 2,690.00	Dwelling Unit
ITE 220- Multi-Family Housing (low rise) not close to Rail Transit	\$ 2,519.00	Dwelling Unit
ITE 240- Mobile Home Park	\$ 2,661.00	Occupied Dwelling Unit
ITE 310- Hotel	\$ 2,986.00	Room
ITE 445- Movie Theater	\$ 29,181.00	1000 Sq. ft- Gross Floor Area
ITE 520- Elementary School	\$ 848.00	Students
ITE 522- Middle/Junior High School	\$ 785.00	Students
ITE 525- High School	\$ 725.00	Students
ITE 560- Church	\$ 11,756.00	1000 Sq. ft- Gross Floor Area
ITE 610- Hospital	\$ 4,025.00	1000 Sq. ft- Gross Floor Area
ITE 710- General Office Building	\$ 4,051.00	1000 Sq. ft- Gross Floor Area
ITE 851- Retail Strip Mall	\$ 12,208.00	1000 Sq. ft- Gross Floor Area
January 1, 2027 - December 31, 2027		
ITE 130- Industrial Park	\$ 1,285.00	1000 Sq. ft- Gross Floor Area
ITE 151- Mini-Warehouse	\$ 6,851.00	Storage Units (100s)
ITE 210- Single Family Detached Housing	\$ 3,597.00	Dwelling Unit
ITE 215- Single Family Attached Housing	\$ 2,746.00	Dwelling Unit
ITE 220- Multi-Family Housing (low rise) not close to Rail Transit	\$ 2,571.00	Dwelling Unit
ITE 240- Mobile Home Park	\$ 2,716.00	Occupied Dwelling Unit
ITE 310- Hotel	\$ 3,048.00	Room
ITE 445- Movie Theater	\$ 29,786.00	1000 Sq. ft- Gross Floor Area
ITE 520- Elementary School	\$ 866.00	Students
ITE 522- Middle/Junior High School	\$ 801.00	Students
ITE 525- High School	\$ 740.00	Students
ITE 560- Church	\$ 12,000.00	1000 Sq. ft- Gross Floor Area
ITE 610- Hospital	\$ 4,108.00	1000 Sq. ft- Gross Floor Area
ITE 710- General Office Building	\$ 4,135.00	1000 Sq. ft- Gross Floor Area
ITE 851- Retail Strip Mall	\$ 12,461.00	1000 Sq. ft- Gross Floor Area

*For uses not specified in the table above, the impact fee will be calculated based on an end trip analysis using the ITE Trip

Generation Manual, 11th ed. at the rate of \$381/trip.

46	Weber Basin Water		
	Residential 1"	\$ 6,744.00	Ratio: 1
	Residential 1.5"	\$ 10,116.00	Ratio: 1.5
	Commercial 2"	\$ 13,488.00	Ratio: 2
	Commercial 3"	\$ 43,162.00	Ratio: 6.4

47	Central Weber Sewer Impact Fees		
	Central Weber Sewer Impact Fees	\$ 3,792.00	includes 5% administrative fee
	Direct connection to Central Weber Sewer line	\$ 75.00	

*City collects sewer service charges on behalf of Central Weber Sewer.

*Any Central Weber Sewer impact fee increases will be passed to consumer and will be in effect as of the date implemented by Central Weber Sewer.

48	Storm Sewer Impact Fees		
	Storm Sewer Impact Fees	\$ 1,281.00	per ERU

*Residential- Single Family, Duplex, Townhome, Condo = 1.0 ERU per lot/unit

*Residential- Apartments = 0.75 ERU per unit

*Non-Residential- Commercial, Industrial, Institutional, etc. = 1.0 ERU per 3,365 ft² of hard surface

CHAPTER 8: CONDITIONAL USE PERMITS

49	Residential Zones	\$ 500.00	includes one site plan meeting, as applicable; plus 100% professional services; additional site plans see item 51 below
50	Non-Residential Zones	\$ 800.00	includes one site plan meeting, as applicable; plus 100% professional services; additional site plans see item 51 below
	Escrow Contingency	15%	of estimated approve total cost of required improvements; plus 100% professional services
	Escrow Guarantee	10%	of estimated approve total cost of required improvements; plus 100% professional services
51	Amendments	50%	of original fee if it were a new application; plus 100% professional services
52	Site Plan Meeting	\$ 200.00	plus 100% professional services

*Professional service may include, but not limited to: engineering, inspections, planning, GPS surveying & mapping, recording, legal services.

*Professional fees must be paid in full before preliminary approval, final approval and/or issuance of a building permit.

*City will bill applicant 100% of professional services incurred as they accrue.

CHAPTER 9: PLANNING & DEVELOPMENT FEES

53	Development Review Committee Meeting	\$ 400.00	conceptual/pre-application staff review meeting for any application type
54	Subdivisions (Private & Public)		
	Concept Plan Review (not required)	\$ 200.00	includes engineering & other professional services
	Sketch Plan Review 1st Meeting	\$ 700.00	plus 100% of professional services
	Sketch Plan Review Subsequent Meeting(s)	\$ 350.00	plus 100% of professional services
	Preliminary	\$ 900.00	plus 100% of professional services
	Final	\$ 1,100.00	plus 100% of professional services
	Amendments to Preliminary or Final	50%	of original fee (prior to recording original submission; plus 100% of professional services)
55	Fee-in-lieu of Construction		
	Sidewalk- 6'	\$ 90.00	per foot
	Sidewalk- 4'	\$ 60.00	per foot
	Curb & Gutter	\$ 45.00	per foot

*Minor or major subdivisions shall be responsible for recording fees, including but not limited to escrow, developer, and security agreements.

*1-2 lot subdivision (when approved by city council) may pay fee-in-lieu of constructing curb, gutter, and/or sidewalk improvements. Available in areas where these amenities do not exist immediately adjacent to property being developed. The city will allocate these fees for constructing of the improvements at a later date.

56	Escrow Agreement		
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Administrative Fee (assessed at all escrow agreements)	0.005% of total escrow; plus 100% of professional services
Escrow Guarantee	10% of estimated approved total cost of required improvements; plus 100% of professional services

*Administrative fee is calculated on the total escrow amount; however it is not included as part of the escrow. Must be paid prior to recording the plat.

57	Streetlights, Street Signs, Chip & Seal	See Notes	determined by the city Engineer
58	Vacation of Plat, Street, Easement, or Amendments to Recorded Plat	\$ 750.00	plus 100% of professional services
59	Site Plan	\$ 700.00	includes 1 site plan meeting (As applicable); plus 100% of professional services
	Additional Site Plan Meeting	\$ 200.00	per site plan meeting

*Professional service may include, but not limited to: engineering, inspections, planning, GPS surveying & mapping, recording, legal services.

*Professional fees must be paid in full before preliminary approval, final approval and/or issuance of conditional or final acceptance.

*City will bill applicant 100% of professional services incurred as they accrue.

*Unpaid bills/invoices greater than 90 days will assess a late fee of \$30 each month.

*Applicant's past due balances may be turned over to collections. Applicant will incur 100% of collection company's fees.

*Applicant is responsible for collection costs, including collection fee up to 40% in accordance with UCA 12-1-11.

CHAPTER 10: ZONING/ORDINANCES

60	Zoning and/or Ordinance Change Application	\$ 600.00
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CHAPTER 11: EXCAVATION FEES

61	Base Permit Fee	\$ 500.00	covers two (2) inspections
62	Additional Inspection Fee	\$ 250.00	each inspection
63	Potholes up to 100 sq. ft, less than 2 years old	\$ 600.00	(NPC*100 sf*L2F)/SSFF=Fee, (\$6.20*100sf*0.4)/0.45
64	Potholes up to 100 sq. ft, greater than 2 years old	\$ 375.00	(NPC*100 sf*M2F)/SSFF=Fee, (\$6.20*100sf*0.25)/0.45
65	Diminished Road Integrity, less than 2 years old	See Notes	TSF*\$2.72; NPC * L2F * TSF = \$6.80 * 0.4 * TSF = \$2.72 * TSF
66	Diminished Road Integrity, greater than 2 years old	See Notes	TSF*\$1.70; NPC * M2F * TSF = \$6.80 * 0.25 * TSF = \$1.70 * TSF
67	Escrow/Financial Guarantee	See Notes	TSF*\$6.80

*NPC = New Pavement Cost = \$6.80/s.f.

*SSFF = Small Square Footage Compensation Factor, less than 2' X 2' = 0.45

*TSF = Total Square Footage of excavation site restoration

*L2F = Road less than 2 years old, 40% or 0.4

*M2F = Road greater than 2 years old, 25% or 0.25

* City Engineer Approved - New Pavement Cost (4" HMA, 12" UTBC) = NPC = \$6.80/s.f.

CHAPTER 12: ROAD CLOSURE FEE

Digital sign notice required 48 hours before any closure!

68	Collector (or Higher) Street Fee	\$ 2,000.00	daily
69	Local Street Fee	\$ 1,000.00	daily
70	No Digital Sign Notice	See Notes	double fee based on street type

*Emergency road closure- reach out to city as soon as possible for provisions

CHAPTER 13: COURT FEES FOR CITY ORDINANCE VIOLATIONS

71	Class B Misdemeanor	\$ 150.00	plus state surcharge fee
72	Class C Misdemeanor	\$ 80.00	plus state surcharge fee
73	Infractions	\$ 50.00	plus state surcharge fee
74	Credit Card Fee	3%	

* Subject to change based on state fine schedule

CHAPTER 14: FAMILY ACTIVITY CENTER

75	Membership Fee		
76	Individual Pass- Resident		
	Daily	\$ 4.00	non-resident \$5.00

Monthly	\$ 20.00	non-resident \$25.00
Semi-Annual	\$ 100.00	non-resident \$125.00
Annual	\$ 150.00	non-resident \$170.00
Individual Pass Plus- Annual	\$ 180.00	non-resident \$200.00

77 Family Pass- Resident

Daily	\$ 7.00	non-resident \$9.00
Monthly	\$ 30.00	non-resident \$40.00
Semi-Annual	\$ 150.00	non-resident \$175.00
Annual	\$ 240.00	non-resident \$270.00
Family Pass Plus- Annual	\$ 270.00	non-resident \$300.00

*Family defined as occupants of the same household

78 Membership Discounts

Senior Citizens	50% Age 65+	
South Weber Firefighters	No Charge	individual pass, must remain in good standing with the city
South Weber Employees- Part-time	No Charge	individual pass, must remain in good standing with the city
South Weber Employees- Full-time	No Charge	family pass, must remain in good standing with the city
South Weber Elected Officials	No Charge	family pass while in office

*Firefighters & Part-time employees may purchase Family Passes by paying the difference between the individual and Family Pass fee.

79 Corporate Membership

Company within city limits	\$ 800.00	up to 10 members
Company outside city limits	\$ 1,000.00	up to 10 members

*List of members must be submitted

80 Family Activity Center Rental Fees**81 Multi-Purpose Room**

Resident	\$ 30.00	first hour; \$10.00 each additional hour
Non-Resident	\$ 50.00	first hour; \$20.00 each additional hour
Deposit	\$ 200.00	See Deposit Policy

*One (1) hour minimum & four (4) hour maximum rental.

82 Aerobics Room

Resident	\$ 20.00	first hour; \$10.00 each additional hour
Non-Resident	\$ 40.00	first hour; \$20.00 each additional hour
Deposit	\$ 100.00	See Deposit Policy

83 Gymnasium (half court only)

Resident	\$ 20.00	first hour; \$10.00 each additional hour
Non-Resident	\$ 40.00	first hour; \$20.00 each additional hour
Deposit	\$ 100.00	See Deposit Policy

84 Equipment

Deposit	\$ 100.00	all equipment except volleyball equipment
Volleyball Equipment Deposit	\$ 300.00	requires employee setup/takedown- no exceptions

85 Exemptions

	No Charge	city-sponsored activities
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86 Rental Discount Policy

After One (1) year continuous rental	20%	must remain in good standing with the city
After Two (2) years continuous rental	30%	must remain in good standing with the city
After Three (3) years continuous rental	40%	must remain in good standing with the city
Maximum Rental Discount	40%	must remain in good standing with the city

87 Deposit Policy

*Deposit must be paid at time of reservation.

*Remaining balance due at time of key pickup.

*Deposit withheld or partially withheld for lost key, building or equipment damage, health department violations.

88 Refunds

Security Deposit-Cancelled Reservation	100%	must be cancelled more than 48 hours before reservation
Rental Fee- cancelled more than 3 weeks before	100%	
Rental Fee- cancelled within 3 weeks	50%	must be cancelled more than 48 hours before reservation

*No rentals shall be made for more than one-month time period.

*All rentals are subject to availability as determined by the Recreation Department.

*City reserves the right to refuse rental to any person or entity, with or without cause.

CHAPTER 15: PARK FEES

89	Cherry Farms Park Bowery- Resident			
	Monday - Thursday	\$	20.00	Non-Resident Fee: \$35.00
	Friday - Sunday	\$	35.00	Non-Resident Fee: \$55.00
90	Central Park Bowery- Resident			
	Monday - Thursday	\$	20.00	Non-Resident Fee: \$35.00
	Friday - Sunday	\$	35.00	Non-Resident Fee: \$55.00
91	Central Park Stage- Resident	\$	50.00	
92	Canyon Meadows Bowery- Resident			
	Monday - Thursday	\$	20.00	Non-Resident Fee: \$35.00
	Friday - Sunday	\$	35.00	Non-Resident Fee: \$55.00
93	Canyon Meadows Basketball Court- Resident	\$	10.00	Non-Resident Fee: \$10.00
94	Canyon Meadows Pickleball Court- Resident			
	Rental (includes 2 hours, each court)	\$	10.00	Non-Resident Fee: \$10.00
	Tournaments (per hour, all courts)	\$	100.00	Non-Resident Fee: \$100.00
95	Canyon Meadows Concession Stand- Resident			
	Rental Reservation	\$	50.00	
	Deposit	\$	300.00	
96	Posse Picnic Area- Resident			
	Monday - Thursday	\$	15.00	Non-Resident Fee: \$30.00
	Friday - Sunday	\$	30.00	Non-Resident Fee: \$50.00
97	Posse Arena	N/A		Reservations not allowed
98	Volleyball Courts- Resident (10 hour time limit)	\$	35.00	Non-Resident: \$40.00
99	Baseball Diamond- Resident			
	Canyon Meadows & Cherry Farms Park	\$	35.00	Non-Resident: \$40.00
100	Deposit Policy			
	*Deposit must be paid at time of reservation.			
	*Remaining balance due at time of key pickup.			
	*Deposit withheld or partially withheld for lost key, building or equipment damage, health department violations.			
101	Refunds			
	Security Deposit-Cancelled Reservation		100%	must be cancelled more than 48 hours before reservation
	Rental Fee- cancelled more than 3 weeks before		100%	
	Rental Fee- cancelled within 3 weeks		50%	must be cancelled more than 48 hours before reservation
	*Refunds will not be issued due to inclement weather.			
	*Reservations must be made and paid for at the Family Activity Center.			
	*Special rules may apply, which are documented in the Rental Agreement.			
	*City reserves the right to refuse rental to any person or entity, with or without cause.			

CHAPTER 16: RECREATION FEES

102	Basketball Jr. Jazz	\$	55.00	Non-Resident: \$65.00
103	Soccer			
	Soccer <u>with</u> jersey	\$	50.00	Non-Resident: \$60.00
	Soccer <u>without</u> jersey	\$	40.00	Non-Resident: \$50.00
104	Softball	\$	55.00	Non-Resident: \$65.00
105	Baseball	\$	55.00	Non-Resident: \$65.00
	Tee-Ball	\$	45.00	Non-Resident: \$55.00
	Coach Pitch	\$	45.00	Non-Resident: \$55.00
	Machine Pitch	\$	55.00	Non-Resident: \$65.00
106	Volleyball	\$	45.00	Non-Resident: \$55.00
107	Flag Football	\$	50.00	Non-Resident: \$60.00
108	Miscellaneous Events	See Notes		Determined by the Recreation Director
109	Late Registration	\$	10.00	each registration, after initial registration deadline
110	Refund			
	<u>Before</u> uniform/equipment issued		100%	minus \$5.00 administrative fee
	<u>After</u> uniform/equipment issued		50%	
	<u>After 30 days</u> of registration deadline		0%	No refund permitted

CHAPTER 17: COLLECTION FEES

111	Collection & Attorney Fees			
	Applicant's Responsibility Collection Fee	up to 40%	UCA 12-1-11	

Attorney Fees	up to 40%	UCA 4-505
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*Customers and applicants are responsible for all collection costs and reasonable attorney fees if referred to legal counsel.

112	Non-Sufficient Funds(NSF) Fee	\$ 25.00	NSF checks, EFT, stopped payment, canceled accounts with unavailable funds
113	Collection Fee	\$ 10.00	administrative recovery of NSF, returned payments, chargebacks, or similar failed transactions

CHAPTER 18: UTILITY BILLING

114 Standard Monthly- Residential

**Below is a standard monthly bill. Refer to the chapters below to determine resident's actual charges.*

Water	\$ 38.43	see CFS Ch. 19: Water Fees
Sewer - City	\$ 14.33	see CFS Ch. 20: Sewer Fees
Sewer - Central Weber Sewer	\$ 25.17	see CFS Ch. 20: Sewer Fees
Storm Drain	\$ 17.21	See CFS Ch. 21: Storm Drain
Sanitation (1 Garbage, 1 Recycling)	\$ 24.14	see CFS Ch. 22: Sanitation Fee
Transportation Utility	\$ 15.00	see CFS Ch. 23: Transportation Fee

TOTAL \$ 134.28

115	Temporary Suspension- Utility Services	See Notes	suspension of water & sanitation services only
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*Resident must be away from property for a minimum of two (2) full months.

*Resident must notify city before the first day of the month in which utility service suspension commences.

*Resident understands utility suspension is for full one-month increments only. The city does not prorate or split utility charges.

*Resident that does not meet the above conditions and continues with Temporary Utility Suspension will be subject to a \$25.00 reconnection fee.

CHAPTER 19: WATER FEES

116	Connection Fees	\$ 700.00	standard meter (3/4")- New Construction
	Large Meter >1"	See Notes	cost of meter at time of install
	Large Meter Administrative Fee	\$ 25.00	
117	Water Rates (Monthly)		
118	Water Base Rate		
	Residential	\$ 38.43	
	Non-Residential	\$ 38.43	
	Residential Multi-Family (per unit)	\$ 29.20	24% census-based discount compared to single-family unit along with admin. discount
119	Usage Rate per 1,000 Gallons		
120	Residential, Non-Residential, Multi-Family		
	1-2,000	\$ 2.00	
	2,001-4,000	\$ 2.20	
	4,001-6,000	\$ 2.50	
	6,001-8,000	\$ 3.00	
	8,001-10,000	\$ 3.50	
	10,001 +	\$ 4.00	
121	Residential- Secondary available		
	10,001-15,000	\$ 6.00	
	15,001-30,000	\$ 6.30	
	30,000+	\$ 6.60	
122	Non-Residential- Secondary available		
	10,001-30,000	\$ 3.75	
	30,001-60,000	\$ 4.00	
	60,001+	\$ 4.25	
123	Sign-Up Fee	\$ 25.00	
124	After Hour Service Fee	\$ 75.00	
125	Late Fee (Payment after 18th of each month)	\$ 15.00	18th falls on a holiday or weekend, late fee will be assessed after end of following business day
126	Shut-Off Fee for Non-Payment (each occurrence)	\$ 50.00	meter will be turned on during posted business hours
127	Tamper Fee	\$ 200.00	class B misdemeanor; turning on/tampering with a water meter or use of any connection not issued by city is illegal
128	Fire Hydrant Meter Deposit & Rental Fee	\$ 1,600.00	\$100-non-refundable; deposit & fee due at pickup
	Monthly Rental Fee (beyond 30 days)	\$ 75.00	each month

*Must be licensed & insured company in Utah

*if rental reaches 90 days, return to utility department for inspection and reading.

*Hydrant will be inspected upon return- any repair or replacement costs due to customer mishandle will be deducted from the deposit.

*All pending fees accrued during rental period will be due at time of return of hydrant.

CHAPTER 20: SEWER FEES

129 Sewer Rates

130 City Sewer Rates (Monthly)

Residential	\$	14.33	
Commercial- up to 20,000 gallons	\$	28.66	2 ERU minimum
Commercial- over 20,000 gallons	\$	1.15	per 1,000 gallons
Church	\$	29.56	
School	\$	113.90	
Job Corps	\$	770.49	
Non-Resident	\$	20.50	
Multi-Family Resident (per unit)	\$	10.89	

131 Central Weber Sewer District (CWSD) Rates (Monthly)

Residential	\$	25.17	
Commercial- up to 20,000 gallons	\$	50.53	2 ERU minimum
Commercial- over 20,000 gallons	\$	1.80	per 1,000 gallons
Church	\$	51.69	
School	\$	203.65	
Job Corps	\$	1,387.57	
Non-Resident	\$	35.36	
Multi-Family Resident (per unit)	\$	18.45	

*CWSD assesses own fees, which are passed onto residents. City only collects the fee on behalf of CWSD.

*Multi-Family Residential shall mean any structure with two (2) or more separate single-family dwellings within one structure.

*Basement Apartments, duplex, twin home = Multi-Family Residential

CHAPTER 21: STORM DRAIN FEES

132 Storm Drain Rate (Monthly)

Single Family	\$	17.21	
Multi-Family	\$	17.21	per unit
Non-Residential	See Notes		ERU based
Commercial	See Notes		ERU based

CHAPTER 22: SANITATION (GARBAGE & RECYCLING)

133 Residential Container (Monthly)

Basic Bundle	\$	24.14	1 black can & 1 blue can
One (1) Black Can Only	\$	18.56	not available to move-ins after July 1, 2025
Extra Black Can (each)	\$	12.41	
Extra Blue Can (each)	\$	7.40	

134 County or Non-Resident Container (Monthly)

Basic Bundle	\$	26.55	1 black can & 1 blue can
One (1) Black Can Only	\$	20.32	not available to move-ins after July 1, 2025
Extra Black Can (each)	\$	13.55	
Extra Blue Can (each)	\$	8.14	

135 Commercial Container (Monthly)

One (1) Container	\$	62.76	300 gallon
Extra Container	\$	37.91	300 gallon

*Definitions:

Black Can = Garbage

Blue Can = Recycling

*Residents/Businesses may have up to two (2) 90-gallon containers at the residential rate. Requesting a third (3) cans, the account switches to a commercial account and then

*Home occupations are classified as residential.

CHAPTER 23: TRANSPORTATION UTILITY FEE

136 Residential (Monthly)	\$	15.00	
137 Residential Multi-Family (Monthly)	\$	15.00	per ERU
138 Non-Residential (Monthly)	\$	15.00	per ERU

CHAPTER 24: SPECIAL EVENT PERMIT FEE

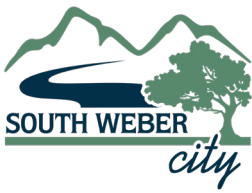
139	Application	\$	50.00	Non-Resident: \$100.00
140	Refundable Damage Deposit (299 or less people)	\$	150.00	inspection required; additional \$75.00 each 100 people above 299
141	Public Works (per hour)			
	1-299 participants	\$	75.00	Non-Resident: \$150.00
	300-499 participants	\$	100.00	Non-Resident: \$200.00
	500+ participants	\$	150.00	Non-Resident: \$300.00
142	Public Safety/Law (per hour)			
	Minimum of two (2) deputies	\$	30.00	Non-Resident: \$60
143	Public Safety/Fire & EMS (per hour)			
	1-299 participants	\$	75.00	Non-Resident: \$150.00
	300-499 participants	\$	100.00	Non-Resident: \$200.00
	500+ participants (includes ambulance on site)	\$	150.00	Non-Resident: \$300.00
	Special Hazards	\$	500.00	Non-Resident: \$1,000.00

*Public property rental applications and fees are not included.

CHAPTER 25: DISCOVERY/PROSECUTOR FEE

144	Electronic Delivery	<i>No Charge</i>		
145	Citation- with notes	<i>No Charge</i>		
146	USB Flash Drive	\$	15.00	plus postage (as applicable)

****END OF CONSOLIDATED FEE SCHEDULE****



14 Riverside RV
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

David Larson
City Manager

ITEM TYPE

Administrative

ATTACHMENTS

RES 26-36

PRIOR DISCUSSION DATES

[December 10, 2024](#)

[January 28, 2025](#)

AGENDA ITEM

Resolution 26-36: Riverside RV Park Development Agreement Third Amendment

PURPOSE

Consider a request from Riverside RV Park Owner/Developer McKay Winkel related to the temporary winter exemption to the leave period granted over the last 2 years

RECOMMENDATION

NA

BACKGROUND

Per the development agreement between South Weber City and Riverside RV Park, patrons to the park cannot stay longer than 120 consecutive days. If they reach the maximum stay, they must vacate the park for 7 days before returning.

In December of 2024, McKay approached the city with a request to amend the agreement to allow for stays longer than 120 days through the winter. In January of 2025, the development agreement was amended. Section 15.1 follows without any changes from the original with section 15.1.1 added at the time.

15.1 Patrons. Developer shall not permit patrons to stay at the RV Park for more than one hundred twenty (120) consecutive days (the "Maximum Stay Period"). Any patron who stays for the Maximum Stay Period is required to adhere to a seven (7) day leave period before returning to stay at the RV Park (the "Leave Period").

15.1.1 Exception to Leave Period. The requirement for a mandatory Leave Period shall not apply from December 1, 2024, through April 30, 2025, or from December 1, 2025, to April 30, 2026.

Discussion at the time of approval was that this would be a temporary exemption to the Leave Period for a trial basis. It is time to report on the trial period and discuss whether the exemption should remain in effect (necessitating an amendment to the agreement) or lapses according to the current language of the agreement.

ANALYSIS

Representatives from Riverside RV Park will be present to report on the winter exemption and request a permanent change to the language in section 15.1.1 to read as follows:

15.1.1 Exception to Leave Period. The requirement for a mandatory Leave Period shall not apply during the period beginning December 1 of each year and ending April 30 of the immediately following year (i.e. December 1, 2026 through April 30, 2027; December 1, 2027 through April 30, 2028; and so on).

RESOLUTION 26-36

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
APPROVING RIVERSIDE RV PARK
DEVELOPMENT AGREEMENT THIRD AMENDMENT**

WHEREAS, Riverside RV Park originally signed a development agreement in June 2020 with a subsequent amendment for landscape and fencing changes approved May 2021; and

WHEREAS, a second amendment requesting a change to the length of stay exception was approved in May 2024 for a limited term; and

WHEREAS, that term limit has been reached and Riverside RV is requesting a permanent change to the exception to leave period altered in the second amendment;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Approval: The Riverside RV Park Development Agreement Third Amendment is hereby approved with only 15.1.1 amended as follows:

15.1.1 Exception to Leave Period. The requirement for a mandatory Leave Period shall not apply during the period beginning December 1 of each year and ending April 30 of the immediately following year (i.e. December 1, 2026 through April 30, 2027; December 1, 2027 through April 30, 2028; and so on).

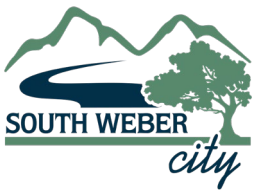
Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 25th day of August 2026.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder



15 Storm Water
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

Lisa Smith

City Recorder

ITEM TYPE

Hearing

ATTACHMENTS

none

PRIOR DISCUSSION DATES

[August 26, 2025](#)

AGENDA ITEM

Public Hearing for the Updated Storm Water Management Plan

PURPOSE

State and federal regulations require an annual update to the Storm Water Management Plan as well as a chance for the public to address any concerns they may have with the plan. The plan will come before the council at the next meeting, but the public hearing must be held as advertised.

South Weber City

Storm Water Management Plan



July 2026

Prepared by
JONES & ASSOCIATES
Consulting Engineers

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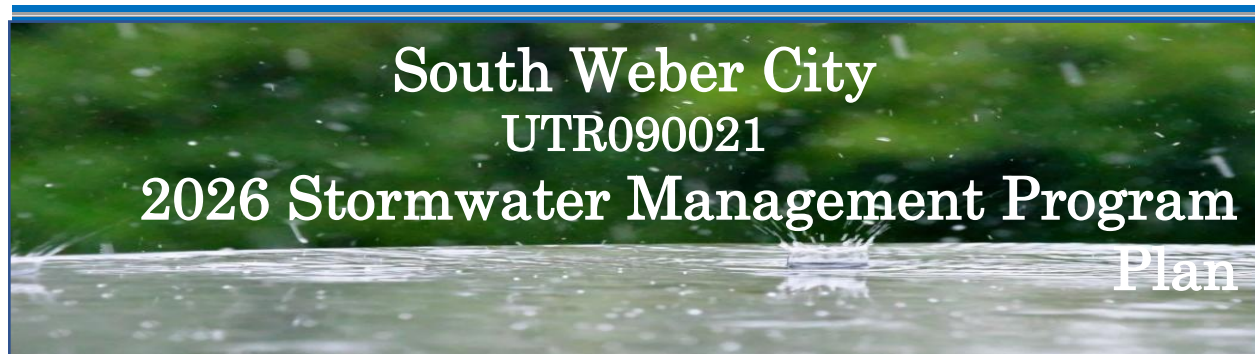
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Introduction

Purpose

The purpose of the South Weber City Stormwater Management Program (SWMP) is for the development and implementation of the City's Plan to fulfill requirements under the State of Utah Small MS4 General UPDES Permit No. UTR090000 (Renewal Permit) in accordance with Section 402(p)(3)(B) of the *Federal Clean Water Act*, and the State of Utah Stormwater Regulations (UAC R317-8-3.9). This Plan was reviewed and updated in July 2026 and details the actions that South Weber City proposes to take between July 1, 2026 and November 1, 2030.

The NPDES Program

The National Pollutant Discharge Elimination System (NPDES) is a program created under the Federal Clean Water Act with the intent of protecting and restoring water quality in lakes and streams so they can support "beneficial uses" such as fishing and swimming. Governmental and private entities wishing to discharge water or wastewater to surface water regulated by the Federal Government (Waters of the US) must obtain permits and comply with certain conditions or face fines and other penalties. In general, the Stormwater Program regulates stormwater discharges from three potential sources: municipal separate storm sewer systems, construction activities, and industrial activities.

In Utah, the US Environmental Protection Agency has delegated the authority over NPDES permits to the Utah Department of Environmental Quality – Water Quality (DEQ). DEQ has issued a General Permit for discharges to waters of the State of Utah resulting from a Small Municipal Separate Storm Sewer System (Small MS4). The General Permit applies to cities with a population less than 100,000 (based on the 2020 census), located within an urbanized area, and that operate a MS4 which discharges to a water of the State of Utah.

UPDES Small MS4 Permit

South Weber City has been identified as a Small MS4 permittee and therefore must establish a stormwater program that complies with conditions of the UPDES MS4 Permit UTR090000. The Permit allows municipalities to discharge stormwater from systems it owns and operates into "waters of the state" such as rivers, lakes, streams, and groundwater as long as they implement six (6) minimum control measures (MCM) to reduce pollutants in stormwater to the "maximum extent practicable." The MCM's are as follows:

1. Public Education and Outreach on Stormwater Impacts (*General Permit 4.2.1*)
2. Public Involvement / Participation (*General Permit 4.2.2*)
3. Illicit Discharge Detection and Elimination (IDDE) (*General Permit 4.2.3*)

4. Construction Site Stormwater Runoff Control (*General Permit 4.2.4*)
5. Long-Term Stormwater Management in New Development and Redevelopment (Post-Construction Stormwater Management) (*General Permit 4.2.5*)
6. Pollution Prevention and Good Housekeeping for Municipal Operations (*General Permit 4.2.6*)

Annual Review and Modification

The SWMP will be reviewed on an annual basis and any changes or modifications will be described and submitted to the DEQ. This review will include a review of the status of program implementation and permit compliance and a review of any revisions or changes of BMPs during the year (See Annual Review and Checklist SOP). The DEQ will be notified in writing of any changes to the implementation of BMPs. This notification will include the rationale supporting the modifications; an overall assessment of goals and direction of the SWMP and effectiveness of BMPs; a review of monitoring data, any changes in monitoring methods and parameters, and an assessment of the overall monitoring program.

In addition, the Permit requires the City to submit an Annual Compliance Report by October 1st of each year that details actions taken in the previous year to achieve compliance. The full text of the Permit can be viewed at: <https://lf-public.deq.utah.gov/WebLink/ElectronicFile.aspx?docid=535832&eqdocs=DWQ-2025-000521&dbid=0&repo=Public>

General System Overview

South Weber City is in the northeastern edge of Davis County. The population of the community was 7,867 at the 2020 census. The city has a total area of 4.67 square miles and is largely residential with some commercial uses on the eastern and western edges of the City.

The storm drain system is comprised of pipes, detention basins, and open drainages and eventually empties into the Weber River (DEQ Assessment Unit ID UT16020102-002_00). There are several regional detention ponds built into the system. New developments are required to detain stormwater before releasing it. The streets use curbs and gutters to collect stormwater runoff. The Davis Canal runs through the center of the eastern portion of the city and the Weber River runs parallel to the city's northern border.

Local Water Quality Concerns

The water quality within South Weber is relatively good. The City drains into a section of the Weber River which is not currently identified as being impaired or protected and is able to support all identified uses. The purpose of this SWMP is to maintain that status and, where possible, improve the current water quality. The following Best Management Practices (BMPs) have been identified to help control the discharge of potential pollutants (e.g. release from vehicle wear; building materials from areas such as parking lots, roofs, siding materials, streetlights, roof gutters; and construction site-runoff).

These BMPs can be found in the following locations as noted below.

1. Stormwater Ordinance, Title 8 of the City Code, updated and adopted May 2025 (*See City's website*)
2. City Public Works Standards for Design, Development, and Construction, updated and adopted December 2023 (*See City's website*)
3. Public Education and Outreach (*See MCM 1 Additional Information Section*)
4. Vehicle & Equipment Maintenance (*See MCM 6 Additional Information Section, SOPs*)
5. Vehicle and Equipment Storage (*See MCM 6 Additional Information Section, SOPs*)
6. Vehicle and Equipment Washing & Cleaning (*See MCM 6 Additional Information Section, SOPs*)

Nitrogen & Phosphorus Reduction

Nutrients are often found in stormwater. These nutrients can result in excessive or accelerated growth of harmful algal blooms, reduced oxygen in the water, changes in water chemistry and pH. In addition, un-ionized ammonia (one of the nitrogen forms) can be toxic to fish.

South Weber City is supplementing the activities of the Davis County Storm Water Coalition for this control measure as part of an Interlocal Agreement aimed at collecting data and sampling analysis from the county to attribute information to a comprehensive plan. This plan is intended to enhance the efforts of the South Weber City MS4, as well as other MS4s within Davis County. Targeted sources for the reduction in nitrogen and phosphorus discharges are being evaluated and determined through the actions and participation of the Davis County Storm Water Coalition and designated subcommittee, of which the South Weber City's MS4 is an active participant.

The City has identified three pollutant sources for added focus:

- Responsible Fertilizer Use: Using low or no-phosphorus fertilizers and applying them at appropriate times.
- Leaf and Debris Management: Keeping leaves, grass clippings, and other organic materials off streets and away from storm drains, as they can be sources of phosphorus.
- Pet / Animal Waste Management: Properly disposing of animal waste to prevent bacterial and nutrient contamination.

The target audience for these three specific sources are residential, agricultural, and commercial property owners, especially those with less than one acre, and dog owners / users of the local dog parks. The educational materials are distributed to the appropriate group and/or target sources as available. Equivalent educational sources that are specific for South Weber include ongoing monthly / bi-weekly / quarterly utility billing mailers and information on the City's website (see MCM 1 for additional info). In addition, specific information and face-to-face advisory is provided during all new business license application processes and all new construction permit application processes. The City Staff, specifically members of the Public Works Department and Building / Construction Inspectors, are also trained to identify and report materials in the street and follow applicable Standard Operating Procedures for enforcement of stormwater requirements. Violations and enforcement actions will be documented.

Current and Planned Activities

The SWMP Plan describes the set of actions and activities the City has implemented or plans to implement to maintain permit compliance. The Plan is organized to address the program components noted in Section 4.2 of the Permit.

The following sections of the SWMP Plan describe how South Weber City is currently meeting the requirements of the Permit, and how the City plans to continue to meet those requirements over the next five (5) years.

Coordination and Responsibilities

Compliance with the Permit requires coordination and documentation of activities between several City departments, the Davis County Health Department, and the Davis County Storm Water Coalition (See MOU in Appendix). The Public Works Department will coordinate City efforts and will meet with staff from other departments and entities regularly to verify that current and planned activities meet Permit requirements. Activities required for Permit compliance will be carried out by the Public Works, Planning and Building, Parks, City Administration, Finance, Fire, Police, and the Davis County Health Department.

Main Point of Contact & Roles/Responsibilities:

David Larson
City Manager
801-479-3177

dlarson@southwebercity.gov

Role/Responsibility: Oversees the operations of the City, Authority for Enforcement Actions and Signing of Documents.

Corey Wilson
Stormwater Coordinator
801-529-2620

cwilson@southwebercity.gov

Role/Responsibility: Responsible for implementing the MS4 program, Coordination with all other Departments/Agencies, RSI Inspector.

Mark Larsen
Public Works Director
801-458-4835

mlarsen@southwebercity.gov

Role/Responsibility: Oversees the Public Works Department, which includes the MS4 program.

Public Works Employees

Role/Responsibility: RSI Maintenance

Shaelee King
Public Information Officer
801-479-3177

sking@southwebercity.gov

Role/Responsibility: Public information and outreach through social media, newsletters, and city website.

Brandon Jones
City Engineer (Jones & Associates)
801-391-9621

brandonj@jonescivil.com

Role/Responsibility: Responsible for review of all new developments to ensure meets standards

Table 1. Permit Requirements Deadlines / Frequencies

General Permit Section	Year (by Quarter)		2026				2027				2028				2029				2030			
	Requirements	Deadline/ Frequency	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
4.1	Stormwater Management Program Plan																					
	Review / Update SWMP	Updated July 2026 Review annually using SOP and Checklist				X				X				X				X				X
	Annual Compliance Report	Oct. 1, annually				X				X				X				X				X
	Track SWMP Costs	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
4.2.1	Public Education and Outreach																					
	Regional Participation	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	General Awareness	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	Education and Outreach Training(s)	Annually		X				X				X				X				X		
4.2.2	Public Involvement / Participation																					
	Bi-Annual Public Hearing	Bi-Annually		X		X		X		X		X		X		X		X		X		X
4.2.3	Illicit Discharge Detection and Elimination																					
	Develop / Update database and SOPs	Review/Update	X				X				X				X				X			
	Inspect 33% of the System	Annually (throughout)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	Employee Training	Annually		X				X				X				X				X		
4.2.4	Construction Site Stormwater Runoff Control																					
	Tracking and record keeping	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	Review / Update SOPs	Annually				X				X				X				X				X
	Employee Training	Annually		X				X				X				X				X		
4.2.5	Long-Term Stormwater Management in New Development and Redevelopment																					
	Review / Update Public Works Standards	Review Annually	X				X				X				X				X			
	Review/ Updates Control Program	Annually				X				X				X				X				X
	Agreements / List of Private Detention Basins	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
	Review / Update Long-Term Control Inventory	Annually	X				X				X				X				X			
4.2.6	Pollution Prevention and Good Housekeeping for Municipal Operations																					
	Review / Update SWPPP for each City Sites	Annually				X				X				X				X				X
	Develop / Update SOPs	Annually				X				X				X				X				X

Table 2. Inspections (General)

General Permit Section	Area / Type	Frequency
4.2.3 Illicit Discharge Detection and Elimination	High-Priority Areas	Annual
	Dry Weather Screening	Every 5 Years
4.2.4 Construction Site Stormwater Runoff Control	Priority Construction Sites	Bi-Weekly
	Construction Sites	Monthly
4.2.5 Long-Term Stormwater Management	City-Owned High-Priority / Visual	Monthly
	Structural BMPs	Bi-Annual
	New Construction Structural / Permanent BMPs	Annual
4.2.6 Pollution Prevention and Good Housekeeping for Municipal Operations	High-Priority / Visual	Monthly
	High-Priority / Comprehensive	Bi-Annual
	High-Priority / Visual Observation Discharges	Annual

Ongoing Documentation of SWMP

The City currently utilizes several BMPs, stormwater design standards, and standard operating procedures to manage stormwater quantity and quality throughout the City.

South Weber has an online and GIS based record keeping process through both ComplianceGo and the City's GIS mapping tool. All completed forms, reports, and documents are added to the database and are searchable by location. The Stormwater Inspector utilizes the same system to complete facility inspections, dry weather screening, Illicit Discharge Detection and Elimination (IDDE) tracking the progress of post construction BMPs as well as construction inspections using the State form.

This database serves as the digital archive for all stormwater program activities. This documentation method will be periodically reevaluated to investigate improved methods and expand or modify the documentation program as needed to ensure compliance, efficiency, and ease of use for the crews.

The documentation program will document:

1. Pre-construction meetings
2. Construction site SWPPP reviews
3. Construction site Water Quality Report reviews
4. Storm drain cleaning activities
5. Street sweeping activities
6. Inspections of key city facilities
7. Participation with the County Stormwater Coalition meetings

8. Newsletters
9. Stormwater education materials and programs
10. Dry weather screening
11. Wet weather monitoring
12. Training
13. IDDE inspections
14. Enforcement actions
15. Spill Response Incidents
16. Construction site inspections
17. Inspections of Low Impact Development facilities during construction
18. Long-term Stormwater Management Facility inspections
19. Long-term Stormwater Management maintenance activities

MCM 1 - Public Education and Outreach on Stormwater Impacts

South Weber City provides and participates in a variety of stormwater education and outreach programs designed to build general awareness; reduce or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts; and encourage the public to participate in stewardship activities. The City aims to educate and reach a variety of audiences including residents, institutions, and commercial facilities, developers and contractors (construction), and MS4-owned and operated facilities. The City will work on its own and participate with the Davis County Stormwater Coalition to coordinate public education and outreach efforts to target the groups identified below.

South Weber City's Plan to Meet the Requirements of the Permit *(General Permit 4.2.1)*

Areas of Focus

- **Regional Participation:** South Weber City is an active participant in regional education and outreach programs.
 - South Weber City will continue to coordinate with other permittees in Northern Utah through the Davis County Stormwater Coalition and the Davis County Health Department.
 - South Weber City participates in the Coalition's annual Water Fair. The Fair engages 5th grade youth through hands-on learning to explore water conservation and quality issues. The educational experience is developed to meet the needs of State education standards and multiple schools throughout the County participate in the event.
- **General Awareness Programs:** South Weber City will continue to provide general awareness education and outreach programs for a variety of target audiences.
 - General awareness promotion through a variety of media including utility bill inserts, direct mail, direct outreach, social media, or fliers.
 - Installation and/or replacement of curb markers on catch basins throughout the city.
 - Updates and maintenance of the City's Stormwater webpage to include helpful information and activities to prevent pollution in our stormwater.
 - Technical assistance and outreach to businesses for managing potential sources of pollutants on their property.
- **Education and Outreach (Training):** South Weber City will continue to provide education and outreach for a variety of target audiences and should typically complete this annually in the second quarter of the year.
 - Provide annual training opportunities for institutions, industrial, and commercial facilities about illicit discharges and improper disposal of waste and the impacts to water quality associated with these types of discharges.
 - Provide annual education to engineers, construction contractors, developers, development review staff, and land use planners concerning the development of stormwater pollution prevention plans (SWPPPs) and Best Management Practices (BMPs) used to reduce adverse impacts from stormwater runoff from development sites.

Target Specific Pollutants and Sources

The City has determined that the targeted pollutants for each of the four audience groups described in the Permit requirements are as follows:

Audience Group	Sediments	Nutrients	Heavy Metals	Trash & Debris	Oil & Grease	Bacteria & Viruses	Herbicides & Pesticides	Hazardous Waste
General Public	X	X		X			X	X
Institutional Facilities	X	X		X			X	
Industrial Facilities	X	X		X			X	
Commercial Facilities	X	X		X			X	
Engineers, Construction, Contractors, Developers, Development Review Staff, Land Use Planners	X	X		X			X	X

Education efforts for each audience group focus on that group's targeted pollutants. Messages promote good behavior and educate individuals on how to avoid, minimize, reduce, and/or eliminate the adverse impacts of stormwater discharges. Many of the education and outreach materials are available through the Davis County Stormwater Coalition. Those prepared by the City are available in the *Additional Information / Resources Section for this MCM*. Whenever information is provided, it shall be documented on the appropriate tracking log (*See Additional Information / Resources Section for this MCM*).

Annual Education and Outreach Audiences and Program

Audience	Suggested Topics
General Public	Maintenance of septic systems; effects of outdoor activities such as lawn care (use of pesticides, herbicides, and fertilizers); benefits of onsite infiltration of stormwater; effects of automotive work and car washing on water quality; proper disposal of swimming pool water; proper management of pet waste; and any other relevant topics specific to the MS4 (e.g. frequent violations / issues noted)
Institutions, Industrial, and Commercial Facilities	Proper lawn maintenance (use of pesticides, herbicides and fertilizer); benefits of appropriate onsite infiltration of stormwater; building and equipment maintenance (proper management of waste water); use of salt or other deicing materials (cover/prevent runoff to storm system and contamination to ground water); proper storage of materials (emphasize pollution prevention); proper management of waste materials and dumpsters (cover and pollution prevention); proper management of parking lot surfaces (sweeping); and any other relevant topics specific to the MS4 (e.g. frequent violations / issues noted)

Engineers, Construction, Contractors, Developers, Development Review Staff, Land Use Planners	SWPPP development, BMP use, impacts from runoff from development sites
---	--

Specific Goals with Methods of Evaluation and Rationale

To ensure South Weber City is meeting the requirements of the Public Education and Outreach – MCM 1 section of the General Permit, the following specific goals have been established.

- **Regional Participation Goal:** South Weber City's Stormwater Manager and/or Public Works Director will actively participate in regional coordination and public outreach efforts by attending at least 75% of the Davis County Stormwater Coalition Meetings and providing 100% (of the determined share) monetary support towards regional public outreach efforts.

Methods of Evaluation:

- Attendance records.
- Meeting minutes.
- Proof of monetary support of coalition costs.

Completion: This goal should be evaluated and completed annually.

Rationale: By working together with partners within the Region, larger efforts are financially possible for the City to participate in.

- **General Awareness Programs Goal:** On an annual basis, South Weber City will provide information and promote stormwater awareness through a variety of methods and on a variety of topics as outlined in the tables above to each of the audience groups.

Methods of Evaluation:

- Copies of information sent and documentation of when and where sent.
- Documentation of number of curb markers installed / replaced.
- Photos.
- Documentation on Tracking Sheet (*See MCM 1. Additional Information/Resources Section*)

Completion: This goal should be evaluated and completed annually.

Rationale: By using a variety of methods, the City will be able to reach a larger audience – some people may receive the message multiple times, while others may only receive the information once.

- **Education and Outreach (Training) Goal:** On an annual basis, South Weber City will either attend or host a training for each of the areas as described in the “Education and Outreach (Training)” items listed on the previous page.

Methods of Evaluation:

- Attendance rolls.
- Copies of presentation / training materials.

Completion: This goal should be evaluated and completed annually.

Rationale: By providing training to all of these entities, it will ensure that each is staying up-to-date with BMPs and the latest issues and topics.

Additional Information / Resources for
MCM 1 - Public Education and Outreach on Stormwater Impacts

MCM 1: Education and Outreach Program

Required Education Topics

- Effects of outdoor activities such as lawn care (use of pesticides, herbicides, and fertilizers)
 - The Davis County Storm Coalition has developed a pamphlet for residents on this subject. TV ads have addressed this, and information can be found on the website.
- Benefits of on-site infiltration of stormwater
 - Weber Basin Water Conservancy in Layton and the Utah Botanical Center in Kaysville educates people regarding water conservative landscapes, wetland ecosystems, stormwater management and other topics. The City has provided links on the stormwater page to these sources.
- Effects of automotive work and car washing on water quality
 - The Davis County Storm Coalition has developed a pamphlet for residents on this subject.
- Proper disposal of swimming pool water
 - The Davis County Storm Coalition has developed a pamphlet for residents on this subject. Pamphlets are distributed to pool owners.
- Proper management of pet waste
 - Doggie bags are provided on all walking trails for pet waste.
- Proper concrete waste disposal
 - The Davis County Storm Coalition has developed a pamphlet for residents on this subject. Pamphlets are distributed to concrete batching operations and contractors.
- Storage and stockpiling of landscaping materials
 - The Davis County Storm Coalition has developed a pamphlet for residents on this subject. Pamphlets are distributed to landscaping contractors.
- Septic tank and drain field care and maintenance
 - The Davis County Storm Coalition has developed a pamphlet for residents on this subject. Pamphlets are distributed to homeowners with septic tanks.
- Household hazardous waste disposal
 - The Davis County Landfill has a household hazardous waste disposal location. This information is posted on the city website, a common topic in the community newsletter and is generally distributed when the question arises.
- Low Impact Development – Table of Approved
 - The City has developed a Low Impact Development Table and information included in the Public Works Standards. The purpose of the table and Standards is to provide information on what Low Impact Development is and how it can be implemented.

Education Methods

The education and outreach program is a multi-media program. The City utilizes ads in local theaters, flyers, mailers, the city's newsletter, the city's website, and live training programs to try and reach the target audiences. Many of the materials and information mentioned above utilize different and multiple formats for distribution. The following tools are different ways that the city tries to distribute its messaging:

- Newsletter Articles
 - At least once per year, an article will be prepared for publication in the City newsletter. Articles will focus on reducing the pollution entering our streams. Focus will be placed on recommended topics.
- Annual Long-term Maintenance Inspections
 - Annual inspections of long-term privately owned and operated facilities is a great opportunity to educate businesses on issues that they are specifically involved with. Teaching of proper maintenance techniques and frequency not only educates but helps with maintenance concerns.
- Preconstruction Meetings
 - As part of the requirements for all new development or redevelopment projects, a pre- construction meeting is held wherein contractors and construction workers attend. Utility coordination, submittal requirements, SWPPP elements and other topics are discussed which influence the proposed construction.
- Business License Renewal
 - Annual business license renewal is another great opportunity to educate. The city has prepared handouts and packets specific to various businesses. Packets and information can be distributed when individuals or businesses apply for license renewals or permits. The City tracks who receives materials and what materials they receive. This will be included in the GIS database.
- Annual Contractor, Developer and MS4 Employee Training Program
 - The Davis Coalition, in conjunction with the Golden Spike Coalition, annually hosts a half-day training program that focuses on timely topics and encourages open dialogue between the various target audiences. This training makes a big effort to foster a feeling of collaboration and working together towards one goal.
- Movie Theater Ads
 - Annually, the Coalition has been running ads through the summer season in local movie theaters. They utilize videos made during their competition for Jr. High and High School students and select ones to run in movie theaters. Students are thrilled to see their work on display, which in turn generates excitement and interest.
- The Stormwater Page on the City's Website & Info at City Office
 - The City's website includes a copy of this Stormwater Management Plan. It also includes links to various resources where more can be learned. Contact information for reporting of illicit discharges is posted. A link to household

hazardous waste disposal sites is also included. Printed media to be used as pamphlets, handouts and mailers and flyers.

- The coalition has produced numerous materials that can be printed in various formats and distributed. The City has copies of several of them that they keep at the front desk. As people come in to submit business license applications, building permits, or conduct other city business, the appropriate materials are distributed.

Employee Training

Employee Training takes a little different approach. Training is done separately by each department, so that training can be customized to the job responsibilities of that department. The training program is intended to include aspects of training that are required by this and the other control measures.

All employees will be trained in prohibitions against illicit discharges and water quality impacts. MS4 employees whose job duties may impact stormwater will be trained in pollution prevention (especially as related to performing job duties/procedures), permit requirements, water quality concerns.

Specific staff members have been targeted for stormwater training. Their responsibilities require specific involvement in stormwater quality. Highlights of the employee training program include:

- Public Works Department (annually) – Entire staff are trained annually. All staff members are initially trained in expected job responsibilities during orientation including protection of stormwater quality and identifying and reporting illicit discharges.
- City Engineer / Planner (annually) - Entire staff are trained annually. All staff members are initially trained in expected job responsibilities during orientation including protection of stormwater quality and identifying and reporting illicit discharges.

Targeted training will be selected based on job responsibilities which cover a wide array of topics. Staff member training topics may include:

- IDDE hazards & prevention
- IDDE recognition, response & cleanup
- Proper dumpster & waste management
- Equipment inspection
- Various inspection procedures
- Storage of industrial materials
- Street & parking lot maintenance
- Plan review & permitting procedures

- Minimization of use of salt and other de-icing materials
- Violation enforcement measures
- Public outreach programs
- LID opportunities & infiltration methods
- Operation & maintenance requirements
- Long-term stormwater management
- Job duties related to stormwater
- SOP's and their implementation
- General SWMP education
- Proper SWPPP controls
- General stormwater quality protection

This educational measure is in conjunction with the training requirements set forth in other minimum control measures including:

- Hazards associated with illicit discharges
- IDDE recognition, procedures to stop and cleanup the discharge and prevention methods in their regular job duties
- Protection of existing stormwater systems from construction site runoff during construction
- Long-term construction measures, including LID, that can be implemented to preserve stormwater quality after construction projects are completed
- Proper methods to complete job responsibilities without impairing the stormwater quality

All new employees will receive initial training within 60 days of their hire. Employees who are changing job responsibilities will also receive training in new responsibilities within 60 days of the change. Follow-up training will be completed to address changes in procedures, methods or staffing or when non-compliance issues are discovered.

LID Green Infrastructure and Post Construction Control Education

Staff members from the Public Works Department annually attend the APWA Storm Water Conference. Various LID presentations are given which help educate about LID methods. Davis County Coalition provides training for engineers, development and plan review staff, Other LID trainings have been attended by staff members to gain additional insight to LID methods and opportunities. We will also look for training opportunities for plan review staff to expand their education about LID measures.

The City has also developed a LID requirements as part of the Public Works Standards. This manual is intended to assist new and redevelopment project is understanding the new requirements and how they are being implemented. This manual will be available both online and as a hard copy

requirements and how they are being implemented. This manual will be available both online and as a hard copy

Public Education and Outreach

Tracking General Public & Commercial Facilities

[illegible]

MCM 2 - Public Involvement / Participation

South Weber City is committed to providing ongoing opportunities for the public to provide input into the development of the SWMP and into other initiatives and plans designed to improve water quality.

South Weber City's Plan to Meet the Requirement of the Permit *(General Permit 4.2.2)*

Areas of Focus

- **Opportunities for Public Input:** The City welcomes comments from the public throughout the year.
 - To facilitate public comment, South Weber City will provide a copy of the SWMP, contact information, and basic stormwater practices on the City's Stormwater webpage.
 - The public is notified and invited to attend City Council Meetings related to the development, implementation, and updates to the SWMP and related Ordinances. Notice for these meetings is done in compliance with all current State and City noticing requirements.
 - South Weber City also seeks to involve the public in other stormwater management and clean water related decisions by engaging people during the planning of stormwater infrastructure projects and during development of stormwater related policy and master plans.
 - **Accessibility:** A copy of the SWMP will be available online via the City's website.
 - **Transparency:** In general, all documents related to stormwater management are public record and available under the Government Records Access Management Act (GRAMA).
-

Specific Goals with Methods of Evaluation and Rationale

To ensure South Weber City is meeting the requirements of the Public Involvement/Participation - MCM 2 section of the General Permit, the following specific goal has been established.

- **Opportunities for Public Input Goal:** Bi-Annually, South Weber City will hold a public hearing to obtain public comments related to stormwater.

Methods of Evaluation:

- Copies of public notices issued.
- Meeting minutes.

Completion: This goal should be evaluated and completed bi-annually (July and December).

Rationale: Public comments will be welcome anytime of the year. By holding public hearings twice per year, there will be a specific opportunity for the public to provide input to the City.

MCM 3 - Illicit Discharge Detection and Elimination

South Weber City's Illicit Discharge and Elimination (IDDE) program is designed to prevent contamination of surface water and groundwater by monitoring, tracking, and removing non-stormwater discharges into the stormwater drainage system.

South Weber City's Plan to Meet the Requirement of the Permit *(General Permit 4.2.3)*

Areas of Focus

- **Ongoing IDDE program to detect and address non-stormwater discharges and illicit connections:** The City's on-going IDDE program is designed to characterize, trace the source, and eliminate illicit discharges, including spills and illicit connections, into the municipal stormwater system.
 - In conjunction with the Davis County Health Department, Public Works responds to and investigates all calls and reports regarding environmental concerns such as illegal dumping, spills, illicit discharges, and illicit connections.
 - Spills Hotline: (801-479-3177 x 2218) The City's hotline for reporting of spills and water quality concerns such as illegal dumping, and is publicized as a 24 hours a day, 7 days a week.
 - During regular business hours, calls are received by City Hall and followed up on by the Public Works Staff.
 - After-hours calls are managed by the on-call Public Works Staff.
 - South Weber responds to and investigates all calls received and records are kept of calls received and actions taken because of these calls.
 - The hotline is publicized and promoted on the City's website
 - South Weber City takes pride in exceeding permit requirements of IDDE program response and in most cases spill responses and investigation are performed the day of reporting.
 - Documentation of IDDE procedures is detailed in the City's IDDE Standard Operating Procedures (SOP) Manual.
 - South Weber City educates public employees, businesses, and the public about illicit discharges and hazards associated with improper disposal of waste through the various methods as described in the "Public Education and Outreach" Section.
 - South Weber City keeps an updated GIS stormwater system map that identifies all the outfalls and priority areas (as determined by the City). The GIS layer includes all known outfalls and major conveyance features.
 - South Weber City's website promotes services for the collection of household hazardous waste provided by the Davis County Landfill.
- **South Weber City Municipal Code Title 8, Stormwater and Drainage:**
 - South Weber City Municipal Code Title 8, Chapter 6 prohibits non-stormwater, illicit discharges into the City's stormwater system and provides the regulatory authority and framework for enforcement. These code sections are updated periodically to support the SWMP, with the last update being completed in 2025. The Code can be found on the City's website.

- Code Implementation:
 - The on-going IDDE compliance strategy strives to achieve compliance initially through public education and technical assistance. When education, technical assistance, and voluntary correction agreements do not achieve compliance, City Code 8.6.14 provides for progressive enforcement by the City through the Stormwater Inspector, Public Works Director, and/or City Administrator issuing verbal and written warnings, administrative fines, notices of violation, and stop work orders (See City Code for detailed process).
 - Pollution discharged into the municipal storm drain system and/or surface and ground waters (illicit discharges) violate City Code and subjects the violator(s) to fines and/or cleanup costs imposed by the City and/or State agencies (See City Code 8.6.14 Violation and Enforcement).
- **MS4 Screening:** South Weber City has an on-going program to screen the stormwater system for potential sources of non-stormwater discharges and illicit connections. South Weber City performs this screening through routine outfall inspection. During each inspection, Staff observe the structural integrity of the outfall and its adjoining pipes, sediment accumulation levels, and if there is any unusual flow, odor, color, or other visual indicators that would suggest a pollutant is present. If there is a water quality concern, the Staff will then report a spill through the spill hotline. This will trigger notification to the storm maintenance crew to respond and maintain storm structures and the water quality team for further investigation and follow up.
 - South Weber City screens on average 20% of the stormwater outfalls each year and annually tracks the percentage screened as well as the total percentage screened.
 - Outfalls are screened at a minimum of once every five (5) years.
- **Training:** South Weber will provide annual training to all employees (regardless of position/role) on illicit discharge topics relating to illicit non-stormwater discharges including: 1) identification and reporting; 2) investigation, termination, clean-up, and enforcement procedures; 3) investigation documentation requirements; and 4) Standard Operating Procedures and documentation. Training shall focus on the topics most relevant to the employee's position to ensure protection of water quality. This training will be provided by the City Engineer's Office (Annual SWMP PowerPoint Presentation). All new employees shall receive individual / small group training within 60 days of the date of hire.

Specific Goals with Methods of Evaluation

To ensure South Weber City is meeting the requirements of the Illicit Discharge Detection and Elimination – MCM 3 section of the General Permit, the following specific goals have been established.

- **Ongoing IDDE Efforts Goal:** South Weber City will continue to keep a database and update written SOPs for all inspections, spills, illicit discharges, and illicit connections.
 - The SOP will be reviewed, and any necessary updates will be completed annually in January of each year.
 - All documentation from IDDE incidents reported, actions taken, and subsequent public education actions will be reviewed annually in January of each year. Any resulting updates to SOPs shall be implemented.

Methods of Evaluation:

- Inspection Logs.
- Spills, Illicit Discharge, Illicit Connection Tracking Sheets.
- Photos.
- SOP Manual.

- **MS4 Screening Goal:** South Weber will inspect 20% of the stormwater outfalls on an annual basis.

Methods of Evaluation:

- Inspection Logs.

- **Training Goal:** South Weber will provide annual training to all employees (regardless of position/role) on illicit discharge and illicit connection detection on an annual basis. This training will be provided by the City Engineer's Office. All new employees shall receive individual / small group training within 60 days of the date of hire.

Methods of Evaluation:

- Attendance Rolls.
 - Presentation Materials.
-

Record Keeping: South Weber City will continue to track and maintain records of illicit discharge detection and eliminations activities and summarize these activities in the Annual Compliance Report.

**The Davis County Health Department, HAZMAT, and other responding Agencies track and maintain their own separate record. If the record / information is not directly shared with the City, then the City has the right and ability to make a request for the information needed specific to an incident.*

Additional Information / Resources for
MCM 3 - Illicit Discharge Detection and Elimination

**Standard Operating Procedures
Priority Areas – Illicit Discharges
(4.2.3.3.1)**

Procedure:

1. Identify all properties:
 - a. All industrial commercial, or mixed-use zones
 - b. Residential properties with history of illicit discharge or illegal dumping, or has an onsite septic system
2. Add property to list, including reasoning for prioritization (see Criteria list below)
3. Add property to GIS map
4. Perform and document annual visual inspections
5. Review and update list annually

Types of Properties:

1. Industrial
2. Commercial
3. Mixed-use
4. Residential

Priority Reasons:

- A. Area with older infrastructure (50+ years) with increased potential of illicit connections
- B. General use is industrial, commercial, or mixed-use
- C. Past history of illicit discharges
- D. Past history of illegal dumping
- E. Onsite sewage disposal system
- F. Area with older sewer lines or history of sewer overflows or cross connections
- G. Located upstream of sensitive waterbodies
- H. Hazardous materials storage and usage
- I. Other (specify)

Identified Areas in South Weber City & Reason for Prioritization*:

Area Name	Address	Priority Reason
Axiom Construction	7636 S 2725 E	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Bouchard Construction	7269 S 1200 E	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
General RV	546 E 6650 S	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS

Kastle Rock Excavation	244 E South Weber Dr.	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Maverik	2577 E South Weber Dr.	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Morty's Car Wash	7723 S 2700 E	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Nix Construction	1458 E South Weber Dr.	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Public Works Shop	1719 E South Weber Dr.	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Sure Steel	7528 S Cornia Dr.	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Bouchard Construction	7269 S 1200 E	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
General RV	546 E 6650 S	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Kastle Rock Excavation	244 E South Weber Dr.	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS
Maverik	2577 E South Weber Dr.	Industrial and/or commercial activities involving hazardous materials storage and usage, with potential for discharge to WOTUS

**Also identified on City Stormwater mapping*

Annual Review and Updates to List: The identified areas shall be reviewed annually and updated as necessary on this SOP and map.

Dry Weather Outfall Inspections

Standard Operating Procedure

(4.2.3.3.3)

Purpose: To inspect / screen all outfalls within the City during dry weather conditions to detect non-stormwater discharges that shouldn't be entering the system, helping to maintain water quality in receiving waters.

Inspection Frequency: Inspection shall be conducted at each location identified on the GIS map at least once every five years during dry weather periods when there has been no significant rainfall for more than 24 hours.

Inspection Requirements:

- ☐ Prepare for Inspection
 - Plan to inspect sites as noted in the inspection frequency section above.
 - Review any previous inspection reports / notes for the site(s).
 - Ensure all personal protective equipment applicable (e.g. safety vest, gloves) is worn.
- ☐ Process for Completing Inspection
 - Inspector shall follow the requirements of the inspection form as found on GIS Field Map to inspect:
 - Visual appearance of the discharge: color, clarity, foam, oil sheen (if discharge is present)
 - Odor
 - Flow rate and consistency
 - Presence of debris or unusual materials
 - General site cleanliness and compliance
 - Take photos
 - Upload photos and notes to inspection report.
 - Complete and certify the inspection report.
- ☐ If discharges are present, the Inspector shall follow the Standard Operating Procedures for Tracing Illicit Discharges and Characterizing, Containing, and Removing Illicit Discharges

Tracing Illicit Discharges Standard Operating Procedure

(4.2.3.4.1)

Purpose: Protect against and reduce risk of contamination of stormwater systems by quickly determining the source of an illicit discharge, taking timely remediation steps to prevent further contamination, and protecting receiving waters.

Overview: Once an illicit discharge has been reported or detected through an inspection, the next step is to locate the source. Selection of tracing techniques will depend on the type of illicit discharge detected, the information collected during initial discovery and observation (whether through an inspection by a municipal employee or through a citizen call-in), and the resources/technology available. A single technique may be used or several techniques may need to be combined to identify the source of the discharge. The flow chart (on the following page) should be used as a method of selecting tracing techniques that can be applied to the two categories of potential illicit discharges: (1) present at the location (where the illicit discharge was initially reported), and (2) continuous discharges (where upon returning to the site a continuous flow is present and the flow may be more easily traced to the source). Each of these circumstances is described below.

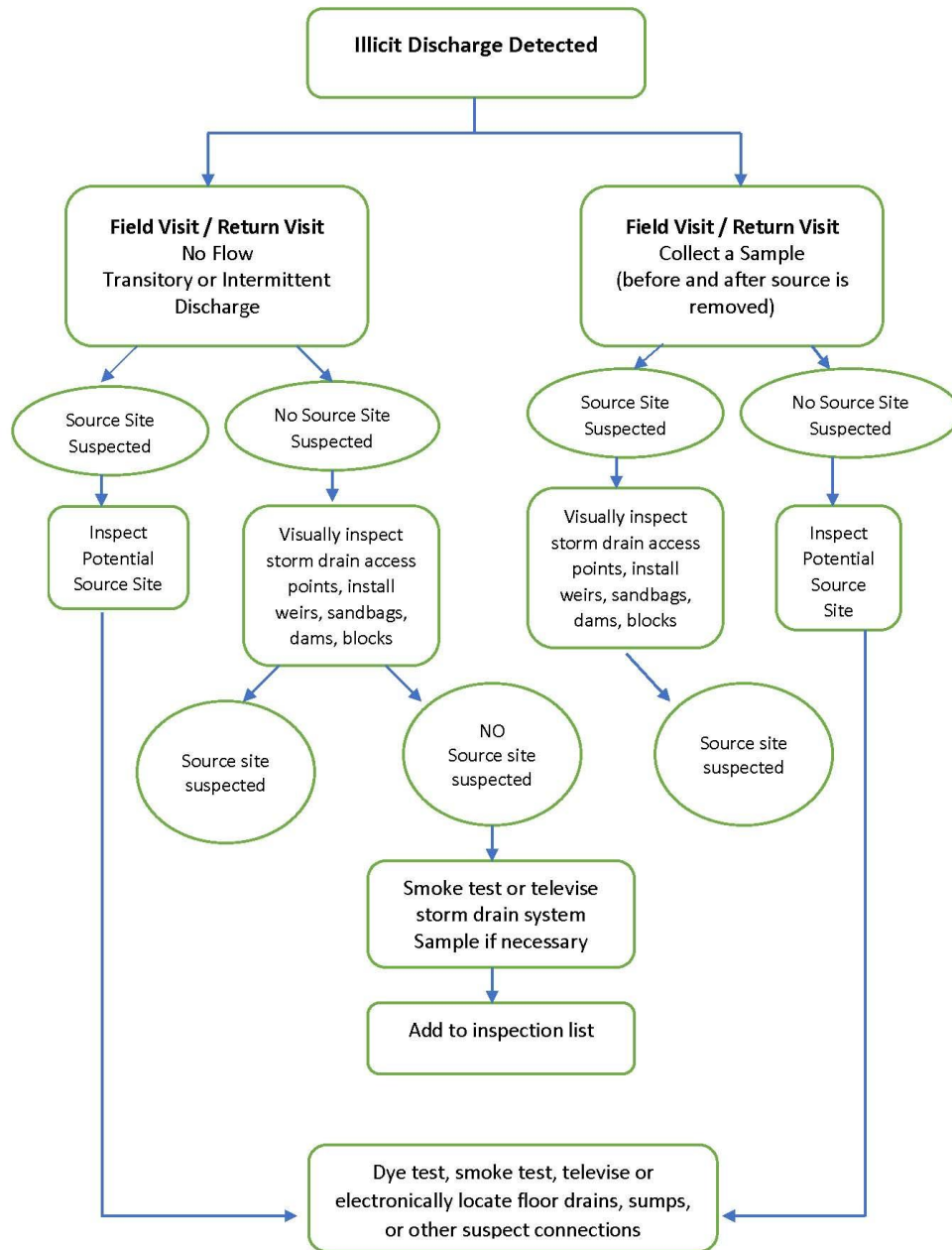
Transitory or Intermittent Discharges: These conditions may occur because of an inspection or a citizen complaint. While initial information may have been collected regarding the potential illicit discharge, a return trip may show that the discharge was either intermittent or transitory (e.g., no flow is present upon return to the site). The investigation techniques that should be used will depend on whether or not a potential source location is identified during the initial observation:

- ***Potential Source Identified:*** If a potential source for the illicit discharge was initially identified, steps should be taken to investigate the potential source site, such as inspecting the site and storm drain system in the vicinity of the site. If floor drains, sumps, or other suspect discharge locations are observed during this inspection, dye testing, electronic location of subsurface pipes, or televising may be used. These techniques should definitively show whether the suspect site was the source of the illicit discharge.
- ***Potential Source Unidentified:*** If no source site is suspected, and only the general area of the illicit discharge is known, it may be possible to trace the evidence of the illicit discharge by visual inspection of the storm drain access points. If this catch basin/manhole inspection technique is not fruitful, some interim steps could be taken to try to trap water from an intermittent discharge. For example, placing booms within the manhole sections, sand bagging, damming or block testing of selected storm drain access points can help reveal the source of the discharge. If these techniques have no positive result (no water pools behind the weir or sandbag), the discharge was likely transitory (one time only), and it may not be possible to determine its origin.

Continuous Discharge: The primary difference between tracing a transitory or intermittent discharge and tracing a continuous discharge is that sandbagging and weirs are not required for a continuous discharge. Visual observation of the system access points should reveal where the flow is coming from. Just as for tracing a transitory or intermittent discharge, if visual inspections are not fruitful in

identifying the source and the original report was severe or gross pollution, then another form of detection should be used.

Figure 1-1: Flow Chart to Select Tracing Techniques



Inspection Types & Procedures:

- **Visual Inspection at Manholes/Inlets:** This tracing technique is typically used when there is no suspected source site. It is the most cost effective and efficient method of tracing.
 - Follow all standard safety procedure when conducting inspections (such as, but not limited to):
 - Cone placement
 - Safety vests
 - Confined space entry techniques
 - Personal protective equipment
 - Review available sanitary sewer and storm drain maps before conducting the dye testing.
 - Structures should be systematically inspected starting at the initial detection location, gradually working upstream through the system.
 - Document Observations (depending on the information provided from the initial identification): color and clarity of any discharge, staining or deposits on bottom of the structure; oil sheen, scum or foam on any standing fluids in sump of structure; odors, staining or deposits on inlet pipes and outlet pipes.
 - Progressively inspect additional structures until either a potential source is found, or no further evidence is found.
 - If no further evidence is found the crew may elect to further assess some of the structures by installing sandbags or other damming devices to determine if the discharge recurs.
 - Follow SOP for Removal of the Illicit Discharge
 - Add location to future inspection list on GIS Map
- **Sandbagging or Damming:** Sandbagging and damming is typically only conducted when the discharge flow has ceased since initial detection. Application of this technique will show whether the discharge is one time only (no water pools behind the sandbag or dam) or intermittent (water pools behind the sandbag).
 - Placement of booms at intermittent locations
 - Document placement and results
 - Add location to future inspection list on GIS Map
- **Dye Testing:** Dye testing is typically conducted when a potential source site has been identified, and the crew is trying to determine whether the site has floor drains or other locations that connect and discharge to the storm drain system.
 - Obtain permission to access the site must be obtained before dye testing can be conducted.
 - Review available sanitary sewer and storm drain maps before conducting the dye testing.
 - Conduct dye testing procedure.
 - Discharge the dye into the suspect location
 - Open nearby storm drain and sanitary sewer manhole covers to determine where the dye discharges to.
 - Document results
 - Add location to future inspection list on GIS Map

- **Televising:** Televised video inspections are a useful technique when an illicit connection or infiltration from a nearby sanitary sewer is suspected, but little evidence of the illicit discharge remains behind.
 - Contact outside Contractor, Twin D, 801-771-3038
 - Add location to future inspection list on GIS Map

Sample Collection:

Upon initial field visit, if flow is present and the site is safe to enter, a sample should be collected for laboratory analysis as follows:

- Field personnel will wear gloves while collecting samples.
- Bottles will be:
 - Clearly labeled with the location, date, and time of collection;
 - Stored in a cooler with ice; and
 - Delivered to the certified State lab for analysis.
 - Weber Basin Water Conservancy District
2837 East HWY 193, Layton
801-771-1677
 - Davis County Health Department Lab
22 South State Street, Clearfield
801-525-5000
- Laboratory analysis may consist of bacteria, metals, nutrients, hydrocarbons, or other analyses deemed appropriate based on the observations and suspected sources from field screening.
 - Analytical results may either be used to support further identification of the source of flow, or to provide any back up documentation that may be necessary for enforcement activities.

Characterizing, Containing, and Removing Illicit Discharges Standard Operating Procedures

(4.2.3.4.2 and 4.2.3.4.3)

Purpose: Instructions for evaluating how an illicit discharge will be characterized, immediately contained, and removed/cleaned up.

Classification: The following non-stormwater discharges do not need to be addressed and are not considered illicit discharges:

- De-chlorinated Water line flushing
- Landscape irrigation
- Diverted stream flows
- Rising ground waters
- Uncontaminated ground water infiltration
- Uncontaminated pumped ground water
- Discharges from potable water sources
- Foundation drains
- Air conditioning condensate
- Irrigation water
- Springs
- Water from crawl space pumps
- Footing drains
- Lawn watering runoff
- Individual residential car washing
- Flows from riparian habitats and wetlands
- De-chlorinated swimming pool discharges
- Residual street wash water
- De-chlorinated water reservoir discharges
- Discharges or flows from firefighting activity taken to contain the discharge

Procedure:

1. Review report of discharge (either received via the City's Hotline or as found by the City).
2. Conduct a field visit to determine the kind of illicit discharge.
3. Check for illicit discharge indicators (e.g. odor, color, turbidity, and floatables).
4. Document finding on the ***Spill / Illicit Discharge Tracking Sheet***
****If the situation is a serious environmental threat to humans or the environment, contact the Davis County Health Department immediately.***
5. Locate source of illicit discharge and eliminate, ***SOP for Tracing Illicit Discharges***
6. Place applicable emergency spill material at the site of the illicit discharge (e.g. flotation booms, oil rags, water-based oil absorbent materials, etc).
7. Seek technical assistance from the Davis County Health Department, Utah Department of Water Quality, and local Fire/Emergency Departments (if needed).

8. City Field Personnel will work the appropriate Agency for environmental cleanup, see **Notification Contact Sheet** (4.2.3.9.1)
9. Follow Removal of Illicit Discharge – detailed steps below.
 - a. Obtain available property ownership information for the source of the illicit discharge.
 - b. Determine who is financially responsible and initiate the process based on:
 - i. PRIVATE property owners:
 1. Contact Owner
 2. Issue Notice of Violation for violations of the associated ordinance
 3. Agree to appropriate schedule for removal
 - ii. Municipal Facility:
 1. Notify appropriate municipal authority or department head.
 2. Schedule Removal
 3. Remove illicit connection
 4. Ensure the site is cleaned up
 5. Ensure the removal is completed satisfactorily with follow-up inspections
 - c. Suspend access to storm drain if threats of serious physical harm to humans or environment are possible.
 - d. Direct Responsible party to initiate repairs, corrections, and cleanup.
 - e. Coordinate with enforcement official, Public Works Director and/or City Manager for escalating penalties in accordance with the ordinances.
 - f. If the Permittee is responsible, ensure that the cause of the discharge is repaired and corrected. Coordinate with appropriate authority or department head.
 - g. See technical assistance from the Davis County Health Department or Utah Department of Water Quality if needed.
10. Clean Up:
 - a. Confirm illicit discharge is removed or eliminated and that proper clean-up is performed through follow-up inspections.
11. Documentation:
 - a. Maintain records of Notice of Violation and penalties.
 - b. Document repairs, corrections, and any other actions required on the **Spill / Illicit Discharge Tracking Sheet**
 - c. Document all inspections.
12. Complete inspections and escalate enforcement and legal actions as stated in the City Ordinance until the spill / discharge is eliminated and the potential for future spill / discharge has been mitigated.

Spill / Illicit Discharge Tracking & Inspection Sheet

~ INITIAL NOTIFICATION ~

Date of Notification / Observation: _____

Location: _____

Description of Spill / Discharge: _____

Method of Discovery: ☐ Citizen Call to City ☐ Citizen Call to Hotline ☐ City Employee ☐ Other

Contact Information for Person that Discovered:

Name: _____

Phone: _____

~ RESPONSE ~

Date Investigation / Response Began: _____

Response By: ☐ City ☐ Health Department ☐ County Spill Response ☐ Other _____

Property Owners Notified:

Name	Address	Phone	Date / Time Notified	Notification Made By

Estimated Quantity of Spill: _____

Did the Spill / Discharge enter a waterbody? ☐ Yes _____ ☐ No ☐ Unknown

Did the Spill / Discharge enter storm drain system? ☐ Yes _____ ☐ No
☐ Unknown

Spill / Discharge Identified As: _____

Source of Spill / Discharge: _____

~ REMOVAL ~

Date of Removal: _____

Repair / Removal Action Taken: _____

Repair / Removal Performed By: _____

~ ENFORCEMENT / MONITORING ~

Date of Enforcement Action: _____

Action Taken: _____

Monitoring Required: ☐ Yes ☐ No

Process for Determining Monitoring: _____

Determined By: _____

Follow-Up Inspection Date: _____

Inspection Notes: _____

Inspection Completed By: _____

RESOLUTION

Date Case Closed: _____ Case Info Added to Map: ☐ Yes ☐ No

Final Resolution: _____

Closed By: _____

SPILL AND IMPROPER DISPOSAL RESPONSE

Standard Operating Procedure

(4.2.3.4.4)

Purpose: Procedure for responding to a public referral of illicit discharge.

Process:

1. Receive report of illicit discharge.
2. Follow the “Spill and Improper Disposal Response Flow Chart” (on page x)
3. Contact the appropriate entity(ies) (information on page
4. Follow the Spill Cleanup and Response SOP (on the following page)

Spill Cleanup and Response

PURPOSE: Prevent pollutants from entering storm water systems and waters of the State of Utah by establishing consistent spill prevention, response, cleanup, and reporting procedures.

PROCEDURE:

1. Immediate Actions (Always Required)

- a. **Stop the Source:** Immediately stop the source of the spill if it can be done safely (e.g., shut off valves, upright containers, stop equipment).
 - i. **If it is not safe to respond, immediately evacuate and call 911.**
- b. **Contain the Spill:** Use berms, booms, absorbent socks, or other barriers to prevent the spill from spreading.
- c. **Protect Storm Drains and Water Bodies:**
 - i. Immediately cover or block nearby storm drains.
 - ii. Deploy containment booms if the spill could reach a ditch, canal, or surface water.
- d. **Determine the Type of Material Spilled:**
 - i. **Petroleum Spills** include, but are not limited to, gasoline, diesel, fuel oils, lubricating oils, hydraulic oils, and asphaltic products.
 1. Any spill that reaches or threatens storm drains, surface water, or groundwater **must be reported immediately (see Step 2).**
 2. Report spills that:
 - Cannot be fully contained,
 - Cannot be completely cleaned up promptly,
 - Result in visible soil or water contamination,
 - Occur during precipitation or may be mobilized by storm water.
 3. **When in doubt, report the spill.**
 - ii. **Hazardous Materials Spills** includes non-petroleum chemical spills that pose a threat to human health or the environment.
 1. Immediately notify the **Fire Department** and the **Davis County Department.**
 2. Follow Safety Data Sheet (SDS) instructions.
 3. Evacuate the area if necessary for safety.
- e. **Absorb the Spill:**
 - i. Apply absorbent materials such as oil absorbent pads, granules, kitty litter, or sawdust.
 - ii. Do **not** use water or straw.
- f. **Collect and Dispose:**
 - i. Collect used absorbents and contaminated materials.

- ii. Dispose of waste in accordance with the Petroleum and Chemical Disposal SOP and applicable regulations.

2. Notification and Reporting

- a. Notify Public Work Director of spill.
- b. Public Works Director will notify the Utah DEQ Division of Water Quality of the spill and coordinate with DEQ. Spills that impact or threaten waters of the State must be reported to the Utah DEQ Division of Water Quality (DWQ) as soon as knowledge of the spill exists.
- c. Notify Davis County Health Department, Environmental Health Division.
- d. Notify property owner (where applicable).

3. Prohibited Practices (Never)

- Never wash spills into storm drains, ditches, canals, or surface waters.
- Never leave a spill uncleaned or unreported.
- Never allow spilled materials to remain exposed to rainfall or snowmelt.
- Never dispose of contaminated absorbents in regular trash unless approved by applicable disposal procedures.

4. Clean Up the Spill

a. General

- i. Spill cleanup shall begin immediately after the source has been stopped and the spill has been contained.
- ii. All cleanup activities shall prioritize preventing pollutants from entering storm drains, ditches, canals, or waters of the State.
- iii. Cleanup shall be conducted using dry methods only unless otherwise approved by Environmental Health.

b. Cleanup of Petroleum Spills

- i. Apply absorbent materials (pads, socks, granules, or equivalent) to fully absorb free liquids.
- ii. Allow sufficient contact time for absorbents to absorb liquids completely.
- iii. Collect saturated absorbents using non-sparking tools where applicable.
- iv. Remove visibly contaminated soil, gravel, or debris if petroleum has migrated beyond the surface.
- v. Place all contaminated materials in labeled, compatible containers for proper disposal.
- vi. Inspect the affected area to confirm no visible sheen, staining, or residue remains.

c. Cleanup of Hazardous Materials

- i. Follow all Safety Data Sheet (SDS) instructions for cleanup and personal protective equipment (PPE).

- ii. Do not attempt cleanup if the material presents an inhalation, fire, or explosion hazard.
- iii. Isolate the area and wait for trained emergency responders if required.
- iv. Collect cleanup waste and dispose of it in accordance with hazardous waste regulations.

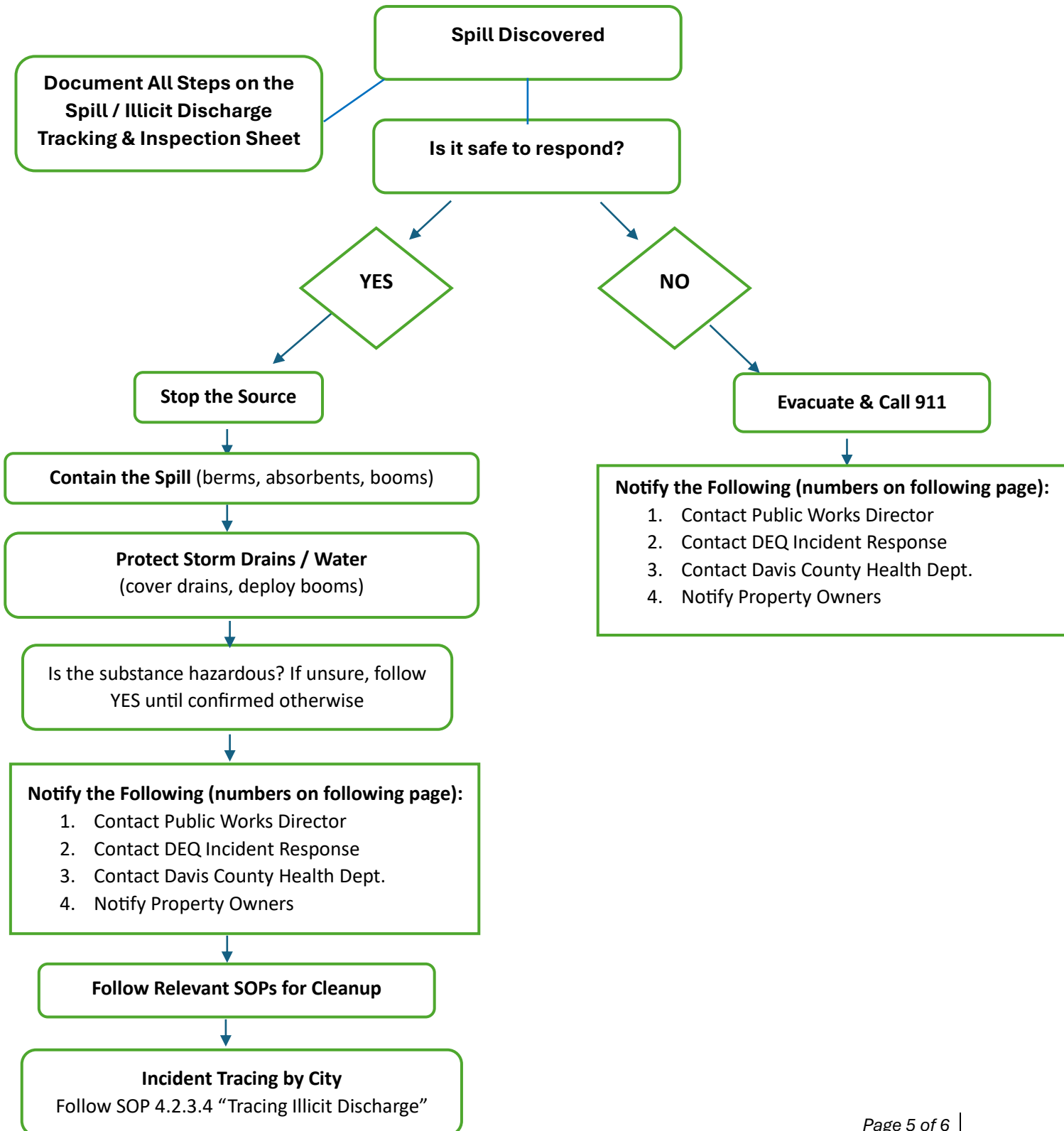
5. Final Inspection and Restoration

- a. Inspect the cleanup area to ensure all spilled material and contaminated media have been removed.
- b. Verify storm drains and nearby conveyances are free of contamination.
- c. Replace used spill response supplies immediately.
- d. Repair or remove leaking equipment before returning it to service.

6. Documentation

- a. Document the spill cause, material type, estimated quantity, cleanup actions, and disposal method on the **Spill / Illicit Discharge Tracking & Inspection Sheet**.
- b. Maintain records in accordance with UPDES permit.

SPILL AND IMPROPER DISPOSAL RESPONSE FLOW CHART (4.2.3.4.4)



NOTIFICATION CONTACT INFORMATION**Last Updated July 2026****City Public Works Department**

Corey Wilson	801-529-2620
Bryan Wageman	801-791-5765
Mark Larsen	801-458-4835

Local Fire Department

Chief Tolman	801-479-3177 ext. 2208
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County Services

Davis County Health Department Environmental Health 24/7	<u>801-525-5000</u>
Davis County Dispatch	801-444-2280

State of Utah

Division of Water Quality Response Line	801-536-4123
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Utah Department of Health Emergency Response	801-580-6681
National Response Center	800-425-8802

Environmental Response Companies (Available 24/7):

Name	Location	Telephone
A Plus Environmental LLC	Ogden, Layton	(801) 392-6545 or (801) 391-2050
Enviro Care, Inc	North Salt Lake	(801) 299-1900 or (801) 820-9058
HMHTTC Response Inc.	Ogden	(801) 627-2240 or 800-927-9303
Lincoln Environmental Services	Ogden	800-257-5370
S & M Diesel Environmental Services	Brigham City	800-735-2004 or (435) 279-8124
USA Environmental	Layton, Ogden	(801) 390-4934

Tracking Public Comments Standard Operating Procedure (4.2.3.4.4)

Purpose: To keep a written record of public reporting of spills, other illicit discharges, and feedback from public education efforts received from City's hotline.

Documenting Report of Spills / Other Illicit Discharges

1. Input initial caller information into **Iworq System** under "Storm Water"
 - a. Caller Name and Contact Information
 - b. Location of spill / illicit discharge
 - c. Description of spill / discharge
 - d. Ask if there is immediate danger to people or the environment – if yes notify 911 immediately
2. Notify Storm Water Coordinator via phone
3. Storm Water Coordinator will follow the ***Spill and Improper Disposal Flow Chart*** (4.2.3.4.4)
4. Storm Water Coordinator to complete "Initial Notification" section of the ***Spill / Illicit Discharge Tracking & Inspection Sheet***
5. Follow ***SOPs for Tracing Illicit Discharges and Characterizing, Containing, and Removing Illicit Discharges*** to inspect, follow-up, document, and close-out findings.

Documenting – Public Education Efforts / Non-Spill

1. Input caller or emailed information into **Iworq System** under "Storm Water"
 - a. Caller Name and Contact Information
 - b. Location
 - c. Description of public education, comments, or questions
2. Storm Water Coordinator to follow up with caller (if needed) and document any additional steps
3. Document any follow-up action required in Iworq System

MCM 4 - Construction Site Stormwater Runoff Control

South Weber City reviews development plans and inspects development sites during construction to ensure erosion and sediment control best management practices are in place and stormwater facilities are installed and maintained as designed.

South Weber City's Plan to Meet the Requirement of the Permit *(General Permit 4.2.4)*

Areas of Focus

- **Ongoing Program for Stormwater Management Standards for Development, Redevelopment, and Construction Sites:** The program applies to private and public development, including infrastructure projects.
 - South Weber City Code Title 8, Chapter 6 Stormwater Regulations requires stormwater construction activity permits, stormwater connection permits, NOIs, SWPPPs, and BMPs to be put in place.
- **Review Plans and Inspect Construction Sites:**
 - South Weber City reviews all permits and development plans, inspects sites during construction, and takes enforcement action against those failing to follow approved guidelines or to provide facilities as required in the approved plans.
 - The review process includes civil/site plan review, an approval process (as required in City Code Title 8 Water, Sewer, Stormwater and Drainage and Title 11 Subdivision Regulations), inspections, and enforcement to meet standards established by the permit for qualifying new and redevelopment sites. The City's oversight of new and redevelopment occurs in phases: (1) prior to construction during the plan review and acceptance process; (2) before the site is cleared during an initial site construction inspection; (3) during construction via construction site inspections; and (4) post construction as part of the stormwater infrastructure acceptance inspection. Proposals for public and private projects are reviewed by the City Engineer for compliance with South Weber City's Standards, including LID requirements. City staff inspect qualifying public and private construction sites and/or review the Contractor's electronic inspection reports on a continuous basis to ensure the proper temporary erosion and sediment control measures have been selected, properly placed, and installed correctly.
 - City Inspectors inspect the stormwater drainage system that can potentially be impacted by development construction activity. This occurs, at a minimum, every month until the development has been built-out or when construction has stopped, and the site is stabilized. If facilities and stormwater conveyance require cleaning during construction, responsible parties perform maintenance / cleaning.
 - South Weber City Inspectors have the authority to enforce the South Weber City Code, as stated in Title 8 Water, Sewer and Storm Drain Regulations and Title 11 Subdivision Regulations, using corrective action notices and stop work orders, to ensure the protection of receiving waters from construction impacts.
- **Notice of Intent / Permit Coverage:** City Code 8.6.15 requires Contractors to obtain coverage under the current applicable UPDES construction stormwater permit for the duration of the project. Contractors shall renew coverage, if necessary, and terminate coverage where appropriate. The City provides links to the "Notice of Intent for Construction Activity" and

“Notice of Intent for Industrial Activity” to applicants as part of the development and redevelopment permit / approval process.

- **Training:** All Staff whose primary job duties are related to implementing the construction stormwater program, including permitting, plan review, construction site inspections, and enforcement are annually trained to conduct these activities by the Stormwater Coalition and/or the City Engineer. Training should include enforcement and inspection SOPs. All training should be documented and tracked through sign-in sheets and copies of agenda/presentation materials. All new employees shall receive individual / small group training within 60 days of the date of hire.

Specific Goals with Methods of Evaluation

To ensure South Weber City is meeting the requirements of the Construction Site Stormwater Runoff Control – MCM 4 section of the General Permit, the following specific goals have been established.

- **Review Plans and Inspect Construction Sites Goal:** South Weber City will keep accurate records of construction sites reviewed and approved, and construction sites evaluated and inspected, and any enforcement actions taken.

Methods of Evaluation:

- Database Tracking Developments (Reviewed, Approved, Completed).
- Pre-Construction SWPPP Review Checklists.
- Pre-Construction Attendance Rolls / Meeting Notes.
- Inspection Logs.
- Enforcement Tracking Log.

- **SOP and Checklist Goal:** Annually, in October of each year, South Weber City will update SOPs for inspections and stormwater enforcement of construction sites.

Methods of Evaluation:

- SOP Manual.
- Checklists.

Record Keeping: South Weber City will continue to track and maintain records of actions related to controlling runoff from development, redevelopment, and construction sites and summarize these activities in the Annual Compliance Report.

Additional Information / Resources for
MCM 4 - Construction Site Stormwater Runoff Control

Standard Operating Procedure Permit Coverage Review (4.2.4.1.2)

Application: These procedures shall apply to all construction sites that are obtaining coverage under the Construction General Permit or Common Plan Permit.

Responsible for Review: Public Works, Storm Water

Verification Process - NOI:

- Developer/Contractor submits NOI.
- City, on a weekly basis, monitors the CDX website to verify that NOI has been approved.
- Developer/Contractor submits SWPPP for review and approval.
- City completes review of SWPPP as outlined in the SWPPP review SOP.
- Upon approval of SWPPP, City issues approved building permit or notice to proceed with construction.

Verification Process - NOT:

- City, on a weekly basis monitors the CDX website to verify that NOT has been requested.
- Approval is granted if all requirements of the close-out of the Project / Development when:
 - Contractor / Developer has completed all SWPPP requirements and final site stabilization is established.
 - Contractor / Developer does not have any outstanding Compliance issues.
 - City has issued Final Acceptance of the Development and/or Project.
 - All Final Inspection Punchlist Items issued by City Inspector are complete.
 - Completion of NOT Inspection Form
- Approval of the NOT will not be granted if any of the above items are not complete.

Record Keeping: A copy of the completed NOI and NOT shall be kept with the original SWPPP.

Construction Oversight Notice of Termination Form 15 Storm Water

BACKGROUND INFORMATION

Site Name:		UPDES Permit #:
Site Address:		
Local Jurisdiction or County:		
Permit Effective Date:		Permit Expiration Date:
Total Project Area:		Total Disturbed Area:
Project Type: (circle) <i>Subdivision</i> <i>Commercial</i> <i>Industrial</i> <i>Linear (Road/Pipe/Power)</i> <i>Land Disturbance</i>		

OPERATOR CONTACT INFORMATION

	NAMES	PHONE NUMBERS	E-MAIL
Operator:			
Onsite Facility Contact:			
Important Contacts:			
Important Contacts:			

NOTICE OF TERMINATION (NOT) INSPECTION

Inspected By:		Date of Evaluation:
Title\Organization:		
		List: Yes, No, N/A
1. Has the site achieved final stabilization? (>70% vegetative and/or non-vegetative cover for all disturbed areas) (CGP 8.2.1.a, 2.2.14.b; CPP 1.7.1)*		
2. Have all construction materials, waste and waste handling devices been removed? (CGP 8.2.1.b; CPP 2.4)		
3. Have all temporary storm water controls been removed? (CGP 8.2.1.c)		
4. Have all pollutants and pollutant-generating activities been removed? (CGP 8.2.1.d; CPP 2.8, 2.9)		
5. If landscaping will be completed by the homeowner, have temporary sediment and erosion controls been installed? (CGP 8.2.4; CPP 1.7.2)		
*Provide comments for exceptions under CGP 2.2.14.b(3) (arid conditions, restored ag. land, or areas to remain disturbed).		
COMMENTS:		

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Inspector:			
(Print Name)	(Title)	(Signature)	(Date)
Operator:			
(Print Name)	(Title)	(Signature)	(Date)

modified 04/25

Standard Operating Procedure Pre-Construction SWPPP Review (4.2.4.3)

State Code & Definitions:

From **Utah Code 19-5-108.3**: “The applicant shall allow construction site inspections by the authority. Except as provided in Subsection (12), the authority shall conduct an oversight inspection¹ through an electronic site inspection².”

“The authority may conduct an on-site inspection if the authority: has a documented reason for justifying an on-site oversight inspection.”

To differentiate between the two types of oversight inspections, the terms “on-site oversight” and “electronic oversight” inspection are used.

- “On-site oversight inspection” is an inspection in which MS4 staff physically visit(s) a construction site to determine a site’s compliance with construction storm water permits as has been done historically.
- “Electronic oversight inspection” is an offsite inspection in which MS4 conducts a review of the operator's submitted electronic site inspection to determine a site’s compliance with construction storm water permits.

Each of these types of oversight inspections will be described in the *During Construction* portion within the *Process* section of this SOP.

Purpose:

The purpose of this SOP is to describe how all MS4s will conduct inspections for construction sites that require construction storm water permit coverage under the [Construction General Permit \(CGP\)](#) or [Common Plan Permit \(CPP\)](#). For purposes of this SOP, “operator” means the person responsible for the Storm Water Pollution Prevention Plan (SWPPP) implementation.

Responsibilities:

Each MS4’s permit staff are responsible for implementing the requirements and may not differ from this SOP. The operator is responsible for abiding by all requirements of the UPDES CGP or CPP, and the MS4 is responsible for oversight.

- The position responsible for pre-construction SWPPP reviews at permitted construction sites is the Storm Water Coordinator and/or City Engineer.
- The position responsible for oversight inspections is the Storm Water Coordinator.

¹ “Oversight inspection” means a construction site inspection performed by the authority to impose compliance with the permit. (Utah Code 19-5-108.3)

² “Electronic site inspection” means geo-located and time-stamped photographs the applicant takes, evaluates, and submits electronically to the authority. (Utah Code 19-5-108.3)

- The position(s) who has authority to implement enforcement procedures is Public Works Director, Storm Water Coordinator, and City Engineer.

This SOP is to be followed and updated according to State and municipal requirements.

Permit Requirements:

1. Oversight Inspections
 - a. Required to be completed on any “qualifying construction site” with a land disturbance of greater than or equal to one acre as described in the DWQ MS4 Permit.
 - b. The MS4 must inspect all phases of construction: prior to land disturbance, during active construction, and following active construction.
2. Qualifying Construction Sites
 - a. Oversight inspections are required to be completed at least monthly.
 - b. Exceptions
 - i. If the operator has demonstrated adequate compliance history³, the MS4 **must** reduce the inspection frequency as described in part 2.c of this SOP.
 1. If at any point, the operator is not in compliance, the MS4 **must** resume monthly inspections until two consecutive months of adequate compliance history is again achieved.
 2. An updated list of sites that have demonstrated adequate compliance history can be found within the current GIS map and/or ComplianceGo.
 - ii. If the operator has suspended construction activity due to frozen conditions, the MS4 **may** reduce oversight inspection frequency as described in part 2.c of this SOP.
 1. Monthly inspections **must** immediately resume with any thawing conditions.
 2. An updated list of sites meeting this criteria can be found within the current GIS map and/or ComplianceGO.
 - iii. If the site is located in an arid location and within the seasonally dry period, the MS4 **may** reduce oversight inspection frequency as described in part 2.c of this SOP.
 1. Monthly inspections **must** immediately resume with any rain event.
 2. An updated list of sites meeting these criteria can be found within the current GIS map and/or ComplianceGO.
 - c. The reduced inspection schedule for oversight inspections must at minimum include:
 - i. One inspection prior to land disturbance
 - ii. One inspection each year during active construction
 - iii. One inspection following active construction
 - iv. Inspections to investigate any verified complaint

³ “Adequate compliance history” means (1) two consecutive months of oversight inspections which did not result in enforcement, including warnings of enforcement (this may include the inspection prior to land disturbance and the first monthly inspection); 2) no instances of verified complaints; and 3) no observed impacts to waters of the state or the MS4 system.

3. Priority Qualifying Construction Sites
 - a. Priority construction sites are distinguished by factors defined in Part 7.0 of the DWQ MS4 Permit.
 - i. Oversight inspections are required to be completed at least monthly.
4. Qualified Personnel
 - a. The oversight inspection must be performed by a “qualified person” as defined in Part 7.0 the DWQ MS4 Permit.
 - b. Anyone who has a job duty related to implementing the construction storm water program must be trained within 60 days of hire and annually thereafter.
5. Record Retention
 - a. All MS4s must maintain records for five years or until construction is completed, whichever is longer, of all applicable construction project documents which could include:
 - i. Site plan reviews
 - ii. SWPPPs
 - iii. Oversight Inspections
 - iv. Enforcement Actions (notices of violation, fines, stop work orders)

Process:

1. Pre-construction
 - a. Conduct a SWPPP review for compliance with the CGP or CPP, local ordinances, and consistency with the actual conditions of the site.
 - i. The MS4 may request more information or modification if the MS4 lists why the SWPPP is noncompliant and includes specific CGP, CPP, or ordinance citations.
 - ii. The MS4 has 14 business days to review the SWPPP initially and 5 business days to review each subsequent modification of the SWPPP.
 - iii. The initial SWPPP review may occur during the pre-construction oversight inspection.
 - iv. When the SWPPP review is complete, the MS4 must notify the applicant in writing if the authorization to discharge is granted.
 - b. Conduct a preconstruction SWPPP meeting prior to land disturbance which at minimum must include:
 - i. A review of the site design
 - ii. Planned operations at the construction site
 - iii. Planned Best Management Practice(s) (BMPs) during the construction phase
 - iv. Planned BMPs to manage run-off created after development.
 - v. MS4 enforcement policy
 - vi. Procedure to notify the MS4 of the completion of active construction.
 - c. Conduct a pre-construction electronic oversight inspection or on-site oversight inspection.
 - i. This pre-construction inspection must occur before land disturbance and will verify that the operator has placed all site-specific construction BMPs prescribed by the SWPPP.

- d. The MS4 must determine if the construction site will be inspected as a “priority construction site” based upon factors listed in the DWQ MS4 Permit.
 - e. Verify that the operator submitted a Notice of Intent (NOI) through the NeT NPDES eReporting Tool online (NeT) *before* earth disturbing activities.
 - f. Documentation:
 - i. [SWPPP Review Checklist](#): Document the SWPPP Review using the Checklist provided by USWAC by saving in the Project or Development file and/or attaching to GIS map location or ComplianceGo location.
 - ii. Pre-construction Meeting: Document the meeting using the Pre-Construction meeting agendas and saving completed agendas and attendance roles in the Project or Development file(s).
 - iii. Pre-construction Inspection: Document the inspection by adding to GIS map location information or ComplianceGO location.
 - g. Election of Oversight Inspection
 - i. Document if the operator has chosen to opt-out of electronic site inspection requirements.
 - 1. The form used is the DWQ provided form.
 - 2. Retain records of any opt-out elections through attachments in either GIS map location or ComplianceGo.
 - ii. Document if the operator has asked the MS4 to perform monthly oversight inspections regardless of compliance status.
 - 1. The document used is maintained either as part of GIS map location or within ComplianceGo.
 - h. Retain records of any operator elections through GIS map location, ComplianceGo, and/or within Project or Development file.
2. During Construction
- a. Electronic Oversight Inspection
 - i. Perform the required electronic oversight inspections through access to the operator's SWPPP, electronic site inspection(s), and operator's self-inspection(s).
 - 1. The operator's report must use geo-located and time-stamped photos of all BMPs implemented at the construction site.
 - 2. All photos must be sufficient to depict that the BMP(s) is meeting its proper function to eliminate or control pollutants on site.
 - 3. The operator's report should show compliance with the CGP or CPP if applicable, and the site specific SWPPP.
 - a. This includes all documentation regarding corrections taken because of the operator's self-inspection.
 - b. On-site Oversight Inspection
 - i. An on-site oversight inspection may be conducted after the MS4 inspector has provided a 48-hours advance notice of an on-site inspection.
 - 1. Exceptions: If there is an imminent threat of discharge or the operator has formally opted-out of electronic site inspections.

- ii. An on-site oversight inspection may be warranted under the following conditions:
 - 1. Inadequate characterization in electronic site inspections of site conditions or portions of a site
 - 2. Verified complaints
 - 3. Failure to submit an electronic site inspection at the appropriate time
 - 4. Alterations of electronic photographs
 - 5. The construction site is within one-half mile of a river, a stream, or a lake
 - 6. Compliance with the CGP, CPP if applicable, and site specific SWPPP cannot be reasonably determined during an electronic oversight inspection
 - 7. A perceived or reported threat to water quality that is immediate⁴ and/or imminent⁵
 - 8. Failure to install BMPs prior to land disturbance
 - 9. Illicit discharge, unknown/unidentified non-storm water discharge, or prohibited discharge per CGP or CPP permits
 - 10. The operator opts out of the electronic site inspection and instead elects an on-site inspection
 - 11. Any other oversight inspection step listed below that cannot be fulfilled
- c. An oversight inspection, both electronic and on-site, is performed by following these steps:
 - 1. Review the SWPPP
 - 2. Review the SWPPP signage for compliance with the CGP or CPP
 - a. Placed in a safe, conspicuous, and publicly accessible location near the entrance
 - b. Includes UPDES permit tracking number, contact information, and method of SWPPP access
 - 3. Review the operator self SWPPP inspection reports
 - 4. Review the entire perimeter and any downgradient areas
 - 5. Review points of vehicle/equipment exit
 - 6. Review any discharge points (keep in mind that these are not always piped inlets)
 - 7. Review all BMPs installed to mitigate or prevent sediment, erosion, and pollution
 - 8. Review all stabilizing areas (especially steep slopes)
 - 9. Review all pollutant generating activities such as fueling areas, washout areas, etc.

⁴ Immediate threat means contaminants are entering a river, a stream, or a lake.

⁵ Imminent threat means contaminants are anticipated to be discharged into a river, a stream, or a lake within 48-hours.

10. Observe all discharges (if prohibited or unauthorized this is an immediate and/or imminent threat to water quality)
 11. Observe all conditions that could result in polluted storm water discharge (including sediment in the street/gutter)
 12. Determine if any additional sediment, erosion, and/or pollution prevention controls are needed
 13. Verify that all above activities are accounted for and updated in the site's SWPPP and Map
 14. Any deficiencies must be noted in the oversight inspection form
 - d. For oversight inspections, MS4 staff must use the [Oversight Construction Inspection Form](#) provided by the Division of Water Quality.
 - i. Send a copy of each oversight inspection to the operator.
 - ii. Maintain a record of all oversight inspections through attachment to GIS map location OR within ComplianceGo.
 - e. If violations of the CGP or CPP are observed on the site or within the operator's documentation, take steps to address the violations as outlined in the *Enforcement for Construction Sites SOP*.
 - i. Violations could include:
 1. Failure to maintain BMPs
 2. Failure to install BMPs
 3. An illicit discharge
 4. Failure to conduct inspections
 5. Failure to document corrections
 6. Failure to update SWPPP
 7. Any other CGP and/or CPP requirements that are deficient
 - f. Reduced inspection frequency may apply under adequate compliance history conditions as well as other site conditions. See Part 3 of this SOP.
3. After Construction
- a. Verify if the operator has requested a Notice of Termination (NOT) within NeT. MS4 staff who have 'MS4 Authority' will be notified of the request for a termination inspection of the operator's NOI via an email notification from NeT.
 - i. If the site has not filed a NOT request in NeT, provide resources to the operator to request a NOT in NeT. Resources can be found: <https://deq.utah.gov/water-quality/general-construction-storm-water-updes-permits>
 - b. Inspect the construction site to verify if these conditions have been met:
 - i. Has the site achieved final stabilization?
 - ii. Have all construction materials, waste and waste handling devices been removed?
 - iii. Have all temporary storm water controls been removed?
 - iv. Have all pollutants and pollutant-generating activities been removed?
 - v. If landscaping will be completed by the homeowner, have temporary sediment and erosion controls been installed?
 - c. If the termination conditions above have been met, approve the NOT request in NeT.

- d. If the termination conditions above have not been met, communicate with the operator any outstanding NOT requirements that must be addressed in order to approve the NOT.
- e. Document the NOT inspection through the State's [Storm Water NOT Inspection Form](#) and maintain a record of it through GIS map location, ComplianceGo, and/or within Project or Development file.
- f. If contact with the operator has been unsuccessful, submit an administrative NOT by emailing WQinfodata@utah.gov. The NOT request will be processed in NeT. It **still requires** a documented oversight NOT inspection of the site.

**STORM WATER POLLUTION PREVENTION PLAN (SWPPP)
COMPLIANCE EVALUATION FORM for UPDES
CONSTRUCTION GENERAL PERMIT (CGP) UTRC00000**

15 Storm Water

Site Name: _____ UPDES Permit #: _____

SECTION 1: Instructions for SWPPP Evaluations

- 1) The SWPPPs being reviewed with this document are evaluated for their compliance with the corresponding UPDES construction storm water discharge permit; for additional information on those permits, go to the DWQ construction storm water permitting webpage: <https://deq.utah.gov/water-quality/general-construction-storm-water-updes-permits>.
- 2) The appropriate permit is identified by the applicant during permitting but must be confirmed by evaluation in Section 2 of this form (see below), to demonstrate applicability of coverage under either of the UPDES construction storm water permits:
 - a) Construction General Permit (CGP), UTRC00000 (viewable through this [link](#))
 - b) Common Plan Permit (CPP), UTRH00000 (viewable through this [link](#))
- 3) If the appropriate UPDES permit has been selected for coverage and the SWPPP has been submitted for review with a complete application, then the SWPPP evaluation must move forward; use the "SWPPP Review #" field to document whether it is the 1st, 2nd (or more) evaluation, and use the "Review Start Date" and "Review Complete Date" fields in Section 3 to document the timeliness of reviews.
- 4) Per Utah Code [Title19-Chapter5-Section108.3\(6\)\(b\)](#), the SWPPP reviewer shall complete the first review of the SWPPP within 14 business days after the day on which the applicant submits a complete SWPPP and application for local storm water permit coverage (if local permit coverage is required).
- 5) A "No" answer for any questions in the following SWPPP Evaluation will amount to an incomplete SWPPP and will be returned for modification. UPDES Permit citations are provided in **(parenthesis)**. Questions answered "N/A" (not applicable) do not affect the approval of the SWPPP. The final question on both forms is an internal question for MS4s and does not affect approval.
- 6) Per Utah Code [Title19-Chapter5-Section108.3\(6\)\(c\)](#), any non-compliance in the SWPPP (which requires modification to bring the SWPPP into compliance) requires a specific request for modification to be provided to the applicant; such requests must be thorough such that they will bring the SWPPP into compliance upon correction, and must include citations to local ordinances or state/federal law that require the modification. Furthermore, these requested modifications must be logged in an index of requested modifications. Space is provided for listing modifications or can be attached separately.
- 7) Per Utah Code [Title19-Chapter5-Section108.3\(6\)\(d\)](#), the SWPPP reviewer has 5 business days after the day on which the operator submits the modified SWPPP to complete the review of the SWPPP. Once the review of the plan is complete, the reviewer must notify the applicant, in writing, whether the authorization to discharge is granted.

NOTE: Pre-Construction SWPPP Review Checklists are a requirement of all UPDES MS4 Permits (Part 4.2.4.3). As such, utilizing these SWPPP Evaluation forms will meet that requirement. Operators and SWPPP Developers can utilize these forms to ensure compliance prior to submitting.

SECTION 2: Confirmation of Appropriate UPDES Construction Storm Water Permit Coverage

- 1) Will the project disturb at least 1-acre of land? (**CGP Part 1.1.2 and CPP Part 1.1**) Yes ☐ No ☐
- 2) Is the project part of a Common Plan of Development or Sale (CPoD) that will collectively disturb at least 1-acre of land? (**CGP Part 1.1.2 and CPP Part 1.1**) Yes ☐ No ☐
- 3) If CPoD, is the lot a single residential lot no more than 1-acre of disturbance? (**CPP Part 1.1**) Yes ☐ No ☐
N/A ☐

How to determine appropriate UPDES construction storm water permit coverage:

- If "No" to both questions #1 and #2, then **no UPDES construction storm water permit is required**.
- If "Yes" to question #1 and "No" to question #2, then the project **must obtain CGP (UTRC00000) coverage** and **Section 3** of this evaluation form would be applicable for SWPPP review.
- If "Yes" to both questions #1 and #2, and "No" to question #3, then the project **must obtain CGP (UTRC00000) coverage** and **Section 3** of this evaluation form would be most applicable for SWPPP review.
- If "Yes" or "No" to question #1 (the threshold for CPP coverage is 1-acre or less) and "Yes" to both questions #2 and #3, then the project **may obtain CPP (UTRH00000) coverage** and the **CPP SWPPP Evaluation form** would be applicable for SWPPP review; **however** the CPP allows only one lot per permit, so if multiple lots in the CPoD will be developed, the operator **may choose to obtain separate CPP coverage for each lot or cover multiple lots under one CGP (UTRC00000) permit**, in which case **Section 3** of this form would be applicable for SWPPP review.
 - **NOTE: Commercial Common Plans of Development or Sale must be covered under the CGP (UTRC00000).**
- As such, if "No" to question #1, "Yes" to question #2, and "No" to question #3 (**or the project desires to cover multiple 1-acre or less residential lots under a single permit**), then the **CPP (UTRH00000) is not valid** and the project **must obtain CGP (UTRC00000) coverage** and **Section 3** of this evaluation form would be applicable for SWPPP review.

- 4) At the completion of Section 2, has the appropriate UPDES Construction Storm Water Permit coverage been verified? **NOTE:** If "No", then the SWPPP must be resubmitted with the appropriate permit coverage selected, incorporated into the plan, and obtained (unless reviewing prior to obtaining permit coverage, in which case coverage must be obtained prior to beginning land disturbance). Yes ☐ No ☐

If "Yes" to question #4, **complete the review of the submitted SWPPP for the appropriate UPDES Construction Storm Water Permit coverage using the Section 3 of this evaluation form (for CGP) or the CPP Evaluation form (for CPP), respectively. Always fill out a new form for each review cycle, and retain previous forms to document progression.**

Signatures fields are included in the respective SWPPP review sections of this document; always sign and date to ensure timeliness of reviews.

UPDES CONSTRUCTION GENERAL PERMIT (CGP) UTRC00000
STORM WATER POLLUTION PREVENTION PLAN (SWPPP) EVALUATION FORM
SECTION 3

15 Storm Water

SWPPP Review # (1st, 2nd, 3rd, etc.): _____ Review Start Date: _____ Review End Date: _____

Site Name: _____ UPDES Permit #: _____

Site Address: _____

Local Jurisdiction or County: _____ Total Project Area (acres): _____ Total Disturbed Area (acres): _____

Permit Effective Date: _____ Permit Expiration Date: _____

Project Type: Residential/Subdivision ☐ Commercial ☐ Industrial ☐ Linear (Road/Pipe/Power) ☐ Land Disturbance ☐

OPERATOR CONTACT INFORMATION

Operator: _____ Phone: _____ E-mail: _____

On-site Facility Contact: _____ Phone: _____ E-mail: _____

Important Contact: _____ Phone: _____ E-mail: _____

Owner: _____ Phone: _____ E-mail: _____

CONSTRUCTION GENERAL PERMIT (CGP) SWPPP EVALUATION (with Citations)

- 1) Is the Storm Water Team (including other site Operators) identified by name and position in the SWPPP, including their SWPPP responsibilities and trainings? (**CGP Part 7.3.1**) **NOTE:** Storm Water Team responsibilities that must be included (CGP Part 6.1): (1) design, installation, maintenance, and/or repair of storm water controls (including pollution prevention controls); (2) application and storage of treatment chemicals (if applicable); (3) conducting inspections (CGP Part 4.1); and (4) taking corrective actions (CGP Part 5) Yes ☐ No ☐
- 2) For any Storm Water Team member identified as being responsible for conducting inspections (CGP Part 4), has the SWPPP detailed their training/qualifications for conducting inspections in compliance with CGP Part 6.3? (**CGP Part 7.3.1**) Yes ☐ No ☐
- 3) Are estimates provided for the size of the property (in acres, or length in miles if a linear site) and the total area to be disturbed by construction (including on-site and off-site support activity areas) to the nearest 1/4 acre (or 1/4 mile if linear)? (**CGP Part 7.3.2.b-c**) Yes ☐ No ☐
N/A ☐
- 4) Does the plan describe the nature of construction activities, including the age or dates of past renovations for structures undergoing demolition (CGP Part 7.3.2.a) Yes ☐ No ☐
- 5) Does the plan describe any on-site and off-site construction support activities areas (CGP Part 1.2.1.b)? (**CGP Part 7.3.2.d**) Yes ☐ No ☐
N/A ☐
- 6) Is there a description of the construction schedule for: (1) commencement of activities, (2) temporary/permanent cessation of construction activities, (3) temporary/final stabilization of exposed areas of the site, and (4) removal of temporary storm water controls and construction equipment or vehicles and the cessation of construction related pollutant-generating activities. (**CGP Part 7.3.2.e(1-4)**) Yes ☐ No ☐
- 7) Are the business days and hours for the project identified in the SWPPP? (**CGP Part 7.3.2.g**) Yes ☐ No ☐
- 8) Is a legible Site Map (or maps) included (in an attachment of the SWPPP) which shows the permit-required features of the site? (**CGP Part 7.3.3.a-i**) **NOTE:** Required map features include: (a) boundaries of the property; (b) locations where construction activities will occur, including: i) earth-disturbing and demolition activities (phasing noted), ii) approximate slopes before and after grading (steep slopes noted), iii) stockpile locations (sediment, soil, materials, etc.), iv) any Waters of the State crossings, v) designated vehicle exit points (onto paved roads), vi) structures and other impervious surfaces upon completion of construction, vii) on-site and off-site construction support activity; (c) all Waters of the State within 1-mile of the site's discharge point (and the impairment/high-quality status of the water body); (d) type and extent of pre-construction ground cover; (e) drainage patterns of storm water and authorized non-storm water before and after grading; (f) storm water and authorized non-storm water discharge locations (including discharges to storm sewer inlets and outfalls to Waters of the State); (g) pollutant-generating activities (CGP Part 7.3.2.f); (h) storm water controls (including natural buffers and shared controls); (i) storage of polymers, flocculants, or other treatment chemicals. Yes ☐ No ☐
- 9) Are the first downstream receiving waters of the state listed in the SWPPP, NOI, or the Site Map identifying the impairment (and TMDL status) or high-quality (Category 1 or 2) status of the water body? (**CGP Part 3.2 and 7.3.3.c**) Yes ☐ No ☐
N/A ☐
- 10) If the receiving water is identified as impaired (particularly for sediment or nutrients, and especially if it has an EPA-approved TMDL), does the SWPPP list the impairment causing pollutants for the water body, and does it address the control of those impairment causing pollutants in the plan (if those pollutants are anticipated to be present on-site)? (**CGP Part 3.2**) Yes ☐ No ☐
N/A ☐
- 11) If the receiving water is identified as high-quality, does the plan describe precautions taken to minimize pollution effects in the water body? (**CGP Part 3.2**) Yes ☐ No ☐
N/A ☐
- 12) Are all potential pollutant-generating activities listed, with the pollutants/constituents listed and their locations identified either by description or reference to the site map? (**CGP Part 7.3.2.f**) Yes ☐ No ☐

- 13) For each potential pollutant and/or pollutant-generating activity listed, does the SWPPP include: a description of the specific controls to meet requirements of the CGP (CGP Part 2.2 and 2.3), the design specifications (with reference to manufacturer or BMP manuals/ordinances being followed), routine maintenance specifications, and the projected schedule for installation/implementation? **(CGP Part 7.3.5.a)** Yes ☐ No ☐
- 14) Are the presence/absence of all authorized non-stormwater discharges (CGP Part 1.2.2) identified, with a description of measures used to reduce them or prevent them from contributing pollutants to discharges (CGP Part 2) ? **(CGP Part 7.3.4)** Yes ☐ No ☐
- 15) If the project identifies dewatering as a pollutant-generating activity, does the plan describe the scope of dewatering and the BMPs used to manage those practices? **(CGP Part 7.3.2.f) NOTE:** UPDES Permit coverage for dewatering (and approval from local authorities) must be obtained prior to discharging from dewatering; can be obtained after SWPPP approval. **(CGP Part 1.2.4 and 2.3.7)** Yes ☐ No ☐
N/A ☐
- 16) If the project is within 50 feet of a Water of the State (CGP Part 2.2.1 and A.1), was the selected natural buffers compliance alternative (CGP Part A.2.1), or exception (CGP Part A.2.2) identified, and were the required descriptions of equivalent sediment controls, alternatives, and/or infeasibility provided? **(CGP Part 7.3.5.b.(1) and A.2.3.)** Yes ☐ No ☐
N/A ☐
- 17) Are the selected BMPs for erosion and sediment control (per CGP Part 2.2) identified and described with design specifications and instructions for installation, maintenance, and the projected schedule for implementation either in the main body of the SWPPP or as an attachment? **(CGP Part 7.3.5.a) NOTE:** CGP requires the following elements to be addressed in the SWPPP: **(a)** Preserve vegetation where possible **(CGP Part 2.2.2)**; **(b)** Install sediment controls along downslope perimeter areas **(CGP Part 2.2.3)**; **(c)** Minimize sediment track-out **(CGP Part 2.2.4 and 7.3.5.b.(3))**; **(d)** Manage stockpiles with perimeter controls and locate away from storm water conveyances **(CGP Part 2.2.5)**; **(e)** Minimize dust **(CGP Part 2.2.6)**; **(f)** Minimize steep slope disturbances **(CGP Part 2.2.7)**; **(g)** Preserve topsoil **(CGP Part 2.2.8)**; **(h)** Minimize soil compaction where final cover is vegetation **(CGP Part 2.2.9)**; **(i)** Protect storm drain inlets **(CGP Part 2.2.10)**; **(j)** Slow down runoff with erosion controls and velocity dissipation devices **(CGP Part 2.2.11)**; **(k)** Appropriately design any sediment basins or impoundments **(CGP Part 2.2.12 and 7.3.5.b.(4))**; **(l)** Follow requirements for any treatment chemicals **(CGP Part 2.2.13)**; **(m)** Stabilize exposed portions of site with 30-days of inactivity **(CGP Part 2.2.14)** Yes ☐ No ☐
- 18) If the project is linear (per CGP Part 2.2.3), are the areas where perimeter controls are not feasible documented (to support the determination) and are the other practices being implemented to minimize pollutant discharges described? **(CGP Part 7.3.5.b.(2))** Yes ☐ No ☐
N/A ☐
- 19) Are the specific vegetative/non-vegetative final stabilization measures (CGP Part 2.2.14) described, including location information and deadlines for implementation in accordance with CGP Part 2.2.14.a.? **(CGP Part 7.3.5.b.(6)(i-ii))** Yes ☐ No ☐
- 20) Are spill prevention and response procedures (CGP Part 1.3.5 and 2.3.6) included that have procedures and responsible parties identified for stopping, containing, cleaning, and reporting spills, leaks and other releases (including notification of appropriate parties if the release contains a hazardous substance or reportable quantity)? **(CGP Part 7.3.5.b.(7)(i-iii))** Yes ☐ No ☐
- 21) Are the selected BMPs for pollution prevention control (per CGP Part 2.3) identified and described with design specifications and instructions for installation, maintenance, and the projected schedule for implementation? **(CGP Part 7.3.5.a) NOTE:** CGP requires the following to be described in the SWPPP: **(a)** Equipment and vehicle fueling **(CGP Part 2.3.1)**; **(b)** Equipment and vehicle washing **(CGP Part 2.3.2)**; **(c)** Storage, handling, disposal of building products and wastes **(CGP Part 2.3.3)**; **(d)** Washing of stucco, paint, concrete, form release oils, curing compounds, etc. **(CGP Part 2.3.4)**; **(e)** Properly applying fertilizers **(CGP Part 2.3.5)** Yes ☐ No ☐
- 22) Are waste management procedures (CGP Part 2.3.3) described for handling, storing, and disposing of wastes generated on-site, including documented infeasibility and alternative practice statements for violating setback requirements (CGP Part 2.3.3.c(2)(ii)) or claims of exceptions from CGP Part 2.3.3.e? **(CGP Part 7.3.5.b.(8)(i-ii))** Yes ☐ No ☐
- 23) If the project is claiming to be an "Emergency-Related construction activity" for the special condition allowing for work to begin prior to permit issuance, does the plan include a description of the nature of the public emergency and why immediate authorization was necessary? **(CGP Part 1.4.1.b)** Yes ☐ No ☐
N/A ☐
- 24) If treatment chemicals (CGP Part 2.2.13) are planned for the project, are the required elements described [soil types on-site and from fill materials, list of treatment chemicals planned and justification that they are suitable for the site's soil characteristics, dosage of treatment chemicals or the methodology used to determine dosage, information from Safety Data Sheets (SDS), schematic drawings of enhanced controls or treatment systems, description of storage of chemicals (CGP Part 2.2.13.c), references to applicable local requirements for the use of these chemicals, copies of manufacturers specifications regarding their use, and any training that personnel who handle and apply chemicals have received prior to use of those chemicals? **(CGP Part 7.3.5.b.(5)(i-ix))** Yes ☐ No ☐
N/A ☐
- 25) Are the inspection, maintenance, and corrective actions procedures detailed in the plan (per CGP Part 2.1.4, Part 4, and Part 5), including the inspection schedule (CGP Part 4.2, Part 4.3, or Part 4.4), the location of the rain gauge or address of the weather station for rainfall monitoring (if applicable to the schedule), and any maintenance or inspection checklists or forms? **(CGP Part 7.3.6.a-d)** Yes ☐ No ☐
- 26) If the project discharges to a water body that is either impaired (for sediment or nutrients) or high-quality (CGP Part 3.2), is the increased inspections frequency of every 7 calendar days and within 24-hours of a 0.5-inch storm event selected? **(CGP Part 7.3.6.a and Part 4.3)** Yes ☐ No ☐
N/A ☐
- 27) Is the reduced inspections frequency for stabilized areas, arid/semi-arid/drought-stricken areas, or frozen conditions selected with appropriate description and documentation of the applicability of that frequency? **(CGP Part 7.3.6.c and Part 4.4)** Yes ☐ No ☐
N/A ☐
- 28) Was the SWPPP certified by the duly authorized signatory of the operator ? **(CGP Part 7.3.8 and Part 9.9.2)** Yes ☐ No ☐

CONSTRUCTION GENERAL PERMIT (CGP) SWPPP EVALUATION (continued)

15 Storm Water

- 29) If the project is >5-acres in disturbance, has a perennial surface water within 50 feet of the project, or has a steep slope (70% or 35 degrees, or more), was the SWPPP certified by a “qualified” SWPPP writer? (**CGP Part 7.2 and 7.2.1.a-e**) Yes ☐ No ☐
N/A ☐
- 30) Is a copy of the NOI that was submitted via the CDX NeTCGP for this project included in the SWPPP? (**CGP Part 7.3.9.a.**) **NOTE:** This would not be applicable if the SWPPP is being reviewed prior to the operator obtaining permit coverage. Yes ☐ No ☐
N/A ☐
- 31) Is a copy of the Authorization to Discharge Letter received from NeT (with the assigned NPDES ID) included in the SWPPP? (**CGP Part 7.3.9.b.**) **NOTE:** This would not be applicable if the SWPPP is being reviewed prior to the operator obtaining permit coverage. Yes ☐ No ☐
N/A ☐
- 32) Is a copy of the UPDES Construction General Permit (UTRC00000) included in the SWPPP, or a link by which the permit can be easily accessed by the storm water team if managing the SWPPP electronically? (CGP Part 7.3.9.c.) Yes ☐ No ☐
- 33) At the completion of this review, is the SWPPP approved and accepted as being in compliance with storm water regulations? NOTE: If not, specific comments will be provided below (or attached on a separate sheet if corrections are longer than the space provided) to clearly state why the SWPPP is non-compliant and logged in an index of modifications that includes citations to the permit requirements, local ordinances, state law, or federal law that require the modification. (Utah Code 19-5-108.3(6)(c))** Yes ☐ No ☐
- 34) Is this site designated by the MS4 as “Priority” based on the following factors: Soil erosion potential; Site slope; Project size and type; Sensitivity of receiving water bodies (impaired or high-quality waters); Proximity to receiving water bodies; or, Non-storm water discharges and past record of non-compliance by the operators of the construction site? **NOTE: This is an internal question for MS4s to meet MS4 Permit requirements for prioritizing certain construction sites for increased inspections and does not affect the approval of the SWPPP. (MS4 Permit Part 4.2.4.3.5)** List the applicable prioritizing factors: Yes ☐ No ☐
N/A ☐

**INDEX OF COMMENTS AND CORRECTIONS (WITH CITATIONS) FOR ACHIEVING SWPPP COMPLIANCE
(attach an additional comments page if more space is needed)**

Reviewer (Print Name): _____ Title: _____ Signature: _____ Date: _____

**STORM WATER POLLUTION PREVENTION PLAN (SWPPP)
COMPLIANCE EVALUATION FORM for UPDES
COMMON PLAN PERMIT (CPP) UTRH000000**

15 Storm Water

Site Name: _____ UPDES Permit #: _____

SECTION 1: Instructions for SWPPP Evaluations

- 1) The SWPPPs being reviewed with this document are evaluated for their compliance with the corresponding UPDES construction storm water discharge permit; for additional information on those permits, go to the DWQ construction storm water permitting webpage: <https://deq.utah.gov/water-quality/general-construction-storm-water-updes-permits>.
 - 2) The appropriate permit is identified by the applicant during permitting but must be confirmed by evaluation in Section 2 of this form (see below), to demonstrate applicability of coverage under either of the UPDES construction storm water permits:
 - a) Construction General Permit (CGP), UTRC00000 (viewable through this [link](#))
 - b) Common Plan Permit (CPP), UTRH00000 (viewable through this [link](#))
 - 3) If the appropriate UPDES permit has been selected for coverage and the SWPPP has been submitted for review with a complete application, then the SWPPP evaluation must move forward; use the "SWPPP Review #" field to document whether it is the 1st, 2nd (or more) evaluation, and use the "Review Start Date" and "Review Complete Date" fields in Section 3 to track the timeliness of reviews.
 - 4) Per Utah Code [Title 19-Chapter 5-Section 108.3\(6\)\(b\)](#), the SWPPP reviewer shall complete the first review of the SWPPP within 14 business days after the day on which the applicant submits a complete SWPPP and application for local storm water permit coverage (if local permit coverage is required).
 - 5) A "No" answer for any questions in the following SWPPP Evaluation will amount to an incomplete SWPPP and will be returned for modification. UPDES Permit citations are provided in **(parenthesis)**. Questions answered "N/A" (not applicable) do not affect the approval of the SWPPP. The final question on both forms is an internal question (regarding priority status) for MS4s and does not affect approval.
 - 6) Per Utah Code [Title 19-Chapter 5-Section 108.3\(6\)\(c\)](#), any non-compliance in the SWPPP (which requires modification to bring the SWPPP into compliance) requires a specific request for modification to be provided to the applicant; such requests must be thorough such that they will bring the SWPPP into compliance upon correction, and must include citations to local ordinances or state/federal law that require the modification. Furthermore, these requested modifications must be logged in an index of requested modifications. Space is provided for listing modifications or can be attached separately.
 - 7) Per Utah Code [Title 19-Chapter 5-Section 108.3\(6\)\(d\)](#), the SWPPP reviewer has 5 business days after the day on which the operator submits the modified SWPPP to complete the review of the SWPPP. Once the review of the plan is complete, the reviewer must notify the applicant, in writing, whether the authorization to discharge is granted.
- NOTE: Pre-Construction SWPPP Review Checklists are a requirement of all UPDES MS4 Permits (Part 4.2.4.3). As such, utilizing this SWPPP Evaluation forms will meet that requirement. Operators and SWPPP Developers can utilize this form to ensure compliance prior to submitting.**

SECTION 2: Confirmation of Appropriate UPDES Construction Storm Water Permit Coverage

- 1) Will the project disturb at least 1-acre of land? (**CGP Part 1.1.2 and CPP Part 1.1**) Yes ☐ | No ☐
- 2) Is the project part of a Common Plan of Development or Sale (CPoD) that will collectively disturb at least 1-acre of land? (**CGP Part 1.1.2 and CPP Part 1.1**) Yes ☐ | No ☐
- 3) If CPoD, is the lot a single residential lot no more than 1-acre of disturbance? (**CPP Part 1.1**) Yes ☐ | No ☐
N/A ☐

How to determine appropriate UPDES construction storm water permit coverage:

- If "No" to both questions #1 and #2, then **no UPDES construction storm water permit is required.**
- If "Yes" to question #1 and "No" to question #2, then the project **must obtain CGP (UTRC00000) coverage** and the **CGP SWPPP Evaluation form** would be applicable for SWPPP review.
- If "Yes" to both questions #1 and #2, and "No" to question #3, then the project **must obtain CGP (UTRC00000) coverage** and the **CGP SWPPP Evaluation form** would be most applicable for SWPPP review.
- If "Yes" or "No" to question #1 (the threshold for CPP coverage is 1-acre or less) and "Yes" to both questions #2 and #3, then the project **may obtain CPP (UTRH00000) coverage** and **Section 3** of this evaluation form would be applicable for SWPPP review; **however** the CPP allows only one lot per permit, so if multiple lots in the CPoD will be developed, the operator **may choose to obtain separate CPP coverage for each lot or cover multiple lots under one CGP (UTRC00000) permit**, in which case the **CGP SWPPP Evaluation form** would be applicable for SWPPP review.
 - **NOTE: Commercial Common Plans of Development or Sale must be covered under the CGP (UTRC00000).**
- As such, if "No" to question #1, "Yes" to question #2, and "No" to question #3 (**or the project desires to cover multiple 1-acre or less residential lots under a single permit**), then the **CPP (UTRH00000) is not valid** and the project **must obtain CGP (UTRC00000) coverage** and the **CGP SWPPP Evaluation form** would be applicable for SWPPP review.
 - **NOTE: Due to CPP Part 1.1.5 (High Risk Sites), local/state permitting authorities may choose to require a site to obtain CGP (UTRC00000) coverage instead of CPP (UTRH00000) if the project is (1) located within 50 feet of a perennial surface water, or (2) if the site has a steep slope (70% or 35 degrees, or more) with an elevation change from the slope of 10 feet or more (at any point during the time of construction -not including stockpiles). If that is the case, the SWPPP evaluator should identify the site conditions that warrant that distinction/decision:**

- 4) At the completion of Section 2, has the appropriate UPDES Construction Storm Water Permit coverage been verified? **NOTE: If "No", then the SWPPP must be resubmitted with the appropriate permit coverage selected, incorporated into the plan, and obtained (unless reviewing prior to obtaining permit coverage, in which case coverage must be obtained prior to beginning land disturbance).** Yes ☐ | No ☐

If "Yes" to question #4, **complete the review of the submitted SWPPP for the appropriate UPDES Construction Storm Water Permit coverage using the CGP SWPPP Evaluation form (for CGP) or Section 3 of this form (for CPP), respectively. Always fill out a new form for each review cycle, and retain previous forms to document progression.**

Signatures fields are included in the respective SWPPP review sections of this document; always sign and date to ensure timeliness of reviews.

UPDES COMMON PLAN PERMIT (CPP) UTRH00000
STORM WATER POLLUTION PREVENTION PLAN (SWPPP) EVALUATION FORM
SECTION 3

15 Storm Water

SWPPP Review # (1st, 2nd, 3rd, etc.): _____ Review Start Date: _____ Review End Date: _____

Site Name: _____ UPDES Permit #: _____

Site Address: _____

Local Jurisdiction or County: _____ Total Project Area (acres): _____ Total Disturbed Area (acres): _____

Permit Effective Date: _____ Permit Expiration Date: _____

OPERATOR CONTACT INFORMATION

Operator: _____ Phone: _____ E-mail: _____

On-site Facility Contact: _____ Phone: _____ E-mail: _____

Important Contacts: _____ Phone: _____ E-mail: _____

Owner: _____ Phone: _____ E-mail: _____

COMMON PLAN PERMIT (CPP) SWPPP EVALUATION (with Citations)

- 1) Does the project meet eligibility criteria for the Common Plan Permit, including the 1-acre maximum disturbance, residential land-use stipulation, multiple site coverage applications (requiring a different permit number for each lot), high-risk sites (as determined by the MS4, if applicable), and limitations of the CPoD (common plan purpose not yet achieved)? **(CPP Part 1.1.1.a-d)** Yes ☐ No ☐
- 2) Are the SWPPP contacts listed in the plan, with contact information (name, address, telephone number, email address) for owner, general contractor, or any other party that affects implementation of the SWPPP or has SWPPP responsibilities? **(CPP Part 4.2.1)** Yes ☐ No ☐
- 3) Does the SWPPP list all the anticipated allowable non-storm water discharges at the site, and describe control methods to be utilized to manage those discharges in a manner that will minimize the discharge of pollutants? **(CPP Part 1.2.2)** Yes ☐ No ☐
- 4) Does the SWPPP identify which perimeter sediment control BMPs will be used to prevent sediment from leaving the site? **(CPP Part 2.1.2)** Yes ☐ No ☐
- 5) If the project is within 50-feet of a waterbody, does the SWPPP contain descriptions of the dimensions of the 50-foot natural buffer, the alternative control measures (if less than 50-feet), and detailed explanations if either could not be applied? **(CPP Part 2.1.6 and 4.2.4)** Yes ☐ No ☐
N/A ☐
- 6) Does the SWPPP describe what track out controls (structural or non-structural) will be used to prevent dirt from being tracked on streets as vehicles leave the site? **(CPP Part 2.1.4)** Yes ☐ No ☐
- 7) Does the SWPPP identify whether any storm drain inlets are down gradient of (and receive discharges from) the site and describe what inlet protection BMPs will be used (if inlets are present)? **(CPP Part 2.1.3)** Yes ☐ No ☐
- 8) Does the plan have a BMP identified for stockpiles or spoil piles placement and/or containment to prevent interaction with concentrated flows and to prevent runoff from those piles and keep them from entering storm drains or water bodies? **(CPP Part 2.1.1)** Yes ☐ No ☐
N/A ☐
- 9) Does the project have a BMP identified to contain, dry, and dispose of any wash water from concrete, masonry, stucco, or paint (water-based)? **(CPP Part 2.2.6)** Yes ☐ No ☐
- 10) Does the SWPPP include waste management procedures for soil removal, clearing debris removal, demolition removal, trash disposal, construction-waste disposal, liquid waste disposal and/or sanitary waste disposal? **(CPP Part 2.2.4 and 4.2.8)** Yes ☐ No ☐
- 11) Does the SWPPP describe methods for the storage of construction materials that minimize exposure of materials with a pollution risk (certain building and landscaping materials, pesticides, herbicides, detergents, etc.)? **(CPP Part 2.2.2)** Yes ☐ No ☐
- 12) If the site has steep slopes (>70%), does the plan include measures to either stabilize those slopes using an appropriate BMP or to avoid disturbing those steeper areas? **(CPP Part 2.1.5.c and 2.1.7.c)** Yes ☐ No ☐
N/A ☐
- 13) If the site has conditions that can cause stormwater flows with highly erosive velocities, does the plan describe BMPs to control those flows and minimize sediment transport? **(CPP Part 2.1.5.d)** Yes ☐ No ☐
N/A ☐
- 14) If there are disturbed areas that will be left inactive for 30-days, does the plan provide a method of temporary/permanent stabilization for those areas? **(CPP Part 2.1.7.a)** Yes ☐ No ☐
N/A ☐
- 15) If the site is planned to be sold without landscaping, does the SWPPP include the installation of downslope erosion and sediment controls for the lot, prior to sale? **(CPP Part 1.6.7.b)** Yes ☐ No ☐
N/A ☐
- 16) Are the sequence and estimated dates of construction activities listed, which include the start and end of excavation activities, initial excavation, backfill excavation, and final grading, any temporary or permanent cessation of earth-disturbing activities, and the start and end of landscaping if it is done as part of the construction activity before the home is sold? **(CPP Part 4.2.2.a-c)** Yes ☐ No ☐

17) Is a site map or chart (may be hand drawn) included in the SWPPP which shows the permit required features? (**CPP Part 4.2.3.a-h**)
NOTE: Permit required map features include: **a)** Boundaries of property (**CPP Part 4.2.3.a**); **b)** Boundaries of soil surface disturbances, including any outside of the property boundaries (**CPP Part 4.2.3.b**); **c)** Slopes, including areas of steep slopes (**CPP Part 4.2.3.c**); **d)** Locations of stockpiles of soils, storage of construction materials, portable toilets, trash containers, concrete washout pits or containers, egress points, and track out pads (**CPP Part 4.2.3.d**); **e)** Water bodies, wetlands, and natural buffer areas (**CPP Part 4.2.3.e**); **f)** Locations and types of BMPs (or storm water control measures) for the control and/or treatment of storm water flowing onto, through, and/or off-site (**CPP Part 4.2.3.f**); **g)** Locations of storm water inlets and/or storm water discharge points going off-site (**CPP Part 4.2.3.g**); **h)** Areas that will be temporarily or permanently stabilized during the construction period (**CPP Part 4.2.3.h**)

Yes ☐ No ☐

18) Does the SWPPP include a list of the construction site pollutants that are anticipated on-site, including the pollutant-generating activities and an inventory of pollutants for each pollutant-generating activity? (**CPP Part 4.2.6**)

Yes ☐ No ☐

19) Is a plan included in the SWPPP which prevents the discharge of pollutants from spills and leaks by implementing procedures for preventing and responding to chemical leaks and spills (e.g., spill kits or absorbent materials)? (**CPP Part 2.2.3**)

Yes ☐ No ☐

20) Does the SWPPP include BMP specifications and/or details that ensure effectiveness and compliance with permit requirements for all structural or non-structural sediment, erosion, and pollution prevention BMPs? (**CPP Part 4.2.7**)

Yes ☐ No ☐

21) Does the SWPPP identify the first receiving water that the site discharges into, whether the water is impaired, and if so, what the impairment is for? (**CPP Part 4.2.5**)

Yes ☐ No ☐

22) If the receiving water identified in the SWPPP is impaired for sediment or nutrients, does the SWPPP identify BMPs to minimize and prevent the discharge of those pollutants? (**CPP 1.5**)

Yes ☐ No ☐
N/A ☐

23) If the permit, SWPPP, and/or inspections signatory obligations will be handled by a duly authorized signatory (**CPP Part 5.9.2**), is there a written and signed delegation of authority included in the SWPPP that shows this person/position was delegated signatory responsibilities? (**CPP Part 5.9.3.a-b**)

Yes ☐ No ☐
N/A ☐

24) Is the SWPPP signed and certified by an authorized person in accordance with signatory requirements of CPP Part 5.9? (**CPP Part 4.2.11**)

Yes ☐ No ☐

25) Does the SWPPP include a copy of the Notice of Intent (NOI) that was submitted to DWQ to obtain coverage under the Common Plan Permit UTRH00000 (CPP Part 1.6) and a copy of the Authorization to Discharge Letter from DWQ? (**CPP Part 4.2.10**) **NOTE:** This would not be applicable for this review if the SWPPP is being reviewed prior to the operator obtaining permit coverage.

Yes ☐ No ☐
N/A ☐

26) At the completion of this review, is the SWPPP approved and accepted as being in compliance with storm water regulations? **NOTE: If not, specific comments will be provided below (or attached on a separate sheet if corrections are longer than the space provided) to clearly state why the SWPPP is non-compliant and logged in an index of modifications that includes citations to the permit requirements, local ordinances, state law, or federal law that require the modification. (Utah Code 19-5-108.3(6)(c))**

Yes ☐ No ☐

27) Is this site designated by the MS4 as "Priority" based on the following factors: Soil erosion potential; Site slope; Project size and type; Sensitivity of receiving waterbodies (impaired or high-quality waters); Proximity to receiving waterbodies; or non-storm water discharges and past record of non-compliance by the operators of the construction site? **NOTE: This is an internal question for MS4s to meet MS4 Permit requirements for prioritizing certain construction sites for increased inspections and does not affect the approval of the SWPPP. (MS4 Permit Part 4.2.4.3.5)** List the applicable prioritization factors: _____

Yes ☐ No ☐
N/A ☐

INDEX OF COMMENTS AND CORRECTIONS (WITH CITATIONS) FOR ACHIEVING SWPPP COMPLIANCE (attach an additional comments page if more space is needed)

Reviewer (Print Name): _____ Title: _____ Signature: _____ Date: _____

PRECONSTRUCTION CONFERENCE

Project:

Date:

Meeting Location:

1. Attendance Roll and Introductions:

2. Type of License Held by Contractor:

3. Contract Documents

a. Contract Agreement:

b. Notice of Award:

c. Bonds:

d. Insurance:

e. Notice to Proceed:

4. City's Representatives/Roles

Main City Contact : Name _____ Phone #: _____

City Inspector: Name _____ Phone #: _____

City SW Inspector: Name _____ Phone #: _____

Engineer: Name _____ Phone #: _____

Engineer's Inspector Name _____ Phone #: _____

5. Contractor's Representatives/Roles

Project Manager : Name _____ Phone #: _____

Field Superintendent: Name _____ Phone #: _____

Construction Foreman: Name _____ Phone #: _____

6. Subcontractors:

7. Material Supplier:

8. Submittals

a. Materials (utility pipes, structures, appurtenances; GB, UTBC, HMA; special order items; custom fabricated items; project specific items)

- b. Outside agency permits
 - c. SWPPP
 - d. Traffic Control Plan
 - e. Testing reports
 - f. Other
9. Change Order Procedure: No extra payments will be allowed without previous approvals
10. Payment Requests
- a. Submit Request to:
 - b. Frequency:
 - c. 5% Retainage:
11. Guarantee on Completed Work: 1 year from Substantial Completion
12. Construction Schedule
- a. Contract time/deadline:
 - b. Contractor's Schedule
13. Construction Staking:
14. Plan Copies:
15. Pre-construction photos/video required
16. Staging Area
17. SWPPP
- a. Permit/NOI
 - b. SWPPP
 - c. Review of Site Design
 - d. Planned Operations at the Construction Site
 - e. Planned BMPs during Construction
 - f. Inspections
 - g. Final Inspection of Long-Term Storm Water Controls (where applicable)
18. Traffic Control and Access: traffic, pedestrians, access to private property
19. Safety: trench safety, confined space, PPE, open trench, etc.
20. BlueStakes
21. Water for construction and dust control:

22. Inspections:

23. Utility Commissioning (water, sewer, storm drain, land drain): See APWA 33 08 00

- a. Water
- b. Sewer
- c. Storm Drain
- d. Notice to City / Engineer

24. Construction Testing:

- a. Compaction
- b. Proofrolling
- c. Asphalt
- d. Notice to City / Engineer

25. Cleanup:

26. As-built plans required prior to final payment

27. GIS

28. Professionalism

- a. Sanitation for employees
- b. Language
- c. Dealings with the Public

29. Coordination Items

- a. Progress Meetings
- b. Residents and Notification: Fliers to Public
- c. Potholing
- d. Other contractors
- e. 3rd party utilities
- f.
- g.

30. Special funding requirements

PRECONSTRUCTION CONFERENCE

SOUTH WEBER CITY

Date: _____

Developer: _____

Introductions & Attendance Roll

City Inspector(s): Ben Slater – Jones & Associates – (801) 391-0161

SWPPP Inspector(s): Corey Wilson (801) 529-2620

Water Inspector(s): Mark Johnson (435) 770-6098

SUBDIVISION/SITE PLAN IMPROVEMENTS

1. Contractor License Type:

2. Improvement Drawings: *Must have City Engineer approval language and signature before contractor can start*

3. Dry Utilities (Gas, Power, Phone, Cable):

Location:

Schedule:

Trench Compaction: 95%

4. Secondary Water System: Contractor: _____

Materials: *PVC C-900 DR-18*

Location of Main and Laterals:

Inspection and Testing:

Other items:

5. Sanitary Sewer System: Contractor: _____

Materials: *Green SDR-35 PVC*

Location of Laterals: *10' down gradient or water service*

Testing: *Video after cleaning*

Other items:

6. Culinary Water System: Contractor: _____

Materials: *PVC DR 18*

Location of Laterals: *center of lot*

Testing: *200 psi for 2 hours*

Other items:

7. Storm Drain System: Contractor: _____Materials: *RCP*Testing: *Video after cleaning*

Detention Basin:

Other items:

8. Storm Water Pollution Prevention Plan (SWPPP):NOI & Complete SWPPP: *Must have before construction can begin*

Review of Site Design

Planned Operations at the Construction Site

Planned BMPs during Construction

Inspections:

City or Contractor? (if Contractor, complete form)

Final Inspection of Long-Term Storm Water Controls:

9. Street Improvements: Roadway Contractor: _____

Concrete Contractor: _____

Asphalt Contractor: _____

UDOT Requirements:

Subgrade Preparation and Compaction:

Roadbase:

Asphalt:

Curb and Gutter:

Sidewalk:

Seal coat:

Other items:

10. Construction Schedule:**11. GIS:****12. Traffic Control Plan:****13. Street Monuments:** *Must be center punched by surveyor***14. Street Lights:****15. Street Signs:****16. Guarantee of Improvements:**

- Review and Approve Engineer's Estimate
- Construction may begin after Preconstruction Conference

- Developer & Contractor must notify and involve the City Inspectors
- Prior to Recording of the Plat
 - Set up Escrow Account (based off of “remaining” improvements)

17. Escrow Releases:

- *Max. of 1 per month*

18. Conditional Acceptance:

- As-Built Drawings
- City to GPS all improvements to use in the City’s GIS database
- Developer to request Walkthrough and Punch List
- 5% Contingency released

19. Final Acceptance:

- Developer to request Walkthrough and Punch List (after 1-yr from Conditional Acceptance)
- City Council Formal Acceptance
- 10% Guarantee released

**Construction Site
Inspections & Enforcement of Storm Water Control Measures
Standard Operating Procedures
(4.2.4)**

Application: These procedures apply to all construction sites that are either individually or part of a larger plan that are equal or greater than 1 acre.

Responsible for Site Inspections: Public Works, Storm Water

Enforcement Authority: Public Works Director or City Manager, Division of Water Quality (DWQ)

Definitions: For the purpose of this SOP, the following definitions shall apply:

- **Immediate Threat:** A situation where pollutant discharge to state waters is already occurring or is inevitable without urgent corrective action. This refers to a present and active risk that requires immediate attention to prevent or mitigate further contamination.
- **Imminent Threat:** A situation that poses a high likelihood of pollutant discharge to state waters in the near future if corrective actions are not taken. This refers to conditions that suggest a serious risk is developing but has not yet resulted in an actual discharge.
- **Violation:** A failure to implement or maintain preferred best management practices. (See also Utah Code 19-5-108.3(1)(k))
- **On-site Oversight Inspection:** An inspection in which MS4 staff physically visit(s) a construction site to determine a site's compliance with construction storm water permits as has been done historically. (See also Utah Code 19-5-108.3)
- **Electronic Oversight Inspection:** An offsite inspection in which MS4 conducts a review of the operator's submitted electronic site inspection to determine a site's compliance with construction storm water permits. These inspections are geo-located and time-stamped photographs the applicant takes, evaluates, and submits electronically to the authority (See also Utah Code 19-5-108.3).

Requirements:

1. Oversight Inspection

- a. Required to be completed by the MS4 on any construction site that is greater than or equal to one acre or is part of a common plan of development or sale which collectively disturbs land greater than or equal to one acre.
- b. MS4 must inspect all phases of construction, including prior to land disturbance, during active construction, and following active construction.
- c. Oversight inspections are required to be completed monthly for non-priority construction sites and biweekly for priority construction sites.

- d. For construction sites that have been issued multiple escalating enforcement actions, the construction site could now be designated as a “priority construction site”. Oversight inspection frequency would be at least monthly due to the past record of non-compliance by the operator and potential to threaten water quality.

2. Qualified Personnel

- a. The oversight inspection must be performed by a “qualified person” as described in the DWQ MS4 Permit.
- b. Anyone who has a job duty related to implementing the construction storm water program must receive annual training. New hires must be trained within 60 days of hire.

3. Record Retention

- a. All MS4s must maintain records for at least five years of all applicable construction project documents which could include:
 - i. Site plan reviews
 - ii. SWPPPs
 - iii. Inspections
 - iv. Enforcement Actions (notices of violation, stop work orders)

Process:

1. Oversight Inspections

- a. If violations of the CGP or CPP are determined after conducting an inspection (electronic or on-site) as identified in the *SWPPP Review and Inspection SOP*, the MS4 must document **each** violation as part of completing the [Oversight Construction Inspection Form](#) provided by DWQ. *If the inspection was conducted on-site, justification for an on-site oversight inspection must be documented on the inspection form.*

2. Violation and Follow-Up Procedures

- a. First Notice of Violation (NOV 1)
 - i. Notify the operator of the violation(s) of the CGP or CPP in writing in the [Oversight Construction Inspection Form](#). The violation notation at minimum must include:
 - 1. Explanation/Identification of each violation
 - a. The MS4 may issue a stop work order if the MS4 has clear documentation of an immediate threat to water quality. If impacts to waters of the state are observed, call the DEQ Incident Response Line: (801) 536-4123.
 - 2. Associated citation from the CGP or CPP
 - 3. Deadline to correct **each** violation.
 - a. The deadline to correct violations should be no sooner than one business day.
 - b. Typically, the deadline should be a week to correct violations, unless there are threats to waters of the state or the MS4. Consider upcoming weather when providing this deadline.

4. Description of what form the verification of correction will be performed. (reinspect in person or photo verification)
- ii. Reinspection
 1. Verify (i.e., reinspection photos, documentation) that **each** violation has been corrected as soon as is practicable by the deadline given by the MS4.
 - a. If the follow up electronic inspection submitted by the operator is not sufficient for MS4 staff to determine that the specific violation has been corrected, an on-site oversight inspection may be conducted to determine that each violation has been corrected. *If the inspection was conducted on-site, justification for an on-site oversight inspection must be documented on the inspection form.*
 - b. The MS4 should describe to the operator how and when verification of correction will be performed.
 2. If the operator has not corrected the violation(s), notify the operator that the violation hasn't been corrected in writing as described in NOV 2.
 3. If the operator has corrected the violation(s), notify the operator that the violation has been corrected.
- b. Second Notice of Violation (NOV 2)
 - i. Notify the operator of the violation(s) in writing by completing or updating the [Oversight Construction Inspection Form](#). The violation notation at minimum must include:
 1. Explanation/Identification of each remaining violation
 2. Associated citation from the CGP or CPP
 3. Written warning that fines can be issued if the violation is not corrected within the new time period specified by the MS4.
 4. Deadline to correct **each** violation.
 - a. The deadline to correct violations should be no sooner than one business day.
 - b. Typically, the deadline should be a week to correct violations, unless there are threats to waters of the state or the MS4. Consider upcoming weather when providing this deadline.
 5. Description of what form the verification of correction will be performed. (reinspect in person or photo verification)
 - ii. Reinspection
 1. Verify (i.e., reinspection photos, documentation) that **each** violation has been corrected as soon as is practicable by the deadline within the time period given in the inspection report.
 - a. If the follow up is conducted as an electronic inspection submitted by the operator and is not sufficient for MS4 staff to determine that the violation has been corrected, an on-site oversight inspection may be conducted. *If the inspection was*

conducted on-site, justification for an on-site oversight inspection must be documented on the inspection form.

- b. Describe to the operator how and when verification of correction will be performed.
- 2. If the operator has not corrected the violation(s), notify the operator that the violation hasn't been corrected in writing as described in NOV 3.
- 3. If the operator has corrected the violation(s), notify the operator that the violation has been corrected.
- c. Third Notice of Violation (NOV 3)
 - i. The MS4 may issue a fine as outlined in Utah Code 19-5-108.3 until the MS4 performs an oversight inspection to verify that the violation has been corrected or the operator shows the violation has been corrected through photos or documentation.
- d. Documentation:
 - i. Document all enforcement notices, communications, and inspections including follow-up or reinspection through attachment in ComplianceGo and/or GIS map location.

3. Administrative Fines

- a. If the operator does not correct the specific violation within the timeline set by the MS4 indicated in NOV 2, notify the operator in writing that the specific violation has not been corrected. The MS4 enforcement authority **may** impose an administrative fine for each occurrence as follows:
 - i. \$500 per occurrence for working without an approved storm water permit;
 - ii. \$300 per occurrence for tracking mud on road;
 - iii. \$250 per occurrence for failure to clean up or report spills;
 - iv. \$100 per occurrence for failure to conduct storm water inspections;
 - v. \$100 per occurrence for failure to maintain storm water records; and
 - vi. \$500 per site, per occurrence, for failure to use general best management practices, as determined by the authority;
- b. The MS4 may impose the administrative fine:
 - i. for each business day the specific violation continues beginning on the day after the day on which the authority issues the administrative fine;
 - ii. and within 30 days after the day on which the applicant corrects the violation.
- c. When the MS4 issues an administrative fine, the MS4 shall:
 - i. impose each fine in writing and clearly document the specific violation in the writing; and
 - ii. deposit collected fines into a restricted account for education and outreach under a program.
 - iii. include an appeals process that is published in a publicly accessible location.

4. Special Cases

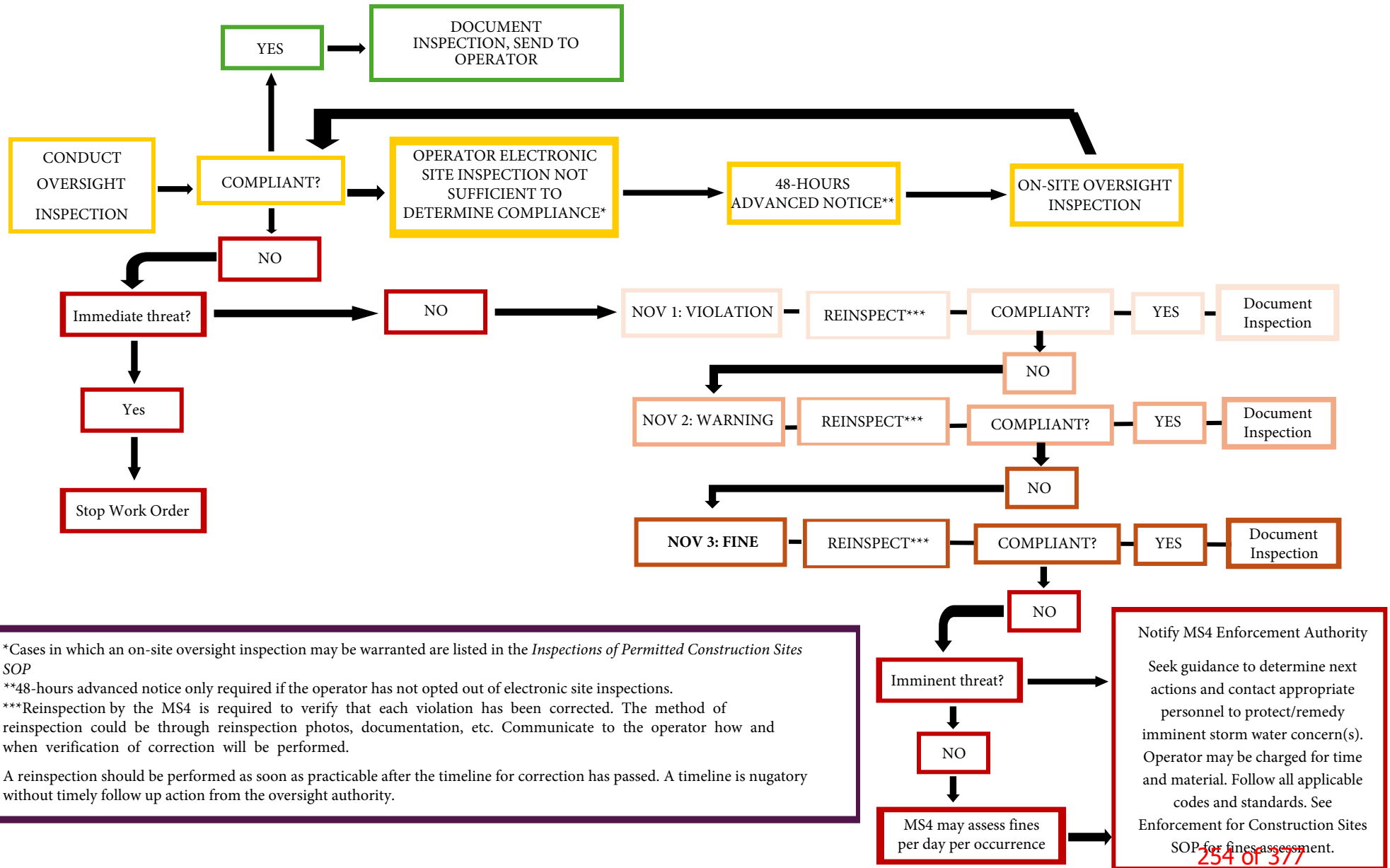
- a. The MS4 may issue a stop work order if the MS4 has clear documentation of an immediate threat to water quality.
- b. The MS4 can correct a specific violation for the operator, and recoup the costs associated, if the operator refuses to correct the violation after the enforcement process and there is imminent threat of significant harm to water quality or the stormwater system.
- c. Except in cases of immediate threats to water quality the MS4 cannot issue a stop work order if the violation is a result of a properly installed and maintained BMP per specifications for the site conditions from the preferred BMP list.

5. Communication and Documentation:

- a. All communication will be documented in writing (verbal communication shall be followed up with written email). Communication may include, but is not limited to:
 - i. Email (direct to or via ComplianceGo)
 - ii. Physical letter mailed or delivered
- b. The results of all enforcement notices, communications, and inspections including follow-up or reinspections, must be documented through GIS mapping, ComplianceGO, and/or saved in the project / development file.

See Flow Chart on Next Page

Flow Chart





Construction Oversight Inspection Form

Project Name		UPDES Permit #		Expiration Date	
Address				Date	
Owner		Operator		Start Time	
Site Contact		Phone		Stop Time	
Weather		Date of last rain event		Approximate Rainfall (in)	
Inspector(s)		MS4/City		Receiving Waters	
Project Area		Disturbed Area		Project Type	
Inspection reason		Scheduled ☐	Complaint/Tip: ☐	Random ☐	Inspector Code
Inspection Code		SW Sampling ☐	SW non-Sampling ☐	Inspection Type	Onsite ☐ Electronic ☐
				Reason (please list):	
Part 1: Onsite Storm Water Controls (BMPs) (Utah Code § 19-5-108.3 part 7(c)(ii)(F))					List: Yes, No, N/A
Arrival and Initial Checks: (Track-Out Control)					
1. Are roadways free of mud and sediment accumulation? (CGP 2.2.4.e; CPP 2.1.4, 3.2.2; Utah Code § 19-5-108.3 part 7(c)(ii)(B))					
2. Are effective track-out controls, such as stabilized construction entrances or wheel wash systems, installed and maintained at all egress points? (CGP 2.2.4; CPP 2.1.4)					
Perimeter Inspection: (Perimeter Controls; Natural Buffer Areas; Discharge Points)					
3. Are perimeter controls (e.g., silt fences, wattles, berms) properly installed and maintained, effectively preventing sediment from leaving the site, with no visible evidence of sediment discharges beyond the site boundary? (CGP 2.2.3; CPP 2.1.2)					
4. For disturbances located within 50 feet of waters of the state, are natural buffers (or equivalent controls), properly installed, maintained and effective at minimizing sediment discharges? (CGP 2.2.1; CPP 2.1.6)					
5. Are velocity dissipation devices installed at outfalls, along drainage channels, or at other locations to slow down runoff and prevent erosion? (CGP 2.2.11; CPP 2.1.5.d)					
Interior Site Inspection: (BMPs: Inlet Protection; Stockpiles and Construction Materials; Erosion Controls / Pollution Prevention Controls; Chemical Storage and Fueling Areas; Sanitation and Waste Management; Concrete and Paint Washout)					
6. Are storm drain inlets within and downslope of the construction site properly protected with appropriate BMPs (See SWPPP for installation specifications)? Has accumulated sediment in and around the inlet been removed? (CGP 2.2.10; CPP 2.1.3)					
7. Are soil and material stockpiles adequately protected from erosion and sediment transport using covers, silt fences, or other appropriate BMPs, and are they located away from stormwater conveyances and inlets? (CGP 2.2.5; CPP 2.1.1)					
8. Are effective suppression measures, such as water spraying or mulching, implemented on exposed soil areas to prevent excessive dust generation? (CGP 2.2.6; CPP N/A)					
9. Are erosion control measures (e.g., stabilization, mulching, erosion blankets) implemented effectively on slopes, disturbed areas, and other vulnerable areas, including any areas with no construction activities for 30 days? (CGP 2.2.14; CPP 2.1.7)					
10. Is vegetation preservation, slope disturbances, top-soil management, and soil compaction being effectively managed to prevent potential impacts on water quality? (CGP 2.2.2, 2.2.7-2.2.9, 2.11; CPP 2.1.5)					
11. Are effective spill prevention, containment, and pollutant discharge minimization measures in place for all equipment fueling, maintenance, and washing activities? (CGP 2.3.1, 2.3.2; CPP 2.2.1, 2.2.3)					
12. Are construction material storage, chemical storage and hazardous waste areas properly managed, minimizing exposure to precipitation, and are secondary containment and spill prevention measures in place? (CGP 2.3.3.a-d; CPP 2.2.2, 2.2.3)					
13. Are all areas free from spills or leaks? Has all evidence of a pollutant spill been properly contained and cleaned? (CGP 2.3; CPP 2.2.3; Utah Code § 19-5-108.3 part 7(c)(ii)(C))					
14. Are waste management practices effective, with all debris and blowable waste properly contained, and disposed of to prevent exposure to storm water and overflow? (CGP 2.3.3. e; CPP 2.2.4)					
15. Are portable sanitation facilities (e.g., port-o-potties) positioned securely, away from drainage features, and maintained to prevent leaks or spills? (CGP 2.3.3.f; CPP 2.2.5)					
16. Are designated areas for concrete, paint, and other construction material washouts properly managed to prevent contamination of stormwater? (CGP 2.3.4; CPP 2.2.6)					
17. Is the operator preventing any visible pollutants, prohibited discharges, or sediment from reaching unprotected storm drains or waters of the state? If an immediate threat is observed (See Utah Code § 19-5-108.3 part 1(g)), call the Environmental Incident Response Line (801) 536-4123. (CGP 1.3, 3.1; CPP 1.3, 1.4)					
Comments (Summarize key observations from the inspection, including any violations, corrective actions needed, and any discussions with the site operator):					

Part 2: Storm Water Records Review (<i>Utah Code § 19-5-108.3 part 7(c)(ii)(E)</i>) (<i>Ensure all information is accurate and up to date</i>)				List: Yes, No, N/A
1. Is the SWPPP signage posted at the site entrance clearly visible, and does it include the required information (e.g., UPDES tracking number and site operator contact information)? (CGP 1.5; CPP 1.7)				
2. Is a copy of the SWPPP available onsite, or is its location clearly indicated on the posted signage and accessible within a reasonable time? (CGP 7.4.1; CPP 4.1.2)?				
3. Does the CGP SWPPP identify Storm Water Team personnel information including names, positions and responsibilities? Does the CPP SWPPP contain name, address, telephone and email information for general contractor, owner, and any other party implementing SWPPP? (CGP 7.3.1; CPP 4.2.1)				
4. Is there documentation verifying that all key personnel have received appropriate training as required by the CGP/PPP, and are these records included in the SWPPP? (CGP 6.2, 6.3, 2.2.13.f, 7.3.1; CPP 4.2.9)				
5. In the CGP SWPPP, is the construction activity described in detail, including an estimate of the area to be disturbed, the sequence of construction activities, and a description of all on-site and off-site construction activity support areas? In the CPP SWPPP, are sequences and construction activities listed including estimated dates for activities, landscaping, and any cessations of earth disturbing activities? (CGP 7.3.2; CPP 4.2.2)				
6. Does the SWPPP include a detailed site map showing storm drains, slopes, surface drainage patterns, stream buffer zones, stormwater discharge points, construction boundaries, limits of disturbance, surface waters (including the name of receiving waters), and the placement of both structural and non-structural controls? (CGP 7.3.3; CPP 4.2.3)				
7. Does the SWPPP include accurate discharge information, including receiving waters, impaired waters, and high-quality waters? Are there specific measures outlined to prevent the discharge of pollutants into these waters? (CGP 3.2; CPP 1.5; 4.2.5)				
8. Does the SWPPP identify all pollution-generating activities (e.g., concrete washout, solid waste disposal) that could affect storm water discharges from the site? (CGP 7.3.2.f; CPP 4.2.6)				
9. Are all authorized non-storm water discharges (e.g., fire hydrant flushing, uncontaminated groundwater) identified in the SWPPP? (CGP 7.3.4; CPP N/A)				
10. Does the SWPPP describe natural buffers and/or equivalent sediment controls (i.e., compliance alternatives)? (CGP 7.3.5.b(1), Appendix A; CPP 4.2.4)				
11. Does the SWPPP include detailed specifications for the placement and installation of all required erosion and sediment control measures (e.g., silt fences, sediment basins, check dams, inlet protection)? (CGP 7.3.5.a; CPP 4.2.7)				
12. Have specific stabilization measures, including both vegetative and non-vegetative practices, as well as the stabilization deadline, been provided in the SWPPP? (CGP 7.3.5.b(6); CPP N/A)				
13. Does the SWPPP include comprehensive spill prevention and response procedures, including personnel responsibilities, cleanup steps, and emergency contact information? (CGP 7.3.5.b(7); CPP N/A)				
14. Does the SWPPP include detailed specifications for the placement and installation of all required pollution prevention control measures, (e.g., material storage, construction waste management, sanitary waste management, and spill prevention measures) (CGP 7.3.5.a; CPP 4.2.7)				
15. Does the SWPPP show the inspection frequency selected for the site, the rain-gauge/weather station location (if applicable), any reduced frequency periods (e.g., frozen or stabilized areas), and the checklists/forms that will be used? (CGP 7.3.6; CPP N/A)				
16. Are routine site inspections being conducted at the selected frequency (i.e., every 7 or 14 days + within 24 hours of a 0.50-inch rainfall)? (CGP 4.2, 4.3, 4.4; CPP 3.3.1, 3.3.2; Utah Code § 19-5-108.3 part 7(c)(iii)(D))				
17. Do the inspection reports document all areas and items required for inspection, including any BMP problems found or non-compliance observed? (CGP 4.5, 4.6; CPP 3.3.1, 3.3.2, 3.3.3)				
18. Are corrective actions from previous inspections entered in the corrective-action log within 24 hours (CGP only). Are corrective actions resolved or scheduled within 7 days, with the SWPPP and site map updated accordingly? (CGP 5.2, 5.4, 7.5.a; CPP 3.4.1, 3.4.2, 4.3.1, 4.3.2)				
19. Does the SWPPP include the Notice of Intent (CGP only), a copy of the CGP or CPP, and the Authorization to Discharge Letter?? (CGP 7.3.9; CPP 4.2.10)				
20. Has the SWPPP been signed by the appropriate responsible corporate officer or duly authorized representative? (CGP 9.9.2; CPP 4.2.11)				
21. Has the operator submitted a complete and accurate NOI, signed by a responsible corporate officer? (CGP 1.4, 9.9.1; CPP 1.6, 5.9.1)				
Comments:				
<i>I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry into the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.</i>				
Inspector				
Print Name		Title	Signature	Date

Electronic Site Inspection Guide for Operators

Last Reviewed: May 12, 2026

Construction Stormwater Inspections Overview

Construction stormwater inspections fall into two categories: operator site inspections and regulatory oversight inspections, each governed by different requirements.

Operator site inspections are required under Part 4 of the Utah Construction General Permit (CGP) and Part 3 of the Common Plan Permit (CPP). These require that a qualified person regularly inspects the site (typically once per week, or every 14 days and after a 0.5-inch or greater rainfall event) to ensure stormwater controls are properly installed, functioning, and maintained. These inspections are internal to the project team and are a condition of permit compliance.

In contrast, oversight inspections are conducted by the Utah Division of Water Quality (DWQ) or a regulated Municipal Separate Storm Sewer System (MS4) to evaluate whether a site is complying with its stormwater permit and developed Storm Water Pollution Prevention Plan (SWPPP). Under Utah Code § 19-5-108.3, these oversight inspections must now be conducted electronically using photographs and documentation submitted by the operator. If an operator opts out, routine on-site inspections from the DWQ will continue.

Areas of the Site to Photograph

If you, the operator, choose to conduct electronic inspections in place of on-site inspections by DWQ, you are confirming your intent to submit all necessary documentation required for the DWQ to perform a remote electronic inspection. This includes providing geo-located, time-stamped photos of the active construction site that clearly captures:

1. Site signage showing the UPDES permit tracking number, main SWPPP contact's name, phone number and email address, and how to obtain a copy of the SWPPP (Ex: QR code that directs to the SWPPP documents).
2. All cleared, graded, or excavated areas that have not yet achieved final stabilization, as required by CGP Part 2.2.14 or CPP Part 2.6;
3. All storm water controls, including erosion, sediment, and pollution prevention BMPs installed per specifications to comply with the CGP or CPP;
4. All material, waste, borrow, and equipment storage and maintenance areas covered under your storm water permit;
5. All areas where storm water typically flows within the site, including natural or constructed drainage features used to divert, convey, or treat runoff;
6. All discharge points (outfalls) from the construction site; and
7. All areas where you have implemented stabilization measures, but final stabilization has not been completed.

Photograph Quality and Considerations

Photographs must be of sufficient resolution, clarity, and scope to allow the regulatory authority to assess compliance with Permit requirements. For best results, submit photos in their original format, ensuring they clearly capture site conditions and all areas where BMPs are installed. Images should offer full, clear views that accurately represent the extent and effectiveness of BMP installation and overall site conditions. Per Utah Code § 19-5-108.3(11)(b), electronic site inspection photos shall include meta data verifying the date, time, and GPS location corresponding to the construction site. If operator submitted photos do not meet this standard, the MS4 will have a documented reason for an on-site inspection.

Submission Deadline

This documentation must be submitted **within the first 7 calendar days of each month** following the first full month of active construction under permit coverage, and continue submitting inspections monthly thereafter. For example, if your permit coverage begins on March 15, your first full month of coverage is April. You must submit your first electronic inspection by May 7.

Failure to provide complete or clear documentation may result in a request to submit additional documentation or a decision by the DWQ or MS4 to conduct an on-site inspection.

Procedures for Conducting Electronic Site Inspections

It is essential that all sediment, erosion, and pollution prevention controls are installed in accordance with:

- The locations shown on the site map; and
- The materials and installation methods specified for each BMP in the SWPPP.

To support a complete and accurate oversight inspection, operators should provide photos that clearly show all key site conditions and stormwater controls. These photos must demonstrate compliance with the CGP or CPP. Follow this guide to ensure your photos meet inspection standards and reflect current site conditions:

○ Permit Signage

Start with a photo of the site's stormwater permit sign, ensuring it includes all information required under CGP Part 1.5 (or CPP 1.9). The sign should be visibly posted in a safe and publicly accessible location near the primary site entrance. Ensure the photo clearly captures both the content of the sign and its placement.

○ Stormwater Controls (BMPs)

Provide clear, geo-located photos of all BMPs. Capture multiple angles as needed to show installation and functionality per the BMP detail. For follow-up inspections, repeat photos from the same locations to show progress and maintenance.

Include photos of the following:

■ Unstabilized areas:

- Cleared, graded, or excavated areas that have not yet reached final stabilization
- Areas where interim stabilization measures are in place (e.g., mulch, seed, erosion control blankets)

■ Erosion and sediment controls:

- Wattles, silt fence, check dams, slope protection, sediment basins
- Show perimeter controls approximately every 200–400 feet and especially at low points where runoff collects and/or leaves the project site
- Pollution prevention controls:
 - Spill kits, covered chemical storage, concrete/stucco washout stations, covered dumpsters, portable toilets (from multiple sides and with any tie-downs visible)
 - Fueling areas (show hoses, secondary containment, and/or berms)
- Stormwater flow paths and drainage features:
 - Natural or constructed swales, ditches, and curbs
 - Linear drainage features (e.g., curb lines) approximately every 400 feet
- Inlet protection:
 - Close-up of inlet protection devices and the area directly upstream
- Discharge points (outfalls):
 - Include views of erosion, sediment deposits, and any signs of discharge (e.g., color changes, oil sheen, solids)
- Exit/Track-out controls:
 - View of the full exit point from 90 degrees, showing effectiveness of stabilized construction entrance
- Staging and storage areas:
 - Show equipment/vehicle parking and material/waste storage (e.g., for concrete, asphalt, topsoil, gravel)
- Vehicles and equipment:
 - Document any leaks or signs of fluid drips, especially near maintenance areas
- **Photo Quality & Placement**
 - Photos must be clear, well-lit, and unaltered
 - Match photo locations to those on the site map
 - Provide context where needed (e.g., zoomed out to show surroundings, close-ups for key features)
 - Label photos clearly when submitting (e.g., “North Silt Fence – SE Corner,” “Concrete Washout – West Side”)

Justification for Conducting an Onsite Inspection

Pursuant to Utah Code § 19-5-108.3(11)(c) and (12), DWQ and MS4 may conduct an on-site oversight inspection if there is a documented justification, which may include:

1. The operator opted out of electronic inspections or requested an on-site inspection.
2. Submitted documentation is insufficient, including altered photos or missed

submittal deadlines.

3. Immediate or imminent threat to water quality exists.
4. An illicit discharge or complaint requires an investigation.
5. The site is within one-half mile of a river, stream, or lake.

Pursuant to the Small MS4 General UPDES Permit No. UTR090000, Section 4.2.4.4.5, the MS4 may complete an on-site inspection if the MS4 has a documented and justified reason. The circumstances that may be considered documented reasons include, but are not limited to:

1. Inadequate characterization in electronic site inspections of site conditions or portions of a site
2. Verified complaints
3. Operator has opted-out of electronic inspections
4. Any other evidence of noncompliance with Permit conditions that warrants an on-site inspection

Additional Documentation

Additionally, permitted sites must maintain an up-to-date SWPPP throughout the duration of the project and ensure it is accessible to DWQ inspectors during an oversight inspection. The SWPPP must include all required elements as outlined in CGP Part 7.3 or CPP Part 4.2, including site map(s), inspection reports, corrective action logs, a copy of the NOI, and other relevant documentation.

How to Submit

If you choose to provide electronic site inspections, please compile all required photographs into a single compressed archive file (e.g., *.zip) and submit it through DWQ's Electronic Document Submission Portal [[Link](#)] within the timeframe specified above.

For any questions and further assistance with submitting an electronic site inspection please contact the DWQ at WQInfoData@utah.gov or at (801) 536-4300.

Operator Opt-Out Form for Electronic Stormwater Oversight Inspections as Authorized by Utah Code § 19-5-108.3(11)(c)

As the authorized representative of the permit listed below, I am submitting this form to formally notify the Utah Division of Water Quality (DWQ) and the local Municipal Separate Storm Sewer System (MS4) authorities that our organization is electing to opt out of the electronic site inspection program established under Utah Code § 19-5-108.3.

We understand that under this law, electronic oversight inspections may be conducted using geo-located, time-stamped photographic documentation submitted by the permittee to the regulatory authorities. These electronic inspections must clearly demonstrate compliance with all applicable permit requirements, including the proper installation and maintenance of best management practices (BMPs) as described in the Utah Construction General Permit (CGP) or Common Plan Permit (CPP), as applicable.

By opting out, we are choosing not to provide electronic site inspection documentation. We acknowledge that, in accordance with state law, this provides the DWQ and MS4 with a documented reason to perform traditional on-site oversight inspections for the duration of our project.

This decision does not alter or remove any responsibilities required under the stormwater permit, including the requirement to conduct and document regular operator inspections as specified in CGP Part 4 or CPP Part 3, maintain an up-to-date SWPPP, and comply with all BMP implementation, maintenance, and documentation standards.

We also understand that we may opt back in to electronic site inspections at any time by notifying DWQ and the local MS4 of this decision and submitting the required photographic documentation.

Project/Permit Information:

Project Name: _____ Project Address: _____

UPDES Permit Number: _____ Operator/Company Name: _____

Operator Representative Name: _____ Operator Rep. Title: _____

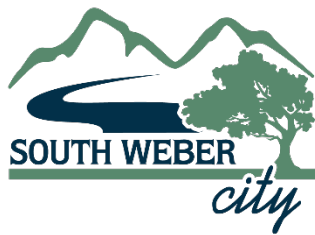
Operator Phone: _____ Operator Email: _____

Signature:

I hereby confirm that I am authorized to make this decision on behalf of the permittee and that I understand the implications of opting out of the electronic site inspection process.

Signature: _____

Date: _____



1600 E. South Weber Drive
South Weber, UT 84405

15 Storm Water
801.479.3177
southwebercity.com

First Notice of Storm Water Violation

Operator Name: _____

Site Address: _____

Date of Violation: _____ (See also attached inspection form)

Violation – Failure to Implement or Maintain Preferred Best Management Practices

(Utah Code 19-5-108.3 and City Code Title 8):

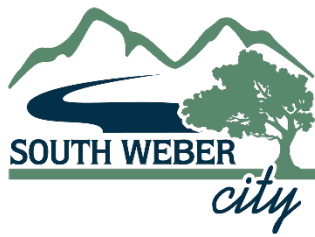
- ☐ Working without an approved storm water permit
- ☐ Tracking mud on the road
- ☐ Failure to clean up or report spill(s)
- ☐ Failure to conduct storm water inspections
- ☐ Failure to maintain stormwater records
- ☐ Failure to use general best management practices _____
- ☐ Other _____

Deadline to Correct: _____

The deadline to correct violations should be no sooner than 1 business day (immediate threats to water quality), and no later than 7 days (imminent threats to water quality).

Deadline to Submit Electronic Inspection Report: _____

If you have questions about this Notice of Violation, please contact Corey Wilson,
cwilson@southwebercity.gov or 801-479-3177.



1600 E. South Weber Drive
South Weber, UT 84405

15 Storm Water

801.479.3177
southwebercity.com

Second Notice of Storm Water Violation

Operator Name: _____

Site Address: _____

Date of Second Violation: _____ (See also attached inspection form)

Violations Remaining:

- ☐ Working without an approved storm water permit
- ☐ Tracking mud on the road
- ☐ Failure to clean up or report spill(s)
- ☐ Failure to conduct storm water inspections
- ☐ Failure to maintain stormwater records
- ☐ Failure to use general best management practices _____
- ☐ Other _____

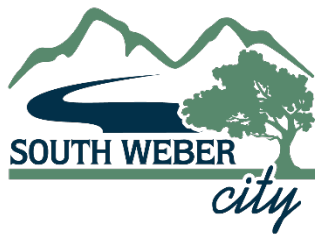
Deadline to Correct: _____

The deadline to correct violations should be no sooner than 1 business day (immediate threats to water quality), and no later than 7 days (imminent threats to water quality).

Deadline to Submit Electronic Inspection Report: _____

If the above violation(s) are not corrected by the above specified date, the Operator is subject to Administrative Fines as outlined in City Code, Title 8.

If you have questions about this Notice of Violation, please contact Corey Wilson,
cwilson@southwebercity.gov or 801-479-3177.



1600 E. South Weber Drive
South Weber, UT 84405

15 Storm Water

801.479.3177
southwebercity.com

Third Notice of Storm Water Violation

Operator Name: _____

Site Address: _____

Date of Third Violation: _____ (see attached inspection report)

Violations and Associated Applicable Administrative Fines:

- ☐ Working without an approved storm water permit, \$500 per occurrence
- ☐ Tracking mud on the road, \$300 per occurrence
- ☐ Failure to clean up or report spill(s), \$250 per occurrence
- ☐ Failure to conduct storm water inspections, \$100 per occurrence
- ☐ Failure to maintain stormwater records, \$100 per occurrence
- ☐ Failure to use general best management practices, \$500 per occurrence

☐ Other _____

Deadline to Correct: _____

The deadline to correct violations should be no sooner than 1 business day (immediate threats to water quality), and no later than 7 days (imminent threats to water quality).

Deadline to Submit Electronic Inspection Report: _____

All fines shall be paid directly to the City within thirty (30) days of the date of this Notice.

If you have questions about this Notice of Violation, please contact Corey Wilson,
cwilson@southwebercity.gov or 801-479-3177.

MCM 5 - Long-Term Stormwater Management

The Long-Term Stormwater Management (Post-Construction Stormwater Management) in New Development and Redevelopment is designed to prevent and reduce pollutants in runoff from areas of existing development and newly constructed development that discharge to the stormwater system by implementing an educational program, inspection routine, and enforcement process. In addition, the City requires the use of Low Impact Development (LID) stormwater practices and principles.

South Weber City's Plan to Meet the Requirement of the Permit *(General Permit 4.2.5)*

Areas of Focus

- **Post-Construction Control Standards / Ordinance:** South Weber City Code Title 11 adopts Standards to prevent or minimize impact to water quality – these include structural and non-structural BMPs to address pollutants known to be or have the potential to be discharged from the site.
- **Method for Calculating Hydrology:** To ensure consistent sizing of structural BMPs, the South Weber Public Works Standards include these requirements and the new updates found in the General Permit requirements 4.2.5.1.2.
- **Low Impact Development (LID) Practices:** South Weber City has adopted the Utah Department of Environmental Quality (UDEQ) “A Guide to Low Impact Development within Utah” (Guide), dated December 2018, in the City Public Works Standards (See City Website).
- **Source Control Program Development:** South Weber City implements this program using GIS, ComplianceGo, and information as found in the Additional Information / Resources for this MCM. This will be an ongoing process for the City.
 - **Establish an Inventory:** The GIS inventory identifies all post-construction structural stormwater control measures installed and implemented for both public and private sector sites. The inventory shall contain (1) a short description of each stormwater control measure; (2) a short description of maintenance requirements; and (3) inspection information. (See General Permit 4.2.5.5).
 - **Agreements for Private Sector Sites:** For private sector sites, the City requires the Developer to list the ownership and maintenance information on the recorded plat and/or as part of the CC&Rs for the development. In general, the plat states who is responsible for maintenance and the CC&Rs outline the responsibility for maintenance and establish the right for the City to conduct inspections annually and require action if found to not be properly maintained. This information is also outlined in the Long-Term Stormwater Agreement that is signed and recorded and the Post-Construction Stormwater Regulatory Measures Inspections and Enforcement SOP (See *Additional Information / Resources Section for this MCM*).
 - **Maintenance of Inventory:** The Inventory shall be updated when changes occur in property ownership or as changes to control measures implemented at the site. An annual review shall be conducted to ensure information is kept up to date.
 - **Establish Inspection and Enforcement Program:** South Weber City uses a combination of GIS Survey 123 and ComplianceGo for their inspection and enforcement program that supports these sites applying operational and/or structural BMPs to prevent illicit discharges or violations of surface water, ground water, or sediment management standards as well as practices to reduce pollution from the application of pesticides,

herbicides, and fertilizers. Staff annually complete the number of inspection equal to 20% of the businesses or sites listed in the inventory and 100% of sites identified through credible complaints. See SOP in Additional Information / Resources Section for this MCM.

- **Training:** Stormwater Managers, Inspectors, and Public Works employees continue to increase their knowledge by remaining current with new/revised stormwater regulations, along with attending internal and external training on erosion control, LID techniques, stormwater design models, standards, and practices. At a minimum, training is completed annually and is provided by either the City Engineer's Office or through the Davis County Stormwater Coalition's annual training event.

Training topics should be relevant to the employee's position and include 1) fundamentals of long-term stormwater management; 2) plan review; 3) inspections; 4) enforcement; 5) LID and green infrastructure practices; and 6) the specific requirements for post-construction control and the associated stormwater controls identified in the SWMP. All new stormwater or public works employees shall receive individual / small group training within 60 days of the date of hire.

Specific Goals with Methods of Evaluation

To ensure South Weber City is meeting the requirements of the Post Construction Stormwater Management – MCM 5 section of the General Permit, the following specific goals have been established.

- **Source Control Standards / Ordinance Goal:** Annually, South Weber City will review and update, as needed, the City's Ordinances and Public Works Standards to follow the requirements of the General Permit.

Methods of Evaluation:

- Ordinance.
- Public Works Standards.

- **Source Control Program Development Goal:** Annually, South Weber City will review and update the City's Inventory (as described above) and document and complete 100% of the required inspections.

➤ Methods of Evaluation:

- Standard Operating Procedures.
- Updated / Completed Inventory.
- Completed inspections documented in Survey123 or ComplianceGo.

Record Keeping: South Weber City will maintain program records including documentation of each site visit, inspection records, denial of entry occurrences, warning letters, notices of violation, and other enforcement records that demonstrate an effort to bring sites into compliance.

Additional Information / Resources for
MCM 5 - Long-Term Stormwater Management

**Post-Construction (Long-Term) Storm Water Management
Site Plan & Post-Construction Plan Reviews
Standard Operating Procedure
(4.2.5.3)**

Purpose: To implement procedures for site plan review to evaluate potential water quality impacts, to ensure the selected storm water controls meet the requirements, and to verify final construction plans adequately portray what has been constructed.

Applicability: All new development and redevelopment sites that disturb greater than or equal to one (1) acre, including projects less than one (1) acre that are part of a larger common plan of development or sale which collectively disturbs land greater than or equal to one (1) acre.

Procedure:

Pre-Construction

- ☐ City-approved long-term storm water requirements are provided to the owner/developer in both City Code and as part of the Public Works Development, Design, and Construction Standards.
- ☐ The owner/developer selects and incorporates the appropriate long-term management BMPs and submits them as part of the required City approval process.
- ☐ Design, review, and approval shall follow the requirements as outlined in the applicable City Code and the Public Works Development, Design, and Construction Standards.
 - The long-term management BMPs are reviewed throughout the approval process by the City and/or City Engineer to ensure that they are adequate for the project, will meet the compliance standards, and long-term management needs.
- ☐ Following approval, but prior to construction, a pre-construction meeting is held between the City, Developer, Contractor, and any other applicable entity to review and discuss construction requirements.

Construction / Post-Construction

- ☐ Inspections are conducted throughout construction.
- ☐ Where applicable, GIS information is captured on-site and added to the City's utility map(s).
- ☐ Contractor documents any deviations from approved construction plans.
- ☐ Contractor submits the redlined construction plan drawings to the City Engineer.
- ☐ City Engineer creates a final "as-built" record drawing of the development / project.
- ☐ GIS map(s) are updated to reflect "as-built" information and added to the inspection schedule based on type of BMPs installed.

Post-Construction (Long-Term) Storm Water Management Regulatory Measures Inspections and Enforcement Standard Operating Procedures (4.2.5)

Purpose: To ensure adequate ongoing long-term operation and maintenance of approved storm water control measures.

General Requirements:

- Long-term storm water BMPs shall be selected based on the City's current approved Public Works Development and Design Standards and be approved by the City Engineer.
- Long-term storm water BMPs shall be documented using the City's GIS Storm Water Management System. Documentation shall include location, type, size, ownership, inspection records, etc.
- Original approved (by City Engineer dated stamp) design drawings and specifications and maintenance plan shall be kept on record with the City and referenced in the City's GIS Storm Water Management System.

Procedure:

City-Owned Facility

- Keep a database of City-owned long-term storm water control measures.
- Conduct inspections at a frequency as required by MS4 Permit, at a minimum annually (See Long-Term Storm Water Control Inspection Form).
- Attach completed inspection report to GIS Map for each location inspected.
- Document maintenance needs and provide report to Public Works Director and/or City Engineer.
 - If immediate maintenance is required (due to location of storm water control measure or potential impact to water quality), contact Public Works Director immediately and complete maintenance needed.

Privately-Owned Facility

- Keep a database of Privately-owned long-term storm water control measures.
 - Include copy of signed Maintenance Agreement (where applicable).
- Annual Inspection by Owner (if this option is selected, follow as outlined in Agreement)
 - City to send out reminders of upcoming due date of annual private inspection (due June 1).
 - Review private inspection reports for compliance, deficiencies, corrective actions taken, follow-up inspections (as needed).
 - Follow enforcement procedures below if identified deficiencies are not corrected.
- Annual Inspection by City (if this option is selected, follow as outlined in Agreement)
 - Notify Owner and schedule on-site inspection.
 - Attach completed inspection report to GIS Map for each location inspected.
 - Provide owner with copy of completed inspection report.

- Document maintenance needs and provide report to Owner, Public Works Director and/or City Engineer.
- If immediate maintenance is required (due to location of storm water control measure or potential impact to water quality), contact Owner and Public Works Director immediately to determine course of action for maintenance.
- 5-year inspections by City (Storm Water Inspector)
 - Notify Owner and schedule 5-year site inspection.
 - Review original design and submitted maintenance plan.
 - Inspect controls for cleanliness and functionality.
- Enforcement
 - Follow and document the enforcement procedures as outlined in the City's standard *Long-Term Storm Water Maintenance Agreement*.
 - Written Notice (1st)
 - Send to Owner via Certified Mail to address on record with County Tax Assessor.
 - Provide a minimum of 30 days (from date of letter) to correct.
 - Written Notice (2nd) – *Send in the event Owner fails to comply after first notice time has elapsed.*
 - Send to Owner via Certified Mail to address on record with County Tax Assessor.
 - Provide a minimum of 30 days (from date of letter) to correct.
 - Citation – *Issued in the event Owner fails to comply after second notice time has elapsed.*
 - Punishable as a Misdemeanor in addition to any local, State, or EPA fines.
- Corrective Action
 - Follow and document corrective action(s) taken either by the Owner or the City as outlined in the City's standard *Long-Term Storm Water Maintenance Agreement*.

Enforcement:

The City's Public Works Director, Storm Water Inspector, and City Manager (or his designee) has the authority to enforce the requirements of the Long-Term Stormwater Controls.

MCM 6 - Pollution Prevention and Good Housekeeping for Municipal Operations

South Weber City is pursuing a robust Operations and Maintenance program that ensures that runoff and stormwater discharges from City owned and/or operated facilities to the stormwater system are inspected and maintained in a manner that prevents or reduces potential impacts to stormwater drainage and receiving waters.

South Weber City's Plan to Meet the Requirements of the Permit (General Permit 4.2.6)

Areas of Focus

- **Maintenance Standards:** South Weber City implements maintenance standards and utilizes SOPs to further define each.
- **Ongoing Program to Inspect and Maintain the MS4:** South Weber inspects all municipally owned catch basins and inlets every 2 years. If inspection indicates that cleaning or repair is needed, those activities are completed within the permit allowed timelines, generally within 6 months.
 - South Weber City inspects all municipally owned and operated water quality treatment and flow control facilities. If inspection indicates that cleaning or repair is needed, those activities are completed within the permit allowed timelines, generally within 1 year.
 - South Weber City will continue to maintain compliance by achieving at least 75% of required inspections.
- **Inventory Assessment:** City-owned facilities were assessed as to their risk for discharge potential and proximity to receiving waters. Most potential pollutants include sediments, nutrients, and hydrocarbons from petroleum products. These are a result from parks maintenance activities, roadway maintenance activities, exterior building maintenance activities (law maintenance or other activities including chemicals and nutrients), sediment and trash collected from the storm drains, and trash and hydrocarbons found in parking lots. All these pollutants pose the highest risk of entering the storm drain system from city-owned facilities.
- **Practices, Policies, and Procedures to Reduce Stormwater Impacts of Municipal Operations:** The City operations and maintenance program implements Standard Operating Procedures, policies, and procedures to reduce stormwater impacts associated with runoff from land owned and maintained by South Weber City and road maintenance activities.
- **Stormwater Pollution Prevention Plan (SWPPP) for South Weber City's "High-Priority" Facilities:** South Weber City has two City-owned "high priority" facility – the Public Works Shops and Yard (existing and new). These sites have been added to the City's GIS mapping and a SWPPP detailing the descriptions of the operational and structural BMPs in use, inspection schedule and results, an inventory of materials and equipment stored on-site, a list of activities conducted that may be exposed to rain, a map of the facility's stormwater drainage, discharge points, and areas of potential pollutant exposure, and a plan for responding to spills. The City maintains an inventory of municipal facilities and annually reviews the priority classification.
- **New Flood Management Controls:** For all new projects, both public and private, that discharge to the City's stormwater system, water quality and hydrology impacts will be evaluated by the City Engineer on a case-by-case basis. The requirements to comply with low impact development and the new retention standards are likely to address most impacts; however,

where the City Engineer determines that the controls proposed via low impact development and retention are inadequate, they may require additional controls be added to the project.

- **Existing Flood Management Controls:** During the annual inspection, existing flood management control structures will be assessed to determine whether changes, additions, or retrofitting is required to improve water quality. If it is determined that retrofitting is required, the City Engineer will work with Staff to develop a plan for prioritizing and completing the needed retrofit(s).
- **Retrofit Plan:** Several years ago, the City adopted a regional stormwater storage approach. Rather than have many small local storage facilities, the decision was made to construct fewer but larger regional detention basins. The idea is to reduce the number of facilities needing maintenance and attention. Now that the City is mostly built out, this same general approach is being adopted relative to water quality. The City is working on compiling a formalized list of water quality projects that can be implemented on a regional basis. Projects for retrofitting are ranked based on proximity to waterbody; current assessment of waterbody with a goal to improve and protect; hydrologic condition of receiving waterbody; proximity to sensitive ecosystem of protected area; any sites that could be further enhanced by retrofitting.

In 2021, the City prepared and adopted a formal Storm Drain Capital Facilities Plan. The Plan is specific to stormwater to create a systematic process for improvements to aid in fiscal accounting for the projects.

- During routine inspections – basins and devices are considered for retrofit, repair, or both. The project is then ranked (as stated above) and placed in the budget for consideration and approval. If funds are allocated, the Project is either completed in-house by City Staff or formally bid on following the City's procurement policy and completed by an outside Contractor.
- Most projects are aimed at improving drainage in existing roadways and lessen the negative impacts that water has on roads. Retrofitting and implementing a water quality element on these projects is typically not applicable
- The following locations have been identified and will be completed within the next ten years (budget allowing):
 - Project #2 (Heather Cove Pond Upsizing & Piping)
 - Project #9 (7800 South Pond Improvements w/ LID)
- **Training:** South Weber City's Public Works Staff receives annual training on the importance of protecting water quality during maintenance operations, inspection procedures, relevant water quality and operations and maintenance standards, selecting appropriate BMPs, ways to perform their job activities to prevent or minimize impacts to water quality, SOPs for operation and maintenance activities, SWPPP's for high priority facilities, illicit discharges and improper disposal of waste, and procedures for reporting water quality concerns. This training is part of the annual SWMP training conducted by the City Engineer. (See MCM 3 for additional info and documentation method.). All new stormwater or Public Works employees shall receive individual / small group training within 60 days of the date of hire.

Specific Goals with Methods of Evaluation

To ensure South Weber City is meeting the requirements of the Pollution Prevention and Good Housekeeping for Municipal Operations – MCM 6 section of the General Permit, the following specific goals have been established.

➤ **Practices, Policies, and Procedures to Reduce Stormwater Impacts of Municipal Operations**

Goal: Annually, in October of each year, review and maintain standard operating procedures as required by the General Permit.

Methods of Evaluation:

- Standard Operating Procedure Manuals.
- Checklists.
- Inventory of floor drains located inside City-owned facilities.

➤ **Retrofit / Capital Improvements Plan:** Annual implementation of retrofit projects identified above and/or those projects identified during annual review of City facilities (all implementation will be based upon available funding).

Methods of Evaluation:

- Capital Improvements Plan Project List Update (if new projects identified).
- Completed Project(s) added to the GIS Map (should specifically indicate “retrofit project”).
- Capital Facilities Plan updated, where applicable (based on available budget).

Record Keeping: South Weber City will maintain program records including documentation of each site visit, inspection records, denial of entry occurrences, warning letters, notices of violation, and other enforcement records that demonstrate an effort to bring sites into compliance.

Additional Information / Resources for
MCM 6 - Pollution Prevention and Good Housekeeping
for Municipal Operations

Common Pollutant Inventory & Evaluation of City Facilities

(4.2.6.2)

City Parks

Canyon Meadows, Cedar Cove, Cedar Loop, Central, Cherry Farms, Dog Park, Nathan Tyler Look Memorial, Posse Grounds, Silverleaf, Veteran's Memorial

Common Pollutant Source	Proposed Controls to Prevent Runoff	Pollutants Stored at the site	Improperly stored materials	Potential pollutant-generating activities performed outside (e.g. changing automotive fluids)	Close proximity to fresh water and water bodies, including but not limited, to streams, canals, rivers, ponds and lakes	Potential to discharge pollutants(s) of concern to impaired water(s)
Fertilizer, Pesticides, Herbicides	Follow SOPs as outlined in MCM 6 - Shouldering and Mowing, Mowing and Trimming, Chemical Application Pesticides, Herbicides, and Fertilizers	N	N	N	N	N
Garbage	Follow proper trash disposal SOP as outlined in MCM 6 - Dumpsters/Garbage Storage	N	N	N	N	N
Pet Waste	Follow SOP as outlined in MCM 6 - Pet Waste	N	N	Y	N	N
Graffiti Removal	Follow SOP as outlined in MCM 6 – Graffiti Removal	N	N	Y	N	N

City Office

Common Pollutant Source	Proposed Controls to Prevent Runoff	Pollutants Stored at the site	Improperly stored materials	Potential pollutant-generating activities performed outside (e.g. changing automotive fluids)	Close proximity to fresh water and water bodies, including but not limited, to streams, canals, rivers, ponds and lakes	Potential to discharge pollutants(s) of concern to impaired water(s)
Fertilizer, Pesticides, Herbicides	Follow SOPs as outlined in MCM 6 - Shouldering and Mowing, Mowing and Trimming, Chemical Application Pesticides, Herbicides, and Fertilizers	N	N	Y	N	N
Garbage	Follow proper trash disposal SOP as outlined in MCM 6 - Dumpsters/Garbage Storage, Detention Pond Cleaning	N	N	N	N	N
Pet Waste	Follow SOP as outlined in MCM 6 - Pet Waste	N	N	N	N	N
Parking Lot Maintenance (Salt, gravel, etc)	Follow SOPs as outlined in MCM 6 – Snow Removal and De-icing, Parking Lot Maintenance, Street Sweeping	N	N	Y	N	N

Public Works Shop and Yard

**See Also Public Works SWPPP*

Common Pollutant Source	Proposed Controls to Prevent Runoff	Pollutants Stored at the site	Improperly stored materials	Potential pollutant-generating activities performed outside (e.g. changing automotive fluids)	Close proximity to fresh water and water bodies, including but not limited, to streams, canals, rivers, ponds and lakes	Potential to discharge pollutants(s) of concern to impaired water(s)
Sediments, Pesticides & Herbicides	Follow SOPs as outlined in MCM 6 - Shouldering and Mowing, Mowing and Trimming, Chemical Application Pesticides, Herbicides, and Fertilizers	Y	N	Y	N	N
Trash, Debris, Solids	Follow proper trash disposal SOP as outlined in MCM 6 - Dumpsters/Garbage Storage	Y	N	Y	N	N
Oil & Grease	Follow SOP for on-site Oil-Water Separator as listed in Public Works SWPPP, and SOPs as outlined in MCM 6 – Chemical Handling & Transporting, Alternative Products/Use/Storage/Disposal	Y	N	Y	N	N
Paint	Follow SOPs as outlined in MCM 6 – Alternative Products Use/Storage/Disposal	Y	N	N	N	N

Fire Station

Common Pollutant Source	Proposed Controls to Prevent Runoff	Pollutants Stored at the site	Improperly stored materials	Potential pollutant-generating activities performed outside (e.g. changing automotive fluids)	Close proximity to fresh water and water bodies, including but not limited, to streams, canals, rivers, ponds and lakes	Potential to discharge pollutants(s) of concern to impaired water(s)
Fuel / Oil	Follow SOPs as outlined in MCM 6 - Vehicles, Spill Cleanup and Response	N	N	Y	N	N
Fire Fighting Foam	Follow SOP as outlined in MCM 6 – Firefighter Training Involving Foam Agents	Y	N	Y	N	N
Parking Lot Maintenance (Salt, gravel, etc)	Follow SOPs as outlined in MCM 6 – Snow Removal and De-icing, Parking Lot Maintenance, Street Sweeping,	N	N	Y	N	N

Family Activity Center

Common Pollutant Source	Proposed Controls to Prevent Runoff	Pollutants Stored at the site	Improperly stored materials	Potential pollutant-generating activities performed outside (e.g. changing automotive fluids)	Close proximity to fresh water and water bodies, including but not limited, to streams, canals, rivers, ponds and lakes	Potential to discharge pollutants(s) of concern to impaired water(s)
Fertilizer, Pesticides, Herbicides	Follow SOPs as outlined in MCM 6 - Shouldering and Mowing, Mowing and Trimming, Chemical Application Pesticides, Herbicides, and Fertilizers	N	N	Y	N	N
Garbage	Follow proper trash disposal SOP as outlined in MCM 6 - Dumpsters/Garbage Storage, Detention Pond Cleaning	Y	N	N	N	N
Pet Waste	Follow SOP as outlined in MCM 6 - Pet Waste	N	N	N	N	N
Parking Lot Maintenance (Salt, gravel, etc)	Follow SOPs as outlined in MCM 6 – Snow Removal and De-icing, Parking Lot Maintenance, Street Sweeping	N	N	Y	N	N

Well / Pump Houses

South Weber Drive Well House, HWY 89 Pump House, Church Street Pump House

Common Pollutant Source	Proposed Controls to Prevent Runoff	Pollutants Stored at the site	Improperly stored materials	Potential pollutant-generating activities performed outside (e.g. changing automotive fluids)	Close proximity to fresh water and water bodies, including but not limited, to streams, canals, rivers, ponds and lakes	Potential to discharge pollutants(s) of concern to impaired water(s)
Chlorine	Follow SOPs as outlined in MCM 6 - Chemical Handling & Transporting; Spill Cleanup and Response	Y	N	N	N	N

Good Housekeeping – City Operations
Required Inspections
Standard Operating Procedures
 (4.2.6.5)

The following inspections shall be conducted at “high priority” City-owned or operated facilities and related storm water outfalls:

Monthly Visual Inspections

- Walk the perimeter of the facility
- Walk the inside of the perimeter
- Things to look for / inspect and document findings:
 - Verify the BMPs in place are functioning properly to eliminate pollutant discharges.
 - Are storage areas being cleaned?
 - Is there any oil or other chemicals sitting outside and not in their proper place?
 - Has a spill recently occurred?
 - Have any spills been cleaned up?
- Identify any deficiencies and corrective actions taken to fix each
 - Take photographs of deficiencies identified
 - Notify Public Works Department of corrective actions needs – via email and creation of work order in Iworq
 - Correct deficiencies and document completion on work order
 - Take photographs of corrective actions taken
 - Reinspection and documentation of completion through ComplianceGo
- Document inspection for each facility through ComplianceGo

Semi-Annual Comprehensive Inspections (Once Every 6 Months)

Inspections shall be performed twice per year at each “high-priority” facility and all storm water controls with specific attention being given to the following areas:

- Waste storage areas
- Dumpsters
- Vehicle and equipment maintenance / fueling areas
- Material handling areas
- Pollutant generating areas
- Review previous inspection report(s).
- Review SWPPP.
- Identify any deficiencies and corrective actions taken to fix each:
 - Take photographs of deficiencies identified
 - Notify Public Works Department of corrective actions needs – via email and creation of work order in Iworq
 - Correct deficiencies and document completion on work order
 - Take photographs of corrective actions taken
 - Reinspection and documentation of completion through ComplianceGo
- Document inspection for each facility through ComplianceGo

Annual Visual Observation of Storm Water Discharge

- Utilize the DEQ “Annual Visual Assessment of Storm Water Discharges” Inspection form and follow sample and data collection instructions provided thereon.
- Visually observe and document the storm water inlets / outlets.
- Inspection should include at a minimum:
 - Color
 - Smell
 - Sheen
 - Foaming
 - Turbidity
 - Vegetation growth
 - Is there soot or soil built up around the inlet or being discharged? If yes, trace back to source and correct to cease/prevent further discharge of soot or soil.
- Identify any deficiencies and corrective actions taken to fix each
 - Take photographs of deficiencies identified
 - Notify Public Works Department of corrective actions needs – via email or creation of work order in Iworq
 - Correct deficiencies and document completion on work order
 - Take photographs of corrective actions taken
 - Reinspection and documentation of completion through ComplianceGo
 - Document inspection for each facility through ComplianceGo
- Document inspection for each facility on the GIS Storm Water Management Map or ComplianceGo

MS4 High-Priority Facilities Annual Visual Assessment of Storm Water Discharges

Sample and Data Collection Instructions: Visual examinations shall be made of samples collected within the first 30 minutes (or as soon thereafter as practical, but not to exceed one hour) of when the runoff or snowmelt begins discharging. The examinations shall document observations of color, odor, clarity, floating solids, settled solids, suspended solids, foam, oil sheen, and other obvious indicators of storm water pollution. The examination must be conducted in a well-lit area. No analytical tests are required to be performed on the samples. All such samples shall be collected from the discharge resulting from a storm event that is greater than 0.1 inches in magnitude and that occurs at least 72 hours from the previously measurable (greater than 0.1 inch of rainfall) storm event. Where practicable, the same individual should carry out the collection and examination of discharges for the life of the permit.

Storm Event Information

Date of Storm Event:	
Duration of Storm Event (Hours):	
Rain Fall Measurement (Inches):	
Time elapsed Between Recorded & Previous Storm Event (Days):	
Estimated Total Volume of Discharge (include units):	

Visual Assessment Information

Date of Inspection:	
Time of Inspection:	
Inspector Name:	
Total Storm Water Discharge Points for this Facility:	
Name/Number Assigned to this Discharge Point:	
Probable Source of Observed Storm Water Contamination (if applicable):	

Color (Check One):**1. Identification of Color:**

- | | | |
|--------------------------------------|--|--------------------------------------|
| ☐ Black | ☐ Dark Brown | ☐ Tan |
| ☐ Dark Grey | ☐ Chocolate Brown | ☐ Yellow |
| ☐ Medium Grey | ☐ Medium Brown | ☐ Green |
| ☐ Light Grey | ☐ Light Brown | ☐ Other _____ |

2. Intensity of Color:

- ☐ Very Intense Prominent
- ☐ Moderately Perceptible
- ☐ Hardly Perceptible

Comments: _____

Clarity (Check One):

- ☐ Totally Opaque
- ☐ Slightly Translucent
- ☐ Translucent
- ☐ Nearly Transparent
- ☐ Transparent

Odor (Check all that Apply):

- | | | |
|------------------------------------|-------------------------------------|--------------------------------------|
| ☐ Diesel | ☐ Sewage | ☐ Noxious |
| ☐ Gasoline | ☐ Chlorine | ☐ Other _____ |
| ☐ Petroleum | ☐ Rotten Egg | |
| ☐ Solvent | ☐ Sulfur | |
| ☐ Musty | ☐ No Odor | |

Comments: _____

Solids (Describe Below):

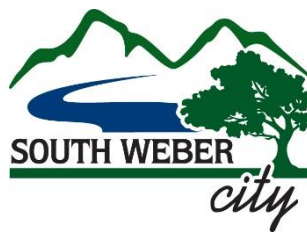
Floating Solids: _____

Suspended and Settled Solids: _____

Foam, Oil, Sheen, or other obvious indicators of pollution (Describe Below):

Other Comments (Describe Below):

***Standard Operating Procedures
for***



***Storm Water
Pollution Prevention & Good Housekeeping
City Operations (MCM 6)***

2026

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Chip Seal

PURPOSE:

Protect storm water systems by implementing storm water controls for chip and seal processes to prevent pollutants from entering the storm drain system.

PROCEDURE:

1. Preparation:
 - a. Clean and dry all areas where materials are to be applied.
 - b. Apply temporary covers to manholes and catch basins, as needed, to prevent oil and materials from getting inside of them.
2. Process:
 - a. Apply emulsion at industry recommended rate.
 - b. Spread chips closely behind emulsion distributor, slowly such that the chips do not roll when they hit the surface.
 - c. Roll chips to press into emulsion. Rollers follow closely behind the chip spreader. Roll entire surface at least 2 times.
 - d. Maximum speed 5 mph.
3. Clean-up:
 - a. All loose aggregate is removed from the roadway by sweeping it up - *see Street Sweeping SOP*.
 - b. Excessive asphalt applications and spills are removed with shovels and scraping tools.
 - c. Remove the temporary covers from manholes and catch basins. If it appears that any chip seal materials have entered the inlet boxes, remove the material according to the *Catch Basin Cleaning SOP*.
 - d. Properly dispose of, or recycle, any waste material that has been swept and scraped up by taking it to the landfill, or other designated location.

Crack Seal

PURPOSE:

Protect storm water systems by implementing storm water controls for roadway crack and seal processes to prevent pollutants from entering the storm drain system.

PROCEDURE:

1. Preparation:
 - a. Cover manholes, catch basins and valves, as needed, to prevent oil and materials from getting inside the structures or system.
 - b. Remove weeds from the road.
 - c. Air-blast the cracks to remove sediments from the crack to allow for proper adhesion.
 - d. Ensure that surface is clean and dry.
2. Process:
 - a. Ensure Proper temperature of material is maintained.
 - b. Ensure material is applied to form the specified configuration.
3. Clean-up:
 - a. Use shovels and/or scrapers to remove excessive sealant application or spills and dispose of them properly.
 - b. Sweep all loose debris from the pavement and dispose of it in the local landfill.

Slurry Seal

PURPOSE:

Prevent pollution of storm water systems from slurry sealing activities.

PROCEDURE:

1. Preparation:
 - a. Remove weeds from the roadway being worked on.
 - b. Sweep areas where materials are to be applied.
 - c. Allow drying if necessary.
 - d. Verify that existing pavement has been inspected for detrimental effects of poor drainage.
 - e. Cover/protect catch basins, manholes, and valves as needed.
2. Process:
 - a. Ensure proper temperatures are maintained.
 - b. Apply materials in a smooth and uniform manner.
 - c. Slurry material should not run onto adjacent pavement surface, curb and gutter or waterway.
3. Clean-up:
 - a. If loose aggregate is remaining in street or curb, sweep it up and recycle or dispose in landfill.
 - b. Ensure that excess emulsion materials are removed from the site and stored for later use in an area or container that is not exposed to the weather.
 - c. Remove covers/protection from catch basins, manholes and valves etc.

Overlays and Patching

PURPOSE:

Protect storm water systems by utilizing proper techniques and controls during roadway overlay and patching activities.

PROCEDURE:

1. Preparation:
 - a. Check weather conditions and avoid working in rain or with any precipitation.
 - b. Utilize appropriate traffic control for a road with necessary detours, etc.
 - c. Measure and mark locations of manholes and valves on the curb.
 - d. Manholes and catch basins are to be covered as needed to prevent oil and materials from getting inside the structures or system.
 - e. Cracks should be properly sealed. Alligator cracks and potholes should be removed and patched. Rutting should be milled.
 - f. Surface should be clean and dry before applying materials.
 - g. Uniform tack coat is applied and cured prior to placement of overlay.
 - h. If milling is required, install inlet protection as needed.
2. Process:
 - a. Check hot asphalt mix for proper temperature, asphalt percentage, gradation, air voids and any other agency requirements.
 - b. Raise manhole lids and valves to elevation of new asphalt surface with riser rings.
 - c. Surface texture should be uniform with no tearing or scuffing.
 - d. Rolling should be done to achieve proper in-place air void specification.
3. Clean-up:
 - a. Protective Coverings should be removed as soon as the threat of imported materials entering the system is eliminated and prior to any storm event.
 - b. After pavement has cooled, sweep gutters to remove loose aggregate.

New/Replacement Concrete Work

PURPOSE:

Protect storm water from concrete construction activities and resulting waste products.

PROCEDURE:

1. Preparation:
 - a. Store dry and wet materials under cover, away from drainage areas.
 - b. Remove any damaged concrete that may need to be replaced.
 - c. Prepare and compact sub-base.
 - d. Set forms and place any reinforcing steel that may be required.
 - e. Determine how much new concrete will be needed.
 - f. Locate or construct approved concrete washout facility.
 - g. Protect downstream gutter drains (concrete cutting and grinding).
2. Process:
 - a. Install inlet protection as needed.
 - b. Avoid mixing excess amounts of fresh concrete on-site.
 - c. Moisten sub-base just prior to placing new concrete. This helps keep the soil from wicking moisture out of the concrete into the ground.
 - d. Place new concrete in forms.
 - e. Consolidate new concrete.
 - f. Screed off surface.
 - g. Let concrete obtain its initial cure.
 - h. Apply appropriate surface finish.
 - i. Remove forms when concrete will not slump.
 - j. Barricade and or block off fresh concrete until cured.
3. Clean-up:
 - a. Perform washout of concrete trucks and equipment in designated concrete washout areas only.
 - b. Do not washout concrete trucks or equipment into storm drains, open ditches, streets or Streams.
 - c. Ensure that cement and concrete dust from grinding activities is swept up and removed from the site.
 - d. Sweep dirt or debris from street and gutter and dispose of in appropriate solid waste facilities.

Curb/Pavement Markings

PURPOSE:

Protect storm water systems by implementing controls and procedures for proper storage, disposal, and of paint products and preparation materials.

PROCEDURE:

1. Preparation:
 - a. Reference & be familiar with procedures in *Painting SOP*.
 - b. Calculate the amount of paint required for the job & try to acquire only the necessary amounts to reasonably accomplish the task.
 - c. Use water-based paints whenever possible.
 - d. Determine whether the wastes will be hazardous or not and designate the proper disposal of said wastes.
 - e. Determine locations of storm drain & sewer inlets that may need to be protected and put appropriate protections in place before beginning.
 - f. Unless necessary, prepare surfaces to be painted by scraping to avoid creating wastewater.
 - g. Thoroughly sweep up all paint scrapings and place them in appropriate solid waste containers.
 - h. If paint stripping is needed, use a citrus-based paint remover whenever possible, as it is less toxic than chemical strippers.
 - i. If wastewater will be generated, use curb, dykes, etc. around the activity to filter and collect the debris.
2. Process:
 - a. Paint curb/pavement.
 - b. Prevent over-spraying of paints and/or excessive sandblasting.
 - c. Use drip pans and drop clothes in areas of mixing paints and painting.
 - d. Store latex paint rollers and brushes in airtight bags to be reused later.
 - e. Have available absorbent material and other BMP's ready for an accidental paint spill.
3. Clean-up:
 - a. Paint out brushes and rollers as much as possible on the project. Squeeze excess paint from brushes and rollers back into the containers prior to cleaning the brushes.
 - b. Pour excess paint from trays and buckets back into the paint can containers and wipe with cloth or paper towels. Dispose of the clothes and towels according to the recommendations on the paint used.
 - c. Rinse water-based paint brushes in the sink after pre-cleaning. Never pour excess paint or wastewater from cleanup of paint in the storm drain.
 - d. For sprayer cleanup - use a five-gallon bucket of clean water to clean the paint sprayer until the water comes out clear. Direct the mixture of sprayed water/paint at a pile of waste material. After allowing the material dry, dispose of it in the landfill.

Painting

PURPOSE:

Protect storm water systems by properly storing, using, and disposing of paint and preparation materials.

PROCEDURE:

1. Always:
 - a. Store waste paints, brushes, solvents, and rags in sealed containers.
 - b. Perform abrasive blasting and spray painting in accordance with regulations.
 - c. Properly clean, store, and dispose of paint and associated waste materials.
 - d. Train employees on Best Management Practices concerning painting activities, cleanup, and disposal.
2. Whenever Possible:
 - a. Replace solvent-based paint with less toxic paints such as latex or other water-based paints.
 - b. Practice “source reduction” – by acquiring only the paint that is needed for the project.
 - c. Use up, donate or recycle unused paint. Dispose of unusable paint at the HHW facility.
 - d. Use drop cloths under any painting or preparation activity such as scraping or sandblasting.
 - e. Use techniques such as brushing and rolling to avoid overspray.
 - f. Use vacuum sanders to collect paint dust.
 - g. Perform abrasive blasting and spray painting in an enclosed or covered area that is safe for personnel.
 - h. If solvent is used to clean equipment, dispose of at the HHW facility.
3. Never:
 - a. Never dispose of paint or waste paint products into the storm drain system, a water body, or onto the ground.
 - b. Never dispose of paint or waste paint products into the garbage unless paint is dry, or there is no longer any paint in the can.
 - c. Never clean paint brushes or equipment outside.

Shouldering and Mowing

PURPOSE:

Prevent pollution of storm water systems from shouldering and mowing activities.

PROCEDURE:

1. Preparation:
 - a. Locate all storm drain collection structures and inlets in the right-of-way and protect as necessary and appropriate.
 - b. Place import material as needed and perform grading to achieve proper drainage.
 - c. Mulch mowing clippings to reduce the amount of supplemental fertilizer required.
 - d. Install temporary catch basin protection as required.
2. Clean-up:
 - a. Clean any loose material off asphalt or gutter to prevent material from entering the storm drain system.
 - b. Transport to and dispose of materials at approved facility – Wasatch Integrated Waste Management, Layton.
 - c. Wash equipment in approved wash station – Morty's Car Wash (7723 S 2700 E, South Weber)

Transporting Equipment

PURPOSE:

Prevent pollution of storm water systems by ensuring proper transporting methods are used for equipment.

PROCEDURE:

1. Preparation:
 - a. Determine equipment needed for transport and method required equipment (trailer, truck bed) needed to transport equipment.
 - b. Conduct pre-trip inspection of equipment and ensure:
 - i. Any loose material has been removed
 - ii. There are no leaking fluids, and all equipment is secure.
 - iii. Dirt and debris that may fall from equipment is removed before transport.
2. Process:
 - a. Carefully load and secure equipment on trailer or truck.
 - b. Carefully load and secure any necessary fuel containers for equipment usage.
3. Clean-up:
 - a. Carefully off-load equipment.
 - b. Store equipment and trailers in proper, appropriate, and safe location.
 - c. Conduct post-trip inspection of equipment.
 - d. If equipment needs to be washed, conduct cleaning according to manufacturer's SOP, and only in an approved area with a sanitary sewer connection – Morty's Car Wash (7723 S 2700 E, South Weber)

Transporting Dry Excavated Materials & Spoils

PURPOSE:

Prevent pollution of storm water systems by ensuring proper transporting methods for dry excavated materials and spoils.

PROCEDURE:

1. Preparation:
 - a. Utilize equipment that will ensure proper containment of materials.
 - b. Determine appropriate and approved disposal site of excavated materials beforehand.
 - c. Determine the path of travel to and from disposal site with emphasis on safety, traffic, and avoidance of hazards and potential storm system risks.
2. Process:
 - a. Load the material.
 - b. Check equipment after loading for possible spillage.
 - c. Clean any material from the equipment that might fall off during transit.
 - d. Transport in a manner to eliminate spillage & tracking.
 - e. Utilize one consistent route for transporting material.
3. Clean-up:
 - a. Clean loading/unloading area and any spillage.
 - b. Clean transporting route.
 - c. Wash off truck and other equipment in a designated vehicle wash area - Morty's Car Wash (7723 S 2700 E, South Weber)

Transporting Wet Excavated Materials & Spoils

PURPOSE:

Prevent pollution of storm water systems by utilizing proper transportation methods.

PROCEDURE:

1. Preparation:
 - a. Utilize equipment that will appropriately contain the material being transported.
 - b. Determine appropriate and approved disposal site of excavated materials beforehand.
 - c. Determine the path of travel to and from disposal site with emphasis on safety, traffic, and avoidance of hazards and potential storm system risks.
2. Process:
 - a. Load and transport in manner to minimize spillage & tracking of material.
 - b. Check truck for spillage.
 - c. Utilize a consistent route of transport.
3. Clean-up:
 - a. Check route of transport and provide cleaning of any spilled material.
 - b. Wash out equipment truck and other equipment in designated vehicle wash area - Morty's Car Wash (7723 S 2700 E, South Weber).

Transporting Soil and Gravel

PURPOSE:

Prevent pollution of storm water systems by utilizing proper transportation methods for soil and gravel materials.

PROCEDURE:

1. Preparation:
 - a. If possible, dry out materials with significant moisture before transporting.
 - b. Spray down dusty materials to minimize dust blowing.
 - c. Make sure you know and understand the SWPPP requirements of the site where work will be performed.
 - d. Determine the location where the truck and other equipment will be cleaned afterwards.
 - e. Check vehicle tailgate to make sure it seals and latches properly.
2. Process:
 - a. Use a stabilized construction entrance to access or leave the site where materials are being transported to/from.
 - b. Cover truck bed and any trailers with a secured tarp before transporting.
 - c. Follow the SWPPP requirements for the specific site to/from which the materials are being hauled.
 - d. DO NOT overfill materials when loading equipment.
3. Clean-up:
 - a. Use sweeper to clean up any materials tracked out on the roads from the site.
 - b. Wash out truck and other equipment when needed in properly designated vehicle wash areas only - Morty's Car Wash (7723 S 2700 E, South Weber).

Catch Basin Cleaning

Catch Basin Cleaning is performed by an outside independent Contractor who specializes in street sweeping. This contract is publicly bid, and terms and conditions are established by an Agreement between the City and selected Contractor.

PURPOSE:

Protect storm water systems by maintaining the ability of catch basins to trap sediments, organic matter and litter. This reduces clogging in the storm drain system as well as the transport of sediments and pollutants into receiving water bodies. The City currently contracts with an outside

FREQUENCY: 20% of basins are cleaned annually in July/August, with all basins being cleaned every five years. The grates on each catch basin are inspected and cleaned before, during, and after rain/snow events (as needed).

PRIORITIZATION OF BASINS / CLEANING SCHEDULE: Cleaning and maintenance are based on the following factors: water quality concerns, most recent assessment of receiving water, amount and type of material that accumulates in an area, and other location specific factors.

PRIORITY SITES:

- Regional Detention Basins (Easton Village, Veteran's Memorial,

PROCEDURE:

1. Preparation:
 - a. Always inspect catch basins for structural integrity and evidence of illicit discharges. If gross contamination is present (sewage or oil) stop inspection/cleaning and report to supervisor for follow-up with appropriate state and local agencies.
 - b. Remove accumulated trash and sediment from the grate.
 - c. Conduct visual inspection on outside of grate.
 - d. Look for items that might need to be replaced.
 - e. Conduct inside visual inspection to verify what needs to be cleaned.
2. Process:
 - a. Contact facilities manager if drain appears to be clogged or in need of service. Facilities manager will give direction to follow the procedures below or arrange with Public Works to service the system.
 - b. Clean using a high-powered vacuum truck, vacuuming standing water and sediment.
 - c. Use a high-pressure washer to break up any remaining material in the catch basin, while capturing the slurry with the vacuum. Sweep parking areas, as needed, or as directed.
 - d. After catch basin is clean, clean out any sediment that might have entered the pipe.
 - e. Systematically clean catch basins per maintenance plan.
 - f. If cleaning by hand (shovel etc.), stockpile and cover catch basin residuals on an impermeable surface until it can be properly disposed.
 - g. Dispose solids in a sealed waste container that will be transferred to a permitted, lined solid waste landfill or other solid waste treatment facility (e.g. Wasatch Integrated Waste

Management in Layton). Fluids collected during catch basin cleaning shall be discharged to the sanitary sewer.

3. Clean-up:
 - a. When the vacuum truck is full of sediment, it will be taken to the designated location to dump all sediment out of the truck and into a drying bed.
 - i. Designated location shall be as directed by Public Works as either Public Works Shop decant facility OR transported to landfill.
 - b. Wash down area before leaving the designated dump location.
4. Documentation:
 - a. Keep records including all catch basins, cleaning schedule, cleaning date, issues found and resolution, etc.
 - b. Contractor shall submit records after each cleaning verifying proper disposal of materials in accordance with this SOP.
 - c. Record the amount of waste collected and number of catch basins cleaned and the area in which they were cleaned.

Creek Management

PURPOSE:

Protect storm water systems and creeks from sediment and pollution resulting from creek maintenance activities.

PROCEDURE:

1. Preparation:
 - a. Check creek channels prior to spring runoff and identify potential problem areas.
 - b. Monitor creeks and streams on a regular basis for potential issues including authorized and unauthorized maintenance activities.
 - c. Check culverts and crossings before spring runoff and after every storm, and clear/clean as necessary.
 - d. Identify areas requiring maintenance.
 - e. Determine manpower or equipment needed to perform maintenance.
 - f. Identify access and easements to areas requiring maintenance.
 - g. Determine method of maintenance that will be least damaging to the channel.
 - h. Obtain Stream Alteration Permit if needed.
 - i. Employ best management practices (e.g. check dams, waddles, gravel socks, silt fences, etc.) as required to prevent sediments and/or organic material, from releasing further downstream.
 - j. Properly remove and dispose of material collected when maintenance activities are completed.
2. Process:
 - a. Remove all debris as necessary from channels and culverts & deliver to landfill.
Notify City Engineer.
3. Clean-up:
 - a. Stabilize all disturbed soils.
 - b. Remove any tracking from paved surfaces.
4. Documentation:
 - a. Keep log of actions performed.
 - b. Record total amount of materials removed.

Detention Pond Cleaning

PURPOSE:

Protect storm water systems by removing trash and debris from detention ponds.

FREQUENCY: 20% of basins are cleaned annually in July/August, with priority sites cleaned inspected and if needed cleaned first, with all basins being cleaned every five years. The grates on each catch basin are inspected and cleaned before, during, and after rain/snow events (as needed).

PRIORITIZATION OF BASINS / CLEANING SCHEDULE: Cleaning and maintenance are based on the following factors: water quality concerns, most recent assessment of receiving water, amount and type of material that accumulates in an area, and other location specific factors.

Priority Sites:

- Veteran's Memorial Park
- Nathan Look Park
- Canyon Drive / I-84
- Old Maple Farms Detention
- All remaining sites cleaned on a rotating basis at the frequency identified above

PROCEDURE:

1. Preparation:
 - a. Schedule the pond cleaning work for a time when dry weather is expected.
 - b. Remove any sediment and trash from grates, placing it in a truck for disposal.
 - c. Conduct a visual inspection to make sure any grates, structures, manholes, boxes, and pipes are in good working order.
 - d. Remove manhole covers and grates as necessary for inspecting.
2. Process:
 - a. Provide outlet protection where feasible to minimize the amount of debris that might leave the basin during cleaning process.
 - b. Clean basin by using backhoe or front-end loader to remove debris and sediment from the bottom of the pond.
 - c. Continue cleaning structures and pond bottom as necessary by sweeping and shoveling.
 - d. Put all material removed from the pond into a dump truck.
 - e. Some structures may require use of a vactor truck. If so, use the same procedures described for cleaning catch basins.
3. Clean-up:
 - a. After cleaning basins, clean off the concrete pads using dry methods (sweeping and shoveling).
 - b. Make sure areas are swept and left clean.
 - c. Take the material that was removed to the landfill, Wasatch Integrated Waste - Layton, for final disposal.

4. Documentation:

- a. Keep a log of all detention basin/pond cleanings including date(s), individuals performing cleaning, etc.
- b. Record the amount of type of debris or waste removed.
- c. Keep any notes or comments of any problems.

Mowing and Trimming

PURPOSE:

Protect storm water systems by properly sweeping, cleaning, and disposing of grass clippings.

PROCEDURE:

1. Preparation:
 - a. Review the overall process with all employees regularly.
 - b. Check the oil and fuel levels of the mowers and other equipment; fill if needed.
2. Process:
 - a. Protect catch basins where applicable.
 - b. Use eye and hearing protection.
 - c. Mow and trim the lawn.
 - d. Sweep or blow clippings onto to grass areas.
 - e. Remove inlet protection.
3. Clean-up:
 - a. Mowers are to be scraped and brushed at the shop – dry spoils are dry swept and disposed of.
 - b. Wash equipment in approved wash station - Morty's Car Wash (7723 S 2700 E, South Weber).

Ditch Management

PURPOSE:

Protect storm water systems by removing trash and debris from ditches and canals.

PROCEDURE:

1. Preparation:
 - a. Monitor ditches and canals on a regular basis checking for issues.
 - b. Maintain access to ditch channels wherever possible.
 - c. Contact affected property owners, utility owners, and irrigation companies.
2. Process:
 - a. Identify areas requiring maintenance and determine responsible party/agency.
 - b. Determine what manpower or equipment will be required.
 - c. Identify access and easements to area requiring maintenance.
 - d. Determine method of maintenance that will be least damaging to the channel and adjacent properties or utilities, utilizing manpower or equipment as necessary.
 - e. Provide outlet protection where feasible to minimize the amount of debris that might leave ditch or canal during cleaning process.
3. Clean-up:
 - a. Stabilize all disturbed soils.
 - b. Remove all tracking from paved surfaces near maintenance site, if applicable.
 - c. Haul all debris or sediment removed from area to approved dumping site – Wasatch Integrated Waste - Layton.

Street Sweeping

Street Sweeping is performed by an outside independent Contractor who specializes in street sweeping. This contract is publicly bid, and terms and conditions are established by an Agreement between the City and selected Contractor.

PURPOSE: Prevent pollution of storm water systems by establishing effective street sweeping procedures.

FREQUENCY:

- All City-owned streets and parking lots shall be swept at least once every four months (May, August, November), more frequently as appropriate.
- Priority Areas: Each priority area identified is swept at least once every four months (May, August, November), more frequently as appropriate.
- Exact dates to be determined by Public Works Director.

PRIORITY AREAS *(based on water quality concerns, most recent assessment the receiving water, the amount and type of material that typically accumulates in an area, or other location-specific factors).*

- 1900 East – high-traffic road
- 2100 East – high-traffic road
- 475 East – high-traffic road
- 2700 East – high traffic road
- Family Activity Center Parking Lot – accumulation of material

PROCEDURE:

1. Preparation:
 - a. Prioritize cleaning routes with the highest frequency usage and in areas with the highest potential pollutant loading (See Storm Water GIS Map, Priority Areas listed above).
 - b. Restrict street parking prior to and during sweeping using regulations as necessary.
 - c. Increase sweeping frequency immediately prior to the rainy season, unless sweeping occurs continuously throughout the year.
 - d. Perform preventative maintenance and services on sweepers to increase and maintain their efficiency.
 - e. Streets are to be swept as needed or specified by the Permittee. Street maps will be used to ensure all streets are swept at a specified interval.
2. Process:
 - a. Drive street sweeper safely and pick up debris from streets, curbs, gutters, etc.
 - b. When full, take the sweeper to an approved street sweeper cleaning station either at the Contractor's location or County landfill.
 - c. Clean Sweeper hopper out and inspect after each time it is dumped.
3. Clean-up:
 - a. Street sweepers are to be cleaned in a manner that does not allow debris or contaminants to enter the storm drain system or infiltrate groundwater.
 - b. Street sweeping cleaning stations will separate the solids from the liquids.
 - c. Once solids have dried, haul them to the local landfill.
 - d. Decant water is disposed of outside of the City, as determined by the Contractor.

- e. Haul all dumped material to the landfill.
 - i. Materials may not be hauled at the “old” City Public Works Shops and shall be taken directly to landfill.
 - ii. Materials may be stored for dry-out at the City’s “new” Public Works Shops at the designated decant facility.
- 4. Inspection:
 - a. City to inspect all locations swept to ensure proper and complete cleaning of locations.
 - b. If required, Contractor shall re-sweep areas not completely cleared of debris.
- 5. Documentation:
 - a. Keep accurate logs to track streets swept and streets still requiring sweeping.
 - b. Log the amount of debris collected and hauled off.
 - c. Analyze logs and adjust schedule for efficiency as needed.
 - d. Contractor shall submit records verifying cleaning and proper disposal of materials in accordance with this SOP.

Dumpsters/Garbage Storage

PURPOSE:

Prevent pollution of storm water systems from improper handling of garbage and maintenance of dumpsters.

PROCEDURE:

1. Preparation:
 - a. Regularly train employees on proper trash disposal.
 - b. Locate dumpsters and trash cans in convenient, easily observable areas.
 - c. Provide properly labeled recycling bins to reduce the amount of garbage disposed.
 - d. Where feasible, install berms, curbing, or vegetation strips around storage areas to control water from entering and leaving storage areas.
 - e. Where possible, store containers beneath a covered structure or inside to prevent contact with storm water.
2. Process:
 - a. Inspect garbage bins for leaks regularly, and have repairs made immediately by responsible party.
 - b. Request/use dumpsters, and trash cans with lids and without drain holes.
 - c. Locate dumpsters on a flat, hard surface that does not slope or drain directly into the storm drain system.
3. Clean-up:
 - a. Keep areas around dumpsters clean of all garbage.
 - b. Ensure garbage bins emptied regularly to keep from overfilling.
 - c. Wash interior of bins or dumpsters, as needed, in properly designated areas - Morty's Car Wash (7723 S 2700 E, South Weber).

Parking Lot Maintenance

PURPOSE:

Prevent pollution of storm water run-off from parking lots.

PROCEDURE:

1. Preparation:
 - a. Conduct regular employee training to reinforce proper housekeeping.
 - b. Restrict parking in areas to be swept prior to and during sweeping.
 - c. Perform regular maintenance and services in accordance with the recommended vehicle maintenance schedule on sweepers to increase and maintain efficiency.
2. Process:
 - a. Sweep parking areas, as needed, or as directed.
 - b. Hand sweep sections of gutter if soil and debris accumulate.
 - c. Pick-up litter as required to keep parking areas clean and orderly.
3. Clean-up:
 - a. Dispose of sweepings properly (designated solid waste facility).
 - b. Street sweepers to be cleaned out in a manner as instructed by the manufacturer and in a location that swept materials cannot be introduced into the storm drain.
 - c. Swept materials will not be stored in locations where storm water could transport debris or contaminants into the storm drain system or infiltrate groundwater.
 - d. Haul all materials / waste to landfill.
4. Documentation:
 - a. Retain work orders to track swept parking areas and approximate quantities.
 - b. Log training activities along with regular required safety training.

Chemical Application Pesticides, Herbicides, & Fertilizers

PURPOSE:

Protect storm water systems by properly applying pesticides, herbicides, & fertilizers.

PROCEDURE:

1. Preparation:
 - a. Verify necessary Chemical Handling Certification is complete and up-to-date before handling any chemicals.
 - b. Make sure all pesticide application is conducted or supervised by personnel certified by Utah Department of Agriculture.
 - c. Review records of previous fertilizing and pesticide application to determine proper schedule and avoid duplication.
 - d. Calibrate fertilizer and pesticide application equipment to avoid excessive application.
 - e. Use pesticides only if there is an actual pest problem.
 - f. Time and apply the application of fertilizers, herbicides or pesticides according to the manufacturer's recommendation for best results ("Read the Label").
 - g. Know the weather conditions. Do not use pesticides if rain is expected within a 24-hour period. Apply pesticides only when wind speeds are less than 5 mph.
2. Process:
 - a. Follow the manufacturer's recommendations for mixing, applying, and disposing of pesticides ("Read the Label").
 - b. Do not mix or prepare pesticides for application near storm drains, preferably mix inside a protected area with impervious secondary containment (preferably indoors) so that spills or leaks will not contact soils.
 - c. Employ techniques to minimize off-target application (e.g. spray drift, over broadcasting) of pesticides and fertilizers.
 - d. Whenever possible spot treat affected areas only instead of entire location.
 - e. Choose the least toxic pesticides and lowest dosages that still achieve needed results.
 - f. Never apply controlled pesticides unless certified to do so.
 - g. Never apply pesticides immediately before a heavy rainfall.
3. Clean-up:
 - a. Clean up any spilled chemicals - see *Spill Cleanup and Response SOP and Petroleum and Chemical Disposal SOP*.
 - b. Sweep or blow pavements or sidewalks where fertilizers or other solid chemicals have fallen, back onto grassy areas before applying irrigation water.
 - c. Rinse equipment only when necessary. Triple rinse pesticide/herbicide containers and use rinse water as product to apply. Dispose of unused pesticide as hazardous waste.
 - d. Always follow all federal and state regulations governing use, storage and disposal of fertilizers, herbicides or pesticides and their containers ("Read the Label").
 - e. Never discharge rinse water or excess chemicals to storm drain, sewer or ground surface.

4. Documentation:

- a. Retain copies of SDS sheets for all pesticides, fertilizers and other hazardous products.
- b. Record fertilizing and pesticide application activities, including date, individual who performed the application, the amount of product used and the approximate area covered.

Storage and Disposal of Fertilizer and Pesticides

PURPOSE:

Protect storm water systems by properly storing and disposing of fertilizers and pesticides (herbicides and fungicides).

PROCEDURE:

1. Always:
 - a. Store fertilizers and pesticides in high, dry locations, according to manufacturer's specifications and applicable regulations.
 - b. Clearly label secondary containers.
 - c. Properly dispose of fertilizers and pesticides according to manufacturer's specifications and applicable regulations.
 - d. Regularly inspect fertilizer and pesticide storage areas for leaks and spills.
 - e. Clean up spills and leaks of fertilizers and pesticides to prevent the chemicals from reaching the storm drain system – see *Spill Cleanup and Response SOP*.
2. Whenever Possible:
 - a. Store pesticides in enclosed areas or in covered impervious containment, preferably in a locked cabinet or storage area.
 - b. Order fertilizers and pesticides for delivery as close to time of use as possible to reduce storage time at facilities.
 - c. Order only the amount needed to minimize excess or obsolete materials requiring storage and disposal.
 - d. Use ALL fertilizers and pesticides appropriately to minimize the amount of chemicals requiring disposal.
 - e. Conduct annual review of storage areas and dispose of old, unusable or "obsolete" fertilizers or pesticides in accordance with applicable regulations.
3. Never:
 - a. Dispose of fertilizers or pesticides in storm drains.
 - b. Leave unlabeled or unstable chemicals in any storage area.

Alternative Products Use/Storage/Disposal

PURPOSE:

Protect storm water systems by using alternative products, when possible, that are environmentally friendly.

PROCEDURE:

1. Ask product suppliers, peers, and/or regulatory agents if there is a more environmentally friendly alternative, before ordering any environmentally non-friendly product.
2. Use Alternative products whenever possible and appropriate:
 - a. Instead of solvent-based parts cleaners use citrus-based cleaners or steam/pressure wash oil/water separator/holding tank.
 - b. Instead of herbicides use bark mulch.
 - c. Instead of fertilizer use compost or manure.
 - d. Instead of pesticides plant marigolds, onion, or garlic as deterrents; release or attract beneficial insects.
 - e. Instead of synthetic adsorbents, use corncob or cellulose products for petroleum spills that can be burned for energy recovery.
3. Train employees on the benefits of using alternative products.
4. Minimize waste by purchasing recyclable products that have minimal packaging.
5. Use less harmful de-icers such as calcium magnesium acetate, potassium acetate, or organic de-icers.
6. Use a "pre-mix" of 4 to 1 sodium chloride and calcium chloride, which is the most cost-effective alternative to straight salt.
7. Substitute synthetic fertilizers with natural compost and organic fertilizers to improve soil pH, texture and fertility, and cause less leaching to groundwater. Use no-phosphorus lawn fertilizer.
8. Reduce or eliminate mown lawn in areas that are not actively used. Consider converting unused turf to meadow or forest.
9. Use slow-release nitrogen fertilizers.

Chemical Handling and Transporting

PURPOSE:

Prevent the discharge of pollutants into storm water systems from buildings and grounds maintenance activities through proper chemical handling and application.

PROCEDURE:

1. Preparation:
 - a. Make sure your state Chemical Handling Certification (i.e. Hazwoper) is complete and up-to-date before handling any chemicals.
 - b. Supervisors ensure that employees handling and transporting chemicals are trained on the proper procedures.
 - c. Ensure there is a spill kit onsite for containment and prevention of pollutants from discharging into storm water systems.
 - d. Have PPE available and wear PPE prior to handling chemicals as necessary or as required.
 - e. Understand and follow specific SDS for handling of chemicals and other hazardous products.
2. Process:
 - a. Wear proper PPE for chemical being used, transported or handled.
 - b. Begin transfer or handling process.
 - c. Stop process if spills occur – see *Spill Cleanup and Response SOP*.
 - d. Disconnect and store handling equipment as required.
3. Clean-up:
 - a. Clean up any spills with proper material.
 - b. Dispose of contaminated material at appropriate facility.
4. Documentation:
 - a. Report spills to State or Local Health Department, as required.

Spill Cleanup and Response

PURPOSE:

Protect storm water systems by implementing proper spill cleanup procedures, state reporting requirements, and preventative actions and regularly educating employees on these procedures.

PROCEDURE:

1. Immediate Actions (Always Required)

- a. **Stop the Source:** Immediately stop the source of the spill if it can be done safely (e.g., shut off valves, upright containers, stop equipment).
 - i. **If it is not safe to respond, immediately evacuate and call 911.**
- b. **Contain the Spill:** Use berms, booms, absorbent socks, or other barriers to prevent the spill from spreading.
- c. **Protect Storm Drains and Water Bodies:**
 - i. Immediately cover or block nearby storm drains.
 - ii. Deploy containment booms if the spill could reach a ditch, canal, or surface water.
- d. **Determine the Type of Material Spilled:**
 - i. **Petroleum Spills** include, but are not limited to, gasoline, diesel, fuel oils, lubricating oils, hydraulic oils, and asphaltic products.
 1. Any spill that reaches or threatens storm drains, surface water, or groundwater **must be reported immediately (see Step 2).**
 2. Report spills that:
 - Cannot be fully contained,
 - Cannot be completely cleaned up promptly,
 - Result in visible soil or water contamination,
 - Occur during precipitation or may be mobilized by storm water.
 3. **When in doubt, report the spill.**
 - ii. **Hazardous Materials Spills** includes non-petroleum chemical spills that pose a threat to human health or the environment.
 1. Immediately notify the **Fire Department** and the **Davis County Health Department**.
 2. Follow Safety Data Sheet (SDS) instructions.
 3. Evacuate the area if necessary for safety.
- e. **Absorb the Spill:**
 - i. Apply absorbent materials such as oil absorbent pads, granules, kitty litter, or sawdust.
 - ii. Do **not** use water or straw.
- f. **Collect and Dispose:**
 - i. Collect used absorbents and contaminated materials.

- ii. Dispose of waste in accordance with the Petroleum and Chemical Disposal SOP and applicable regulations.

2. Notification and Reporting

- a. Notify Public Work Director of spill.
- b. Public Works Director will notify the Utah DEQ Division of Water Quality of the spill and coordinate with DEQ. Spills that impact or threaten waters of the State must be reported to the Utah DEQ Division of Water Quality (DWQ) as soon as knowledge of the spill exists.
- c. Notify Davis County Health Department, Environmental Health Division.
- d. Notify property owner (where applicable).

3. Prohibited Practices (Never)

- Never wash spills into storm drains, ditches, canals, or surface waters.
- Never leave a spill uncleaned or unreported.
- Never allow spilled materials to remain exposed to rainfall or snowmelt.
- Never dispose of contaminated absorbents in regular trash unless approved by applicable disposal procedures.

4. Clean Up the Spill

a. General

- i. Spill cleanup shall begin immediately after the source has been stopped and the spill has been contained.
- ii. All cleanup activities shall prioritize preventing pollutants from entering storm drains, ditches, canals, or waters of the State.
- iii. Cleanup shall be conducted using dry methods only unless otherwise approved by Environmental Health.

b. Cleanup of Petroleum Spills

- i. Apply absorbent materials (pads, socks, granules, or equivalent) to fully absorb free liquids.
- ii. Allow sufficient contact time for absorbents to absorb liquids completely.
- iii. Collect saturated absorbents using non-sparking tools where applicable.
- iv. Remove visibly contaminated soil, gravel, or debris if petroleum has migrated beyond the surface.
- v. Place all contaminated materials in labeled, compatible containers for proper disposal.
- vi. Inspect the affected area to confirm no visible sheen, staining, or residue remains.

c. Cleanup of Hazardous Materials

- i. Follow all Safety Data Sheet (SDS) instructions for cleanup and personal protective equipment (PPE).
- ii. Do not attempt cleanup if the material presents an inhalation, fire, or explosion hazard.
- iii. Isolate the area and wait for trained emergency responders if required.

- iv. Collect cleanup waste and dispose of it in accordance with hazardous waste regulations.

5. Final Inspection and Restoration

- a. Inspect the cleanup area to ensure all spilled material and contaminated media have been removed.
- b. Verify storm drains and nearby conveyances are free of contamination.
- c. Replace used spill response supplies immediately.
- d. Repair or remove leaking equipment before returning it to service.

6. Documentation

- a. Document the spill cause, material type, estimated quantity, cleanup actions, and disposal method on the **Spill / Illicit Discharge Tracking & Inspection Sheet**.
- b. Maintain records in accordance with UPDES permit.

7. Spill Prevention Measures

- a. Maintain a **Spill Prevention, Control, and Countermeasure (SPCC) Plan** when petroleum storage exceeds 1,320 gallons above ground.
- b. Provide **secondary containment** for petroleum and chemical storage containers.
- c. Maintain **spill kits** in all areas where petroleum or hazardous materials are stored or used.
- d. Use **drip pans or absorbent mats** under leaking equipment or vehicles until repairs are completed.
- e. Store materials indoors or under cover when possible.
- f. Conduct routine inspections of storage and transfer areas.
- g. Seal concrete floors and paved surfaces to reduce absorption.
- h. Install leak detection, alarms, or automatic shut-off systems on hydraulic or fuel-powered equipment.
- i. Minimize outdoor storage and exposure to storm water.

Petroleum and Chemical Disposal

PURPOSE:

Protect storm water systems from petroleum and chemical products improper disposal practices.

PROCEDURE:

1. Always:
 - a. Maintain tracking and a manifest, where necessary, of chemicals and petroleum products being disposed or recycled off-site.
 - b. Transport used petroleum and chemical products using a licensed transporter.
 - c. Maintain appropriate records of all transports.
 - d. Regularly train employees on proper disposal practices.
 - e. Analyze floor drain solids (from sediment trap) for TCLP to determine if they contain hazardous waste or not.
2. Whenever Possible:
 - a. Minimize the number of solvents used, reducing the variety of waste generated and to make recycling easier.
 - b. Use safer alternatives when possible - see *Alternative Products/Use/Storage/Disposal SOP*.
3. Never:
 - a. Never place hazardous waste in solid waste dumpsters.
 - b. Never pour hazardous waste down floor drains, sinks, or outdoor storm drain inlets.
 - c. Never mix petroleum waste and chemical waste.
 - d. Never dispose of any gasoline-contaminated waste in the regular trash. Dispose of it only as a hazardous waste.
 - e. Never mix incompatible chemicals such as acids and bases.

Garbage Storage/Scrap Metal Containers/Trash Piles

PURPOSE:

Protect storm water systems by properly inspecting, maintaining, and cleaning garbage collection areas.

PROCEDURE:

1. Preparation:
 - a. Place dumpsters and trash cans (with lids) in convenient, easily observable areas.
 - b. Place scrap metal bin under a covered area if there is no lid or tarp to provide cover.
 - c. Provide properly labeled recycling bins to reduce the amount of garbage disposed.
 - d. Provide regular training to employees to prevent improper disposal of general trash.
 - e. Control run-off of sediments and debris from trash storage areas.
 - f. Provide silt traps or oil water separators at run off entry points into the storm drain system.
2. Process:
 - a. Regularly inspect garbage bins for leaks and have repairs performed immediately by responsible parties.
 - b. Place dumpsters on a flat, impervious surface that does not slope or drain directly into the storm drain system.
 - c. Control run-off leaving storage areas.
 - d. Keep container lids closed when not actively filling.
3. Clean-up:
 - a. Keep areas around dumpsters and garbage bins clean of all garbage.
 - b. Ensure garbage bins are emptied as often as needed to reduce spillage from overfilling.
 - c. Wash out interior of bins or dumpsters, as needed, in properly designated areas only.

Open Space Management

PURPOSE:

Protect storm water systems by ensuring open space areas are kept free of trash and debris, and that storm water controls are properly maintained.

PROCEDURE:

1. Preparation:
 - a. Provide regular observation and maintenance of parks, golf courses, and other public open spaces.
 - b. Identify public open spaces that are used for storm water detention and verify that detention areas are included on the storm water system mapping, inspection schedules, and maintenance schedules.
2. Process:
 - a. Ensure that any storm water or drainage system components on the property are properly maintained.
 - b. Avoid placing bark mulch (or other floatable landscaping materials) in storm water detention areas or other areas where storm water runoff can carry the mulch into the storm drainage system.
 - c. Follow all SOPs related to mowing, planting vegetation, and pet waste management, etc.
3. Clean-up:
 - a. Keep all outdoor work areas neat and tidy.
 - b. Clean by sweeping instead of washing whenever possible.
 - c. If areas must be washed, ensure that wash water will enter a landscaped area rather than the storm water system.
 - d. Do not use soap for outdoor washing.
 - e. Pick up trash on a regular basis.

Pet Waste

PURPOSE:

Protect storm water systems from pet waste bacteria.

PROCEDURE:

1. Preparation:
 - a. Enforce Permittee regulations that require pet owners to clean up pet waste and use leashes in public areas.
 - b. If public off-leash areas are designated, ensure they are clearly defined.
 - c. Avoid designating public off-leash areas near streams and water bodies.
 - d. Whenever practical and cost effective, install dispensers for pet waste bags and provide disposal containers at locations such as trail heads or parks where pet waste has been a problem.
 - e. Provide signs with instructions for proper cleanup and disposal.
2. Process:
 - a. Check parks and trails for pet waste as needed.
 - b. Check public open space for pet waste prior to mowing.
 - c. Provide ordinance enforcement as needed.
 - d. Restock pet waste bags in public dispensers.
3. Clean-up:
 - a. Remove all pet waste
 - b. Provide temporary storage in a covered waste container
 - c. Dispose of properly - preferred method of disposal is at a solid waste disposal facility.
4. Documentation:
 - a. Document problem areas for possible increased enforcement and/or public education signs.
 - b. Regularly review documentation and analyze effectiveness of procedures.

Snow Removal and De-Icing

PURPOSE:

Prevent pollution of storm water systems from all snow removal and de-icing activities.

PROCEDURE:

1. Preparation:
 - a. Store de-icing material under a covered storage area, or other approved storage method that prevents runoff from entering the storm drain – see *Salt and Sand/Aggregate Storage SOP*.
 - b. Wash out vehicles, when necessary, in approved washout area within Public Works Shop, Bay 3 (drain connects to sewer) before preparing them for snow removal.
 - c. Calibrate spreaders to minimize amount of de-icing material used to still be effective.
 - d. Equip vehicles with spill cleanup kits in case of hydraulic line rupture or other spills.
 - e. Regularly train employees in spill cleanup procedures and proper handling and storage of de-icing materials – see *Spill Cleanup and Response SOP*.
2. Process:
 - a. Carefully load material into trucks to minimize spillage.
 - b. Periodically, as needed, dry sweep loading area to reduce the amount of de-icing materials exposed to runoff.
 - c. Distribute the minimum amount of de-icing material to be effective on roads.
 - d. Turn spreader off while loading and any other time the vehicle is not moving in the forward position.
 - e. Park trucks loaded with de-icing material inside when possible.
3. Clean-up:
 - a. Sweep up all spilled de-icing material around loading area.
 - b. Clean out trucks after snow removal duty, only when necessary, in approved washout areas only – Bay 3 of Public Works Shops.
 - c. Provide maintenance for vehicles in covered area.
4. Documentation:
 - a. Log date and time of snow removal and de-icing.
 - b. Log location of snow removal.
 - c. Log amount of de-icing materials used.

Snow Disposal

PURPOSE:

Protect storm water systems by minimizing the impact of snow piles which may contain sand, salt, and trash, and which generate concentrated releases of pollutants during spring snowmelt conditions.

PROCEDURE:

1. Always:
 - a. Identify sensitive ecosystems prior to disposal and avoid disposal in these areas.
 - b. Store snow at least 25 feet from the high-water mark of a surface water.
 - c. Store snow at least 75 feet from any private water supply, at least 200 feet from any community water supply, and at least 400 feet from any municipal wells.
 - d. Clear debris in storage area each year prior to snow storage use.
 - e. Clear debris in storage area immediately after snowmelt occurs of each year the storage area is in use.
2. Whenever Possible:
 - a. Select storage locations that do not drain into surface waters, but rather where environmental impacts of spring melt are minimal.
 - b. Store snow on areas that are well above groundwater table on a flat, vegetated slope.
 - c. Avoid disposal on pavement, concrete, and other impervious surfaces.
 - d. Do not pile snow in wooded areas, around trees or in vegetative buffers.
 - e. Divert water run-off from areas outside the snow piles.
3. Never:
 - a. Never dispose of snow in wetlands, lakes, streams, rivers, mudflats, or near drinking water sources.
 - b. Never store snow in Drinking Water Source Protection Zones.

Planting Vegetation – Starters

PURPOSE:

Prevent pollution of storm water systems when planting vegetation.

PROCEDURE:

1. Preparation:
 - a. Call the Blue Stakes Center (<http://www.bluestakes.org>) of Utah at 811 or 1-800- 662-4111 at least 2 working days before any digging will be done, to reveal the location of any underground utilities.
 - b. Leftover spoils will be taken to be stored on designated cement pad at Public Works Shop.
2. Process:
 - a. Dig holes; place spoils on tarps or plastic near the hole where they may easily be placed back around roots. Avoid placing spoils in the gutter.
 - b. Bring each plant near the edge of the hole.
 - c. Check the depth of the hole and adjust the depth if necessary. The depth of the hole for a tree should be 2" less than the root flare to the bottom of the root ball, so that the root flare is 2" above the finish grade.
 - d. Carefully remove pot or burlap.
 - e. Place the plant in the hole.
 - f. Backfill the hole with existing spoils, compost, and a little fertilizer if desired. Do not use excessive amendments.
 - g. Thoroughly water the plant to remove any air pockets that may be in the soil.
 - h. Stake & secure the plant, if necessary, to stabilize it.
 - i. Provide erosion control on slopes where necessary using tackifiers, erosion mats, soil stabilizers or other appropriate methods.
3. Clean-up:
 - a. Sweep dirt from surrounding pavement(s) into the planter area.
 - b. Transport leftover spoils to their designated fill (area to add dirt to existing dirt pile) or disposal area (cement pad at Public Works Shop) in a method that will eliminate any spillage during transport.

Planting Vegetation – Seeds

PURPOSE:

Prevent pollution of storm water systems when planting seeds.

PROCEDURE:

1. Preparation:
 - a. Call the Blue Stakes Center (<http://www.bluestakes.org>) of Utah at 811 or 1-800- 662-4111 at least 2 working days before any digging will be done, to reveal the location of any underground utilities.
 - b. Determine the application rate, method, water source, and ensure adequate materials are on hand.
 - c. Grade and prepare the soil to receive the seed. Place any extra soil in a convenient location to collect.
2. Process:
 - a. Place the seed and any cover using the pre-determined and recommended application rate and method.
 - b. Lightly moisten the seed.
 - c. Ensure that the regular watering method is working properly and limit amount of over spray on paved areas and that appropriate watering schedules are in place.
 - d. Provide erosion control on slopes where necessary using tackifiers, erosion mats, soil stabilizers or other appropriate methods.
3. Clean-up:
 - a. Sweep dirt, seeds, and any cover material, from surrounding pavement(s), into the planter area.
 - b. Transport leftover spoils to their designated fill (area to add dirt to existing dirt pile) or disposal area (cement pad at Public Works Shop) in a method that will eliminate any spillage during transport.

Vehicles – Fueling

PURPOSE:

Prevent pollution of storm water systems during fueling of vehicles when done on City-owned site. *Typically vehicles are fueled at an off-site gas station.

PROCEDURE:

1. Preparation:
 - a. Train employees on proper fueling methods and spill cleanup techniques.
 - b. Where possible, install a canopy or roof over above-ground storage tanks and fuel transfer areas.
 - c. Absorbent spill clean-up materials and spill kits shall be available in fueling areas and on mobile fueling vehicles and shall be disposed of properly after use.
2. Process:
 - a. Shut off the engine.
 - b. Ensure that the fuel is the proper type of fuel for the vehicle.
 - c. Nozzles used in vehicle and equipment fueling shall be equipped with an automatic shut off to prevent overfill.
 - d. Fuel vehicle carefully to minimize drips to the ground.
 - e. Personnel will remain with vehicle during fueling to monitor process and prevent or minimize any spillage or overfilling.
 - f. Fuel tanks shall not be topped off.
 - g. Mobile fueling shall be minimized. Whenever practical, vehicles and equipment shall be transported to the designated fueling area in the facilities area.
 - h. When fueling small equipment from portable containers, fuel in an area away from storm drains and water bodies.
3. Clean-up:
 - a. Immediately clean up spills using dry absorbent material (e.g., kitty litter, sawdust, etc.).
 - b. Sweep up absorbent material and dispose of properly at landfill.
 - c. Large spills shall be contained as best as possible, and the local Health Department should be notified as soon as possible.

Vehicles & Equipment Maintenance

PURPOSE:

Prevent pollution of storm water systems during maintenance of vehicles and equipment.

PROCEDURE:

1. Preparation:
 - a. Train employees on proper maintenance methods and spill cleanup techniques.
 - b. Where possible, perform maintenance indoors or under cover.
 - c. Have all drains connected to the Sanitary Sewer system via an oil/water separator.
 - d. Absorbent spill clean-up materials and spill kits shall be available in fueling areas and on mobile fueling vehicles and shall be disposed of properly after use.
2. Process:
 - a. Use & follow all Permittee and manufacturer safety guidelines.
 - b. Use drip pans, mats, and absorbent materials to absorb any spills.
3. Clean-up:
 - a. Dispose of fluids properly at local landfill.
 - b. Wipe down and keep maintenance areas clean and tidy.

Vehicles – Vehicle and Equipment Storage

PURPOSE:

Prevent pollution of storm water systems by vehicles and equipment in storage.

PROCEDURE:

1. Preparation:
 - a. Inspect parking areas for stains/leaks on a regular basis.
 - b. Provide drip pans or adsorbents for leaking vehicles.
2. Process:
 - a. Whenever possible, store vehicles inside where floor drains have been connected to sanitary sewer system.
 - b. When inside storage is not available, vehicles and equipment shall be parked in the approved designated areas and away from storm drain inlets as much as possible.
 - c. When possible, vehicles will be stored on an impervious service that does not drain into the storm water system.
 - d. Maintain vehicles to prevent leaks as much as possible.
 - e. Address any known leaks or drips as soon as possible.
 - f. There will be a location easily identifiable to empty and store drip pans.
 - g. If any leaks are discovered, a drip pan or mat will be used to collect the fluids and the vehicle will be scheduled for repairs.
 - h. Clean up all spills using dry methods.
 - i. Never store leaking vehicles over a storm drain.
3. Clean-up:
 - a. Any leaks that are spilled on the asphalt will be cleaned up with dry absorbent; the dry absorbent will be swept up and disposed of properly at the local landfill.
 - b. The paved surfaces around the building will be swept as needed, weather permitting.

Vehicles – Washing & Cleaning

PURPOSE:

Prevent pollution of storm water systems during cleaning of vehicles and equipment.

PROCEDURE:

1. Preparation:
 - a. Trucks, vehicles, and equipment shall be washed in a designated wash station - Morty's Car Wash (7723 S 2700 E, South Weber).
 - b. No vehicle washing will be done where wastewater will enter the storm drain system.
2. Process:
 - a. Wipe off dirt, dust, and fluids with disposable towel before washing.
 - b. Minimize water and soap use when washing vehicles.
 - c. Soap should not be used when washing vehicles outside – only use water.
 - d. Use hoses with automatic shut off nozzles to minimize water usage.
 - e. Never wash vehicles over or near a storm drain.
3. Clean-up:
 - a. Dispose of towels in proper trash receptacle.
 - b. Sweep floor and dispose of debris.
 - c. Clean solids from the settling pits on an as-needed basis (completed by commercial carwash owner)

Salt and Sand/Aggregate Storage

PURPOSE:

Prevent the discharge of pollutants into the storm water system through the proper storage and maintenance of salt and aggregate piles.

PROCEDURE:

1. Preparation:
 - a. Keep area clean and free from general debris and potential hazards.
 - b. Keep salt piles and other aggregate piles well-groomed and consolidated.
 - c. Keep salt piles and other aggregate piles together and away from storm water controls.
 - d. Piles shall be covered, ensure that the cover facility is well maintained and in good repair.
 - e. Piles shall be contained with a berm.
 - f. Ensure any drainage from uncovered salt piles is directed towards a secondary containment system and does not leave the site.
2. Clean-up:
 - a. Regularly sweep loading areas and track-out areas to reduce the amount of salt exposed to run-off as necessary.
 - b. Inspect secondary containment systems following storm events and keep these areas clean and well maintained.
3. Documentation:
 - a. Inspections and maintenance activities will be recorded as per requirements of the applicable SWPPP or MS4 permit.

Spare Parts Storage

PURPOSE:

Protect storm water systems contamination by properly storing spare parts. Improper storage of materials can result in pollutants and toxic materials entering ground and surface water supplies.

PROCEDURE:

1. Always:
 - a. Store spare parts in a designated area.
 - b. Use drip pans for any parts that are dripping.
 - c. Create a schedule for storage area inspection.
2. Whenever Possible:
 - a. Store spare parts inside or under cover.
 - b. Monitor storage areas for staining/leaks on a regular basis.
 - c. Clean the petroleum products from the parts that are to be stored as much as reasonably possible.

Planned Waterline Excavation Repair/Replacement

PURPOSE:

Prevent pollution of storm water systems from waterline repair/replacement activities.

PROCEDURE:

1. Preparation:
 - a. Determine where potential discharge flow will go.
 - b. Place inlet protection at nearest downstream storm drain inlet.
 - c. Clean gutters leading to inlet.
 - d. Isolate waterline to be worked on.
 - e. Neutralize any chlorine residual before discharging water.
2. Process:
 - a. Make reasonable efforts to keep pipeline water from entering the excavation.
 - b. Direct any discharge to pre-determined area.
 - c. Backfill and compact excavation.
 - d. Haul off excavated material or stock pile nearby if needed.
3. Clean-up:
 - a. Clear gutter/waterway where water flowed.
 - b. Clean up all areas around excavation.
 - c. Clean up travel path of trucked material.

Unplanned Waterline Excavation Repair/Replacement

PURPOSE:

Prevent pollution of storm water systems during unplanned waterline repairs.

PROCEDURE:

1. Preparation:
 - a. Make sure service trucks are continuously stocked with, and workers can deploy, wattles, gravel bags, de-watering bag, or other materials for inlet protection and sediment control.
2. Process:
 - a. Slow the discharge.
 - b. Inspect flow path of discharged water.
 - c. Protect water inlet areas by placing inlet protection devices around or up stream of inlet.
 - d. Follow planned repair procedures.
 - e. Haul off spoils of excavation.
 - f. Use dewatering bags on pumps and check hourly for effectiveness.
3. Clean up:
 - a. Repair eroded areas as needed.
 - b. Follow planned repair procedures.
 - c. Remove any inlet protection and dewatering bags and discard appropriately.
 - d. Clean up the travel path of trucked excavated material.

Waterline Flushing & System Disinfection w/ Discharge to Storm Drain (Public Utilities & Contractors)

PURPOSE:

Prevent pollution of storm water systems during waterline flushing activities.

PROCEDURE:

1. Preparation:
 - a. Determine chlorine content of discharged water and select de-chlorination equipment to be used if necessary.
 - b. Determine flow path of discharge.
2. Process:
 - a. Protect inlets in flow path.
 - b. Sweep and clean flow path.
 - c. Install de-chlorination equipment if needed.
 - d. Use diffuser to reduce velocities.
3. Clean-up:
 - a. Pick up inlet protection.
 - b. Clean flow paths.
 - c. Remove equipment from flush point.

Waterline Flushing & System Disinfection w/Discharge Hauled Off (Used for Dust Control & Compaction)

PURPOSE:

Prevent pollution of storm water systems during waterline flushing activities.

PROCEDURE:

1. Preparation:
 - a. Determine chlorine content of discharged water.
 - b. Determine appropriate construction activity for treatment.
2. Process:
 - a. Flush to tanker and use for dust control or compaction on unpaved construction activity.
 - b. Confirm that application of water is in appropriate location.
3. Clean-up:
 - a. Remove equipment from flush point.

Waterline Flushing for Routine Maintenance

PURPOSE:

Prevent pollution of storm water systems during waterline flushing activities.

PROCEDURE:

1. Preparation:
 - a. Determine flow path of discharge to inlet of waterway.
2. Process:
 - a. Clean flow path.
 - b. Protect inlet structures
 - c. Use diffuser to dissipate pressure to reduce erosion possibilities.
3. Clean-up:
 - a. Clean flow path.
 - b. Remove inlet protection.

Used Oil Recycling

PURPOSE:

Prevent pollution of storm water systems from used motor oil.

PROCEDURE:

1. Preparation:
 - a. Determine used oil recycler contractor to use for recycling services
 - b. Ensure there is sufficient and approved storage available to store used oil.
2. Process:
 - a. Drain all used oil properly into oil pans or leak proof containers.
 - b. Clean up any additional oil residue with proper absorbent materials and rags.
 - c. Use only absorbent materials that can be disposed through normal waste disposal methods.
 - d. Store used oil in approved used oil recycle container(s) inside or under a covered area.
3. Clean-up:
 - a. Clean up any spills or residue with proper absorbent materials
 - b. Contact the services of a certified used oil recycle contractor for pick up and proper disposal.

Large Outdoor City Events

PURPOSE:

Large outdoor festivals and events operated and controlled by the City have the potential to impact stormwater quality. For clarification purposes, this SOP is intended to include events for which street closure permits are issued by the City. Potential contaminants may include trash, septage, and organics. For organizations (non-City) requesting street closure permits, the requirements as set forth in this SOP will be communicated at the time of application. Applicants granted a street closure permit for an activity will be expected to follow the same procedures as if the event were City sponsored.

A large event would meet all of the following criteria:

- Portable toilets;
- Trash receptacles; and
- Food and beverage vendors.

When services are contracted, this written procedure should be provided to the contractor, so they have the proper operational procedures. In addition, the contract should specify that the contractor is responsible for abiding by all applicable municipal, state, and federal codes, laws, and regulations

PROCEDURE:

1. Preparation – Prior to Event

- a. Train applicable employees who perform trash collection and street sweeping and issue leases/permits for large outdoor festivals and events on this written procedure.
- b. Information on how to respond to spills will be presented during the training; and
- c. Periodically conduct refresher training on the SOP for applicable employees who perform trash collection and street sweeping activities.

2. During and After Event

- a. Trash Collection and Removal
 - i. Provide adequate trash receptacles for vendors and guests;
 - ii. Monitor and respond to leaking waste containers;
 - iii. Empty trash receptacles to prevent overflow;
 - iv. Store waste containers under cover or on grassy areas, if possible;
 - v. Do not wash out trash receptacles unless wash water will be discharged to the sanitary sewer;
 - vi. Walk the outdoor festival and event area during and after every large event to pick up loose trash and debris. Properly dispose of this material;
 - i. Sweep the roadway and parking lots after the large festival or event;
 - ii. Follow the Spill Cleanup SOP (as required);
 - iii. Follow the Spill Prevention and Response SOP. Have spill kits available and ensure that vendors understand that it is prohibited to dump any pollutants into the storm sewer system.
- b. Portable Toilet Service
 - i. Portable toilets are used at most large outdoor festivals and events. All portable toilet waste is classified as septage.
 - ii. The City will use a licensed waste hauler to dispose of their waste for any large outdoor festival or event that has portable toilets. The units will be removed as soon as the festival or event is completed so that they do not become a nuisance or vandalized.

- c. Food And Beverage Vendor Waste
 - I. Waste generated by food and beverage vendors is regulated by the Davis County Health Department.
- 3. Documentation:
 - a. Maintain records of employee training with sign-in sheet.

Graffiti Removal

PURPOSE:

Prevent pollution of storm water systems from activities related to graffiti removal.

PROCEDURE:

1. Planning / Preparation:
 - a. Graffiti removal activities are to be scheduled during dry weather.
 - b. Whenever there is a ditch or waterway underneath the graffiti, always paint over instead of removing.
 - c. Waterless and nontoxic chemical cleaning methods (i.e. gels or spray compounds) should be used when possible.
 - d. Avoid using cleaning products that contain hazardous substances (i.e. hydrofluoric acid, muriatic acid, sodium hydroxide, bleach) that can turn wastewater into hazardous waste.
 - e. Minimize the amount of water used during high pressure washing activities.
2. Collection and Disposal Process:
 - a. When sand blasting, sweep up impervious areas to collect any waste material and dispose of waste material in the trash.
 - b. Locate points where wastewater will be collected.
 - c. Protect and plug storm drain inlets as required prior to removing graffiti.
 - d. As long as no soaps or chemicals are used, direct runoff from sand blasting and high pressure washing into a landscaped or dirt area. If such landscape or dirt area is not available, filter runoff through an appropriate filtering device (i.e. filter fabric) to keep sand, particles and debris out of the storm drains.
 - e. If soaps or chemicals are used, collect the wastewater by vacuuming or pumping and dispose of the wastewater to the sanitary sewer. Do not remove sewer manhole covers to dispose of wastewater to the sanitary sewer system without prior approval.
 - f. Do not mix non-hazardous wastewater with wastewater known to contain hazardous substances. Mixing these wastes can increase the characteristic and/or total volume of waste, resulting in more expensive disposal and additional regulatory requirements.
 - g. Once wastewater has been collected, visible solids remaining in the collection area after liquids have been removed or evaporated must be swept up and properly disposed to prevent future discharges to the storm sewer system.
3. Documentation:
 - a. Maintain a list of graffiti removal activities and individuals responsible for conducting such operation.
 - b. Take photos before and after removal.

Green Waste Deposited in Street

PURPOSE:

Prevent pollution of storm water systems from activities related to green waste being deposited into the street.

PROCEDURE:

When yard waste (grass clippings, leaves, straw, flowers, small pruning, etc) generated during general yard maintenance are found to be deposited in the street the City shall:

1. Notify the resident / property owner of violation.
2. Provide resident / property owner with education, such as, but not limited to:
 - a. City Code requirements
 - b. Where to take green waste - Wasatch Integrated Waste Facility
3. Document location and return to location within 1-2 days for follow up visual inspection.
4. Follow Up Inspection(s):
 - a. If green waste is still present:
 - Notify resident / property owner of violation.
 - Follow City Code requirements for enforcement.
 - Document violation and action.
 - Schedule follow-up inspection.
 - Repeat enforcement process as required by City Code.
 - b. If no green waste is present:
 - Document issue as being resolved.

Storm Drain Cleaning and Waste/Water Disposal

The City contracts out this work each year to a qualified Company.

PURPOSE:

To establish safe and environmentally compliant procedures for inspecting, cleaning, and maintaining storm drains, including proper containment, handling, and disposal of debris, sediment, and wastewater generated during cleaning activities.

REQUIRED EQUIPMENT / MATERIALS:

- PPE: gloves, safety goggles, high-visibility vest, steel-toe boots, respirator (if required)
- Tools: shovels, rakes, buckets, catch basin hooks, vacuum truck or pump (if available), pressure washer (if permitted)
- Waste containment: sealed debris bins, 55-gallon drums, sediment bags, spill-proof wastewater collection tank
- Barriers: cones, barricades, traffic signage
- Spill response kit

SAFETY PRECAUTIONS:

- Assess area for traffic hazards; set up cones and barricades.
- Check for confined space hazards; **do NOT enter confined spaces** unless trained and permitted.
- Avoid contact with contaminated water—assume all storm drain contents may contain pollutants.
- Do not generate runoff or wash water that can enter the storm drain system unless specifically allowed by local regulation.

PROCEDURE:

Inspection

1. Remove grate using proper tools.
2. Inspect inlet for:
 - Accumulated debris
 - Sediment levels
 - Structural damage
 - Evidence of illicit discharges (oils, chemicals, sewage odors)
3. Document the inspection.

Debris Removal

1. Manually remove trash, leaves, branches, and floatable materials.
2. Use a shovel or vacuum truck to remove sediment and organic material from the sump.
3. Place debris into sealed containers or lined bins.
4. Ensure no material falls back into the storm drain.

Storm Drain Cleaning

Manual/Mechanical Cleaning

- Use shovels, scrapers, or vacuum hose to remove compacted sediment.

If needed, use low-pressure washing inside the basin (where permitted), ensuring wash water is **contained and collected**, not discharged back into the storm system

Vacuum Truck Cleaning

- Position truck for safe access.
- Insert suction hose and remove sediment/water mixture.
- Pump wastewater into the truck's sealed tank for off-site disposal.

Wastewater Management

All wastewater captured during storm drain cleaning must be contained—never discharged back into the storm system.

Acceptable handling methods:

- Collect through vacuum truck tank.
- Pump into on-site holding tanks or drums.
- Filter through approved sediment bags **only if regulations allow** and water is clean enough for discharge.

If the water contains:

- Oil or sheen
- Chemicals
- Sewage indicators
- Unusual color/odor

→ **Treat as potentially contaminated waste** and manage as non-hazardous or hazardous wastewater (depending on testing and local regulation).

Disposal of Waste and Water

Solid Waste (debris, sediment)

- Place solids in sealed containers.
- Allow sediment to drain/dry on impermeable surface if required by local rules.
- Dispose of solids at:
 - Municipal landfill (if non-hazardous)
 - Specialized waste facility (if contaminated)

Documentation

- Waste disposal receipts or manifests.

Final Steps

1. Replace storm drain grate securely.
2. Clean and decontaminate tools and equipment.
3. Remove all barriers and restore site.
4. Complete cleaning log (date, personnel, amount of debris, disposal method).
5. Report any damage, unusual findings, or potential illicit discharges.

RECORD KEEPING:

Maintain the following for at least 3–5 years:

- Inspection logs
- Cleaning logs
- Waste disposal manifests
- Photos (before/after)
- Incident reports

Firefighter Training Involving Foam Agents

PURPOSE:

Prevent the discharge of pollutants, including firefighting foams (aqueous film forming foam or fluorine-free foams), into the storm water system or natural water bodies during firefighter training exercises.

PROCEDURE:

Pre-Training Planning

- Select a training location with no direct connection to storm drains or natural waterways.
- Use training areas with containment systems, such as lined basins or areas with berms.
- Ensure that a spill kit and absorbent materials are on-site and accessible.
- Review foam Safety Data Sheets (SDS) and ensure only environmentally acceptable foam is used, preferably fluorine-free alternatives.
- Check local storm water permits or guidelines for specific restrictions on foam discharges.

During Training

- Do not allow foam runoff to enter storm drains, ditches, or surface waters.
- Use portable containment pools or booms to collect and isolate foam runoff.
- Minimize the quantity of foam used during simulations to reduce waste.
- Designate a spotter to monitor the perimeter for possible runoff or breaches in containment.

Post-Training Cleanup

- Collect all foam runoff and dispose of it as per hazardous/non-hazardous waste classification (dependent on foam type).
- Clean all equipment used in a contained area, ensuring no rinse water enters the storm water system.
- Inspect the area for any signs of residue or runoff and clean up accordingly.
- Record the training exercise in a log, including date, foam type/quantity used, and disposal method.

Spill and Incident Response

- Immediately stop discharge and contain any spills using absorbent pads or berms.
- Report significant releases to the Environmental Coordinator and appropriate local authorities.
- Clean up spill material and contaminated soil/water following hazardous materials protocols.

Training and Documentation

- Conduct annual storm water BMP training for all personnel.
- Maintain records of all training sessions and SOP reviews.
- Keep documentation of foam types used, SDSs, and disposal receipts.

Certification

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Public Works Director

Date: _____

Appendix

Annual Review Storm Water Management Plan

Purpose: To ensure City meets all of the current permit requirements, is following procedures and processes as described, and to evaluate and establish goals.

Preparation:

1. Plan to review SWMP annually, typically in October (prior to submitting annual report to State)
2. Review information about the current SWMP implementation.

Process:

1. Use the SWMP Annual Review Checklist (next page) as a guide to:
 - a. Evaluate permit compliance;
 - b. Evaluate goals; and
 - c. Evaluate BMP effectiveness
2. Review each item list on the checklist.
3. Review the SWMP and note any updates needed.
4. Update Sections as required.
5. Schedule any necessary updates to be completed within a reasonable timeframe.

Documentation:

1. Updated SWMP document.
2. Completed SWMP Annual Review Checklist

SWMP Annual Review Checklist

In general, the list below follows the requirements as outlined in the General Permit for Storm Water Discharges from Construction Activities, UPDES Permit, May 2026. The Annual Review of the SWMP includes all sections of the document.

Reivew Date: _____

Reviewed By: _____

Included	Requirement	Notes
Coverage Under the Permit		
☐ Yes ☐ No ☐ NA	Authority to Discharge	
Notice of Intent and Storm Water Management Program Description		
☐ Yes ☐ No ☐ NA	Permit Application and NOI	
☐ Yes ☐ No ☐ NA	City Characteristics	
☐ Yes ☐ No ☐ NA	Local Water Quality Concerns	
☐ Yes ☐ No ☐ NA	Stormwater Committee	
☐ Yes ☐ No ☐ NA	Mission Statement	
☐ Yes ☐ No ☐ NA	Permit Requirements	
☐ Yes ☐ No ☐ NA	Modifications to City Ordinances	
Discharges to Water Quality Impaired		
☐ Yes ☐ No ☐ NA	Impaired Body Determination	
☐ Yes ☐ No ☐ NA	Nitrogen and Phosphorus Impacts	
☐ Yes ☐ No ☐ NA	Collaborative Programs	
☐ Yes ☐ No ☐ NA	Identifying Target Sources	
☐ Yes ☐ No ☐ NA	Prioritizing Target Sources	
☐ Yes ☐ No ☐ NA	Co-Permittees	

Storm Water Management Program			
☐ Yes	☐ No	☐ NA	Requirements for SWMP
☐ Yes	☐ No	☐ NA	Implementation of SWMP
☐ Yes	☐ No	☐ NA	Ongoing Documentation of SWMP
☐ Yes	☐ No	☐ NA	Tracking of SWMP
☐ Yes	☐ No	☐ NA	Annual Fiscal Analysis
☐ Yes	☐ No	☐ NA	BMP Implementation
☐ Yes	☐ No	☐ NA	Measurable Goals Summary of BMPs
MCM 1: Public Education and Outreach			
☐ Yes	☐ No	☐ NA	Public Education and Outreach on Storm Water Impacts
☐ Yes	☐ No	☐ NA	Target Specific Pollutants and Sources
☐ Yes	☐ No	☐ NA	Education and Outreach Audiences and Program
☐ Yes	☐ No	☐ NA	Participate in Storm Water Coalition
☐ Yes	☐ No	☐ NA	Education Topics and Methods
☐ Yes	☐ No	☐ NA	Employee Training
☐ Yes	☐ No	☐ NA	Construction Engineer, Contractors, Development Review Staff, and Land Use Planners Training
☐ Yes	☐ No	☐ NA	BMP Selection Rationale
MCM 2: Public Involvement / Participation			
☐ Yes	☐ No	☐ NA	Public Involvement / Participation
☐ Yes	☐ No	☐ NA	Opportunities for Public Input
☐ Yes	☐ No	☐ NA	SWMP Document for Public Review and Input
MCM 3: Illicit Discharge Detection and Elimination			
☐ Yes	☐ No	☐ NA	Illicit Discharge Detection and Elimination (IDDE)

☐ Yes	☐ No	☐ NA	Storm Water System Map
☐ Yes	☐ No	☐ NA	Storm Water Management Ordinance
☐ Yes	☐ No	☐ NA	Legal Authority to Enforce Non-Storm Water Discharges
☐ Yes	☐ No	☐ NA	IDDE Detection and Mitigation Plan
☐ Yes	☐ No	☐ NA	Locating and Prioritizing Illicit Discharges
☐ Yes	☐ No	☐ NA	"High Priority" Area List
☐ Yes	☐ No	☐ NA	Field Assessment Activities
☐ Yes	☐ No	☐ NA	Dry Weather Screening
☐ Yes	☐ No	☐ NA	Separate UPDES Permit Notification
☐ Yes	☐ No	☐ NA	Tracing Illicit Discharge Source Procedures
☐ Yes	☐ No	☐ NA	Characterize the Nature and/or Threat of the Illicit Discharge
☐ Yes	☐ No	☐ NA	Ceasing Illicit Discharges SOPs
☐ Yes	☐ No	☐ NA	Household Hazardous Waste
☐ Yes	☐ No	☐ NA	Public Hotline
☐ Yes	☐ No	☐ NA	Spill/Dumping Response Procedure
☐ Yes	☐ No	☐ NA	Program Evaluation and Assessment
☐ Yes	☐ No	☐ NA	Annual Training of Employees
☐ Yes	☐ No	☐ NA	Summary of Existing BMPs and Efforts
MCM 4: Construction Site Storm Water Runoff Control			
☐ Yes	☐ No	☐ NA	Construction Site Storm Water Runoff Control
☐ Yes	☐ No	☐ NA	UPDES Permitting
☐ Yes	☐ No	☐ NA	Require a SWPPP for Construction Projects
☐ Yes	☐ No	☐ NA	Private Property Access for Inspections

☐ Yes ☐ No ☐ NA Enforcement Strategy

☐ Yes ☐ No ☐ NA Documentation of all Enforcement Actions

☐ Yes ☐ No ☐ NA Preconstruction SWPPP Review

☐ Yes ☐ No ☐ NA Potential Water Quality Impacts Consideration

☐ Yes ☐ No ☐ NA Potential Water Quality Impacts Consideration

☐ Yes ☐ No ☐ NA Identify Priority Construction Sites

☐ Yes ☐ No ☐ NA Construction Site Inspection and Enforcement

☐ Yes ☐ No ☐ NA Staff Training

☐ Yes ☐ No ☐ NA Maintain Records

MCM 5: Post-Construction Storm Water Management

☐ Yes ☐ No ☐ NA Long-Term Storm Water Management in New Development and Redevelopment (Post-Construction)

☐ Yes ☐ No ☐ NA Long Term Storm Water Control General Approach

☐ Yes ☐ No ☐ NA Revised Development Standards

☐ Yes ☐ No ☐ NA Non-Structural BMPs

☐ Yes ☐ No ☐ NA Retention Requirement

☐ Yes ☐ No ☐ NA LID Implementation

☐ Yes ☐ No ☐ NA Water Quality Report

☐ Yes ☐ No ☐ NA Ordinance Updates

☐ Yes ☐ No ☐ NA Long Term Enforcement Strategy

☐ Yes ☐ No ☐ NA Sanctions for Violations

☐ Yes ☐ No ☐ NA Expected Results

☐ Yes ☐ No ☐ NA Maintenance Agreements and Inspections of Long-Term Storm Water Controls

☐ Yes ☐ No ☐ NA Construction Inspections of Long-Term Storm Water Controls

☐ Yes ☐ No ☐ NA City Post Construction BMP (SOPs)

☐ Yes ☐ No ☐ NA Procedures for Site Plan Review (Pre-Construction)

☐ Yes ☐ No ☐ NA Review Post-Construction Plans

☐ Yes ☐ No ☐ NA Post Construction Structural Controls Inventory

☐ Yes ☐ No ☐ NA Inventory Updates

☐ Yes ☐ No ☐ NA Retrofit Existing Developed Sites

☐ Yes ☐ No ☐ NA Staff Training

MCM 6: Good Housekeeping

☐ Yes ☐ No ☐ NA City Owned or Operated Facilities and Storm Water Controls

☐ Yes ☐ No ☐ NA Inventory Assessment

☐ Yes ☐ No ☐ NA "High Priority" Facilities

☐ Yes ☐ No ☐ NA High Priority Facility SWPPPs

☐ Yes ☐ No ☐ NA Inspections

☐ Yes ☐ No ☐ NA Monthly Visual Inspections

☐ Yes ☐ No ☐ NA Semi-Annual Comprehensive Inspections

☐ Yes ☐ No ☐ NA Annual Visual Observations of Storm Water Discharges

☐ Yes ☐ No ☐ NA SOPs

☐ Yes ☐ No ☐ NA Maintenance by Contract

☐ Yes ☐ No ☐ NA SOP Practices

☐ Yes ☐ No ☐ NA Maintenance Schedules

☐ Yes ☐ No ☐ NA Proper Waste Disposal

☐ Yes ☐ No ☐ NA Liquid Waste Disposal

☐ Yes ☐ No ☐ NA Spill Prevention Plan

☐ Yes ☐ No ☐ NA Floor Drains

☐ Yes ☐ No ☐ NA Contract O&M Services

☐ Yes ☐ No ☐ NA Water Quality Impacts of New Structural Controls

☐ Yes ☐ No ☐ NA Assessment of Existing Structural Controls

☐ Yes ☐ No ☐ NA Retrofit Plan Current / Updated

☐ Yes ☐ No ☐ NA LID Approach / Feasibility

☐ Yes ☐ No ☐ NA Employee Training

☐ Yes ☐ No ☐ NA Review BMP SOPs

☐ Yes ☐ No ☐ NA Public Works Yard SWPPP Review & Update

Measurable Goals:

Review goals and report on progress of implementation.

Goal: _____

Implementation and Progress _____

Goal: _____

Implementation and Progress _____

Goal: _____

Implementation and Progress _____

Goal: _____

Implementation and Progress _____

Goal: _____

Implementation and Progress _____

Goal: _____

Implementation and Progress _____

Goal: _____

Implementation and Progress _____

Goal: _____

Implementation and Progress _____

BMP Effectiveness:

- ☐ Review of effectiveness on pollutants
- ☐ Review list of BMPs to verify that BMP is valid
- ☐ List BMPs that need to be added or removed
- ☐ Review of previous year's annual review to determine if there are BMPs identified that need to be monitored for effectiveness.

Observation on BMPs Effectiveness

BMP	Effective	Notes *Include plan for additional monitoring if required.
Sediment	☐ Yes ☐ No ☐ NA	
Nutrients (Phosphorus, Nitrogen, Potassium, Ammonia)	☐ Yes ☐ No ☐ NA	
Hydrocarbons (Petroleum Products, Benzene, Toluene, Ethyl Benzene, Xylene)	☐ Yes ☐ No ☐ NA	
Heavy Metals	☐ Yes ☐ No ☐ NA	
Toxic Chemicals	☐ Yes ☐ No ☐ NA	
Debris / Litter / Trash	☐ Yes ☐ No ☐ NA	
Pathogens (Bacteria)	☐ Yes ☐ No ☐ NA	

Appendices

- ☐ Review current Davis County Agreement to ensure SWMP contains current version
- ☐ Any additional or new Agreements to include (e.g. Street Sweeping Contract)

Employee Trainings

- ☐ Illicit Discharge Detection and Elimination (IDDE)
- ☐ Standard Operating Procedures (SOP's)
- ☐ Low Impact Development
- ☐ Spill Prevention and Control
- ☐ Fueling and Maintenance
- ☐ Landscaping
- ☐ Rights of Way

General Comments:

Updates / Corrective Actions (include date for completion):

RESOLUTION 26-16

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL APPROVING
THE INTERLOCAL COOPERATION AGREEMENT FOR THE UTAH
POLLUTANT DISCHARGE ELIMINATION SYSTEM (UPDES)
GENERAL PERMIT**

WHEREAS, South Weber is a member of the Davis County Storm Water Coalition and shares General Permit UTR for discharges from small municipal separate storm sewer systems which expired May 11, 2026; and

WHEREAS, the Environmental Protection Agency publishes regulations for stormwater discharge and the Department of Environmental Quality issues pollutant discharge elimination system permits within the state of Utah; and

WHEREAS, South Weber joins other cities within Davis County to implement activities to fulfill a portion of the UPDES permit requirements; and

WHEREAS, the attached agreement outlines the costs and responsibilities of each Coalition member;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Approval: The 2026 Interlocal Cooperation Agreement Between Davis County Cities and Davis County for UPDES General Permit is approved as attached in **Exhibit 1**.

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

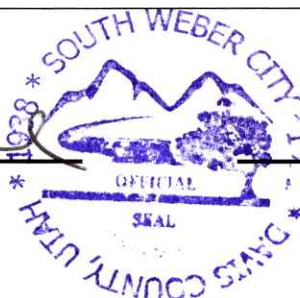
PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 12th day of May 2026.

Roll call vote is as follows:

Council Member Halverson	☒ FOR	☐ AGAINST
Council Member Petty	☒ FOR	☐ AGAINST
Council Member Dills	☒ FOR	☐ AGAINST
Council Member Davis	☒ FOR	☐ AGAINST
Council Member Winsor	☒ FOR	☐ AGAINST

Excused


Rod Westbrook, Mayor




Attest: Lisa Smith, Recorder

RES 26-16 Exhibit 1

**2026 INTERLOCAL COOPERATION AGREEMENT
BETWEEN DAVIS COUNTY CITIES AND
DAVIS COUNTY
FOR
UPDES GENERAL PERMIT**

THIS AGREEMENT (Agreement) is entered into this 8th day of September, 2026, by and between the following parties: DAVIS COUNTY, a body corporate and politic of the State of Utah, and the following cities, each of which is a municipal corporation of the State of Utah: BOUNTIFUL, CENTERVILLE, CLEARFIELD, CLINTON, FARMINGTON, FRUIT HEIGHTS, KAYSVILLE, LAYTON, NORTH SALT LAKE, SOUTH WEBER, SUNSET, SYRACUSE, WEST BOUNTIFUL, WEST POINT and WOODS CROSS (Parties).

WITNESSETH:

WHEREAS, the parties are "public agencies," and are authorized by the *Utah Interlocal Cooperation Act*, §11-13-101, *et seq.*, *Utah Code Annotated*, to enter into agreements with each other for joint or cooperative action; and

WHEREAS, the Environmental Protection Agency (EPA) has published its "Final Rule" setting forth the National Pollutant Discharge Elimination System (NPDES) permit application rules and regulations for stormwater discharges to municipal separate storm sewer systems; and

WHEREAS, the State of Utah, through its Department of Environmental Quality, Division of Water Quality (DWQ), has statutory rulemaking authority and authority to issue pollutant discharge elimination system permits within the State of Utah pursuant to the rules and regulations of the Utah Pollutant Discharge Elimination System (UPDES); and

WHEREAS, the State of Utah has issued a General Permit for Discharges from Small Municipal Separate Storm Sewer Systems, Permit No. UTR 090000 (Permit), to each party of this Agreement, which Permit is incorporated herein by this reference; and

WHEREAS, the rules and regulations provide that more than one entity may jointly implement activities to comply with UPDES permit requirements under Section 4.3 of the Permit; and

WHEREAS, the parties are willing to jointly implement activities to fulfill a portion of the UPDES permit requirements; and

WHEREAS the parties desire to enter into this Agreement setting forth their present understanding as to their respective responsibilities with regard to their participation as permittees under their Permit.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the parties agree as follows:

1. Compliance with Permit. As permittees, the parties agree to jointly implement and enforce within their own jurisdictions, their respective responsibilities for complying with the Permit requirements including but not limited to, those responsibilities and requirements set forth in Parts 4.0, 5.0, and 6.0 of the Permit.

2. Administration of Agreement. The administration of this Agreement shall be done by the public works directors of each party, or their official designee, constituting the Davis County Storm Water Coalition (Coalition). Each party will have one voting right. No separate legal entity is created by the terms of this Agreement.

3. Costs. The parties agree that each party shall be responsible to pay for those costs relating to their own stormwater systems, and that the parties shall reimburse each other for expenses incurred in providing services for each other as may be agreed by the parties concerning the various tasks and responsibilities required under the Permit.

4. Joint Cooperation. As reasonably necessary, the parties agree to assist each other in providing and sharing information, drawings, plans, data, etc., which are required to comply

with the requirements set forth in the Permit. The specific activities that the parties agree to assist each other in are set forth as follows:

- a. Jointly purchase educational and training materials, as determined by the Coalition, for distribution to:
 - i. Residents.
 - ii. Institutions, industrial and commercial facilities.
 - iii. Developers and contractors (construction); and
 - iii. Municipal Separate Storm Sewer System (**MS4**) owned or operated facilities.
- b. Use the Coalition as a county-wide committee to:
 - i. Train personnel.
 - ii. Create partnerships; and
 - iii. Obtain input and feedback from special interest groups.
- c. Annually contribute updated storm drain system information for county-wide mapping purposes.
- d. Jointly prepare and promote model ordinances, updates and standards that address:
 - i. Illicit discharges.
 - ii. Construction site storm water runoff; and
 - iii. Long-term storm water management.
- e. Jointly arrange for and provide education about hydrologic methods and criteria for selecting and sizing post-construction **BMPs**.
- f. Jointly participate to develop draft Standard Operating Procedures.
- g. Jointly evaluate, identify, target and provide educational materials and

outreach to address the reduction of water quality impacts associated with nitrogen and phosphorus in discharges.

5. Term of Agreement. The parties agree that the duration of this Agreement shall commence upon entry and shall continue in effect for the term of the Permit (which expires at midnight, May 11, 2031) and for an additional 120 days from the effective date of the renewal of the Permit by DWQ.

6. Property. In the event that any property is acquired by the parties jointly for the undertaking, and paid for by them, then it shall be divided as the parties' representatives shall agree, or if no agreement is reached, then it shall be divided according to their respective payments for property, or if it cannot be practically divided, then the property shall be sold and the proceeds divided according to the parties' proportionate share of the purchase of the item of property. If property is purchased at one party's sole expense in connection with this Agreement, then the property so purchased shall be and remain the property of the party which purchased it.

7. Entire Agreement. This Agreement embodies the entire agreement between the parties, and it cannot be altered except in a written amendment which is signed by the parties.

8. Governmental Immunity. The parties recognize and acknowledge that each party is covered by the Utah Governmental Immunity Act, as set forth in *Utah Code Ann. § 63G-7-101, et seq.*, as amended, and nothing herein is intended to waive or modify any and all rights, defenses or provisions provided therein. Officers and employees performing services pursuant to this Agreement shall be deemed officers and employees of the party employing their services, even if performing functions outside of the territorial limits of such party, and shall be deemed officers and employees of such party under the provisions of the Utah Governmental Immunity Act. Each party shall be responsible and shall defend the action of its own employees, negligent

or otherwise, performed pursuant to the provisions of this Agreement.

9. No Third-Party Benefits. This Agreement is not intended to benefit any person or entity not named as a party hereto.

10. Severability. If any provision of this Agreement is determined by a court to be invalid or unenforceable, such determination shall not affect any other provision hereof, each of which shall be construed and enforced as if the invalid or unenforceable portion were not contained herein. Such invalidity or unenforceability shall not affect any valid and enforceable application thereof, and each such provision shall be deemed to be effective, operative and entered into in the manner and to the full extent permitted by applicable law.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year first above written.

[Signature Pages to Follow]

**Approval of
Interlocal Cooperation Agreement between
Davis County and Davis County Cities for
UPDES General Permit**

Date _____

DAVIS COUNTY

By: _____
John Crofts, Chair
Davis County Commission

ATTEST:

Brian McKenzie
Davis County Clerk/Auditor

Approved as to Form:

Office of Davis County Attorney

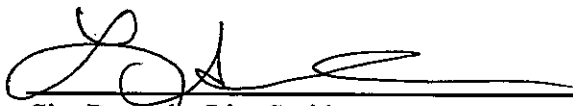
SIGNATURE PAGE FOR THE CITY OF SOUTH WEBER, UTAH,
TO THE INTERLOCAL COOPERATION AGREEMENT RELATING TO THE
CONDUCT OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
FOR FEDERAL FISCAL YEARS 2027, 2028, AND 2029

CITY OF SOUTH WEBER, UTAH



City Manager David Larson
Dated: 5/12/2026

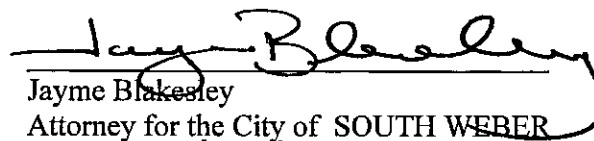
ATTEST:



City Recorder Lisa Smith
Dated: 5-12-2026

LEGAL OPINION

This Agreement and the terms and provisions of this Agreement are fully authorized under state law and local law. This Agreement provides full legal authority for the County to undertake essential community renewal and lower income housing activities within the City's municipal boundaries. This Agreement is further reviewed and approved as to proper form and compliance with applicable law.



Jayme Blakesley
Attorney for the City of SOUTH WEBER
Dated: 05/12/2026

STREET SWEEPING SERVICE AGREEMENT

This Street Sweeping Service Agreement (the "Agreement") is entered into on the 24th day of June, 2025, by and between SOUTH WEBER CITY, a political subdivision of the State of Utah (the "Owner"), and Sweep N Utah Inc (the "Contractor"). The Owner and the Contractor may be hereafter referred to individually as a "party" and collectively as the "parties."

RECITALS

- A. WHEREAS, the Owner is in need of a Contractor to provide street sweeping services to remove debris and metal particles and other hazardous waste products left by passing vehicles on all of the City's public streets (hereinafter referred to as the "Project");
- B. WHEREAS, pursuant to Utah Code Ann. §§ 63-56-42 to 63-56-44 and the Owner's Administrative Code, the Owner has duly and properly selected the Contractor as being qualified to perform the services contemplated by this Agreement;
- C. WHEREAS, the parties are willing to perform their respective obligations under this Agreement in accordance with the description of the scope of services, schedule, costs, and other provisions of this Agreement; and
- D. WHEREAS, this Agreement is intended to authorize services more particularly described in the Owner's Request for Proposals (RFP) dated August 2021, submitted by B Jackson Construction & Engineering on August 25, 2021.

NOW, THEREFORE, for good and valuable consideration, including the mutual promises set forth in this Agreement, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. Scope of Services.

- a) Contractor shall provide street sweeping using a modern mechanical or vacuum street sweeper to thoroughly sweep the gutter of each improved public street, ally, and road in the City.
 - (1) Each street shall be swept clean to the adjacent property line. Swept clean shall mean minimal debris residual or trailings left on the swept surface following the completion of a pass of the street sweeping machine.
 - (2) Due to various street widths throughout the City, street sweeping may require slower travel speed and/or multiple passes by the sweeper to ensure proper coverage of the street.
- b) Contractor shall dispose of all debris in a legal manner, as required in the current MS4 Permit, which shall include, but is not limited to the following:
 - (1) All deposits within the intersection shall be removed as part of the sweeping operations.
 - (2) All dust suppression systems shall be as mandated by the State of Utah.
 - (3) No sweeper shall blow debris onto private property.

- (4) Materials removed shall be dewatered in a contained area and discharged to the local sanitary sewer, where feasible. The solid material will need to be stored and disposed of properly to avoid discharge during a storm event.
- (5) Solid materials shall be stored and disposed of in accordance with federal, state, and local laws.
- (6) Following each sweep, the Contractor shall provide documentation to the City indicating the legal disposal of debris.
- c) Contractor shall comply with all Utah Pollutant Discharge Elimination System (UPDES) requirements, applicable State, Federal, County, and/or City Ordinances dealing with sweeping of streets, water quality, air quality, and hazardous waste and rubbish disposal.
- d) Contractor shall provide City with an annual schedule, including no fewer than 3 complete passes of the full city, with the complete passes distributed throughout the year (e.g., spring, summer, fall).
- e) Owner shall provide notification of scheduled street sweeping to residents via the City's newsletter, social media, or other appropriate means of communication.

2. Time Frame and Compensation.

- a) Time Frame. Project shall be completed annually but may be modified as deemed necessary by the City for proper maintenance of the public streets.
- b) Costs. Billed at an hourly rate of \$185. For additional maintenance as requested by the City, the Contractor will provide services on a per hour basis. Contractor may increase costs up to three percent (3%) annually.
- c) Billing Procedure. The Contractor may submit monthly to the Owner an invoice for services performed and costs incurred under this Agreement during the calendar month immediately following completion of services. The invoice form shall be submitted to the Owner (Accounts Payable) for review, approval, and payment by the Owner. The invoice shall contain itemized costs describing in detail the services performed by the Contractor and costs associated with materials used for installation and maintenance. If approved, the Owner shall pay the Contractor for all approved services and materials within sixty (60) days after it receives the invoice describing such services and materials.

3. Contractor's Standard of Care. The Contractor shall perform its services under this Agreement in accordance with the degree of skill and diligence ordinarily employed by professional consultants performing the same or similar services at the time such services are performed. The Contractor shall without delay correct any problem or deficiency arising out of its failure to meet this standard of care without additional cost to the Owner.

4. Independent Contractor. The Contractor shall perform all services under this Agreement, including all attachments, as an independent contractor, and not as an agent or employee of the Owner. Neither this Agreement nor the parties' respective obligations under this Agreement shall be construed to create a partnership or joint venture, or other business between the parties. In performing its services under this Agreement, the Contractor shall comply with all federal, state, and local laws and regulations, and all orders under any applicable law, and all policies of the Owner for independent contractors, as adopted from time to time by the Owner.

5. Default. Either party shall be considered to be in default under this Agreement if: (1) it has substantially failed to perform its obligations under this Agreement through no fault of the other party; and (2) after thirty (30) days' written notice from the other party of such substantial failure to perform.

- 6. Term and Renewal.** The term of this Agreement is for three (3) years, with an automatic annual renewal unless terminated by either party as defined in paragraph 7.
- 7. Termination.** Either party may terminate this Agreement for cause upon the default of the other party as defined in paragraph 5. The Owner may, in its sole discretion, terminate this Agreement for convenience upon thirty (30) days' written notice. Upon termination of this Agreement for any reason, the Contractor shall deliver all of its work-in-progress, including calculations, assumptions, interpretations or regulations in performing this Agreement, to the Owner, and such work-in-progress shall become the property of the Owner. Contractor shall also surrender all supplies/materials paid for by Owner. Any supplies/materials not yet paid for by Owner shall remain the property of the Contractor. Compensation by the Owner to the Contractor will only be paid in accordance with paragraph 2 of this Agreement.
- 8. Contractor's Working Files and Accounting Records.**
- a) Working Files. The Contractor shall maintain files containing all work documentation, including calculations, assumptions, interpretations or regulations, sources of information, and raw data generated, produced, created or required in performing this Agreement. The Contractor shall provide the Owner copies of information contained in the Contractor's working files upon the Owner's request, and such copies shall become property of the Owner upon delivery.
 - b) Inventory Records. The Contractor shall maintain an accurate record of swept areas for the performance of this Agreement. The Contractor shall provide the Owner copies of records upon the Owner's request.
 - c) Accounting Records. The Contractor shall maintain accounting records, in accordance with generally accepted accounting principles and practices, to substantiate all amounts invoiced under paragraph 2. The Contractor shall retain and make such records available to the Owner for its examination during the Contractor's normal business hours for a period of three (3) years after the Contractor submits its final invoice to the Owner.
 - d) Audit. The Owner may, in its sole discretion, audit any invoice, statement of cost, or inventory record submitted by the Contractor, including those of any member of the Contractor's Project Team as specified in Exhibit "B", at any time, as long as the Owner gives the Contractor written notice of its intent to conduct the audit. An audit may take place within the current term and up to three (3) years after the Contractor submits its final invoice to the Owner.
- 9. Insurance.**
- a) The Contractor shall, at its sole cost and expense, procure and maintain during the term of this Agreement insurance coverage with insurers licensed and admitted to do business in the State of Utah and with a financial rating of A- or better by AM Best, in the following minimum amounts:
 - i. Commercial General Liability Insurance. Coverage on an occurrence basis, including bodily injury, property damage, contractual liability, and products-completed operations:
 - \$1,000,000 per occurrence
 - \$2,000,000 general aggregate
 - ii. Automobile Liability Insurance. Including coverage for owned, non-owned, and hired vehicles:
 - \$1,000,000 combined single limit per accident

- iii. Workers' Compensation Insurance. As required by applicable law, including Employer's Liability with a minimum limit of:
 - \$500,000 each accident
 - \$500,000 disease each employee
 - \$500,000 disease policy limit
 - iv. Pollution Liability Insurance. If applicable to sweeping and debris disposal activities, Contractor shall maintain pollution liability or environmental impairment insurance with limits of at least \$1,000,000 per occurrence.
 - v. Umbrella or Excess Liability Insurance. In an amount not less than \$1,000,000 per occurrence, which shall apply excess over and be no less broad than the underlying coverages listed above.
- b) Additional Insured and Certificates of Insurance. The Contractor shall name South Weber City, its officers, officials, employees, and volunteers as additional insureds on the commercial general liability, automobile liability, and umbrella/excess policies. This coverage shall be primary and non-contributory with respect to any insurance or self-insurance maintained by the City.

Certificates of insurance and endorsements shall be submitted to the City for review and approval before any work commences. All certificates shall include a 30-day notice of cancellation or material change.

- c) No Limitation of Liability. The insurance requirements set forth in this section shall in no way limit the liability of the Contractor under this Agreement.

10. Indemnification. To the maximum extent allowed by applicable law, the Contractor shall indemnify the Owner and hold the Owner and its employees harmless against all third party actions, causes of action, damages, losses, claims, attorney fees and costs arising out of any negligent act or omission of the Contractor related in any way to the Contractor's performance under this Agreement. This indemnification provision shall apply to all theories of recovery, including breach of contract or warranty, negligence, and strict or statutory liability, except for sole negligence by the Owner. In the event any claims are caused by the joint or concurrent negligence of the Contractor and the Owner, the Contractor shall indemnify the Owner only in proportion to the Contractor's own negligence.

11. Changes.

- a) General. The Owner may, in its sole discretion, make or approve changes within the general scope of services of this Agreement. If such changes affect the Contractor's costs or the time required for performance of the services, the parties may make an equitable adjustment ("Equitable Adjustment") through a mutually acceptable change order. Nothing in this paragraph shall be construed as relieving the Contractor of any of its obligations under this Agreement, including the parties' failure to agree on the Contractor's entitlement to, or the amount of, any Equitable Adjustment.
- b) Change Authorization. All changes under this paragraph shall be made by written change authorization from the Owner, and the Contractor shall not proceed with any such changes unless and until it receives written change authorization. The Contractor shall timely notify the Owner of any potential change that may be necessitated by the circumstances of the Project as they arise.

- c) Request for Equitable Adjustment. Any request by the Contractor for an Equitable Adjustment under this paragraph must be made in writing and fully supported by factual information. The request must be delivered to the Owner within thirty (30) days after the Contractor receives written change authorization from the Owner. The Owner, in its sole discretion, may extend this thirty (30) day period if a written request is received prior to the expiration of the thirty (30) days.
- d) Equitable Adjustment. Any Equitable Adjustment necessitated by changes under this paragraph shall be made by a written change order signed by both parties. Any reduction in the scope of services necessitated by a change under this paragraph shall not give rise to a claim by the Contractor for damages based on loss of anticipated profits.

12. Suspension, Delay, or Interruption of Work. The Owner may, in its sole discretion, suspend, delay, or interrupt the Contractor's services for the convenience of the Owner. In the event of force majeure or such suspension, delay, or interruption, an Equitable Adjustment will be made in the schedule and compensation under this Agreement.

13. Key Personnel. The Contractor's consulting services under this Agreement shall be performed by qualified personnel. The Contractor designates the following person(s) as key personnel who will not be removed from working on the Project without the Owner's written consent:

Name Lance King **Title:** President

14. Official Representatives. The parties respectively designate the following persons to act as their authorized representatives in matters and decisions pertaining to the timely performance of this Agreement.

For the Owner

South Weber City
David Larson, City Manager
1600 East South Weber Dr
South Weber, UT 84405
801-479-3177
Dlarson@southwebercity.gov

For the Contractor

Sweep N Utah Inc
Lance King, President
2105 N Fort Lane
Layton UT 84041
801-200-0790
lance@sweepnutah.com

The authorized representative(s) shall have full power to bind the Owner and the Contractor in decisions related to the Project and not requiring approval of the Owner's elected representatives, unless otherwise required by Owner's Purchasing Policy. Each party may designate an authorized representative upon written notice to the other party.

15. Equal Opportunity. To the extent applicable hereto, Contractor will in the performance of this Agreement comply with The Fair Labor Standards Act of 1939 (29 U.S.C. 201-219); the Walsh-Healey Public Contracts Act (41 U.S.C. 35-45); the Contract Work Hours Standards Act-Overtime Compensation (40 U.S.C. 327-330); laws restraining the use of convict labor; Utilization of Small Business and Small Disadvantaged Business Concerns (Public Law 95-507); all other federal, state, and local laws; and all regulations and orders issued under any applicable law, including but not limited to, Title 41, Code of Federal Regulations, Part 60, Subsections 1.7 and 1.8 and shall, if applicable, submit a Certificate of Non-Segregated Facilities conforming to Title 48, CFR, Part 52, Subsection 222-21 before execution of this Agreement.

- 1) The Equal Employment Opportunity clause in Section 202 of Executive Order (E.O.) 11246, as amended, and the implementing rules and regulations (41 CFR Part 60) are incorporated herein by reference, unless this order is exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of E.O. of provisions of any superseding E.O. As used in this clause, "Contractor" means [Contractor Name].
- 2) The Affirmative Action for Handicapped Worker clause in Title 48, Code of Federal Regulations, Part 52, Subsection 222-36 and the implementing rules and regulations of the Department of Labor associated therewith are incorporated herein by reference unless this order is under \$2,500,000. As used in said clause, "Contractor" means [Contractor Name].
- 3) The Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era clause of Title 48, Code of Federal Regulations, Part 52, Subsection 222-35 and the implementing rules and regulations of the Department of Labor associated therewith are incorporated herein by reference, unless this order is under \$10,000. As used in said clause, "Contractor" means [Contractor Name] and "Contract" means this Agreement.

16. Conflict of Interest. None of the Owner's elected representatives or its employees, shall be admitted to any share or part of this agreement, or to any benefit that may arise therefrom.

17. Notice. All written notices required to be given under this Agreement shall be hand delivered, or certified registered mail, return receipt requested, or verifiable electronic transmission to the parties at their respective addresses set forth in paragraph 14 above. Notice shall be deemed to be received upon actual receipt or three (3) days after mailing, whichever occurs first.

18. Entire Agreement. This Agreement and the attached Exhibits constitute the entire agreement and understanding of the parties with respect to the subject matter of this Agreement, and they supersede all previous or contemporaneous representations or agreements of the parties regarding the subject matter of this Agreement.

19. Assignment. This Agreement shall not be assignable by either party without the prior written consent of the other party. Subject to this limitation on assignment, this Agreement shall be binding upon and shall inure to the benefit of the parties' respective successors, agents and assigns.

20. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Utah. The parties hereby consent to the jurisdiction of the courts of the State of Utah, or the courts of the United States of America located in the State of Utah, as the case may be, as the sole forum for any litigation arising out of this Agreement.

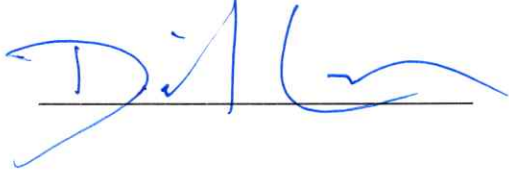
21. Arbitration. Any difference, dispute, claim or controversy arising out of or relating to this Agreement shall be referred to and finally settled by arbitration in SOUTH WEBER CITY, Utah pursuant to the Commercial Arbitration Rules of the American Arbitration Association. The arbitration award shall be binding upon the parties and judgment on the award may be entered in any court of competent jurisdiction.

- vi. **Modification.** No modification of this Agreement shall be valid or binding, unless made in writing and signed by both parties.

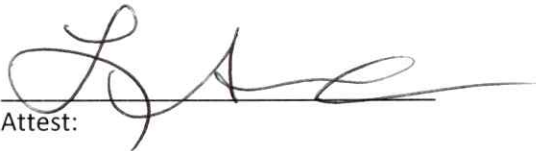
- vii. **Waiver.** Acceptance by either party of any performance less than that required by this Agreement shall not be deemed to be a waiver of that party's rights under this Agreement. No waiver of any provision of this Agreement shall be deemed to be a waiver of any other provision, nor shall any waiver constitute a continued waiver. Any waiver of any provision of this Agreement shall be in writing and shall be signed by the party waiving the provision.
- viii. **No third-Party Beneficiaries.** This Agreement is solely between the parties and gives no rights or benefits to anyone other than the parties and has no third-party beneficiaries.
- ix. **Severability.** The provisions of this Agreement are severable, and the invalidity or unenforceability of any provision of this Agreement shall not affect the validity or the enforceability of the remaining provisions.
- x. **Attorneys' Fees.** In the event of a dispute over or relating to the terms of this Agreement, or any party's performance under this Agreement, the prevailing party in any proceeding brought in connection with the dispute shall be entitled to recover from the other party its costs, including reasonable attorneys' fees, whether incurred in arbitration or otherwise.
- xi. **Certification of Eligibility.** Contractor certifies that neither the Contractor nor any of its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any program or project which is 100 percent of partially funded with state or federal funds.

IN WITNESS WHEREOF, the parties execute this Agreement on the day and year first written above:

SOUTH WEBER CITY CORPORATION



Date: 6/24/2025

Attest: 

CONTRACTOR

See Next Page

Date: _____

- vii. **Waiver.** Acceptance by either party of any performance less than that required by this Agreement shall not be deemed to be a waiver of that party's rights under this Agreement. No waiver of any provision of this Agreement shall be deemed to be a waiver of any other provision, nor shall any waiver constitute a continued waiver. Any waiver of any provision of this Agreement shall be in writing and shall be signed by the party waiving the provision.
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SOUTH WEBER CITY CORPORATION

See previous Page

Date: _____

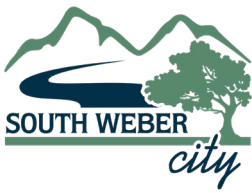
Attest:

CONTRACTOR



President Lance King

Date: 6-10-25



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 25, 2026

PREPARED BY

David Larson
City Manager

ITEM TYPE

Legislative

ATTACHMENTS

None

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Fifth Fifth Local Option Sales Tax

PURPOSE

Discuss the County's option to impose a local option sales tax and determine whether the City Council supports, opposes, or is neutral on the option

RECOMMENDATION

NA

BACKGROUND

The Davis County Commissioners are deliberating whether to impose the tax and have indicated that it would be beneficial to their decision-making to receive a letter from each of the cities of Davis County expressing their position on the local option tax.

Mayor Westbroek and City Manager Larson were invited to a work session of the Commission on Tuesday, August 4, 2026, along with other mayors and managers throughout the county where information on the tax was presented and feedback was sought. Mayor Westbroek and Manager Larson expressed support for the tax in the work session meeting and will be prepared to explain why to the City Council in the city council meeting.

ANALYSIS

What is the "5th 5th"? Over time, the State Legislature has authorized counties 5 separate times to impose a sales tax locally. This 5th time the amount allowed to impose, if desired, is 0.20% or a 5th of a percent, thus it has become known as the "5th 5th".

The revenue would be divided up 0.05% to cities for transportation, 0.05% to the County for transportation and public safety, 0.05% to transit as determined by the County Commission, and 0.05% to the Transit Transportation Investment Fund (TTIF) Commuter Rail Subaccount. Prior to October 1, 2029, the County would have full discretion over the latter two 0.05% amounts, and after that date they would go to those stated purposes in perpetuity.

0.20% is equivalent to 2 cents on a \$10 purchase.

South Weber City is estimated to receive \$69,277 annually if imposed.

The Wasatch Front Regional Council has provided the following background information on the "5th 5th":

The 0.20% county-imposed local option transportation sales tax, also known as the “5th 5th” was authorized by SB136 (2018 Legislative Session) specifically for public transit capital and service delivery expenses. With the authorization set to expire and few counties having imposed, SB260 (2023 Legislative Session) eliminated the imposition deadline, allowing (but not requiring) any county legislative body to impose the 0.20% local option sales tax, and divided the 0.20% between transit, cities, and counties. The 0.20% authorization was further amended in HB488 (2025 Legislative Session), and SB242 (2026 Legislative Session), which amended the distribution of some of the funds and provided 2nd class counties with additional flexibility.