

## CITY COUNCIL AGENDA

Watch live, or at your convenience.  
<https://www.youtube.com/c/southwebercityut>

**PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, July 14, 2026, in the Council Chambers at 1600 E. South Weber Dr.**

**OPEN** (Agenda items may be moved to meet the needs of the Council.)

1. Pledge of Allegiance: Council Member Dills
2. Prayer: Council Member Davis
3. Public Comment: Please respectfully follow these guidelines.
  - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
  - b. State your name & city and direct comments to the entire Council (They will not respond).

### **PRESENTATIONS**

4. Davis County Sheriff's Report

### **ACTION ITEMS**

5. Consent Agenda
  - a. June 23, 2026 Minutes
  - b. June Checks
  - c. May Budget to Actual
6. Resolution 26-27: South Weber Model Railroad Club Agreement
7. Resolution 26-28: Cooperative Agreement with the Utah Division of Forestry, Fire, and State Lands
8. Resolution 26-29: Utah Wildfire Resource Memorandum of Understanding
9. Resolution 26-30: Amending the Policies and Procedures 3.040 Employment of Relatives (Nepotism)
10. Fraud Risk Assessment

### **REPORTS**

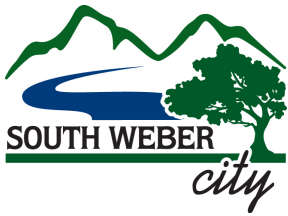
11. New Business
12. Council & Staff
13. Adjourn

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.*

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building; Mayor, Council, and others on the agenda; City Website [southwebercity.com/](https://southwebercity.com/); and Utah Public Notice website [www.utah.gov/pmn/index.html](https://www.utah.gov/pmn/index.html).

**DATE: 07-07-2026**

**CITY RECORDER:** Lisa Smith



# CITY COUNCIL MEETING STAFF REPORT

<u>MEETING DATE</u>	<u>AGENDA ITEM</u>
July 14, 2026	Davis County Sheriff's Office Quarterly Report
<u>PREPARED BY</u>	<u>RECOMMENDATION</u>
Lisa Smith Recorder	NA
<u>ITEM TYPE</u>	<u>BACKGROUND</u>
Presentation	DCSO last reported on April 28, 2026. City Council has requested quarterly reports to review staffing and violation statistics and share significant events which have occurred.
<u>ATTACHMENTS</u>	<u>ANALYSIS</u>
NA	NA
<u>PRIOR DISCUSSION DATES</u>	
NA	

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 23 June 2026

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office at 1600 East South Weber Drive, South Weber, UT  
Meeting streamed on YouTube on 23 June 2026 at 6:00 p.m.

**PRESENT:** **MAYOR:** Rod Westbroek

**COUNCIL MEMBERS:** Jeremy Davis  
Joel Dills  
Blair Halverson  
Angie Petty  
Wayne Winsor

**CITY RECORDER:** Lisa Smith

**CITY MANAGER:** David Larson

**CITY ATTORNEY:** Mark Bell

**FINANCE DIRECTOR:** Brett Baltazar

**COMMUNITY DEV MGR:** Lance Evans

**COMMUNITY RELATIONS:** Shaelee King

**CITY TREASURER:** Tia Jensen

**INTERN:** Celeste Wu

**Minutes:** Michelle Clark

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**ATTENDEES:** Paul Sturm, Fire Chief Tolman, Michael Grant, R. Lauren, Ren Strong, Gary Archuleta, Andrea Bowler, Avery Bowler, Elijah Bowler, Sailey Bowler, and Joseph Bowler.

**GENERAL MEETING OPEN** (Agenda items may be moved to meet the needs of the Council.)

- 1. Pledge of Allegiance: Council Member Davis**
- 2. Prayer: Mayor Westbroek**

Mayor Westbroek introduced Fire Chief Derek Tolman before the public comment portion of the meeting, inviting him to provide a brief update regarding fire protection with the council and attendees.

Chief Tolman clarified that despite recent comments from the Governor, cities in Utah cannot add or expand fireworks restrictions after May 1 when their annual fireworks restriction maps are adopted. Only the state legislature or the governor through an emergency declaration can impose additional restrictions. Fireworks are currently restricted on unincorporated county lands and state-managed areas. Residents are strongly encouraged to avoid using fireworks because of the extremely dry conditions. He also reminded the public that individuals are personally liable for any damage caused by their fireworks. Chief Tolman reaffirmed the city's commitment to enforcing its approved fireworks map, encouraged residents to review it online, and invited anyone with questions to contact him directly.

**3. Public Comment: Please respectfully follow these guidelines.**

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.**
- b. State your name & city and direct comments to the entire Council (They will not respond).**

No comments were made.

**ACTION ITEMS**

**4. June 9, 2026 Minutes**

**Councilman Winsor moved to approve the June 9, 2026 minutes as written. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

**5. Ordinance 2026-07: Changing Zoning of 1.064-acre Parcel 130180101 at Approximately 515 E 6650 S from Agricultural (A) to Residential Moderate (R-M) by Applicant Gary Archuleta**

A single-family home was constructed on the property in 1980. With the rezone the property is proposed to be developed into two residential lots. The South Weber General Plan Projected Land Use Map identifies the property as R-M density which allows for 1.86 to 2.8 dwelling units per gross acre. The requested zone for the R-M Zone will comply with the uses and is consistent with the dwelling density as outlined in the General Plan. (Two lots on 1.06 acres is a density of 1.8 which is below the maximum allowed density in the R-M zone.)

**Councilman Winsor moved to approve Ordinance 2026-07: Changing Zoning of 1.06-acre Parcel 130180101 at Approximately 515 E 6650 S from Agricultural (A) to Residential Moderate (R-M) by Applicant Gary Archuleta. Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

**6. Resolution 26-21: Interlocal Cooperative Agreement with Davis County for Law Enforcement Services**

Davis County Sheriff's Office (DCSO) has provided law enforcement to South Weber City for many years. In 2022, the agreement for law enforcement was updated to change the method for establishing cost for service from an hourly rate to a cost per patrol unit. The annual cost per patrol unit is \$179,830.50. The service level is established at two patrol units, totaling \$359,661.00 for the fiscal year 2027 (July 1, 2026, to June 30, 2027). This is an increase of 1.2% from last year.

**Councilman Halverson moved to approve Resolution 26-21: Interlocal Cooperative Agreement with Davis County for Law Enforcement Services. Councilman Winsor seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **7. Public Hearing for Budget Amendments for Current Year 2026**

Throughout the fiscal year, additional items have come before the council that were not included in the original budget. This budget amendment accounts for the unexpected revenues and expenditures.

**Councilman Winsor moved to open the public hearing for Budget Amendment #3 for Current Year 2026. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

----- **PUBLIC HEARING** -----

No public comments were received.

**Councilman Winsor moved to close the public hearing for Budget Amendment #3 for Current Year 2026. Councilman Halverson seconded the motion. Mayor Westbroek called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

----- **PUBLIC HEARING CLOSED** -----

### **8. Resolution 26-22: FY 2026 Budget Amendment #3**

Finance Director Brett Baltazar explained the city desires to amend the budget prior to the closing of the fiscal year to account for true costs and income as well as unexpected events throughout the year. The budget amendment serves as a housekeeping measure to update the budget and reflect those previously approved expenditures that occurred throughout the year.

Councilman Dills asked whether any of the budget allocations being discussed were funded with one-time money. Specifically, seeking clarification on whether ongoing expenditures were relying on temporary funding sources. Mr. Baltazar explained that both American Rescue Plan Act (ARPA) and Recreation, Arts and Parks (RAP) funds were used during the fiscal year for projects that arose after the original budget had been adopted. Although the council had approved the use of those funds for the projects, the expenditure was not included in the initial budget. Many one-time projects funded by ARPA and RAP dollars are identified and approved by committees during the year, making them impossible to include in the original budget. Because these are one-time projects, the associated funding does not carry over into the following year's budget.

Councilman Dills asked whether the budget adjustments being made to reconcile overages and shortages had been incorporated into the new fiscal year's budget. He wanted to know if the updated spending information was used to improve future budgeting or whether failing to account for those changes could result in repeating the same budgeting errors in subsequent years. Mr. Baltazar explained that the budget adjustments were not the result of mistakes but

rather the challenge of budgeting for projects that are unknown at the beginning of the fiscal year. As those projects are finalized, the budget is amended to reflect the actual expenditures.

Councilman Dills asked for clarification on the meaning of the budget term "sundry," requesting an explanation of what the category represents. Mr. Baltazar explained that the sundry category in the General Fund is used to account for miscellaneous revenues that do not fit into more specific budget categories. It serves as a general catch-all for various types of revenue received throughout the year and is adjusted as part of the year-end budget reconciliation to accurately reflect actual collections.

**Councilman Halverson moved to approve Resolution 26-22: FY 2026 Budget Amendment #3. Councilman Winsor seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **9. Resolution 26-23: Amend the Consolidated Fee Schedule (CFS)**

The Finance Committee collaborated with staff and conducted an annual review of the CFS. Changes reflect actual service delivery costs, regulatory compliance changes, and 3rd-Party passthrough charges. New chapters include Road Closure Fees requiring any non-city road closure to provide 48-hour notice and pay a fee and Discovery/Prosecutor Fee allowing cities to charge for material related to providing criminal case evidence when requested.

**Councilman Winsor moved to approve Resolution 26-23: Amend the Consolidated Fee Schedule (CFS). Councilwoman Petty seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **10. Resolution 26-24: Adopt FY 2027 Interim Budget**

Finance Director Brett Baltazar explained that Utah cities are required to adopt an annual budget outlining expected revenues and expenditures for the upcoming fiscal year. City staff and the City Council have worked together over the past several months to prepare a balanced budget for all funds for the fiscal year ending June 30, 2027. Davis County recently provided the city's certified property tax rate and property valuation. This required a two-part analysis for staff.

First, due to the city holding the rate and the calculation process, the city's actual property tax revenue is lower than staff estimated 3%. Actual increase is less than 1% requiring a reduction to expenditures by \$21,000. Finance and department heads discussed possible expenditure reductions which were presented to Council.

- Revenue Estimate: \$1,350,000, holding rate at 0.001434
- Actual Revenue: \$1,329,000, holding rate at 0.001434

Second, the values for the Property Tax Impact Schedule required further analysis based on the certified tax rate.

- Estimated Certified Tax Rate: 0.001409, Revenue Increase: \$39,000
- Actual Certified Tax Rate: 0.001421, Revenue Increase: \$13,000

City Manager David Larson explained that updated revenue estimates require the city to revise both its proposed budget and tax impact schedule. Because holding the current tax rate will generate only about \$13,000 in additional property tax revenue, rather than the previously estimated \$39,000. The General Fund budget must be reduced by \$21,000 to match the lower revenue projection. He said staff worked with department heads to identify recommended reductions totaling \$21,000, though the City Council is free to adjust any General Fund expenditures as it sees fit. He asked the council to decide which budget items should be removed and to update the tax impact schedule, so it accurately reflects the \$13,000 in additional revenue the city will receive through the Truth in Taxation process if the council chooses to maintain the current tax rate. He concluded by inviting questions, acknowledging that the budget adjustments involve several interconnected pieces.

Councilman Dills asked how the council should proceed with determining which budget items will be reduced to meet the required \$21,000 adjustment. He expressed concern that executive salaries have not been considered for reductions. City Manager David Larson reiterated that staff's recommendation is for the council to use the original \$39,000 list of proposed budget reductions as the starting point for identifying the necessary \$21,000 in cuts. He emphasized that while staff provides the recommendation, all final budget decisions rest with the City Council. He explained that the \$39,000 list was originally developed as potential reductions if additional revenue from Truth in Taxation was not received, making it a logical starting point for determining which items should now be removed from the budget.

Councilman Dills expressed frustration and felt the process appeared selective and suggested there may be additional areas where savings could be found, such as travel and training expenses, executive compensation adjustments, or delays of certain capital projects. City Manager David Larson acknowledged Councilman Dills' concerns and said he understands why the list of proposed cuts may feel limited. He explained that staff developed the \$39,000 reduction list based on prior council direction.

The Council reviewed the original and amended tax impact schedules. Mr. Larson recommended reducing or fully removing the previously identified budget line items to achieve the required \$21,000 reduction. He explained that the goal is to adjust those items either entirely or by greater-than-expected reductions, while ultimately leaving only about \$13,000 on the tax impact schedule. He noted that the remaining \$13,000 would consist of an \$11,000 transfer from the General Fund to the recreation fund and \$2,000 for trails and trees, which would still be expected to remain in the budget if the process moves forward. However, he emphasized that the \$21,000 reduction must be fully removed from the budget regardless of the outcome of Truth in Taxation, ensuring the budget is aligned with updated revenue assumptions. Councilman Davis stated that he believes staff compensation is appropriate based on previously agreed-upon increases and said he would not support reducing staff pay as part of the budget cuts. Mayor Westbroek stated that he is comfortable with the staff's proposed budget recommendation but noted that as mayor he does not have a voting role in the decision.

Councilman Halverson asked about a small budget item related to staff uniforms and whether those expenses had simply been aligned with current-year spending levels. He expressed concern that even though the adjustment was minor, it could potentially result in the accounts becoming overdrawn or "upside down" if not accurately budgeted. Mr. Baltazar explained that many of the budget line items were carried over and matched closely to current-year spending, with

adjustments made based on analysis. He noted that concerns, such as uniforms and similar expenses, are tied to existing contracts, which limit the city's ability to make significant changes in those areas. He said the interim budget should still be sufficient to cover these costs and that staff aimed to avoid eliminating line items where possible. Instead, they focused on making smaller, targeted reductions across multiple areas to maintain a balanced budget while preserving essential and contractually required expenses.

Councilman Winsor asked a general question about staff travel and training expenses, specifically whether certain travel and training are required to maintain certifications or other job-related qualifications during the year. Mr. Larson responded that this proposed cut in travel and training is specific to the fire department.

Mr. Larson explained that the proposed reductions were identified by reviewing areas where spending had increased from the prior year or where historical spending trends suggested some flexibility. He emphasized that the goal was not to reduce essential services, but rather to scale back growth and return closer to prior-year budget levels where appropriate. He noted that staff compared budgeted amounts to actual spending patterns over recent years, identifying categories where appropriations consistently came in below budget. Those areas were considered for modest reductions without falling below the typical three-year average of actual expenditures. Mr. Larson added that while additional reductions might be possible if using strict three-year averages, there is limited flexibility beyond the current proposal. He explained that the original intent was to retain these items if additional revenue from Truth in Taxation had been realized, but since the city is now \$21,000 short, these reductions must be made with certainty rather than as a contingency.

Councilman Winsor asked how staff determined which budget categories to include in the proposed reductions, noting that the budget contains many line items. He wanted clarification on the criteria used to prioritize and select these specific items, and whether they were chosen due to significant increases from the previous year or other qualifying factors. Mr. Larson explained that the \$39,000 gap was first identified as part of complying with a state law change requiring clearer identification of budget shortfalls. After recognizing that gap, the council directed staff to review it across departments. Department heads were then brought in to evaluate their budgets and identify areas where reductions could be made without significantly impacting service levels. They focused first on areas where spending had increased or where actual expenditures had consistently come in below budget. Mr. Larson also noted that staff compensation and market-based pay adjustments were intentionally preserved based on prior and current council decisions and the goal of maintaining staffing levels and service quality. With that priority set, remaining discretionary line items were reviewed for potential reductions, forming the basis of the proposed budget cuts.

Councilwoman Petty asked for clarification about the proposed elimination of the Youth City Council budget. She explained that the program had been planned to run alongside the school year but would be unable to move forward without funding. She expressed concern that reducing or removing the budget would prevent her from recruiting and launching the program in the fall, effectively putting it on hold. She noted that while the Youth City Council budget is often not fully used due to volunteer contributions, it is still typically included in the budget to ensure the program can continue. She concluded by stating she would follow the direction of the council, but emphasized that without funding decisions being finalized, she would be unable to proceed

with the program this year. Council agreed to fund the Youth Council provided there is interest in participating.

Councilman Halverson noted that the budgeted amount for council and staff travel—covering both spring and fall trips—appears to be relatively small at about \$2,000. He suggested that this line item could potentially be reduced further as part of the budget adjustment.

Councilman Winsor stated he personally would be willing to donate his stipend back to lessen reductions in other budget categories. Councilman Halverson noted that the same budget items being discussed had already been presented during the public hearings. Councilman Dills clarified that his questions were not meant as an attack on staff but were intended to ensure the council carefully evaluates whether increased spending translates into improved services for residents.

**Councilman Davis moved to approve Resolution 26-24: Adopt FY 2027 Interim Budget with amendment to have staff adjust for Councilman Winsor's donation.**

**Councilman Davis moved to amend his motion to approve Resolution 26-24: Adopt FY 2027 Interim Budget with the amendments to reduce City Council budgeted line item and increase the Youth Council's budget by \$2,500. Councilman Winsor seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Halverson, Petty, and Winsor voted aye. Councilman Dills voted nay. The motion carried 4 to 1.**

### **11. Resolution 26-25: Riverdale Senior Center Agreement**

In January 2026, Riverdale City approached South Weber about a potential partnership that would provide residents of South Weber with the opportunity to obtain membership at the Riverdale Senior Center at resident rates. Council directed staff to begin working on contract language to that end. The proposed contract outlines the responsibilities of both cities. The advantages for seniors is significant.

**Councilman Dills moved to approve Resolution 26-25: Riverdale Senior Center Agreement. Councilman Winsor seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **12. Resolution 26-26: Audit Services Agreement**

The city is required under Utah State Code to undergo an annual independent financial audit. The audit ensures compliance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) requirements. The city issued a Request for Proposal (RFP) on May 21, 2026. The RFP was open for two (2) weeks. It closed on June 5, 2026. The city has historically contracted with an independent audit firm on a multiyear basis; and continues to follow the same process. Staff recommended awarding the financial audit services contract for the FY 2026 audit to Gilbert & Stewart, CPA, in the amount of \$16,000.

**Councilman Winsor moved to approve Resolution 26-26: Audit Services Agreement to Gilbert & Stewart, CPA in the amount of \$16,000. Councilman Halverson seconded the**

**motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

## REPORTS

### 13. New Business

**Dust Mitigation:** Councilman Winsor requested that the city arrange a meeting with state legislative leaders, including Senate and House leadership and local representatives, to address concerns about state laws limiting local authority—particularly regarding dust mitigation and environmental impacts from nearby operations. He suggested the meeting be formally requested through a letter from the mayor and city manager. He expressed frustration that current state policy has not allowed meaningful action on the issue and argued that stronger legislative direction may be necessary to prompt change. He offered to help draft or review the invitation letter and emphasized the need for more direct engagement with state officials to address ongoing community concerns. Council was in favor.

### 14. Council & Staff

**Councilwoman Petty:** shared that the city and the train club have reached a successful resolution regarding their contract. She noted the agreement will be brought before the council at July meeting. She described the meetings with the train club as positive and productive, with no conflict, and highlighted improvements in coordination between the club and the city. Key outcomes include clarifying responsibilities. Measurable progress on safety measures has occurred including implementation of safety audit checklists for train operations and addressing previously identified safety issues, with ongoing follow-up and inspections as needed.

**Councilman Halverson:** reported on Municipal Utilities and Public Works updates, noting that most outstanding project items are complete, with only minor punch-list and warranty items remaining. He highlighted progress at the retention basin area and confirmed that sod and irrigation work has recently been completed, keeping the project on track to meet the end-of-month deadline. He also provided an update on other city projects including sidewalk repair which is progressing through town based on priority.

**City Manager, David Larson:** informed the council that staff are considering cancelling the July 28 meeting due to a light agenda, while still holding the July 14 meeting unless urgent items arise. He also provided an update on the city's bond refunding process, noting upcoming steps including a meeting with representatives from Zions Bank for the city's credit rating presentation to Moody's. The rating is expected by July 8, with bonds scheduled for market sale on July 23. He explained that this will be the city's first market bond sale since 2010 and that the rating will directly impact interest rates. He also updated the council on the America250 planning effort. There was strong volunteer interest, and productive early meetings were held. He noted that the planning group is developing early concepts for community celebrations throughout the year, including possible coordination with Constitution Month (Sep) and local events such as Country Fair Days.

**Public Relations, Shaelee King:** announced an upcoming "Concert in the Park" happening in two days, featuring returning performer Jake Wit. She shared that the event would run from 7:00

to 8:30 will feature two food trucks (a taco truck and a gyro truck) as well as bouncy houses. The thanked intern Celeste Wu for her help and encouraged community attendance.

**Fire Chief Tolman:** reported that the original plan to hang flags on the overpass for the 4th of July will not move forward due to safety concerns and the need for constant supervision in windy conditions. Instead, he shared that the city has secured agreements with General RV and Maverick to display flags on their signage. He is currently working out the logistics and confirmed the updated plan will still allow for patriotic flag displays in a safer, more practical way.

**ADJOURN:**

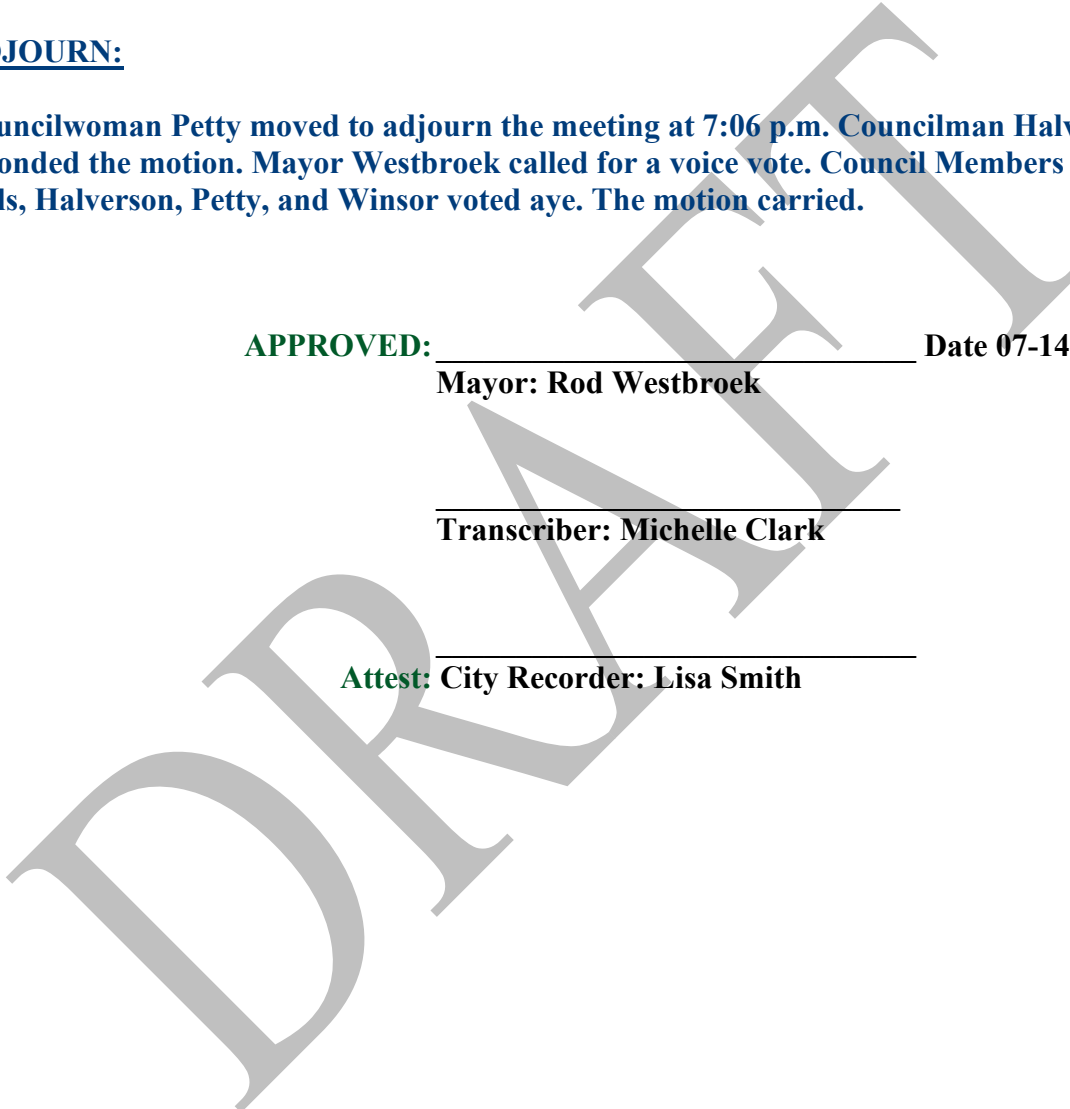
**Councilwoman Petty moved to adjourn the meeting at 7:06 p.m. Councilman Halverson seconded the motion. Mayor Westbrook called for a voice vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

**APPROVED:** \_\_\_\_\_ **Date 07-14-2026**

**Mayor: Rod Westbrook**

\_\_\_\_\_  
**Transcriber: Michelle Clark**

\_\_\_\_\_  
**Attest: City Recorder: Lisa Smith**



Report Criteria:  
Report type: GL detail

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
06/23/26	50256	AIRGAS USA LLC	05/31/26	Oxygen Cylinder Rental (3) May '26	1057450	18.90	AIRGAS USA LLC
06/23/26	50256	AIRGAS USA LLC	05/31/26	Oxygen Cylinder Rental (11) May '26	1057450	69.30	AIRGAS USA LLC
Total 50256:						88.20	
06/11/26	50165	American Legal Publishing Corporation	06/04/26	2026 S-14 Sup Pgs-Ord 2026-01 to 2026-06	1043314	245.00	American Legal Publishing Corporation
Total 50165:						245.00	
06/18/26	50213	Any Hour Services	06/11/26	Ref of Comp Bond 9276780	1021340	50.00	Any Hour Services
Total 50213:						50.00	
06/18/26	50214	AT&T MOBILITY	06/02/26	Telecom Service- May '26	1057280	159.02	AT&T MOBILITY
06/18/26	50214	AT&T MOBILITY	06/02/26	Telecom Service- May '26	5140280	204.75	AT&T MOBILITY
06/18/26	50214	AT&T MOBILITY	06/02/26	Telecom Service- May '26	1070280	118.69	AT&T MOBILITY
06/18/26	50214	AT&T MOBILITY	06/02/26	Telecom Service- May '26	1060280	81.21	AT&T MOBILITY
06/18/26	50214	AT&T MOBILITY	06/02/26	Telecom Service- May '26	5440280	67.47	AT&T MOBILITY
06/18/26	50214	AT&T MOBILITY	06/02/26	Telecom Service- May '26	1058280	79.10	AT&T MOBILITY
06/18/26	50214	AT&T MOBILITY	06/02/26	Telecom Service- May '26	1043280	57.47	AT&T MOBILITY
Total 50214:						767.71	
06/23/26	50257	AT&T MOBILITY	06/09/26	Parks Securitiy Cameras Data Lines- May '26	1070280	272.15	AT&T MOBILITY
Total 50257:						272.15	
06/18/26	50215	Baltazar, Brett	06/15/26	GFOA Conf Per Diem '26	1043230	598.00	Baltazar, Brett
Total 50215:						598.00	
06/11/26	50166	Basin Upfitting	05/29/26	Light Bar Vin#0722	5140250	166.76	Basin Upfitting
Total 50166:						166.76	
06/11/26	50167	Beacon Code Consultants	05/01/26	Building Inspections- May '26	1058326	2,870.00	Beacon Code Consultants

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50167:						2,870.00	
06/11/26	50168	BELL JANITORIAL SUPPLY	05/27/26	Kleenex, Towels, Tp - City Hall	1043240	418.08	BELL JANITORIAL SUPPLY
Total 50168:						418.08	
06/18/26	50216	BELL JANITORIAL SUPPLY	06/02/26	Towel Roll, Wastebasket, TP	1070261	168.32	BELL JANITORIAL SUPPLY
06/18/26	50216	BELL JANITORIAL SUPPLY	06/16/26	Wastebasket	1070261	11.62	BELL JANITORIAL SUPPLY
Total 50216:						179.94	
06/11/26	50169	Blomquist Hale Consulting Inc.	05/01/26	EAP Coverage - May '26	1043135	285.00	Blomquist Hale Consulting Inc.
Total 50169:						285.00	
06/18/26	50217	Blomquist Hale Consulting Inc.	06/01/26	EAP Coverage - June '26	1043135	285.00	Blomquist Hale Consulting Inc.
Total 50217:						285.00	
06/18/26	50218	Blue Stakes of Utah	05/31/26	Blue Stakes Transmissions- May '26	5140490	122.50	BLUE STAKES OF UTAH
Total 50218:						122.50	
06/11/26	50170	BOLT AND NUT SUPPLY	05/22/26	Hex Bolts	5140490	23.76	BOLT AND NUT SUPPLY
Total 50170:						23.76	
06/11/26	50171	Cabrera-Anderson, Ericka	06/04/26	Interpreter 6/4/26	1042610	120.00	Cabrera-Anderson, Ericka
Total 50171:						120.00	
06/11/26	50172	Chemtech-Ford, LLC	05/27/26	Well#1 Testing/Analysis 5/27/26	5140480	920.00	Chemtech-Ford, LLC
Total 50172:						920.00	
06/11/26	50173	CHRISTOPHER F ALLRED	06/02/26	Prosecution Services - May '26	1042313	850.00	CHRISTOPHER F ALLRED
Total 50173:						850.00	

M = Manual Check, V = Void Check

SOUTH WEBER CITY

Check Register - Council Approval w/ inv date  
 Check Issue Dates: 6/1/2026 - 6/30/2026

Page: 3  
 Jul 03, 2026 02:37PM

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
06/11/26	50174	Cintas Corporation	05/13/26	First Aid - Shop 5/13/26	1060260	39.92	Cintas Corporation
06/11/26	50174	Cintas Corporation	04/30/26	2 AED Auto Agreement-Shop 4/30/2026	1060260	221.84	Cintas Corporation
06/11/26	50174	Cintas Corporation	04/30/26	Eyewash Serv Auto Agrmnt 4/30/2026	1060260	313.20	Cintas Corporation
Total 50174:						574.96	
06/18/26	50219	Cintas Corporation	04/30/26	AED Auto Agreement-Rec 4/30/26	2071240	110.92	Cintas Corporation
06/18/26	50219	Cintas Corporation	06/01/26	First Aid-Rec 6/1/26	2071240	50.99	Cintas Corporation
06/18/26	50219	Cintas Corporation	06/04/26	First Aid - Shop 6/4/26	1060260	85.15	Cintas Corporation
06/18/26	50219	Cintas Corporation	05/31/26	AED Auto Agreement- City Hall 5/31/2026	1043262	108.00	Cintas Corporation
06/18/26	50219	Cintas Corporation	05/31/26	AED Auto Agreement- Shop 5/31/26	1060260	221.84	Cintas Corporation
06/18/26	50219	Cintas Corporation	05/31/26	Eyewash Serv Auto Agrmnt 5/31/26	1060260	313.20	Cintas Corporation
06/18/26	50219	Cintas Corporation	05/31/26	AED Auto Agreement-Rec 5/31/2026	2071240	110.92	Cintas Corporation
Total 50219:						1,001.02	
06/11/26	50175	Cintas Corporation LOC 180	04/30/26	Mats, Cleaning Supplies- SHOP 4/30/26	1060260	103.58	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/06/26	Mats-City Hall 5/6/26	1043262	76.81	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/06/26	Uniform Service 5/6/26	1060140	26.19	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/06/26	Towels-Shop 5/6/26	1060260	12.96	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/07/26	Mats, Cleaning Supplies- SHOP 5/07/26	1060260	103.58	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/13/26	Mats-City Hall 5/13/26	1043262	76.81	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/13/26	Towels-Shop 5/13/26	1060260	12.96	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/13/26	Uniform Service 5/13/26	1060140	26.19	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/20/26	Mats-City Hall 5/20/26	1043262	76.81	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/20/26	Uniform Service 5/20/26	1060140	26.19	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/20/26	Towels-Shop 5/20/26	1060260	12.96	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/21/26	Mats, Cleaning Supplies- SHOP 5/21/26	1060260	103.58	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/27/26	Mats-City Hall 5/27/26	1043262	76.81	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/27/26	Uniform Service 5/27/26	1060140	26.19	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/27/26	Towels-Shop 5/27/26	1060260	12.96	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/28/26	Mats, Cleaning Supplies- SHOP 5/28/26	1060260	103.58	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	05/12/26	First Aid -City Hall 5/12/26	1043262	27.89	Cintas Corporation LOC 180
06/11/26	50175	Cintas Corporation LOC 180	04/30/26	AED Auto Agrmnt 4/30/26	1043262	108.00	Cintas Corporation LOC 180
Total 50175:						1,014.05	
06/18/26	50220	Cintas Corporation LOC 180	06/10/26	Mats-City Hall 6/10/26	1043262	76.81	Cintas Corporation LOC 180
06/18/26	50220	Cintas Corporation LOC 180	06/03/26	Uniform Service 6/3/26	1060140	26.19	Cintas Corporation LOC 180
06/18/26	50220	Cintas Corporation LOC 180	06/03/26	Towels-Shop 6/3/26	1060260	12.96	Cintas Corporation LOC 180

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
06/18/26	50220	Cintas Corporation LOC 180	06/03/26	Mats-City Hall 6/3/26	1043262	76.81	Cintas Corporation LOC 180
06/18/26	50220	Cintas Corporation LOC 180	06/04/26	Mats, Cleaning Supplies-Shop 6/4/26	1060260	103.58	Cintas Corporation LOC 180
06/18/26	50220	Cintas Corporation LOC 180	06/10/26	Uniform Service 6/10/26	1060140	26.19	Cintas Corporation LOC 180
06/18/26	50220	Cintas Corporation LOC 180	06/10/26	Towels-Shop 6/10/26	1060260	12.96	Cintas Corporation LOC 180
06/18/26	50220	Cintas Corporation LOC 180	06/04/26	First Aid-City Hall 6/4/26	1043262	83.77	Cintas Corporation LOC 180
Total 50220:						419.27	
06/11/26	50176	Colonial Flag Specialty Co Inc.	05/26/26	Flag Rotation-City Hall 5/21/26	1043262	47.00	Colonial Flag Specialty Co Inc.
Total 50176:						47.00	
06/18/26	50221	Colonial Flag Specialty Co Inc.	06/09/26	Flag Rotation Memorial Park 6/9/26	1070261	166.00	Colonial Flag Specialty Co Inc.
Total 50221:						166.00	
06/18/26	50222	Core and Main	06/12/26	Meter Replacements	5140495	16,986.66	Core and Main
Total 50222:						16,986.66	
06/11/26	50177	Custom Lighting Services LLC	05/21/26	(3) Streetight Install	1060416	23,157.78	Custom Lighting Services LLC
Total 50177:						23,157.78	
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl Head	1060416	224.55	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl LED Pad 575 E Pebble Creek Dr	1060416	134.73	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl LED Pad 6650 S 615 E	1060416	134.73	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl LED Pad South Bench Dr.	1060416	224.55	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl LED Pad Old Fort, Harvest Park	1060416	224.55	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl Lamp 8150 S Frontage RD	1060416	54.21	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Replaced Lamp 8162 W 2570 E	1060416	54.21	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl Lamp 7468 S 1450 E	1060416	54.21	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Cleaned Lens 7600 S 1650 E	1060416	44.91	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Replaced Lamp 2381 E 8210 S	1060416	54.21	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Replaced Lamp 1104 E 7450 S	1060416	54.21	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/28/26	Repl Conn Head 6375 S 100 W	1060416	44.91	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/31/26	Replaced PC 1371 E Canyon Dr	1060416	111.77	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/31/26	Repl LED Pad Old Fort Rd	1060416	202.09	Custom Lighting Services LLC
06/18/26	50223	Custom Lighting Services LLC	05/31/26	Repl LED Pad South Bench Dr.	1060416	449.10	Custom Lighting Services LLC

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Total 50223:						2,066.94	
06/11/26	50178	Davis County Government	05/31/26	Baliff Services - May '26	1042317	364.50	Davis County Government
Total 50178:						364.50	
06/23/26	50258	DAVIS SCHOOL DISTRICT	06/08/26	FAC Resurface	2071740	1,807.69	DAVIS SCHOOL DISTRICT
Total 50258:						1,807.69	
06/11/26	50179	De Lage Landen Financial Services, Inc.	05/21/26	COPIER MAINT AGREEMENT - SHARP	1042240	23.72	De Lage Landen Financial Services, Inc.
06/11/26	50179	De Lage Landen Financial Services, Inc.	05/21/26	COPIER MAINT AGREEMENT - SHARP	1043240	55.36	De Lage Landen Financial Services, Inc.
06/11/26	50179	De Lage Landen Financial Services, Inc.	05/21/26	COPIER MAINT AGREEMENT - SHARP	5140240	39.54	De Lage Landen Financial Services, Inc.
06/11/26	50179	De Lage Landen Financial Services, Inc.	05/21/26	COPIER MAINT AGREEMENT - SHARP	5240240	39.54	De Lage Landen Financial Services, Inc.
Total 50179:						158.16	
06/23/26	50259	De Lage Landen Financial Services, Inc.	06/21/26	COPIER MAINT AGREEMENT - SHARP	1042240	23.72	De Lage Landen Financial Services, Inc.
06/23/26	50259	De Lage Landen Financial Services, Inc.	06/21/26	COPIER MAINT AGREEMENT - SHARP	1043240	55.36	De Lage Landen Financial Services, Inc.
06/23/26	50259	De Lage Landen Financial Services, Inc.	06/21/26	COPIER MAINT AGREEMENT - SHARP	5140240	39.54	De Lage Landen Financial Services, Inc.
06/23/26	50259	De Lage Landen Financial Services, Inc.	06/21/26	COPIER MAINT AGREEMENT - SHARP	5240240	39.54	De Lage Landen Financial Services, Inc.
Total 50259:						158.16	
06/11/26	50180	Ditch Witch of the Rockies	05/20/26	VAC Filter, Suction Tool	2844730	849.16	Ditch Witch of the Rockies
06/11/26	50180	Ditch Witch of the Rockies	05/14/26	Ditch Witch VAC Trailer	2844740	87,420.11	Ditch Witch of the Rockies
Total 50180:						88,269.27	
06/18/26	50224	Elite Extrication & Equipment	05/17/26	Gen2 Storm Tool Upgrade	1057250	4,865.00	Elite Extrication & Equipment
Total 50224:						4,865.00	
06/18/26	50225	ES Solar	06/11/26	Ref of Comp Bond 9604030	1021340	200.00	ES Solar
Total 50225:						200.00	
06/11/26	50181	Fire Protection Service Corporation	04/01/26	Fire Monitoring PW Bld 2 Jan-Apr '26	1060260	180.00	Fire Protection Service Corporation
06/11/26	50181	Fire Protection Service Corporation	04/01/26	Cloud Serv PW Bld 2 Jan-Apr '26	1060260	100.00	Fire Protection Service Corporation

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
06/11/26	50181	Fire Protection Service Corporation	04/01/26	Fire Monitoring PW Building Jan-Apr '26	1060260	180.00	Fire Protection Service Corporation
06/11/26	50181	Fire Protection Service Corporation	04/01/26	Cloud Serv Jan-Apr '26	1060260	100.00	Fire Protection Service Corporation
06/11/26	50181	Fire Protection Service Corporation	05/01/26	Fire Monitoring PW Building May '26	1060260	70.00	Fire Protection Service Corporation
06/11/26	50181	Fire Protection Service Corporation	05/01/26	Fire Monitoring PW 2 Building May '26	1060260	70.00	Fire Protection Service Corporation
06/11/26	50181	Fire Protection Service Corporation	06/01/26	Fire Monitoring PW Building June '26	1060260	70.00	Fire Protection Service Corporation
06/11/26	50181	Fire Protection Service Corporation	06/01/26	Fire Monitoring PW 2 Building June '26	1060260	70.00	Fire Protection Service Corporation
Total 50181:						840.00	
06/23/26	50260	First Responders First, LLC	06/10/26	24/7 Support, Training, Therapy May '26	1057625	700.00	First Responders First, LLC
Total 50260:						700.00	
06/18/26	50226	FITZGERALD, GREG	06/11/26	REF on Comp Bond# 7108874	1021340	200.00	FITZGERALD, GREG
Total 50226:						200.00	
06/18/26	50227	Freedom Mailing Services Inc.	05/30/26	Utility Billing May '26	5140370	646.43	Freedom Mailing Services Inc.
06/18/26	50227	Freedom Mailing Services Inc.	05/30/26	UTILITY BILLING	5240370	449.69	Freedom Mailing Services Inc.
06/18/26	50227	Freedom Mailing Services Inc.	05/30/26	UTILITY BILLING	5340370	210.79	Freedom Mailing Services Inc.
06/18/26	50227	Freedom Mailing Services Inc.	05/30/26	UTILITY BILLING	5440370	98.38	Freedom Mailing Services Inc.
Total 50227:						1,405.29	
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Fire- May '26	1057256	872.32	Fuel Network - UTAH DGO Fleet Operations
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Parks- May '26	1070256	1,621.72	Fuel Network - UTAH DGO Fleet Operations
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Comm Serv- May '26	1058256	116.56	Fuel Network - UTAH DGO Fleet Operations
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Rec- May '26	2071256	33.17	Fuel Network - UTAH DGO Fleet Operations
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Sewer- May '26	5240256	197.09	Fuel Network - UTAH DGO Fleet Operations
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Storm Drain- May '26	5440256	436.60	Fuel Network - UTAH DGO Fleet Operations
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Streets- May '26	1060256	211.25	Fuel Network - UTAH DGO Fleet Operations
06/23/26	50261	Fuel Network - UTAH DGO Fleet Operations	06/01/26	Water- May '26	5140256	1,296.19	Fuel Network - UTAH DGO Fleet Operations
Total 50261:						4,784.90	
06/23/26	50262	Geneva Communications and Controls, LLC	06/10/26	Bathroom Doors-Verkada	1070261	5,383.96	Geneva Communications and Controls, LLC
Total 50262:						5,383.96	
06/11/26	50182	Great Basin Turf Products	05/18/26	Fertilizer	1070261	3,068.00	Great Basin Turf Products

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50182:						3,068.00	
06/11/26	50183	GRIFFIN FAST LUBE/MYFLEETCENTER	04/10/26	Oil Serv Vin#5588	1058250	152.91	GRIFFIN FAST LUBE/MYFLEETCENTER
Total 50183:						152.91	
06/11/26	50184	Hayes Godfrey Bell, PC	05/31/26	Attorney Services - May '26	1043313	3,322.00	Hayes Godfrey Bell, PC
Total 50184:						3,322.00	
06/11/26	50185	Inesco	05/11/26	Multipurpose Cleaner-Truck Wash	1060250	470.00	Inesco
Total 50185:						470.00	
06/18/26	50228	INTERMOUNTAIN FARMERS ASSOC.	05/29/26	Killzall, Surfactant	1070430	159.17	INTERMOUNTAIN FARMERS ASSOC.
Total 50228:						159.17	
06/23/26	50263	INTERMOUNTAIN GYM REPAIR	06/19/26	Equipment Repair	2071740	908.31	INTERMOUNTAIN GYM REPAIR
Total 50263:						908.31	
06/23/26	50264	Intermountain Workmed	05/26/26	Physical-Parks	1070137	75.00	Intermountain Workmed
Total 50264:						75.00	
06/11/26	50186	J&J NURSERY & GARDEN CENTER	05/18/26	Landscape Plants, Supplies	1070261	533.04	J&J NURSERY & GARDEN CENTER
06/11/26	50186	J&J NURSERY & GARDEN CENTER	05/18/26	CM 2142257 Flats Credit	1070261	71.10-	J&J NURSERY & GARDEN CENTER
Total 50186:						461.94	
06/23/26	50265	J&J NURSERY & GARDEN CENTER	06/16/26	Weed Barrier Supplies	1070261	1,135.68	J&J NURSERY & GARDEN CENTER
Total 50265:						1,135.68	
06/18/26	50229	Jensen, Tia	06/15/26	GFOA Per Diem, Hotel '26	1043230	1,746.21	Jensen, Tia
Total 50229:						1,746.21	

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
06/11/26	50187	Jiffy Lube - Clear Billing Solutions	04/28/26	Oil, Filter Serv, PW-Storm Vin#1523	5440250	332.81	Jiffy Lube - Clear Billing Solutions
06/11/26	50187	Jiffy Lube - Clear Billing Solutions	06/05/26	Oil Service, Vin# 13111 Water	5140250	203.58	Jiffy Lube - Clear Billing Solutions
Total 50187:						536.39	
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	2025 Emergency Operations Plan	1054320	57.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	7375 S - 925 E Reconstruction Project - Genera	1058312	6,391.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	7375 S - 925 E Reconstruction Project - Design	5440312	3,766.25	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Concept Layout for Kap, Peek, Poll, Swain, Sod	1058312	606.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Development Concept Meetings	1058312	179.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	General Engineering Assistance	1058312	1,027.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	General Information related to Potential Develo	1058312	313.25	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	General Meetings with City Staff	1058312	179.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	GRAMA Requests	1058312	537.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	New Public Works Facility - Site Construction M	2844730	2,685.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Public Works City Shops (Old Site)	1058312	89.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Streetlights - General	1060416	179.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	FY26 Street Maintenance Projects	5676730	11,945.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	SR-60 Widening & Sidewalk (Skyhaven Cove to	4560730	2,541.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	General Storm Water Compliance	5440312	44.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	2025 Capital Facilities Plan (Update) - Sewer (I	5240312	358.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Sewer Collection System - Annual Report	5240312	213.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Base Map and Database Management	1058325	590.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Streets Map	1060325	2,154.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Utility Maps - Culinary Water	5140325	69.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Zoning Map	1058325	183.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	CofO - General Locations	1058312	217.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	CofO - Riverwood Phase 1B	1058312	217.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Boren Subdivision (Byram Property)	1058319	716.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Coach T Subdivision (fka Brimley Subdivision 2	1058319	2,530.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Dahl-Stark Property	1058319	447.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Kap Legacy Development	1058319	1,441.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Peak View Subdivision (Dygart)	1058319	394.25	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Quick Trip (QT) Development	1058319	179.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Riverside Place Subdivision - Phase 3	1058319	430.50	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Riverside Place Subdivision - Phases 1 & 2	1058319	483.75	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	South Weber Gateway (Stillwater)	1058319	134.25	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	South Weber General RV - Inventory Parcel	1058319	290.00	JONES AND ASSOCIATES
06/11/26	50188	JONES AND ASSOCIATES	04/30/26	Williams Property (Layne Kap)	1058319	1,253.00	JONES AND ASSOCIATES

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Total 50188:						42,848.75	
06/18/26	50230	KEYES ADMINISTRATORS	06/01/26	HRA Fee, Apr-June '26	1043136	75.00	KEYES ADMINISTRATORS
Total 50230:						75.00	
06/23/26	50266	L N CURTIS and Sons	06/03/26	Structure Boots (1)	1057450	593.50	L N CURTIS and Sons
Total 50266:						593.50	
06/18/26	50231	LEFAVOR ENVELOPE COMPANY	06/11/26	City Window Envelopes	1043240	149.50	LEFAVOR ENVELOPE COMPANY
Total 50231:						149.50	
06/11/26	50189	LES SCHWAB TIRE CENTER	06/03/26	Mower Tire Repair	1070250	25.98	LES SCHWAB TIRE CENTER
Total 50189:						25.98	
06/11/26	50190	LOWES PROX	04/25/26	Tine Rake, Hoe	1070261	104.42	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Marking Paint	1070261	51.19	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Com Lock	5140490	36.06	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Test Chain	5140260	18.18	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Saw Blade	1070261	39.86	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Key Supplies	1070261	12.96	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Quick Link, Pin Clip	1070261	23.24	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Saw Chain, Blades	1070261	74.97	LOWES PROX
06/11/26	50190	LOWES PROX	04/25/26	Clamp Set	1070250	71.31	LOWES PROX
Total 50190:						432.19	
06/18/26	50232	Mountain Home Services	06/11/26	Ref of Comp Bond 2891721	1021340	50.00	Mountain Home Services
06/18/26	50232	Mountain Home Services	06/11/26	Ref of Comp Bond 5693757	1021340	50.00	Mountain Home Services
Total 50232:						100.00	
06/11/26	50191	Mountainland Supply LLC	05/19/26	Spark Plug	1070250	53.30	Mountainland Supply LLC
Total 50191:						53.30	

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
06/18/26	50233	MVP Sports, Inc.	06/01/26	Visors (60), Pitching Plate	2071481	324.99	MVP Sports, Inc.
	Total 50233:					324.99	
06/18/26	50234	Nilson Homes	06/11/26	Ref of Comp Bond 2585798	1021340	500.00	Nilson Homes
	Total 50234:					500.00	
06/11/26	50192	ODP Business Solutions, LLC	05/13/26	Cork Board, Wall Cal, Ntbk	1043240	103.44	ODP Business Solutions, LLC
	Total 50192:					103.44	
06/18/26	50235	ODP Business Solutions, LLC	06/09/26	Paper	1043240	80.37	ODP Business Solutions, LLC
06/18/26	50235	ODP Business Solutions, LLC	06/09/26	Calendars	1043240	45.98	ODP Business Solutions, LLC
06/18/26	50235	ODP Business Solutions, LLC	06/09/26	Post-It's	1043240	8.05	ODP Business Solutions, LLC
	Total 50235:					134.40	
06/18/26	50236	Odyssey Builders	06/01/26	Ref Compl Bond Permit#SWC230414030	1021340	200.00	Odyssey Builders
	Total 50236:					200.00	
06/11/26	50193	OREILLY AUTOMOTIVE, INC.	05/19/26	OE Conn	1070250	20.73	OREILLY AUTOMOTIVE, INC.
	Total 50193:					20.73	
06/11/26	50194	P3 Cost Analysts Franchise LLC	05/07/26	Cost Analysis Savings- May '26	1043350	30.23	P3 Cost Analysts Franchise LLC
	Total 50194:					30.23	
06/18/26	50237	P3 Cost Analysts Franchise LLC	06/07/26	Cost Analysis Savings- June '26	1043350	30.23	P3 Cost Analysts Franchise LLC
	Total 50237:					30.23	
06/18/26	50238	Peak Software Systems, Inc.	06/10/26	Sportsman Software Imp.	2071350	1,940.00	Peak Software Systems, Inc.
	Total 50238:					1,940.00	
06/18/26	50239	PEHP	06/18/26	FSA Contributions for June '26	1022510	1,891.66	PEHP

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50239:						1,891.66	
06/11/26	50195	PEHP LTD PAYMENTS	06/01/26	LTD Premiums - May '26	1043135	559.39	PEHP LTD PAYMENTS
Total 50195:						559.39	
06/23/26	50267	PEHP LTD PAYMENTS	06/18/26	LTD Premiums - June '26	1043135	557.25	PEHP LTD PAYMENTS
Total 50267:						557.25	
06/18/26	50240	Petty, Steven	06/11/26	Ref of Comp Bond# 8760052	1021340	50.00	Petty, Steven
Total 50240:						50.00	
06/11/26	50196	Pitney Bowes Inc	05/12/26	Qtrly Contract Lease- postage machine Apr-Ju	1043250	424.26	PITNEY BOWES GLOBAL FINANCIAL SERVICES
Total 50196:						424.26	
06/18/26	50241	POST ASPHALT & CONSTRUCTION	05/29/26	ASPHALT 329 Kingston Dr	5140490	850.00	POST ASPHALT & CONSTRUCTION
Total 50241:						850.00	
06/23/26	50268	Quench USA, Inc	06/02/26	Ice Machine Lease - June '26	1057260	364.93	Culligan Quench
Total 50268:						364.93	
06/11/26	50197	ROBINSON WASTE SERVICES INC	05/17/26	Portable Restrooms Vet Mem 4/20-5/17/26	1070250	110.00	ROBINSON WASTE SERVICES INC
06/11/26	50197	ROBINSON WASTE SERVICES INC	05/17/26	Portable Restrooms Canyon Meadows 4/20-5/1	1070250	110.00	ROBINSON WASTE SERVICES INC
06/11/26	50197	ROBINSON WASTE SERVICES INC	05/17/26	Portable Restrooms Cedar Cove 4/20-5/17/26	1070250	110.00	ROBINSON WASTE SERVICES INC
06/11/26	50197	ROBINSON WASTE SERVICES INC	05/31/26	Residential Garbage Collection- May '26	5340492	32,012.87	ROBINSON WASTE SERVICES INC
06/11/26	50197	ROBINSON WASTE SERVICES INC	05/31/26	Garbage Collection Park N Ride May '26	1070626	124.79	ROBINSON WASTE SERVICES INC
Total 50197:						32,467.66	
06/18/26	50242	Rockwell Supply	06/15/26	Replc PLC/Contr Mil Springs Tank	5140490	4,722.00	Rockwell Supply
Total 50242:						4,722.00	
06/11/26	50198	Safelite Fulfillment, Inc.	05/22/26	Auto Glass Vin#1523	5440250	772.05	Safelite Fulfillment, Inc.

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50198:						772.05	
06/18/26	50243	SAFETY SUPPLY & SIGN COMPANY	06/15/26	Street Signs	1060415	527.00	SAFETY SUPPLY & SIGN COMPANY
Total 50243:						527.00	
06/18/26	50244	SavATree LLC	05/05/26	Stump Grinding	1070431	395.00	SavATree LLC
Total 50244:						395.00	
06/23/26	50269	Securlyft Corporation	06/09/26	Subscription (May'26 - May '27)	1057450	2,171.85	Securlyft Corporation
Total 50269:						2,171.85	
06/18/26	50245	Sego Builders, LLC	06/11/26	Refund of Completion Bond# 1266968	1021340	50.00	Sego Builders, LLC
Total 50245:						50.00	
06/23/26	50270	Shaded Glass	01/07/26	Window Tinting-Rec	2071740	935.00	Shaded Glass
Total 50270:						935.00	
06/11/26	50199	SJ Electro Systems, LLC	04/30/26	IControl Subscription - Apr-June '26	5140210	690.00	SJ Electro Systems, LLC
Total 50199:						690.00	
06/18/26	50246	Spring Solar	06/11/26	Refund of Completion Bond 1782430	1021340	200.00	Spring Solar
06/18/26	50246	Spring Solar	06/11/26	Refund of Completion Bond 9279149	1021340	200.00	Spring Solar
Total 50246:						400.00	
06/11/26	50200	Sprinkler Supply Co.	05/07/26	Station Controller	1070250	133.94	Sprinkler Supply Co.
06/11/26	50200	Sprinkler Supply Co.	05/21/26	Rotors, Sprinkler Supplies	1070261	1,857.16	Sprinkler Supply Co.
06/11/26	50200	Sprinkler Supply Co.	05/27/26	Adapters	1070261	8.19	Sprinkler Supply Co.
Total 50200:						1,999.29	
06/18/26	50247	Sprinkler Supply Co.	06/15/26	Weathertrak Serv	1070261	124.50	Sprinkler Supply Co.

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50247:						124.50	
06/11/26	50201	Stake Center Locating Inc.	04/30/26	Blue Staking Normal Locate Request (10)	1060416	150.00	Stake Center Locating Inc.
06/11/26	50201	Stake Center Locating Inc.	05/31/26	Blue Staking Normal Locate Request (4)	1060416	60.00	Stake Center Locating Inc.
Total 50201:						210.00	
06/11/26	50202	STEVENSON SMITH HOOD PC	12/29/25	Appeal Authority Atty Services	1043313	1,249.50	STEVENSON SMITH HOOD PC
06/11/26	50202	STEVENSON SMITH HOOD PC	01/13/26	Appeal Authority Atty Services	1043313	1,102.00	STEVENSON SMITH HOOD PC
06/11/26	50202	STEVENSON SMITH HOOD PC	01/13/26	Appeal Authority Atty Services	1043313	70.00	STEVENSON SMITH HOOD PC
06/11/26	50202	STEVENSON SMITH HOOD PC	02/17/26	Charge for Pinting, Report, Draft Decision	1058312	7.50	STEVENSON SMITH HOOD PC
Total 50202:						2,429.00	
06/18/26	50248	SUMMER GRACE LLC	05/21/26	Medical Director Contract- Sept '25-Mar'26	1057370	4,166.00	SUMMER GRACE LLC
Total 50248:						4,166.00	
06/11/26	50203	Team Green	04/13/26	Weed Control	1070261	1,680.00	Team Green
Total 50203:						1,680.00	
06/18/26	50249	TG George	06/02/26	Rental Deposit Refund	1034250	200.00	TG George
Total 50249:						200.00	
06/11/26	50204	The Tech Legion	05/01/26	IT Support Plan-2 May '26	1043308	2,739.70	The Tech Legion
06/11/26	50204	The Tech Legion	05/01/26	Laptop-PW	1060250	928.81	The Tech Legion
06/11/26	50204	The Tech Legion	05/01/26	Laptop-Admin	1043740	1,300.00	The Tech Legion
06/11/26	50204	The Tech Legion	06/01/26	IT Support Plan-2 May '26	1043308	2,163.34	The Tech Legion
Total 50204:						7,131.85	
06/18/26	50250	ULINE	04/17/26	Rec Reservation Signs	2071262	2,777.28	ULINE
Total 50250:						2,777.28	
06/18/26	50251	UniFirst Corporation	05/15/26	Mats and Towels for FAC 5/15/26	2071241	40.46	UNIFIRST CORPORATION
06/18/26	50251	UniFirst Corporation	05/08/26	Mats and Towels for FAC 5/08/26	2071241	106.68	UNIFIRST CORPORATION

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
06/18/26	50251	UniFirst Corporation	05/01/26	Mats and Towels for FAC 5/01/26	2071241	40.46	UNIFIRST CORPORATION
06/18/26	50251	UniFirst Corporation	05/22/26	Mats and Towels for FAC 5/22/26	2071241	44.21	UNIFIRST CORPORATION
Total 50251:						231.81	
06/11/26	50205	UTAH LOCAL GOVERNMENTS TRUST	06/02/26	Ann Auto Physical Damage, Liability Endorsement	1043510	315.07	UTAH LOCAL GOVERNMENTS TRUST
06/11/26	50205	UTAH LOCAL GOVERNMENTS TRUST	06/02/26	Ann Contractor's Equip Endorsement	1043510	18.87	UTAH LOCAL GOVERNMENTS TRUST
06/11/26	50205	UTAH LOCAL GOVERNMENTS TRUST	06/02/26	Workers Comp Monthly Premium - June '26	1022250	1,328.95	UTAH LOCAL GOVERNMENTS TRUST
Total 50205:						1,662.89	
06/04/26	50164	UTAH STATE TREASURER	06/04/26	Court Surcharge Remittance - May '26	1035100	8,292.56	UTAH STATE TREASURER
Total 50164:						8,292.56	
06/23/26	50271	UTAH VALLEY UNIVERSITY	06/10/26	'26 Winter Fire School - 4 Employees	1057230	300.00	UTAH VALLEY UNIVERSITY
Total 50271:						300.00	
06/11/26	50206	VANGUARD CLEANING SYSTEMS OF U	05/01/26	Janitorial service - City Hall May '26	1043262	475.00	VANGUARD CLEANING SYSTEMS OF U
06/11/26	50206	VANGUARD CLEANING SYSTEMS OF U	05/01/26	Janitorial service - Shop May '26	1060260	515.00	VANGUARD CLEANING SYSTEMS OF U
Total 50206:						990.00	
06/18/26	50252	VANGUARD CLEANING SYSTEMS OF U	06/01/26	Janitorial service - City Hall June '26	1043262	475.00	VANGUARD CLEANING SYSTEMS OF U
06/18/26	50252	VANGUARD CLEANING SYSTEMS OF U	06/01/26	Janitorial service - Shop June '26	1060260	515.00	VANGUARD CLEANING SYSTEMS OF U
Total 50252:						990.00	
06/18/26	50253	VERIZON WIRELESS	06/08/26	Public Works Air Card - May'26	5140280	40.01	VERIZON WIRELESS
Total 50253:						40.01	
06/11/26	50207	WAGEMAN, BRYAN	06/01/26	Years of Serv (30yr) Recognition	5140110	3,000.00	WAGEMAN, BRYAN
Total 50207:						3,000.00	
06/11/26	50208	WASATCH INTEGRATED WASTE MGMT	05/01/26	Garbage Collection- Apr '26	5340492	29,495.40	WASATCH INTEGRATED WASTE MGMT
06/11/26	50208	WASATCH INTEGRATED WASTE MGMT	05/01/26	CM ARPKT03546	5340492	1,247.00-	WASATCH INTEGRATED WASTE MGMT

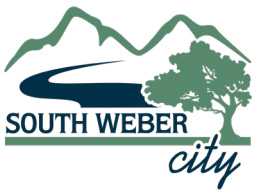
M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 50208:						28,248.40	
06/18/26	50254	WEBER PAINT AND GLASS	06/01/26	Primer	1043262	171.60	WEBER PAINT AND GLASS
Total 50254:						171.60	
06/11/26	50209	WILKINSON SUPPLY	05/26/26	Tractor Oil Service Vin#4771	1070250	168.23	WILKINSON SUPPLY
Total 50209:						168.23	
06/11/26	50210	WORKFORCE QA	04/30/26	Drug Screen- Admin (1)	1043137	50.00	WORKFORCE QA
Total 50210:						50.00	
06/18/26	50255	WORKFORCE QA	05/31/26	Drug Screen - Rec (1)	2071137	50.00	WORKFORCE QA
Total 50255:						50.00	
06/11/26	50211	Young Chrysler Jeep Dodge Ram	04/27/26	Fuel Filters-Parks Vin#5159	1070250	438.38	Young Chrysler Jeep Dodge Ram
Total 50211:						438.38	
Grand Totals:						335,610.41	

Approval Date: \_\_\_\_\_

Mayor \_\_\_\_\_

City Recorder: \_\_\_\_\_



5c May Budget  
CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

July 14, 2026

PREPARED BY

Brett Baltazar  
Finance Director

ITEM TYPE

Administrative

ATTACHMENTS

May 2026 Budget vs  
Actual

PRIOR DISCUSSION DATES

NA

AGENDA ITEM

Consent Agenda: May 2026 Budget to Actual

PURPOSE

Highlights Budget to Actual for May 2026

RECOMMENDATION

Staff recommends approval

BACKGROUND

The 'Budget to Actual' report compares the city's approved budget revenues and expenditures to actual amounts incurred over a specific period. This helps the council assess financial performance and ensure compliance with the approved budget.

ANALYSIS

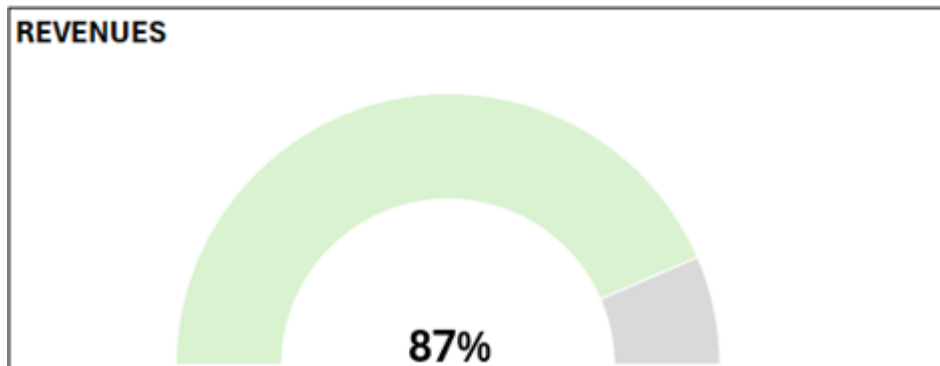
Fund by fund analysis of 'Budget to Actual' and General Fund expenditures by department for July 1, 2025 through May 31, 2026 are found in the following pages.

91% of the fiscal year is complete. This provides a measurement of the financial health for revenues and expenditures.

Budget amounts in this document appear different than document from Caselle because this document shows the budget adjustments approved in June. The report for June will have updated budget amounts in Caselle.



As of May 2026 - REVENUES				
Fund	Title	Budget	Actual	% Earned
10	General	5,257,500	5,162,520	98%
20	Recreation	410,000	244,402	60%
21	Sewer Impact Fee	120,000	85,367	71%
22	Storm Impact Fee	55,000	40,737	74%
23	Park Impact Fee	86,000	67,171	78%
24	Road Impact Fees	147,000	126,843	86%
26	Water Impact Fee	139,000	48,413	35%
27	Recreation Impact Fee	40,000	27,080	68%
29	Public Safety Impact Fee	7,000	4,091	58%
45	Capital Projects	509,500	270,525	53%
51	Water Utility	2,470,000	1,697,417	69%
52	Sewer Utility	1,432,000	1,364,554	95%
53	Sanitation Utility	788,000	784,253	100%
54	Storm Sewer Fee	725,000	686,634	95%
56	Transportation Utility	762,000	680,327	89%
60	Fleet	832,000	742,035	89%
<b>Grand Total</b>		<b>13,780,000</b>	<b>12,032,369</b>	<b>87%</b>

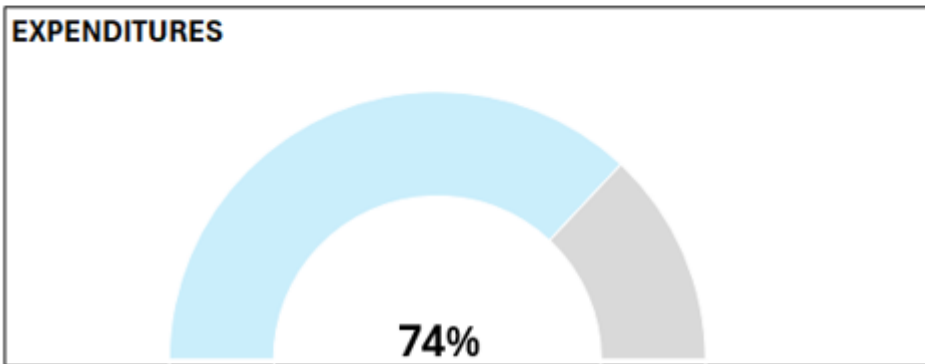


**Revenue Notes:**

- None



As of May 2026 - EXPENDITURES				
Fund	Title	Budget	Actual	% Spent
10	General	5,257,500	4,511,364	86%
20	Recreation	410,000	362,479	88%
21	Sewer Impact Fee	120,000	67,947	57%
22	Storm Impact Fee	55,000	30,597	56%
23	Park Impact Fee	86,000	36,277	42%
24	Road Impact Fees	147,000	5,680	4%
26	Water Impact Fee	139,000	70,286	51%
27	Recreation Impact Fee	40,000	-	0%
29	Public Safety Impact Fee	7,000	-	0%
45	Capital Projects	509,500	263,433	52%
51	Water Utility	2,470,000	1,923,897	78%
52	Sewer Utility	1,432,000	1,014,269	71%
53	Sanitation Utility	788,000	705,553	90%
54	Storm Sewer Fee	725,000	369,223	51%
56	Transportation Utility	762,000	110,369	14%
60	Fleet	832,000	691,832	83%
<b>Grand Total</b>		<b>13,780,000</b>	<b>10,163,203</b>	<b>74%</b>

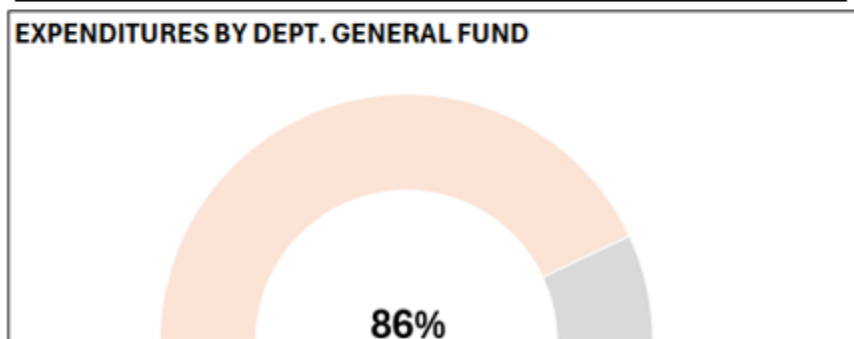


**Expenditure Notes:**

- Transfers to/from funds will be done on a monthly basis to provide more accurate information. In prior years, transfers were completed once at the end of the fiscal year.
- Transportation expenditures appear lower than normal. Related fund projects are expected to start in the Spring.



As of May 2026 - EXPENDITURES- BY DEPT.- GEN. FUND				
Fund	Department	Budget	Actual	% Spent
10-41	Legislative	66,000	38,717	59%
10-42	Judicial	57,000	46,443	81%
10-43	Administrative	1,285,000	1,070,053	83%
10-54	Public Safety	399,000	379,333	95%
10-57	Fire	1,345,000	1,175,120	87%
10-58	Community Services	604,000	522,345	86%
10-60	Streets	770,000	674,598	88%
10-70	Park	731,500	604,756	83%
<b>Grand Total</b>		<b>5,257,500</b>	<b>4,511,364</b>	<b>86%</b>



**Department Notes:**

- Transfers to/from funds and departments will be done on a monthly basis to provide more accurate information. In prior years, transfers were completed once at the end of the fiscal year.
- Street Dept. increase- due to completion of street lights (use of escrow funds from developers). Revenue reflects the release of escrow in the General Fund. Budget will be adjusted at EOY.

As of May 2026 - LOCAL BLDG AUTHORITY				
Fund	Type	Budget	Actual	% Spent
28	Revenue	4,912,000	2,773,764	56%
28	Expenditure	4,912,000	2,792,761	57%

**LBA Notes:**

- LBA information is monitored as its' own entity (separate from the other city governmental funds).
- Transfers to/from funds will be done on a monthly basis to provide more accurate information. In prior years, transfers were completed once at the end of the fiscal year.

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100	1,269,075.14	1,269,075.14	1,286,000.00	16,924.86	98.7
10-31-120	7,684.38	7,684.38	7,500.00	( 184.38)	102.5
10-31-200	61,007.79	61,007.79	57,000.00	( 4,007.79)	107.0
10-31-300	1,158,541.91	1,158,541.91	1,530,000.00	371,458.09	75.7
10-31-305	.00	.00	.00	.00	.0
10-31-306	.00	.00	150,000.00	150,000.00	.0
10-31-309	82,728.95	82,728.95	9,000.00	( 73,728.95)	919.2
10-31-310	298,974.58	298,974.58	470,000.00	171,025.42	63.6
<b>TOTAL TAXES</b>	<b>2,878,012.75</b>	<b>2,878,012.75</b>	<b>3,509,500.00</b>	<b>631,487.25</b>	<b>82.0</b>
<u>LICENSES AND PERMITS</u>					
10-32-100	15,344.00	15,344.00	14,000.00	( 1,344.00)	109.6
10-32-210	192,568.34	192,568.34	69,000.00	( 123,568.34)	279.1
10-32-290	64,058.59	64,058.59	35,000.00	( 29,058.59)	183.0
10-32-310	4,300.00	4,300.00	2,000.00	( 2,300.00)	215.0
<b>TOTAL LICENSES AND PERMITS</b>	<b>276,270.93</b>	<b>276,270.93</b>	<b>120,000.00</b>	<b>( 156,270.93)</b>	<b>230.2</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-400	14,570.00	14,570.00	10,000.00	( 4,570.00)	145.7
10-33-500	.00	.00	.00	.00	.0
10-33-550	.00	.00	.00	.00	.0
10-33-560	347,831.28	347,831.28	250,000.00	( 97,831.28)	139.1
10-33-580	6,227.09	6,227.09	7,000.00	772.91	89.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>368,628.37</b>	<b>368,628.37</b>	<b>267,000.00</b>	<b>( 101,628.37)</b>	<b>138.1</b>
<u>CHARGES FOR SERVICES</u>					
10-34-100	31,507.21	31,507.21	13,000.00	( 18,507.21)	242.4
10-34-105	130,638.25	130,638.25	60,000.00	( 70,638.25)	217.7
10-34-250	4,860.00	4,860.00	3,000.00	( 1,860.00)	162.0
10-34-254	.00	.00	.00	.00	.0
10-34-270	305,250.00	305,250.00	.00	( 305,250.00)	.0
10-34-445	.00	.00	.00	.00	.0
10-34-560	79,646.93	79,646.93	123,500.00	43,853.07	64.5
10-34-760	.00	.00	.00	.00	.0
10-34-910	257,730.00	257,730.00	281,000.00	23,270.00	91.7
<b>TOTAL CHARGES FOR SERVICES</b>	<b>809,632.39</b>	<b>809,632.39</b>	<b>480,500.00</b>	<b>( 329,132.39)</b>	<b>168.5</b>

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 FINES	157,263.25	157,263.25	140,000.00	( 17,263.25)	112.3
10-35-105 CIVIL PENALTIES/ FINES/ FEES	10,800.00	10,800.00	.00	( 10,800.00)	.0
<b>TOTAL FINES AND FORFEITURES</b>	<b>168,063.25</b>	<b>168,063.25</b>	<b>140,000.00</b>	<b>( 28,063.25)</b>	<b>120.1</b>
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNINGS	32,170.22	32,170.22	85,000.00	52,829.78	37.9
10-36-105 ZION PTIF/INVEST-INTEREST EARN	218,408.01	218,408.01	50,000.00	( 168,408.01)	436.8
10-36-300 NEWSLETTER SPONSORS	.00	.00	.00	.00	.0
10-36-400 SALE OF ASSETS	.00	.00	.00	.00	.0
10-36-900 SUNDRY REVENUES	115,654.63	115,654.63	45,000.00	( 70,654.63)	257.0
10-36-901 FARMERS MARKET	.00	.00	.00	.00	.0
10-36-905 MISC - COURT CONV FEE	2,706.00	2,706.00	6,000.00	3,294.00	45.1
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>368,938.86</b>	<b>368,938.86</b>	<b>186,000.00</b>	<b>( 182,938.86)</b>	<b>198.4</b>
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-091 TRANSFER FROM CAPITAL PROJECTS	223,666.63	223,666.63	244,000.00	20,333.37	91.7
10-39-100 FIRE AGREEMENT/JOB CORPS	.00	.00	3,500.00	3,500.00	.0
10-39-110 FIRE AGREEMENT/COUNTY	27,350.43	27,350.43	3,000.00	( 24,350.43)	911.7
10-39-800 TFR FROM IMPACT FEES	41,956.09	41,956.09	29,500.00	( 12,456.09)	142.2
10-39-900 FUND BALANCE TO BE APPROPRIATE	.00	.00	.00	.00	.0
10-39-910 TRANSFER FROM CLASS "C" RES.	.00	.00	.00	.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>292,973.15</b>	<b>292,973.15</b>	<b>280,000.00</b>	<b>( 12,973.15)</b>	<b>104.6</b>
<b>TOTAL FUND REVENUE</b>	<b>5,162,519.70</b>	<b>5,162,519.70</b>	<b>4,983,000.00</b>	<b>( 179,519.70)</b>	<b>103.6</b>

SOUTH WEBER CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-005 SALARIES - COUNCIL & COMMISSIO	13,200.00	13,200.00	28,000.00	14,800.00	47.1
10-41-131 EMPLOYEE BENEFIT-EMPLOYER FICA	1,009.80	1,009.80	2,200.00	1,190.20	45.9
10-41-133 EMPLOYEE BENEFIT - WORK. COMP.	131.05	131.05	1,000.00	868.95	13.1
10-41-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-41-140 UNIFORMS	.00	.00	.00	.00	.0
10-41-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	5,767.73	5,767.73	6,000.00	232.27	96.1
10-41-230 TRAVEL & TRAINING	6,326.00	6,326.00	13,000.00	6,674.00	48.7
10-41-240 OFFICE SUPPLIES AND EXPENSE	40.84	40.84	200.00	159.16	20.4
10-41-370 PROFESSIONAL/TECHNICAL SERVICE	.00	.00	.00	.00	.0
10-41-494 YOUTH CITY COUNCIL	.00	.00	2,500.00	2,500.00	.0
10-41-620 MISCELLANEOUS	4,741.33	4,741.33	5,600.00	858.67	84.7
10-41-740 EQUIPMENT	.00	.00	.00	.00	.0
10-41-925 DONATIONS TO COUNTRY FAIR DAYS	7,500.00	7,500.00	7,500.00	.00	100.0
<b>TOTAL LEGISLATIVE</b>	<b>38,716.75</b>	<b>38,716.75</b>	<b>66,000.00</b>	<b>27,283.25</b>	<b>58.7</b>
<u>JUDICIAL</u>					
10-42-004 JUDGE SALARY	18,649.78	18,649.78	22,000.00	3,350.22	84.8
10-42-110 EMPLOYEE SALARIES	.00	.00	.00	.00	.0
10-42-130 EMPLOYEE BENEFIT - RETIREMENT	2,639.62	2,639.62	5,000.00	2,360.38	52.8
10-42-131 EMPLOYEE BENEFIT-EMPLOYER FICA	1,470.62	1,470.62	2,000.00	529.38	73.5
10-42-133 EMPLOYEE BENEFIT - WORK. COMP.	190.30	190.30	400.00	209.70	47.6
10-42-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-42-135 EMPLOYEE BENEFIT - HEALTH INS.	.00	.00	.00	.00	.0
10-42-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	85.00	85.00	200.00	115.00	42.5
10-42-230 TRAVEL & TRAINING	1,857.99	1,857.99	3,400.00	1,542.01	54.7
10-42-240 OFFICE SUPPLIES & EXPENSE	1,417.94	1,417.94	1,500.00	82.06	94.5
10-42-243 COURT REFUNDS	.00	.00	.00	.00	.0
10-42-280 TELEPHONE	575.00	575.00	700.00	125.00	82.1
10-42-313 PROFESSIONAL/TECH. - ATTORNEY	9,375.00	9,375.00	10,000.00	625.00	93.8
10-42-317 PROFESSIONAL/TECHNICAL-BAILIFF	4,220.00	4,220.00	5,000.00	780.00	84.4
10-42-350 SOFTWARE MAINTENANCE	653.66	653.66	1,500.00	846.34	43.6
10-42-550 BANKING CHARGES	4,319.84	4,319.84	3,500.00	( 819.84)	123.4
10-42-610 MISCELLANEOUS	988.00	988.00	1,500.00	512.00	65.9
10-42-740 EQUIPMENT	.00	.00	300.00	300.00	.0
<b>TOTAL JUDICIAL</b>	<b>46,442.75</b>	<b>46,442.75</b>	<b>57,000.00</b>	<b>10,557.25</b>	<b>81.5</b>

SOUTH WEBER CITY CORPORATION  
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5c May Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE</u>					
10-43-110 FULL-TIME EMPLOYEE SALARIES	432,286.81	432,286.81	493,000.00	60,713.19	87.7
10-43-120 PART-TIME EMPLOYEE SALARIES	9,748.90	9,748.90	22,000.00	12,251.10	44.3
10-43-125 EMPLOYEE INCENTIVE	.00	.00	.00	.00	.0
10-43-130 EMPLOYEE BENEFIT - RETIREMENT	76,735.74	76,735.74	97,000.00	20,264.26	79.1
10-43-131 EMPLOYEE BENEFIT-EMPLOYER FICA	34,667.71	34,667.71	40,000.00	5,332.29	86.7
10-43-133 EMPLOYEE BENEFIT - WORK. COMP.	1,211.82	1,211.82	3,000.00	1,788.18	40.4
10-43-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-43-135 EMPLOYEE BENEFIT - HEALTH INS.	104,006.55	104,006.55	116,000.00	11,993.45	89.7
10-43-136 HRA REIMBURSEMENT - HEALTH INS	3,825.00	3,825.00	3,500.00	( 325.00)	109.3
10-43-137 EMPLOYEE TESTING	50.00	50.00	200.00	150.00	25.0
10-43-140 UNIFORMS	.00	.00	.00	.00	.0
10-43-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	3,152.00	3,152.00	3,500.00	348.00	90.1
10-43-220 PUBLIC NOTICES	.00	.00	2,000.00	2,000.00	.0
10-43-230 TRAVEL & TRAINING	25,883.03	25,883.03	29,000.00	3,116.97	89.3
10-43-240 OFFICE SUPPLIES & EXPENSE	11,037.46	11,037.46	11,000.00	( 37.46)	100.3
10-43-250 EQUIPMENT - SUPPLIES AND MAINT	2,714.46	2,714.46	7,000.00	4,285.54	38.8
10-43-252 EQUIPMENT MAINT. - CASELLE	.00	.00	.00	.00	.0
10-43-253 EQUIPMENT MAINT. - SOFTWARE	.00	.00	.00	.00	.0
10-43-256 FUEL EXPENSE	.00	.00	.00	.00	.0
10-43-262 GENERAL GOVERNMENT BUILDINGS	15,223.68	15,223.68	11,500.00	( 3,723.68)	132.4
10-43-270 UTILITIES	3,780.95	3,780.95	6,000.00	2,219.05	63.0
10-43-280 TELEPHONE	16,686.27	16,686.27	20,000.00	3,313.73	83.4
10-43-308 PROFESSIONAL & TECH - I.T.	19,775.50	19,775.50	26,000.00	6,224.50	76.1
10-43-309 PROFESSIONAL & TECH - AUDITOR	37,000.00	37,000.00	30,000.00	( 7,000.00)	123.3
10-43-310 PROFESSIONAL/TECH. - PLANNER	.00	.00	.00	.00	.0
10-43-311 PRO & TECH - ECO DEVELOPMENT	.00	.00	.00	.00	.0
10-43-312 PROFESSIONAL & TECH. - ENGINR	.00	.00	.00	.00	.0
10-43-313 PROFESSIONAL/TECH. - ATTORNEY	26,778.00	26,778.00	60,000.00	33,222.00	44.6
10-43-314 ORDINANCE CODIFICATION	1,879.00	1,879.00	5,000.00	3,121.00	37.6
10-43-316 ELECTIONS	.00	.00	10,000.00	10,000.00	.0
10-43-319 PROF./TECH. -SUBD. REVIEWS	.00	.00	.00	.00	.0
10-43-329 CITY MANAGER FUND	7,473.95	7,473.95	6,000.00	( 1,473.95)	124.6
10-43-350 SOFTWARE MAINTENANCE	22,244.98	22,244.98	35,000.00	12,755.02	63.6
10-43-510 INSURANCE & SURETY BONDS	79,265.61	79,265.61	90,000.00	10,734.39	88.1
10-43-550 BANKING CHARGES	235.38	235.38	1,300.00	1,064.62	18.1
10-43-610 MISCELLANEOUS	3,937.00	3,937.00	4,000.00	63.00	98.4
10-43-620 MISCELLANEOUS	.00	.00	.00	.00	.0
10-43-621 CONTRIBUTIONS & DONATIONS	.00	.00	.00	.00	.0
10-43-625 CASH OVER AND SHORT	.00	.00	.00	.00	.0
10-43-720 BUILDINGS	.00	.00	.00	.00	.0
10-43-740 EQUIPMENT	7,619.74	7,619.74	10,000.00	2,380.26	76.2
10-43-745 EQUIPMENT COSTING OVER \$500	.00	.00	.00	.00	.0
10-43-841 TRANSFER TO RECREATION FUND	122,833.37	122,833.37	134,000.00	11,166.63	91.7
10-43-900 ADDITION TO FUND BALANCE	.00	.00	.00	.00	.0
10-43-910 TRANSFER TO CAP. PROJ. FUND	.00	.00	.00	.00	.0
<b>TOTAL ADMINISTRATIVE</b>	<b>1,070,052.91</b>	<b>1,070,052.91</b>	<b>1,276,000.00</b>	<b>205,947.09</b>	<b>83.9</b>

SOUTH WEBER CITY CORPORATION  
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5c May Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-54-310 SHERIFF'S DEPARTMENT	362,308.96	362,308.96	363,000.00	691.04	99.8
10-54-311 ANIMAL CONTROL	.00	.00	.00	.00	.0
10-54-320 EMERGENCY PREPAREDNESS	10,796.57	10,796.57	29,000.00	18,203.43	37.2
10-54-321 LIQUOR LAW ENFORCEMENT	6,227.09	6,227.09	7,000.00	772.91	89.0
<b>TOTAL PUBLIC SAFETY</b>	<b>379,332.62</b>	<b>379,332.62</b>	<b>399,000.00</b>	<b>19,667.38</b>	<b>95.1</b>
<u>FIRE PROTECTION</u>					
10-57-110 FULL-TIME EMPLOYEE SALARIES	115,457.28	115,457.28	124,000.00	8,542.72	93.1
10-57-120 PART-TIME EMPLOYEE SALARIES	532,737.94	532,737.94	576,000.00	43,262.06	92.5
10-57-130 EMPLOYEE BENEFIT - RETIREMENT	24,286.39	24,286.39	25,000.00	713.61	97.2
10-57-131 EMPLOYEE BENEFIT-EMPLOYER FICA	49,863.17	49,863.17	54,000.00	4,136.83	92.3
10-57-133 EMPLOYEE BENEFIT - WORK. COMP.	12,075.41	12,075.41	25,000.00	12,924.59	48.3
10-57-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-57-135 EMPLOYEE BENEFIT - HEALTH INS.	7,080.67	7,080.67	9,000.00	1,919.33	78.7
10-57-137 EMPLOYEE TESTING	1,005.84	1,005.84	1,000.00	( 5.84)	100.6
10-57-140 UNIFORMS	6,085.69	6,085.69	12,000.00	5,914.31	50.7
10-57-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	593.66	593.66	2,000.00	1,406.34	29.7
10-57-230 TRAVEL & TRAINING	23,870.19	23,870.19	22,000.00	( 1,870.19)	108.5
10-57-240 OFFICE SUPPLIES & EXPENSE	1,851.38	1,851.38	2,500.00	648.62	74.1
10-57-250 EQUIPMENT SUPPLIES & MAINT.	13,381.69	13,381.69	30,000.00	16,618.31	44.6
10-57-255 VEHICLE LEASE	223,666.63	223,666.63	244,000.00	20,333.37	91.7
10-57-256 FUEL EXPENSE	5,390.79	5,390.79	11,000.00	5,609.21	49.0
10-57-260 BUILDINGS & GROUNDS MAINT.	30,211.15	30,211.15	33,000.00	2,788.85	91.6
10-57-270 UTILITIES	8,584.66	8,584.66	14,000.00	5,415.34	61.3
10-57-280 TELEPHONE	11,002.50	11,002.50	11,500.00	497.50	95.7
10-57-350 SOFTWARE MAINTENANCE	17,900.18	17,900.18	19,000.00	1,099.82	94.2
10-57-370 PROFESSIONAL & TECH. SERVICES	27,322.42	27,322.42	23,000.00	( 4,322.42)	118.8
10-57-375 PARAMEDIC SERVICES	.00	.00	.00	.00	.0
10-57-450 SPECIAL PUBLIC SAFETY SUPPLIES	17,515.33	17,515.33	45,000.00	27,484.67	38.9
10-57-530 INTEREST EXPENSE	844.07	844.07	2,000.00	1,155.93	42.2
10-57-550 BANKING CHARGES	235.38	235.38	500.00	264.62	47.1
10-57-622 HEALTH & WELLNESS EXPENSES	.00	.00	6,500.00	6,500.00	.0
10-57-625 FIRST RESPONDER MENTAL HEALTH	14,970.00	14,970.00	10,000.00	( 4,970.00)	149.7
10-57-740 EQUIPMENT	1,187.93	1,187.93	9,000.00	7,812.07	13.2
10-57-745 EQUIPMENT COSTING OVER \$500	.00	.00	.00	.00	.0
10-57-811 BOND PRINCIPAL	28,000.00	28,000.00	28,000.00	.00	100.0
<b>TOTAL FIRE PROTECTION</b>	<b>1,175,120.35</b>	<b>1,175,120.35</b>	<b>1,339,000.00</b>	<b>163,879.65</b>	<b>87.8</b>

SOUTH WEBER CITY CORPORATION  
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5c May Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SERVICES</u>					
10-58-004 SUPERVISOR SALARIES	.00	.00	.00	.00	.0
10-58-110 FULL-TIME EMPLOYEE SALARIES	166,680.54	166,680.54	196,000.00	29,319.46	85.0
10-58-120 PART-TIME EMPLOYEE SALARIES	8,836.30	8,836.30	5,000.00	( 3,836.30)	176.7
10-58-130 EMPLOYEE BENEFIT - RETIREMENT	29,006.67	29,006.67	37,000.00	7,993.33	78.4
10-58-131 EMPLOYEE BENEFIT-EMPLOYER FICA	13,591.31	13,591.31	15,000.00	1,408.69	90.6
10-58-132 EMPLOYEE BENEFIT - 401K PLAN	.00	.00	.00	.00	.0
10-58-133 EMPLOYEE BENEFIT - WORK. COMP.	2,222.96	2,222.96	3,000.00	777.04	74.1
10-58-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-58-135 EMPLOYEE BENEFIT - HEALTH INS.	50,465.63	50,465.63	46,000.00	( 4,465.63)	109.7
10-58-137 EMPLOYEE TESTING	.00	.00	.00	.00	.0
10-58-140 UNIFORMS	889.99	889.99	1,500.00	610.01	59.3
10-58-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	1,831.00	1,831.00	1,000.00	( 831.00)	183.1
10-58-230 TRAVEL & TRAINING	4,073.18	4,073.18	8,000.00	3,926.82	50.9
10-58-240 OFFICE SUPPLIES	11,625.65	11,625.65	11,000.00	( 625.65)	105.7
10-58-250 EQUIPMENT SUPPLIES & MAINT.	544.80	544.80	2,500.00	1,955.20	21.8
10-58-255 VEHICLE LEASE	6,416.63	6,416.63	7,000.00	583.37	91.7
10-58-256 FUEL EXPENSE	264.65	264.65	500.00	235.35	52.9
10-58-280 TELEPHONE	1,439.40	1,439.40	3,500.00	2,060.60	41.1
10-58-310 PROFESSIONAL & TCH. - PLANNER	.00	.00	.00	.00	.0
10-58-311 PROFESSIONAL & TECH - ECODEV	172.41	172.41	.00	( 172.41)	.0
10-58-312 PROFESSIONAL & TECH. - ENGINR	64,448.25	64,448.25	55,000.00	( 9,448.25)	117.2
10-58-319 PROF./TECH. -SUBD. REVIEWS	70,381.25	70,381.25	60,000.00	( 10,381.25)	117.3
10-58-325 PROFESSIONAL/TECHICAL - MAPS/G	2,693.00	2,693.00	8,000.00	5,307.00	33.7
10-58-326 PROF. & TECH. - INSPECTIONS	39,020.50	39,020.50	40,000.00	979.50	97.6
10-58-331 COMMUNITY EVENTS	7,506.10	7,506.10	14,000.00	6,493.90	53.6
10-58-350 SOFTWARE MAINTENANCE	26,680.54	26,680.54	31,500.00	4,819.46	84.7
10-58-370 PROFESSIONAL & TECH. SERVICES	.00	.00	.00	.00	.0
10-58-380 ABATEMENTS	.00	.00	10,000.00	10,000.00	.0
10-58-385 RENT OF BLDGS	12,955.91	12,955.91	14,000.00	1,044.09	92.5
10-58-620 MISCELLANEOUS	217.56	217.56	5,000.00	4,782.44	4.4
10-58-740 EQUIPMENT	381.25	381.25	2,500.00	2,118.75	15.3
<b>TOTAL COMMUNITY SERVICES</b>	<b>522,345.48</b>	<b>522,345.48</b>	<b>577,000.00</b>	<b>54,654.52</b>	<b>90.5</b>

SOUTH WEBER CITY CORPORATION  
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5c May Budget

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>						
10-60-110	FULL-TIME EMPLOYEE SALARIES	178,567.14	178,567.14	189,000.00	10,432.86	94.5
10-60-120	PART-TIME EMPLOYEE SALARIES	15,280.64	15,280.64	38,000.00	22,719.36	40.2
10-60-130	EMPLOYEE BENEFIT - RETIREMENT	31,314.07	31,314.07	39,000.00	7,685.93	80.3
10-60-131	EMPLOYEE BENEFIT-EMPLOYER FICA	14,495.21	14,495.21	15,000.00	504.79	96.6
10-60-133	EMPLOYEE BENEFIT - WORK. COMP.	2,453.69	2,453.69	5,000.00	2,546.31	49.1
10-60-134	EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-60-135	EMPLOYEE BENEFIT - HEALTH INS.	29,845.81	29,845.81	35,000.00	5,154.19	85.3
10-60-137	EMPLOYEE TESTING	79.99	79.99	300.00	220.01	26.7
10-60-140	UNIFORMS	2,197.30	2,197.30	3,000.00	802.70	73.2
10-60-210	BOOKS/SUBSCRIPTIONS/MEMBERSHIP	554.00	554.00	.00	( 554.00)	.0
10-60-230	TRAVEL & TRAINING	4,006.62	4,006.62	5,000.00	993.38	80.1
10-60-240	OFFICE SUPPLIES	1,598.17	1,598.17	.00	( 1,598.17)	.0
10-60-250	EQUIPMENT SUPPLIES & MAINT.	20,460.94	20,460.94	12,500.00	( 7,960.94)	163.7
10-60-255	VEHICLE LEASE	13,750.00	13,750.00	15,000.00	1,250.00	91.7
10-60-256	FUEL EXPENSE	3,148.74	3,148.74	8,900.00	5,751.26	35.4
10-60-260	BUILDINGS & GROUNDS MAINT.	10,099.50	10,099.50	10,000.00	( 99.50)	101.0
10-60-270	UTILITIES (PW SHARED)	271.55	271.55	.00	( 271.55)	.0
10-60-271	UTILITIES - STREET LIGHTS	36,960.53	36,960.53	47,000.00	10,039.47	78.6
10-60-280	TELEPHONE	2,735.81	2,735.81	3,000.00	264.19	91.2
10-60-312	PROFESSIONAL & TECH. - ENGINR	6,442.25	6,442.25	5,000.00	( 1,442.25)	128.9
10-60-325	PROFESSIONAL/TECHICAL - MAPS/G	9,460.00	9,460.00	5,000.00	( 4,460.00)	189.2
10-60-350	SOFTWARE MAINTENANCE	4,558.09	4,558.09	3,000.00	( 1,558.09)	151.9
10-60-370	PROFESSIONAL & TECH. SERVICES	.00	.00	.00	.00	.0
10-60-385	RENT OF BLDGS	16,227.31	16,227.31	18,000.00	1,772.69	90.2
10-60-410	SPECIAL HIGHWAY SUPPLIES	22,014.60	22,014.60	25,000.00	2,985.40	88.1
10-60-411	SNOW REMOVAL SUPPLIES	50,572.58	50,572.58	45,000.00	( 5,572.58)	112.4
10-60-415	MAILBOXES & STREET SIGNS	3,263.12	3,263.12	10,000.00	6,736.88	32.6
10-60-416	STREET LIGHTS	194,004.77	194,004.77	15,000.00	( 179,004.77)	1293.4
10-60-420	WEED CONTROL	.00	.00	1,000.00	1,000.00	.0
10-60-422	CROSSWALK/STREET PAINTING	.00	.00	3,000.00	3,000.00	.0
10-60-424	CURB & GUTTER RESTORATION	.00	.00	.00	.00	.0
10-60-550	BANKING CHARGES	235.38	235.38	300.00	64.62	78.5
<b>TOTAL STREETS</b>		<b>674,597.81</b>	<b>674,597.81</b>	<b>556,000.00</b>	<b>( 118,597.81)</b>	<b>121.3</b>

SOUTH WEBER CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-70-110 FULL-TIME EMPLOYEE SALARIES	196,062.73	196,062.73	229,000.00	32,937.27	85.6
10-70-120 PART-TIME EMPLOYEE SALARIES	13,021.21	13,021.21	17,000.00	3,978.79	76.6
10-70-130 EMPLOYEE BENEFIT - RETIREMENT	32,535.50	32,535.50	47,000.00	14,464.50	69.2
10-70-131 EMPLOYEE BENEFIT-EMPLOYER FICA	15,310.39	15,310.39	19,000.00	3,689.61	80.6
10-70-133 EMPLOYEE BENEFIT - WORK. COMP.	2,069.33	2,069.33	5,000.00	2,930.67	41.4
10-70-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-70-135 EMPLOYEE BENEFIT - HEALTH INS.	70,189.32	70,189.32	87,000.00	16,810.68	80.7
10-70-137 EMPLOYEE TESTING	977.40	977.40	400.00	( 577.40)	244.4
10-70-140 UNIFORMS	1,486.26	1,486.26	7,500.00	6,013.74	19.8
10-70-230 TRAVEL & TRAINING	3,436.95	3,436.95	5,000.00	1,563.05	68.7
10-70-250 EQUIPMENT SUPPLIES & MAINT.	25,474.12	25,474.12	25,000.00	( 474.12)	101.9
10-70-255 VEHICLE LEASE	83,416.63	83,416.63	91,000.00	7,583.37	91.7
10-70-256 FUEL EXPENSE	9,253.44	9,253.44	10,000.00	746.56	92.5
10-70-260 BUILDINGS & GROUNDS MAINT.	6,390.45	6,390.45	.00	( 6,390.45)	.0
10-70-261 GROUNDS SUPPLIES & MAINTENANCE	58,197.08	58,197.08	77,800.00	19,602.92	74.8
10-70-270 UTILITIES	28,027.41	28,027.41	25,000.00	( 3,027.41)	112.1
10-70-280 TELEPHONE	5,255.82	5,255.82	4,000.00	( 1,255.82)	131.4
10-70-312 PROFESSIONAL & TECH. - ENGINR	7,594.00	7,594.00	1,000.00	( 6,594.00)	759.4
10-70-350 SOFTWARE MAINTENANCE	778.69	778.69	1,500.00	721.31	51.9
10-70-385 RENT OF BLDGS	103,647.39	103,647.39	113,500.00	9,852.61	91.3
10-70-430 TRAILS	243.67	243.67	2,000.00	1,756.33	12.2
10-70-431 TREE PROGRAM	6,837.26	6,837.26	10,000.00	3,162.74	68.4
10-70-435 SAFETY INCENTIVE PROGRAM	.00	.00	.00	.00	.0
10-70-550 BANKING CHARGES	235.38	235.38	300.00	64.62	78.5
10-70-626 UTA PARK AND RIDE	3,502.49	3,502.49	15,000.00	11,497.51	23.4
10-70-730 IMPROVEMENTS OTHER THAN BLDGS	423.03	423.03	.00	( 423.03)	.0
10-70-735 ENHANCEMENTS - RAP	3,014.99	3,014.99	.00	( 3,014.99)	.0
10-70-740 EQUIPMENT	708.00	708.00	.00	( 708.00)	.0
10-70-960 TRRR FROM STORM DRAIN - REIMB.	( 73,333.37)	( 73,333.37)	( 80,000.00)	( 6,666.63)	( 91.7)
<b>TOTAL PARKS</b>	<b>604,755.57</b>	<b>604,755.57</b>	<b>713,000.00</b>	<b>108,244.43</b>	<b>84.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>4,511,364.24</b>	<b>4,511,364.24</b>	<b>4,983,000.00</b>	<b>471,635.76</b>	<b>90.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>651,155.46</b>	<b>651,155.46</b>	<b>.00</b>	<b>( 651,155.46)</b>	<b>.0</b>

SOUTH WEBER CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
20-31-309 RAP TAX RECREATION	.00	.00	.00	.00	.0
TOTAL SOURCE 31	.00	.00	.00	.00	.0
<u>RECREATION REVENUE</u>					
20-34-720 RENTAL - ACTIVITY CENTER	12,136.50	12,136.50	13,000.00	863.50	93.4
20-34-751 MEMBERSHIP FEES	19,859.00	19,859.00	27,000.00	7,141.00	73.6
20-34-752 COMPETITION LEAGUE FEES	20,750.00	20,750.00	22,500.00	1,750.00	92.2
20-34-753 MISC REVENUE	388.88	388.88	1,000.00	611.12	38.9
20-34-754 COMPETITION BASEBALL	1,170.00	1,170.00	1,000.00	( 170.00)	117.0
20-34-755 BASKETBALL	13,451.00	13,451.00	13,500.00	49.00	99.6
20-34-756 BASEBALL & SOFTBALL	14,340.00	14,340.00	11,000.00	( 3,340.00)	130.4
20-34-757 SOCCER	15,949.00	15,949.00	17,000.00	1,051.00	93.8
20-34-758 FLAG FOOTBALL	2,400.00	2,400.00	4,000.00	1,600.00	60.0
20-34-759 VOLLEYBALL	820.00	820.00	2,000.00	1,180.00	41.0
20-34-760 WRESTLING	1,935.00	1,935.00	1,000.00	( 935.00)	193.5
20-34-761 PICKLEBALL	.00	.00	1,000.00	1,000.00	.0
20-34-763 SUMMER CAMPS	3,694.00	3,694.00	3,000.00	( 694.00)	123.1
20-34-765 FAC CONCESSIONS	817.60	817.60	500.00	( 317.60)	163.5
20-34-811 SALES TAX BOND PMT-RESTRICTED	.00	.00	.00	.00	.0
20-34-841 GRAVEL PIT FEES	5,153.20	5,153.20	15,000.00	9,846.80	34.4
TOTAL RECREATION REVENUE	112,864.18	112,864.18	132,500.00	19,635.82	85.2
<u>SOURCE 36</u>					
20-36-895 RENTAL OF UNIFORMS AND EQUIP	65.00	65.00	.00	( 65.00)	.0
TOTAL SOURCE 36	65.00	65.00	.00	( 65.00)	.0
<u>SOURCE 37</u>					
20-37-100 INTEREST EARNINGS	8,639.87	8,639.87	2,000.00	( 6,639.87)	432.0
TOTAL SOURCE 37	8,639.87	8,639.87	2,000.00	( 6,639.87)	432.0
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
20-39-091 TRANSFER FROM CAPITAL PROJECTS	.00	.00	.00	.00	.0
20-39-470 TRANSFER FROM OTHER FUNDS	122,833.37	122,833.37	134,000.00	11,166.63	91.7
20-39-800 TRANSFER FROM IMPACT FEE FUND	.00	.00	10,000.00	10,000.00	.0
20-39-900 FUND BALANCE TO BE APPROPRIATE	.00	.00	128,500.00	128,500.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	122,833.37	122,833.37	272,500.00	149,666.63	45.1

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND REVENUE	244,402.42	244,402.42	407,000.00	162,597.58	60.1

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION EXPENDITURES</u>					
20-71-110 FULL-TIME EMPLOYEE SALARIES	63,954.11	63,954.11	73,000.00	9,045.89	87.6
20-71-120 PART-TIME EMPLOYEE SALARIES	65,441.01	65,441.01	77,000.00	11,558.99	85.0
20-71-130 EMPLOYEE BENEFIT - RETIREMENT	10,776.94	10,776.94	15,000.00	4,223.06	71.9
20-71-131 EMPLOYEE BENEFIT-EMPLOYER FICA	11,017.25	11,017.25	12,000.00	982.75	91.8
20-71-133 EMPLOYEE BENEFIT - WORK. COMP.	1,314.90	1,314.90	3,000.00	1,685.10	43.8
20-71-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
20-71-135 EMPLOYEE BENEFIT - HEALTH INS.	6,532.27	6,532.27	6,000.00	( 532.27)	108.9
20-71-137 EMPLOYEE TESTING	509.96	509.96	500.00	( 9.96)	102.0
20-71-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	16.08	16.08	.00	( 16.08)	.0
20-71-230 TRAVEL & TRAINING	115.00	115.00	2,000.00	1,885.00	5.8
20-71-240 OFFICE SUPPLIES AND EXPENSE	1,935.22	1,935.22	1,500.00	( 435.22)	129.0
20-71-241 MATERIALS & SUPPLIES	2,862.41	2,862.41	3,000.00	137.59	95.4
20-71-250 EQUIPMENT SUPPLIES & MAINT.	2,064.84	2,064.84	1,000.00	( 1,064.84)	206.5
20-71-255 VEHICLE LEASE	6,416.63	6,416.63	7,000.00	583.37	91.7
20-71-256 FUEL EXPENSE	312.32	312.32	500.00	187.68	62.5
20-71-262 GENERAL GOVERNMENT BUILDINGS	5,045.91	5,045.91	2,000.00	( 3,045.91)	252.3
20-71-270 UTILITIES	8,789.58	8,789.58	12,000.00	3,210.42	73.3
20-71-280 TELEPHONE	6,229.08	6,229.08	5,500.00	( 729.08)	113.3
20-71-331 PROMOTIONS	.00	.00	.00	.00	.0
20-71-340 PROGRAM OFFICIALS	.00	.00	.00	.00	.0
20-71-350 SOFTWARE MAINTENANCE	778.69	778.69	1,500.00	721.31	51.9
20-71-370 PROFESSIONAL/TECHNICAL SERVICE	.00	.00	.00	.00	.0
20-71-390 VOLUNTEER BACKGROUND CHECKS	1,140.49	1,140.49	2,500.00	1,359.51	45.6
20-71-480 REC BASKETBALL	12,877.28	12,877.28	13,000.00	122.72	99.1
20-71-481 BASEBALL & SOFTBALL	7,590.32	7,590.32	8,000.00	409.68	94.9
20-71-482 SOCCER	5,106.08	5,106.08	7,000.00	1,893.92	72.9
20-71-483 FLAG FOOTBALL	3,194.53	3,194.53	3,500.00	305.47	91.3
20-71-484 VOLLEYBALL	1,112.72	1,112.72	2,000.00	887.28	55.6
20-71-485 SUMMER FUN	220.39	220.39	2,000.00	1,779.61	11.0
20-71-486 SR LUNCHEON	.00	.00	.00	.00	.0
20-71-488 COMPETITION BASKETBALL	12,749.99	12,749.99	14,000.00	1,250.01	91.1
20-71-489 COMPETITION BASEBALL	1,886.87	1,886.87	2,000.00	113.13	94.3
20-71-491 ADULT PROGRAMS	.00	.00	500.00	500.00	.0
20-71-492 PICKLEBALL/ WRESTLING	1,500.00	1,500.00	3,000.00	1,500.00	50.0
20-71-493 SUMMER CAMPS	1,305.24	1,305.24	3,000.00	1,694.76	43.5
20-71-495 FAC CONCESSIONS	481.30	481.30	500.00	18.70	96.3
20-71-510 INSURANCE & SURETY BONDS	.00	.00	.00	.00	.0
20-71-530 INTEREST EXPENSE	5,120.48	5,120.48	5,000.00	( 120.48)	102.4
20-71-550 BANKING CHARGES	2,468.97	2,468.97	2,000.00	( 468.97)	123.5
20-71-610 MISCELLANEOUS	1,266.87	1,266.87	1,500.00	233.13	84.5
20-71-625 CASH OVER AND SHORT	.00	.00	.00	.00	.0
20-71-740 EQUIPMENT	6,225.33	6,225.33	8,000.00	1,774.67	77.8
20-71-811 BOND PRINCIPAL	72,000.00	72,000.00	72,000.00	.00	100.0
20-71-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
20-71-915 TRANSFER TO ADMIN. SERVICES	32,120.00	32,120.00	35,000.00	2,880.00	91.8
<b>TOTAL RECREATION EXPENDITURES</b>	<b>362,479.06</b>	<b>362,479.06</b>	<b>407,000.00</b>	<b>44,520.94</b>	<b>89.1</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	362,479.06	362,479.06	407,000.00	44,520.94	89.1
NET REVENUE OVER EXPENDITURES	( 118,076.64)	( 118,076.64)	.00	118,076.64	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

SEWER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
21-37-100 INTEREST EARNINGS	8,573.36	8,573.36	10,000.00	1,426.64	85.7
21-37-200 IMPACT FEES	76,793.60	76,793.60	20,000.00	( 56,793.60)	384.0
<b>TOTAL REVENUE</b>	<b>85,366.96</b>	<b>85,366.96</b>	<b>30,000.00</b>	<b>( 55,366.96)</b>	<b>284.6</b>
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
21-39-500 CONTRIBUTION FROM FUND BAL	.00	.00	58,000.00	58,000.00	.0
21-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>58,000.00</b>	<b>58,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>85,366.96</b>	<b>85,366.96</b>	<b>88,000.00</b>	<b>2,633.04</b>	<b>97.0</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

SEWER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
21-40-760	SEWER IMPACT FEE PROJECTS	15,799.25	15,799.25	88,000.00	72,200.75	18.0
21-40-800	SEWER FUND BALANCE	.00	.00	.00	.00	.0
	<b>TOTAL EXPENDITURES</b>	<b>15,799.25</b>	<b>15,799.25</b>	<b>88,000.00</b>	<b>72,200.75</b>	<b>18.0</b>
<u>DEPARTMENT 71</u>						
21-71-255	VEHICLE LEASE	.00	.00	.00	.00	.0
	<b>TOTAL DEPARTMENT 71</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>
<u>DEPARTMENT 80</u>						
21-80-800	TRANSFERS	52,147.59	52,147.59	.00	( 52,147.59)	.0
	<b>TOTAL DEPARTMENT 80</b>	<b>52,147.59</b>	<b>52,147.59</b>	<b>.00</b>	<b>( 52,147.59)</b>	<b>.0</b>
	<b>TOTAL FUND EXPENDITURES</b>	<b>67,946.84</b>	<b>67,946.84</b>	<b>88,000.00</b>	<b>20,053.16</b>	<b>77.2</b>
	<b>NET REVENUE OVER EXPENDITURES</b>	<b>17,420.12</b>	<b>17,420.12</b>	<b>.00</b>	<b>( 17,420.12)</b>	<b>.0</b>

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

STORM SEWER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
22-37-100 INTEREST EARNINGS	10.35	10.35	500.00	489.65	2.1
22-37-200 IMPACT FEES	40,727.00	40,727.00	29,500.00	( 11,227.00)	138.1
	<u>40,737.35</u>	<u>40,737.35</u>	<u>30,000.00</u>	<u>( 10,737.35)</u>	<u>135.8</u>
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
22-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>40,737.35</u>	<u>40,737.35</u>	<u>30,000.00</u>	<u>( 10,737.35)</u>	<u>135.8</u>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

STORM SEWER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
22-40-760 PROJECTS	.00	.00	.00	.00	.0
22-40-799 FACILITIES	.00	.00	.00	.00	.0
22-40-800 STORM SEWER FUND BALANCE	.00	.00	.00	.00	.0
<b>TOTAL EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>
<u>DEPARTMENT 80</u>					
22-80-800 TRANSFERS	30,597.05	30,597.05	30,000.00	( 597.05)	102.0
<b>TOTAL DEPARTMENT 80</b>	<b>30,597.05</b>	<b>30,597.05</b>	<b>30,000.00</b>	<b>( 597.05)</b>	<b>102.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>30,597.05</b>	<b>30,597.05</b>	<b>30,000.00</b>	<b>( 597.05)</b>	<b>102.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>10,140.30</b>	<b>10,140.30</b>	<b>.00</b>	<b>( 10,140.30)</b>	<b>.0</b>

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

PARK IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
23-37-100 INTEREST EARNINGS	99.42	99.42	1,000.00	900.58	9.9
23-37-200 IMPACT FEES	67,072.00	67,072.00	60,000.00	( 7,072.00)	111.8
TOTAL REVENUE	67,171.42	67,171.42	61,000.00	( 6,171.42)	110.1
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
23-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	67,171.42	67,171.42	61,000.00	( 6,171.42)	110.1

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

PARK IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
23-40-760	PROJECTS	.00	.00	61,000.00	61,000.00	.0
23-40-900	TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>61,000.00</u>	<u>61,000.00</u>	<u>.0</u>
 <u>DEPARTMENT 80</u>						
23-80-800	TRANSFERS	36,276.57	36,276.57	.00	( 36,276.57)	.0
	TOTAL DEPARTMENT 80	<u>36,276.57</u>	<u>36,276.57</u>	<u>.00</u>	<u>( 36,276.57)</u>	<u>.0</u>
	TOTAL FUND EXPENDITURES	<u>36,276.57</u>	<u>36,276.57</u>	<u>61,000.00</u>	<u>24,723.43</u>	<u>59.5</u>
	NET REVENUE OVER EXPENDITURES	<u>30,894.85</u>	<u>30,894.85</u>	<u>.00</u>	<u>( 30,894.85)</u>	<u>.0</u>

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

ROAD IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
24-37-100 INTEREST EARNINGS	16,465.77	16,465.77	5,500.00	( 10,965.77)	299.4
24-37-200 IMPACT FEES	110,377.00	110,377.00	40,000.00	( 70,377.00)	275.9
<b>TOTAL REVENUE</b>	<b>126,842.77</b>	<b>126,842.77</b>	<b>45,500.00</b>	<b>( 81,342.77)</b>	<b>278.8</b>
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
24-39-500 CONTRIBUTION FROM FUND BAL	.00	.00	6,500.00	6,500.00	.0
24-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>126,842.77</b>	<b>126,842.77</b>	<b>52,000.00</b>	<b>( 74,842.77)</b>	<b>243.9</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

ROAD IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
24-40-760 PROJECTS	.00	.00	52,000.00	52,000.00	.0
24-40-799 FACILITIES	.00	.00	.00	.00	.0
24-40-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
<b>TOTAL EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>52,000.00</b>	<b>52,000.00</b>	<b>.0</b>
<u>DEPARTMENT 80</u>					
24-80-800 TRANSFERS	5,679.52	5,679.52	.00	( 5,679.52)	.0
<b>TOTAL DEPARTMENT 80</b>	<b>5,679.52</b>	<b>5,679.52</b>	<b>.00</b>	<b>( 5,679.52)</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>5,679.52</b>	<b>5,679.52</b>	<b>52,000.00</b>	<b>46,320.48</b>	<b>10.9</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>121,163.25</b>	<b>121,163.25</b>	<b>.00</b>	<b>( 121,163.25)</b>	<b>.0</b>

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

COUNTRY FAIR DAYS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
25-37-100 INTEREST EARNINGS	.00	.00	.00	.00	.0
TOTAL SOURCE 37	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	.00	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

WATER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
26-37-100 INTEREST EARNINGS	3,080.69	3,080.69	2,000.00	( 1,080.69)	154.0
26-37-200 IMPACT FEES	45,332.00	45,332.00	10,000.00	( 35,332.00)	453.3
<b>TOTAL REVENUE</b>	<b>48,412.69</b>	<b>48,412.69</b>	<b>12,000.00</b>	<b>( 36,412.69)</b>	<b>403.4</b>
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
26-39-900 FND BALANCE TO BE APPROPRIATED	.00	.00	77,000.00	77,000.00	.0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>77,000.00</b>	<b>77,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>48,412.69</b>	<b>48,412.69</b>	<b>89,000.00</b>	<b>40,587.31</b>	<b>54.4</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

WATER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 40</u>						
26-40-760	PROJECTS	.00	.00	.00	.00	.0
26-40-799	FACILITIES	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 40		.00	.00	.00	.00	.0
<u>TRANSFERS</u>						
26-80-800	TRANSFERS	70,285.82	70,285.82	89,000.00	18,714.18	79.0
26-80-900	CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
TOTAL TRANSFERS		70,285.82	70,285.82	89,000.00	18,714.18	79.0
TOTAL FUND EXPENDITURES		70,285.82	70,285.82	89,000.00	18,714.18	79.0
NET REVENUE OVER EXPENDITURES		( 21,873.13)	( 21,873.13)	.00	21,873.13	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

RECREATION IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
27-37-100 INTEREST EARNINGS	392.09	392.09	.00	( 392.09)	.0
27-37-200 IMPACT FEES	26,688.00	26,688.00	10,000.00	( 16,688.00)	266.9
<b>TOTAL REVENUE</b>	<b>27,080.09</b>	<b>27,080.09</b>	<b>10,000.00</b>	<b>( 17,080.09)</b>	<b>270.8</b>
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
27-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
27-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>27,080.09</b>	<b>27,080.09</b>	<b>10,000.00</b>	<b>( 17,080.09)</b>	<b>270.8</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

RECREATION IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
27-40-760 PROJECTS	.00	.00	10,000.00	10,000.00	.0
27-40-799 FACILITIES	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
<u>DEPARTMENT 80</u>					
27-80-800 TRANSFERS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
NET REVENUE OVER EXPENDITURES	27,080.09	27,080.09	.00	( 27,080.09)	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

LOCAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
28-36-100 INTEREST EARNINGS	103,694.98	103,694.98	250,000.00	146,305.02	41.5
28-36-250 LEASES	647,796.05	647,796.05	707,000.00	59,203.95	91.6
28-36-700 SALE OF BONDS	.00	.00	.00	.00	.0
28-36-900 FUND BAL TO BE APPROPRIATED	2,022,273.03	2,022,273.03	3,955,000.00	1,932,726.97	51.1
<b>TOTAL SOURCE 36</b>	<b>2,773,764.06</b>	<b>2,773,764.06</b>	<b>4,912,000.00</b>	<b>2,138,235.94</b>	<b>56.5</b>
<b>TOTAL FUND REVENUE</b>	<b>2,773,764.06</b>	<b>2,773,764.06</b>	<b>4,912,000.00</b>	<b>2,138,235.94</b>	<b>56.5</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

LOCAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LBA - PUBLIC WORKS</u>					
28-44-260 PW BLDG & GROUND MAINT.	.00	.00	.00	.00	.0
28-44-270 PW UTILITIES	.00	.00	.00	.00	.0
28-44-530 INTEREST EXPENSE	401,436.50	401,436.50	410,000.00	8,563.50	97.9
28-44-650 DEPRECIATION	.00	.00	.00	.00	.0
28-44-710 LAND	.00	.00	.00	.00	.0
28-44-720 BUILDINGS	297.38	297.38	1,605,000.00	1,604,702.62	.0
28-44-730 IMPROV. OTHER THAN BLDGS.	1,932,583.22	1,932,583.22	2,000,000.00	67,416.78	96.6
28-44-740 MACHINERY AND EQUIPMENT	151,443.42	151,443.42	600,000.00	448,556.58	25.2
28-44-811 BOND PRINCIPAL	307,000.00	307,000.00	297,000.00	( 10,000.00)	103.4
28-44-828 TRANSFER TO SWC	.00	.00	.00	.00	.0
28-44-840 COST OF ISSUANCE	.00	.00	.00	.00	.0
28-44-900 ADDITION TO FUND BALANCE	.00	.00	.00	.00	.0
TOTAL LBA - PUBLIC WORKS	<u>2,792,760.52</u>	<u>2,792,760.52</u>	<u>4,912,000.00</u>	<u>2,119,239.48</u>	<u>56.9</u>
TOTAL FUND EXPENDITURES	<u>2,792,760.52</u>	<u>2,792,760.52</u>	<u>4,912,000.00</u>	<u>2,119,239.48</u>	<u>56.9</u>
NET REVENUE OVER EXPENDITURES	<u>( 18,996.46)</u>	<u>( 18,996.46)</u>	<u>.00</u>	<u>18,996.46</u>	<u>.0</u>

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

PUBLIC SAFETY IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
29-37-100 INTEREST EARNINGS	59.24	59.24	.00	( 59.24)	.0
29-37-200 IMPACT FEES	4,032.00	4,032.00	3,000.00	( 1,032.00)	134.4
<b>TOTAL REVENUE</b>	<b>4,091.24</b>	<b>4,091.24</b>	<b>3,000.00</b>	<b>( 1,091.24)</b>	<b>136.4</b>
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
29-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
29-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>4,091.24</b>	<b>4,091.24</b>	<b>3,000.00</b>	<b>( 1,091.24)</b>	<b>136.4</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

PUBLIC SAFETY IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
29-40-760	PROJECTS	.00	.00	.00	.00	.0
29-40-799	FACILITIES	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
<u>DEPARTMENT 80</u>						
29-80-800	TRANSFERS	.00	.00	3,000.00	3,000.00	.0
	TOTAL DEPARTMENT 80	.00	.00	3,000.00	3,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
	NET REVENUE OVER EXPENDITURES	4,091.24	4,091.24	.00	( 4,091.24)	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
45-31-300 SALES AND USE TAX	195,300.00	195,300.00	217,000.00	21,700.00	90.0
45-31-309 RAP TAX- CAPITAL PROJECTS	.00	.00	.00	.00	.0
<b>TOTAL SOURCE 31</b>	<b>195,300.00</b>	<b>195,300.00</b>	<b>217,000.00</b>	<b>21,700.00</b>	<b>90.0</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
45-33-400 STATE GRANTS	.00	.00	.00	.00	.0
45-33-500 FEDERAL GRANT - CARES ACT/ARPA	5,146.00	5,146.00	.00	( 5,146.00)	.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>5,146.00</b>	<b>5,146.00</b>	<b>.00</b>	<b>( 5,146.00)</b>	<b>.0</b>
<u>CHARGES FOR SERVICES</u>					
45-34-270 DEVELOPER PMTS FOR IMPROV.	.00	.00	.00	.00	.0
45-34-435 DONATIONS - CMP RAIL ROAD	.00	.00	.00	.00	.0
45-34-440 CONTRIBUTIONS	.00	.00	.00	.00	.0
45-34-445 CONTRIBUTIONS - RESTRICTED	.00	.00	.00	.00	.0
<b>TOTAL CHARGES FOR SERVICES</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>
<u>MISCELLANEOUS REVENUE</u>					
45-36-100 INTEREST EARNINGS	61,804.38	61,804.38	50,000.00	( 11,804.38)	123.6
45-36-110 SALE OF PROPERTY	8,275.00	8,275.00	.00	( 8,275.00)	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>70,079.38</b>	<b>70,079.38</b>	<b>50,000.00</b>	<b>( 20,079.38)</b>	<b>140.2</b>
<u>CONTRIBUTIONS AND TRANSFERS</u>					
45-39-380 FUND SURPLUS-UNRESTRICTED	.00	.00	.00	.00	.0
45-39-395 TRANS FROM GENERAL FUND	.00	.00	.00	.00	.0
45-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
45-39-500 FUND BALANCE TO BE APPROPRIATE	.00	.00	.00	.00	.0
45-39-800 TRANSFER FROM IMPACT FEES	.00	.00	41,000.00	41,000.00	.0
45-39-810 TRANSFER FROM CLASS "C"	.00	.00	.00	.00	.0
45-39-828 TRANSFER FROM LBA	.00	.00	.00	.00	.0
45-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	196,000.00	196,000.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>237,000.00</b>	<b>237,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>270,525.38</b>	<b>270,525.38</b>	<b>504,000.00</b>	<b>233,474.62</b>	<b>53.7</b>

SOUTH WEBER CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
45-43-730 ADMIN - IMPROV OTHER THAN BLDG	56.06	56.06	.00	( 56.06)	.0
45-43-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 43	56.06	56.06	.00	( 56.06)	.0
 <u>DEPARTMENT 57</u>					
45-57-720 BUILDINGS	.00	.00	.00	.00	.0
45-57-730 IMPROV. OTHER THAN BLDGS.	29,178.14	29,178.14	100,000.00	70,821.86	29.2
45-57-740 EQUIPMENT	.00	.00	244,000.00	244,000.00	.0
45-57-860 TRANSFER FLEET	223,666.63	223,666.63	.00	( 223,666.63)	.0
TOTAL DEPARTMENT 57	252,844.77	252,844.77	344,000.00	91,155.23	73.5
 <u>DEPARTMENT 58</u>					
45-58-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 58	.00	.00	.00	.00	.0
 <u>DEPARTMENT 60</u>					
45-60-710 LAND	.00	.00	.00	.00	.0
45-60-720 1040BUILDINGS	.00	.00	.00	.00	.0
45-60-730 STREETS-IMP OTHER THAN BLDG	2,541.75	2,541.75	150,000.00	147,458.25	1.7
45-60-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 60	2,541.75	2,541.75	150,000.00	147,458.25	1.7
 <u>DEPARTMENT 70</u>					
45-70-710 LAND	.00	.00	.00	.00	.0
45-70-730 IMPROVEMENTS OTHER THAN BLDGS	7,990.44	7,990.44	.00	( 7,990.44)	.0
45-70-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 70	7,990.44	7,990.44	.00	( 7,990.44)	.0
 <u>DEPARTMENT 71</u>					
45-71-730 REC- IMPROV. OTHER THAN BLDGS.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 71	.00	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 90</u>					
45-90-850 TRANSFER TO TRANS. UTIL. FUND	.00	.00	.00	.00	.0
45-90-900 TRANSFER TO FUND BALANCE	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL DEPARTMENT 90</b>	<b>.00</b>	<b>.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>263,433.02</b>	<b>263,433.02</b>	<b>504,000.00</b>	<b>240,566.98</b>	<b>52.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>7,092.36</b>	<b>7,092.36</b>	<b>.00</b>	<b>( 7,092.36)</b>	<b>.0</b>

SOUTH WEBER CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL REVENUE</u>					
51-33-500 FEDERAL GRANT - CARES ACT	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	.00	.00	.0
<u>SOURCE 34</u>					
51-34-270 DEVELOPER PMTS FOR IMPROVMNTS	.00	.00	.00	.00	.0
TOTAL SOURCE 34	.00	.00	.00	.00	.0
<u>MISCELLANEOUS REVENUE</u>					
51-36-100 INTEREST EARNINGS	64,889.26	64,889.26	60,000.00	( 4,889.26)	108.2
51-36-300 MISC UTILITY REVENUE	.00	.00	.00	.00	.0
TOTAL MISCELLANEOUS REVENUE	64,889.26	64,889.26	60,000.00	( 4,889.26)	108.2
<u>WATER UTILITIES REVENUE</u>					
51-37-100 WATER SALES	1,495,557.89	1,495,557.89	1,700,000.00	204,442.11	88.0
51-37-105 WATER CONNECTION FEE	22,400.00	22,400.00	12,500.00	( 9,900.00)	179.2
51-37-130 PENALTIES	44,283.64	44,283.64	42,000.00	( 2,283.64)	105.4
TOTAL WATER UTILITIES REVENUE	1,562,241.53	1,562,241.53	1,754,500.00	192,258.47	89.0
<u>SOURCE 38</u>					
51-38-820 CONTRIBUTIONS FROM IMPACT FEES	70,285.82	70,285.82	89,000.00	18,714.18	79.0
51-38-900 SUNDRY REVENUES	.00	.00	.00	.00	.0
51-38-910 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
51-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	70,285.82	70,285.82	89,000.00	18,714.18	79.0
<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
51-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	504,500.00	504,500.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	504,500.00	504,500.00	.0
TOTAL FUND REVENUE	1,697,416.61	1,697,416.61	2,408,000.00	710,583.39	70.5

SOUTH WEBER CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
51-40-110	FULL-TIME EMPLOYEE SALARIES	139,319.23	139,319.23	167,000.00	27,680.77	83.4
51-40-120	PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
51-40-130	EMPLOYEE BENEFIT - RETIREMENT	25,854.83	25,854.83	35,000.00	9,145.17	73.9
51-40-131	EMPLOYEE BENEFIT-EMPLOYER FICA	10,842.60	10,842.60	13,000.00	2,157.40	83.4
51-40-133	EMPLOYEE BENEFIT - WORK. COMP.	1,790.11	1,790.11	4,000.00	2,209.89	44.8
51-40-134	EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
51-40-135	EMPLOYEE BENEFIT - HEALTH INS.	26,534.17	26,534.17	30,000.00	3,465.83	88.5
51-40-137	EMPLOYEE TESTING	.00	.00	500.00	500.00	.0
51-40-140	UNIFORMS	1,106.55	1,106.55	2,000.00	893.45	55.3
51-40-210	BOOKS/SUBSCRIPTIONS/MEMBERSHIP	5,911.00	5,911.00	3,000.00	( 2,911.00)	197.0
51-40-230	TRAVEL & TRAINING	6,200.88	6,200.88	7,500.00	1,299.12	82.7
51-40-240	OFFICE SUPPLIES & EXPENSE	1,633.19	1,633.19	2,000.00	366.81	81.7
51-40-250	EQUIPMENT SUPPLIES & MAINT.	12,124.21	12,124.21	10,000.00	( 2,124.21)	121.2
51-40-255	VEHICLE LEASE	84,333.37	84,333.37	92,000.00	7,666.63	91.7
51-40-256	FUEL EXPENSE	6,730.17	6,730.17	10,000.00	3,269.83	67.3
51-40-260	BUILDINGS & GROUNDS MAINT.	2,875.04	2,875.04	5,000.00	2,124.96	57.5
51-40-262	GENERAL GOVERNMENT BUILDINGS	.00	.00	.00	.00	.0
51-40-270	UTILITIES	23,673.29	23,673.29	29,000.00	5,326.71	81.6
51-40-280	TELEPHONE	9,157.02	9,157.02	7,000.00	( 2,157.02)	130.8
51-40-312	PROFESSIONAL & TECH. - ENGINR	1,312.50	1,312.50	10,000.00	8,687.50	13.1
51-40-318	PROFESSIONAL TECHNICAL	.00	.00	2,000.00	2,000.00	.0
51-40-325	PROFESSIONAL/TECHICAL - MAPS/G	4,164.75	4,164.75	5,000.00	835.25	83.3
51-40-350	SOFTWARE MAINTENANCE	9,227.59	9,227.59	11,000.00	1,772.41	83.9
51-40-370	UTILITY BILLING	16,745.01	16,745.01	17,000.00	254.99	98.5
51-40-385	RENT OF BLDGS	200,816.77	200,816.77	220,000.00	19,183.23	91.3
51-40-480	SPECIAL WATER SUPPLIES	5,227.00	5,227.00	7,000.00	1,773.00	74.7
51-40-481	WATER PURCHASES	453,500.77	453,500.77	412,000.00	( 41,500.77)	110.1
51-40-483	EMERGENCY LEAKS & REPAIRS	.00	.00	.00	.00	.0
51-40-485	FIRE HYDRANT UPDATE	.00	.00	25,000.00	25,000.00	.0
51-40-490	O & M CHARGE	73,276.67	73,276.67	107,000.00	33,723.33	68.5
51-40-495	METER REPLACEMENTS	295,295.23	295,295.23	352,000.00	56,704.77	83.9
51-40-530	INTEREST EXPENSE	100,150.00	100,150.00	100,000.00	( 150.00)	100.2
51-40-540	CUSTOMER ASSISTANCE PROGRAM	.00	.00	.00	.00	.0
51-40-550	BANKING CHARGES	5,981.47	5,981.47	6,000.00	18.53	99.7
51-40-650	DEPRECIATION	.00	.00	325,000.00	325,000.00	.0
51-40-730	IMPROVEMENTS OTHER THAN BLDGS	189,743.71	189,743.71	173,000.00	( 16,743.71)	109.7
51-40-740	EQUIPMENT	.00	.00	.00	.00	.0
51-40-750	CAPITAL OUTLAY - VEHICLES	.00	.00	.00	.00	.0
51-40-811	BOND PRINCIPAL	115,000.00	115,000.00	115,000.00	.00	100.0
51-40-900	TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
51-40-915	TRANSFER TO ADMIN SERVICES	95,370.00	95,370.00	104,000.00	8,630.00	91.7
51-40-950	CONTRI. TO FUND BALANCE - RSRV	.00	.00	.00	.00	.0
<b>TOTAL EXPENDITURES</b>		<b>1,923,897.13</b>	<b>1,923,897.13</b>	<b>2,408,000.00</b>	<b>484,102.87</b>	<b>79.9</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 80</u>					
51-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	1,923,897.13	1,923,897.13	2,408,000.00	484,102.87	79.9
NET REVENUE OVER EXPENDITURES	( 226,480.52)	( 226,480.52)	.00	226,480.52	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
52-36-100 INTEREST EARNINGS	181,997.00	181,997.00	100,000.00	( 81,997.00)	182.0
TOTAL MISCELLANEOUS REVENUE	181,997.00	181,997.00	100,000.00	( 81,997.00)	182.0
<u>SEWER UTILITIES REVENUE</u>					
52-37-300 SEWER SALES	1,124,681.63	1,124,681.63	1,235,000.00	110,318.37	91.1
52-37-360 CWDIS 5% RETAINAGE	5,728.00	5,728.00	3,000.00	( 2,728.00)	190.9
52-37-400 CWSID SEWER CONN FEES PAYABLE	.00	.00	.00	.00	.0
TOTAL SEWER UTILITIES REVENUE	1,130,409.63	1,130,409.63	1,238,000.00	107,590.37	91.3
<u>SOURCE 38</u>					
52-38-820 CONTRIBUTION FROM IMPACT FEES	52,147.59	52,147.59	88,000.00	35,852.41	59.3
52-38-910 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
52-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	52,147.59	52,147.59	88,000.00	35,852.41	59.3
<u>SOURCE 39</u>					
52-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL SOURCE 39	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	1,364,554.22	1,364,554.22	1,426,000.00	61,445.78	95.7

SOUTH WEBER CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 FULL-TIME EMPLOYEE SALARIES	69,237.63	69,237.63	81,000.00	11,762.37	85.5
52-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
52-40-130 EMPLOYEE BENEFIT - RETIREMENT	13,166.27	13,166.27	17,000.00	3,833.73	77.5
52-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	5,078.99	5,078.99	7,000.00	1,921.01	72.6
52-40-133 EMPLOYEE BENEFIT - WORK. COMP.	857.58	857.58	2,000.00	1,142.42	42.9
52-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
52-40-135 EMPLOYEE BENEFIT - HEALTH INS.	27,380.11	27,380.11	31,000.00	3,619.89	88.3
52-40-140 UNIFORMS	288.56	288.56	1,000.00	711.44	28.9
52-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	.00	.00	.0
52-40-230 TRAVEL & TRAINING	937.23	937.23	6,000.00	5,062.77	15.6
52-40-240 OFFICE SUPPLIES & EXPENSE	1,223.89	1,223.89	1,000.00	( 223.89)	122.4
52-40-250 EQUIPMENT SUPPLIES & MAINT.	2,289.88	2,289.88	4,000.00	1,710.12	57.3
52-40-255 VEHICLE LEASE	7,333.37	7,333.37	8,000.00	666.63	91.7
52-40-256 FUEL EXPENSE	1,115.15	1,115.15	3,000.00	1,884.85	37.2
52-40-260 BUILDINGS & GROUNDS MAINT.	1,911.86	1,911.86	.00	( 1,911.86)	.0
52-40-270 UTILITIES	2,644.84	2,644.84	1,000.00	( 1,644.84)	264.5
52-40-280 TELEPHONE	575.00	575.00	1,000.00	425.00	57.5
52-40-312 PROFESSIONAL & TECH. - ENGINR	8,014.00	8,014.00	6,000.00	( 2,014.00)	133.6
52-40-325 PROFESSIONAL/TECHICAL - MAPS/G	776.75	776.75	3,000.00	2,223.25	25.9
52-40-350 SOFTWARE MAINTENANCE	2,209.59	2,209.59	3,000.00	790.41	73.7
52-40-370 UTILITY BILLING	11,663.42	11,663.42	15,000.00	3,336.58	77.8
52-40-385 RENT OF BLDGS	148,993.02	148,993.02	163,000.00	14,006.98	91.4
52-40-490 O & M CHARGE	50,996.22	50,996.22	50,000.00	( 996.22)	102.0
52-40-491 SEWER TREATMENT FEE	597,684.00	597,684.00	605,000.00	7,316.00	98.8
52-40-496 CONNECTION FEE - CWSID	.00	.00	.00	.00	.0
52-40-530 INTEREST EXPENSE	.00	.00	.00	.00	.0
52-40-550 BANKING CHARGES	3,956.34	3,956.34	4,000.00	43.66	98.9
52-40-650 DEPRECIATION	.00	.00	175,000.00	175,000.00	.0
52-40-690 PROJECTS	.00	.00	.00	.00	.0
52-40-900 TRANSFER TO FUND BALANCE	.00	.00	178,000.00	178,000.00	.0
52-40-915 TRANSFER TO ADMIN SERVICES	55,935.00	55,935.00	61,000.00	5,065.00	91.7
52-40-950 CONTRI. TO FUND BALANCE - RSRV	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	1,014,268.70	1,014,268.70	1,426,000.00	411,731.30	71.1
 <u>TRANSFERS AND CONTRIBUTIONS</u>					
52-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL TRANSFERS AND CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	1,014,268.70	1,014,268.70	1,426,000.00	411,731.30	71.1
NET REVENUE OVER EXPENDITURES	350,285.52	350,285.52	.00	( 350,285.52)	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

SANITATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
53-36-100 INTEREST EARNINGS	19,381.77	19,381.77	16,000.00	( 3,381.77)	121.1
TOTAL MISCELLANEOUS REVENUE	19,381.77	19,381.77	16,000.00	( 3,381.77)	121.1
<u>SANITATION UTILITIES REVENUE</u>					
53-37-700 SANITATION FEES	764,870.84	764,870.84	735,000.00	( 29,870.84)	104.1
TOTAL SANITATION UTILITIES REVENUE	764,870.84	764,870.84	735,000.00	( 29,870.84)	104.1
<u>SOURCE 38</u>					
53-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	.00	.00	.00	.00	.0
<u>SOURCE 39</u>					
53-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	33,000.00	33,000.00	.0
TOTAL SOURCE 39	.00	.00	33,000.00	33,000.00	.0
TOTAL FUND REVENUE	784,252.61	784,252.61	784,000.00	( 252.61)	100.0

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

SANITATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
53-40-110 FULL-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
53-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
53-40-130 EMPLOYEE BENEFIT - RETIREMENT	.00	.00	.00	.00	.0
53-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	.00	.00	.00	.00	.0
53-40-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	.00	.00	.0
53-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
53-40-135 EMPLOYEE BENEFIT - HEALTH INS.	.00	.00	.00	.00	.0
53-40-140 UNIFORMS	.00	.00	.00	.00	.0
53-40-240 OFFICE SUPPLIES & EXPENSE	.00	.00	.00	.00	.0
53-40-250 EQUIPMENT SUPPLIES & MAINT.	34,495.15	34,495.15	78,000.00	43,504.85	44.2
53-40-251 VEHICLE MAINT & SUPPLIES	.00	.00	.00	.00	.0
53-40-255 VEHICLE LEASE	.00	.00	.00	.00	.0
53-40-256 FUEL EXPENSE	.00	.00	.00	.00	.0
53-40-260 BUILDINGS & GROUNDS MAINT.	1,016.97	1,016.97	.00	( 1,016.97)	.0
53-40-270 UTILITIES (PW SHARED)	1,355.03	1,355.03	.00	( 1,355.03)	.0
53-40-280 TELEPHONE	.00	.00	.00	.00	.0
53-40-350 SOFTWARE MAINTENANCE	2,209.59	2,209.59	3,000.00	790.41	73.7
53-40-370 UTILITY BILLING	5,361.67	5,361.67	4,000.00	( 1,361.67)	134.0
53-40-385 RENT OF BLDGS	77,735.57	77,735.57	85,000.00	7,264.43	91.5
53-40-492 SANITATION FEE CHARGES	546,624.64	546,624.64	574,000.00	27,375.36	95.2
53-40-550 BANKING CHARGES	1,883.95	1,883.95	2,000.00	116.05	94.2
53-40-650 DEPRECIATION	.00	.00	.00	.00	.0
53-40-900 CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
53-40-915 TRANSFER TO ADMIN SERVICES	34,870.00	34,870.00	38,000.00	3,130.00	91.8
TOTAL EXPENDITURES	705,552.57	705,552.57	784,000.00	78,447.43	90.0
TOTAL FUND EXPENDITURES	705,552.57	705,552.57	784,000.00	78,447.43	90.0
NET REVENUE OVER EXPENDITURES	78,700.04	78,700.04	.00	( 78,700.04)	.0

SOUTH WEBER CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

STORM SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>					
54-33-400 STATE GRANT	.00	.00	.00	.00	.0
TOTAL SOURCE 33	.00	.00	.00	.00	.0
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SOURCE 34					
54-34-270 DEVELOPER PMTS FOR IMPROVEMENT	.00	.00	.00	.00	.0
TOTAL SOURCE 34	.00	.00	.00	.00	.0
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MISCELLANEOUS REVENUE					
54-36-100 INTEREST EARNINGS	46,242.77	46,242.77	21,000.00	( 25,242.77)	220.2
TOTAL MISCELLANEOUS REVENUE	46,242.77	46,242.77	21,000.00	( 25,242.77)	220.2
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STORM SEWER UTILITIES REVENUE					
54-37-450 STORM SEWER REVENUE	609,794.12	609,794.12	665,000.00	55,205.88	91.7
TOTAL STORM SEWER UTILITIES REVENUE	609,794.12	609,794.12	665,000.00	55,205.88	91.7
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SOURCE 38					
54-38-820 TFR FROM STORM SWR IMPACT FEE	30,597.05	30,597.05	30,000.00	( 597.05)	102.0
54-38-900 SUNDRY REVENUES	.00	.00	.00	.00	.0
54-38-910 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
54-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	30,597.05	30,597.05	30,000.00	( 597.05)	102.0
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SOURCE 39					
54-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL SOURCE 39	.00	.00	.00	.00	.0
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TOTAL FUND REVENUE	686,633.94	686,633.94	716,000.00	29,366.06	95.9

SOUTH WEBER CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

STORM SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
54-40-110 FULL-TIME EMPLOYEE SALARIES	64,040.24	64,040.24	76,000.00	11,959.76	84.3
54-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
54-40-130 EMPLOYEE BENEFIT - RETIREMENT	12,199.53	12,199.53	16,000.00	3,800.47	76.3
54-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	4,770.05	4,770.05	6,000.00	1,229.95	79.5
54-40-133 EMPLOYEE BENEFIT - WORK. COMP.	793.65	793.65	2,000.00	1,206.35	39.7
54-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
54-40-135 EMPLOYEE BENEFIT - HEALTH INS.	21,230.71	21,230.71	31,000.00	9,769.29	68.5
54-40-140 UNIFORMS	227.82	227.82	1,000.00	772.18	22.8
54-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	1,844.00	1,844.00	.00	( 1,844.00)	.0
54-40-230 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
54-40-240 OFFICE SUPPLIES & EXPENSE	75.00	75.00	.00	( 75.00)	.0
54-40-250 EQUIPMENT SUPPLIES & MAINT.	1,535.92	1,535.92	1,200.00	( 335.92)	128.0
54-40-255 VEHICLE LEASE	7,333.37	7,333.37	8,000.00	666.63	91.7
54-40-256 FUEL EXPENSE	2,295.38	2,295.38	1,600.00	( 695.38)	143.5
54-40-260 BUILDINGS & GROUNDS MAINT.5240	74,591.20	74,591.20	80,000.00	5,408.80	93.2
54-40-270 UTILITIES	1,630.71	1,630.71	300.00	( 1,330.71)	543.6
54-40-280 TELEPHONE	1,311.17	1,311.17	2,000.00	688.83	65.6
54-40-312 PROFESSIONAL & TECH. - ENGINR	8,523.50	8,523.50	1,000.00	( 7,523.50)	852.4
54-40-325 PROFESSIONAL/TECHICAL - MAPS/G	749.50	749.50	4,900.00	4,150.50	15.3
54-40-331 PROMOTIONS	.00	.00	1,200.00	1,200.00	.0
54-40-350 SOFTWARE MAINTENANCE	4,849.59	4,849.59	4,800.00	( 49.59)	101.0
54-40-370 UTILITY BILLING	2,551.36	2,551.36	3,000.00	448.64	85.1
54-40-385 RENT OF BLDGS	87,420.08	87,420.08	95,500.00	8,079.92	91.5
54-40-493 STORM SEWER O & M	29,485.00	29,485.00	30,000.00	515.00	98.3
54-40-550 BANKING CHARGES	894.84	894.84	1,000.00	105.16	89.5
54-40-650 DEPRECIATION	.00	.00	225,000.00	225,000.00	.0
54-40-690 PROJECTS	1,435.00	1,435.00	50,000.00	48,565.00	2.9
54-40-900 CONTRIBUTION TO FUND BALANCE	.00	.00	29,500.00	29,500.00	.0
54-40-915 TRANSFER TO ADMIN SERVICES	39,435.00	39,435.00	43,000.00	3,565.00	91.7
<b>TOTAL EXPENDITURES</b>	<b>369,222.62</b>	<b>369,222.62</b>	<b>716,000.00</b>	<b>346,777.38</b>	<b>51.6</b>
<u>DEPARTMENT 80</u>					
54-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
<b>TOTAL DEPARTMENT 80</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>369,222.62</b>	<b>369,222.62</b>	<b>716,000.00</b>	<b>346,777.38</b>	<b>51.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>317,411.32</b>	<b>317,411.32</b>	<b>.00</b>	<b>( 317,411.32)</b>	<b>.0</b>

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

PENALTIES UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>						
55-36-100	INTEREST EARNINGS	.00	.00	.00	.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	.00	.00	.0
<u>SOURCE 37</u>						
55-37-130	PENALTIES	.00	.00	.00	.00	.0
	TOTAL SOURCE 37	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	.00	.00	.00	.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

TRANSPORTATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>					
56-31-305	TRANSPORTATION - LOCAL OPTION	126,295.94	126,295.94	100,000.00 ( 26,295.94)	126.3
	TOTAL SOURCE 31	126,295.94	126,295.94	100,000.00 ( 26,295.94)	126.3
<hr/>					
	SOURCE 33				
56-33-560	CLASS "C" ROAD ALLOTMENT	.00	.00	.00	.00 .0
	TOTAL SOURCE 33	.00	.00	.00	.00 .0
<hr/>					
	SOURCE 34				
56-34-270	DEVELOPER PMTS FOR IMPROV.	63,971.80	63,971.80	.00 ( 63,971.80)	.0
	TOTAL SOURCE 34	63,971.80	63,971.80	.00 ( 63,971.80)	.0
<hr/>					
	SOURCE 36				
56-36-100	INTEREST EARNINGS	39,851.07	39,851.07	15,000.00 ( 24,851.07)	265.7
	TOTAL SOURCE 36	39,851.07	39,851.07	15,000.00 ( 24,851.07)	265.7
<hr/>					
	SOURCE 37				
56-37-800	TRANSPORATION UTILITY FEE	450,207.78	450,207.78	478,000.00 27,792.22	94.2
	TOTAL SOURCE 37	450,207.78	450,207.78	478,000.00 27,792.22	94.2
<hr/>					
	CONTRIBUTIONS AND TRANSFERS				
56-39-091	TRANSFER FROM CAPITAL PROJECTS	.00	.00	.00	.00 .0
56-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	169,000.00	169,000.00 .0
56-39-910	TRANSFER FROM CLASS "C" RES.	.00	.00	.00	.00 .0
	TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	169,000.00	169,000.00 .0
<hr/>					
	TOTAL FUND REVENUE	680,326.59	680,326.59	762,000.00 81,673.41	89.3

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

TRANSPORTATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
56-76-312 PROFESSIONAL & TECH. - ENGINR	1,131.50	1,131.50	18,000.00	16,868.50	6.3
56-76-424 CURB, GUTTER & SIDEWALK REPAIR	.00	.00	220,000.00	220,000.00	.0
56-76-425 STREET SEALING	.00	.00	.00	.00	.0
56-76-730 STREET PROJECTS	109,237.13	109,237.13	524,000.00	414,762.87	20.9
56-76-910 TRANSFER TO CAP. PROJ. FUND	.00	.00	.00	.00	.0
56-76-990 CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	110,368.63	110,368.63	762,000.00	651,631.37	14.5
TOTAL FUND EXPENDITURES	110,368.63	110,368.63	762,000.00	651,631.37	14.5
NET REVENUE OVER EXPENDITURES	569,957.96	569,957.96	.00	( 569,957.96)	.0

SOUTH WEBER CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

FLEET MANAGEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
60-34-981 INTERFUND CHARGE - ADMIN	.00	.00	.00	.00	.0
60-34-982 INTERFUND CHARGE - FIRE	223,666.63	223,666.63	244,000.00	20,333.37	91.7
60-34-983 INTERFUND CHARGE - COMM SVS	6,416.63	6,416.63	7,000.00	583.37	91.7
60-34-984 INTERFUND CHARGE - STREETS	13,750.00	13,750.00	15,000.00	1,250.00	91.7
60-34-985 INTERFUND CHARGE - PARKS	83,416.63	83,416.63	91,000.00	7,583.37	91.7
60-34-986 INTERFUND CHARGE - RECREATION	6,416.63	6,416.63	7,000.00	583.37	91.7
60-34-987 INTERFUND CHARGE - WATER	84,333.37	84,333.37	92,000.00	7,666.63	91.7
60-34-988 INTERFUND CHARGE - SEWER	7,333.37	7,333.37	8,000.00	666.63	91.7
60-34-989 INTERFUND CHARGE - STORM DRAIN	7,333.37	7,333.37	8,000.00	666.63	91.7
<b>TOTAL SOURCE 34</b>	<b>432,666.63</b>	<b>432,666.63</b>	<b>472,000.00</b>	<b>39,333.37</b>	<b>91.7</b>
 <b>SOURCE 36</b>					
60-36-100 INTEREST EARNINGS	38,829.03	38,829.03	11,000.00	( 27,829.03)	353.0
60-36-400 SALE OF ASSETS	.00	.00	90,000.00	90,000.00	.0
<b>TOTAL SOURCE 36</b>	<b>38,829.03</b>	<b>38,829.03</b>	<b>101,000.00</b>	<b>62,170.97</b>	<b>38.4</b>
 <b>SOURCE 37</b>					
60-37-450 TRANSFER FROM CAP .PRJ. - FIRE	.00	.00	.00	.00	.0
60-37-510 TRANSFER FROM WATER	.00	.00	.00	.00	.0
60-37-520 TRANSFER FROM SEWER	.00	.00	.00	.00	.0
60-37-540 TRANSFER FROM STORM DRAIN	.00	.00	.00	.00	.0
<b>TOTAL SOURCE 37</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.0</b>
 <b>SOURCE 38</b>					
60-38-210 CONTRIBUTION - GEN. GOVT.	259,000.00	259,000.00	259,000.00	.00	100.0
60-38-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
60-38-920 GAIN/LOSS ON SALE OF ASSETS	11,539.33	11,539.33	.00	( 11,539.33)	.0
<b>TOTAL SOURCE 38</b>	<b>270,539.33</b>	<b>270,539.33</b>	<b>259,000.00</b>	<b>( 11,539.33)</b>	<b>104.5</b>
<b>TOTAL FUND REVENUE</b>	<b>742,034.99</b>	<b>742,034.99</b>	<b>832,000.00</b>	<b>89,965.01</b>	<b>89.2</b>

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

FLEET MANAGEMENT

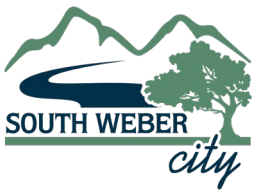
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
60-60-530 INTEREST EXPENSE	80,722.05	80,722.05	.00	( 80,722.05)	.0
60-60-650 DEPRECIATION	.00	.00	.00	.00	.0
60-60-740 MACHINERY & EQUIPMENT	262,000.00	262,000.00	.00	( 262,000.00)	.0
60-60-960 CAPITAL LEASES - EQUIPMENT	349,109.46	349,109.46	671,000.00	321,890.54	52.0
60-60-990 CONTRIB. TO FUND BALANCE	.00	.00	161,000.00	161,000.00	.0
60-60-995 CONTR. TO LG. APPAR. RSVR	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 60	691,831.51	691,831.51	832,000.00	140,168.49	83.2
TOTAL FUND EXPENDITURES	691,831.51	691,831.51	832,000.00	140,168.49	83.2
NET REVENUE OVER EXPENDITURES	50,203.48	50,203.48	.00	( 50,203.48)	.0

SOUTH WEBER CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 11 MONTHS ENDING MAY 31, 2026

5c May Budget

GENERAL LONG-TERM DEBT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
95-43-139 PENSION EXPENSE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 43	.00	.00	.00	.00	.0
 <u>DEPARTMENT 57</u>					
95-57-139 PENSION EXPENSE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 57	.00	.00	.00	.00	.0
 <u>DEPARTMENT 58</u>					
95-58-139 PENSION EXPENSE - COMM SVS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 58	.00	.00	.00	.00	.0
 <u>DEPARTMENT 60</u>					
95-60-139 PUBLIC WORKS PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 60	.00	.00	.00	.00	.0
 <u>DEPARTMENT 70</u>					
95-70-139 PARKS PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 70	.00	.00	.00	.00	.0
 <u>DEPARTMENT 71</u>					
95-71-139 RECREATION PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 71	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



# CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

July 14, 2026

PREPARED BY

David Larson  
City Manager

ITEM TYPE

Legislative

ATTACHMENTS

RES 26-27  
Agreement

PRIOR DISCUSSION DATES

[April 28, 2026](#)

AGENDA ITEM

Resolution 26-27: South Weber Model Railroad Club Agreement

PURPOSE

Consider entering into a new agreement with the South Weber Model Railroad Club (SWMRRC or Club)

RECOMMENDATION

Parks Committee recommends approval

BACKGROUND

On April 28, 2026, the South Weber City Council considered terminating the existing agreement with the Club. Along with not allowing trains to run until all safety audit items had been satisfactorily addressed, the Council decided to continue the item and directed the Parks Committee to negotiate a new agreement with the Club no later than June 30. If the Club and Committee could not come to terms, then the Council would act to terminate the existing agreement.

The Parks Committee met in a series of meetings with the Club since that time and have negotiated the new agreement within the designated timeline. That agreement is now before the City Council for consideration.

ANALYSIS

This updated agreement allows the Club to operate, maintain, and manage the miniature railroad facilities located in Canyon Meadows Park through December 31, 2036.

The Club assumes primary responsibility for the railroad's construction, maintenance, operations, safety inspections, insurance, funding, and liability, while the City provides park maintenance, technical support, and oversight.

The Club also must provide free public ride days at least two Saturdays per month from April through October, participate in City events when possible, and pay an annual lease fee of \$200. The agreement establishes procedures for facility modifications, safety audits, reporting, default enforcement, dispute resolution, and allows either party to terminate the agreement with 30 days' written notice.

**RESOLUTION 26-27****A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL  
ADOPTING AN AGREEMENT WITH THE SOUTH WEBER MODEL  
RAILROAD (SWMRR) CLUB**

**WHEREAS**, in 2009 South Weber provided start up costs for tracks and the South Weber Model Railroad Club (SWMRR) has been operating in Canyon Meadows Park since that time; and

**WHEREAS**, the original agreement of March 2009 was updated in September 2023 attempting to clarify the duties of each party; and

**WHEREAS**, continuous struggles with unaddressed safety issues and unchecked weeds led to a hearing before the City Council on April 28<sup>th</sup> of this year to consider terminating the agreement; and

**WHEREAS**, a sixty-day extension was allowed for a final attempt at compliance and a new cooperative agreement outlining a way to move forward and meet the needs of both the club and the city;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Adoption:** The Agreement Between South Weber City and the South Weber Model Railroad Club as attached in **Exhibit 1** is hereby adopted and supersedes all previous agreements between these parties..

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 14<sup>th</sup> day of July 2026.

Roll call vote is as follows:

Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

---

**Rod Westbroek, Mayor**

---

**Attest:** Lisa Smith, Recorder

# RES 26-27 Exhibit 1

## AGREEMENT BETWEEN SOUTH WEBER CITY AND THE SOUTH WEBER MODEL RAILROAD CLUB

This Agreement is made this 14th day of July, 2026, by and between South Weber City (“City”) and the South Weber Model Railroad Club (“Club”). City and Club are hereinafter referred to individually as a “Party” and collectively as the “Parties.”

### RECITALS

Whereas, the Club, a 501(c)(3) non-profit corporation, proposes to render advantageous and desirable services by and through its model railroad activities; and

Whereas, it is the desire of the City to increase the use of the City’s Canyon Meadows Park and to aid and assist the Club in the development of its program, the same being consistent with Resolution 14-07, Phased Master Plan dated January 28, 2014, it being noted that Resolution 14-07 approved a conceptual Master Plan; and

Whereas, the City Council updated the Canyon Meadows Park Master Plan for the west side of the park in December 2020; and

Whereas, the City Council renamed the west side of Canyon Meadows Park to Petersen Farms Park in 2026; and

Whereas, the City Council may adopt additional Park Master Plan updates for Petersen Farms Park and Canyon Meadows Park from time to time; and

Whereas, the Parties entered into an Agreement in 2023 documenting their positions and obligations, and now they desire to supersede that Agreement to read as stated herein.

### AGREEMENT

Now therefore, in consideration of the mutual covenants and conditions contained herein, the Parties agree as follows:

#### 1.0 Definitions

**1.1 Club Funds:** Funds received by the Club through donations; membership fees; Special Events proceeds; sale of equipment or merchandise; grants; or any other funding source.

**1.2 Public Ride Days:** Days on which the Club operates trains for free public rides at Canyon Meadows Park.

**1.3 Railroad Facilities:** Railroad Facilities include all equipment, buildings (excluding City-owned storage container), railroad yard areas, facilities, features, construction and maintenance materials, supplies, signs, signals, track, road base,

34 ballast, switches, and other items located within the areas shown in red on the  
35 attached map of Canyon Meadows Park (Appendix A).

36 **1.4 Special Events:** Events, other than Public Ride Days, in which the Club  
37 participates and for which it is eligible to receive donations, fees, or other  
38 compensation. Special Events may be held in the Railroad Facilities at Canyon  
39 Meadows Park or at any off-site location.

40 **1.5 SWMRRC:** Refers to the South Weber Model Railroad Club.

41 **1.6 Track Area:** The Track Area is considered the width of the roadbed on either  
42 side of the track but not less than two (2) feet from the outside rail or to the edge  
43 of the ballast, as well as the cinder block wall and areas inside the cinder block  
44 wall around the loading and unloading area.

## 45 **2.0 General Provisions**

46 The City agrees to allow the Club to use a limited portion of Canyon Meadows Park for  
47 the operation of their model railroad activities. The City's programs and activities shall,  
48 in all cases and at all times, take precedence over the Club's programs and activities  
49 unless specifically authorized by this Agreement. The Club may use the Canyon  
50 Meadows Park Railroad Facilities during such periods and for such purposes as are  
51 prescribed herein and for other periods as the City may make available. The Club shall  
52 maintain all Railroad Facilities except as may be otherwise specified herein. The Club  
53 shall work closely with the City as it pertains to maintaining City standards within the  
54 park, addressing safety concerns, and creating a positive experience for visitors to the  
55 park.

## 56 **3.0 Club Responsibilities**

### 57 **3.1 Construction and Maintenance**

58 The Club's responsibilities include but are not limited to:

- 59 a) Construction and maintenance of the Club-owned train cars;
- 60 b) Construction and maintenance of the Club-owned locomotives;
- 61 c) Construction and maintenance of all Railroad Facilities and the City-  
62 owned train yard storage container.

63 The Club shall build, install, and maintain the track facilities and features  
64 per national 1/8 scale standards.

65 Maintenance of the track facilities and features will not require City  
66 approval provided such maintenance or repair keeps the track within the  
67 existing Track Area.

- 68 d) Construction and maintenance of railroad signs, crossing gates, warning  
69 signs along track right of way, including path crossing signs, passenger

- 70 riding rules, private party notices, and price/donation signs posted at  
71 loading sites.
- 72 e) Railyard maintenance, including but not limited to ballast coverage,  
73 fencing (excluding City-owned fencing), security of shed, storage of  
74 supplies and tracks, storage of road base and ballast, and signage.
- 75 f) Install a minimum of three (3) track crossings no later than November 30,  
76 2027, at mutually agreeable locations to be determined using the  
77 SWMRRC Project Request form described in section 3.2 of this  
78 agreement for the purpose of transporting pedestrians and maintenance  
79 equipment across the tracks.

### 80 **3.2 Proposed Modifications**

81 Any proposed changes to the Railroad Facilities as they exist on the date of  
82 execution of this Agreement, including additions, removals, and realignments,  
83 shall be submitted in writing by the Club to the City Manager via the “SWMRRC  
84 Project Request” form (Appendix B). The SWMRRC Project Request shall  
85 include drawings, when appropriate to the project. Such drawings shall be drawn  
86 to scale and shall be provided to the City in electronic form. These requests will  
87 be dated and kept on file at the City offices.

88 The City shall have thirty (30) days in which to provide a preliminary response to  
89 the Club as to whether the proposed modifications will be forwarded to the City  
90 Council for its consideration of approval, denied, or needs further clarification or  
91 changes.

92 Modifications made to the Railroad Facilities through the SWMRRC Project  
93 Request process shall not require an amendment to this Agreement unless deemed  
94 by either Party to be so significant that the purpose and scope of the Agreement  
95 must be changed.

96 No work, including demolition, can begin until the request has been approved by  
97 the City Council and the City has provided the Club with a written notice or  
98 permit of approval, and such approvals shall not be unreasonably withheld.

### 99 **3.3 Equipment Safety**

100 The Club shall inspect equipment monthly, complete a safety checklist (Appendix  
101 C) prior to any Public Ride Day, and provide a copy of all completed safety  
102 checklists to the City. The Club shall repair, replace, or remove equipment as  
103 needed to maintain safety compliance. All equipment and materials must be  
104 maintained and stored in a safe and orderly manner.

- 105           **3.4    Signage**  
 106           Appropriate railroad signs will be purchased and installed by the Club (e.g.,  
 107           passenger loading, crossing signs, warning points, stay off of the track, private  
 108           party, and passenger area(s)). SWMRRC Project Request form described in  
 109           section 3.2 must be completed and approved for any permanent signs.
- 110           **3.5    Ownership**  
 111           The Club shall own and maintain the locomotives, train cars, tracks, signs, and  
 112           fixtures. The Club may, at its discretion, accept locomotives and train cars on loan  
 113           from other individuals or entities and the Club will ensure such equipment is  
 114           maintained in the same manner as Club-owned equipment.
- 115           **3.6    Operation**  
 116           The Club shall operate its trains as set forth in the Club’s adopted Safety and  
 117           Operating Rules (see Appendix D) and in compliance with the Club's insurance  
 118           carrier requirements. In the event of a discrepancy between the Club’s insurance  
 119           carrier requirements and the City’s insurance carrier requirements, the Parties  
 120           shall meet to reconcile the discrepancy in a manner that is mutually agreeable to  
 121           both insurance carriers.
- 122           The track, trains, and equipment shall only be used by trained members of the  
 123           Club in good standing. Club members may use the track any time the park is open  
 124           to the public, as long as it is deemed safe by the Club. Club members may use  
 125           their personal equipment or Club equipment on the tracks.
- 126           Visitors may use the track and equipment if a member of the Club is on site.  
 127           Visiting operators shall sign a release form (Appendix E) with the Club and abide  
 128           by the Club's Safety and Operating Rules. If the Club fails to obtain a release  
 129           form before providing the ride, the Club shall assume all liability for any  
 130           accidents and injuries and shall defend and release the City from all liability.
- 131           **3.6.1   Public Ride Days**  
 132           Weather permitting, the Club shall operate Public Ride Days at least two  
 133           (2) Saturdays of each month from April through October. The Club may  
 134           offer Public Ride Days on additional days during the month at the Club’s  
 135           discretion. The Club agrees to provide at least one locomotive and riding  
 136           cars on Public Ride Days.
- 137           **3.6.2   Participation in Public City Events**  
 138           The Club may also participate in public City events including Country  
 139           Fair Days, the Easter Egg Hunt, and others. The City shall notify the Club  
 140           of upcoming City events.
- 141           **3.6.3   Hours of Operation**

142 Hours of operation on Public Ride Days and during other events shall be  
143 determined by the Club.

144 **3.6.4 Fees for Rides**

145 On Public Ride Days during the hours of operation, rides for the public  
146 shall be free of charge without the obligation to pay a fee or donation,  
147 however the Club may accept donations.

148 On any additional days when rides are available to the public at Canyon  
149 Meadows Park, the Club may charge a fee.

150 The Club may establish a fee schedule for Special Events and such fees  
151 shall not require City approval.

152 **3.6.5 Passenger Safety Rules**

153 The public's participation in public rides shall be dependent upon full  
154 compliance with the Club's Passenger Safety Rules. The Passenger Safety  
155 Rules (Appendix F) may be amended by the Club or the City. Each entity  
156 will notify the other in writing of necessary changes, and each party shall  
157 have seven (7) days to review proposed changes. Changes to the Passenger  
158 Safety Rules must be accepted in writing by both Parties.

159 **3.7 Member-Owned Equipment**

160 Club members shall not be obligated to furnish rides to the general public on their  
161 personally-owned equipment. Members may offer rides as long as full compliance  
162 with Club safety rules and regulations are followed.

163 When Club members operate trains for private use, maintenance, or private  
164 parties, members shall display signs in the park indicating it is a private event and  
165 a schedule of Public Ride Days.

166 **3.8 Non-Discrimination**

167 Participation in all Club-related activities shall be without regard to race, color,  
168 religion, gender, sexual orientation, national origin, age, marital status, familial  
169 status, disability, status as a veteran, or any other legally protected status.

170 **3.9 Funding and Use of Club Funds**

171 The initial funding of the railroad was a cooperative effort between the City and  
172 Club. The City's original contribution is considered a donation to the Club. The  
173 Club shall have ownership of all features and facilities, including the track. The  
174 Club is self-funded and may request donations from private individuals,  
175 businesses, corporations, and entities.

176 As an incentive to make donations, the Club may allow a donor to advertise on  
177 the riding cars and locomotives so long as the donor complies with City's  
178 advertising policies and sign codes.

179 Club Funds may be used for any costs associated with Club operations, including  
180 but not limited to constructing, maintaining, and operating Railroad Facilities and  
181 equipment; lease costs; administrative costs; promotional costs; and other costs  
182 consistent with 501(c)(3) operations. To the extent possible, donated labor will be  
183 used to construct, maintain and operate the Railroad Facilities, however the Club  
184 may, at its discretion, hire individuals or entities to construct, install, and/or  
185 maintain the Railroad Facilities, locomotives, train cars, and/or other items  
186 necessary for the continued operations of the train.

### 187 **3.10 Audits**

188 Any action items identified in safety audits performed from time-to-time directly  
189 related to the Club's equipment and maintenance responsibilities must be  
190 addressed within thirty (30) days of receipt of the audit report, unless the City  
191 approves in writing an extension of time.

192 The Club shall provide the City Manager a written acknowledgement of receipt  
193 and brief tentative plan to resolve the identified action items within fifteen (15)  
194 days of receipt of the audit report. The tentative plan shall also identify whether  
195 the action item can be fully resolved within thirty (30) days. If an action item  
196 cannot be fully resolved within thirty (30) days, the Club shall identify the reason  
197 for the delay and the anticipated date for resolution. The City shall not  
198 unreasonably withhold approval of the extension period. During the extension  
199 period, the City may require the Club to cease all ride activities (except necessary  
200 to resolve action items), including Public Ride Days.

201 Once all action items are complete, the Club shall provide the City with a  
202 resolution report reflecting the activities performed by the Club to resolve the  
203 action items.

204 If the Club fails to resolve the action items within the thirty (30) days including  
205 any extension, the City may issue the Club a Notice of Default (see section 11,  
206 Default, below).

### 207 **3.11 Reporting**

#### 208 **3.11.1 Planning**

209 To assist in the planning process and coordination with City projects, the  
210 Club will present a tentative one (1) -year plan at the spring coordination  
211 meeting with the City. The tentative one (1) -year plan may also include  
212 the Club's tentative long-term plans for the Railroad Facilities and  
213 operations.

- 214                   **3.11.2 Club Schedule**
- 215                   The Club’s President or designee shall submit to the City Manager, in  
216                   writing, by January 30, of each year, their intended schedule of run days  
217                   and any Special Events. Any future changes shall be submitted to the City  
218                   Manager in writing.
- 219                   **3.11.3 Financial Report**
- 220                   Upon request by the City, the Club shall allow City officials to inspect the  
221                   Club's financial records as to the Canyon Meadows Park revenues,  
222                   expenditures, and ridership. The Club agrees to provide access to such  
223                   records within ten (10) business days following receipt of a written request  
224                   from the City.
- 225                   **3.11.4 Incident or Accident Reporting**
- 226                   In the event of an incident or accident, the Club will provide a complete  
227                   report to the City and to the Club’s insurance agency within forty-eight  
228                   (48) hours. The City Manager will determine if a review board should  
229                   convene to discuss cause and prevention.
- 230   **4.0    City Responsibilities**
- 231                   **4.1.1**   The City shall keep the grass and weeds controlled within Canyon  
232                   Meadows Park, including Track Area and railyard.
- 233                   **4.1.2**   If the City drives on or over, bends, crushes or otherwise impacts the  
234                   track, the City will provide a written notification to the Club within  
235                   twenty-four (24) hours. City may require the Club to remove or modify  
236                   minimal track sections when necessary for park maintenance operations  
237                   with 72 hours advance notice.
- 238                   **4.1.3**   The City shall provide the Club with its availability for the semi-annual  
239                   coordination and evaluation meetings, which will serve as the official  
240                   notice for the meetings.
- 241                   **4.1.4**   The City shall provide technical assistance to the Club as it pertains to  
242                   maintaining City standards within the park, addressing safety concerns,  
243                   and creating a positive experience for visitors to the park. However,  
244                   responsibility to address safety items remain the Club’s responsibility.
- 245   **5.0    Coordination and Evaluation Meetings**
- 246                   The Club, City Manager, Mayor, Public Works Department representative, and  
247                   City Parks Committee representatives shall meet at least twice a year in  
248                   coordination and evaluation meetings. It is anticipated that meetings will take  
249                   place each year in preparation for the run season and following the run season. At  
250                   least once every three years as part of the coordination meetings, this Agreement

*Agreement Between South Weber City and  
The South Weber Model Railroad Club - 2026*

251 shall be reviewed. Other meetings between the City and the Club may be  
252 scheduled throughout the year as may be necessary.

253 **6.0 Term of Agreement**

254 The term of this Agreement shall be until December 31, 2036, unless the  
255 Termination of Agreement below section is exercised.

256 **7.0 Lease Payment**

257 The Club shall pay the City two hundred dollars (\$200.00) each year to lease the  
258 ground the track and rail yard building is on. Such payment shall be made on or  
259 before the first day of January of each year.

260 **8.0 Indemnity Clause**

261 **8.1** For purposes of tort liability, the Club shall be considered the sole owner of the  
262 railroad, including but not limited to the tracks, locomotives, riding cars, signs,  
263 fixtures, and structures.

264 **8.2** The Club shall indemnify, defend and save and hold the City harmless from any  
265 and all claims, demands, suits, fines, fees of causes of action for death or injury to  
266 a person, or damage to property resulting from or in any way connected to the  
267 railroad and/or the Club's use of the Canyon Meadows Park, or anyone associated  
268 with the Club.

269 **8.3** The City shall save and hold the Club harmless from any or all claims or causes of  
270 action for death or injury to persons, or damage to property resulting from or  
271 which may arise by reason of dangerous or defective conditions of City property,  
272 except for property to be maintained by the Club under this Agreement, or by  
273 reason of a failure to maintain Canyon Meadows Park in a safe condition.

274 **9.0 Club Insurance**

275 The Club agrees to maintain, at its expense, public liability insurance in the amount of  
276 \$1,000,000 with an insurance carrier satisfactory to the City. The carrier shall provide the  
277 City Recorder with a certificate each year upon policy renewal.

278 **10.0 Closure of Park Facilities**

279 The City, after giving reasonable notice to the Club, shall reserve the right to temporarily  
280 close any and all Canyon Meadows Park facilities, including all related Club's Railroad  
281 Facilities within the park for reasons of health, safety, or necessary repairs.

282 **11.0 Default**

283 **11.1 Notice of Default**

284 If the Club neglects its responsibilities outlined in this Agreement or fails to  
285 perform or to respond to an audit report, the City shall issue the Club a Notice of

286 Default, specifying the unresolved issue(s) and the action the City intends to take  
287 to address the issue(s), up to and including termination of this Agreement.

288 **11.2 Fine or Abatement**

289 If the Club neglects its responsibilities outlined in this Agreement, the City  
290 reserves the right to take necessary actions to fine the Club or abate the neglect.

291 Prior to issuing a fine or enforcing through abatement, the City shall provide  
292 written notice to the Club specifying the nature of the neglect and the required  
293 corrective actions.

294 If the Club fails to remedy the neglect within fifteen (15) days of receiving such  
295 notice, then City may, at the City's discretion, assess a fine of \$100/day or  
296 undertake the necessary abatement measures at the Club's expense. If the Club  
297 cannot fully remedy the neglect within fifteen (15) days, the Club may request the  
298 fine or abatement be deferred by submitting a written request, which will identify  
299 the reason for the delay and the anticipated date for resolution. The City shall not  
300 unreasonably withhold approval of the deferred fine or abatement.

301 If the City elects to remedy by abatement, the City shall assess the costs incurred  
302 for abatement, including labor, materials, and administrative expenses, to the  
303 Club.

304 **12.0 Termination of Agreement**

305 **12.1** The City or the Club may terminate the Agreement in its entirety, at any time  
306 upon thirty (30) days written notice.

307 **12.2** Upon total termination, the Club shall remove all Club-owned equipment and  
308 fixtures from Canyon Meadows Park within sixty (60) days from the termination  
309 date, following the official termination date.

310 **12.3** If upon termination of this Agreement the Club elects to sell any or all of its track  
311 or structures, the Club shall grant the City the first right to purchase said track or  
312 structures. The City shall have up to thirty (30) days to provide the Club with  
313 written notification of its decision to purchase or not purchase the track or  
314 structures. If the City elects to not purchase the track or structures, the time for  
315 removal of the items shall be increased by the number of days that the City took  
316 to provide the Club with their decision.

317 **13.0 Notice to Parties**

318 All notices to be given by the Parties shall be in writing. Written notification may be  
319 made via email. In the event of a change in contact or address, the Club shall notify the  
320 City Manager in writing as soon as possible in advance of the change. Said notice shall  
321 become part of this Agreement upon acknowledgment in writing by the City, and no  
322 further amendment of the Agreement shall be necessary.

323 **14.0 Conformity With Federal, State and Local Laws and Regulations**

324 The Club shall operate and maintain the railroad in compliance with all federal, state, and  
325 local laws, and in accordance with the terms of this Agreement, the Club’s insurance, the  
326 City’s insurance, and all legal requirements and obligations.

327 **15.0 Changes to Agreement**

328 This Agreement may be amended by mutual consent of the Parties hereto. Said  
329 amendments shall become effective only when in writing and fully executed by duly  
330 authorized representatives of the Parties hereto.

331 **16.0 Severability**

332 If any provision of this Agreement, or any portion thereof, is found by any court of  
333 competent jurisdiction to be unenforceable or invalid for any reason, such provision shall  
334 be severable and shall not in any way impair the enforceability of any other provision of  
335 this Agreement.

336 **17.0 Force Majeure**

337 If either the City or the Club shall be delayed or prevented from the performance of any  
338 act required by this Agreement by reason of acts of God, weather, earth movement,  
339 lockout or labor trouble, unforeseen restrictive governmental laws, regulation, acts or  
340 omissions, or acts of war or terrorism which directly affects Canyon Meadows Park, the  
341 City, or the Club, riot or other similar causes, without fault and beyond the reasonable  
342 control of the Party obligated, the performance of such act, including payment of all  
343 monies due, shall be permanently excused for the period of the delay and the period for  
344 the performance of such act shall be extended for a period equivalent to the period of  
345 such delay, at which time all payments due shall be resumed.

346 **18.0 Entire Agreement**

347 This Agreement, including all attachments, contains the entire understanding of the  
348 Parties in regard to Club’s provision of the model railroad activities specified herein and  
349 supersedes all prior representations in regard to the same subject matter, whether written  
350 or oral.

351 IN WITNESS WHEREOF, these parties hereto have caused this Agreement to be executed by  
352 their respective authorized representatives to be effective as of the date first above written.

353

354 SOUTH WEBER CITY

SOUTH WEBER MODEL RAILROAD CLUB

355

356 \_\_\_\_\_

\_\_\_\_\_

357 City Manager David Larson

President

358

*Agreement Between South Weber City and  
The South Weber Model Railroad Club - 2026*

359 Attest:

360

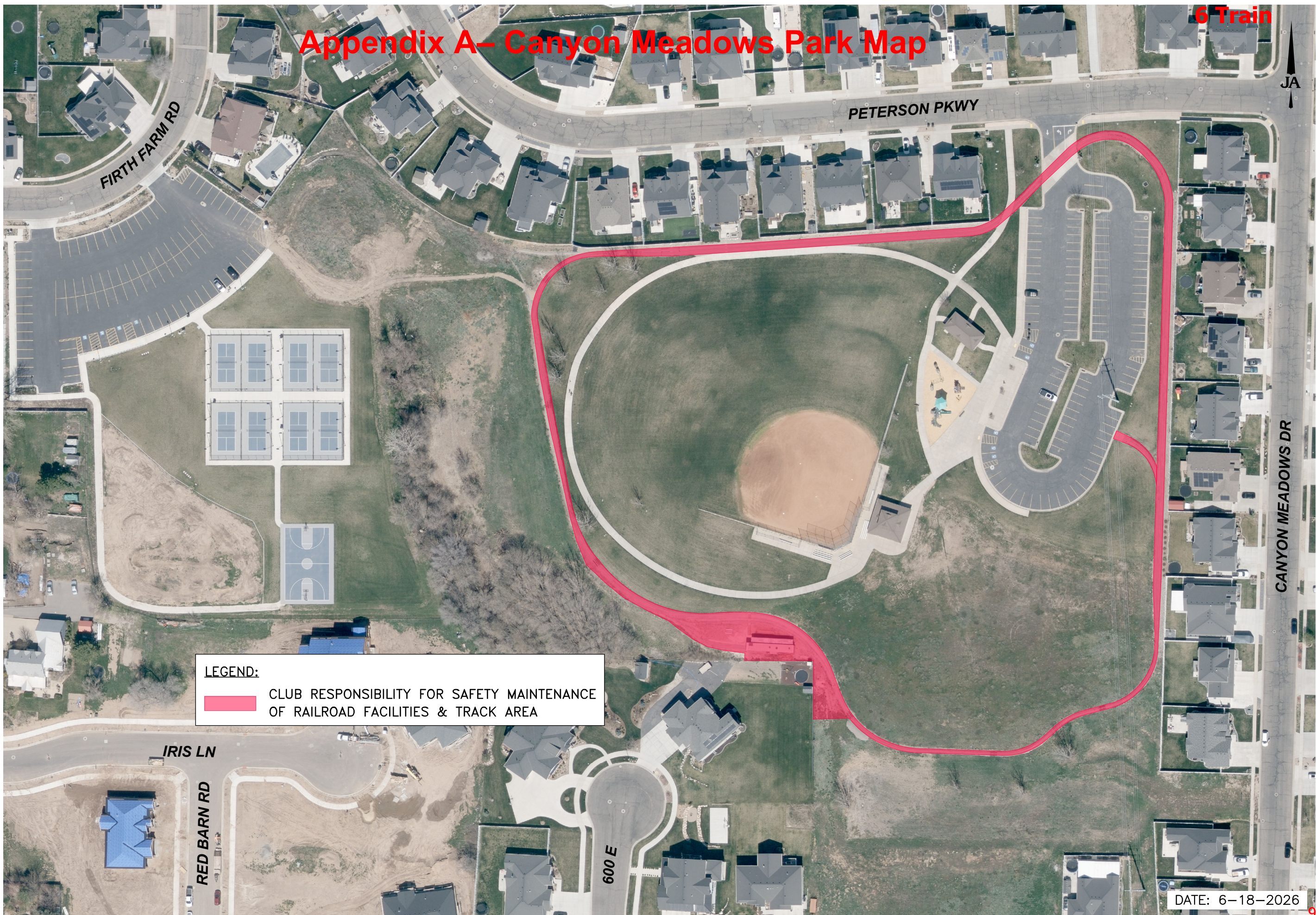
361 \_\_\_\_\_

362 City Recorder Lisa Smith

363

# Appendix A- Canyon Meadows Park Map

6 Train



**LEGEND:**  
 CLUB RESPONSIBILITY FOR SAFETY MAINTENANCE OF RAILROAD FACILITIES & TRACK AREA

**J.A. CONSULTING ENGINEERS**  
**JONES & ASSOCIATES**  
 6080 Fashion Point Drive  
 South Ogden, Utah 84403  
 (801) 476-9767 www.jonesca.com

SOUTH WEBER CITY  
 CANYON MEADOWS PARK  
**TRAIN CLUB AGREEMENT**  
**EXHIBIT A**

REV.	DATE	APPR.

SCALE: 24" X 36" H: 1" = 50'	BKJ DESIGNED	KCT DRAWN	BKJ CHECKED
11" X 17" H: 1" = 100'			

DATE: 6-18-2026



## SWMRRC Project Request Form

Proposed Modifications contract language: Any proposed changes to the Railroad Facilities as they exist on the date of execution of this Agreement, including additions, removals, and realignments, shall be submitted in writing by the Club to the City Manager via the "SWMRRC Project Request" form (Appendix B). The SWMRRC Project Request shall include drawings, when appropriate to the project. Such drawings shall be drawn to scale and shall be provided to the City in electronic form. These requests will be dated and kept on file at the City offices.

The City shall have thirty (30) days in which to provide a preliminary response to the Club as to whether the proposed modifications will be forwarded to the City Council for its consideration of approval, denied, or needs further clarification or changes.

Modifications made to the Railroad Facilities through the SWMRRC Project Request process shall not require an amendment to this Agreement unless deemed by either Party to be so significant that the purpose and scope of the Agreement must be changed.

No work, including demolition, can begin until the request has been approved by the City Council and the City has provided the Club with a written notice or permit of approval, and such approvals shall not be unreasonably withheld.

required



1. Today's Date \*

2. Name of Train Club Submitter \*

3. Email of Submitter \*

4. Cell Number of Submitter \*

5. Proposed Modification Project Name \*

6. Proposed Modification Project Detailed Description \*

7. Will you be submitting any project files/drawings? If yes, please email files to the City Manager \*

Yes

No

---

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.

 Microsoft Forms

# Appendix C–Safety Checklist

6 Train

## South Weber Model Railroad Club Pre-Run Safety Checklist

Run Date: \_\_\_\_\_

**\*\*\* Immediately notify the Station Master if any anomalies are identified \*\*\***

Safety Item	Detail any issues on reverse	Initials
-------------	------------------------------	----------

Facilities		
<ul style="list-style-type: none"> <li>• Check for wasp nests in yard, on container, and on signals, and if any are found, spray and remove</li> </ul>		
<ul style="list-style-type: none"> <li>• Remove any unnecessary items from track or railyard that could be a tripping hazard or impalement concern</li> </ul>		
<ul style="list-style-type: none"> <li>• Ensure all signage is placed appropriately</li> </ul>		

Track		
Inspect the entire track area:		
<ul style="list-style-type: none"> <li>• Verify tracks and switches are free of obstructions, debris, and damage</li> </ul>		
<ul style="list-style-type: none"> <li>• Check for missing ties or tie plates, and loose rail joiners</li> </ul>		
<ul style="list-style-type: none"> <li>• Ensure track gauge is consistent to prevent wheel-climbing or spreading rails</li> </ul>		
<ul style="list-style-type: none"> <li>• Verify switches are set for the mainline, and that points close tightly</li> </ul>		

Locomotives – For each locomotive to be used on a run day		
<ul style="list-style-type: none"> <li>• Whistle or horn are in working order</li> </ul>		
<ul style="list-style-type: none"> <li>• Headlights are in working order (if running at night)</li> </ul>		
<ul style="list-style-type: none"> <li>• Gas tank is full</li> </ul>		
<ul style="list-style-type: none"> <li>• Oil is at appropriate level</li> </ul>		
<ul style="list-style-type: none"> <li>• Ensure that the locomotive runs forward and reverse</li> </ul>		

Passenger Cars – For each passenger car to be used on a run day		
<ul style="list-style-type: none"> <li>• Ensure car is balanced on tracks (trucks are stable)</li> </ul>		
<ul style="list-style-type: none"> <li>• Inspect car bodies for sharp hazards</li> </ul>		

Train (once locomotive and cars are connected) – For each train to be used on a run day		
<ul style="list-style-type: none"> <li>• Verify couplers and safety chains are securely connected between the locomotive, tender, and all passenger cars</li> </ul>		
<ul style="list-style-type: none"> <li>• Tail light is in working order (if running at night)</li> </ul>		
<ul style="list-style-type: none"> <li>• Run the locomotive and passenger cars around the entire track area (for each train that will be used)</li> </ul>		
<ul style="list-style-type: none"> <li>• Ensure the cars run correctly on the track</li> </ul>		

Crossing Signals		
<ul style="list-style-type: none"> <li>• Ensure signals are in proper working order (or that a crossing guard is stationed at the crossing during event)</li> </ul>		

# South Weber Model Railroad Club Pre-Run Safety Checklist

Print Name

Initials

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## Issues Identified (if any): *(circle all categories that apply to the issue)*

Facilities	Track	Locomotives	Passenger Cars	Train	Crossing Signals
------------	-------	-------------	----------------	-------	------------------

Details:

Initials:

Facilities	Track	Locomotives	Passenger Cars	Train	Crossing Signals
------------	-------	-------------	----------------	-------	------------------

Details:

Initials:

Facilities	Track	Locomotives	Passenger Cars	Train	Crossing Signals
------------	-------	-------------	----------------	-------	------------------

Details:

Initials:

Facilities	Track	Locomotives	Passenger Cars	Train	Crossing Signals
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Details:

Initials:

# Appendix D–Safety and Operating Rules

## South Weber Model Railroad Club Safety and Operating Rules

### **PREFACE**

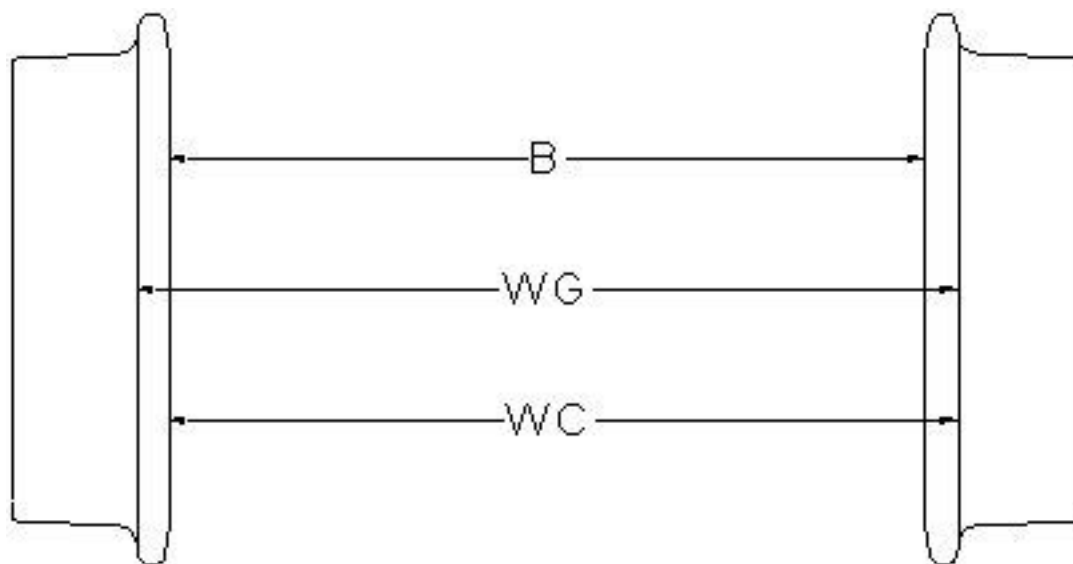
The purpose of these Rules is to ensure the safe enjoyment of South Weber Model Railroad Club (SWMRRC) facilities by all members, guests, and visitors. Failure to follow or enforce SWMRRC rules shall require immediate termination of operating privileges until the Board of Directors meets to determine action. Public safety is the first concern of this club and will be the driving force behind all decisions when enforcing these rules.

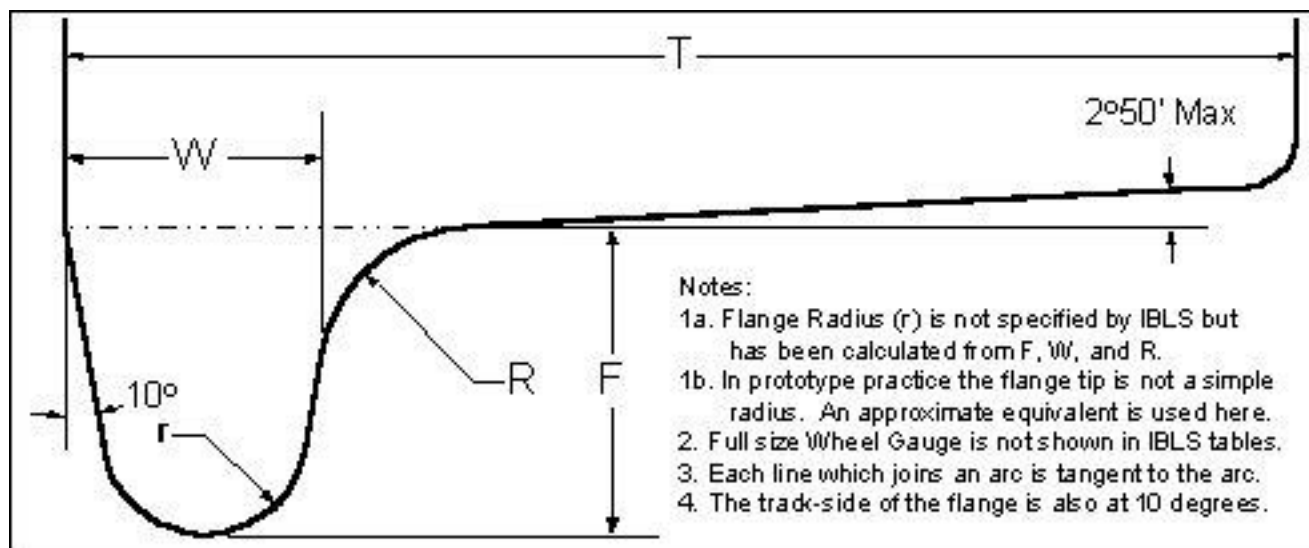
### **INDEX**

- 1.0 STANDARDS
- 2.0 GENERAL
- 3.0 SIGNALS
- 4.0 TRAINS
- 5.0 TRAIN OPERATIONS
- 6.0 PUBLIC TRAIN OPERATIONS

**Section 1.0 STANDARDS**

IBLS Wheel Standards													
Scale	Measure	Track Gauge	Tire Width	Flange Width	Flange Depth	Contour Radius	Flange Radius	Back to Back	Wheel Gauge	Wheel Check			
Gauge		(TG)	(T)	(W)	(F)	(R)	(r)	(B)	(WG)	(WC)			
Full	Prototype	56.500	5.500	1.156	1.125	0.688	0.480	Note 1	53.380	Note 2	54.530		
¾"	Scaled	3.531	0.344	0.072	0.070	0.043	0.030	3.336	3.481	3.408			
	IBLS %	99.1 %	118.1 %	130.1 %	133.7 %	109.3 %	133.3 %	98.3 %	99.7 %	99.0 %			
<b>3½"</b>	<b>IBLS</b>	<b>3.500 Min</b>	<b>0.406 Min</b>	<b>0.094 Max</b>	<b>0.094 Max</b>	<b>0.047 ±0.008</b>	<b>0.040 Typ.</b>	<b>3.281</b>	<b>+0.020 -0.000</b>	<b>3.470</b>	<b>+0.000 -0.020</b>	<b>3.375 Ref</b>	
1"	Scaled	4.708	0.458	0.096	0.094	0.057	0.040	4.448	4.641	4.544			
	IBLS %	100.9 %	110.2 %	129.8 %	149.3 %	108.1 %	125.0 %	99.7 %	101.1 %	100.4 %			
<b>4¾"</b>	<b>IBLS</b>	<b>4.750 Min</b>	<b>0.505 Min</b>	<b>0.125 Max</b>	<b>0.140 Max</b>	<b>0.062 ±0.010</b>	<b>0.050 Typ.</b>	<b>4.437</b>	<b>+0.020 -0.000</b>	<b>4.690</b>	<b>+0.000 -0.020</b>	<b>4.562 Ref</b>	
1½"	Scaled	7.063	0.688	0.145	0.141	0.086	0.060	6.673	6.961	6.816			
	IBLS %	102.7 %	109.1 %	108.0 %	133.0 %	109.3 %	103.3 %	103.0 %	103.3 %	103.2 %			
<b>7¼"</b>	<b>IBLS</b>	<b>7.250 Min</b>	<b>0.750 Min</b>	<b>0.156 Max</b>	<b>0.187 Max</b>	<b>0.094 ±0.015</b>	<b>0.062 Typ.</b>	<b>6.870</b>	<b>+0.020 -0.000</b>	<b>7.190</b>	<b>+0.000 -0.020</b>	<b>7.031 Ref</b>	
1½"	Scaled	7.063	0.688	0.145	0.141	0.086	0.060	6.673	6.961	6.816			
	IBLS %	106.2 %	109.1 %	108.0 %	133.0 %	109.3 %	103.3 %	106.7 %	106.9 %	106.8 %			
<b>7½"</b>	<b>IBLS</b>	<b>7.500 Min</b>	<b>0.750 Min</b>	<b>0.156 Max</b>	<b>0.187 Max</b>	<b>0.094 ±0.015</b>	<b>0.062 Typ.</b>	<b>7.120</b>	<b>+0.020 -0.000</b>	<b>7.440</b>	<b>+0.000 -0.020</b>	<b>7.281 Ref</b>	
1.6"	Scaled	7.533	0.733	0.154	0.150	0.092	0.064	7.117	7.425	7.271			
	IBLS %	99.6 %	102.3 %	101.2 %	124.7 %	102.5 %	96.9 %	100.0 %	100.2 %	100.1 %			





**Section 2.0 GENERAL**

- 2.1 No one shall operate equipment in an unsafe manner.
- 2.2 No one shall operate equipment while under the influence of any substance adversely affecting his/her ability to safely operate that equipment. This shall include all prescription medication with a warning indicating drowsiness as one of the side effects.
- 2.3 Equipment operating at SWMRRC facilities shall conform to SWMRRC standards and shall be sufficiently quiet so as to permit normal conversation immediately adjacent to such equipment.
- 2.4 Locomotives and other power units shall be equipped with an audible warning device (horn) loud enough to permit safe operation.
- 2.5 Members and guests shall ensure that all SWMRRC equipment they use is properly cared for and stored after use.
- 2.6 Members are liable for any damage to SWMRRC equipment and/or facilities caused by their negligence/abuse and are liable for all associated repair costs. Specific action shall be determined by a majority vote of those present at a legally held Board of Directors (BoD) meeting.
  - 2.6.1 In the case of a damage incident a photograph of the damage shall be taken (if a camera is available) as well as a written description of the damage and the events which lead to the damage.
  - 2.6.2 Two members not involved in the incident shall verify the written explanation is correct and shall add their names to the written report for record.
  - 2.6.3 All damage to the track or City property shall be reported to the City on the next business day along with a copy of the report of the incident.
- 2.7 It is the responsibility of all members to help keep SWMRRC facilities neat and orderly. Members are to dispose of their waste in the proper receptacles or take it with them when they leave. UNDER NO CIRCUMSTANCES ARE ANY OILS, FUELS, OR SOLVENTS TO BE Poured ON THE GROUND OR PLACED IN WASTE RECEPTACLES AT SWMRRC FACILITIES OR IN ANY CITY RECEPTACLES.
- 2.8 SWMRRC owned equipment shall not be removed from SWMRRC facilities without prior approval of the BoD or the President.
- 2.9 Steam boilers shall:
  - 2.9.1 Be certified as having passed an annual hydrostatic test to 50% above their normal working pressure. New steel boilers shall be tested to 100% above their normal working pressure. Steam boiler test certificates issued by other recognized live steam organizations within the past twelve (12) months shall be accepted as valid by the SWMRRC.
  - 2.9.2 Have two safety valves set to operate within 5 psi of each other.
  - 2.9.3 Have the bottom of the water level gauge glass set at least ¼" above the top of the crown sheet.

- 2.9.4 Have the ability to immediately shut off the heat source.
- 2.9.5 Have at least two methods of putting water into the boiler while under pressure at least one of which must function while a moveable engine is stationary.
- 2.9.6 Incorporate an ash pan and an effective spark arrestor with a mesh of 3/16ths of an inch or smaller if burning solid fuel.
- 2.9.7 Shall carry some form of fire extinguisher easily accessible and in view at all times.

**Section 3 SIGNALS**

3.1 Hand signals may be given with the hand, a flag, or a light as follows.

- |                      |  |
|----------------------|--|
| 3.1.1 PROCEED        | Raised or lowered vertically.  |
| 3.1.2 REDUCE SPEED   | Arms held horizontally with short up and down motion of the hands.                           |
| 3.1.3. STOP          | Swung at arm's length down from shoulder height perpendicular to the track.                  |
| 3.1.4 EMERGENCY STOP | Swung violently at arm's length down from above shoulder height perpendicular to the tracks. |
| 3.1.5 BACK-UP        | Swung vertically in circles perpendicular to the track.                                      |

3.2 Engine whistle (OR HORN) signals. o = short blast. > = long blast.)

- |               |   |
|---------------|---|
| 3.2.1 >       | Brakes applied and train completely stopped. Clear to disembark the train.            |
| 3.2.2 oo      | Request to Proceed FORWARD.   |
| 3.2.3 ooo     | Request to backup.  |
| 3.2.4 >>>>    | Flagman return to the train.  |
| 3.2.5 >>o >   | Approaching public crossing, tunnel, area of restricted visibility, or another train. |
| 3.2.6 ooooooo | (multiple short blasts) Warning to people or animals on the track. General alarm.     |
| 3.2.7 >>>>>>  | (prolonged blast) Approaching a station.  |

3.3 Communicating signals given by the conductor whistle.

- |               |                                    |
|---------------|------------------------------------|
| 3.3.1 oo      | Clear to proceed forward.          |
| 3.3.2 ooo     | When cleared to proceed backward.  |
| 3.3.3 oooo    | When running, reduce speed.        |
| 3.3.4 ooooooo | (multiple short blasts) Emergency. |

3.4 Color signals, lights, or flags. Signals or Lights may appear as hand signals, electronic signals, or fixed signals (board beside the track). Flags will be 2" X 4" metal flags on a small pole tall enough to higher than the consist height. Flags which are Blue or Red shall attach to the rail so as to cause a derailment if equipment is moved. Green flags and Yellow flags shall be placed beside the track and be no more than 2 feet from the rail and no closer than 1 foot.

3.4.1 GREEN LIGHT

Proceed at regular speed.

#### 3.4.2 YELLOW LIGHT

Proceed with caution being prepared to stop at the next signal.

#### 3.4.3 RED LIGHT

Stop.

#### 3.4.4 BLUE FLAG

Equipment must not be moved or coupled to. To be used if equipment is being inspected or fixed while in the yard area. A blue flag shall be placed in front of the equipment and between the rails and be taller than the equipment being blocked. If the consist is more than 10 cars a blue flag shall be placed at both ends of the equipment. The flag may only be removed by the person that put it there.

#### 3.4.5 GREEN FLAG

The green flag indicates the track is clear to proceed at normal operating speeds. A green flag shall be placed after a yellow flag to indicate where it is safe to proceed at normal speed. The train shall not speed up until the last car has passed the green flag.

#### 3.4.6 YELLOW FLAG

A yellow flag indicates a track which is being worked on or has a known problem but is safe to use. The yellow flag means to proceed slowly. The flag shall be placed to the right side of the track within two (2) feet of the track and shall always be placed so that it cannot be missed by the engineer. All trains shall proceed through the affected area marked with a yellow flag at no more than 3 miles per hour. The flag may only be removed by the track inspector and only after the track has been inspected and determined safe to use at normal speeds.

#### 3.4.7 RED FLAG

Track damaged or under construction do not enter this track unless the track inspector authorizes it. At no time will a train carrying the general public enter a track marked with a red flag. The red flag shall be placed between the rails leading to the effected track but not so that it blocks the main line. The flag may only be removed by the track inspector.

#### 3.4.8 GREEN BLOCK

Green blocks shall be dropped where any car derails. The green blocks shall be dropped to the side of the track adjacent to the affected area so that it is clear where the affected area is and far enough away from the track so as to not interfere with normal traffic. Areas with green block shall be treated as an area with a yellow flag if the general public is being carried.

### 3.5 SWMRRC Signaling System

3.5.1 All signal aspects are absolute and are to be treated accordingly.

3.5.2 All red signals are absolute, i.e. they must not be passed without permission from the dispatcher or station master on duty. If no dispatcher or station master is on duty, wait five minutes, then proceed at restricted speed and be prepared to stop short of any obstruction.

3.5.3

ASPECT	NAM E	INDICATION
Green or green over red	Clear	Proceed or proceed on mainline.
Yellow or yellow over red	Approach	Proceed or proceed on mainline. Prepare to stop at next signal.
Red or red over red	Stop	Stop. Remain stopped until signal changes aspect or permission to pass is given
Red over green	Diverging Clear	Proceed on diverging route.
Red over yellow	Diverging Approach	Proceed on diverging route. Prepared to stop at next signal.
Flashing yellow	Approach Medium	Prepare to enter diverging route at next signal.
Flashing red	Restricting	Dispatcher not on duty. If track clear, enter interlocking at reduced speed. Prepare to stop short of possible obstructions.

## Section 4.0 TRAINS

### 4.1 Equipment.

- 4.1.1 During periods of limited visibility, trains shall have a white light showing to the front and a red light showing to the rear. Steam engines shall have the water glass and steam pressure gauge illuminated by a fixed light source. Such lights shall be bright enough to permit the safe operation of the train.
- 4.1.2 Refueling with flammable liquids shall not be done in covered station areas. When carrying the general public and refueling has to be done, the general public shall be kept at least 15 feet from the area where the refueling will take place. The general public shall not be seated on the first two cars while the refueling is taking place.
- 4.1.3 Ashes from solid fuel locomotives shall not be discharged in station areas except under emergency conditions. Cleanup is the responsibility of the individual discharging the ashes. Ashes shall be discharged only in approved areas or in approved pits.
- 4.1.4 Locomotives and other power units shall, when appropriate, be permanently coupled to the car in or on which the engineer rides. Such coupling can either be by couplers and safety chain(s) or by drawbar with locking pins. Liquid or gas fuel cars shall be similarly coupled (i.e., steam engines with propane as fuel, the propane car shall be attached permanently as well).
- 4.1.5 All cars in the consist shall have safety chain connected between the cars at all times except for loading and unloading. At no time shall a car be used to carry the general public without the safety chains installed. Safety chains shall be strong enough to carry 10,000 pounds.

### 4.2 Equipment Safety.

- 4.2.1 No maintenance or repairs shall be done to SWMRRC owned locomotives and/or rolling stock without prior approval of the Superintendent of Operations. The Superintendent of Operations or his/her designated representative(s) shall be notified as soon as is practical for the need of any such maintenance or repairs.
- 4.2.2 Engineers shall complete an operational/safety check of the locomotive/train before first use that day. When using an SWMRRC locomotive, the engineer must also complete the log assigned to that locomotive. If SWMRRC equipment is to be used for the hauling of the general public the engineer and the conductor shall sign the log book indicating all safety chain are properly installed and the equipment is safe to use. Equipment being used to haul the public shall be inspected during the day to ensure the safety chains are still connected and the equipment doesn't have any safety issues. The times the secondary inspections are done shall be entered into the log book.
- 4.2.3 Any member may declare a piece of club equipment unsafe and affix a "Bad Order" card to the equipment.
- 4.2.4 "Bad Order" equipment must be set out and the Superintendent of Operations or designated representative notified as soon as practical.

4.2.5 "Bad Order" equipment may not be returned to service until released by the Superintendent of Operations or designated representative.

**Section 5 TRAIN OPERATIONS**

## 5.1 Personnel requirements

- 5.1.1 Engineers are responsible for the safe operation of their train.
- 5.1.2 Engineers who haul the general public shall qualify annually as determined by the safety committee.
- 5.1.3 All members operating equipment, to haul the general public, are required to pass an engineer's test annually with a passing score of 90% prior to operating equipment on SWMRRC track.
- 5.1.4 All visiting engineers shall be given written and/or oral instructions explaining the track system, the signal system, and basic safety prior to operating on the railroad. This briefing may be given by any certified engineer.
- 5.1.5 Engineers shall not allow anyone to ride between themselves and the controls of their engine so as to restrict their ability to control the train.
- 5.1.6 Engineers shall be the final authority as to who may ride their train.
- 5.1.7 Engineers shall have radio contact with the dispatcher/stationmaster when appropriate.
- 5.1.8 Engineers shall carry a working flashlight for personal safety when operating a train at night.
- 5.1.9 Certified engineers 13 through 17 years of age may operate a train during the time that a public train is operating.
- 5.1.10 Certified engineers under 13 years of age may not operate a train on mainline track during the time that a public train is operating.
- 5.1.11 When operating SWMRRC equipment, a junior member shall be supervised by a qualified, adult member.
- 5.1.12 The signal superintendent shall certify other persons on the systems controls and operating procedures so they may act as dispatcher.
- 5.1.13 Prior to operating club locomotives, all engineers must be certified by the Safety Chairman or designated representative.
- 5.1.14 Only certified Engineers over the age of 18 shall be allowed to haul the general public.
- 5.1.15 A log shall be kept listing the currently certified Engineers and shall indicate which engineers are allowed to haul the general public.
- 5.1.16 All trains operating on the SWMRRC tracks shall have an Engineer and a Conductor at all times. This does not apply to trains with only the engineer's car and one or two other cars.

- 5.1.17 The engineer shall not move the train until the conductor signals it is safe to do so. The engineer shall respond to the conductor's clear single with the same response using the train's horn (two short to move forward, three short to move backwards).
- 5.2 Operational requirements.
- 5.2.1 All trains shall be operated by or under the direct supervision of a certified engineer. The supervising engineer shall either be on the train and able to take control of it or close enough beside the train to give verbal instructions and otherwise assist as necessary.
- 5.2.2 All trains must be operated at a safe speed. Yard speed: 3 MPH, Main Line Speed: 7 MPH, Yellow flag or green block areas: 3MPH
- 5.2.3 Train crews shall use appropriate signals when operating their trains.
- 5.2.4 All mainline switches shall be left in their normal, operational position, aligned for the main line.
- 5.2.5 When a dispatcher is on duty, all trains operating in an un-signaled area must have radio contact with the dispatcher or be a second section to a train that has such radio contact.
- 5.2.6 The dispatcher on duty shall be responsible for ensuring an orderly traffic flow over the entire railroad.
- 5.2.7 In the event of signal failure, dispatcher on duty shall be prepared to maintain traffic flow over the entire railroad by radio.
- 5.2.8 Boilers are not to be blown down in station areas or anywhere the general public might come into contact with the steam.
- 5.3 In the event of an accident or incident the Engineer and Conductor shall insure the safety of all passengers and ensure any injuries are tended to first.
- 5.3.1 In the case of an accident or incident photographs of any damage or injuries shall be taken (if a camera is available) as well as a written description of the damage or injuries and the events which lead to the damage.
- 5.3.2 Two members not involved in the incident shall verify the written explanation is correct and shall add their names to the written report for record.
- 5.4 Conductor:
- 5.4.1 Must also pass the engineer's test annually prior to working on a public train and shall be at least 15 years of age.
- 5.4.2 Shall be responsible for monitoring safe operating conditions and for notifying the engineer when unsafe conditions arise.
- 5.4.3 Shall have available a whistle, a radio, and, as appropriate, either a light or red flag.

- 5.4.4 Must also have radio contact with the dispatcher/stationmaster when working on a public train.
- 5.4.5 Shall assist stationmasters with loading/unloading as needed.
- 5.4.6 Shall flag the rear of the train to protect it from any following trains. The conductor shall walk at least 100 feet to the rear of the disabled train and shall use a red flag to warn any following trains.
- 5.4.7 The conductor shall signal the engineer when it is safe to move the train by blowing the whistle with two short blasts.

5.5 Stationmasters:

- 5.5.1 Shall be responsible for train movement in station areas and shall minimize congestion and delays there.
- 5.5.2 Shall be responsible for activity in station areas to include the safe loading/unloading of passengers and safeguarding SWMRRC property.
- 5.5.3 Shall have available a whistle, a radio, and, as appropriate, either a light or red flag.
- 5.5.4 Shall be responsible for recording the number of public passengers each run.
- 5.5.5 The station master shall signal all trains entering the public loading areas when it is safe to enter the loading area. This shall include any non-public trains passing through either on the loading siding or the mail line.
- 5.5.6 The station master shall signal the conductor as to when it is safe to leave the station.

5.6 Flagman:

- 5.6.1 A flagman may be used when carrying the general public.
- 5.6.2 The flagman is responsible for keeping the rear of the train protected in the case of a derailment.
- 5.6.3 The flagman shall carry a red flag or a light back far enough to provide enough time for any oncoming traffic to stop.
- 5.6.4 In the case of a single main line the engineer shall protect the front of the train in the same way as the flagman protects the rear of the train. The locomotive shall be shut down and blocked so as to prevent movement if the engineer has to move more than 5 feet from the controls.
- 5.6.5 The flagman shall be 13 years or older and have passed the engineers test.

**Section 6 PUBLIC TRAIN OPERATIONS**

- 6.1 All trains carrying the public shall consist of SWMRRC or certified member owned riding cars only. No member equipment shall be used when carrying the public except for those engines and riding cars certified by the Superintendent of Operations or his/her representative. The club and individually owned cars used to carry the general public shall be certified annually as to their safety and worthiness prior to use. A log book with the certifications shall be kept and shall include the date the certifications were done, the number of passengers allowed on the car, and car numbers. Only cars with numbers shall be certified.
- 6.2 Riding cars carrying the public shall:
- 6.2.1 Be securely coupled to the satisfaction of the safety committee.
  - 6.2.2 Have seats installed so as to facilitate safety.
  - 6.2.3 Have bolsters that provide 3 or 4-point suspension.
  - 6.2.4 Have trucks that provide safe, stable operation.
  - 6.2.5 Have safety chains or drawbars between all cars in public trains.
- 6.3 Operational requirements.
- 6.3.1 Trains carrying the public shall be operated only by a certified engineer with a certified conductor aboard.
  - 6.3.2 Maximum speed when operating public trains is five (5) miles per hour as determined by electronic means.
  - 6.3.3 Both stationmasters and train crews shall ensure that the public receives a BoD and City approved safety briefing before leaving the station. The public shall not be allowed to take anything aboard the train that may create an unsafe condition.
  - 6.3.4 The number of public riding cars on a public train shall be limited to a maximum of ten (10). The maximum number of passengers per car shall be based on the log book from section 6.1 as determined by the safety committee.
  - 6.3.5 Public riding cars shall be placed behind the engineer's riding car with the conductor's riding car directly behind the last public riding car.
  - 6.3.6 One unoccupied caboose may be placed behind the conductor's car.
  - 6.3.7 The public shall, under normal circumstances, be loaded/unloaded only at designated station areas.
  - 6.3.8 All riders on regular public trains must be capable of walking to, boarding, and exiting riding cars under their own ability.
  - 6.3.9 Individuals who do not comfortably and safely fit in or on riding cars shall not be carried as public passengers.

- 6.3.10 Pregnant women shall not be permitted to ride public trains.
  - 6.3.11 During public runs, first aid kits shall be made available to the public in designated station areas and on all engines pulling a public train.
  - 6.3.12 There shall be no servicing of locomotives or trains at a station that takes longer than the time required to unload and load passengers.
- 6.4 No engineer under the age of 18 years shall operate a public train.
- 6.5 Engineers must have radio contact with the dispatcher/stationmaster when operating a public train.

**Updates 6/14/26:**

- Document formatting
- Grammer updates

# Appendix E – Visiting Operator Release Form




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## Hold Harmless and Indemnity

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As consideration for being allowed to participate in the South Weber Model Railroad Club, I understand and acknowledge that by riding on and/or operating a scale train or other railroad track equipment I am at serious risk including the risk of serious injury or death. I, we, my/our heirs, executors and administrators, remise, release and forever discharge South Weber Model Railroad Club and all officers, directors, employees, agents and volunteers of the organization, acting officially or otherwise, and South Weber City from any and all claims, demands, actions or causes of action which in any way arise from my participation in the above noted event and further agree to hold harmless and indemnify the above for any and all claims which result from my participation. In case of illness or accident, permission is granted for emergency treatment to be administered. It is further understood that the undersigned will assume full responsibility for any such action, including payment of costs.

**Dated:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Print Name**

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

# Appendix F –Passenger Safety Rules

## South Weber Model Railroad Club Passenger Safety Rules

### PREFACE

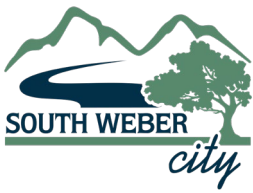
The purpose of these Rules is to ensure the safe enjoyment of South Weber Model Railroad Club (SWMRRC) facilities by all members, guests, and visitors. Public safety is the first concern of this club and will be the driving force behind all decisions when enforcing these rules. These rules define what passengers are allowed on the SWMRRC trains and what passengers will be required to do while riding any SWMRRC trains.

### **1.0 NOTIFICATION**

- 1.1 A sign with the passenger rules shall be placed in all loading areas.
- 1.2 The Passenger Safety Rules related to riding on the train shall be explained after the passengers are loaded on the train and before any movement of the train.

### **2.0 PASSENGER SAFETY RULES**

- 2.1 All passengers shall remain seated, face forward, and not turn around at all times.
- 2.2 All passengers shall keep hands and feet inside the riding car at all times; feet must be kept on the footboards at all times and must not be dragged.
- 2.3 All passengers shall not lean out so as to tip the cars.
- 2.4 All passengers must not rock the cars; the cars are narrow and rocking can cause them to derail.
- 2.5 All passengers shall not grab at anything along the right of way.
- 2.6 All passengers shall obey the instructions from the engineer and/or the conductor.
- 2.7 All children under the age of 7 shall have an adult on the train to supervise the child.
- 2.8 All children must sit on a seat of their own; they may not sit on a lap.
- 2.9 No food is allowed on the train.
- 2.10 No smoking is allowed in the loading area or while on the train.
- 2.11 Drinks (e.g., water, juice, soda) are allowed on the train; no hot beverages are allowed on the train.
- 2.12 No alcoholic drinks are allowed.
- 2.13 No one under the influence of alcohol or an illegal substance is allowed to ride the train.
- 2.14 All riders on non-accessible public trains must be capable of walking to, boarding, and exiting riding cars under their own ability.
- 2.15 It is suggested that expectant mothers do not ride the train.
- 2.16 Individuals who do not comfortably and safely fit in or on riding cars shall not be carried as public passengers.
- 2.17 All passengers enter and ride these trains at their own risk.



MEETING DATE

07/14/2026

PREPARED BY

Derek Tolman

Fire Chief

ITEM TYPE

Legislative

ATTACHMENTS

- RES 26-28
- Cooperative Agreement
- RES 26-29
- Memorandum of Understanding

PRIOR DISCUSSION DATES

[Jan 28, 2025](#)

[Dec 9, 2025](#)

AGENDA ITEM

Resolution 26-28: Cooperative Agreement with the Utah Division of Forestry, Fire, and State Lands

Resolution 26-29: Utah Wildfire Resource Memorandum of Understanding

PURPOSE

To approve the new CWPP Agreement.

RECOMMENDATION

To Approve the CWPP

BACKGROUND

The CWPP acts as an insurance policy. We do Education, Preparation and Mitigation and in turn the State of Utah agrees to cover the suppression cost for fires. This has saved us hundreds of thousands of dollars.

**Utah's Community Wildland Protection Program (CWPP): Synopsis**

Utah's **Community Wildland Protection Program (CWPP)** is a collaborative framework designed to help communities in Utah mitigate wildfire risks and enhance resilience to wildfires. The program is rooted in federal guidelines established by the Healthy Forests Restoration Act (HFRA) and provides tools, resources, and planning assistance to create tailored wildfire mitigation strategies for local communities.

Key elements of the CWPP include:

**1. Community Wildfire Protection Plans (CWPPs):**

- These are customized plans developed by local governments, fire departments, state agencies, and residents.
- They identify wildfire risks, critical infrastructure, and strategies for prevention, mitigation, and preparedness.

**2. Hazard Assessment and Mitigation:**

- The program emphasizes evaluating wildfire hazards and implementing risk reduction measures like defensible space, fuel breaks, and vegetation management.

**3. Collaboration and Partnerships:**

- Brings together city officials, fire districts, state agencies, and land management organizations to create unified mitigation strategies.

**4. Education and Community Involvement:**

- Raises awareness among residents about wildfire risks and actions they can take to protect their properties and neighborhoods.
- Promotes participation in initiatives like Firewise USA.

**5. Grant Funding and Technical Support:**

- Offers financial resources and technical guidance for cities and communities to implement mitigation projects and maintain long-term resilience.

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**How the CWPP Helps Cities**

**1. Wildfire Risk Reduction:**

- Provides a structured approach to identify and address wildfire risks, protecting lives, property, and critical infrastructure.
- Reduces the intensity and spread of wildfires through proactive mitigation efforts.

**2. Improved Emergency Preparedness:**

- Enhances a city's ability to respond to and recover from wildfires by integrating fire management strategies into local emergency plans.
- Supports coordinated evacuation and resource allocation during wildfire events.

**3. Economic and Infrastructure Protection:**

- Minimizes economic losses from wildfire damage, reducing recovery costs for cities.
- Protects essential infrastructure like power lines, water systems, and transportation networks.

**4. Increased Community Awareness:**

- Engages residents in wildfire prevention and mitigation, fostering a culture of shared responsibility.
- Encourages the adoption of fire-resistant building practices and landscaping.

**5. Access to Funding and Resources:**

- Enables cities to secure state and federal grants for wildfire mitigation projects, reducing financial strain on local budgets.

**6. Environmental and Ecological Benefits:**

- Promotes sustainable land management practices that maintain healthy ecosystems and protect watersheds.
- Reduces the environmental impact of wildfires, such as erosion and water quality degradation.

## 7. Strengthened Collaboration:

- Builds strong partnerships between cities, state agencies, and local stakeholders, ensuring a unified approach to wildfire management.

The CWPP helps cities create safer and more fire-resilient communities by providing a framework for proactive planning, mitigation, and collaboration. It not only reduces the risks associated with wildfires but also supports sustainable growth and environmental stewardship.

### ANALYSIS

It is a small ask for big rewards. We have already greatly benefited from this program.

**RESOLUTION 26-28**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL  
APPROVING COOPERATIVE AGREEMENT WITH  
THE UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS**

**WHEREAS**, South Weber city abuts state lands that are vulnerable to wildfires; and

**WHEREAS**, South Weber chooses to enter into an agreement with the Utah Division of Forestry, Fire and State lands to qualify for reimbursement for protecting non-federal land from wildland fire; and

**WHEREAS**, South Weber Fire Department is aware of the wildfire risks and agrees to meet its participation commitment annually;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Approval:** The Cooperative Agreement with the Utah Division of Forestry, Fire and State Lands as attached in **Exhibit 1** is hereby approved.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 14<sup>th</sup> day of July 2026.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

\_\_\_\_\_  
**Rod Westbroek, Mayor**

\_\_\_\_\_  
**Attest: Lisa Smith, Recorder**

## COOPERATIVE AGREEMENT

This Cooperative Agreement (the “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2026 (the “Effective Date”), by and between the Utah Division of Forestry, Fire and State Lands (“FFSL”) and \_\_\_\_\_ (the “Participating Entity”). FFSL and the Participating Entity may sometimes be referred to in this Agreement individually as a “Party” or, collectively, as the “Parties.”

### RECITALS

- A. Pursuant to Utah Code Section 65A-8-203, this Agreement is required for a county, municipality, or certain other Eligible Entities and the State of Utah, by and through FFSL, to cooperatively discharge their joint responsibilities for protecting non-federal land from wildland fire.
- B. The Participating Entity is a county, municipality, or other Eligible Entity, as defined in Section I of this Agreement.
- C. The Participating Entity is eligible to enter into a Cooperative Agreement under Utah Administrative Code R652-121 and R651-122.
- D. FFSL provided to the Participating Entity, and the Participating Entity signed and returned to FFSL, the Annual Participation Commitment Statement before the Effective Date of this Agreement.
- E. The fire department or equivalent fire service provider under contract with, or delegated by, the Participating Entity on unincorporated land meets minimum standards for wildland fire training, certification, and suppression equipment based upon nationally accepted standards, determined by FFSL.

### AGREEMENT

#### **I. Definitions**

For the purposes of this Agreement:

1. “Annual Participation Commitment Report” means a report prepared by the Participating Entity, detailing the expenditures and activities conducted in compliance with the Participation Commitment during the past calendar year.
2. “Annual Participation Commitment Statement” means a statement, signed by both FFSL and the Participating Entity, detailing both the monetary value of the Participation Commitment for the upcoming calendar year and the detailed activities the Participating Entity plans to perform to fulfill their Participation Commitment for that year.
3. “Catastrophic Wildfire” means wildland fires whose size and intensity cause significant impacts to State and local economies, critical infrastructure, the environment, and private landowners.

4. “Cooperative Agreement” means the same as the term is defined in Utah Administrative Code R652-1-200.
5. “Delegation of Fire Management Authority” means the acceptance by FFSL of responsibility for:
  - i. Managing a wildfire; and
  - ii. The cost of fire suppression, as described in Utah Code Section 65A-8-203.
6. “Direct Expenditure” means funds spent by a Participating Entity to implement wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL.
7. “Direct Payment” means an alternative method of meeting all, or part, of the participation commitment by paying FFSL directly, as identified in Utah Code Section 65A-8-203.
8. “Director” means the division director of FFSL.
9. “Eligible Entity” means the same as the term is defined in Utah Code Section 65A-8-203.
10. “Extended Attack” means actions taken in response to wildland fire after Initial Attack.
11. “Firefighter” means an individual trained in wildland firefighting techniques and assigned to a position of hazardous duty.
12. “Initial Attack” means actions taken by the first resources to arrive at any wildland fire incident, including—without limitation—size-up, patrolling, monitoring, holding action, or aggressive suppression action.
13. “In-Kind Activity” means an activity for wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL. The value of an In-Kind Activity shall be determined by using the rate calculated by the Independent Sector, <https://www.independentsector.org/>.
14. “Minimum Billing Threshold” means the dollar value of expenses not charged to the Participating Entity but incurred by FFSL, on behalf of the Participating Entity, on Initial Attack prior to Delegation of Fire Management Authority.
15. “Participation Commitment” means prevention, preparedness, and mitigation actions and expenditures, including those identified in an FFSL-approved CWPP or equivalent wildland fire preparedness plan, undertaken by a Participating Entity to reduce the risk of wildland fire and meet the intent of Utah Code Sections 65A-8-202 and 65A-8-202.5.
16. “Participating Entity” means an Eligible Entity with a valid Cooperative Agreement.

## **II. Term.**

1. The term of this Agreement shall be five (5) years from the Effective Date.

## **III. Participation Commitment.**

1. Annual Statement.
  - a. FFSL shall send the Participating Entity an Annual Participation Commitment Statement at least three (3) months in advance of the end of each calendar year during the term of this Agreement.
  - b. Upon receipt of an Annual Participation Commitment Statement, the Participating Entity shall complete the annual plan portion of the Annual Participation Commitment Statement outlining the actions it intends to take that address the wildfire threat. Within sixty (60) days of receipt of an Annual Participation Commitment Statement, the Participating Entity shall send the completed annual plan to FFSL for review and approval.
  - c. Upon receipt of the Participating Entity's annual plan, FFSL shall review the annual plan. FFSL may request additional information before approving the annual plan. Upon FFSL's approval of the annual plan, FFSL shall sign and send the Annual Participation Commitment Statement to the Participating Entity for signature.
  - d. Upon receipt of the signed Annual Participation Commitment from FFSL, the Participating Entity's chief executive shall sign and return the fully executed Annual Participation Commitment Statement to FFSL by the deadline provided. In the event the Participating Entity fails to sign and return the Annual Participation Commitment Statement by the deadline provided, this Agreement will terminate at the conclusion of the last calendar year in which the Participating Entity complied with this requirement.
2. Fulfillment.
  - a. The Participating Entity shall meet its Participation Commitment, as determined by FFSL, pursuant to Utah Administrative Code R652-122.
  - b. The Participating Entity shall meet its Participation Commitment through direct expenditures, direct payment, in-kind activities, or any combination of the three that are mutually agreed upon by the Parties.
3. Consultation.
  - a. The Participating Entity may consult with FFSL to identify valid Participation Commitment actions and activities, based on the Participating Entity's FFSL-approved CWPP or equivalent wildfire preparedness plan.
4. Accounting.
  - a. The Participating Entity shall account for its respective Participation Commitment activities and expenditures through the Utah Wildfire Assessment Risk Portal ("UWRAP").

- b. Beginning January 1, 2025, all qualifying Participation Commitment expenditures and activities count toward the Participating Entity's first full-year Participation Commitment.
  - c. The value of Participation Commitment expenditures and activities may, with approval of FFSL, carry-over to the next calendar year.
  - d. With the Director's approval, or approval of a designee, the value of capital improvement actions may carry-over for up to five (5) years and the value of non-capital improvement actions may carry-over for up to three (3) years.
  - e. The Participating Entity must receive written approval from the Director, or designee, before pursuing carry-over for a specific action or activity under this Section III(4).
  - f. Amounts reported annually in excess of Participation Commitment do not carry-over without written approval from the Director, or designee, under this Section III(4).
5. Reporting.
- a. The Participating Entity shall record and account for its Participation Commitment actions and expenditures in UWRAP.
  - b. The Participating Entity shall provide an annual accounting of its activities and expenditures to FFSL for review and approval in the manner and form specified by FFSL.
  - c. The Participating Entity shall account for, track, and report any year-to-year carry-over under Section III(4) of this Agreement in UWRAP.
  - d. FFSL may review and verify records related to the Participating Entity's Participation Commitment at any time.
  - e. FFSL may reject records related to the Participating Entity's Participation Commitment deemed by FFSL to be unverifiable, incorrect, or not approved in the Participating Entity's signed Participation Commitment Statement.
6. Calculation.
- a. FFSL shall calculate the Participation Commitment based on a wildfire risk assessment by acres (the "Risk Assessment"), conducted by FFSL, and the historic fire cost average ("Fire Cost Average") in the Participating Entity's jurisdiction, pursuant to Utah Administrative Code R652-122.
  - b. The Risk Assessment calculation shall be adjusted for inflation using the Consumer Price Index.
  - c. FFSL shall calculate the Fire Cost Average based on historic suppression costs accrued within the Participating Entity's jurisdiction. The Fire Cost Average shall only include wildland fire suppression costs accrued and paid by FFSL on behalf of a Participating Entity within the Participating Entity's jurisdiction. The

Fire Cost Average may include State-paid costs after Delegation of Fire Management Authority and Transfer of Fiscal Responsibility has occurred within the Participating Entity's jurisdiction.

- d. The Fire Cost Average shall be calculated on a rolling, ten-year average, dropping the highest and lowest cost years and adjusting for inflation using the Consumer Price Index. Each ten-year average shall contain eight data points.
7. Appeals.
    - a. Where permitted by Utah Administrative Code R652-122 and within ninety (90) days of the occurrence, the Participating Entity may appeal a decision regarding its Participation Commitment by submitting to the Director a written appeal that states the reasons for the appeal.

#### **IV. Initial Attack.**

1. The Participating Entity shall have primary responsibility for Initial Attack ("IA") on all nonfederal lands within the response area of the Participating Entity or within the response area of any delegee of the Participating Entity.
2. IA may include different resources based on fire danger, fuel type, values to be protected, and other factors.
3. Pursuant to Utah Code Sections 65A-8-202–202.5 and in accordance with this Agreement, FFSL shall determine reasonable and effective wildfire IA by verifying that the Participating Entity has adequate resources and equipment to manage IA.
4. The Participating Entity shall have financial responsibility for all IA costs within its jurisdiction, other than aviation costs.
5. FFSL shall have financial responsibility for all IA aviation costs.

#### **V. Delegation of Fire Management Authority and Transfer of Fiscal Responsibility.**

1. Delegation of Fire Management Authority and the transfer of fiscal responsibility to FFSL for a wildland fire shall occur simultaneously with one of the following events:
  - a. The involvement of state-owned or federally-owned lands in the wildland fire;
  - b. The order, beyond pre-planned dispatch, of firefighting resources through an Interagency Fire Center;
  - c. The request of the Participating Entity with jurisdiction through its local fire official on scene with authority to do so; or
  - d. The decision of the Director, after consultation with local authorities.
2. Upon Delegation of Fire Management Authority to FFSL, FFSL, or its designee, shall be the primary incident commander in a unified command environment with the agency having jurisdiction.

3. Deployment of aviation assets on pre-planned dispatch, as established by the State, does not cause an automatic Delegation of Fire Management Authority.

#### **VI. Extended Attack.**

1. Immediately upon Delegation of Fire Management Authority, the incident commander shall record a timestamp via radio with the Interagency Fire Center servicing the incident.
2. The Crew Time Report (“CTR”) or Shift Ticket of all resources not covered by a no-cost local agreement, such as an automatic aid system or other inter-local agreement, shall also reflect the timestamp recorded in Section VI(1).
3. Immediately upon Delegation of Fire Management Authority, a new CTR or Shift Ticket shall be started for all resources to be used in the Extended Attack.
4. All incident commanders named on the incident organizer shall sign delegation documentation. Resource needs shall be reevaluated in the transition from IA to Extended Attack.
5. Upon Delegation of Fire Management Authority, and if the Participating Entity is compliant with relevant statutes, regulations, and the terms of this Agreement, FFSL shall be financially responsible for wildland fire suppression costs incurred beyond IA.

#### **VII. Wildland Fire Response Training and Certification.**

1. The Participating Entity shall ensure Firefighters providing IA within the Participating Entity’s jurisdiction are trained in NWCG S130 Firefighter Training and S190 Introduction to Wildland Fire Behavior.
2. The Participating Entity shall ensure firefighters providing IA within the Participating Entity’s jurisdiction have completed RT130 Annual Fireline Safety Refresher Training prior to each statutory “closed fire season,” as defined in Utah Code Section 65A-8-211.
3. Upon Delegation of Fire Management Authority, FFSL may release from IA, or reassign to other firefighting duties, any Firefighter not certified as a NWCG Wildland Firefighter II.

#### **VIII. Wildland Fire Response Equipment Standards.**

1. The Participating Entity shall ensure engines, water tenders, hand tools, and water handling equipment used for response to wildland fire on nonfederal land within the Participating Entity’s jurisdiction meet the National Wildfire Coordinating Group standards and, if applicable, the FFSL Fire Department Manual standards.

#### **IX. Wildland Fire Cost Recovery Actions.**

1. Pursuant to Utah Code Title 65A and Utah Administrative Code R652, and when an investigation reasonably shows a person or persons started a wildfire by acting in a negligent, reckless, or intentional manner, the Participating

Entity shall initiate a civil action to recover all wildland fire costs incurred for a particular wildland fire (“Cost Recovery Action”), except for when Delegation of Fire Management Authority has occurred. FFSL may assist the Participating Entity in a Cost Recovery Action under this Section IX(1).

2. The Participating Entity shall notify FFSL once it has initiated a Cost Recovery Action.
3. If the Participating Entity recovers from a Cost Recovery Action, the Participating Entity shall provide to FFSL documentation verifying wildland fire costs by the Participating Entity and the legal costs incurred for the Cost Recovery Action.
4. The Participating Entity may retain costs recovered up to and not exceeding its incurred wildland fire costs—including legal fees in pursuing the Cost Recovery Action. All other recovered costs shall be tendered to FFSL for distribution amongst other entities with incurred suppression costs.
5. The value of costs incurred and recovered by the Participating Entity may reduce the Participating Entity’s Historic Fire Cost Average and Participation Commitment.
6. FFSL may initiate a Cost Recovery Action at any time, including when Delegation of Fire Management Authority has occurred and upon notice by the Participating Entity under Section IX(4).

#### **X. Probation Status.**

1. At the end of each calendar year, FFSL shall review the Participating Entity’s compliance with the terms of this Agreement.
2. If the Participating Entity is out of compliance, FFSL shall place the Participating Entity on “Probation Status” and provide the Participating Entity with a “Probation Notice” including:
  - a. Notice of the Probation Status;
  - b. The reason for the Probation Status;
  - c. The action(s) the Participating Entity must take to remedy the Probation Status; and
  - d. The time frame within which the Probation Status may be remedied.
3. If the reason for the Probation Status is the Participating Entity’s failure to fulfill its Participation Commitment for the previous calendar year:
  - a. The Participating Entity shall fulfill its Participation Commitment for the previous year and its Participation Commitment for the current calendar year within the Probation Notice time frame;
  - b. FFSL shall credit the Participating Entity’s Participation Commitment expenditures and actions toward the Participating Entity’s outstanding obligation before it may credit the expenditures and actions toward the current obligation;
  - c. FFSL may, based on evidence of a good faith effort to comply with Section X(3)(a) and at the sole discretion of FFSL, extend the

- Probation Notice time frame if the underlying noncompliance is not timely remedied; and
- d. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame.
4. If the reason for the Probation Status is the Participating Entity's noncompliance with one or more terms of this Agreement, apart from a failure to fulfill its Participation Commitment:
    - a. The Participating Entity shall remedy the underlying noncompliance that led to the Probation Status within the Probation Notice time frame;
    - b. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame; and
    - c. FFSL may, pursuant to Section XI, revoke this Agreement if the underlying noncompliance is not remedied within the Probation Notice time frame.
  5. For the duration of the Probation Status, this Agreement remains valid.

#### **XI. Revocation.**

1. FFSL may revoke this Agreement by providing written notice to the Participating Entity no later than forty-five (45) days from the start or end of the statutory fire season, as defined in Utah Code Section 65A-8-211.
2. If the Participating Entity signed and returned the Annual Participation Commitment Statement to FFSL, a revocation by FFSL shall be effective in the calendar year following the year the Annual Participation Commitment Statement was signed and returned.
3. The Participating Entity may revoke this Agreement by:
  - a. Providing written notice to FFSL of its intent to revoke this Agreement; or
  - b. By failing to sign and return the Annual Participation Commitment Statement to FFSL, unless a written extension for return has been granted by FFSL.
4. Any revocation of this Agreement is considered a termination of the Agreement.
5. If either FFSL or the Participating Entity revokes this Agreement, the Participating Entity may only enter into a new CWS cooperative agreement with FFSL if the Participating Entity meets the requirements under Utah Administrative Code R652-121 and the Participating Entity pays FFSL all outstanding wildland fire suppression costs in full.
6. If FFSL revokes this Agreement after the Participating Entity was placed on Probation Status, the Participating Entity shall be responsible for all costs of wildland fire suppression incurred by FFSL within the Participating Entity's jurisdiction from the date of the Probation Notice to the revocation of this Agreement.

7. A revocation of this Agreement by FFSL may be informally appealed to the Director within thirty (30) days of the notice of revocation being provided.

**XII. Renewal, Amendment, and Compliance with Applicable Laws.**

1. If neither FFSL nor the Participating Entity revoke this Agreement under Section XI, this Agreement may renew for a consecutive five (5) year term.
2. There is no renewal limit.
3. The terms of this Agreement may be amended at any time by written agreement, signed by the Parties.
4. The terms of this Agreement shall be subject to and, at the end of each five (5) year term, amended as necessary to comply with Utah Code Title 65A and Utah Administrative Code R652.
5. This Agreement is made pursuant to the provisions of all applicable laws and subject to the rules and regulations of the departments and agencies of the State of Utah presently in effect and to such laws, rules, and regulations as may be hereafter promulgated.

**XIII. Community Wildfire Preparedness Plan.**

1. The Participating Entity shall adopt a Community Wildfire Preparedness Plan (“CWPP”) or, subject to FFSL’s approval, equivalent wildland fire preparedness plan.
2. Following adoption, the Participating Entity shall update the CWPP or equivalent wildland fire preparedness plan at least every five (5) years initial adoption from initial adoption.
3. The Participating Entity shall implement prevention, preparedness, and mitigation actions identified in its CWPP or equivalent wildland fire preparedness plan.

**XIV. Wildland Urban Interface.**

1. The Participating Entity has adopted the Utah Wildland Urban Interface Code, as defined in Utah Code Section 65A-8-401.
2. The Participating Entity shall annually report on enforcement of the wildland urban interface building standards adopted by the Participating Entity.
3. If the State adopts a different version of the Code, the Participating Entity shall adopt within two years the same version of the Code.
4. The Participating Entity designates the following position as responsible to enforce the WUI code: \_\_\_\_\_.
5. The Participating Entity shall provide to FFSL the map of the zone where the wildland urban interface building standards are enforced. If the Participating Entity makes changes to the map they shall provide to FFSL the current map within 90 days of adoption.
6. The Participating Entity shall comply with all statutes, regulations, policies, and other requirements relating to wildland urban interface property.

7. If the Participating Entity chooses to perform lot assessments under the High Risk Wildland Urban Interface program, they must do so in accordance with policy established by FFSL.

**XV. Miscellaneous.**

1. This Agreement is governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
2. At all times during this Agreement, the Participating Entity shall comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
3. The Participating Entity shall be fully liable for the actions of its agents, employees, officers, and partners and shall fully indemnify, defend, and hold harmless FFSL and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of the Participating Entity's performance of this Agreement to the extent caused by any intentional wrongful act or negligence of the Participating Entity, its agents, employees, officers, or partners, without limitation; provided, however, the Participating Entity shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of FFSL. In the event there is a conflict between this provision and Utah Code Sections 65A-8-101-403 or other provisions of State law, State law shall govern. The Parties are governmental entities under the Utah Governmental Immunity Act (the "Immunity Act"). Nothing contained herein shall be construed in any way to modify the limits of liability set forth in the Immunity Act or the basis for liability as established in the Immunity Act. Nothing contained herein shall be construed as a waiver by any Party of any defenses or limits of liability available under the Immunity Act and other applicable law. The Parties maintain all privileges, immunities, and other rights granted by the Immunity Act and all other applicable law.
4. The Participating Entity agrees to abide by the following federal and State employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. The Participating Entity further agrees

- to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of the Participating Entity's employees.
5. The Participating Entity may not assign, sell, transfer, subcontract, or sublet rights, or delegate any right or obligation under this Agreement, in whole or in part, without the prior written approval of FFSL.
  6. A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege. No waiver of any term of this Agreement is valid unless in writing.
  7. The invalidity or unenforceability of any provision, term, or condition of this Agreement shall not affect the validity or enforceability of any other provision, term, or condition of this Agreement, which shall remain in full force and effect.
  8. This Agreement may only be modified by the mutual written agreement of the Parties. If modified, the modification will be attached and made part of this Agreement.
  9. This Agreement, constitutes the entire agreement between the Parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
  10. In the event of any conflict or disagreement between this Agreement and any applicable statute or regulation, the statute or regulation shall control.

SIGNATURES ON FOLLOWING PAGE

**UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS**

\_\_\_\_\_  
FFSL Area Manager Signature                      Name                      Date

\_\_\_\_\_  
State Forester/Division Director Signature                      Name                      Date

**PARTICIPATING ENTITY**

\_\_\_\_\_  
City Manager Signature                      David Larson                      07-14-2026  
Name                      Date

**APPROVED AS TO FORM**

**UTAH ATTORNEY GENERAL'S OFFICE**

  
[Connor Arrington \(Jan 15, 2026 13:27:10 MST\)](#)                      Connor Arrington                      01/15/2026  
\_\_\_\_\_  
Assistant Attorney General Signature                      Name                      Date

**RESOLUTION 26-29**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL  
APPROVING A MEMORANDUM OF UNDERSTANDING WITH  
THE UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS**

**WHEREAS**, South Weber abuts state lands which are vulnerable to wildfires; and

**WHEREAS**, it is in the best interests of both parties to suppress wildfires quickly before they become large and difficult to control; and

**WHEREAS**, a memorandum of understanding with the state division of forestry, fire and state lands outlines the responsibilities of the state and the city;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Approval:** The Utah Wildfire Resource Memorandum of Understanding with the Utah Division of Forestry, Fire and State Lands as attached in **Exhibit 1** is hereby approved.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 14<sup>th</sup> day of July 2026.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

\_\_\_\_\_  
**Rod Westbroek, Mayor**

\_\_\_\_\_  
**Attest: Lisa Smith, Recorder**



**Utah Wildfire Resource Memorandum of Understanding  
Between  
Utah Division of Forestry, Fire and State Lands  
And  
South Weber Fire District**

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This Utah Wildfire Resource Memorandum of Understanding (“MOU”) is made by and between South Weber Fire District, hereinafter referred to as the “Department” or “District” as appropriate, and the State of Utah, Department of Natural Resources, Division of Forestry, Fire and State Lands, hereinafter referred to as the “Division.” This MOU is an addendum to the Cooperative Agreement between the Division and the Department or District. The “Department” or “District” and the “Division” shall hereafter be referred to jointly as “Parties.” The term of this MOU shall be five (5) years from the Effective Date.

**PURPOSE OF MOU:**

This MOU provides a mechanism for procurement, use, and compensation for wildfire services provided to the State of Utah and its cooperators by the Department or District outside of its jurisdictional area of responsibility or service area pursuant to the cooperative agreement. This MOU may also be used for other declared All-Hazard emergencies covered under the Stafford Act.

This MOU does NOT support or allow for the use of Supplemental Firefighters and/or Supplemental Fire Department Resources as defined herein.

**DEFINITIONS:**

Agency Administrator	The official responsible for managing a geographic unit or functional area with statutory authority over fire mitigation. They make critical strategic decisions, oversee incident management, and represent the agency's interests.
Area Duty Officer	An on-call, qualified manager responsible for oversight, coordination, and initial decision-making for wildland fire responses and daily preparedness within a specific geographic area.
Assignment extension	Work commitment beyond the standard 14-day assignment period excluding travel.
Closest Forces or District	The use of the closest available, appropriate, qualified firefighting resources, regardless of agency, for initial attack.

Cost To Government	This refers to the inclusion of direct compensation, benefits and other personnel costs associated with an individual's billing rate.
Department	Refers to the fire Department or fire District that is party to this MOU.
FEPP	The Federal Excess Personal Property (FEPP) program allows for excess federal property to be loaned to a state or territory for use in rural or wildland fire protection programs. The property remains titled with the federal government and is returned when the state or territory no longer uses the property.
Fire Management	All activities required to manipulate wildland fire for protection of at risk values, enhanced public safety, and land management objectives. Activities include but are not limited to: fire suppression, prescribed fire, prevention and education, hazardous fuel mitigation, training, planning, and preparation.
FBS	The Fire Business System (FBS) is a web-based billing system used by the Division under this MOU.
Independent Action	Action taken on lands under the protection responsibilities of another agency or entity without the notification and approval of that agency or entity.
Jurisdictional agency	The agency having land and resource management responsibility for a specific geographical or functional area as provided by law.
Mutual Aid	Reciprocal emergency response agreement between jurisdictional neighbors in which assistance is rendered. Compensation is agreed to by the jurisdictional agencies involved.
NWCG	The National Wildfire Coordinating Group (NWCG) provides national interoperable leadership in wildland fire operations among federal, state, local, Tribal, and territorial partners.
State Compact	A state fire compact is a legally binding, congressionally approved agreement between two or more states designed to facilitate mutual aid, resource sharing, and cooperation in the prevention, control, and suppression of forest fires and other wildland emergencies.
Supplemental Fire Fire Fighters, Supplemental Fire Department Members, or Supplemental Fire District Members	An individual from a local fire department who is brought in through an agreement to support incidents outside of the individual's regular jurisdiction or mutual aid zone. These individuals are not permanent members of the sponsoring fire departments and are mobilized for specific responses. This does not include Utah fire department personnel with an MOU supporting the efforts of another Utah fire department.

UWCAC	The Utah Wildfire Cooperator Advisory Council (UWCAC) is convened by the Utah State Forester to advise and support the Division of Forestry, Fire and State Lands' wildfire management program's oversight and implementation of the MOU.
Wildland Fire	An unplanned, uncontrolled, or unwanted fire that burns in vegetative fuels such as forests, grasslands, or shrublands.

**RECITALS:**

WHEREAS, it is in the best interest of the State of Utah and its cooperators to have wildland fires detected and suppressed quickly before they become large and more difficult to control;

WHEREAS, the Division has the responsibility to determine and execute the best method for protecting private and public property in Utah from wildfire;

WHEREAS, the Department or District may have the capability to respond and suppress fires under the jurisdiction of the Division or its partners or cooperators quicker and more effectively than any other assets or resources in the state;

WHEREAS, the Department or District represents that it is a duly constituted fire department, fire district, or non-profit association or political subdivision of the State of Utah authorized to provide fire protection within the boundaries of the **map attached** hereto and by reference made a part hereof (Appendix A); and

WHEREAS, the Department or District, may also have a limited number of units of firefighting equipment that can be made available to the Division for fire management work.

NOW THEREFORE, the parties to this MOU do hereby agree as follows:

**THE DIVISION AGREES:**

1. To provide personnel and wildland firefighting resources inside the jurisdictional boundary of the Department or District when deemed available by the Division, and when the Department or District has exhausted its own resources or capabilities, and has requested assistance from the Division or its cooperators.
2. To make available organizational training, technical assistance, and other expertise to the Department or District.
3. To maintain a level of firefighting capacity within the state utilizing Division resources, District or Department resources, and State Compact resources that will support effective fire suppression within Utah.
4. To make available such firefighting equipment as can be obtained and is suitable for the use of the Department or District in fire management work through custodial agreement(s). This includes programs like FEPP.
5. To produce, update, and distribute a handbook or manual that references rates, procedures, and other references associated with this MOU.
6. To provide any necessary forms required of the Department or District to execute its responsibilities under this MOU.

7. That the Department or District may refuse to furnish fire, EMT, ambulance, or other personnel and equipment outside of its jurisdictional boundary, if by furnishing the requested personnel, the Department or District's resources would be reduced to a level where it can no longer maintain adequate fire protection or public safety within its jurisdictional boundary or service area.
8. Pursuant to NWCG guidelines and standards, inspect the Department or District's equipment annually or prior to use, as determined by the Division (the "Inspection"). Random testing of pumping and drafting capabilities and inspection of the radio programming may also occur during the Inspection. The Inspection does not replace the safety inspection required for vehicle license and registration by the State of Utah.
9. To review and certify NWCG qualifications annually. This includes maintaining training files in the Incident Qualification System (IQS) database, reviewing and certifying performance task books, and producing Qualification Cards (Red Cards).

#### **THE DEPARTMENT OR DISTRICT AGREES:**

1. To notify the nearest interagency fire center of any wildland fires that may threaten or are currently impacting state or federal jurisdiction as soon as possible. The Department or District further agrees to provide the jurisdictional agency with a fire report on all known wildland fires for which the Department or District wishes to be reimbursed. The fire report is required for payment. **Note:** if a state or federal representative is on-scene, that person may relieve the Department or District of this requirement.
2. To adhere to the State of Utah's prioritization of wildland firefighting resources. Consequently, requests for out-of-area assignments will be processed according to the following order of precedence: (a) Non-federal land within Utah, (b) Federal land within Utah, (c) Compact states, (d) Other out-of-state jurisdictions.
3. To obtain approval from the Divisions Area Duty Officer before going available outside of the local interagency fire dispatch zone.
4. That it may be requested to engage in fire management outside of the Department or District's jurisdictional boundaries or service area, such as another district, county, or state, provided that, in doing so, the Department or District's resources would not be reduced to a level where the Department or District can no longer maintain an adequate level of fire protection within its own jurisdictional boundary or service area.
5. To coordinate with the assigned Division Area Duty Officer before extending resources beyond the standard 14 day assignment or swapping crews on assignments outside of Utah.
6. To maintain and make available for use at the request of the Division, a work force and the equipment identified in this MOU. The Department or District further agrees to maintain at the ready the Division's Fire Department Manual and Rate Book and the Fire Department Fire Rate Agreement contained within FBS.
7. To follow direction and supervision consistent with NWCG chain of command while engaged in suppression or fuels management activities.

8. To maintain on board all vehicles listed on the Fire Department Fire Rate Agreement the following documentation:
  - a. A current equipment inventory list
  - b. Letter of Cooperator verification
  - c. A copy of the Fire Department Rate Agreement
  - d. A copy of this MOU
  - e. Division's Fire Department Manual and Rate Book (current year)
  - f. Vehicle registration, DOT safety inspection and proof of vehicle insurance
9. To ensure that all vehicles are operated within, and never exceeding, the maximum Gross Vehicle Weight Rating (GVWR) specified by the manufacturer.
10. To ensure that each firefighter engaging in direct fire suppression, structural protection, or prescribed fire has a current "red card" in his or her possession while working under this MOU. Further details are found in the Division's Fire Department Manual and Rate Book.
11. To use the FBS for all reimbursement invoicing for services rendered under this MOU.
12. To work with local Division area offices to establish FBS profiles and to participate in mandatory bill submission training.
13. To submit requests for reimbursement to the Division's area office within thirty (30) days after release from the assignment in the manner and form prescribed by the Division. Claims for incidents beginning before July 1 shall be submitted before July 30 for State fiscal year closeout. **No requests for reimbursement will be accepted after the end of the calendar year for past year activities more than 30 days old.**
14. To maintain wildland fire training records, qualifications, and equipment standards as set forth by the Division. Personnel requested for structure protection on wildland urban interface or similar fires will be qualified to the level required for their structural firefighting position **and** basic wildland firefighter (i.e. "red card") certifications.
15. To provide the Division with source documentation verifying accredited training as prescribed by NWCG and supplemented by the Division, and to provide the Division access to wildland training files in order to certify wildland firefighting credentials.
16. To provide performance evaluations for 90% of assignments lasting more than five days. Performance evaluations shall be included within the billing package as prescribed by the Fire Department Manual.
17. To request red cards annually following completion of all required training.
18. To maintain at all times adequate workers' compensation coverage or other employer liability policy reasonably sufficient for the size and operations of the Department or District. And to take all necessary measures to ensure that coverage extends beyond state lines when the Department or District responds to an out-of-state request for resources.
19. To provide self-insurance or to maintain adequate insurance coverage with a carrier authorized to conduct business within the State of Utah, including a commercial general liability policy with limits no less than \$1,000,000 per occurrence and general aggregate limit. And to take all necessary measures to ensure that coverage extends beyond state lines when the Department or District responds to an out-of-state request for resources.
20. Automobile insurance coverage of \$1,000,000 combined single limit for each occurrence for all owned, hired or non-owned vehicles, applicable to claims arising from bodily injury or death to any person or damage to property arising out of the ownership, maintenance or use of any vehicle.

21. The Division shall not be liable or responsible for damage or injury to any individual or property occasioned through the use, maintenance, or operation of any vehicle or other equipment by the Department or District or its employees performing under this MOU including travel to and from an incident, whether within or outside the state. The Division shall be indemnified and held harmless against claims for damage or injury in such cases.
22. To comply with the Division's incident and near-miss reporting guidance while assigned to incidents, projects, or activities. Any incident, accident, injury, vehicle mishap, operational safety concern, or near-miss occurring through the use of this MOU must be reported using the Division Incident Reporting Survey.
23. Unless covered by the Stafford Act 42 U.S.C. Section 4121 et seq., the Division will not reimburse for non-wildland fire incidents. Departments or Districts shall coordinate with the Division before deploying to any non-wildland fire incidents if the Department or District intends to use this MOU for reimbursement.

**IT IS MUTUALLY AGREED:**

1. The Parties shall each be responsible for their own losses arising out of the performance of this MOU. Each Party, including its employees, agents, and representatives, operating within the scope of this MOU, hereby waives any claim against any other Party for any loss, damage, personal injury, or death resulting from the performance of this MOU; provided however, that this provision shall not relieve any Party from responsibility for claims of third parties for losses for which the Party is otherwise legally liable. Third party claims will be processed by the Jurisdictional Agency.
2. Damage to Department or District equipment that is caused by a non-negligent act can be submitted to the jurisdictional agency through the established comps claims process. Where applicable, the Department or District shall utilize insurance first and additional non-covered costs will be evaluated and approved or denied through the process identified in the Standards for Interagency Incident Business Management Handbook, recognizing that the jurisdictional Agency Administrator will make the final determination.
3. That the Parties are governmental entities as defined in the Utah Governmental Immunity Act, Utah Code Chapter 63G-7 (the "Act"). Nothing in this MOU shall be construed as a waiver by either Party of any protections, rights, or defenses applicable to each Party under the Act, including without limitation the provisions of Section 63G-7-604 regarding limitation of judgments. It is not the intent of the Parties to incur by contract any liability for the operations, acts, or omissions of the other Party or any third-party and nothing in this MOU shall be so interpreted or construed.
4. Where the Act does not apply, including in circumstances where the Department or District responds to an out-of-state resource request, to the fullest extent permitted by law, the Division, the Department of Natural Resources, and the State of Utah on the one hand and the Department or District on the other hand mutually agree to defend, indemnify and hold each other and their agents, employees, and representatives harmless from and against all claims, damages, losses, and expenses relating to, arising out of, resulting from, or alleged to have resulted out of any fire management activity conducted pursuant to this MOU, except that each party shall bear liability to the extent that it is called for by law.
5. That claims arising from weight and balance, structural modifications, and gross vehicle weight of any vehicle subject to this MOU are the sole responsibility of the Department or District to whom the vehicle belongs or possesses by agreement. The Division and its cooperators shall be held harmless by the Department or District whose vehicles are involved for any liabilities, damage, injury or claims that arise from the use and involvement of said equipment in the

fighting of fires or other official use as provided for in this MOU. Any vehicles, including FEPP, that the Department or District deems not suitable for the purpose of fire suppression shall be taken out of service immediately and removed from the Fire Department Fire Rate Agreement.

6. The Division will pay and reimburse the Department or District for fire suppression services including equipment and personnel listed on the Fire Department Rate Agreement. Rates are established by the Division and in coordination with the UWCAC and may be adjusted annually. Payment for fire suppression shall be made only for such activities on land outside the Department or District's established jurisdictional boundaries or mandated service area, when requested by the agency with jurisdiction. Upon mutual agreement between the jurisdiction and the Division, the Department or District may receive reimbursement for services provided during extended attacks within their own service area, provided those services fall outside the established budget of the District or Department.
7. The Department or District shall also be reimbursed for fires on state or federal wildlands within its geographical boundaries or service area, when the jurisdictional agency has been informed of the wildland fire and the jurisdictional agency requests Department or District support. Notwithstanding, suppression action may occur in order to protect the Department or District's jurisdiction or neighboring jurisdictions without notification to the jurisdictional agency, in this case there is no reimbursement under this MOU.
8. Resources will be tracked by the local Interagency Fire Center through systems such as IROC or WildCad (InFORM). Resources covered under this MOU shall comply with ICS/NIMS demobilization procedures and not "self-demobilize" from the assigned incident.
9. Radio communications equipment standards under this MOU shall be narrow band (12.5 mhz) compliant. Resources being utilized within a "local area" only must have the capability of communicating by radio with the local Interagency Fire Center via the appropriate radio repeaters as well as communicate with field units on pre-programmed tactical and air to ground frequencies. Resources made available for dispatch outside of the local area shall have the ability to program all radios in the field.
10. Staffing of ordered equipment shall follow the standard staffing identified in the Fire Department Rate Agreement. Staffing that exceeds the standard staffing identified in the Fire Department Rate Agreement or extra personnel must be approved by the Duty Officer at the time of the dispatch request.
11. Cost to Government rates for personnel, decided upon by UWCAC, may be utilized in place of standard personnel rates by Department or Districts. Updates to rates must be submitted annually outside of the statutory fire season (June 1st - October 31st). Additional updates to cost to government rates may be made only if time allows.
12. Support and Command vehicles are only eligible for compensation on a case-by-case basis and if ordered and/or approved by the Division. In order to be eligible for compensation, Support and Command vehicles must appear on the Department or District's Fire Rate Agreement.
13. Payment to the Department or District will be made for services rendered. The Division will not be responsible for any payment or distribution of funds to individuals or entities other than the Party(ies) to this MOU.
14. The Department or District will be reimbursed as set forth in the Fire Department Rate Agreement.
15. Equipment under the Fire Department Rate Agreement is not eligible to receive reimbursement for loss, damage, or destruction due to ordinary wear and tear. Damage resulting from driver/operator negligence or poor maintenance will be the responsibility of the Department or District.

16. Consumable supplies such as, but not limited to, foam concentrate, MREs, or backfiring fusees may be replaced by the incident through a General Message Form (ICS-213) subject to approval by the line supervisor or Duty Officer representative.
17. Fire department personnel party to this MOU, are eligible for 3 days (up to 30 hours, and no more than 10 hours per day) of paid Rest and Recovery (R&R) after an assignment of fourteen or more consecutive days excluding travel to and from assignment outside their area of jurisdictional responsibility. R&R must occur on the days immediately following the assignment and may not be requested on regularly scheduled days off. Schedules may be requested by the Division to verify days off. The cost of R&R will be charged to the last ordering incident worked. Personnel cannot claim R&R pay while claiming pay for any other shift or work at the same time.
18. NWCG mandates that personnel receive adequate rest between wildland fire assignments. However, the local entity has the discretion to choose whether returning personnel will take R&R or work at their home unit upon completion of an assignment.
19. This MOU may be modified only by written amendment, signed by the Parties.
20. Under the Master Agreement between the Division and its Federal partners, the Division does not have the authority to allow for the use of Supplemental Fire Department Resources through this MOU. There will be no reimbursement for Supplemental Resources.
21. Any Party may terminate this agreement by written notice, thirty (30) days in advance of the effective date of such termination.
22. The Parties' performances under this MOU shall be without discrimination as to race, color, creed, sex, or national origin.
23. All notices required by this MOU shall be in writing delivered to the person and address specified below or to such other persons or addresses as the Parties may designate.
24. Execution of this MOU by a Department or District constitutes acceptance of rates as described in the annual publication of the *Fire Department Manual and Rates*.

**SIGNATURES**

Department or District: South Weber	Division of Forestry, Fire and State Lands  Wasatch Front Area
Address: 1600 E South Weber Dr, South Weber UT 84405	Address: 3522 S 700 W South Salt Lake, Utah 84119
Phone #: 801-479-3177	Phone #: 385-835-1790
Authorized Agent: City Manager David Larson	Authorized Agent: Justin Roach - Area Manager
Authorized Signature:	Authorized Signature:
Date: July 14, 2026	Date:
This UWRMOU was approved as to form without modifications by Connor Arrington, Assistant Attorney General, on May 1, 2026.	

Participating Entity Representative: Fire Chief Derek Tolman

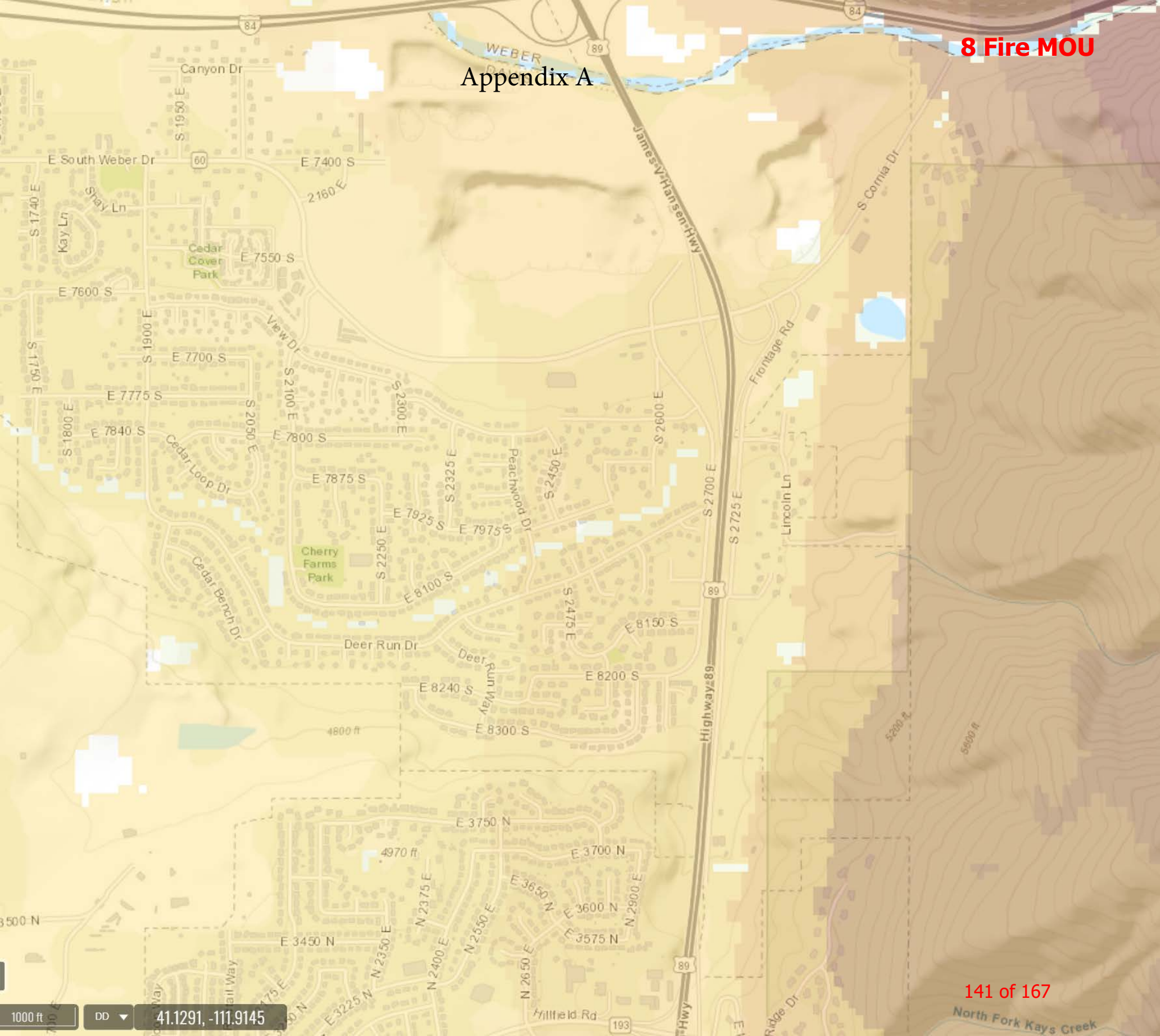
Date: 07-14-2026

**List of Appendices:**

- A. Department or District Jurisdictional Boundary Map (provided by District or Department)
- B. Fire Department Rate Agreement

Appendix A

8 Fire MOU



## COOPERATIVE AGREEMENT

This Cooperative Agreement (the “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2026 (the “Effective Date”), by and between the Utah Division of Forestry, Fire and State Lands (“FFSL”) and \_\_\_\_\_ (the “Participating Entity”). FFSL and the Participating Entity may sometimes be referred to in this Agreement individually as a “Party” or, collectively, as the “Parties.”

### RECITALS

- A. Pursuant to Utah Code Section 65A-8-203, this Agreement is required for a county, municipality, or certain other Eligible Entities and the State of Utah, by and through FFSL, to cooperatively discharge their joint responsibilities for protecting non-federal land from wildland fire.
- B. The Participating Entity is a county, municipality, or other Eligible Entity, as defined in Section I of this Agreement.
- C. The Participating Entity is eligible to enter into a Cooperative Agreement under Utah Administrative Code R652-121 and R651-122.
- D. FFSL provided to the Participating Entity, and the Participating Entity signed and returned to FFSL, the Annual Participation Commitment Statement before the Effective Date of this Agreement.
- E. The fire department or equivalent fire service provider under contract with, or delegated by, the Participating Entity on unincorporated land meets minimum standards for wildland fire training, certification, and suppression equipment based upon nationally accepted standards, determined by FFSL.

### AGREEMENT

#### **I. Definitions**

For the purposes of this Agreement:

- 1. “Annual Participation Commitment Report” means a report prepared by the Participating Entity, detailing the expenditures and activities conducted in compliance with the Participation Commitment during the past calendar year.
- 2. “Annual Participation Commitment Statement” means a statement, signed by both FFSL and the Participating Entity, detailing both the monetary value of the Participation Commitment for the upcoming calendar year and the detailed activities the Participating Entity plans to perform to fulfill their Participation Commitment for that year.
- 3. “Catastrophic Wildfire” means wildland fires whose size and intensity cause significant impacts to State and local economies, critical infrastructure, the environment, and private landowners.

4. “Cooperative Agreement” means the same as the term is defined in Utah Administrative Code R652-1-200.
5. “Delegation of Fire Management Authority” means the acceptance by FFSL of responsibility for:
  - i. Managing a wildfire; and
  - ii. The cost of fire suppression, as described in Utah Code Section 65A-8-203.
6. “Direct Expenditure” means funds spent by a Participating Entity to implement wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL.
7. “Direct Payment” means an alternative method of meeting all, or part, of the participation commitment by paying FFSL directly, as identified in Utah Code Section 65A-8-203.
8. “Director” means the division director of FFSL.
9. “Eligible Entity” means the same as the term is defined in Utah Code Section 65A-8-203.
10. “Extended Attack” means actions taken in response to wildland fire after Initial Attack.
11. “Firefighter” means an individual trained in wildland firefighting techniques and assigned to a position of hazardous duty.
12. “Initial Attack” means actions taken by the first resources to arrive at any wildland fire incident, including—without limitation—size-up, patrolling, monitoring, holding action, or aggressive suppression action.
13. “In-Kind Activity” means an activity for wildland fire prevention, preparedness, or mitigation efforts both agreed to between the Parties and approved by FFSL. The value of an In-Kind Activity shall be determined by using the rate calculated by the Independent Sector, <https://www.independentsector.org/>.
14. “Minimum Billing Threshold” means the dollar value of expenses not charged to the Participating Entity but incurred by FFSL, on behalf of the Participating Entity, on Initial Attack prior to Delegation of Fire Management Authority.
15. “Participation Commitment” means prevention, preparedness, and mitigation actions and expenditures, including those identified in an FFSL-approved CWPP or equivalent wildland fire preparedness plan, undertaken by a Participating Entity to reduce the risk of wildland fire and meet the intent of Utah Code Sections 65A-8-202 and 65A-8-202.5.
16. “Participating Entity” means an Eligible Entity with a valid Cooperative Agreement.

## **II. Term.**

1. The term of this Agreement shall be five (5) years from the Effective Date.

## **III. Participation Commitment.**

1. Annual Statement.
  - a. FFSL shall send the Participating Entity an Annual Participation Commitment Statement at least three (3) months in advance of the end of each calendar year during the term of this Agreement.
  - b. Upon receipt of an Annual Participation Commitment Statement, the Participating Entity shall complete the annual plan portion of the Annual Participation Commitment Statement outlining the actions it intends to take that address the wildfire threat. Within sixty (60) days of receipt of an Annual Participation Commitment Statement, the Participating Entity shall send the completed annual plan to FFSL for review and approval.
  - c. Upon receipt of the Participating Entity's annual plan, FFSL shall review the annual plan. FFSL may request additional information before approving the annual plan. Upon FFSL's approval of the annual plan, FFSL shall sign and send the Annual Participation Commitment Statement to the Participating Entity for signature.
  - d. Upon receipt of the signed Annual Participation Commitment from FFSL, the Participating Entity's chief executive shall sign and return the fully executed Annual Participation Commitment Statement to FFSL by the deadline provided. In the event the Participating Entity fails to sign and return the Annual Participation Commitment Statement by the deadline provided, this Agreement will terminate at the conclusion of the last calendar year in which the Participating Entity complied with this requirement.
2. Fulfillment.
  - a. The Participating Entity shall meet its Participation Commitment, as determined by FFSL, pursuant to Utah Administrative Code R652-122.
  - b. The Participating Entity shall meet its Participation Commitment through direct expenditures, direct payment, in-kind activities, or any combination of the three that are mutually agreed upon by the Parties.
3. Consultation.
  - a. The Participating Entity may consult with FFSL to identify valid Participation Commitment actions and activities, based on the Participating Entity's FFSL-approved CWPP or equivalent wildfire preparedness plan.
4. Accounting.
  - a. The Participating Entity shall account for its respective Participation Commitment activities and expenditures through the Utah Wildfire Assessment Risk Portal ("UWRAP").

- b. Beginning January 1, 2025, all qualifying Participation Commitment expenditures and activities count toward the Participating Entity's first full-year Participation Commitment.
  - c. The value of Participation Commitment expenditures and activities may, with approval of FFSL, carry-over to the next calendar year.
  - d. With the Director's approval, or approval of a designee, the value of capital improvement actions may carry-over for up to five (5) years and the value of non-capital improvement actions may carry-over for up to three (3) years.
  - e. The Participating Entity must receive written approval from the Director, or designee, before pursuing carry-over for a specific action or activity under this Section III(4).
  - f. Amounts reported annually in excess of Participation Commitment do not carry-over without written approval from the Director, or designee, under this Section III(4).
5. Reporting.
- a. The Participating Entity shall record and account for its Participation Commitment actions and expenditures in UWRAP.
  - b. The Participating Entity shall provide an annual accounting of its activities and expenditures to FFSL for review and approval in the manner and form specified by FFSL.
  - c. The Participating Entity shall account for, track, and report any year-to-year carry-over under Section III(4) of this Agreement in UWRAP.
  - d. FFSL may review and verify records related to the Participating Entity's Participation Commitment at any time.
  - e. FFSL may reject records related to the Participating Entity's Participation Commitment deemed by FFSL to be unverifiable, incorrect, or not approved in the Participating Entity's signed Participation Commitment Statement.
6. Calculation.
- a. FFSL shall calculate the Participation Commitment based on a wildfire risk assessment by acres (the "Risk Assessment"), conducted by FFSL, and the historic fire cost average ("Fire Cost Average") in the Participating Entity's jurisdiction, pursuant to Utah Administrative Code R652-122.
  - b. The Risk Assessment calculation shall be adjusted for inflation using the Consumer Price Index.
  - c. FFSL shall calculate the Fire Cost Average based on historic suppression costs accrued within the Participating Entity's jurisdiction. The Fire Cost Average shall only include wildland fire suppression costs accrued and paid by FFSL on behalf of a Participating Entity within the Participating Entity's jurisdiction. The

Fire Cost Average may include State-paid costs after Delegation of Fire Management Authority and Transfer of Fiscal Responsibility has occurred within the Participating Entity's jurisdiction.

- d. The Fire Cost Average shall be calculated on a rolling, ten-year average, dropping the highest and lowest cost years and adjusting for inflation using the Consumer Price Index. Each ten-year average shall contain eight data points.
7. Appeals.
    - a. Where permitted by Utah Administrative Code R652-122 and within ninety (90) days of the occurrence, the Participating Entity may appeal a decision regarding its Participation Commitment by submitting to the Director a written appeal that states the reasons for the appeal.

#### **IV. Initial Attack.**

1. The Participating Entity shall have primary responsibility for Initial Attack ("IA") on all nonfederal lands within the response area of the Participating Entity or within the response area of any delegee of the Participating Entity.
2. IA may include different resources based on fire danger, fuel type, values to be protected, and other factors.
3. Pursuant to Utah Code Sections 65A-8-202–202.5 and in accordance with this Agreement, FFSL shall determine reasonable and effective wildfire IA by verifying that the Participating Entity has adequate resources and equipment to manage IA.
4. The Participating Entity shall have financial responsibility for all IA costs within its jurisdiction, other than aviation costs.
5. FFSL shall have financial responsibility for all IA aviation costs.

#### **V. Delegation of Fire Management Authority and Transfer of Fiscal Responsibility.**

1. Delegation of Fire Management Authority and the transfer of fiscal responsibility to FFSL for a wildland fire shall occur simultaneously with one of the following events:
  - a. The involvement of state-owned or federally-owned lands in the wildland fire;
  - b. The order, beyond pre-planned dispatch, of firefighting resources through an Interagency Fire Center;
  - c. The request of the Participating Entity with jurisdiction through its local fire official on scene with authority to do so; or
  - d. The decision of the Director, after consultation with local authorities.
2. Upon Delegation of Fire Management Authority to FFSL, FFSL, or its designee, shall be the primary incident commander in a unified command environment with the agency having jurisdiction.

3. Deployment of aviation assets on pre-planned dispatch, as established by the State, does not cause an automatic Delegation of Fire Management Authority.

#### **VI. Extended Attack.**

1. Immediately upon Delegation of Fire Management Authority, the incident commander shall record a timestamp via radio with the Interagency Fire Center servicing the incident.
2. The Crew Time Report (“CTR”) or Shift Ticket of all resources not covered by a no-cost local agreement, such as an automatic aid system or other inter-local agreement, shall also reflect the timestamp recorded in Section VI(1).
3. Immediately upon Delegation of Fire Management Authority, a new CTR or Shift Ticket shall be started for all resources to be used in the Extended Attack.
4. All incident commanders named on the incident organizer shall sign delegation documentation. Resource needs shall be reevaluated in the transition from IA to Extended Attack.
5. Upon Delegation of Fire Management Authority, and if the Participating Entity is compliant with relevant statutes, regulations, and the terms of this Agreement, FFSL shall be financially responsible for wildland fire suppression costs incurred beyond IA.

#### **VII. Wildland Fire Response Training and Certification.**

1. The Participating Entity shall ensure Firefighters providing IA within the Participating Entity’s jurisdiction are trained in NWCG S130 Firefighter Training and S190 Introduction to Wildland Fire Behavior.
2. The Participating Entity shall ensure firefighters providing IA within the Participating Entity’s jurisdiction have completed RT130 Annual Fireline Safety Refresher Training prior to each statutory “closed fire season,” as defined in Utah Code Section 65A-8-211.
3. Upon Delegation of Fire Management Authority, FFSL may release from IA, or reassign to other firefighting duties, any Firefighter not certified as a NWCG Wildland Firefighter II.

#### **VIII. Wildland Fire Response Equipment Standards.**

1. The Participating Entity shall ensure engines, water tenders, hand tools, and water handling equipment used for response to wildland fire on nonfederal land within the Participating Entity’s jurisdiction meet the National Wildfire Coordinating Group standards and, if applicable, the FFSL Fire Department Manual standards.

#### **IX. Wildland Fire Cost Recovery Actions.**

1. Pursuant to Utah Code Title 65A and Utah Administrative Code R652, and when an investigation reasonably shows a person or persons started a wildfire by acting in a negligent, reckless, or intentional manner, the Participating

Entity shall initiate a civil action to recover all wildland fire costs incurred for a particular wildland fire (“Cost Recovery Action”), except for when Delegation of Fire Management Authority has occurred. FFSL may assist the Participating Entity in a Cost Recovery Action under this Section IX(1).

2. The Participating Entity shall notify FFSL once it has initiated a Cost Recovery Action.
3. If the Participating Entity recovers from a Cost Recovery Action, the Participating Entity shall provide to FFSL documentation verifying wildland fire costs by the Participating Entity and the legal costs incurred for the Cost Recovery Action.
4. The Participating Entity may retain costs recovered up to and not exceeding its incurred wildland fire costs—including legal fees in pursuing the Cost Recovery Action. All other recovered costs shall be tendered to FFSL for distribution amongst other entities with incurred suppression costs.
5. The value of costs incurred and recovered by the Participating Entity may reduce the Participating Entity’s Historic Fire Cost Average and Participation Commitment.
6. FFSL may initiate a Cost Recovery Action at any time, including when Delegation of Fire Management Authority has occurred and upon notice by the Participating Entity under Section IX(4).

#### **X. Probation Status.**

1. At the end of each calendar year, FFSL shall review the Participating Entity’s compliance with the terms of this Agreement.
2. If the Participating Entity is out of compliance, FFSL shall place the Participating Entity on “Probation Status” and provide the Participating Entity with a “Probation Notice” including:
  - a. Notice of the Probation Status;
  - b. The reason for the Probation Status;
  - c. The action(s) the Participating Entity must take to remedy the Probation Status; and
  - d. The time frame within which the Probation Status may be remedied.
3. If the reason for the Probation Status is the Participating Entity’s failure to fulfill its Participation Commitment for the previous calendar year:
  - a. The Participating Entity shall fulfill its Participation Commitment for the previous year and its Participation Commitment for the current calendar year within the Probation Notice time frame;
  - b. FFSL shall credit the Participating Entity’s Participation Commitment expenditures and actions toward the Participating Entity’s outstanding obligation before it may credit the expenditures and actions toward the current obligation;
  - c. FFSL may, based on evidence of a good faith effort to comply with Section X(3)(a) and at the sole discretion of FFSL, extend the

- Probation Notice time frame if the underlying noncompliance is not timely remedied; and
- d. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame.
4. If the reason for the Probation Status is the Participating Entity's noncompliance with one or more terms of this Agreement, apart from a failure to fulfill its Participation Commitment:
    - a. The Participating Entity shall remedy the underlying noncompliance that led to the Probation Status within the Probation Notice time frame;
    - b. FFSL shall lift the Probation Status if the underlying noncompliance is remedied within the Probation Notice time frame; and
    - c. FFSL may, pursuant to Section XI, revoke this Agreement if the underlying noncompliance is not remedied within the Probation Notice time frame.
  5. For the duration of the Probation Status, this Agreement remains valid.

#### **XI. Revocation.**

1. FFSL may revoke this Agreement by providing written notice to the Participating Entity no later than forty-five (45) days from the start or end of the statutory fire season, as defined in Utah Code Section 65A-8-211.
2. If the Participating Entity signed and returned the Annual Participation Commitment Statement to FFSL, a revocation by FFSL shall be effective in the calendar year following the year the Annual Participation Commitment Statement was signed and returned.
3. The Participating Entity may revoke this Agreement by:
  - a. Providing written notice to FFSL of its intent to revoke this Agreement; or
  - b. By failing to sign and return the Annual Participation Commitment Statement to FFSL, unless a written extension for return has been granted by FFSL.
4. Any revocation of this Agreement is considered a termination of the Agreement.
5. If either FFSL or the Participating Entity revokes this Agreement, the Participating Entity may only enter into a new CWS cooperative agreement with FFSL if the Participating Entity meets the requirements under Utah Administrative Code R652-121 and the Participating Entity pays FFSL all outstanding wildland fire suppression costs in full.
6. If FFSL revokes this Agreement after the Participating Entity was placed on Probation Status, the Participating Entity shall be responsible for all costs of wildland fire suppression incurred by FFSL within the Participating Entity's jurisdiction from the date of the Probation Notice to the revocation of this Agreement.

7. A revocation of this Agreement by FFSL may be informally appealed to the Director within thirty (30) days of the notice of revocation being provided.

**XII. Renewal, Amendment, and Compliance with Applicable Laws.**

1. If neither FFSL nor the Participating Entity revoke this Agreement under Section XI, this Agreement may renew for a consecutive five (5) year term.
2. There is no renewal limit.
3. The terms of this Agreement may be amended at any time by written agreement, signed by the Parties.
4. The terms of this Agreement shall be subject to and, at the end of each five (5) year term, amended as necessary to comply with Utah Code Title 65A and Utah Administrative Code R652.
5. This Agreement is made pursuant to the provisions of all applicable laws and subject to the rules and regulations of the departments and agencies of the State of Utah presently in effect and to such laws, rules, and regulations as may be hereafter promulgated.

**XIII. Community Wildfire Preparedness Plan.**

1. The Participating Entity shall adopt a Community Wildfire Preparedness Plan (“CWPP”) or, subject to FFSL’s approval, equivalent wildland fire preparedness plan.
2. Following adoption, the Participating Entity shall update the CWPP or equivalent wildland fire preparedness plan at least every five (5) years initial adoption from initial adoption.
3. The Participating Entity shall implement prevention, preparedness, and mitigation actions identified in its CWPP or equivalent wildland fire preparedness plan.

**XIV. Wildland Urban Interface.**

1. The Participating Entity has adopted the Utah Wildland Urban Interface Code, as defined in Utah Code Section 65A-8-401.
2. The Participating Entity shall annually report on enforcement of the wildland urban interface building standards adopted by the Participating Entity.
3. If the State adopts a different version of the Code, the Participating Entity shall adopt within two years the same version of the Code.
4. The Participating Entity designates the following position as responsible to enforce the WUI code: \_\_\_\_\_.
5. The Participating Entity shall provide to FFSL the map of the zone where the wildland urban interface building standards are enforced. If the Participating Entity makes changes to the map they shall provide to FFSL the current map within 90 days of adoption.
6. The Participating Entity shall comply with all statutes, regulations, policies, and other requirements relating to wildland urban interface property.

7. If the Participating Entity chooses to perform lot assessments under the High Risk Wildland Urban Interface program, they must do so in accordance with policy established by FFSL.

**XV. Miscellaneous.**

1. This Agreement is governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
2. At all times during this Agreement, the Participating Entity shall comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
3. The Participating Entity shall be fully liable for the actions of its agents, employees, officers, and partners and shall fully indemnify, defend, and hold harmless FFSL and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of the Participating Entity's performance of this Agreement to the extent caused by any intentional wrongful act or negligence of the Participating Entity, its agents, employees, officers, or partners, without limitation; provided, however, the Participating Entity shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of FFSL. In the event there is a conflict between this provision and Utah Code Sections 65A-8-101-403 or other provisions of State law, State law shall govern. The Parties are governmental entities under the Utah Governmental Immunity Act (the "Immunity Act"). Nothing contained herein shall be construed in any way to modify the limits of liability set forth in the Immunity Act or the basis for liability as established in the Immunity Act. Nothing contained herein shall be construed as a waiver by any Party of any defenses or limits of liability available under the Immunity Act and other applicable law. The Parties maintain all privileges, immunities, and other rights granted by the Immunity Act and all other applicable law.
4. The Participating Entity agrees to abide by the following federal and State employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. The Participating Entity further agrees

to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of the Participating Entity's employees.

5. The Participating Entity may not assign, sell, transfer, subcontract, or sublet rights, or delegate any right or obligation under this Agreement, in whole or in part, without the prior written approval of FFSL.
6. A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege. No waiver of any term of this Agreement is valid unless in writing.
7. The invalidity or unenforceability of any provision, term, or condition of this Agreement shall not affect the validity or enforceability of any other provision, term, or condition of this Agreement, which shall remain in full force and effect.
8. This Agreement may only be modified by the mutual written agreement of the Parties. If modified, the modification will be attached and made part of this Agreement.
9. This Agreement, constitutes the entire agreement between the Parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
10. In the event of any conflict or disagreement between this Agreement and any applicable statute or regulation, the statute or regulation shall control.

SIGNATURES ON FOLLOWING PAGE

**UTAH DIVISION OF FORESTRY, FIRE AND STATE LANDS**

_____	_____	_____
FFSL Area Manager Signature	Name	Date

_____	_____	_____
State Forester/Division Director Signature	Name	Date

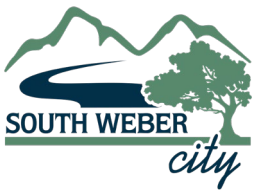
**PARTICIPATING ENTITY**

_____	David Larson	07-14-2026
City Manager Signature	Name	Date

**APPROVED AS TO FORM**

**UTAH ATTORNEY GENERAL'S OFFICE**

 <u>Connor Arrington (Jan 15, 2026 13:27:10 MST)</u>	Connor Arrington	01/15/2026
Assistant Attorney General Signature	Name	Date



# CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

July 14, 2026

PREPARED BY

David Larson  
City Manager

ITEM TYPE

Administrative

ATTACHMENTS

Old Policy  
Redline Comparison  
RES 26-30  
New Policy

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Resolution 26-30: Amending the Policies and Procedures 3.040 Employment of Relatives (Nepotism)

PURPOSE

Update the Nepotism section of the city’s Policies & Procedures Manual to address hiring within certain departments within the city.

RECOMMENDATION

Admin/Finance Committee recommends approval

BACKGROUND

Staff have run into some challenges and limitations with the current city policy, specifically how it creates unneeded difficulty in hiring of some of our part-time positions with unique needs – fire, recreation aides, and crossing guards. Staff desired to address the city’s specific hiring needs and align our policy with state code. After discussion with the staff Leadership Council and Department Heads, an updated policy was drafted with legal counsel and provided to the Admin/Finance Committee.

ANALYSIS

An AI-supported summary of the differences between the old and new policy is provided below.

**Differences Summary**

The proposed nepotism policy is more flexible and focuses on preventing supervision, influence, and conflicts of interest, while the current policy relies primarily on keeping relatives out of the same department.

Key changes include:

- Allows relatives to work in the same department in limited circumstances (primarily part-time firefighters, crossing guards, and recreation aides) if strict safeguards are followed.
- Prohibits any employee from supervising, evaluating, disciplining, or influencing employment decisions involving a relative.
- Replaces the current requirement for automatic transfer or termination when employees marry or become related with a case-by-case conflict review and corrective measures.
- Allows promotions unless they would create a supervisory relationship with a relative, rather than broadly prohibiting management promotions.

- Adds disclosure requirements, recusal procedures, documentation standards, and City Manager approval for exception positions.

Overall, the proposed policy moves from a department-based prohibition model to a conflict-of-interest management model, providing greater staffing flexibility while maintaining protections against favoritism.

**Key Differences**

Topic	Current Policy	Proposed Policy
<b>Overall Approach</b>	Broad prohibition on relatives working in the same department.	Focuses on preventing supervision, influence, and conflicts of interest rather than simply prohibiting relatives from working together.
<b>Definition of Relative</b>	Lists specific family relationships in detail.	Uses the definition contained in Utah law and incorporates future statutory changes automatically.
<b>Same Department Employment</b>	Relatives cannot be hired in the same department if either is full- or part-time.	Allows relatives to work in the same department if there is no supervisory relationship and specific safeguards are met.
<b>Part-Time / Volunteer Exception</b>	Allows related limited or volunteer employees in the same department if neither supervises the other.	Creates a narrower, more structured exception only for part-time firefighters, crossing guards, and recreation aides. Requires recusal, documentation, merit-based hiring, and management approval.
<b>Supervision Restrictions</b>	Implicitly addressed through department restrictions.	Explicitly prohibits direct supervision, participation in employment decisions, or control over a relative's employment. Requires written recusal and reporting structures.
<b>Employees Who Marry</b>	Requires immediate transfer or termination if two employees in the same department marry.	No automatic transfer or termination. The City evaluates whether an actual conflict exists and may use reassignment, duty modification, transfer, recusal, or separation if necessary.
<b>Employees Who Become Related</b>	Focuses on work disruption and generally anticipates transfer or termination.	Focuses on actual supervisory or conflict issues and allows several remedies before separation is considered.
<b>Promotions</b>	Prohibits anyone related to someone in the same department from being promoted to any management position.	Allows promotion unless it creates a supervisory relationship or violates the policy.



<b>Disclosure Requirement</b>	No disclosure requirement.	Requires applicants and employees to disclose family relationships and provides discipline for failure to disclose.
<b>Influencing Employment Decisions</b>	Prohibits attempting to influence hiring of relatives.	Broader prohibition covering hiring, promotion, compensation, discipline, and any employment decision involving a relative.
<b>Administrative Oversight</b>	No formal approval process.	Requires advance review and approval by the City Manager (or designee) for exception positions.

### 3.040 Employment of Relatives (Nepotism)

It is the policy of South Weber City to prevent an environment where favoritism, real or perceived, can exist; and to define the conditions under which relatives of City employees may be considered for employment in accordance with UCA 52-3-1.

- A. A relative is defined as the employees' husband, wife, parent, stepparent, nephew, niece, grandparent, son-in-law, daughter-in-law, sister, stepsister, brother, stepbrother, son, stepson, daughter, stepdaughter, grandchild, mother-in-law, father-in-law, brother-in-law, sister-in-law, aunt, uncle, or first cousin; or a spouses' grandparent, grandchild, aunt, uncle, nephew, niece, or first cousin.
- B. A person shall not be hired within the same department as an employed full- or part-time relative.
- C. Limited or volunteer employees who are related may be hired within the same department as long as one relative does not supervise the other. In the event that a department has related limited or volunteer employees working, and one is hired for a full- or part-time position, the other relatives shall be allowed to continue working for the duration of their assignment but shall not be eligible for rehire or appointment in the same department as long as the first relative is a full-time or part-time employee.
- D. If two employees in the same department marry, one employee shall be required to immediately transfer to another department (subject to available positions) or terminate employment with the City.
- E. If two employees in the same department become related as a result of a marriage, but are not married to each other, and the relationship creates a disruption of work or of the work environment or any other problem not conducive to an effective work environment, an appropriate remedy shall be implemented by the Department Director on a case-by-case basis. In most cases, it is anticipated that the appropriate remedy shall be that one employee must transfer to another department (subject to available positions) or terminate employment.
- F. No employee who is related to someone within the same department shall be promoted to a Department Director or any management position.
- G. Any employee who in any way attempts to influence the hiring of his/her relatives for any position shall be subject to disciplinary action.

### **3.040. Employment of Relatives (Nepotism)**

#### **Purpose.**

It is the policy of the City to avoid actual or perceived favoritism in employment decisions while permitting limited employment opportunities consistent with applicable law. This section shall be interpreted and applied in a manner consistent with Utah Code Title 10, Chapter 3 (Municipal Officers' and Employees' Ethics Act).

#### **Policy Rationale.**

The City is committed to maintaining fair and impartial employment practices and to preventing favoritism, conflicts of interest, and improper influence in personnel decisions.

At the same time, the City recognizes the importance of recruiting and retaining qualified individuals to serve in certain part-time positions that support public safety, recreation, and other community services. In some cases, the pool of available applicants for these positions may be limited.

For that reason, the City permits a limited exception to its nepotism policy for part-time firefighters, crossing guards, and recreation aides, provided appropriate safeguards are in place. Those safeguards include the elimination of supervisory relationships between relatives, recusal from employment decisions involving relatives, and the use of objective, merit-based hiring and employment practices.

This exception is intended to address operational staffing needs while preserving public confidence in the integrity and fairness of the City's employment practices.

#### **(1) Definition of Relative.**

For purposes of this section, "relative" has the same meaning as provided under applicable Utah law (UCA § 52-3-1 et seq.) and includes an individual related by blood, marriage, or adoption within the degrees identified in state law, including a spouse.

#### **(2) General Rule.**

The City may employ relatives of City officers or employees only as provided in this section. No person may use his or her official position to secure, attempt to secure, or influence the hiring, promotion, compensation, or discipline of a relative.

**(3) Prohibition on Supervision.**

Under no circumstances may a City officer or employee:

- (a) directly supervise a relative;
- (b) participate in any employment decision affecting a relative; or
- (c) exercise control over the relative's terms and conditions of employment.

Where a potential supervisory conflict exists, the City shall implement a written recusal and reporting structure to ensure compliance.

**(4) Limited Exception for Certain Part-Time Positions.**

Notwithstanding subsection (2), the City may employ a relative of a City officer or employee in the position of part-time firefighter, crossing guard, or recreation aide, provided all of the following conditions are satisfied:

- (a) No supervisory relationship exists between relatives;
- (b) The related officer or employee recuses himself or herself from all involvement in the recruitment, selection, hiring, supervision, evaluation, discipline, scheduling, promotion, and compensation of the relative;
- (c) The hiring decision is based on objective, merit-based criteria and documented accordingly;
- (d) The position is limited to service as a part-time firefighter, crossing guard, or recreation aide and is not a management, supervisory, department-head, or executive position; and
- (e) The arrangement is reviewed and approved in advance by the City Manager, or the City Manager's designee, to confirm compliance with this policy and applicable law.

**(5) Same Department Employment.**

A relative employed as a part-time firefighter, crossing guard, or recreation aide may work within the same department as a related officer or employee only if the requirements of subsection (4) are satisfied and a clear supervisory separation is established and maintained at all times.

If adequate separation cannot be maintained, the employment arrangement must be modified or terminated.

**(6) Existing Employees Who Become Related.**

If two employees become relatives after employment:

- (a) The City shall evaluate whether a prohibited supervisory or conflict relationship exists;
- (b) If a conflict exists, the City shall implement a remedy, which may include reassignment, modification of duties, transfer, or recusal; and
- (c) If no reasonable modification is available, one employee may be required to separate from employment.

**(7) Promotions and Advancement.**

No employee may be promoted into a position that would create a direct or indirect supervisory relationship with a relative or otherwise violate this section.

**(8) No Expansion of Exception.**

The exception provided in subsection (4) applies only to part-time firefighters, crossing guards, and recreation aides. No other position may be filled under this exception unless expressly authorized by ordinance amendment.

**(9) Prohibited Conduct.**

The following conduct is prohibited:

- (a) participating in or attempting to influence employment decisions involving a relative;
- (b) failing to disclose a relative relationship when required; or
- (c) circumventing hiring procedures to favor a relative.

Violations may result in disciplinary action, up to and including termination.

**(10) Disclosure Requirement.**

All applicants and employees shall disclose any relative relationship with a City officer or employee as part of the hiring process or upon the development of such relationship. Failure to disclose may be grounds for discipline.

**RESOLUTION 26-29**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL  
AMENDING POLICIES AND PROCEDURES**

**WHEREAS**, recent discoveries of staff relationships precipitated a staff review of section 3.040 Employment of Relatives (Nepotism); and

**WHEREAS**, some recommendations were forwarded to City Attorney Jayme Blakesley to review for legality and clear language; and

**WHEREAS**, a draft was presented to the admin/finance committee who recommended approval;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Amendment:** Section 3.040 Employment of Relatives (Nepotism) of the Policies and Procedures is hereby amended to read as attached in **Exhibit 1**.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 14<sup>th</sup> day of July 2026.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

\_\_\_\_\_  
**Rod Westbroek, Mayor**

\_\_\_\_\_  
**Attest:** Lisa Smith, Recorder

## RES 26-30 Exhibit 1

### 3.040. Employment of Relatives (Nepotism)

#### **Purpose.**

It is the policy of the City to avoid actual or perceived favoritism in employment decisions while permitting limited employment opportunities consistent with applicable law. This section shall be interpreted and applied in a manner consistent with Utah Code Title 10, Chapter 3 (Municipal Officers' and Employees' Ethics Act).

#### **Policy Rationale.**

The City is committed to maintaining fair and impartial employment practices and to preventing favoritism, conflicts of interest, and improper influence in personnel decisions.

At the same time, the City recognizes the importance of recruiting and retaining qualified individuals to serve in certain part-time positions that support public safety, recreation, and other community services. In some cases, the pool of available applicants for these positions may be limited.

For that reason, the City permits a limited exception to its nepotism policy for part-time firefighters, crossing guards, and recreation aides, provided appropriate safeguards are in place. Those safeguards include the elimination of supervisory relationships between relatives, recusal from employment decisions involving relatives, and the use of objective, merit-based hiring and employment practices.

This exception is intended to address operational staffing needs while preserving public confidence in the integrity and fairness of the City's employment practices.

#### **(1) Definition of Relative.**

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Under no circumstances may a City officer or employee:

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Notwithstanding subsection (2), the City may employ a relative of a City officer or employee in the position of part-time firefighter, crossing guard, or recreation aide, provided all of the following conditions are satisfied:

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- (b) The related officer or employee recuses himself or herself from all involvement in the recruitment, selection, hiring, supervision, evaluation, discipline, scheduling, promotion, and compensation of the relative;
- (c) The hiring decision is based on objective, merit-based criteria and documented accordingly;
- (d) The position is limited to service as a part-time firefighter, crossing guard, or recreation aide and is not a management, supervisory, department-head, or executive position; and
- (e) The arrangement is reviewed and approved in advance by the City Manager, or the City Manager's designee, to confirm compliance with this policy and applicable law.

**(5) Same Department Employment.**

A relative employed as a part-time firefighter, crossing guard, or recreation aide may work within the same department as a related officer or employee only if the requirements of subsection (4) are satisfied and a clear supervisory separation is established and maintained at all times.

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**(9) Prohibited Conduct.**

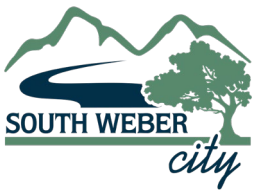
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10 Fraud  
CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

July 14, 2026

PREPARED BY

Brett Baltazar  
Finance Director

ITEM TYPE

Legislative

ATTACHMENTS

FY 2026 Fraud Risk  
Assessment

PRIOR DISCUSSION DATES

NA

AGENDA ITEM

FY 2026 Fraud Risk Assessment

PURPOSE

Self-assessment of the city's risk of financial fraud, abuse, and non-compliance by analysis of the city policies, procedures, and internal controls.

RECOMMENDATION

Admin/Finance Committee Recommends approval

BACKGROUND

The assessment has been reviewed by the Admin/Finance Committee. The state requires self-assessment be conducted annually. South Weber City takes its financial and fiduciary responsibilities seriously. Policies, procedures, and internal controls have been implemented to mitigate those risks. This risk assessment is for fiscal year 2026, ending June 30, 2026.

The assessment categorizes the city's fraud risk level as "Low" with a score of 355 out of a possible score of 395.

ANALYSIS

Staff will use the assessment as a guide to improve policies, procedures and internal controls to continually reduce or minimize risk.

The committee received/reviewed documents but did not meet before June 30 and recommend approval. Hence, the reason for staff recommends approval.

# Fraud Risk Assessment

Continued

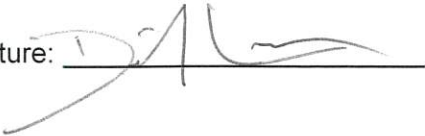

\*Total Points Earned: 355/395 \*Risk Level: Very Low Low Moderate High Very High  
> 355    316-355    276-315    200-275    < 200

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	✓	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	✓	5
b. Procurement?	✓	5
c. Ethical behavior?	✓	5
d. Reporting fraud and abuse?	✓	5
e. Travel?	✓	5
f. Credit/Purchasing cards (where applicable)?	✓	5
g. Personal use of entity assets?	✓	5
h. IT and computer security?	✓	5
i. Cash receipting and deposits?	✓	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting?	✓	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	✓	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training ( <a href="http://training.auditor.utah.gov">training.auditor.utah.gov</a> ) within four years of term appointment/election date?	✓	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	✓	20
7. Does the entity have or promote a fraud hotline?	✓	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	✓	20

\*Entity Name: SOUTH WEBER CITY

\*Completed for Fiscal Year Ending: 6/30/2026 \*Completion Date: 7/2/2026

\*CAO Name: David Larson \*CFO Name: Brett Baltazar

\*CAO Signature:  \*CFO Signature: 

\*Required

# Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	✓			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?			✓	
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".			✓	
4. Are all the people who have access to blank checks different from those who are authorized signers?			✓	
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	✓			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	✓			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	✓			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	✓			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	✓			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	✓			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".			✓	
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	✓			

\* MC = Mitigating Control