

SOUTH WEBER CITY COUNCIL AGENDA

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PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, August 23, 2022, in the Council Chambers at 1600 E. South Weber Dr. You may also email publiccomment@southwebercity.com for inclusion with the minutes.

OPEN (Agenda items may be moved in order or sequence to meet the needs of the Council.)

1. Pledge of Allegiance: Councilman Halverson
2. Prayer: Mayor Westbroek
3. Public Comment: Please respectfully follow these guidelines.
 - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
 - b. State your name & address and direct comments to the entire Council (They will not respond).

ACTION ITEMS

4. Consent Agenda
 - a. July 12 Minutes
 - b. July 26 Minutes
 - c. July Check Register
5. **Public Hearing Title 10 Chapter 3 Planning Commission Section 1 Established and Planning Commission Stipend Amount**
6. Ordinance 22-13: Title 10 Chapter 3 Section 1 Planning Commission Established
7. Resolution 22-41: Certified Property Tax Rate of 0.001273
8. Resolution 22-42: Final 2022-23 Budget with Consolidated Fee Schedule
9. Ordinance 22-14: Chapter 12 Flood Control
10. Digital Sign

DISCUSSION

11. Moderate-Income Housing

REPORTS

12. New Business
13. Council & Staff
14. Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building, Family Activity Center, City Website <http://southwebercity.com/>, Utah Public Notice website <https://www.utah.gov/pmn/index.html>, Mayor and Council, and others on the agenda.

DATE: 08-16-2022

CITY RECORDER: Lisa Smith

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 12 July 2022

TIME COMMENCED: 6:06 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR: Rod Westbroek

COUNCIL MEMBERS: Hayley Alberts
Joel Dills
Blair Halverson
Angie Petty
Quin Soderquist

CITY MANAGER: David Larson

CITY ENGINEER: Brandon Jones

COMMUNITY SERVICES DIRECTOR: Trevor Cahoon

CITY ATTORNEY: Jayme Blakesley

CITY RECORDER: Lisa Smith

PR ASSISTANT: Shaelee King

Minutes: Michelle Clark

ATTENDEES: Paul Sturm, Phil Holland, and Paul Peterson.

Mayor Westbroek called the meeting to order and welcomed those in attendance.

1. Pledge of Allegiance: Councilwoman Alberts

2. Prayer: Councilman Halverson

3. Public Comment:

Please respectfully follow these guidelines:

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- b. State your name & address and direct comments to the entire Council (They will not respond).

Paul Sturm, 2527 Deer Run Drive, charged a public hearing at the City Council level should be held for all rezone requests. He questioned why a site plan was not included with the Holbrook information. He voiced concerns with the patio homes being adjacent to Morty's Carwash.

PRESENTATIONS

4. New Employee Introduction – Erin White, Kyle Christensen, and Nate Robinson

(Moved to next City Council meeting)

ACTION ITEMS

5. Consent Agenda

- **June 14 Minutes**
- **June Check Register**
- **May Budget to Actual**

Councilman Dills moved to approve the consent agenda. Councilman Halverson seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

6. Transportation Capital Facilities Plan (CFP) 2700 E Area Concept

City Manager David Larson reported at the March 8, 2022 City Council meeting Wall Consultant Group (WCG) was selected to update the Transportation CFP. As part of the overall study, WCG was asked to analyze and provide more detailed recommendations for 2700 East. This is referred to as a sub-area plan. They provided a draft concept drawing which illustrates the projected needs for 2700 East through the year 2050. The final approved concept plan will be included in the final CFP and be used as guidance for the needs of 2700 East and design requirements for development along 2700 East. City Engineer Brandon Jones introduced Paul Peterson from WCG and announced the general guiding principles were to minimize congestion and maximize safety with convenience secondary.

Councilman Halverson questioned why a roundabout is needed at 7800 South. Mr. Peterson replied that roundabouts in general are safer by reducing the number of conflict points. The intent is to slow vehicles down as they enter the intersection. He added the need to eliminate the lefthand traffic out of Maverik. Mr. Jones pointed out the east lane creates an access point for future development east of 2700 E. Mr. Larson emphasized the need for safety as well as flow of traffic. Mr. Jones explained it is important to make sure residents can get in and out of the city while allowing commercial development to thrive. Mr. Peterson shared the advantage of a roundabout over a traffic signal. Trevor Cahoon expressed some of the major issues identified in the traffic study included the need for a double left from South Weber to 2700 E which would require a second lane to receive the vehicles. One issue led to another.

Mayor Westbroek did not favor the concrete median on 2700 East. He worried commercial traffic would be forced into the residential neighborhood. Mr. Jones expressed traffic can use the north access out of Maverik. Councilwoman Alberts echoed concerns with the concrete median. Mr. Jones indicated the raised median is the safest way to move traffic. Mr. Larson stated the city is not looking at acquiring more private property than the minimum necessary. Much of the property around the roundabout is yet to be developed, and it is all about timing and having a plan in place prior to any development.

Councilman Halverson reminded Council that the current service level in this area is below the goal and will only be degraded farther. Some of the upgrades may be needed before many years pass. Councilman Dills asked about a dedicated right turn from 2700 East onto South Weber

Drive. Mr. Cahoon shared it would require property acquisition and grading. Mr. Jones expressed the traffic study numbers do not indicate a need for it. Mr. Peterson stated a right turn arrow could be an option.

Councilwoman Alberts cautioned getting the plan as accurate as possible, so the impact fees are relatable. Mr. Jones stressed this will be the guiding document as development comes in. Councilman Soderquist asked how much the cost is for the various concepts. Mr. Jones replied he is willing to research and bring those numbers back to the Council. Councilman Soderquist shared concern about paying to move the city welcome sign twice. Councilman Halverson expressed moving the sign right now is an insignificant cost and this plan is through 2050. Councilwoman Alberts requested an estimate on the cost for a dedicated right turn from 2700 to South Weber Drive.

Councilman Halverson moved to approve the WCG Concept Plan dated 6/23/2022 as shown. Councilwoman Petty seconded the motion.

Councilman Halverson withdrew the motion.

Councilman Soderquist moved to continue the WCG Concept Plan dated 6/23/2022 providing time to compile the cost information and the priority of different features. Councilman Dills seconded the motion. Council Members Alberts, Dills, and Soderquist voted aye. Council Members Halverson and Petty voted nay. The motion carried 3 to 2.

7. Ordinance 2022-09: Title 4 Chapter 8 Noise Restrictions

In the May 24, 2022 City Council Meeting the City Council discussed the draft ordinance and made some minor amendments to the ordinance. In the discussion the City Council asked to get sample noise measurements throughout the community to get a gage on where the community is at. This is that information:

Location	Min (dB)	Max (dB)	Avg (dB)	Peak (dB)
2100 E South Weber Drive	49	71	58	75
Maverik along SW Dr	55	79	68	83
8300 S Deer Run Way	40	58	45	67
1900 E View Dr	43	64	50	69
2100 E Canyon Dr	46	86	71	91
Canyon Meadows West	38	62	42	71
385 E Old Maple Rd	40	60	50	65

Mr. Larson expressed this noise ordinance is very detailed so that it can be enforced. Mr. Cahoon said it is a tool for the Davis County Sheriff’s Department as residents complain. City Attorney Jayme Blakesley discussed civil code enforcement.

Councilwoman Alberts moved to approve Ordinance 2022-09: Title 4 Chapter 8 Noise Restrictions. Councilman Halverson seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

8. Ordinance 2022-10: Rezone at approximately 7800 S 2700 E from Commercial Highway (C-H) and Agriculture (A) to Residential Patio (R-P) by Applicant Phil Holland

This is an area in the General Plan that is at the discretion of the City Council to grant a rezone to Residential Patio (R-P) which can act as a transitional buffer to the commercial to the north and the lower density residential to the south. The applicant wishes to use the property as a multi-lot

patio home subdivision. The developer intends to continue through the development process but wants to proceed with the rezone request prior to engineering more of the project. A potential site plan is provided in the request but is not under consideration and the City Council needs to decide about the rezone request based on the allowed uses available within the RP zone and not based upon a project that has not been submitted in full. The Planning Commission did not forward a majority consensus. The decision was a split vote.

Applicant Phil Holland, owner of the property, voiced he owns several properties throughout Utah. He has researched this property and understands the history of it. He has commercial developments and does not believe this property is viable for a great commercial project because of its location. He opined patio homes are a great transitional use and very popular in Utah. He described a masonry fence between the commercial and a landscaped area would be maintained by a Homeowner's Association. The plan keeps traffic off 2700 East. He asked the Council to stay consistent with the city's General Plan. Councilman Dills identified Lot 7 creating an entrance very close to the intersection. Mr. Holland stated he is open to moving it further south. Councilman Soderquist asked if the city code controls how close a home can be to intersections. Mr. Jones replied the city has nothing in current city code. He discussed the proximity to the intersection could be a concern, but the traffic count from this development would be relatively low. Mr. Cahoon reminded the Council this concept plan has not been through the development process.

Councilman Soderquist asked Mr. Holland if he has tried to get commercial in this location. Mr. Holland replied he discussed this site to a handful of commercial developers, and they are not interested because of the population in South Weber City. Councilman Dills asked how much commercial space the city would lose from rezoning this property to R-P Zone. Mr. Larson replied it is 2.9 acres. Mr. Cahoon reported on cost estimates for commercial tax base in comparison to taxes received from residential. Councilwoman Alberts reviewed the city cannot control what type of commercial would develop. She expressed South Weber is a small city with a small pocketbook, which makes it difficult to eliminate commercial property. Councilman Halverson explained the reason for the cloud on the General Plan and announced he struggles changing the property from commercial. He did not agree with the property being Residential Patio. Councilwoman Petty agreed this property is very noticeable from the highway. She acknowledged the lights from the car wash are too bright for residential. Councilman Soderquist envisioned some sort of buffer from residential to commercial. Mr. Holland expressed the population is not increasing substantially enough in South Weber to beget commercial. It is not located on South Weber Drive. He asked for guidance from the City Council.

Councilman Halverson expressed he will not approve any rezone without a concept design plan. Mr. Cahoon reported the landowner requested a rezone prior to going further in the process. Mr. Holland announced he purchased the property based on the cloud that was identified on the city's General Plan. He asked if he could reapply if he amends the rezone request. Mr. Blakesley replied it is up to the City Council.

Councilman Soderquist believed if the property east was filled with commercial, then maybe this property would be viable in the future. He explained how Maverik has brought outside individuals into the city who are now eating at Burly Burger. Councilwomen Alberts and Petty refused to give guidance since the Council has been burned in the past. Councilman Dills understood Mr. Holland is very good at what he does and suggested he view this as a challenge.

Mayor Westbroek encourage a transition from residential on the south and commercial on the north. Mr. Holland revoked his application for rezone.

REPORTS:

9. New Business

911 Memorial: Councilwoman Alberts will discuss options with the PR Committee for South Weber's participation in the Davis Remembers 9/11 Project.

School Traffic: Councilwoman Alberts asked about a meeting with the schools regarding traffic patterns. City staff will set up a meeting with both schools. Two Council Members and the Mayor will attend.

Country Fair Days Parade: Councilman Dills asked if there needs to be regulations or requirements for the Country Fair Days Parade given the recent tragedy in Kaysville. Mr. Larson had discussed this with Tani Lynch from the Country Fair Days Committee, and she is looking at options similar to Farmington City's recent rules. Mr. Blakesley expressed the city needs to decide if they want to create a policy or leave it to the Country Fair Days Committee. The consensus was to leave it up to the Committee.

Uintah City Council: Councilwoman Petty was approached by a Uintah City Councilwoman who would like to set up an annual softball tournament. The Council agreed that would be a good idea.

Lights on the Morty's Carwash: Councilwoman Petty asked if the lights can be dimmed down at the carwash.

Planning Commission Stipend: The idea of increasing stipend rate for Planning Commission was readdressed. The Planning Commission members currently receive \$69 per month. Mayor Westbroek directed city staff to add an item on an upcoming agenda.

10. Council & Staff

Councilman Dills: thanked those who participated in the ribbon cutting ceremony for the pickleball courts.

Councilwoman Alberts: reported the Code Committee met to discuss the R-7 Zone and worked hard to pinpoint what the city is trying to attract. It appears most people are concerned with the quality of the product more than the density. HB 98 does limit what cities can regulate.

Councilman Halverson: shared the Public Safety Committee met and discussed future sidewalk needs. Digital speed limit signs will be added to Old Maple Road and 475 East. Councilman Soderquist questioned the location of the sign on 475 East. Councilman Halverson disclosed Sergeant Pope helped pinpoint the location of the signs.

Mayor Westbroek: attended Weber Sewer District Board Meeting and they approved phase 2 of the bioreactor expansion program for approximately \$87 million.

City Manager David Larson: divulged animal care certified tax rate will switch to the county next year.

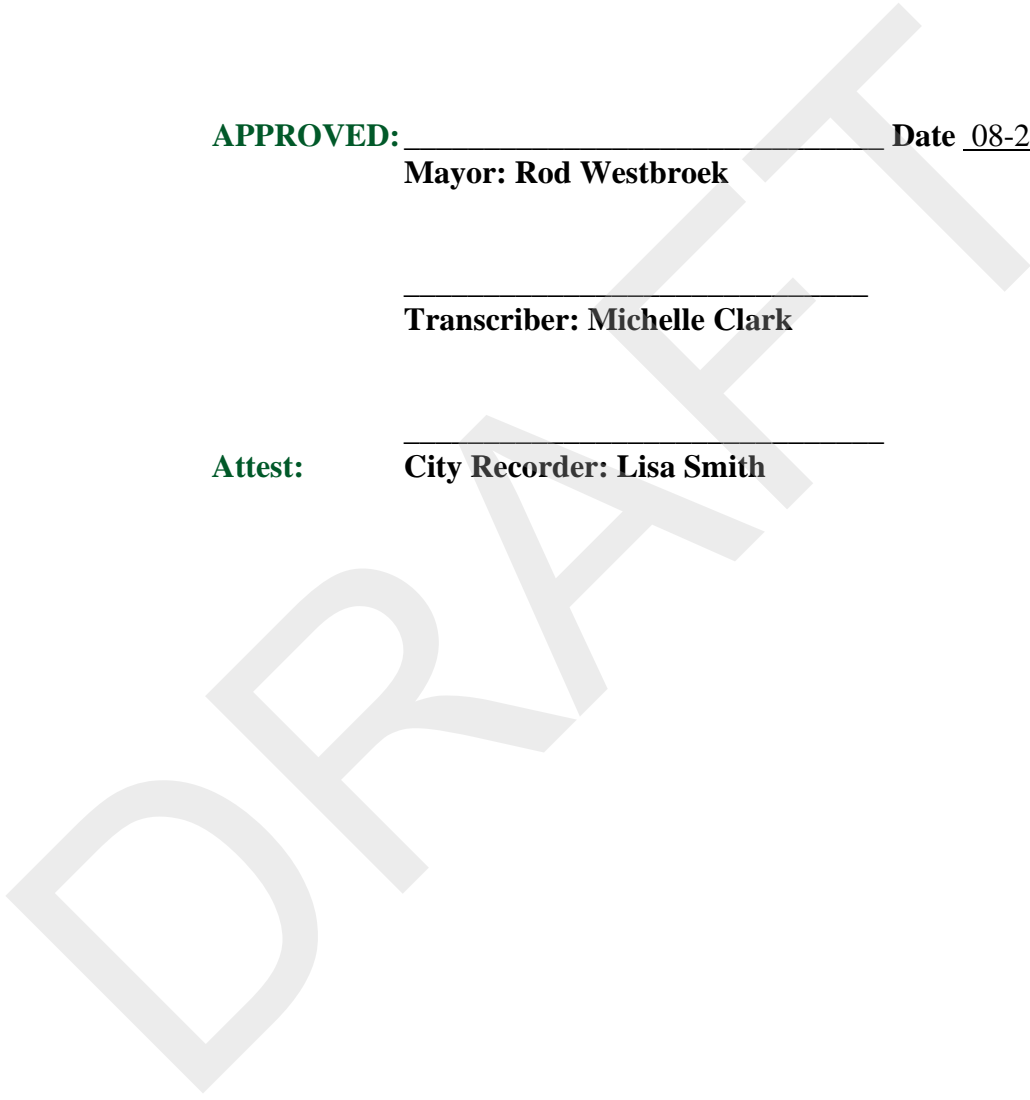
Community Services Director Trevor Cahoon: voiced Moderate Income Housing Plan options will be discussed at the Planning Commission meeting and they will make recommendations to the City Council. It must be in place by October 1, 2022.

ADJOURN: Councilwoman Petty moved to adjourn the Council Meeting at 8:46 p.m. Councilman Soderquist seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

APPROVED: _____ **Date** 08-23-2022
Mayor: Rod Westbroek

Transcriber: Michelle Clark

Attest: _____
City Recorder: Lisa Smith



From: [jeff.eddings](#)
To: [Public Comment](#)
Subject: Public Comment for Ordinance 2022-10: Rezone at approximately 7800 S 2700 E from Commercial Highway (C-H) and Agriculture (A) to Residential Patio (R-P) by Applicant Phil Holland
Date: Tuesday, July 12, 2022 3:34:53 PM

Jeffery and Stacey Eddings
2645 East 7800 South

In regards to the rezone request at approximately 7800 S 2700 E from Commercial Highway (C-H) and Agriculture (A) to Residential Patio (R-P) we would like to make a public comment.

It is in my opinion that it is not a good idea to shove 11 patio homes into such a small space with the current drought situation, along other factors. If we really want to get serious about water conservation, maybe we really shouldn't be constructing any new homes at all. People will just have to consider looking elsewhere or buy an existing home for their housing needs. Other reasons for not constructing 11 new homes is increased traffic in an area that is already heavily burdened, not to mention how bad it'll get when the Lofts are completed. Increased burden to the sewer system that will already be heavily taxed by the Lofts. Increased street maintenance, snow removal and infrastructure up-keep by a city that is always complaining that it doesn't have enough tax revenue to keep-up.

I suggest a mix of commercial and a couple homes to create a buffer between the existing homes. Maybe a single story professional complex that is comprised of medical and legal services, or similar that would be closed at night and weekends. Then two houses abutting that professional building and 7800 S. I feel this would be an ideal situation as the city still gets commercial with minimal impact to the residents on nights and weekends as the businesses would be closed and a couple new homes would act as the buffer. A situation like this would also minimize the problems I outlined above.

As an adjacent homeowner to this property, I feel that my comments should be carefully considered by the city council before making any decision on this rezone request. Myself, as do many residents feel that our concerns haven't been taken seriously by the planning commission and the city council in the past.

It is our belief that the South Weber governing body should put the concerns of the citizens first and foremost before the wants and requests of developers just looking to make a quick buck who don't even live here!

Thank you for your time.

Jeffery and Stacey Eddings
2645 E. 7800 S.
South Weber, Utah 84405
1-801-510-7791

From: [jeff.eddings](#)
To: [Public Comment](#)
Subject: 7800 S. and 2700 E. Proposed Roundabout
Date: Tuesday, July 12, 2022 4:53:49 PM

I think someone has lost their mind.

ABSOLUTLEY NO ROUNDABOUT!

***Jeffery and Stacey Eddings
2645 E. 7800 S.
South Weber, Utah 84405
1-801-510-7791***

**Comments to South Weber City Council
for 12Jul22Meeting
by Paul A. Sturm**

Public Comments on Action Item #8 - Reference Packet Pages 102 to 105 of 105

8. Ordinance 2022-10: Rezone at approximately 7800 S 2700 E from Commercial Highway (C-H) and Agriculture (A) to Residential Patio (R-P) by Applicant Phil Holland

1) General Public Comment.

- A. I am confused about the SWC processes for Rezone Requests. Should not a Public Hearing be held in front of the City Council?
- B. I believe that this should be the case since this rezone action was forwarded by the Planning Commission to the City Council as a tie vote!

2) Public Comment on Page 102 of 105 of packet.

- A. The last paragraph of the "City Council Meeting Staff Report" states that a potential site plan was provided in the request. Why was this "potential site plan" **NOT** included in the packet? Although it is stated as not being a factor for consideration of a rezone, it has a great deal to do with the developer's intent and impacts to an existing business!!
- B. My concerns about this "Rezone Request" were stated in my Public Comments during the Planning Commission Meeting on 9Jun22. My basic concerns are restated, with some additions as a result of the Planning Commission meeting, and are shown below:
 - 1. One of my stated concerns was the fact that the property's proposed rezone to PH puts it directly adjacent to Morty's Car Wash. If the City considers approving the construction of Patio Homes on this Parcel in the future, the City will also need to address the numerous other issues discussed and agreed upon during the Car Wash approval process, particularly noise, lighting, and hours of operation. It appears that, if the SWC City Council approves this rezone, there will be an imminent conflict regarding elements of the pre-approved operation of Morty's Car Wash.
 - 2. The major conflict I see concerns the Noise Ordinance that was passed during the 14Jun22 City Council meeting, and the proposed Patio Homes proximity to the car wash. There will also be the obvious noise, lighting, and hours of operation issues that were previously addressed and approved by SWC.
 - 3. One must also remember what was initially presented to the City by Dan Murray for the development of the entire parcel. This development included Morty's Car Wash, to the north, which was the only development portion finally approved. To the south of the car wash, a set of light industrial buildings were proposed. These were intended to be a buffer between the car wash and the proposed housing further south and which were adjacent to 7800 South.
 - 4. I do not believe that this is fair to the car wash since discussions held during the Planning Commission meeting also indicated that any noise or light issues impacting the potential Patio Homes would potentially have to be mitigated by the car wash itself! The car wash was there first, and to legislate a change impacting the car wash, after the fact, is unconscionable!

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 26 July 2022

TIME COMMENCED: 6:01 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR: Rod Westbrook

COUNCIL MEMBERS: Hayley Alberts
Joel Dills
Blair Halverson
Angie Petty
Quin Soderquist

CITY MANAGER: David Larson

CITY ENGINEER: Brandon Jones

FINANCE DIRECTOR: Mark McRae

COMMUNITY SERVICES DIRECTOR: Trevor Cahoon

CITY ATTORNEY: Jayme Blakesley

PR ASSISTANT: Shaelee King

Minutes: Michelle Clark

ATTENDEES: Jeremy Searle, Brighton Allen, Jo Sjoblom, Paul Sturm, Laura Oscarson, Denise Woods, Stephanie Nicholson, Logan Valdez, Paul Clark, Rob Edwards, and Melanie Schenck.

Mayor Westbrook called the meeting to order and welcomed those in attendance.

1. Pledge of Allegiance: Councilman Dills

2. Prayer: Councilwoman Petty

3. Public Comment:

Please respectfully follow these guidelines:

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- b. State your name & address and direct comments to the entire Council (They will not respond).

Jo Sjoblom, 2169 E 8100 S, expressed how much she misses working with Councilman Halverson, Councilwoman Petty, Councilman Soderquist, and city staff. She thanked Mayor Westbrook and Councilman Dills for their service. She reported the newly installed pickleball courts in Canyon Meadows Park are being heavily used and are being enjoyed by families and friends. She then addressed moving the city's digital welcome sign and gave a brief history of

the original approval of the location. She acknowledge several citizens donated time, funds, and materials. She queried how many accidents have been recorded at this intersection. She opined individuals are more cautious at the intersection because of the sign. She was not confident it is the best use of taxpayer money to move the sign.

Paul Sturm, 2527 Deer Run Drive, was critical of the noticing provided for this meeting. He stated when the packet addendum was placed on the city website, the original packet was replaced. He reprimanded Wall Consultant Group for not addressing all the requests of the Council from the July 26th meeting.

PRESENTATIONS

4. New Employee Introduction

Mayor Westbroek introduced Erin White. She is the receptionist greeting all customers, over utility billing, and serving as the prosecutor's assistant. He then introduced Kyle Christensen and Nate Robinson of the Public Works Department.

5. Certification Presentation by Utah Municipal Clerks Association (UMCA)

Laura Oscarson, of UMCA, announced Lisa Smith has earned the designation of Certified Municipal Clerk (CMC), which is awarded by the International Institute of Municipal Clerks (IIMC), Inc. IIMC grants the CMC designation only to those municipal clerks who complete demanding education requirements; and who have a record of significant contributions to their local government, their community, and their state. Denise Woods of the UMCA thanked Lisa for all her efforts in completing this certification.

6. Certification Presentation by the Utah Association of Public Treasurers (UAPT)

Finance Director Mark McRae, acting in his capacity as UAPT Treasurer, stated Maryn Peterson has earned the Certified Public Funds Investment Manager (CPFIM) certification from the Association of Public Treasurers United States and Canada. The nationally recognized CPFIM certification program is designed to provide treasury professionals with the confidence and knowledge to better manage investments on behalf of their municipalities.

7. Employee Years of Service Recognition

South Weber City policy is to recognize the years of service and meritorious performance of employees. It is the intention moving forward to publicly recognize during City Council Meeting employees that reach major milestones in their length of service. The following employees have shown dedicated service to the community for more than 10 years.

Employee Name	Department	Years of Service
Mark Larsen	Public Works	32
Michelle Clark	Administration	28
Bryan Wageman	Public Works	26
Travis Nicholson	Fire	20
Roney Ketts	Fire	19
Derek Tolman	Fire	13
Curtis Brown	Recreation	12

Mayor Westbroek recognized and thanked those who have served. Chief Tolman praised Travis Nicholson and Roney Ketts for their service. He explained that through their mentoring of other firefighters, they have touched thousands of lives in South Weber City.

ACTION ITEMS

8. Consent Agenda

- June 28, 2022 Minutes

Councilman Soderquist moved to approve the consent agenda. Councilman Dills seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, and Soderquist voted aye. Councilwoman Petty abstained as she was excused from the meeting. The motion carried.

9. Ordinance 2022-11: Rezone for Belnap Estates at approximately 7888 S 2600 E from Residential Low (R-L) to Residential Moderate (R-M) by Applicant Tyker Belnap

Tyker Belnap announced he and his family want to live in South Weber and are hoping to build a home on the lot next to his grandpa's home. Councilman Dills investigated if the R-M Zone allows for an accessory dwelling unit. Community Services Director Trevor Cahoon verified the city only allows internal accessory dwelling units. Unless there is a code change, an accessory dwelling unit is not allowed; however, there can be accessory buildings such as a barn or shed.

Councilman Soderquist moved to approve Ordinance 2022-11: Rezone for Belnap Estates at approximately 7888 S 2600 E from Residential Low (R-L) to Residential Moderate (R-M) by Applicant Tyker Belnap. Councilwoman Petty seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

10. Resolution 22-37: Final Plat for Belnap Estates at approximately 7888 S 2600 E by Applicant Tyker Belnap

An application to plat 0.529 acres at approximately 7894 S 2600 E into one building lot was submitted by Tyker Belnap. Community Services Director and the City Engineer have analyzed all forms presented and found all conditions of City Code met and relayed their findings to the Planning Commission. Planning Commission held a public hearing on the 9th of June 2022 and voted unanimously to recommend approval by the City Council.

Councilwoman Petty moved to approve Resolution 22-37: Final Plat for Belnap Estates at approximately 7888 S 2600 E by Applicant Tyker Belnap. Councilwoman Alberts seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

11. Ordinance 2022-12: Rezone for Sophia's Haven at approximately 1598 E South Weber Drive from Commercial (C) to Residential Moderate (R-M) by applicant Rob Edwards

Councilman Soderquist expressed disappointment with the time taken to demolish the existing buildings and asked what assurance the city has that Mr. Edwards will honor future agreements. Mr. Edwards replied he was not aware of any agreement. He indicated the demolition permit allows 180 days and he anticipated being done in the next couple of weeks. He will be applying shortly for a permit to demolish the final building. Mr. Cahoon verified Mr. Edwards was correct on the timeline and expressed future demolition permits will be thirty days.

Councilman Soderquist queried why there are so many items on the property. Mr. Edwards responded he was helping a citizen who needed a place to park a boat. He also shared problems with vandalism that required blocking the entrances.

Mayor Westbroek reminded Council there can be conditions attached to a rezone with the possibility of reverting the property back to commercial. Mr. Cahoon reported conditions are typically done by a legislative development agreement. City Attorney Jayme Blakesley reminded the Council that a time frame needs to be included as well.

Councilman Halverson mentioned Mr. Edwards's recent projects in Sun Ray and Ray Creek Subdivisions were not up to city standard. Councilwoman Petty conveyed her frustration with items this developer has not completed to city standards and suggested the property be cleaned up prior to any building permits being issued. Brandon reviewed the various subdivisions and items that were not completed to city standard. Councilwoman Alberts added the city has received complaints concerning the condition of this property.

Councilman Halverson announced he is not in favor of this rezone and believes the property should remain commercial. Councilman Soderquist disagreed mentioning most commercial other than office space could not survive in this location. Mayor Westbroek articulated the difficulty with finding viable commercial in this day and age of online shopping. Councilwoman Alberts agreed.

Councilwoman Petty moved to approve Ordinance 2022-12: Rezone for Sophia's Haven at approximately 1598 E South Weber Drive from Commercial (C) to Residential Moderate (R-M) by applicant Rob Edwards with the inclusion of the following:

Section 2. Reversion. Zone change is subject to and conditional upon all demolition (including removal of all debris) and site improvements being completed within (90) calendar days from the date of this ordinance. Failure to comply will revert zoning back to Commercial (C).

Councilwoman Alberts seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Petty, and Soderquist voted aye. Councilmen Halverson and Dills voted nay. The motion carried 3 to 2.

12. Resolution 22-38: Final Plat for Sophia's Haven at approximately 1550 E South Weber Drive by Applicant Rob Edwards

Councilman Halverson expressed displeasure that the applicant left prior to this item. Mr. Cahoon reviewed the development process does not allow recordation of the plat until improvements are completed.

Councilwoman Alberts moved to approve Resolution 22-38: Final Plat for Sophia's Haven at approximately 1550 E South Weber Drive by Applicant Rob Edwards. Councilman Soderquist seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

13. Resolution 22-39: Hill Air Force Base (HAFB) Well License Agreement

The City Council approved an updated license agreement with HAFB on June 28, 2022. HAFB officials are requesting modification of the indemnity elements of that agreement due to federal law that prohibits the United States Air Force from agreeing to indemnity provisions that amount to undefined future obligations in advance of appropriations. Legal staff was comfortable with the adjustment to the indemnity language.

Councilman Soderquist moved to approve Resolution 22-39: HAFB Well License Agreement. Councilman Dills seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

14. Resolution 22-40: Firefighters Retirement System Admission and Intent to Contribute Community Services Director Trevor Cahoon explained South Weber City made the position of Fire Chief a full-time (FT) benefitted position. The city is required to provide a retirement account for any employee who meets the minimum threshold for the Utah Retirement System (URS). The city participates in the URS fund for our general employees. In order to provide benefits for firefighter personnel the city must participate in the firefighter fund.

To participate in this fund the URS board requires a resolution from the governing body to state the intent of the organization to provide this benefit as well as the intent of the organization to pick up the additional contributions for firefighter employees who are currently in the Tier 2 plan for URS. This portion of the resolution is optional for the organization and the city can choose to not participate in the Tier 2 employer pick up. Discussion followed that policy should be the same for fire as for other full-time employees which is currently 1.51%.

Councilman Soderquist moved to approve Resolution 22-40: Firefighters Retirement System Admission and Intent to Contribute as written. Councilman Halverson seconded the motion. Mayor Westbroek called for the vote. Council Members Alberts, Halverson, and Soderquist voted aye. Councilwoman Petty and Councilman Dills voted nay. The motion carried 3 to 2.

15. Transportation Capital Facilities Plan (CFP) 2700 E Area Concept

Jeremy Searle of Wall Consultant Group (WCG) reported he was able to update the draft Concept Plan (Alt. 2) for 2700 East based on the feedback received from the City Council at the last meeting. He reviewed the concept for the intersection at 2700 East and South Weber Drive. He pointed out the dedicated right-hand turn at Maverik has been removed and the dedicated right-hand turn lane at the roundabout going to 7800 South has also been removed.

Mr. Searle discussed the raised median and recommended it for safety but indicated it would not be needed until 2700 East is widened to five lanes. He then moved on to the roundabout. Councilman Halverson was concerned with large trucks leaving Maverik and then maneuvering through a roundabout. Councilman Dills wondered if this configuration would affect Maverik. Councilman Halverson iterated the need to include the raised median in the concept plan with the option of installing it as needed down the road.

The Council looked at the concept plan for a dedicated right turn lane onto Hwy 89 and striping for north and south bound lanes. Mr. Searle outlined estimated costs.

South Weber 2700 East Concept Costs		
Project	Type	Estimated Cost
South Weber Drive / 2700 East	Intersection	\$1,000,000
2700 East Widening	Roadway	\$620,000
7800 South / 2700 East Roundabout	Intersection	\$900,000
Total Cost:		\$2,520,000
Alternative Options		
EB Right-turn Pocket on South Weber Drive	Intersection	\$300,000
7800 South / 2700 East Signal	Intersection	\$400,000
WCG, 2022		

Mr. Searle explained why intersections are consistently the most dangerous locations on a roadway, accounting for 23% of all fatal crashes. A traditional 4-leg intersection has 32 conflict points where a crossing, turning, or merging maneuver may result in a collision. Roundabouts cost more but reduce the number of conflict points to just 8 which are merge conflicts that very rarely result in severe crashes. In addition, roundabouts require users to slow down, reducing the severity of crashes with fatal or serious injury by up to 88%. Other benefits include low maintenance cost, efficient traffic flow, and traffic calming. Pedestrians are less likely to be seriously injured at roundabouts due to slower traffic speeds and median refuges.

Councilman Halverson moved to approve Transportation Capital Facilities Plan (CFP) 2700 E Area Concept as presented on 26 July 2022. Councilwoman Alberts seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

DISCUSSION:

15. Planning Commission Stipend

Planning Commissioners currently receive \$69 per month for their service on the Commission. During the budget process, City Council discussed raising that amount to \$150, ultimately deciding to leave the amount as is. That decision coincided with the Council discussing City Council compensation rate. During City Council meeting on July 12, 2022, the City Council decided to revisit the Planning Commission amount as a standalone discussion topic.

After the topic was raised to revisit this item, City Attorney Jayme Blakesley reviewed state law and found if the City Council wants to adjust the rate, then a noticed public hearing would take place and the rate would have to be adopted by ordinance after the public hearing. Current city code outlines a different process necessitating a change to city code regardless of whether the Council maintains or adjusts the rate.

Councilwoman Petty expressed the increase is warranted for the Planning Commission. Councilman Dills agreed. Councilman Soderquist acknowledged the increase would be only a token and did not think \$150 would bring in more highly qualified candidates. Councilwoman Alberts understood both sides of the argument and was undecided. Councilman Halverson was okay with \$100 or \$150 depending on public sentiment. He pronounced the Commissioners could waive the stipend if they felt it was not justified. Councilwoman Petty proclaimed the purpose is not to increase the number of applicants, but a form of appreciation for them. She

specified the packets are frequently hundreds of pages of detailed documents. The Council agreed on \$150 per month.

REPORTS:

16. New Business

There was no new business brought forward.

17. Council & Staff

Councilman Dills: reported the Parks Committee discussed possibilities to involve the public and alleviate some work from the public works department. Ideas discussed included a “Service Day” and “Adopt a Park”. Families would commit to a specified length of time. The Council encouraged pursuing the ideas. The Parks Committee also met with the train club to review responsibilities. A contract is being drafted.

Councilwoman Alberts: announced the PR Committee discussed display for the 911 Memorial for the upcoming day of remembrance at the fairgrounds. The Code Committee met to discuss upgrading traffic safety. They continue to review the R-7 Zone. She also addressed Mr. Sturm’s public comments and explained both the packet and the addendum are on the website. She reminded Council they will be serving at the Country Fair Days Monday night dinner and parade line-up is 10:30 a.m. Saturday.

Councilwoman Petty: shared the Municipal Utilities Committee met and are currently working on the geotechnical report for the Public Works Facility.

City Manager David Larsen: revealed portable toilets have been placed in the city parks.

Community Services Director Trevor Cahoon: attended the UDOT meeting concerning future plans for the Hwy 89/I-84 interchange.

ADJOURN: Councilwoman Petty moved to adjourn the Council Meeting at 9:34 p.m. Councilman Halverson seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

APPROVED: _____ **Date** 08-23-2022

Mayor: Rod Westbrook

Transcriber: Michelle Clark

Attest: _____ **City Recorder: Lisa Smith**

**Comments to South Weber City Council
for 26Jul22 Meeting
by Paul A. Sturm**

1) General Public Comment.

There appears to be an issue with the Noticing and Public Information provided for this meeting. On 19Jul22 a Public Notice was sent that contained the 57 page "Packet" for this 26Jul22 CC meeting. On 22Jul22 another Public Notice was sent that contained an eight (8) page "Packet Addendum". Please see below.

- | |
|--|
| <ul style="list-style-type: none"> • 0 CC 2022-07-26 Packet.pdf - 7/19/22 2:45 PM • 00 CC 2022-07-26 Packet Addendum.pdf - 7/22/22 8:45 AM |
|--|

Please note that this "Packet Addendum" is not a total replacement/addition to the 19Jul22 "Packet", and thus does not contain all of the information to be addressed tonight.

It also appears that, when the "Packet Addendum" was placed on the SWC website, the original "Packet" was replaced by the Packet Addendum, thus the original Packet, and its contents were no longer available to the Public after ~22Jul22, and for this meeting.

July 26	Agenda Amended Packet Addendum Video Minutes
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2) Public Comment on Agenda Item #15

15. Transportation Capital Facilities Plan (CFP) 2700 E Area Concept

- A. I am very disappointed with tonight's presentation by WCG. It appears that they did not listen or comprehend what the City Council and Mayor, and others told them concerning their 12Jul22 presentation and the issues observed.
 - 1) The Mayor clearly stated his opposition to the concrete island on 2700 E. He also clearly stated that he did not want to direct traffic from Maverik, and Morty's Car Wash traveling South towards a residential neighborhood and the "Round About".
 - 2) Councilman Dills suggested that the "Round About" be made smaller so as to not have such a large footprint. (He reconsidered after the meeting when discussing haul trucks.)
 - 3) I talked with the WCG representative after his presentation on 12Jul22 to inform him that the "Round About" would not work as designed. I informed him of a major item that makes this design unworkable is that multiple times a day, double belly dump trucks exit onto 2700 East, and that it would take an even larger "Round About" for these trucks. He was not aware that these trucks exited onto 2700 East. It appears that WCG did little on-site monitoring of "real world" conditions on 2700 East.
- B. I am abhorred concerning the apparent lack of WCG's incorporation of the Mayor's, City Council, and others inputs! I was a Government contractor for over 30 years, and would NEVER willfully disregard my clients requests and inputs. I also did not see any major changes in this presentation from the 12Jul22 version, although WCG was tasked to do so.

Report Criteria:
Report type: GL detail

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
07/21/22	44426	AAA FIRE SAFETY & ALARM INC.	06/30/22	Fire Extinguisher Maintenance - Fire Departmen	1057260	241.50	AAA FIRE SAFETY & ALARM INC.
Total 44426:						241.50	
07/28/22	44485	AT&T MOBILITY	06/30/22	Telecom Service - June 2022	1057280	148.92	AT&T MOBILITY
07/28/22	44485	AT&T MOBILITY	06/30/22	Telecom Service - June 2022	5140280	67.96	AT&T MOBILITY
07/28/22	44485	AT&T MOBILITY	06/30/22	Telecom Service - June 2022	1070280	13.24	AT&T MOBILITY
07/28/22	44485	AT&T MOBILITY	06/30/22	Telecom Service - June 2022	1058280	13.24	AT&T MOBILITY
07/28/22	44485	AT&T MOBILITY	06/30/22	Telecom Service - June 2022	5240280	13.24	AT&T MOBILITY
07/28/22	44485	AT&T MOBILITY	06/30/22	Telecom Service - June 2022	5440280	36.48	AT&T MOBILITY
07/28/22	44485	AT&T MOBILITY	06/30/22	Telecom Service - June 2022	1060280	36.48	AT&T MOBILITY
Total 44485:						329.56	
07/28/22	44486	BENNETTS GLASS & FLOORING	06/30/22	Window Replacement - City Hall	1043262	575.00	BENNETTS GLASS & FLOORING
Total 44486:						575.00	
07/14/22	44401	Blomquist Hale c/o Myrna	07/01/22	EAP Coverage - July 2022	1043135	201.65	BLOMQUIST HALE CONSULTING INC.
Total 44401:						201.65	
07/28/22	44487	BLUE STAKES OF UTAH	06/30/22	Blue Stakes - June 2022 & Annual Memberdshi	5140490	266.50	BLUE STAKES OF UTAH
Total 44487:						266.50	
07/28/22	44488	BOLT AND NUT SUPPLY	07/05/22	Mushroom Head Spike Anchors (200) & Misc.	5140490	132.96	BOLT AND NUT SUPPLY
Total 44488:						132.96	
07/21/22	44427	Christensen, Anders - Attorney-at-Law	07/08/22	Public Defender - 3 cases	1042313	525.00	Christensen, Anders - Attorney-at-Law
Total 44427:						525.00	
07/21/22	44428	CHRISTOPHER F ALLRED	06/30/22	Prosecution Services - June 2022	1042313	600.00	CHRISTOPHER F ALLRED

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44428:						600.00	
07/14/22	44402	CINTAS CORPORATION LOC 180	06/22/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/22/22	PW Uniforms - 06/22/2022	5240140	8.32	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/22/22	PW Uniforms - 06/22/2022	5140140	16.64	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/22/22	PW Uniforms - 06/22/2022	5440140	8.32	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/22/22	PW Uniforms - 06/22/2022	1060140	16.64	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/22/22	PW Uniforms - 06/22/2022	1070140	33.28	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/22/22	PW Uniforms - 06/22/2022	1058140	16.65	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/29/22	PW Uniforms - 06/29/2022	5240140	8.32	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/29/22	PW Uniforms - 06/29/2022	5140140	16.64	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/29/22	PW Uniforms - 06/29/2022	5440140	8.32	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/29/22	PW Uniforms - 06/29/2022	1060140	16.64	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/29/22	PW Uniforms - 06/29/2022	1070140	33.28	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/29/22	PW Uniforms - 06/29/2022	1058140	16.65	CINTAS CORPORATION LOC 180
07/14/22	44402	CINTAS CORPORATION LOC 180	06/29/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
Total 44402:						235.22	
07/28/22	44489	CINTAS CORPORATION LOC 180	07/06/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
07/28/22	44489	CINTAS CORPORATION LOC 180	07/06/22	PW Uniforms - 07/06/2022	5240140	8.32	CINTAS CORPORATION LOC 180
07/28/22	44489	CINTAS CORPORATION LOC 180	07/06/22	PW Uniforms - 07/06/2022	5140140	16.64	CINTAS CORPORATION LOC 180
07/28/22	44489	CINTAS CORPORATION LOC 180	07/06/22	PW Uniforms - 07/06/2022	5440140	8.32	CINTAS CORPORATION LOC 180
07/28/22	44489	CINTAS CORPORATION LOC 180	07/06/22	PW Uniforms - 07/06/2022	1060140	16.64	CINTAS CORPORATION LOC 180
07/28/22	44489	CINTAS CORPORATION LOC 180	07/06/22	PW Uniforms - 07/06/2022	1070140	33.28	CINTAS CORPORATION LOC 180
07/28/22	44489	CINTAS CORPORATION LOC 180	07/06/22	PW Uniforms - 07/06/2022	1058140	16.65	CINTAS CORPORATION LOC 180
Total 44489:						117.61	
07/14/22	44403	Core and Main	06/15/22	Allegro Wired Registerd (12)	5140490	4,141.65	Core and Main
Total 44403:						4,141.65	
07/28/22	44490	Core and Main	05/01/22	Adapter - 24	5140490	843.36	Core and Main
07/28/22	44490	Core and Main	06/30/22	Water meter parts	5140490	1,268.67	Core and Main
Total 44490:						2,112.03	
07/21/22	44429	Country Fair Days	07/20/22	Remit Country Fair Days receipts 6/1/22-7/19/2	1022800	8,551.00	Country Fair Days

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44429:						8,551.00	
07/28/22	44491	Daves Doors and Home Improvement LLC	07/17/22	Heavy Duty Door closer - Replacement (6)	1057260	4,446.50	Daves Doors and Home Improvement LLC
Total 44491:						4,446.50	
07/28/22	44492	DAVIS COUNTY GOVERNMENT	06/30/22	Beer Tax Allotment	1054321	5,212.92	DAVIS COUNTY GOVERNMENT
07/28/22	44492	DAVIS COUNTY GOVERNMENT	07/07/22	Dispatch Fees - July 2022	1057370	958.04	DAVIS COUNTY GOVERNMENT
Total 44492:						6,170.96	
07/14/22	44404	DAVIS COUNTY RECORDER	07/01/22	RECORDING FEES	1041370	3.00	DAVIS COUNTY RECORDER
Total 44404:						3.00	
07/21/22	44430	DE LAGE LANDEN	07/07/22	COPIER MAINT AGREEMENT - SHARP	1042240	21.47	DE LAGE LANDEN
07/21/22	44430	DE LAGE LANDEN	07/07/22	COPIER MAINT AGREEMENT - SHARP	1043240	50.10	DE LAGE LANDEN
07/21/22	44430	DE LAGE LANDEN	07/07/22	COPIER MAINT AGREEMENT - SHARP	5140240	35.78	DE LAGE LANDEN
07/21/22	44430	DE LAGE LANDEN	07/07/22	COPIER MAINT AGREEMENT - SHARP	5240240	35.78	DE LAGE LANDEN
Total 44430:						143.13	
07/14/22	44405	DE'S KEY SERVICE	06/21/22	KEYS	1060260	12.00	DE'S KEY SERVICE
Total 44405:						12.00	
07/14/22	44406	DURKS PLUMBING	06/27/22	Sprinkler Supplies	1070261	59.54	DURKS PLUMBING
07/14/22	44406	DURKS PLUMBING	06/27/22	Sprinkler Supplies	1070261	277.77	DURKS PLUMBING
Total 44406:						337.31	
07/07/22	44393	Edwards, Rob (True Homes)	07/06/22	Refund of completion bond SWC210607091-SR	1021340	500.00	Edwards, Rob (True Homes)
Total 44393:						500.00	
07/14/22	44407	Elwell Consulting Group PLLC	06/30/22	SWC Multi-Hazard Mitigation Plan - June 2022	1054320	6,283.80	Elwell Consulting Group PLLC
Total 44407:						6,283.80	

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
07/28/22	44493	EXECUTECH	07/01/22	IT Services - July 2022	1043308	733.00	EXECUTECH
07/28/22	44493	EXECUTECH	06/30/22	Antivirus, Backup, Email - June 2022	1043350	1,179.89	EXECUTECH
Total 44493:						1,912.89	
07/14/22	44408	Fuel Network - UTAH DGO Fleet Operations	06/03/22	Water	5140256	750.06	Fuel Network - UTAH DGO Fleet Operations
07/14/22	44408	Fuel Network - UTAH DGO Fleet Operations	06/03/22	Streets	1060256	218.23	Fuel Network - UTAH DGO Fleet Operations
07/14/22	44408	Fuel Network - UTAH DGO Fleet Operations	06/03/22	Storm Drain	5440256	417.39	Fuel Network - UTAH DGO Fleet Operations
07/14/22	44408	Fuel Network - UTAH DGO Fleet Operations	06/03/22	Sewer	5240256	417.39	Fuel Network - UTAH DGO Fleet Operations
07/14/22	44408	Fuel Network - UTAH DGO Fleet Operations	06/03/22	Planning	1058256	445.64	Fuel Network - UTAH DGO Fleet Operations
07/14/22	44408	Fuel Network - UTAH DGO Fleet Operations	06/03/22	Parks	1070256	584.23	Fuel Network - UTAH DGO Fleet Operations
07/14/22	44408	Fuel Network - UTAH DGO Fleet Operations	06/03/22	Fire	1057256	562.07	Fuel Network - UTAH DGO Fleet Operations
Total 44408:						3,395.01	
07/21/22	44431	Fuel Network - UTAH DGO Fleet Operations	06/30/22	Water	5140256	508.73	Fuel Network - UTAH DGO Fleet Operations
07/21/22	44431	Fuel Network - UTAH DGO Fleet Operations	06/30/22	Streets	1060256	213.23	Fuel Network - UTAH DGO Fleet Operations
07/21/22	44431	Fuel Network - UTAH DGO Fleet Operations	06/30/22	Storm Drain	5440256	195.84	Fuel Network - UTAH DGO Fleet Operations
07/21/22	44431	Fuel Network - UTAH DGO Fleet Operations	06/30/22	Sewer	5240256	263.07	Fuel Network - UTAH DGO Fleet Operations
07/21/22	44431	Fuel Network - UTAH DGO Fleet Operations	06/30/22	Planning	1058256	496.27	Fuel Network - UTAH DGO Fleet Operations
07/21/22	44431	Fuel Network - UTAH DGO Fleet Operations	06/30/22	Parks	1070256	274.58	Fuel Network - UTAH DGO Fleet Operations
07/21/22	44431	Fuel Network - UTAH DGO Fleet Operations	06/30/22	Fire	1057256	517.57	Fuel Network - UTAH DGO Fleet Operations
Total 44431:						2,469.29	
07/21/22	44432	GAYLORD, LUTHER	07/07/22	Court Interpreter 07/07/2022 Case 225400396 2	1042610	90.00	GAYLORD, LUTHER
Total 44432:						90.00	
07/01/22	44367	Gorringe, Merrilee	V 06/28/22	Years of Service Recognition	1060120	500.00	Gorringe, Merrilee
Total 44367:						500.00	
07/14/22	44409	GRAINGER	06/27/22	METRIC V-BELT (5)	1060250	119.60	GRAINGER
07/14/22	44409	GRAINGER	06/28/22	Flashlights (3)	5140250	146.73	GRAINGER
Total 44409:						266.33	
07/28/22	44494	GRAINGER	06/27/22	Flashlights (5)	1060250	363.59	GRAINGER

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44494:						363.59	
07/14/22	44410	Hayes Godfrey Bell, PC	06/30/22	Attorney Services - June 2022	1043313	3,354.00	Hayes Godfrey Bell, PC
Total 44410:						3,354.00	
07/21/22	44433	Henry Schein, Inc.	06/29/22	Medical Supplies	1057450	188.50	Henry Schein, Inc.
07/21/22	44433	Henry Schein, Inc.	06/29/22	Credit 06/23/22	1057450	33.60-	Henry Schein, Inc.
Total 44433:						154.90	
07/14/22	44411	Interstate Barricades, LLC	06/20/22	Park Signs (24)	1060415	1,371.00	Interstate Barricades, LLC
Total 44411:						1,371.00	
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Development Review Meetings	1058312	486.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Fiber Optic Installation Coordination (Connex)	1058312	366.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Fire Station - Driveway & Auxiliary Building	4557720	5,891.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	General Engineering Assistance	1058312	243.25	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	General FEMA NFIP and Floodplain Assistance	1058312	2,124.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	General Meetings with City Staff	1058312	625.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	HAFB Monitoring Wells	1058312	486.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	New Public Works Facility - Site Design	4560730	1,999.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Streetlights - Installer/Maintenance RFP	1060416	505.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	2021 Street Maintenance Projects	5676730	34.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	2022 Capital Facilities Plan - Transportation (CF	5676312	417.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	2022 Capital Facilities Plan - Transportation (IF	5676312	208.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Lester Drive to 7375 South Connection	1060312	1,145.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	US-89 / I-84 Improvements (UDOT)	1058312	173.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	2022 Capital Facilities Plan (Update) - Water (C	5140730	753.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	2022 Water Conservation Plan	5140312	1,387.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Cornia Dr Waterline Replace Project - Design	5140312	258.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	East Bench Reservoir Waterline Replacement -	5140730	533.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	East Bench Reservoir Waterline Replacement -	5140730	553.25	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	System Meters Project	5140730	997.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Canyon Meadows Park (West) - Phase 1 Projec	4570730	1,654.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Parks Committee	1070312	173.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Utility Maps - Culinary Water	5140325	3,782.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Utility Maps - General	1058325	534.00	JONES AND ASSOCIATES

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Utility Maps - Streetlights	1060416	178.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Petersen Farms Subdivision (Tim Grubb)	1058319	729.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Riverwood Subdivision - Phase 1	1058319	34.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Riverside Place Subdivision - Phase 4	1058319	52.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Riverside Place Subdivision - Phases 1 & 2	1058319	256.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Belnap Estates	1058319	312.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Sophia's Haven Subdivision	1058319	400.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Riverside RV Park Resort	1058319	243.25	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Ray Creek Estates	1058319	278.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Manor Villas (Phil Holland)	1058319	139.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Freedom Landing Townhomes - Phase 3	1058319	341.25	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	Kastlecove Subdivision - Phase 1 (Lester Drive)	1058319	34.75	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	South Weber Commercial - The Shops	1058319	367.50	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	CofO - Sun Rays Subdivision	1058319	183.00	JONES AND ASSOCIATES
07/28/22	44495	JONES AND ASSOCIATES	06/30/22	CofO - Riverside Place Phases 1 & 2	1058319	105.00	JONES AND ASSOCIATES
Total 44495:						28,992.00	
07/14/22	44412	Linde Gas & Equipment Inc	06/22/22	Oxygen	1057450	217.26	Linde Gas & Equipment Inc
Total 44412:						217.26	
07/07/22	44394	Lindsay Douglas Construction	07/06/22	Refund of Completion Bond SWC210120009-R	1021340	500.00	Lindsay Douglas Construction
Total 44394:						500.00	
07/14/22	44413	Mark H Bott Company	06/30/22	Pickleball Court Donation Markers - Final Paym	4570730	2,378.00	Mark H Bott Company
Total 44413:						2,378.00	
07/07/22	44395	Mitel	07/01/22	Telecom service - July 2022	1043280	840.28	Mitel
Total 44395:						840.28	
07/07/22	44396	PERRY HOMES	07/06/22	Refund of Completion Bond SWC210830142-C	1021340	500.00	PERRY HOMES
Total 44396:						500.00	
07/14/22	44414	Precision Power	07/07/22	50% down payment on City Hall generator	4543740	16,703.00	Precision Power

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44414:						16,703.00	
07/21/22	44434	Precision Power	07/18/22	50% down payment on Lift Station generator	5240690	19,498.43	Precision Power
Total 44434:						19,498.43	
07/14/22	44415	PROTECT YOUTH SPORTS	06/30/22	Background Check (2)	1043137	39.90	PROTECT YOUTH SPORTS
07/14/22	44415	PROTECT YOUTH SPORTS	06/30/22	Background Check (2)	1070137	39.90	PROTECT YOUTH SPORTS
Total 44415:						79.80	
07/14/22	44416	Quench USA Inc	06/08/22	Ice Machine Lease - June 2022	1057260	300.90	Quench USA Inc
Total 44416:						300.90	
07/21/22	44435	Quench USA Inc	06/23/22	Work Order Flat Fee	1057260	169.00	Quench USA Inc
07/21/22	44435	Quench USA Inc	07/02/22	Ice Machine Lease - July 2022	1057260	300.90	Quench USA Inc
Total 44435:						469.90	
07/21/22	44436	Revco Leasing Company	07/05/22	Plotter Lease - July 2022	1058250	260.37	Revco Leasing Company
Total 44436:						260.37	
07/21/22	44437	ROBINSON WASTE SERVICES INC	06/30/22	Fire Garbage Collection - June 2022	1057260	272.77	ROBINSON WASTE SERVICES INC
07/21/22	44437	ROBINSON WASTE SERVICES INC	07/01/22	Park & Ride Collection - July 2022	1070626	53.67	ROBINSON WASTE SERVICES INC
Total 44437:						326.44	
07/28/22	44496	ROBINSON WASTE SERVICES INC	06/30/22	Garbage Collection - June 2022	5340492	14,050.23	ROBINSON WASTE SERVICES INC
Total 44496:						14,050.23	
07/28/22	44497	RURAL WATER ASSN OF UTAH	06/30/22	Design & Completion of Consumer Confidence	5140210	100.00	RURAL WATER ASSN OF UTAH
Total 44497:						100.00	
07/28/22	44498	SAFETY SUPPLY & SIGN COMPANY	06/30/22	38x8 Signs (14)	1060415	483.00	SAFETY SUPPLY & SIGN COMPANY

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44498:						483.00	
07/07/22	44397	Securlyft Corporation	06/21/22	Subscription (May 2022-April 2023)	1057250	2,008.00	Securlyft Corporation
Total 44397:						2,008.00	
07/28/22	44499	Shums Coda Associates	06/30/22	Building Inspector - June 2021	1058326	1,505.00	Shums Coda Associates
Total 44499:						1,505.00	
07/28/22	44500	Stake Center Locating Inc.	06/30/22	Blue Staking of street lights (49 locations)	1060416	735.00	Stake Center Locating Inc.
Total 44500:						735.00	
07/14/22	44417	The Bancorp Bank	06/30/22	12 Month Lease: 2022 Ford F-350 XL 4W Crew	6060960	7,911.89	The Bancorp Bank
07/14/22	44417	The Bancorp Bank	06/30/22	12 Month Lease: 2022 Ram 2500 Tradesman 4	6060960	16,779.44	The Bancorp Bank
07/14/22	44417	The Bancorp Bank	06/30/22	12 Month Lease: 2022 Ram 2500 Tradesman -	6060960	28,712.73	The Bancorp Bank
07/14/22	44417	The Bancorp Bank	06/30/22	12 Month Lease: 2022 Ford F-250 XL 4WD Cre	6060960	6,487.31	The Bancorp Bank
07/14/22	44417	The Bancorp Bank	06/30/22	12 Month Lease: 2022 Ford F-250 XL 4WD Cre	6060960	7,911.89	The Bancorp Bank
07/14/22	44417	The Bancorp Bank	06/30/22	12 Month Lease: 2022 Ford F-250 XL 4WD Cre	6060960	7,911.89	The Bancorp Bank
Total 44417:						75,715.15	
07/14/22	44418	Truecraft Homes	07/06/22	Refund of Completion Bond SWC211104176-S	1021340	500.00	Truecraft Homes
07/14/22	44418	Truecraft Homes	07/06/22	Refund of Completion Bond SWC21104177-SR	1021340	500.00	Truecraft Homes
Total 44418:						1,000.00	
07/07/22	44398	UNIFIRST CORPORATION	06/24/22	Towels and Rugs for FAC	2071241	68.27	UNIFIRST CORPORATION
Total 44398:						68.27	
07/14/22	44419	UNIFIRST CORPORATION	06/30/22	Towels for FAC	2071241	20.05	UNIFIRST CORPORATION
Total 44419:						20.05	
07/28/22	44501	UNIFIRST CORPORATION	07/08/22	Towels for FAC	2071241	20.05	UNIFIRST CORPORATION

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44501:						20.05	
07/28/22	44502	UPPERCASE PRINTING INK	06/30/22	Newsletter - June 2022	5140370	195.47	UPPERCASE PRINTING INK
07/28/22	44502	UPPERCASE PRINTING INK	06/30/22	Newsletter - June 2022	5240370	139.00	UPPERCASE PRINTING INK
07/28/22	44502	UPPERCASE PRINTING INK	06/30/22	Newsletter - June 2022	5340370	43.44	UPPERCASE PRINTING INK
07/28/22	44502	UPPERCASE PRINTING INK	06/30/22	Newsletter - June 2022	5440370	30.41	UPPERCASE PRINTING INK
Total 44502:						408.32	
07/21/22	44438	Utah Dept of Health	07/12/22	Ambulance Assessment 2022 Qtr 4	1057450	837.79	Utah Dept of Health
Total 44438:						837.79	
07/21/22	44439	UTAH LEAGUE OF CITIES & TOWNS	07/01/22	Annual Membership Fee - Prepaid FY 2022 - 20	1041210	4,606.64	UTAH LEAGUE OF CITIES & TOWNS
Total 44439:						4,606.64	
07/21/22	44440	UTAH LOCAL GOVERNMENTS TRUST	07/13/22	Workers Comp Monthly Premium - July 2022	1022250	2,497.91	UTAH LOCAL GOVERNMENTS TRUST
Total 44440:						2,497.91	
07/21/22	44441	UTAH RETIREMENT SYSTEMS	06/30/22	Late contribution fee (June 2022)	1043130	35.45	UTAH RETIREMENT SYSTEMS
07/21/22	44441	UTAH RETIREMENT SYSTEMS	07/14/22	Law Inforcement Services - July 2022	1054310	22,111.53	UTAH RETIREMENT SYSTEMS
Total 44441:						22,146.98	
07/07/22	44399	UTAH STATE TREASURER	06/30/22	Court Surcharge Remittance - June 2022	1035100	7,662.24	UTAH STATE TREASURER
Total 44399:						7,662.24	
07/14/22	44420	VANGUARD CLEANING SYSTEMS OF U	07/01/22	Janitorial service - July 2022	1043262	395.00	VANGUARD CLEANING SYSTEMS OF U
Total 44420:						395.00	
07/07/22	44400	Visionary Homes	07/06/22	Refund of Completion Bond SWC211015161-R	1021340	500.00	Visionary Homes
07/07/22	44400	Visionary Homes	07/06/22	Refund of Completion Bond SWC211019166-R	1021340	500.00	Visionary Homes
07/07/22	44400	Visionary Homes	07/06/22	Refund of Completion Bond SWC211201182-R	1021340	500.00	Visionary Homes
07/07/22	44400	Visionary Homes	07/06/22	Refund of Completion Bond SWC211201183-R	1021340	500.00	Visionary Homes

(money being returned from URS and reissued to proper vendor)

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
	Total 44400:					2,000.00	
07/14/22	44421	Visionary Homes	07/11/22	Refund of Completion Bond SWC211221197-R	1021340	500.00	Visionary Homes
	Total 44421:					500.00	
07/21/22	44442	Visionary Homes	07/20/22	Refund of Completion Bond SWC211201184-R	1021340	500.00	Visionary Homes
	Total 44442:					500.00	
07/28/22	44445	Void Check	V	Copier issue. Printed incorrectly.			
	Total 44445:					.00	
07/28/22	44446	Void Check	V				
	Total 44446:					.00	
07/28/22	44447	Void Check	V				
	Total 44447:					.00	
07/28/22	44448	Void Check	V				
	Total 44448:					.00	
07/28/22	44449	Void Check	V				
	Total 44449:					.00	
07/28/22	44450	Void Check	V				
	Total 44450:					.00	
07/28/22	44451	Void Check	V				
	Total 44451:					.00	
07/28/22	44452	Void Check	V				

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
	Total 44452:					.00	
07/28/22	44453	Void Check	V				
	Total 44453:					.00	
07/28/22	44454	Void Check	V				
	Total 44454:					.00	
07/28/22	44455	Void Check	V				
	Total 44455:					.00	
07/28/22	44456	Void Check	V				
	Total 44456:					.00	
07/28/22	44457	Void Check	V				
	Total 44457:					.00	
07/28/22	44458	Void Check	V				
	Total 44458:					.00	
07/28/22	44459	Void Check	V				
	Total 44459:					.00	
07/28/22	44460	Void Check	V				
	Total 44460:					.00	
07/28/22	44461	Void Check	V				
	Total 44461:					.00	
07/28/22	44462	Void Check	V				

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
	Total 44462:					.00	
07/28/22	44463	Void Check	V				
	Total 44463:					.00	
07/28/22	44464	Void Check	V				
	Total 44464:					.00	
07/28/22	44465	Void Check	V				
	Total 44465:					.00	
07/28/22	44466	Void Check	V				
	Total 44466:					.00	
07/28/22	44467	Void Check	V				
	Total 44467:					.00	
07/28/22	44468	Void Check	V				
	Total 44468:					.00	
07/28/22	44469	Void Check	V				
	Total 44469:					.00	
07/28/22	44470	Void Check	V				
	Total 44470:					.00	
07/28/22	44471	Void Check	V				
	Total 44471:					.00	
07/28/22	44472	Void Check	V				

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
	Total 44472:					.00	
07/28/22	44473	Void Check	V				
	Total 44473:					.00	
07/28/22	44474	Void Check	V				
	Total 44474:					.00	
07/28/22	44475	Void Check	V				
	Total 44475:					.00	
07/28/22	44476	Void Check	V				
	Total 44476:					.00	
07/28/22	44477	Void Check	V				
	Total 44477:					.00	
07/28/22	44478	Void Check	V				
	Total 44478:					.00	
07/28/22	44479	Void Check	V				
	Total 44479:					.00	
07/28/22	44480	Void Check	V				
	Total 44480:					.00	
07/28/22	44481	Void Check	V				
	Total 44481:					.00	
07/28/22	44482	Void Check	V				

M = Manual Check, V = Void Check

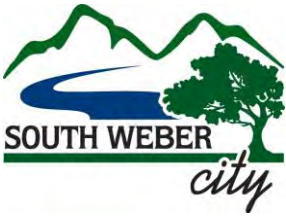
Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44482:						.00	
07/28/22	44483	Void Check	V				
Total 44483:						.00	
07/28/22	44484	Void Check	V				
Total 44484:						.00	
07/21/22	44443	WASATCH INTEGRATED WASTE MGMT	06/30/22	Misc. Waste - June 2022	5340492	66.75	WASATCH INTEGRATED WASTE MGMT
Total 44443:						66.75	
07/28/22	44503	WCEC Engineers Inc	06/30/22	Transportation CFP/IFFP Project	5676730	6,565.08	WCEC Engineers Inc
Total 44503:						6,565.08	
07/14/22	44422	WILKINSON SUPPLY	06/22/22	Honda lightweight pump	1070250	479.65	WILKINSON SUPPLY
07/14/22	44422	WILKINSON SUPPLY	06/22/22	Speed Feed Universal Head	1070250	166.20	WILKINSON SUPPLY
Total 44422:						645.85	
07/21/22	44444	Woods Cross City	07/13/22	1/4 cost of Judge Memmott's licensing fee	1042210	106.25	Woods Cross City
Total 44444:						106.25	
07/28/22	44504	WORKFORCE QA	06/30/22	Pre-Employment Drug Screen	1070137	38.00	WORKFORCE QA
07/28/22	44504	WORKFORCE QA	06/30/22	Pre-Employment Drug Screen	1070137	38.00	WORKFORCE QA
Total 44504:						76.00	
Grand Totals:						265,589.33	

M = Manual Check, V = Void Check

Approval Date: _____

Mayor _____

City Recorder: _____



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 23, 2022

PREPARED BY

David Larson

City Manager

ITEM TYPE

Legislative

ATTACHMENTS

Ordinance 2022-13

PRIOR DISCUSSION DATES

July 26, 2022

AGENDA ITEM

Ordinance 2022-13 - Planning Commission Stipend

PURPOSE

Update City Code to match state law requirements for establishing Planning Commission compensation rate

RECOMMENDATION

Staff recommends approval

BACKGROUND

City Attorney Jayme Blakesley reviewed state law regarding the process for establishing compensation rates of City Council and Planning Commission members. Current City code outlines a different process than what state law dictates, necessitating a change to City code to match.

ANALYSIS

Current City code section 10-3-1 references adopting the Planning Commission rate by resolution and state law specifically requires adoption by ordinance. It also suggests Commissioners should get paid by actual meeting attendance. Below is a redline and clean version of the code sentences proposed to be changed addressing those two items.

Redline

Members shall receive reimbursement for reasonable expenses incurred in performing their duties ~~and a stipend of \$150 per month as members of the planning commission based on meetings actually attended.~~ The reimbursement ~~stipend~~ rate shall be established by ~~resolution~~ ordinance of the city council per UCA § 10-3-818.

Clean

Members shall receive reimbursement for reasonable expenses incurred in performing their duties and a stipend of \$150 per month as members of the planning commission. The stipend rate shall be established by ordinance of the city council per UCA § 10-3-818.

- Approve** – I move to approve Ordinance 22-13: Title 10 Chapter 3 Section 1 Planning Commission Established
- Amend**—I move to amend Ordinance 22-13: Title 10 Chapter 3 Section 1 Planning Commission Established
 - List changes
- Deny** – I move to deny Ordinance 22-13
- Continue** – I move to continue Ordinance 22-13
 - May state reasons

ORDINANCE 2022-13

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL
AMENDING TITLE 10 CHAPTER 3 SECTION 1 AND CHANGING STIPEND RATE**

WHEREAS, the Planning Commission was established by code to be a recommending body for the City Council on all land use issues; and

WHEREAS, state law UCA § 10-3-818 outlines procedures for assigning compensation to elective and statutory officers; and

WHEREAS, Council desires to be in compliance with state law; and

WHEREAS, Council is also considering changing the quarterly stipend of \$189 to a monthly amount of \$150; and

WHEREAS, public hearings were held regarding both the code and the stipend changes to receive community input; and

WHEREAS, Council studied the matter and decided to proceed;

NOW, THEREFORE, BE IT ORDAINED by the City Council of South Weber City, State of Utah:

Section 1. Amendment: City Code 10-3-1: Established shall be amended as follows:

There is hereby created a planning commission pursuant to section 10-9a-301, Utah Code Annotated, as amended, to carry out the provisions thereof, whose primary duties shall be to act as an advisory council to the city council on all matters pertaining to planning and zoning within and for the city, to be known as the South Weber planning commission. The planning commission shall consist of five (5) members appointed by the mayor with the advice and consent of the city council. Members shall receive reimbursement for reasonable expenses incurred in performing their duties and a stipend of \$150 per month as members of the planning commission. The stipend rate shall be established by ordinance of the city council per UCA § 10-3-818. Appointments shall be non-political. It is the intent of the city council that the planning commission represent the concerns of diverse citizen groups, as well as the broad interests of the community as a whole; that membership of the planning commission represents a fair cross section of the community and provide balanced representation in terms of geographic, professional, neighborhood and community interest; and that a wide range of expertise relating to development of a healthy and well-planned community be sought when establishing or altering the composition of the membership of the planning commission. Candidates for appointment shall be considered each year from a pool of viable applicants.

Section 2. Stipend Amount: Planning Commission shall receive a monthly stipend in the amount of \$150.00.

Section 3. General Repealer. Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 3. Effective Date. The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 23rd day of August 2022.

MAYOR: Rod Westbroek

ATTEST: City Recorder, Lisa Smith

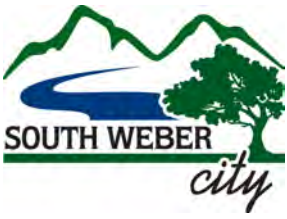
Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

CERTIFICATE OF POSTING

I hereby certify that Ordinance 2022-13 was passed and adopted the 23rd day of August 2022 and that complete copies of the ordinance were posted in the following locations within the City this 24th day of August 2022.

1. South Weber Family Activity Center, 1181 E. Lester Drive
2. South Weber City Building, 1600 E. South Weber Drive
3. City Website www.southwebercity.com
4. Utah Public Notice Website Utah.gov/pmn

Lisa Smith, City Recorder



#7 Tax Rate
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

08/23/2022

PREPARED BY

Mark McRae

Finance Director

ITEM TYPE

Legislative

ATTACHMENTS

Resolution 22-41

Certified Tax Form

PRIOR DISCUSSION DATES

08/09/2022

AGENDA ITEM

Resolution 22-41: Certified Property Tax Rate

PURPOSE

Adopt the Certified Tax Rate for 2022

RECOMMENDATION

Staff recommends approval

BACKGROUND

Each year the city must adopt this Certified Tax Rate to allow the county to collect property taxes on the city's behalf and distribute them to South Weber City once collected. On August 9, 2022 the City Council held a Truth-in-Taxation hearing on the proposed Certified Tax Rate of .001273. This is a decrease of 16% from the 2021 certified tax rate of 0.001522

ANALYSIS

The Certified Tax Rate for 2022 for the assessment of property taxes in South Weber will be .001273 as proposed in the Truth-in-Taxation hearing.

SAMPLE MOTION LANGUAGE

Approve – Move to approve Resolution 22-41: Certified Property Tax Rate of 0.001273

Deny – Move to deny Resolution 22-41: Certified Property Tax Rate

RESOLUTION 22-41

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
ADOPTING THE CERTIFIED TAX RATE FOR THE TAX YEAR 2022**

WHEREAS, South Weber City is a municipal corporation existing under the laws of the state of Utah within Davis County; and

WHEREAS, South Weber Council chose to account for inflation in a proposed tax rate of 0.001273 which was adopted on June 14, 2022; and

WHEREAS, a truth in taxation hearing was advertised and held on August 9, 2022 at 6 pm for all citizens to express their views; and

WHEREAS, Council has taken time to reflect on the comments and consequences to residents and chooses to adopt the certified tax rate;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Adoption: The Property Tax Rate of 0.001273 for the tax year 2022 is hereby ratified effective immediately and said rate is now duly adopted and approved as certified in Exhibit 1.

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 23rd day of August 2022.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder

EXHIBIT 1

UTAH STATE RESOLUTION ADOPTING FINAL TAX RATES AND BUDGETS

Utah State Tax Commission - Property Tax Division Resolution Adopting Final Tax Rates and Budgets	Form PT-800 Rev. 02/15
--	----------------------------------

County: **DAVIS**

Tax Year: **2022**

It is hereby resolved that the governing body of:

SOUTH WEBER

approves the following property tax rate(s) and revenue(s) for the year: **2022**

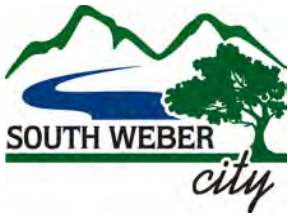
1. Fund/Budget Type	2. Revenue	3. Tax Rate
10 General Operations	1,078,291	0.001273
190 Discharge of Judgement		
	\$1,078,291	0001273

This resolution is adopted after proper notice and hearing in accordance with UCA 59-2-919 and shall be forwarded to the County Auditor and the Tax Commission in accordance with UCA 59-2-913 and 29-2-920.

Signature of Governing Chair

Signature: _____ Date: 08-23-2022

Title: Mayor Rod Westbroek



#8 Final Budget w CFS
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

08/23/2022

PREPARED BY

Mark McRae
Finance Director

ITEM TYPE

Legislative

ATTACHMENTS

Resolution 22-42
Final Budget FY2023

PRIOR DISCUSSION DATES

AGENDA ITEM

Resolution 22-42: Final Budget with Consolidated Fee Schedule

PURPOSE

Adopt the South Weber City budget for fiscal year 2023 and Consolidated Fee Schedule.

RECOMMENDATION

Staff recommends approval

BACKGROUND

All cities in Utah are required to adopt a city budget outlining expected revenues and expenditures for the next fiscal year. Staff and the city council have worked together over the past several months to put together a balanced budget for all funds which is fiscally responsible and meets the needs of the city for the fiscal year ending June 30, 2023. A public hearing was held on June 8, 2021 for public comment on the Tentative Budget. Included as part of the budget is the Comprehensive Fee Schedule which will also become effective July 1, 2022.

ANALYSIS

The following changes have been made since the adoption of the Tentative Budget:

All Funds - Distribution of actual approved merit increase. Net zero change to budget.

General Fund - Revenues – Property Tax: An increase of \$78,000.

General Fund - Fire-Salaries and Benefits: An increase of \$17,000 after analysis of actual hours worked

General Fund - Fire-Salaries and Benefits: An increase of \$17,000 moving wildfire engine boss from Fire professional services.

General Fund-Fire-Professional Services: A decrease of \$17,000 moving wildfire engine boss to part-time salaries.

General Fund – Administration – Equipment.: An increase of \$9,000 to move city's digital sign.

General Fund – Administration – Transfer to Capital Projects Fund: An increase of \$70,000 for 1900 E Sidewalk Project.

Capital Projects – Revenues – Federal Grant Revenue – CARES/ ARPA: An increase of \$230,000.



Capital Projects – Revenues – Fund Balance to be Appropriated: An increase of \$98,000.

Capital Projects – Revenues – Transfer from General Fund: An increase of \$70,000.

Capital Projects – Administration – Improv. Other than Bldgs.: An increase of \$50,000 for re-budgeted City Hall upgrades.

Capital Projects – Fire – Improv. Other than Bldgs.: An increase of \$230,000 for completion of Auxiliary Building.

Capital Projects – Streets – Improv. Other than Bldgs.: An increase of \$70,000 for 1900 E Sidewalk Project

Capital Projects – Streets – Improv. Other than Bldgs.: An increase of \$15,000. Re-budget repair of Posse Grounds.

Capital Projects – Parks – Improv. Other than Bldgs.: An increase of \$30,000. Re-budget Canyon Meadows West.

Capital Projects – Parks – Improv. Other than Bldgs.: An increase of \$10,000. Re-budget Cherry Farms Ballfield.

Water Fund – Revenues – Fund Balance to be Appropriated : An increase of \$74,000 for Water CFP/IFFP/IFA/Rate Study; an additional \$200,000 to the East Bench Transmission Line project: the addition of \$500,000 for the Cornia Drive Waterline Replacement; and an increase of \$120,000 for Water Source Meter project.

Water Fund – Projects: An increase of \$74,000 for Water CFP/IFFP/IFA/Rate Study; an additional \$200,000 to the East Bench Transmission Line project: the addition of \$500,000 for the Cornia Drive Waterline Replacement; and an increase of \$120,000 for Water Source Meter project.

Sewer Fund – an increase of \$50,000 for CFP/IFFP/IFA/Rate Study.

Transportation Utility Fund – Street Projects: A decrease of \$516,000 due to projects being moved to summer of 2023 and re-budgeted into the 2024 FY Budget.

The following changes have been made to the Consolidated Fee Schedule:

Page 7: Addition of Flood Plain Permit Fee.

Page 15: Addition of \$30.00 Delinquent Fee on professional services invoices that are unpaid after 90 days.

SAMPLE MOTION LANGUAGE

Approve – Move to approve

Deny – Move to deny

Continue – Move to continue

RESOLUTION 22-42

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
ADOPTING THE 2022-2023 FISCAL YEAR BUDGET WITH THE
CONSOLIDATED FEE SCHEDULE**

WHEREAS, Utah Code Annotated 10-6-111, 10-6-112, and 10-6-118 require the governing body to prepare a tentative budget, provide that budget for public inspection, and approve that budget before the end of the fiscal period; and

WHEREAS, South Weber City as a municipal corporation existing under the laws of the state of Utah accepted the tentative budget on May 10, 2022 and held a public hearing on May 24, 2022; and

WHEREAS, using direction from City Departments and Council Committees, Finance Director Mark McRae prepared the Final Budget with the Consolidated Fee Schedule for the Council and public to review; and

WHEREAS, a truth in taxation hearing was held on August 9, 2022 and a certified tax rate of 0.001273 was adopted by Resolution 22-41; and

WHEREAS, the Council has carefully considered the proposed budget and public comment and with full conformity with state laws, now desires to adopt the same;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Adopt: The South Weber City Final Budget for Fiscal Year 2022-2023 with the Consolidated Fee Scheduled is adopted as attached in Exhibit 1.

Section 2. Compliance and Submission: Staff is authorized to make any modifications to the Final Budget to conform with submission requirements of state law. Budget herein shall be forwarded to the State Auditor within thirty (30) days of adoption.

Section 3: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 23rd day of August 2022.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder

EXHIBIT 1
FINAL 2022-2023 BUDGET
WITH CONSOLIDATED FEE SCHEDULE



South Weber City Budget 2022 – 2023

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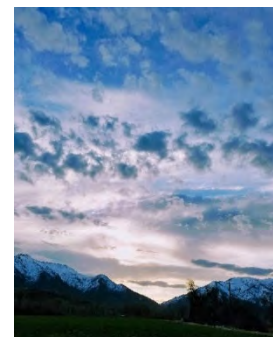
GLOSSARY134

ABOUT SOUTH WEBER

South Weber is located in the northeast corner of Davis County and is bordered in the north by Interstate 84 and the Weber River, east by Highway 89. Hill Air Force base defines the border in the south. Land area equals a total of 4.7 square miles.



The City’s proximity to outdoor pursuits such as, fishing, mountain biking, skiing, and lakes while simultaneously being close to shopping added with the city’s ability to maintain a small-town vibe brings many to settle here. The city prides itself with the amount of parks and trails the city maintains. Recently, citizens worked together to get donated money for pickleball courts. These were installed in 2022.



Historically, South Weber is known for the Morrisite war in 1862 and a Sasquatch sighting. Presently, South Weber is known for their annual Country Fair Days, which occurs every year in August. The celebration last six days and is a perfect example of how the community comes together in unity.



Mission Statement

To enhance the quality of life by providing municipal services, protecting life and property with fiscal responsibility, while preserving our heritage for the citizens of South Weber City.



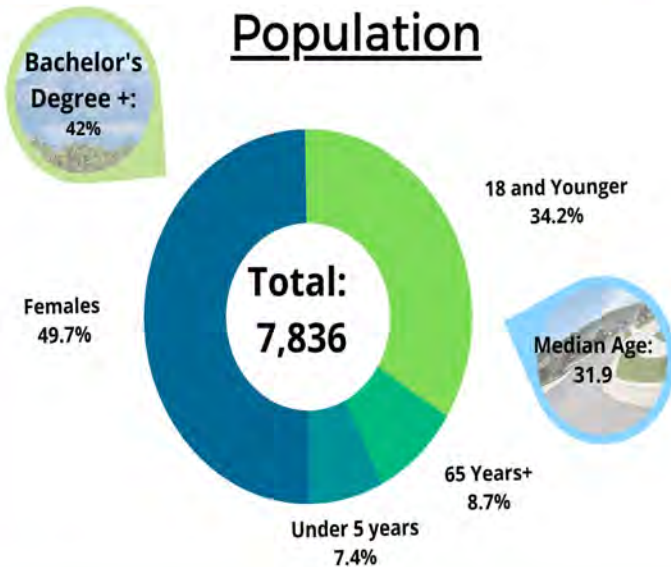
Vision Statement

A family-oriented community that provides sufficient amenities and infrastructure for residents.

South Weber Demographics

South Weber Demographics

Population



Households

Total: 2,075

\$107,848
Median
Household
Income

\$337,800
Unit
Median
Value

Persons per unit:
3.56

Information derived from: <https://www.census.gov/quickfacts/fact/table/southwebercityutah,US/PST045219>

City Government

Mayor



Rod Westbroek

City Council



Angie Petty



Joel Dills



Quin Soderquist

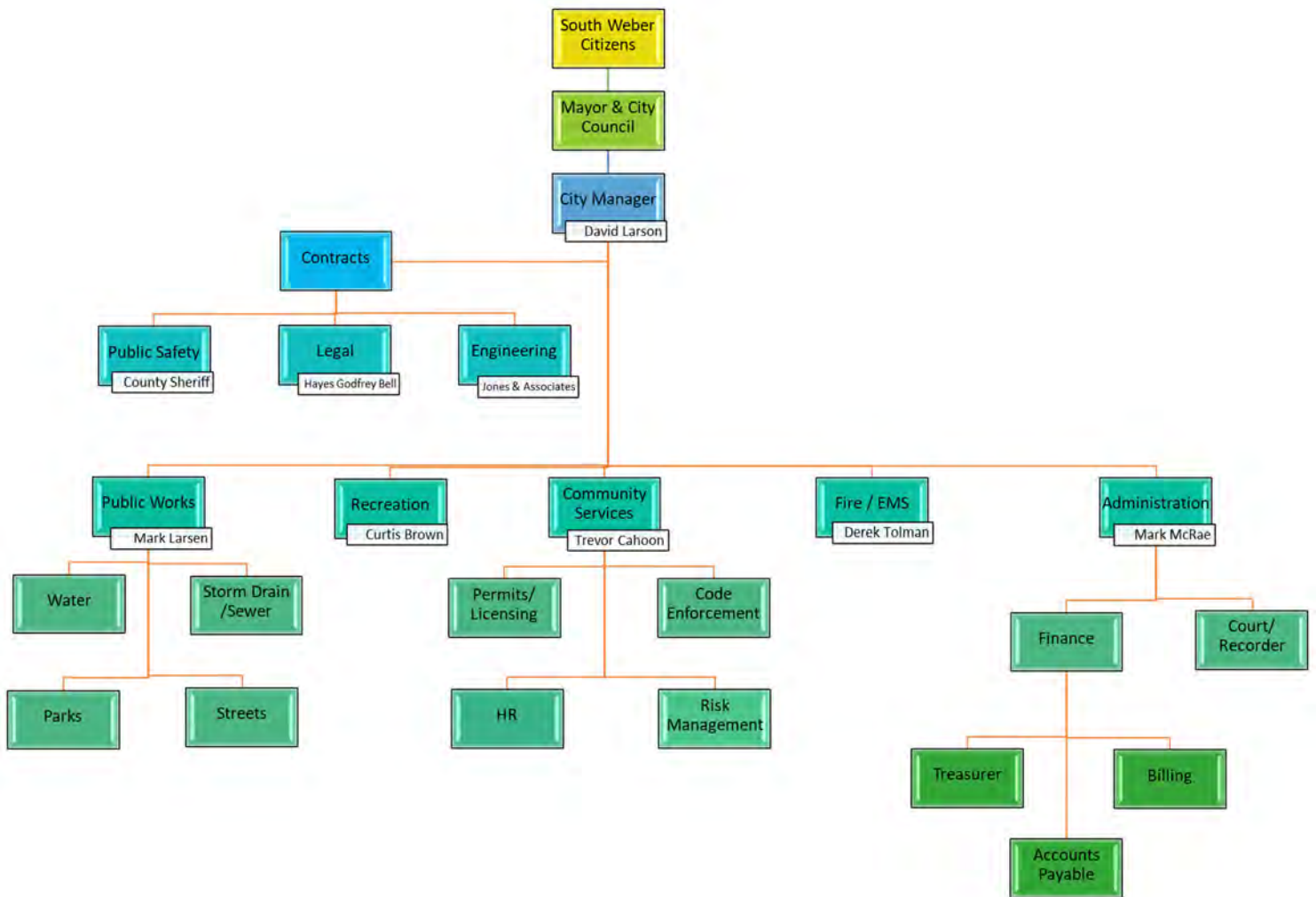


Hayley Alberts



Blair Halverson

Organizational Chart



South Weber's Strategic Goals

A strategic plan is a vital tool for South Weber to ensure that the priorities set by the City Council are conveyed in the organization's goals, that strategies are clearly developed to meet the goals, and that overall city government is accountable to meeting community needs. Strategic goals are created in collaboration between City Council and the City Manager. The goals are guided by the Capital Facilities Plan, infrastructure plans, and needs of the community.

Strategic Directives

Public Safety

To ensure a safe community environment by providing effective emergency services, protecting citizens and property, being prepared for a major emergency, and mitigating potential hazards.

Infrastructure, Equipment & Municipal Services

Create a beautiful, long-lasting community by maintaining quality, compliant, high-functioning, systems; budgeting infrastructure projects; maintaining a recreation program and justice court; and supporting community events. Systems and projects are categorized into these groups: culinary water, sewer, storm drain, streets, parks, and trails.

Fiscal Sustainability & Planning

Ensure long-term services by reviewing and updating Capital Facilities Plans, General Plan and land use code; maintaining family-friendly culture of community; maintaining sustainable tax structure, utility fees, and infrastructure; solidifying northern city boundary line; and actively participating in state legislative advocacy.

Community Engagement

Engage community in positive interactions with the city by providing excellent customer service, sharing and creating easy access to information, improving marketing of city events, increasing social media followers, and preserving community unity through city service opportunities.

Employees

Ensure effective functioning by hiring quality employees, retaining high-performing employees, creating an environment that can enhance performance, and maintaining quality policies and procedures.

Basis of Budgeting

Accounting vs. Budgeting Basis

The basis of accounting or budgeting refers to the timing of when revenues and expenses are recognized in the accounts and reported on the financial documents. In South Weber City the basis for accounting is not the same as the basis for budgeting. The City contracts with an independent auditor to prepare the City's annual audit in conformance with Generally Accepted Accounting Principles (GAAP), which require an accrual basis of accounting for certain funds. The budget is not prepared using the accrual basis of accounting; therefore, the budget cannot be compared to information reported in the annual report in all cases.

The general governmental funds (General, Capital Projects, and Special Revenue) are budgeted on a modified accrual basis and can be directly compared to the fund operating statements in the city audit. The Enterprise Fund types (Water, Sewer, & Solid Waste) are also budgeted on a modified accrual basis but are depicted in the audit report using an accrual basis. Therefore, these funds are not directly comparable between the two documents.

Accounting Basis

The City's Audit reports the status of the City's finances in accordance with GAAP. The accrual basis of accounting is used for all funds at the entity-wide reporting level. At the fund level, the accrual basis of accounting is used for all funds except the governmental fund types, which use the modified accrual basis of accounting.

The modified accrual basis differs from the accrual basis in the following ways:

- Purchases of capital assets are considered expenditures.
- Redemptions of long-term debt are considered expenditures when due.
- Revenues are recognized only when they become both measurable and available to finance expenditures of the current period.



- Inventories and prepaid items are reported as expenditures when purchased.
- Interest on long-term debt is recorded as an expenditure when due.
- Accumulated unpaid vacation, sick pay, and other employee benefits are considered expenditures when paid.
- Depreciation is recorded on an accrual basis only.



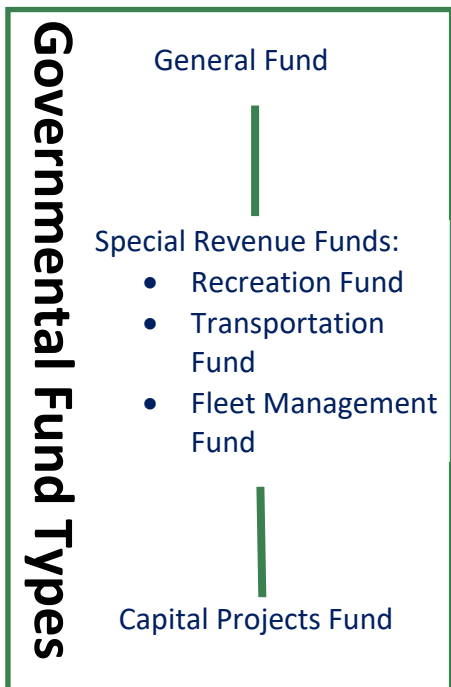
Budget Format

The financial transactions of the City are recorded in individual funds. A fund is a separate accounting entity with a self-balancing set of accounts. Fund accounting is used to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

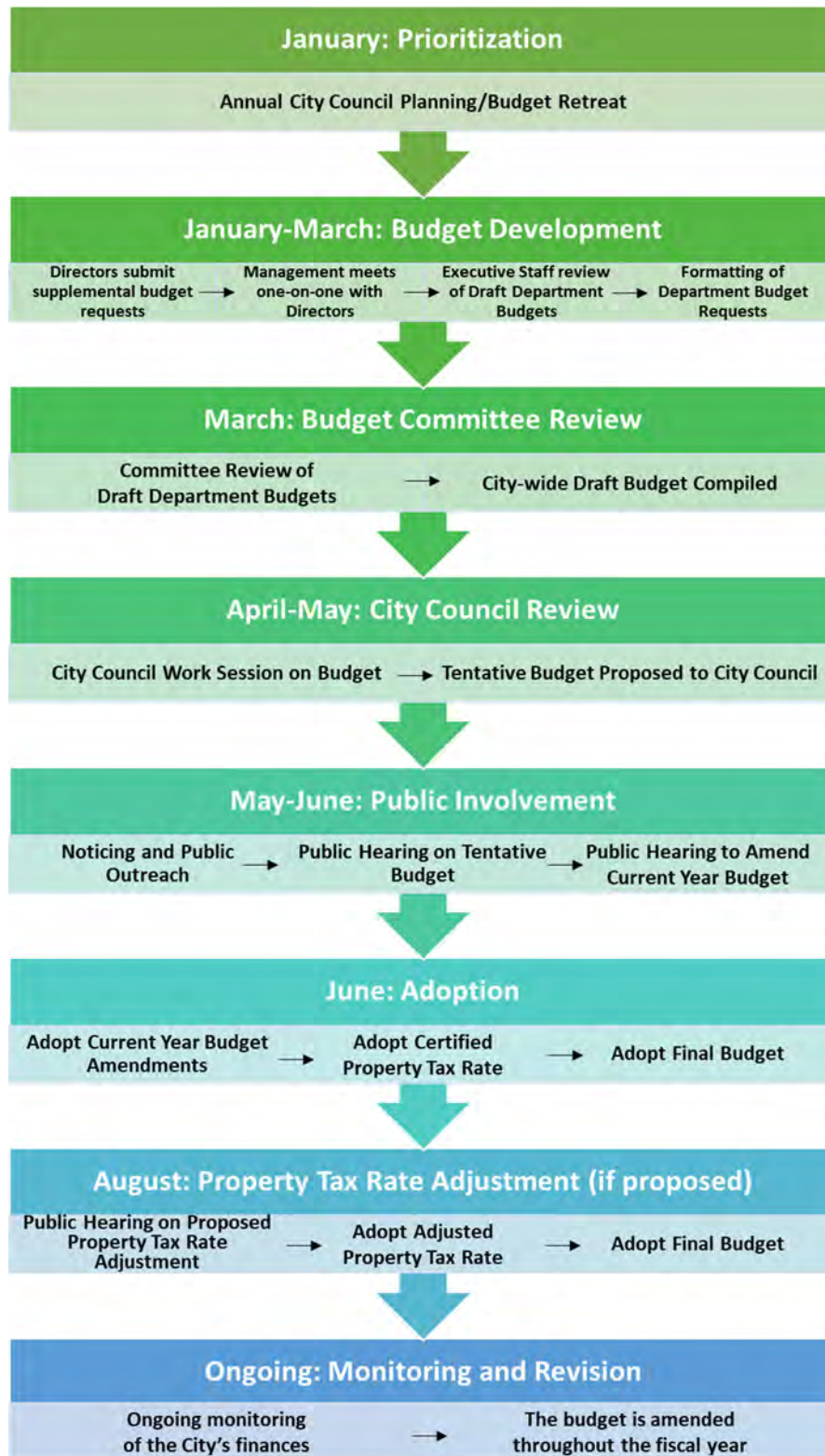
The City's budget is presented and approved as funds. Fund accounting is the methodology used as the standard for governmental entities. There are two fund types in the South Weber City budget: governmental funds, and proprietary funds. Within these two types are classification as shown below, with the name of the budgeted funds within those classifications also noted.

The public can get involved in budget decisions by coming to and expressing opinion through open Council Meetings and Truth in Taxation hearings, when applicable. The public may also contact the Mayor and City Council for concerns or needs. From there the Mayor and Council Members will bring concerns to the City Council. City Council meetings are held twice a month on Tuesdays. More information can be found on the City website.

<i>Department</i>	<i>General Fund</i>	<i>Special Fund</i>	<i>Capital Projects Fund</i>
<i>Legislative</i>	X		
<i>Judicial</i>	X		
<i>Administrative</i>	X	X	X
<i>Public Safety</i>	X		
<i>Fire & EMS</i>	X		X
<i>Community Services</i>	X		
<i>Streets</i>		X	X
<i>Parks</i>	X	X	X



Budget Process



Budget Schedule

January: Prioritization		
Budget Step	Description	Utah Code
Annual Planning/Budget Retreat	The City Council meets with the City Manager and Executive Staff to review and update the City’s Strategic goals and directives. This gives staff direction on priorities in the upcoming budget. Major projects for the next budget year are discussed and prioritized.	n/a

January-March: Budget Development		
Budget Step	Description	Utah Code
Directors submit supplemental budget requests.	Department Directors take time to evaluate their department’s role in meeting the City’s strategic goals and directives and develop budget requests that best meet those needs. Significant changes from the current year’s budget are submitted in writing.	n/a
City Manager/Finance Director meet one-on-one with Directors	City Manager and Finance Director meet with Department Directors individually to better understand and scrutinize departmental requests and how the requests meet City Council and operational goals.	10-6-111 (1)(c)(i) In making estimates of revenues and expenditures... the budget officer shall estimate on the basis of demonstrated need, the expenditures for the budget period, after: hearing each department head; and reviewing the budget requests and estimates of the department heads;
Executive Staff review of Draft Department Budgets	City Manager and Finance Director meet to review,	n/a

	discuss, and prioritize department budget requests.	
Formatting of Department Budget Requests	Finance Director formats budget requests according to state format.	n/a

March: Budget Committee Review

Budget Step	Description	Utah Code
Committee Review of Draft Department Budgets	The City has created 4 budget committees covering the functional areas of Finance & Administration, Municipal Utilities, Public Safety, and Parks & Trails. Each committee comprises the Mayor, two City Councilmembers, the City Manager and staff. Committee meetings are held to discuss budget requests in each of these functional areas and recommend changes, as appropriate. Committees vote to recommend proposed budgets to full City Council.	n/a
City-wide Draft Budget Compiled	Finance Director compiles all recommended departmental budgets with revenue projections into one city-wide balanced draft budget.	n/a

April-May: City Council Review

Budget Step	Description	Utah Code
City Council Work Session on Budget	The City-wide budget is first reviewed and discussed by the entire City Council. Direction is given to staff for any additional changes to budget.	n/a
Tentative Budget Proposed to City Council	Proposed tentative budget is filed, presented to and adopted by the City Council. At this meeting the City	10-6-111 (1)(a) On or before the first regularly scheduled meeting of the governing body in the

	Council sets the date for the public hearing on the tentative budget. The tentative budget becomes a public record and is available for public inspection for a period of at least 10 days prior to the adoption of a final budget.	last May of the current period, the budget officer shall prepare for the ensuing fiscal period, and file with the governing body, a tentative budget for each fund for which a budget is required.
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May-June: Public Involvement		
Budget Step	Description	Utah Code
Noticing and Public Outreach	The tentative budget is noticed and the document posted on the City’s website and the State of Utah Public Notice website. Notice of the public hearing and availability to inspect the budget document is made through the City’s social media channels and monthly newsletter. A hard copy of the document is available for inspection at City Hall.	10-6-113 ...the governing body... shall order that notice of the public hearing be published at least seven days prior to the hearing: in three public places within the city; on the Utah Public Notice Website; and on the home page of the website...
Public Hearing on Tentative Budget	Following the adoption of the tentative budget and noticing of the public hearing, the public is invited to provide input, feedback and/or additional information the public feels should be considered in the proposed budget.	10-6-114 At the time and place advertised the governing body shall hold a public hearing on the budgets tentatively adopted. All interested persons in attendance shall be given an opportunity to be heard, for or against, the estimates of revenue and expenditures or any item thereof in the tentative budget of any fund.
Public Hearing to Amend Current Year Budget	The public is invited to provide input on all budgets adopted by the City, including amendments.	10-6-114 (same as above)

June: Adoption		
Budget Step	Description	Utah Code
Adopt Current Year Budget Amendments	The City will often amend its current year budget prior to the close of the fiscal year based upon the most recent revenue and expenditure projections to ensure the budget remains balanced.	10-6-128 The governing body may amend the budgets of the funds proposed to be increased. Final amendments in the current period to the budgets shall be adopted by the governing body on or before the last day of the fiscal period.
Adopt Certified Property Tax Rate	Each year the certificated tax rate is provided to the City by the County Auditor’s office. The rate is automatically adjusted to ensure the same dollar amount is collected as the previous year plus any new growth. If the City wishes to adopt a tax rate different than what is provided by the County, the City must follow the truth in taxation process.	10-6-134 The city... shall certify the ordinance or resolution setting the levy to the county auditor before the fifteenth day of June of each year.
Adopt Final Budget	If no property tax increase is proposed, the City Council adopts the final budget for the next fiscal year.	10-6-118 Before June 30 of each fiscal period, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required.

August: Property Tax Rate Adjustment (if proposed)		
Budget Step	Description	Utah Code
Public Hearing on Proposed Property Tax Rate Adjustment	A public hearing, called a Truth in Taxation public hearing, is held after noticing to allow the public to provide input on the proposed property tax rate adjustment.	59-2-919 A City may levy a tax rate that exceeds the fiscal year taxing entity's certified tax rate if the City conducts a public meeting and public hearing.

Adopt Adjusted Property Tax Rate	After receiving the public’s input, the City Council votes to certify a final property tax rate.	59-2-919 A City may levy a tax rate that exceeds the fiscal year taxing entity's certified tax.
Adopt Final Budget	The City Council adopts the final budget for the next fiscal year.	10-6-118 In the case of a property tax increase, before September 1 of the year for which a property tax increase is proposed, the governing body shall by resolution or ordinance adopt a budget for the ensuing fiscal period for each fund for which a budget is required.

Ongoing: Monitoring and Revision		
Budget Step	Description	Utah Code
Ongoing monitoring of the City’s finances by the Finance Director, City Manager and City Council	The City’s Finance Director, City Manager and the City Council monitor the budget on a regular basis to ensure revenues are keeping up with projections and expenditures are within set budget amounts.	10-6-148 Each city shall prepare and present to the governing body monthly summary financial reports and quarterly detail financial reports.
The budget is amended throughout the fiscal year	The needs of the City may change during the fiscal year and it is important for the City’s budget to reflect those changes. If the budget is to be amended, the City follows the same noticing and public hearing process used to adopt the original budget.	10-6-119 Upon final adoption, the budgets shall be in effect for the budget period, subject to later amendment.

Long-term Financial Polices



South Weber City was incorporated on August 1, 1936. The City operates under a six-member Council (one of the Council Members acts as mayor with no voting power) form of government and provides the following services as authorized by its charter: public safety, highways and streets, parks, recreation, planning and zoning, water, sewer, storm sewer, and general administrative. The financial statements of South Weber City are prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies.

(A) Balanced Budget:

Pursuant to §10-6-109, Utah Code Annotated, South Weber City will adopt a balanced General Fund budget by June 30. South Weber City maintains a balanced budget, which means the revenues and expenditures are equal. Each governmental fund shows budgeted adjustments to the fund balance to accomplish the goal of a balanced budget. The current budget shows a balanced budget for all governmental funds. Budgeted Use of Fund Balance or Budgeted Increase in Fund Balance is used to balance budgets. These accounts are used to acknowledge that the City Council is choosing to either use fund balance or to increase fund balance by approving expenditures that are less than the budgeted revenue.

(B) The Reporting Entity:

For financial reporting purposes, the reporting entity includes all funds, agencies, and authorities for which the City holds corporate powers, and all component units for which the City is financially accountable. GASB has established criteria to consider in determining financial accountability. The criteria are: appointment of a majority of the voting members of an organization's governing board and, either (1) the City has the ability to impose its will on the organization or, (2) there is potential for the organization to provide specific financial benefits, or impose specific financial burdens on, the City. The City currently does not have any component units.



(C) Government-Wide and Fund Financial Statements:

The Statement of Net Positions presents the City's assets and liabilities, with the difference reported as net position. Net positions are restricted when constraints placed upon them are either externally imposed or are imposed by constitutional provisions or enabling legislation. The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable within a specific function. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function; and 2) grants and contributions that are restricted to meeting the operation or capital requirements of a particular function. Taxes and other revenues not meeting the definition of program revenues are reported as general revenues.



Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

(D) Measurement Focus and Basis of Accounting:

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The use of financial resources to acquire capital assets are reported as assets in the government-wide financial statements, whereas those financial resources are reported as expenditures in the governmental fund financial statements. Proceeds of long-term debt are recorded as a liability in the government-wide financial statements, whereas they are reported as another financing source in the governmental fund financial statements. Amounts paid to reduce long-term debt in the government-wide financial statements are reported as a reduction of the related liability, whereas the amounts paid are reported as expenditures in the governmental fund statements.

Governmental Fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter (generally within sixty days) to pay liabilities of the current period. Expenditures are generally recorded when a liability is incurred, as under the accrual method of accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments are recorded when payment is due.

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows, liabilities, deferred inflows, revenues, fund balance, revenues, and expenditures or expenses as appropriate.

The City reports the following major governmental funds:

- General Fund - The General Fund is used to account for all financial resources of the City not accounted for by a separate, specialized fund.
- Recreation Fund - Special Revenue Fund is used to account for the sports and recreation functions of the City.
- Capital Projects Fund- The Capital Projects Fund is used to account for financial resources used for the acquisition or construction of major capital improvements (other than those financed by proprietary funds).

The City reports the following major enterprise funds:

- Water Utility Fund - is used to account for the water services provided.
- Sewer Utility Fund – is used to account for the sewer services provided.
- Garbage Utility Fund – is used to account for the garbage services provided.
- Storm Sewer Utility Fund – is used to account for the storm sewer services provided.

As a general rule the effect of inter-fund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments to the General Fund by the Enterprise Funds for providing administrative, billing, and repair services for such funds. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues



and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. The principal operating revenues of the enterprise funds are charges to customers of the system. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

(E) Budgets:

Annual budgets are prepared and adopted before June 30 for the fiscal year commencing the following July 1, in accordance with the Uniform Fiscal Procedures Act for Utah Cities. State law requires budgeted revenues to equal budgeted expenditures, and legal control is exercised at the department level. Once a budget has been adopted, it remains in effect until it has been formally revised. Budgets for the general fund, special revenue, and capital projects funds are legally required, prepared and adopted on the modified accrual basis of accounting. Therefore, no reconciliation between budgetary schedules and the GAAP statements is required.



The Budgetary Comparison schedules presented in this section of the report are for the City's general fund and major special revenue funds. Original budgets represent the revenue estimates and spending authority authorized by the City Council prior to July 1. Final budgets represent the original budget amounts plus any amendments made to the budget during the year by the City Council through formal resolution. Final budgets do not include unexpended balances from the prior year because such balances automatically lapse to unreserved fund balance at the end of each year.

Utah State allows for any undesignated fund balances in excess of 5% of total revenue of the general fund to be utilized for budget purposes. The law also allows for the accumulation of a fund balance in the general fund in an amount up to 35% of the total estimated revenue of the general fund. In the event that the fund balance, at the end of the fiscal year, is in excess of that allowed, the City has one year to determine an appropriate use and then the excess must be included as an available resource in the general fund budget.

(F) Taxes:

In connection with budget adoption, an annual tax ordinance establishing the tax rate is adopted before June 30 and the City Recorder is to certify the tax rate to the County Auditor before June 30. Budgets for the general, special revenue, debt service and capital projects funds are adopted on a basis consistent with generally accepted accounting principles (GAAP). The above procedures are authorized by the Utah Code Sections 10-6-109 through 10-6-135.

All property taxes levied by the City are assessed and collected by Davis County. Taxes are attached as an enforceable lien as of January 1, are levied as of October 1, and are due November 30; any delinquent taxes are subject to a penalty. Unless the delinquent taxes and penalties are paid before January 15, a lien is attached to the property, and the amount of taxes and penalties bears interest from January 1 until paid. If after five years, delinquent taxes have not been paid, the County sells the property at a tax sale. Tax collections are remitted to the City from the County on a monthly basis.



Budget Overview

May 10, 2022

To the South Weber City Mayor, City Council, and Citizens:

It is my pleasure to present the Fiscal Year (FY) 2022-2023 Budget. A public hearing was held on May 24, 2022 on the Tentative Budget. The final FY 2022-2023 Budget will be adopted in August 2022. As one of the most important policy documents the City adopts, the budget is published to provide detailed

information to the South Weber City Council, Citizens, the State of Utah, the South Weber City Administration, Business Groups, and any other interested parties or individuals with detailed information regarding the financial condition and plans of the City from July 1, 2022 to June 30, 2023. The City's Budget Officer is tasked with presenting an accurate and complete budget to the City Council for formal approval in an open and public meeting.

The budget is the City's financial plan for the 2022-2023 fiscal year. It is a representation of the financial guidance necessary for the thoughtful and considerate implementation of the goals and plans of the Mayor and City Council. The budget is constructed with a conservative forecast of underestimating revenues and overestimating expenses. All revenues and expenditures are scrutinized and monitored throughout the year by the administrative staff using systematic, aggressive internal financial controls. Safeguards have been implemented to monitor, authorize, and analyze expenditures. These procedures and controls provide staff with the ability to adjust for the impact of unanticipated changes to the economy without causing dramatic variations in service levels.



Budget Summary



Davis County is the smallest county in land area in the state, but the third most populous. Davis County has 11.00% of Utah’s population. In April 2022, the unemployment rate was 1.7%. These county statistics and the following table are taken from the Davis County Annual Report – 2022 Assessor’s Office.

Total Value–South Weber	2020 Property Values	2021 Property Values	2022 Property Values	% Change
Overall Total	856,149,152	1,010,542,383	1,405,778,258	39.11%
Median Single Family	373,532	414,000	569,000	37.44%
Median Condo/Attached PUD	208,479	266,000	328,000	23.31%
Total Assessed Commercial	20,887,272	21,630,945	32,236,722	49.03%

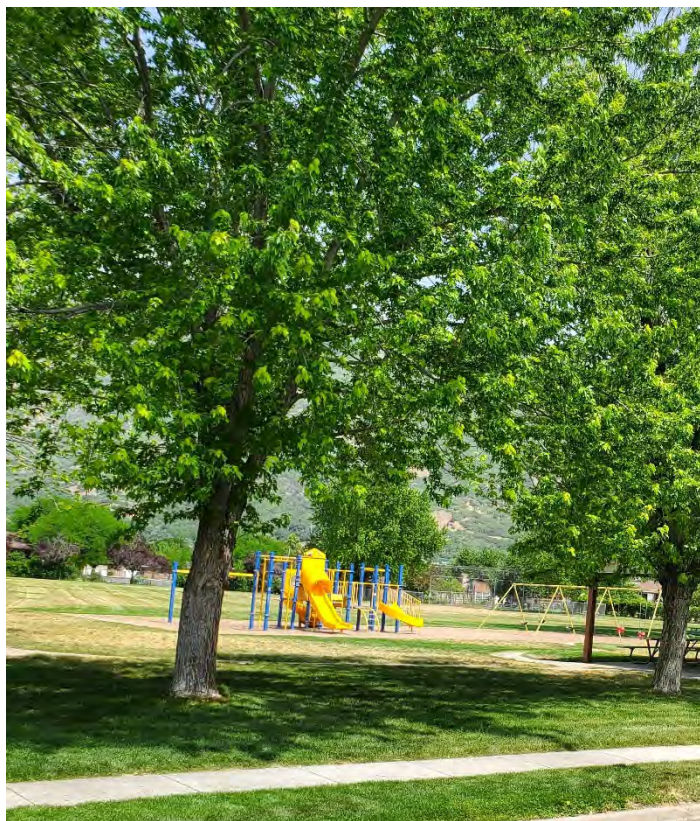
Throughout the last few years, City staff and elected officials have worked alongside with citizens, non-profit organizations, and enterprise groups to take a comprehensive look at the overall health of South Weber City; specifically, in terms of economic growth, infrastructural and facility repair, and improved fiscal management. Collectively, South Weber City officials continue to create long range plans which will, over time, promote an improved environment of health, safety, and wellness for its residents and guests. Modifications in the budget this fiscal year support the goals the City has set in support of these plans. In FY 2022 - 2023, total budgeted General Fund Revenue equals \$3,960,000. The major summary of fund expenditures, including contributions and transfers, are: \$3,960,000 General Fund, \$6,927,000 combined enterprise funds (Water, Sewer, Sanitation, and Storm Drain), \$894,000 Capital Projects, \$304,000 Fleet Management, \$632,000 Transportation Utility, and \$392,000 Recreation fund.



The City Administration is continually looking for improved methods of operation and procedure in its approach to budgeting in order to efficiently control the expenditure of city funds. Fund balance allocations and reserves will be made as necessary to maintain a fiscally sound budget and financial policies.

Budget Priorities and Services

The FY 2022-2023 Budget is prepared to meet the priorities of South Weber City. In January of 2019, 2020, 2021, and 2022, the City Council held several meetings to discuss the economic, infrastructural, and financial future of the City. In those meetings, several priorities were identified and converted into goals to be achieved



in the FY 2022 – 2023 Budget. South Weber City is committed to providing ongoing services to its residents through its utility enterprise funds, parks and recreation facilities and programs, and contracts with the Davis County Sheriff's Office for Law Enforcement, Dispatch, and Animal Services.

South Weber City maintains its own culinary water system (supplied with water from a City well and from the Weber Basin Water Conservancy District), sanitary sewer collection system (with treatment provided by the Central Weber Sewer Improvement District), storm drain system (supported by membership in the Davis County Storm Water Coalition), street repair system (supported by Class C Road Funds, and by private contractors chosen by competitive bidding who complete major streets projects), Fire Department and Emergency Management services (enhanced by Mutual Aid Agreements with other

jurisdictions), Justice Court (provides adjudication services and sense of community identity), and support of the traditional and longtime community celebration of Country Fair Days (which identifies the values and culture of the South Weber City residents).

To reduce costs, South Weber City also contracts for the following services: information technology services; inter-local agreements with Davis County for law enforcement, dispatch, animal control, elections; and Wasatch Integrated Waste Management District and Robinson Waste for solid waste (garbage removal) services in conjunction with City-owned garbage cans and City billing services.

South Weber City also provides other municipal services, such as notary public services, water leak detection, recreation, and parks.

Population Growth and Commercial Development

South Weber City continues to experience persistent population growth. Construction in South Weber City within the last 3 years has noticeably increased. Investments have been and continue to be made to the City's infrastructural systems to provide for additional new office buildings, retail space, and residential housing. New residential dwellings continue to be constructed and the arrival of new commercial business is surfacing. In the coming years, the City will begin to see property taxes coming in from the new residential housing growth.

The City's General Plan and the current zoning map envisions and provides for additional residential development; however, the City needs additional commercial development zones that appeal to profitable business groups. Economic development continues to be a main priority and an essential need for the City's viability as it has potential to alleviate the service cost pressures of



streets, police, fire, and parks through sales tax revenue. At present, South Weber City cannot sustain the same level of service it currently has under the existing financial business model. Currently, the City has only one consistent source of revenue - property tax.

Budget Guidelines and Principles

The Mayor and City Council have directed staff to prepare all budgets and funds under the following guidelines and principles:

- City Council – Staff executes the policies and directions of the Mayor and City Council.
- Fiscal Responsibility – Enterprise funds should be self-sustaining and “one-time” revenues are to be used for “one-time” expenses; on-going revenue sources should be used to pay for on-going expenses. Evaluate the health of the City's revenue sources on a regular basis. The General Fund should be supported by diverse revenue sources (property, franchise, and sales taxes) that do not cause instability.
- Asset Management – Develop capital facility plans for utilities, facilities, and other capital infrastructure that are supported by strategic financial plans. Capital facilities plans should be developed with impact fee facilities plans, and impact fee analysis every six years.
- Compensation – Establish and follow a market-driven compensation plan that will entice and retain high-quality employees.

- Reserves – Manage General Fund reserves in conformity with state law and establish enterprise fund reserves to sustain emergencies and infrastructure replacement.
- Planning – Plan with the big picture in mind. Seek feedback and input from the community.



Financial Highlights

General-

- The assets of South Weber City exceeded its liabilities at the end of the 2021 fiscal year by \$41,307,588 (net position). Of this amount, \$10,392,798 (unrestricted position) is available to meet ongoing obligations of citizens and creditors. Net position increased by \$4,217,588 from the prior year.
- The City's Governmental activities reported a combined ending fund balance of \$20,135,670. Of the combined total fund balance, \$3,547,139 is available for spending at the discretion of the City (unrestricted and undesignated fund balance).
- The unassigned fund balance of the general fund on June 30, 2021, totaled \$580,788 and is 18.3% of the general fund total revenue for the year.
- Total principal balance of debt for South Weber City decreased approximately \$208,555 due to principal payments on bonds.
- Several developments were completed during the year, and the related infrastructure was contributed to the City. Capital assets were added in the Water, Sewer, and Storm Drain Funds, as well as the general fixed assets of the City.

Expenditures-

Personnel:

South Weber City has experienced several significant challenges concerning its workforce. Many of these challenges are attributed to the large amount of growth that has taken place and the recent surges that have

occurred in the labor market. The labor market has improved significantly over the last several years making the City's competition to be against both the private and public sectors.

In addition, employment in the public-sector labor market has been dominated by neighboring area communities, both large and small. The attrition of these economic and market transformations has impeded the City's ability to be productive and cost effective.



As a result, the Mayor and Council have recognized that the ultimate benefit to South Weber City residents is the incalculable cost savings of retaining high quality employees. In an effort to address these concerns, several goals and objectives were identified:

1. Create a competitive compensation plan.
2. Establish control groups whereby data can be obtained (benchmarks)¹;
3. Collect the necessary market data from the benchmarks; and
4. Remain fiscally responsible, yet have the ability to attract, retain, and motivate high performing employees.

The City Council also adopted, in its policy, that range adjustments are to be conducted every two years to prevent the City from having to address this matter in the years to come. This was last completed and reviewed in April 2022. Compensation is contingent on performance and the availability of funds. A significant portion of the City's workforce is non-benefited (seasonal and part-time).

This last year the city formalized its employee certification compensation program. This program establishes, recognizes, and compensates for specific job-related certifications earned by an employee.

Operations:

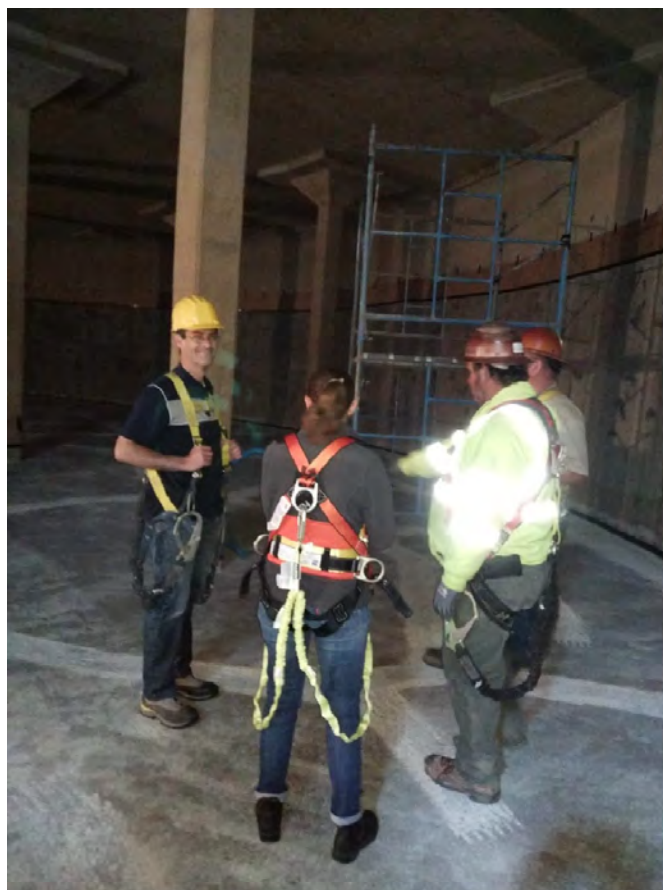
Public Safety is a major component of the General Fund. Over the prior years, the Emergency Medical Service level of South Weber has been significantly raised to the benefit of our citizens. Medical response time has decreased from an average of 10 minutes to only 4 minutes. Staffing has changed from 11 volunteers to 35 part-time professionals, most of whom work full-time at other EMS agencies. This reduced response time and increased level of training is critical when seconds count in a medical emergency. Our EMS service level was also increased in 2018 with the addition of our own ambulance service. In 2021 the city began its own Paramedic service. This needed increase in EMS service level has not come without a cost. Funding has been accomplished by a major property tax increase in 2019 and 2021.

The Planning and Zoning department has been renamed Community Services to reflect the functions and duties of the department more accurately. In addition to the name change, the position of Community Services Director has been created, code enforcement has been moved from the Administrative department, and the contracted Planner position has been eliminated. This was done in the 2021 budget.

Capital:

A significant component of the Mayor and Council’s “Priorities and Fundamental Focus” is the maintenance of the City’s infrastructure, particularly the roads. The funding of Capital Projects is a fundamental financial tool that appropriates funds to maintain the assets of the City. As noted in the Operations section above, this

funding has diminished significantly as resources have shifted to maintain the operational service levels of the City. In June of 2017, the Mayor and Council adopted a Transportation Utility Fee (T.U.F.) and created the Transportation Utility Fund, for the preservation, maintenance, and operations of the South Weber City owned public roads. In doing this, restricted funds for roads have been implemented without a property tax increase. The Transportation Utility Fee funds are restricted monies to be used for the sole purpose of the preservation, maintenance, and operations of South Weber City owned public roads. TUF fees cannot be used



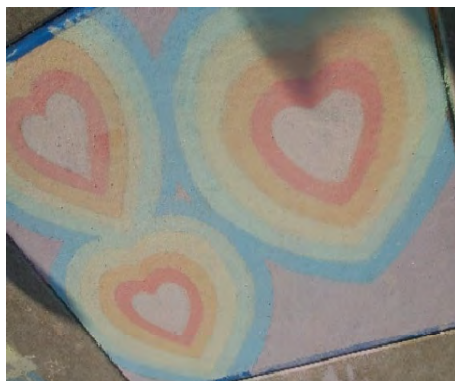
for the construction of new roads. Funds originating from the Transportation Utility Fee shall be expended in accordance with the priorities indicated in the South Weber City Streets Capital Facilities Plan, the current remaining service life of roads, and/or as directed by the South Weber City Council. Other sources of revenue in this fund are Proposition 1 Local Option Sales [Gas] Tax and a portion of Class ‘C’ Road funds. These last two revenues are collected and allocated by the State of Utah.

South Bench Drive Phase 1 was started in 2019 and was completed in the 2020 budget. The original street name has been changed to Old Fort Road. Future Impact Fees will eventually reimburse the Capital Projects fund for the Class ‘C’ portion of the project



The rehabilitation of the Westside Water tank has been studied for the last three years. Various options including total replacement or major rehabilitation have been carefully studied. The rehabilitation of the tank was started in 2018 and completed in the 2020 budget year.

Equipment and vehicles are an integral part of the day-to-day operations of the city. They are also a major operational expense, especially as they age, and maintenance costs increase. The City Council has adopted a new policy which establishes a long-term funding source for this expense and addresses the several challenges all cities face with these capital expenditures. This policy is designed to create a consistent, year to year budget program with level payments that can be anticipated and planned for. A Fleet Management Internal Service Fund for the replacement of vehicles and equipment will be established. This fund will purchase/lease all vehicles and major equipment according to specific, predetermined schedules. The fund will be supported by yearly transfers from the various city departments paying their relative portion of the vehicle/equipment costs. The cash assets of the fund will be used annually for municipal leases and accumulate until there is enough to acquire the larger, longer-term replacement vehicles/equipment. You will see this new expenditure in most departments under ‘Vehicle Replacement Program’.



The FY 2020-21 Budget’s largest capital expenditure was a joint project between the Water Department and the U.S. Department of Labor on the East Bench Transmission Line Project. This joint project is financially beneficial to South Weber City as well as to the Job Corps facility to the east of the City. The Cost was \$2,415,000 of which \$1,865,000 is being paid by the federal government. A second joint project was the Cottonwood Drive water line upgrade. This project involved several parties for a cost of \$ 700,000. Other parties paid \$435,000 of that cost, resulting in a cost savings to both South Weber City and Uintah City.

Revenue Highlights – Taxes and Fees

Taxes

The Certified Tax Rate for South Weber City is .001273, a decrease of approximately 16.4% from the previous year. The proposed tax rate for 2023 from Davis County was .001158 due to increased property values.. The adopted rate is a 9.9% increase over the county’s proposed rate. This 2022 rate was adopted by the City Council on August 23,2022. The Certified Tax Rate is based on the previous years assessed valuations across the entire city and the amount of property tax received. The Certified Tax Rate will go up or down as needed to arrive at the same amount of tax dollars the City received the prior year. The only way the City can get more property taxes than allowed by the Certified Tax Rate is to hold a Truth in Taxation hearing and make a case for a tax increase to the public. A truth-in-taxation hearing was held on August 9, 2022. The Davis County Auditors 2022 anticipated certified tax rate revenue for South Weber City is \$1,078,000.



Two years ago, the City Council approved a major tax rate increase. In 2021 the City Council voted to again hold a Truth-in-Taxation hearing. The purpose of that year’s hearing was to increase the rate equal to the paramedic rate previously assessed by the county. In 2023 Davis County will cease to provide paramedic services to the county. South Weber prepared to take over providing paramedic services to its citizens through our Fire Department beginning October 2021. The county is dropping its special paramedic levy and

South Weber increased its rate an equal amount. This meant a net zero increase to our citizens. South Weber used this increase to pay Davis County for paramedic service until 2022.



Fees:

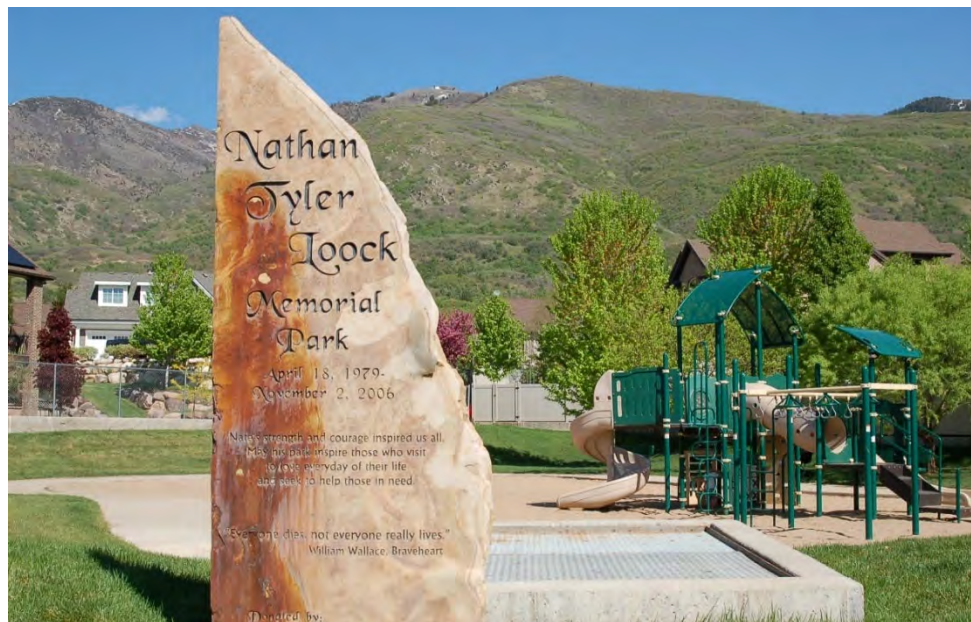
Central Weber Sewer Improvement District (CWSID) approved a 10% rate increase for sewer treatment fees charged to the City in the upcoming year. This year’s budget includes no increase in this pass-thru fee.



Sanitation rates were last increased on July 1, 2019 to reflect a \$0.25/ can increase from Wasatch Integrated Waste Management. In January of 2020, our contracted garbage hauler, Robinson Waste Increased their rate by \$0.25/ can and due to COVID-19 the City Council did not pass through this increase. On July 1, 2022 Robinson Waste will increase their rate an additional \$0.18 per can. This \$0.18 increase by Robinson Waste will be passed onto our customers in the 2022-2023 budget.

The culinary water rates were restructured and increased in 2018 to meet the infrastructure needs of the water system through 2025. The breakdown of these infrastructure expenditures is found in the Culinary Water Capital Facilities Plan. A public hearing on the new rates was held on May 15, 2018 and the new rates were adopted on May 22, 2018.

The Impact Fees for culinary water, sewer, parks, and recreation have been adopted. Storm drain impact fees were studied in 2021 and adopted effective January 1, 2022. Storm Drain rates were also studied this last year and new rates were adopted May 10, 2022 and are effective with this budget. Now that the General plan has been updated, all Capital Facility Plans and Impact Fees will be reviewed this coming year and adjusted as necessary to be in line with the new General Plan.



In the General Fund and Capital Projects Fund, sales tax revenues are anticipated to be \$1,300,000. The City Council has established a policy that a minimum of \$200,000 of sales tax goes to the Capital Project Fund with a cap of 20%. The rest of the sales tax revenue is in the General Fund.

Building fee revenue has increased in the past three years. The Consolidated Fee Schedule is continually updated to meet the costs of current operations and can be found at the end of this document.



Summary

The attached budget is a balanced budget. South Weber City encourages, and is hopeful to have, public involvement in the budget process as it is a great opportunity for residents, business owners, and other stakeholders to participate in the City's governmental operations. Like years past, the City will hold an open and public meeting where the tentative budget will be presented and adopted (May 10, 2022). City administration has afforded two weeks from that date for consideration of public comment, suggestions, and review. A public hearing on the South Weber City Fiscal Year 2022 – 2023 Tentative Budget was held on May 24, 2022 and adoption of the final budget by the City Council in an open and public meeting will be held in August 2022.

As a result of thorough, firm, and responsible financial practices and due to the efforts of the City's dedicated staff in many long-range planning efforts, I believe South Weber City is poised for a very prosperous future.

Respectfully Submitted,

David Larson

City Manager

South Weber City

Assisted by

Mark McRae

Finance Director

South Weber City

Budget Highlights

Governmental Type Funds

Revenues

- Property Tax (10-31-100). For 2022-2023, the City is proposing a property tax increase of 10% and to hold a truth-in-taxation hearing .
- Sales and Use Tax (10-31-300). Sales tax has increased from the previous year. The City budgets 80% of anticipated sales tax in this account and 20% in account 45-31-300 for Capital Projects.
- Class "C" Road Fund Allotment (10-33-560). The allotment totals over \$300,000 per year. Only a portion is budgeted to be applied to General Fund Street department expenses.
- Subdivision Review Fee (10-34-105). Developer payments for third party reviews and inspections are recorded here. Account 10-58-319 is the corresponding expense account.
- Developer Payments for Improvements (10-34-270). Payments by developers for streetlights, street signs, and mailboxes are included in this account.
- Transfer from Impact Fees (10-39-800). Public Safety Impact fees are transferred to the General Fund to be applied to the bond payments on the fire station.
- Fund Balance. The law was changed in the 2021 legislative session raising the maximum from 25% to 35%. It is the city's intention to eventually move to the full 35%. This is the maximum of the General Fund's total revenues for a year that can be kept in the fund balance. This fund balance is for operating cash until property tax is received around November and for emergencies. The current balance at June 30, 2021 was \$580,788.
- Federal Grant Revenue – CARES/ ARPA: \$230,00 of ARPA funds for the Fire Auxiliary Building
- Transfer from Impact Fees (45-39-800). \$121,000 in new Road Impact Fees will be transferred to the Capital Projects Fund as reimbursement on South Bench Drive Phase 1.
- Transfer from Recreation Impact Fees (20-39-800). Recreation Impact fees are transferred each year to the Recreation Fund to be applied to the principal and interest on the Family Activity Center's Bond.
- Developer Payments for Improvements (56-34-270). Developers pay the City to have a seal coat applied to the asphalt streets in their development a year after the development is completed. The work is included as part of the projects of the Transportation Utility Fund.





Expenditures

- Salaries and Benefits. A compensation study was done in 2022 and employee wages have been adjusted accordingly. A change was made to discontinue the allocation of an employee's wages and benefits. Each employee's total wages and benefits are shown in their home department. The 2023 budget includes \$200,000 for merit increases which will be allocated according to personnel evaluations. This equates to an average 1.1% merit increase.

- Judicial – Travel and Training (10-42-230). Travel and training costs for the judge are split between four cities.
- Administrative – Elections (10-43-316). Elections are held every two years. This is not an election year, and this account has a budget of \$0.00 for 2023.
- Administrative - Transfer to Recreation Fund (10-43-841). The Recreation fund sponsors many activities that are free to the public. A transfer is made yearly to cover the non-self-supported programs as needed. The transfer is in this department.
- Administrative - Transfer to Cap. Projects Fund (10-43-910). This account shows a \$70,000 transfer for the 1900 E Sidewalk Project.
- Community Services – Salaries (10-58-110). This account reflects the largest change due to the reallocation of salaries for the Public Works Director, and the salary of the Community Services Director position.
- Community Services – Part Time Salaries (10-58-120). This account reflects the largest change due to the reallocation of Code Enforcement officer from the Admin. Dept.
- Community Services – GIS/Mapping (10-58-325). This account was new to this department two year ago, as well as several other departments. The expense was previously included in the Engineering account (10-58-312).
- Streets – Equip. Supplies & Maint. (10-60-250). Maintenance costs have decreased as older equipment and vehicles have been replaced in the last couple of years.
- Streets – Mailboxes and Street Signs (10-60-415). A new account was created last year as city policy changed. Mailboxes and street signs are no longer installed by the developers but are purchased and installed by the City. Developers pay the City to do the work and the revenue is recorded in account 10-34-270.
- Streets – Streetlights (10-60-426). The new streetlight policy was adopted to reduce costs and provide uniformity to the city lights. Like the previous new account, developers pay for this expense.

- Parks – Salaries (10-70-110). The Parks department budget shows the addition of one full-time employee last year. As the City has added new parks, and/or new retention basins that are maintained as parks, the need for additional personnel has become necessary to keep the same level of service to the citizens.
- Capital Projects (Fund 45).
 - Admin – City Hall remodel – Re-budgeted \$ 100,000
 - Admin – City Hall generator – Re-budgeted \$ 35,000
 - Fire – Auxiliary Building – Re-budgeted \$ 230,000
 - Fire – Vehicle replacement program & Wildland \$ 145,000
 - Community Services – Vehicle replacement program \$ 7,000
 - Streets – Public Works facility \$ TBD
 - Streets – Streetlight Replacement Program \$ 50,000
 - Streets – Vehicle replacement program \$ 47,000
 - Streets – 1900 E Sidewalk Project \$ 70,000
 - Parks – Cherry Farms Ballfield (re-budgeted) \$ 10,000
 - Parks – Canyon Meadows West (re-budgeted) \$ 10,000
 - Parks – Posse Grounds Wind Damage – Re-budgeted \$ 15,000
 - Parks – Mower lease (2) \$ 36,000
 - Parks – Vehicle replacement program \$ 25,000
- TUF – Street Projects (56-76-730).
 - City Projects (chip seal only in 2023) \$ 125,000
 - New Subdivision chip seal (paid by developers) \$ 10,000
 - CFP/IFFP/IFA \$ 25,000
 - Street scan software \$ 18,000

Business Type Funds

Revenues

- Sewer Sales (52-37-300). Beginning on January 1, 2021, the Sewer department received a 3.42% increase in charges from the Central Weber Sewer Improvement District for treatment of sewage. This increase has been around 2% the last couple of years and is expected to be about the same in 2023. This increase hits the city midyear. An increase in the pass-thru fee is not budgeted for this year.



- Sewer Impact Fees and Sewer fund Balance (52-38-910 and 58-39-500). Various projects from the Capital Facilities Plan are budgeted at \$1,000,000. Impact Fees and fund balance will be used to fund the project. Impact Fees collected in future years will reimburse the fund balance portion of the expenditure.
- Sanitation Fees (53-37-700). Robinson Waste is the service provider who picks up the garbage containers from our citizens each week. They are also increasing their rates an additional \$0.18 per can on July 1, 2022 which will be passed thru with this budget.
- Storm Drain Revenue (54-37-450). The Capital Facility Plan (CFP), Impact Fee Facility Plan (IFFP), and Impact Fee Analysis (IFA) studies have been completed. A rate study for storm drain charges followed. A significant increase in these charges was to be proposed to the council and adopted on May 10, 2022.

Expenditures

- Salaries (nn-40-110). Salaries in the Enterprise funds also reflect the allocation changes and compensation study adjustments.
- Water Purchases (51-40-491). The charges from Weber Basin increase each year as new homes are built and added to the system resulting in more water being used.
- Water Meter Replacement (51-40-495). Each year the Water department normally replaces 200 meters on a ten-year rotation. This year the department will replace 400.
- Water Improvements other than Buildings (51-40-730).
 - East Bench Transmission Line \$1,200,000
 - CFP/IFFP/IFA \$ 74,000
 - Cornia Drive Waterline Replacement \$ 500,000
 - Water Source Meter Project \$ 120,000
- Water – Vehicles (51-40-750).
 - Vehicle replacement program \$ 58,000
- Sewer – Projects (52-40-390).
 - CFP Projects \$1,000,000
 - CFP/IFFP/IFA \$ 100,000
 - Lift station generator – Re-budgeted \$ 45,000
 - Confined space entry \$ 20,000

South Weber Budget

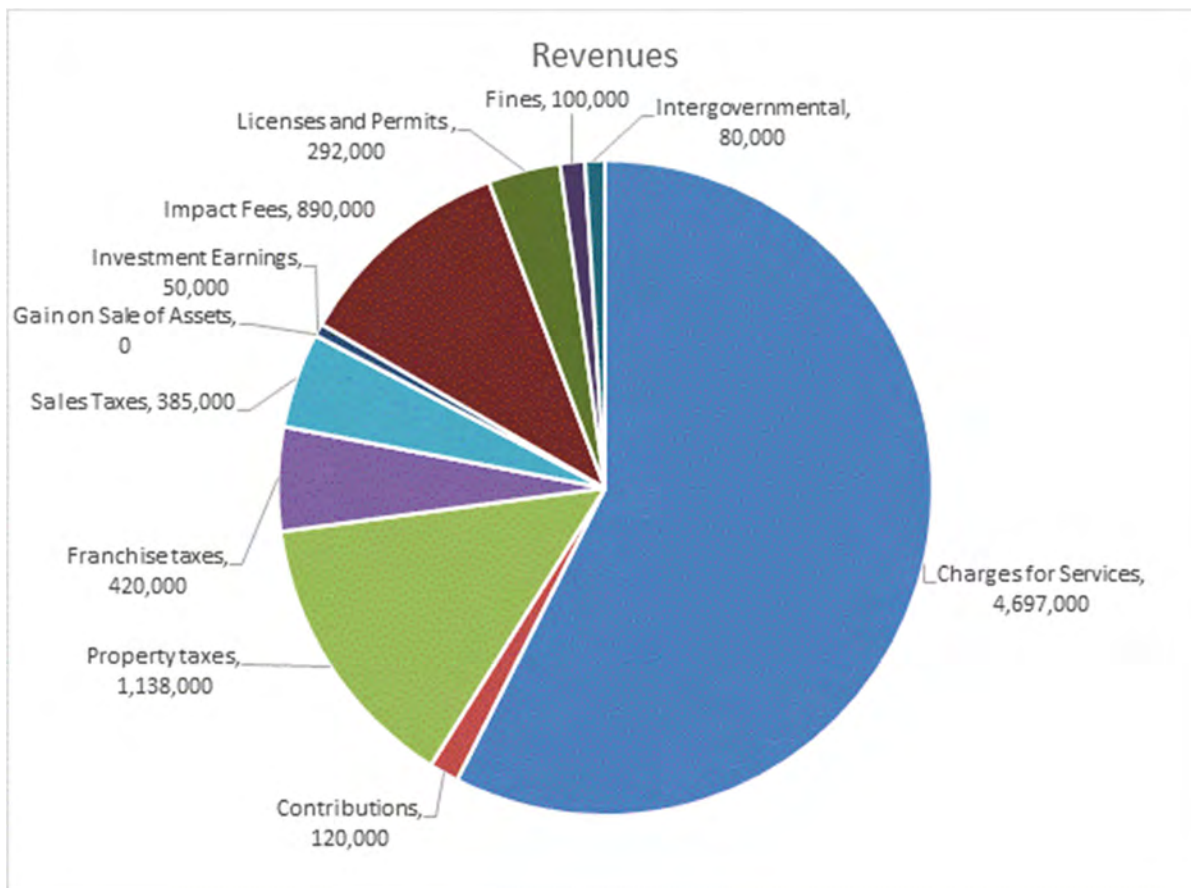
- Vehicle replacement program \$ 6,000
- Sanitation Fee Charges (53-40-492). Reflects Robinson Waste collection charge increase of \$0.18 per can increase effective July 1, 2022.
- Storm Drain –Expenditures reflect the changes due to federal regulation compliance, CIP study and rate study.



Revenue Summary

Revenues represent the various sources of income for an organization. The total revenues for South Weber combined funds for the Fiscal Year 2023 amounts to about 13 million, a decrease from the 2022 Fiscal Year. The decrease occurred primarily because of a decrease in one-time capital projects revenue from outside agencies and the end of CARES Act funding. Stability of the City depends on the city ability to ensure revenue for the next coming year. Operating revenues remain stable.

The tables below show the increase or decrease in revenues by fund. Revenue comes from a variety of sources. Each source will be discussed in the individual fund sections.



Total Revenues Summary					
Revenue sources	2020 Actual	2021 Actual	2022 Estimated	2023 Budget	%
Charges for Services	3,886,057	4,203,002	4,253,339	4,697,000	37.83%
Contributions	1,868,997	3,321,267	10,000	120,000	0.97%
Property taxes	801,314	833,253	1,586,708	1,138,000	9.16%
Franchise taxes	422,985	417,268	418,289	420,000	3.38%
Sales Taxes	1,211,492	1,463,432	1,475,088	385,000	3.10%
Gain on Sale of Assets	18,050	-4,928	80,000	0	0.00%
Investment Earnings	187,684	54,312	44,393	50,000	0.40%
Impact Fees	1,038,647	810,407	918,887	890,000	7.17%
Licenses and Permits	471,437	325,653	302,919	292,000	2.35%
Fines	90,215	100,504	106,596	100,000	0.81%
Intergovernmental	878,743	556,626	188,390	80,000	0.64%
Transfers & Fund Balance				4,245,000	34.19%
Total	10,875,622	12,080,796	9,384,607	12,417,000	100.00%

FUND REVENUE SUMMARY

Fund	Fund Title	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
10	General	2,788,837	3,359,936	4,036,465	3,364,000	3,960,000
20	Recreation	320,142	349,888	303,626	310,000	392,000
45	Capital Projects	2,230,325	89,487	2,861,723	1,920,000	894,000
51	Water	2,110,194	4,307,904	1,738,096	3,237,000	3,623,000
52	Sewer	1,453,910	1,108,995	1,056,760	1,975,000	2,133,000
53	Sanitation	477,854	502,501	520,343	524,000	527,000
54	Storm Drain	1,090,942	673,300	297,797	309,000	644,000
56	Transportation Utility	337,164	806,766	782,796	892,000	632,000
21	Sewer Impact	339,390	201,269	382,269	400,000	400,000
22	Storm Drain Impact	34,931	25,313	50,363	40,000	50,000
23	Park Impact	245,331	62,098	884,098	943,000	121,000
24	Road Impact	203,606	159,978	210,178	140,000	140,000
26	Water Impact	142,513	50,674	169,974	170,000	125,000
27	Recreation Impact	94,414	24,213	48,240	66,000	48,000
29	Public Safety Impact	14,996	10,494	9,705	12,000	12,000
60	Fleet Management	0	0	648,000	648,000	304,000
		11,884,550	11,732,816	14,000,432	14,950,000	14,005,000

Revenue Forecasting:

The City has endorsed the recommended practices issued by the National Advisory Council on State and Local Budgeting addressing budgeting and financial planning, specifically the six revenue forecasting practices.

1. Multi-year revenue/resource projections
2. Maintaining an in-depth understanding of revenues/resources
3. Assessing the effects of potential changes to revenue source rates and bases
4. Periodically estimating the impact and potential foregone revenue/resources as a result of policies that exempt from payment, provide discounts and credits, or otherwise favor a particular category of taxpayers or service users.
5. Developing a process for achieving consensus on the forecast of revenues used to estimate available resources for a budget.
6. Preparing and maintaining a revenue manual that documents revenue sources and factors relevant to present and projected future levels of those revenues

Methodology:

When the City begins the budget preparation process, many factors are considered when determining future revenues. The City uses qualitative and quantitative approaches to forecasting revenues that include but are not limited to:

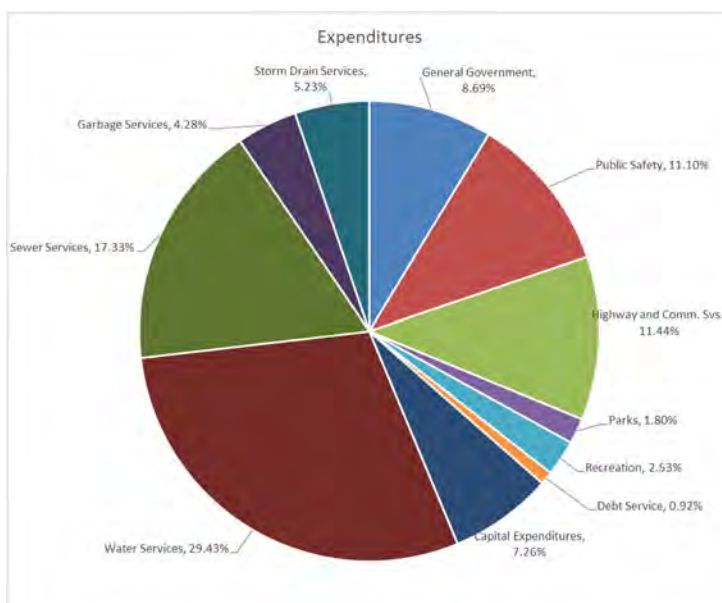
- Trend Analysis
- Economic Reviews and Publications
- Departmental Surveys
- National, State, and Local Policy Changes
- Comparing Revenue Collections against Projections
- Consensus, Expert, and Judgmental Forecasting

Both forecasting methods include global, national, state, and local analysis that may affect revenues and financial planning. Using data from previous years and other data noted above, the City projects the revenues. The additional revenue above the previous year is then apportioned to the various departmental requests depending on their importance, priority, and severity.



Expenditures Summary

Expenditures illustrate where the City resources are going. These resources come in from revenues. The total operating expenditures for South Weber combined funds for the Fiscal year 2023 amounts to 14 million, a slight decrease from the estimated 2022 projection of 14.6 million. This decrease is largely due to the completion of a one-time Water Fund capital project. Below is a graph that explains the different areas that use revenues and tables describing the changes over the years and projections for the upcoming year.



Total Expenditures Summary					
Expense	2020 Actual	2021 Actual	2022 Estimated	2023 Budget	%
General Government	818,619	993,905	917,323	1,070,000	8.69%
Public Safety	818,782	903,649	1,058,226	1,367,000	11.10%
Highway and Comm. Svs.	898,288	875,345	1,038,499	1,408,000	11.44%
Parks	247,741	302,976	316,518	221,000	1.80%
Recreation	172,507	194,303	228,706	311,000	2.53%
Debt Service	112,453	113,923	112,944	113,000	0.92%
Capital Expenditures	1,908,682	1,199,245	1,910,939	894,000	7.26%
Water Services	1,182,952	3,662,395	1,520,546	3,623,000	29.43%
Sewer Services	739,503	837,516	867,050	2,133,000	17.33%
Garbage Services	461,690	417,448	528,651	527,000	4.28%
Storm Drain Services	276,118	317,551	338,444	644,000	5.23%
Total	7,637,334	9,818,257	8,837,845	12,311,000	100.00%

FUND EXPENSE SUMMARY

Fund	Fund Title	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
10	General	2,930,718	3,261,447	3,127,814	1,305,000	3,960,000
20	Recreation	253,473	276,328	309,701	326,300	392,000
45	Capital Projects	1,908,682	1,199,245	1,910,939	1,920,000	894,000
51	Water	1,182,952	3,662,395	1,520,546	3,237,000	3,623,000
52	Sewer	739,503	837,516	867,050	1,975,000	2,133,000
53	Sanitation	461,690	417,448	528,651	524,000	527,000
54	Storm Drain	276,118	68,444	338,444	309,000	644,000
56	Transportation Utility	629,547	549,077	779,571	892,000	632,000
21	Sewer Impact	170,872	41,497	0	237,500	400,000
22	Storm Drain Impact	70,329	55,726	50,000	40,000	50,000
23	Park Impact	0	32,954	884,000	943,000	121,000
24	Road Impact	518,058	234,338	140,000	140,000	140,000
26	Water Impact	391,745	56,432	95,000	170,000	125,000
27	Recreation Impact	93,818	59,869	48,000	66,000	48,000
29	Public Safety Impact	14,996	10,494	9,700	12,000	12,000
60	Fleet Management	0	0	648,000	648,000	304,000
		9,642,500	10,763,208	11,257,416	12,744,800	14,005,000

Expenditure Project Methodology:

Expenditure estimates are developed after revenue projections have been completed. Each department is asked to report its expenditure requests for the upcoming fiscal year. These requests include all financial needs for each respective department, except personnel costs, which are calculated by the Finance Department. The Budget Committee, which consists of the Finance Department, Mayor, and City Administrator, then meets with each Fund Manager to verify if requests fall within projected revenues or if some items need to be eliminated for the particular fiscal year. Following these meetings, a draft budget is completed and distributed to the City Council for changes and approval.

The City recognizes there will be uncertainty and changes throughout the fiscal year that may alter the projected expenditures. However, because the City forecasts and budgets conservatively, the budget should remain balanced, regardless of unexpected changes.



Debt Summary

State Debt Limits:

The State of Utah has set debt limits on municipal general obligation debt. The limit is four percent (4%) for governmental funds and an additional four percent (4%) may be issued for water, sewer, and electricity. General obligation bonds are bonds that are secured by general property taxes. Currently, the structure of property taxes in the South Weber area does not provide for the City to receive sufficient revenue to maintain debt in any significant amount. South Weber City has never issued general obligation bonds. All of the city's bonds are revenue bonds which use a specific pledged revenue source, for which there is no imposed limit. The City, however, is limited by bond covenants that require the associated revenue to be at least double the annual debt service including principal and interest. An analysis of debt coverage is completed later in this section.

Bond Ratings:

South Weber City has gone through the rating process for both governmental funds and the Water Fund. The governmental funds are un-rated because there have been no new bonds issued. The Water Fund was rated A+, which is very strong for a municipal government—especially one facing very rapid growth that puts great strain on resources. The Water Fund also includes a positive outlook increased from stable. The positive outlook means that the rating will increase if current improvement continues.



Long-Term Debt:

S&P Global Ratings

Water Funds
A+

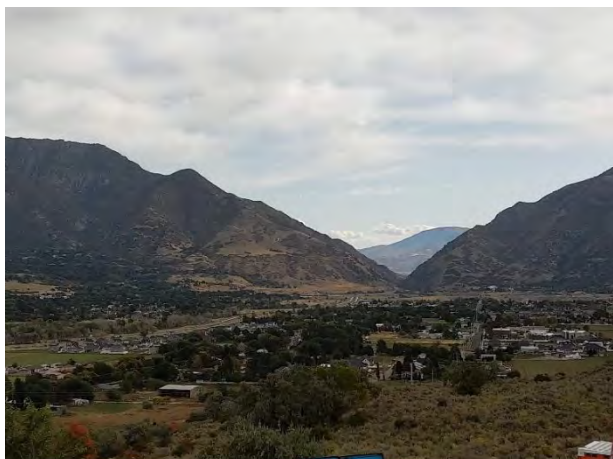
S&P Rating Scale:

- AAA** *Extremely strong capacity to meet financial commitments*
- AA** *Very strong capacity to meet financial commitments*
- A** *Strong capacity to meet financial commitments, but somewhat susceptible to adverse economic conditions and changes in circumstances*
- BBB** *Adequate capacity to meet financial commitments but more subject to adverse economic conditions.*
- BB** *Less vulnerable in the near-term but faces major ongoing uncertainties to adverse business*
- CCC** *Currently vulnerable and dependent on favorable business, financial and economic conditions*
- CC** *Currently vulnerable and dependent on favorable business, financial and economic conditions*
- C** *Currently highly vulnerable to non-payment, and ultimate recovery is expected to be lower than that of higher rates obligations*

The following is summary of long-term debt transactions of the City for the year ended June 30, 2021:

Governmental Activities

B	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due within One Year</u>
Sales Tax Revenue Bond, Series 2012	\$ 680,000	\$ -	\$ (91,000)	\$ 589,000	\$ 95,000
Total governmental bonds payable	680,000			589,000	95,000
Compensated absences	52,662	42,157	(31,597)	63,722	37,933
Net pension liability	<u>124,544</u>	<u>-</u>	<u>(104,750)</u>	<u>19,794</u>	<u>-</u>
Total Governmental long-term liabilities	<u>\$ 857,206</u>	<u>\$ 42,157</u>	<u>\$ (104,750)</u>	<u>\$ 672,016</u>	<u>\$ 132,933</u>



The direct placement revenue bonds contain a significant default provision wherein if the City does not pay the scheduled principal and interest payments the bondholder may require the City to increase rates sufficient to comply with the bond requirements or may petition the court to appoint a receiver. In addition, the bonds have an acceleration clause wherein upon default the bonds shall bear an interest at the rate of 18% until the default is cured. The City does not have any unused lines of credit.

Sales Tax Revenue Refunding Bonds, Series 2012:

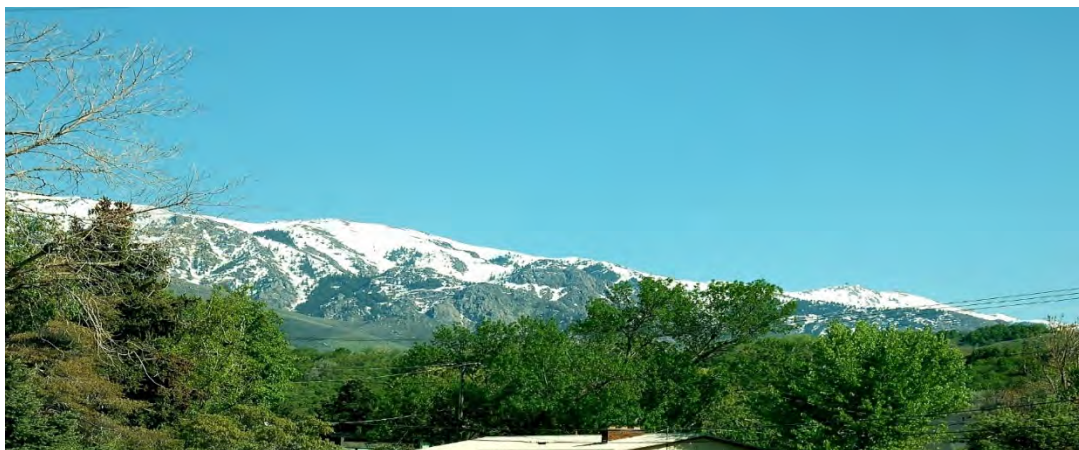
The Sales Tax Revenue Refunding Bonds, Series 2012 were issued in February 2012. Original issuance amount of \$1,312,000 and carry interest at 2.970%. Interest payments are due semi-annually in January and July, with principal payments due annually in January, and mature in January 2027. The Sales Tax Revenue Refunding Bonds, Series 2012 were issued to refund a portion of the Sales Tax Revenue Bonds, Series 2004.

The annual debt service requirements to maturity, including principal and interest, for the Sales Tax Revenue Refunding Bonds, Series 2012, as of June 30, 2021 are as follows:

<u>Year Ending June 30,</u>	<u>Sales Tax Refunding Bonds, Series 2012</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 91,000	\$ 20,196	\$ 111,196
2022	95,000	17,493	112,493
2023	93,000	14,672	107,672
2024	97,000	11,910	108,910
2025	101,000	9,029	110,029
2026-2027	<u>203,000</u>	<u>9,088</u>	<u>212,088</u>
Total	<u>\$ 680,000</u>	<u>\$ 82,388</u>	<u>\$ 762,388</u>

Water Revenue Bonds, Series 2010:

The Water Revenue Bonds, Series 2010 were issued in August 2010. The \$3,445,000 revenue bonds carried interest ranging from 2.0% to 5.0%. Interest payments are due semi-annually in June and December, with principal payments due annually in June, and matures in June 2040. The proceeds of the bond were used to construct a culinary water storage reservoir, a pump station, and other related infrastructure. In 2017, the City refunded the Series 2010 bonds by issuing Water Revenue Refunding Bonds, Series 2017. The proceeds of the Series 2017 bond were deposited into an escrow which was used to redeem the Series 2010 bonds on June 1, 2020.



Water Revenue Refunding Bonds, Series 2017:

The Water Revenue Refunding Bonds, Series 2017 were issued in December 2017 to refund the Series 2010 Water Revenue Bonds. The \$2,800,000 refunding revenue bonds carry interest ranging from 2.0% to 5.0%. Interest payments are due semi-annually in June and December, with principal payments due annually in June, and matures in June 2039. The issuance of the Series 2017 bonds generated a premium of \$386,217. The bond proceeds, including the premium, together with funds from the debt service reserve account for the Series 2010 bonds were deposited into an escrow account which will be used to pay down the balance of the Series 2010 bonds, and ultimately retired those bonds when those bonds matured in June 2020. The advance refunding resulted in a deferred loss on refunding of \$84,695. The premium and deferred loss on refunding will be amortized over the life of the bonds.

The annual debt service requirements to maturity as of June 30, 2021 are as follows:

<u>Year Ending June 30,</u>	<u>Water Revenue Bonds, Series 2017</u>		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 100,000	\$ 131,750	\$ 231,750
2022	100,000	127,500	227,500
2023	100,000	123,000	223,000
2024	100,000	118,500	218,500
2025	110,000	114,700	224,700
2026-2030	625,000	502,700	1,127,700
2031-2035	785,000	345,750	1,130,750
2036-2039	<u>605,000</u>	<u>133,750</u>	<u>738,750</u>
Total	\$ 2,525,000	\$ 1,597,650	\$ 4,122,650

Fund Descriptions

South Weber utilizes nine different funds to assist in tracking the allocation and use of resources based upon revenue collected within each fund. The nine funds are: General, capital projects, recreation, transportation utility, fleet management, water utility, sewer utility, sanitation utility, and storm drain. Descriptions of each fund are below, which will identify which funds are major and which funds are non-major. Major funds are those that constitute over 10% of total expenditures.

Fund balance is a crucial measure for understanding the financial health of any organization. Each fund starts the year with the previous year's ending fund balance. After revenues are added and expenditures are subtracted, the fund is left with an ending fund balance that is then used for the beginning fund balance next year. Fund balance is tracked for each individual fund and as a sum of the funds of the whole city. The general fund balance is dictated by state law that it remains between 5% and 35% of revenues. It was previously a maximum of 25% until legislation passed in 2021 allowed the increase.



General Fund

The general fund of the City is the main operating fund and is divided into seven major categories of operation, overseen by the City Manager and four directors. Inside those areas are smaller areas, headed by a manager under the supervision of the director. The directors report to the City Manager. The general fund of South Weber City is established to manage the operation and maintenance of all governmental services with the exception of public safety. Specific dollars items can be found in the respective departments.



GENERAL FUND SUMMARY

Dept.	Department Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
"10-41	Legislative	52,408	40,063	43,492	49,893	62,000	66,000
"10-42	Judicial	85,681	89,135	86,877	89,126	100,000	46,000
"10-43	Administrative	1,004,964	1,057,952	1,293,537	853,304	963,000	1,212,000
"10-54	Public Safety	165,820	247,649	260,500	283,832	333,000	355,000
"10-57	Fire	564,994	603,363	675,048	806,343	751,000	1,044,000
"10-58	Community Services	321,941	418,515	364,835	490,058	496,000	703,000
"10-60	Streets	235,396	226,299	234,183	238,740	314,000	313,000
"10-70	Parks	219,230	247,741	302,976	316,518	345,000	221,000
		2,650,434	2,930,718	3,261,447	3,127,814	3,364,000	3,960,000

South Weber Budget

Account No.	Account Title	2019-20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
GENERAL FUND REVENUES						
TAXES						
10-31-100	Current Year Property Taxes	747,054	771,140	1,488,215	933,000	1,078,000
10-31-120	Prior Year Property Taxes	6,668	10,056	66,900	10,000	10,000
10-31-200	Fee in Lieu - Vehicle Reg	47,592	52,057	31,592	30,000	50,000
10-31-300	Sales and Use Taxes	339,002	838,624	1,108,323	900,000	1,100,000
10-31-305	Transportation - Local Option	0	0	0	0	0
10-31-309	RAP Tax	0	0	0	0	20,000
10-31-310	Franchise/Other	422,985	417,268	418,289	412,000	420,000
	Total Taxes:	1,563,302	2,089,145	3,113,320	2,285,000	2,678,000
LICENSES AND PERMITS						
10-32-100	Business Licenses and Permits	9,119	8,399	7,674	8,000	8,000
10-32-210	Building Permits	354,243	239,858	239,651	330,000	240,000
10-32-310	Excavation Permits	94	1,876	94	0	0
	Total Licenses and Permits:	363,456	250,133	247,419	338,000	248,000
INTERGOVERNMENTAL REVENUE						
10-33-400	State Grants	1,500	0	0	5,000	0
10-33-500	Federal Grant Revenue	145,870	221,046	19,000	50,000	78,000
10-33-550	Wildland Firefighting	0	3,525	2,778	0	214000
10-33-560	Class "C" Road Fund Allotment	94,000	236,028	51,819	100,000	110,000
10-33-580	State Liquor Fund Allotment	5,922	7,123	11,713	7,000	7,000
	Total Intergovernmental Revenue:	247,292	467,722	85,310	162,000	409,000
CHARGES FOR SERVICES						
10-34-100	Zoning & Subdivision Fees	14,787	25,364	14,267	10,000	15,000
10-34-105	Subdivision Review Fee	55,944	64,406	66,095	60,000	60,000
10-34-250	Bldg. Rental/Park Use (bowery)	1,427	1,370	1,113	0	0
10-34-270	Developer Pmts for Improvements	26,484	0	10,000	30,000	5,000
10-32-290	Plan Check and Other Fees	107,982	75,520	55,500	60,000	44,000
10-34-560	Ambulance Service	69,410	52,978	79,017	70,000	63,000
	Total Charges for Services:	276,034	219,638	225,991	230,000	187,000
FINES AND FORFEITURES						
10-35-100	Fines	90,215	100,504	106,596	90,000	100,000
	Total Fines and Forfeitures:	90,215	100,504	106,596	90,000	100,000
MISCELLANEOUS REVENUE						
10-36-100	Interest Earnings	24,263	5,407	6,299	10,000	11,000

South Weber Budget

10-36-400	Sale of Assets	0	4,500	0	0	0
10-36-900	Sundry Revenues	22,859	36,389	31,045	30,500	31,500
	Total Miscellaneous Revenue:	47,122	46,296	37,344	40,500	42,500
CONTRIBUTIONS AND TRANSFERS						
10-39-100	Fire Agreement/Job Corps	17,900	7,160	3,500	3,500	3,500
10-39-110	Fire Agreement/County	1,422	1,744	2,985	1,000	3,000
10-34-910	Transfer for Administrative Services	167,100	167,100	202,000	202,000	277,000
10-39-800	Transfer from Impact Fees	14,996	10,494	12,000	12,000	12,000
	Total Contributions and Transfers:	201,418	186,498	220,485	218,500	295,500
		2,788,837	3,359,936	4,036,465	3,364,000	3,960,000

Capital Projects Fund

A capital project is a large, expensive, one-time project. Because they represent such a large cost, they are often considered “lumpy” in a budget and are therefore put in their own budget section. Separating capital projects ensures more stability when tracking other revenues and expenditures over time.

The Capital Projects Fund is a major fund and was created as a mechanism to provide for the purchase or construction of capital assets valued at \$10,000.00 or more where the asset life is more than 3 years, and the item is capitalized or depreciated. The most common types of capital projects are infrastructural: parks, streets, facilities, heavy equipment, and/or the purchase of land. Capital projects are financed by public funds, bonds, grants, loans, existing cash reserves, and impact fees as determined and directed by the South Weber City Council.

The next coming year South Weber Capital Projects include vehicle replacement to ensure safety and effective services, other projects include updating city hall and the new public works facility.



South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021- 22 Estimate	2021- 22 Budget	2022- 23 Budget
CAPITAL PROJECTS							
45-43-730	Admin. - Improv. Other than Bldgs.	0	0	115,159	49,530	50,000	100,000
45-43-740	Admin. - Purchase of Equipment	10,950	0	48,282	28,791	26,000	35,000
45-57-720	Fire - Buildings	0	22,825	936	11,971	0	0
45-57-730	Fire - Improvements Other than Bldgs.	0	0	0	110,964	125,000	230,000
45-57-740	Fire - Purchase of Equipment	270,009	15,000	112,937	115,000	115,000	145,000
45-58-740	Community Svs - Purchase of Equipmen	0	0	0	5,000	5,000	7,000
45-60-710	Streets - Land	0	63	601,683	6,685	0	0
45-60-720	Streets - Buildings	5,150	1,887	0	0	0	0
45-60-730	Streets - Improv. Other than Bldgs.	501,868	1,664,979	212,256	234,119	240,000	120,000
45-70-710	Parks - Land	0	0	0	0	0	0
45-60-740	Streets - Purchase of Equipment	261,372	32,778	59,298	66,238	77,000	47,000
45-70-730	Parks - Improv. Other than Bldgs.	11,772	72,919	48,694	1,244,641	1,244,000	28,000
45-70-740	Parks - Purchase of Equipment	95,245	98,231	0	38,000	38,000	61,000
45-90-900	Contribution to Fund Balance			0	0	0	121,000
		1,156,365	1,908,682	1,199,245	1,910,939	1,920,000	894,000

Account No.	Account Title	2018-19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
CAPITAL PROJECTS							
REVENUES							
45-31-300	Sales Tax	330,000	770,000	500,001	244,001	171,000	275,000
45-33-400	State Grants	0	366,852	0	0	0	0
45-33-500	Federal Grant Revenue - CARES/ ARPA	0	0	276,378	241,250	0	230,000
45-34-270	Developer Pmts for Improvements	0	307,300	489,151	110,000	110,000	0
45-34-440	Contributions	0	25,000	0	0	0	0
45-34-445	Contributions - Restricted	0	0	0	0	0	0
45-36-100	Interest Income	25,154	8,776	6,907	8,472	10,000	5,000
45-36-110	Gain on Sale of Assets	1,890	0	0	0	0	0
45-39-900	Fund Balance to be Appropriated	0	0	0	1,014,000	999,000	193,000
45-39-470	Transfer from General Fund	0	0	360,000	360,000	0	70,000
45-39-800	Transfer from Impact Fees	0	518,058	267,291	884,000	717,000	121,000
45-39-810	Transfer from Class "C"	377,334	234,338	0	0	0	0
		734,378	2,230,325	1,899,728	2,861,723	2,007,000	894,000

* Park Impact

CAPITAL PROJECTS

45-43-730	Administration - Improvements Other than Buildings City Hall Carpet and Paint (\$50,000 Re-budgeted)	100,000	100,000
45-43-740	Administration - Equipment City Hall Generator (Re-budgeted)	35,000	35,000
45-57-730	Fire - Improvements Other than Bldgs. Auxiliary Building –(Re-budgeted)	230,000	230,000
45-57-740	Fire - Purchase of Equipment Vehicle Replacement Wildland	115,000 30,000	145,000
45-58-740	Community Services - Purchase of Equipment Vehicle Replacement	7,000	7,000
45-60-710	Streets - Land		0
45-60-730	Streets - Improvements Other than Buildings Streetlight Replacement Program 1900 E Sidewalk Project Public Works Facility	50,000 70,000 ?	120,000
45-60-740	Streets - Purchase of Equipment Vehicle Replacement	47,000	47,000
45-70-730	Parks - Improvements Other than Buildings Cherry Farms Ballfield (Re-budgeted) Canyon Meadows West - (Re-budgeted) Pose Grounds - Wind Damage (Re-budgeted)	10,000 3,000 15,000	28,000
45-70-740	Parks - Purchase of Equipment Mower lease (2) Vehicle Replacement	36,000 25,000	61,000

Name	South Weber	Fiscal Year Ended		6/30/2023
Part V	Capital Projects Fund			
Nature of the Fund:				
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Revenues			
	Transfers from General Fund	360,000	360,000	70,000
	Interest Income	6,907	8,472	5,000
	Other Additions			
	State Grants	0	0	0
	Sales & Use Tax	500,001	244,001	275,000
	Transfers from impact fees	267,291	884,000	121,000
	Transfers from Class C	0	0	0
	Fund Balance Appropriated	0	1,014,000	193,000
	Gain on Sales of Assets	0	0	0
	Contributions	0	0	0
	Developer Permit for Improvements	489,151	110,000	0
	Federal Grants Revenue	489,151	110,000	0
	TOTAL REVENUE	2112501.79	2730473	664000

	Beginning Fund Balance	1447245	2,147,728	2,084,512
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	TOTAL AVAILABLE FOR APPROPRIATION	3559746.79	4878201	2748512
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	Expenditures			
	Admin - Improvements Other than Buildings	115,159	49,530	100,000
	Admin - Purchase of Equipment	48,282	28,791	35,000
	Fire - Buildings	936	11,971	0
	Fire - Improvements Other than Buildings	0	110,964	230,000
	Fire - Purchase of Equipment	112,937	115,000	145,000
	Streets - Land	601,683	6,685	0
	Streets - Buildings	0	0	0
	Streets - Improvement Other than Buildings	212,256	234,119	120,000
	Streets - Purchase of Equipment	59,298	66,238	47,000
	Parks - Land	0	0	0
	Parks - Improvement Other than Buildings	48,694	1,244,641	28,000
	Parks - Purchase of Equipment	0	38,000	61,000
	Planning - Purchase of Equipment	0	5,000	7,000

	TOTAL EXPENDITURES	1,199,245	1,910,939	773,000
	Ending Fund Balance	2,147,728	2,084,512	893,000

Recreation Fund

The recreation fund is considered a major fund. Its mission is to enrich the lives of the residents of South Weber City by promoting, developing, and maintaining recreational activities that afford children and adults with opportunities for growth, health, happiness, and personal development. The Recreation Department offers welcoming facilities, exercise equipment, and a variety of indoor and outdoor athletic programs for all ages. The South Weber City Recreation Department values citizen involvement and continues to establish a strong sense of community through the development of the social, cultural, and physical well-being of the city’s residents and their visitors.



The Recreation Department maintains eight athletic fields that are used for soccer, flag football, lacrosse, t-ball, and softball, and six baseball diamonds. The Family Activity Center offers an indoor track, weight room, full size basketball court, and auxiliary programs of yoga, jump rope, tumbling, karate, hula dancing, and Zumba classes to meet the interests and desires of the citizens of the community and their visitors. These programs offer a wide range of activities for all ages.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Total Attendance	630	29,902	36,728	37,000
Total Memberships	746	17,155	18,000	18,000
Total Recreation Revenue	\$67,230	\$79,737	\$83,081	\$96,000
Total Participants: Basketball	308	299	307	310
Total Participants: Baseball/softball	31	233	322	325
Total Participants: Soccer	203	459	509	525
Total Participants: Flag football	99	90	89	100
Total Participants: Volleyball	34	41	58	60

South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
RECREATION							
20-71-110	Full-Time Employee Salaries	50,837	56,618	54,171	52,871	56,000	56,000
20-71-120	Part-time Employees Salaries	33,601	32,152	46,068	40,480	47,000	60,000
20-71-130	Employee Benefit - Retirement	9,273	9,722	10,589	10,337	12,000	11,000
20-71-131	Employee Benefit-Employer FICA	6,497	6,849	8,138	8,207	7,900	8,000
20-71-133	Employee Benefit - Work. Comp.	2,232	935	1,551	3,435	3,000	3,000
20-71-134	Employee Benefit - Unemployment Ins.	0	0	0	0	0	0
20-71-135	Employee Benefit - Health Ins.	8,594	5,696	6,680	6,096	12,000	11,000
20-71-137	Employee Testing	410	242	356	40	500	500
20-71-230	Travel & training	1,183	1,211	128	750	1,500	1,500
20-71-240	Office Supplies and Expense	751	566	1,009	823	1,100	1,000
20-71-241	Materials & Supplies	1,583	1,710	2,511	3,086	2,000	3,000
20-71-250	Equipment Supplies & Maint.	1,459	1,642	802	5,111	1,000	1,000
20-71-256	Fuel Expense	295	416	419	100	200	200
20-71-262	General Government Buildings	330	231	0	11,500	12,000	12,000
20-71-270	Utilities	4,002	6,049	5,336	9,901	6,000	10,000
20-71-280	Telephone	3,571	3,081	3,301	3,926	4,000	4,000
20-71-331	Community Events	1,106	966	190	2,390	3,500	3,500
20-71-340	Program Officials	0	0	0	0	0	0
20-71-350	Software Maintenance	641	738	763	790	800	1,000
20-71-480	Basketball	10,804	11,092	8,205	10,580	11,000	11,500
20-71-481	Baseball & Softball	6,781	508	6,627	6,564	7,000	7,500
20-71-482	Soccer	5,035	1,753	4,815	4,124	4,500	4,500
20-71-483	Flag Football	2,817	1,402	2,449	2,767	2,500	3,000
20-71-484	Volleyball	935	949	674	1,688	1,500	2,000
20-71-485	Summer Fun	1,792	2,388	150	1,926	2,000	2,000
20-71-486	Sr Luncheon	1,280	1,028	0	500	1,500	2,000
20-71-488	Competition Basketball	7,883	5,574	10,126	7,122	9,000	12,000
20-71-489	Competition Baseball	167	0	0	0	300	300
20-71-491	Fly Fishing	0	0	0	0	0	0
20-71-492	Wrestling	0	901	0	0	2,000	2,000
20-71-530	Interest Expense	20,236	18,326	16,505	12,595	12,600	16,000
20-71-550	Banking Charges	1,236	1,232	1,094	2,176	800	1,500
20-71-610	Miscellaneous	503	858	815	417	700	1,000
20-71-625	Cash Over and Short	0	0	0	0	0	0
20-71-740	Equipment	501	0	1,336	6,000	7,000	40,000
20-71-811	Bond Principal	63,360	62,640	65,520	68,400	68,400	65,000
20-71-915	Transfer to Admin Svs	15,500	16,000	16,000	25,000	25,000	35,000
		265,194	253,473	276,328	309,701	326,300	392,000

Account No.	Account Title	2018-19 Actual	2019-20 Actual	2020-21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
RECREATION							
RECREATION REVENUE							
20-34-720	Rental - Activity Center	9,905	8,519	12,830	9,340	9,000	11000
20-34-750	Recreation Fees	0	0	0	0	0	0
20-34-751	Membership Fees	21,249	16,709	17,160	17,380	19,000	21000
20-34-752	Competition Basketball	16,685	12,070	21,610	20,840	21,000	22500
20-34-753	Misc. Revenue	4,026	2,106	621	1,402	1,000	2000
20-34-754	Competition Baseball	300	280	140	400	500	500
20-34-755	Basketball	14,250	13,871	11,944	13,014	13,000	14000
20-34-756	Baseball & Softball	8,024	1,012	9,003	7,500	7,500	8000
20-34-757	Soccer	11,990	6,838	14,217	8,595	8,000	9000
20-34-758	Flag Football	5,001	3,450	3,587	2,920	3,500	4000
20-34-759	Volleyball	1,065	1,365	1,455	1,690	1,500	2000
20-34-760	Wrestling	0	1,010	0	0	2,000	2000
20-34-841	Gravel Pit Fees	66,246	55,397	125,365	96,048	70,000	95000
20-36-895	Rental of Uniforms and Equip	0	0	0	0	0	0
	Total Recreation Fee Revenue:	158,741	122,627	217,932	179,129	156,000	191,000
20-37-100	Interest Earnings	8,330	6,197	2,088	1,497	4,000	4,000
Contributions & Transfers							
20-39-470	Transfer from General Fund	0	97,500	70,000	75,000	75,000	83,000
20-39-800	Transfer from Recreation Impact Fees	94,465	93,818	59,869	48,000	66,000 *	48,000
	Contribution from Fund Balance				0	9,000	66,000
	Total Contributions & Transfers:	94,465	191,318	129,869	123,000	150,000	197,000
	Total Fund Revenues	261,535	320,142	349,888	303,626	310,000	392,000

* Shortfall in impact fees (\$34,000)

RECREATION FUND

RECREATION EXPENDITURES

20-71-110	Full-time Salaries <i>Recreation Director</i>		56,000
20-71-120	Part-time Salaries - 1.6 FTE <i>5 Employees</i>		60,000
20-71-130	Employee Benefit - Retirement		11,000
20-71-131	Employee Benefit-Employer FICA		8,000
20-71-133	Employee Benefit - Work. Comp.		3,000
20-71-134	Employee Benefit - UI		0
20-71-135	Employee Benefit - Health Ins.		11,000
20-71-137	Employee Testing		500
20-71-230	Travel and Training <i>Charges for conferences, educational materials, & employee travel</i>		1,500
	Utah Rec & Parks Association Conference	1,000	
	ULCT Conferences	300	
	Other	200	
20-71-240	Office Supplies and Expense <i>Copier Supplies, Postage, and general office supplies</i>		1,000
20-71-241	Materials & Supplies <i>Towel Service</i>		3,000
20-71-250	Equipment Supplies & Maint. <i>Upkeep or repair of equipment and operating supplies</i>		1,000
	Weight Equipment		
20-71-256	Fuel Expense		200
20-71-262	General Government Buildings <i>Upkeep of building and floor resurfacing</i>		12,000
	<i>Painting</i>	2,000	
		10,000	
20-71-270	Utilities <i>Electricity and Natural Gas expenses</i>		7,000

South Weber Budget

20-71-280	Telephone	4,000
20-71-331	Community Events Daddy/Daughter Halloween Breakfast with Santa	3,500
20-71-350	Software Maintenance <i>Software maintenance contracts</i>	1,000
20-71-480	Basketball <i>Jr. Jazz program - 300 participants</i>	11,500
20-71-481	Baseball & Softball <i>T-ball, Coach Pitch, Machine Pitch, baseball & softball - 250 participants</i>	7,500
20-71-482	Soccer <i>Pre-kindergarten to 4th grade; 300 participants</i>	4,500
20-71-483	Flag Football <i>1st to 9th grade, co-educational - 110 participants</i>	3,000
20-71-484	Volleyball <i>Girls 3rd to 9th grade - 70 participants</i>	2,000
20-71-485	Summer Fun <i>Citizen participation at Roy City Aquatics Center - 1200 participants</i>	2,000
20-71-486	Sr Luncheon <i>Held 6 times a year - 21 Participant per luncheon</i>	2,000
20-71-488	Competition Basketball	12,000
20-71-489	Competition Baseball	300
20-71-491	Fly Fishing	0
20-71-492	Wrestling	2,000
20-71-530	Interest Expense - Bond 28% Fire, 72% Recreation	16,000
20-71-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>	1,500
20-71-610	Miscellaneous	1,000
20-71-625	Cash Over and Short	0
20-71-740	Equipment	40,000

Rental of Exercise Equipment	5,000
Fleet Management Program Charge	3,000
8 Pear Fans	32,000

20-71-811	Sales Tax Rev Bond - Principal 28% Fire, 72% Recreation	65,000
20-71-900	Increase in Fund Balance	0
20-71-915	Transfer to Admin Services	35,000

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
RECREATION IMPACT FEE FUND							
Revenue							
27-37-200	Recreation Impact Fees	76,442	93,408	59,214	48,186	65,000	48,000
	Total Source: 34:	76,442	93,408	59,214	48,186	65,000	48,000
27-37-100	Interest Earnings	850	1,006	59	54	1,000	0
	Total Revenue	77,292	94,414	59,273	48,240	66,000	48,000
Contributions and Transfers							
27-39-500	Contribution From Fund Balance	0	0	0	0	0	0
	Total Contributions and Transfers	0	0	0	0	0	0
Expenditures							
27-80-800	Transfers	94,465	93,818	59,869	48,000	66,000	48,000
	Total Expenditures	94,465	93,818	59,869	48,000	66,000	48,000
	Recreation Impact Fee Fun Revenue Tot	77,292	94,414	59,273	48,240	66,000	48,000
	Recreation Impact Fee Fund Expenditur	94,465	93,818	59,869	48,000	66,000	48,000
	Net Total Park Impact Fee Fund	-17,173	596	-596	240	0	0

Name	South Weber	Fiscal Year Ended		6/30/2023
Part III	Special Revenue Fund			
Nature of the Fund: Recreation				
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)	
Revenues				
Rental - Activity Center	12,830	9,340	11,000	
Fees	79,116	72,339	83,000	
Interest	2,088	1,497	4,000	
Sundry Rev.	621	1,402	2,000	
Gravel Pit	125,365	96,048	95,000	
Other Sources				
Usage of Beginning Fund Balance	0.00	0.00	66,000.00	
Transfer From: General Fund	70,000	75,000	83,000	
Transfer From: Impact Fees	59,869	48,000	48,000	
TOTAL REV AND OTHER SOURCES				
	349888.49	303626.15	392000	

Expenditures				
Personnel	127,553	121,466	149,500	
Contractual	2,046	5,356	6,000	
Materials and Supplies	13,506	35,196	32,700	
Recreation Programs	33,046	35,271	46,800	
Other Equipment	1,336	6,000	40,000	
Other Misc.	815	417	1,000	
Bond principal	65,520	68,400	65,000	
Interest	16,505	12,595	16,000	
Other Uses				
Budgeted Increase in fund Balance				
Transfer To: admin Services	16,000	25,000	35,000	
TOTAL EXP AND OTHER USES				
	276327.8	309700.59	392000	

Transportation Utility Fund

In 1937, The Utah State Legislature established a funding program called Class “B” (counties) & “C” (municipalities) as a means of assisting counties and municipalities for the improvement of roads and streets throughout the state. These Funds differ from ordinary local revenues inasmuch as they are subject to administrative direction by the State in accordance with legislative provision. The Utah Department of Transportation (UDOT) B & C Regulations Document designates the regulations which are acceptable to the Utah Department of Transportation (UDOT) in the administration of funds for counties, cities, and towns provided for by the Utah Legislature.



In 2016, the State Legislature passed House Bill 362 that provided an increase to the Class “B” & “C” funds called the Proposition 1 Local Option Sales [Gas] Tax. This additional funding authorized counties to enact a 0.25% general sales tax from the sales of fuel. Roads and streets that are eligible for Class “B” and “C”, including Proposition 1 funding, must be under the jurisdiction and control of a county or municipality. In order to qualify for Class “B” & “C”, including Proposition 1 road money, maintenance eligible roads and streets must be maintained to a minimum standard or higher.



Recognizing the current condition of the City’s roads and the need for continual maintenance and preservation, on June 20, 2017, the Mayor and Council adopted a Transportation Utility Fee. The City Council also created Transportation Utility Fund, which is a major fund. The Transportation Utility Fee funds are restricted monies to be used for the sole purpose of the preservation, maintenance, and operations of South Weber City owned public roads. Funds originating from the Transportation Utility Fee shall be expended in accordance with the priorities indicated in the South Weber City Streets Capital Facilities Plan, the current remaining service life of roads, and/or as directed by the South Weber City Council.

City
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South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
TRANSPORTATION UTILITY							
56-76-312	Professional & Tech. - Enginr	35,348	25,125	27,158	10,513	18,000	18,000
56-76-410	Special Highway Supplies		0	0	0	0	0
56-76-424	Curb & Gutter Restoration	4,073	0	14,000	0	85,000	100,000
56-76-425	Street Sealing	106,949	0	0	0	0	0
56-76-730	Street Projects	206,290	604,422	507,919	769,058	789,000	178,000
56-76-990	Contribution to Fund Balance	0	0	0	0	0	336,000
		352,659	629,547	549,077	779,571	892,000	632,000

Account No.	Account Title	2018-19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
TRANSPORTATION UTILITY							
MISCELLANEOUS REVENUE							
56-36-100	Interest Earnings	3,289	5,040	1,738	975	2,000	2,000
	Total Miscellaneous Revenue:	3,289	5,040	1,738	975	2,000	2,000
TRANSPORTATION UTILITY REVENUE							
56-31-305	Transportation - Local Option	75,784	102,489	124,807	122,763	80,000	110,000
56-33-560	Class "C" Road Fund Allotment	0	245,277	80,000	80,000	80,000	80,000
56-34-270	Developer Pmts for Improv	0	46,666	76,228	10,000	10,000	10,000
56-37-800	Transportation Utility Fee	258,091	407,293	430,315	439,059	420,000 *	430,000
	Total Transportation Utility Revenue:	333,875	801,726	711,350	651,822	590,000	630,000
CONTRIBUTIONS AND TRANSFERS							
	Contribution From Fund Balance	0	0	0	130,000	300,000	0
56-39-500	Contribution From Fund Bal - Class C	0	0	0	0	0	0
	Total Contributions and Transfers	0	0	0	130,000	300,000	0
		337,164	806,766	713,088	782,796	892,000	632,000

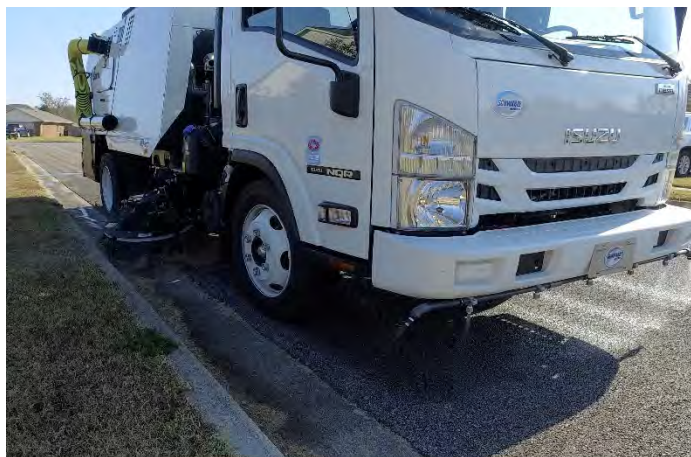
Transportation Utility Fund

56-76-312	Professional & Tech. - Engineer		18,000
56-76-424	Curb & Gutter Restoration		100,000
56-76-425	Street Maintenance		0
56-76-730	Street Projects		178,000
	City Projects (Crack Fill only in 2023)	125,000	
	New Subdivision chip seal (paid by developers)	10,000	
	CFP/IFFP/IFA	25,000	
	Street Scan software for streets and sidewalks - yearly maint	18,000	

Name	South Weber	Fiscal Year Ended	6/30/2023
Part III	Special Revenue Fund		
	Nature of the Fund: Transportation Utility		
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Interest Earned	1,738	975	2,000
Charge for Services	506,543	449,059	440,000
Class "C" Road	80,000	80,000	80,000
Transportation - Local Option	124,807	122,763	110,000
Other Sources			
Usage of Beginning Fund Balance	0	130,000	0
Transfer From:			
TOTAL REV AND OTHER SOURCES	713087.67	782796.43	632000

4	Expenditures			
	Contractual Services	27,158	10,513	18,000
	Material and Supplies	521,919	769,058	278,000
	Other Uses			
	Budgeted Increase in fund Balance	0	0	336,000
	Transfer To:			
	TOTAL EXP AND OTHER USES	549076.9	779571.29	632000

Fleet Management Fund



New last year is the Fleet Management Fund. It is an Internal Service Fund and is a non-major fund. Equipment and vehicles are an integral part of the day-to-day operations of the City. They are also a major operational expense, especially as they age, and maintenance costs increase. The City Council has adopted a new policy which establishes a long-term funding source for this expense and addresses the several challenges all cities face with these capital expenditures. This policy is designed to create a consistent, year to year budget program with level payments that can be anticipated and planned for. This

fund will purchase/lease all vehicles and major equipment according to specific, predetermined schedules. The fund will be supported by yearly transfers from the various city departments paying their relative portion of the vehicle/equipment costs. The cash assets of the fund will be used annually for municipal leases and accumulate until there is enough to acquire the larger, longer-term replacement vehicles/equipment. This new expenditure can be seen in most departments under "Fleet Management Program".



South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
FLEET MANAGEMENT							
60-60-740	Machinery & Equipment	0	0	0	150,000	150,000	0
60-60-960	Capital Leases - Equipemnt		0	0	101,000	101,000	158,000
60-60-990	Contribution to Fund Balance	0	0	0	397,000	397,000	146,000
		0	0	0	648,000	648,000	304,000

Account No.	Account Title	2018-19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
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TRANSPORTATION UTILITY

MISCELLANEOUS REVENUE

56-36-100	Interest Earnings	3,289	5,040	1,738	975	2,000	2,000
	Total Miscellaneous Revenue:	3,289	5,040	1,738	975	2,000	2,000

TRANSPORTATION UTILITY REVENUE

56-31-305	Transportation - Local Option	75,784	102,489	124,807	122,763	80,000	110,000
56-33-560	Class "C" Road Fund Allotment	0	245,277	80,000	80,000	80,000	80,000
56-34-270	Developer Pmts for Improv	0	46,666	76,228	10,000	10,000	10,000
56-37-800	Transportation Utility Fee	258,091	407,293	430,315	439,059	420,000 *	430,000
	Total Transportation Utility Revenue:	333,875	801,726	711,350	651,822	590,000	630,000

CONTRIBUTIONS AND TRANSFERS

	Contribution From Fund Balance	0	0	0	130,000	300,000	0
56-39-500	Contribution From Fund Bal - Class C	0	0	0	0	0	0
	Total Contributions and Transfers	0	0	0	130,000	300,000	0
		337,164	806,766	713,088	782,796	892,000	632,000

FLEET MANAGEMENT NARRATIVE

60-60-740	Machinery & Equipment		0
	Fire Brush Truck	0	
60-60-960	Capital Leases - Equipment		158,000
	Recreation Vehicle	3,000	
	City Hall Vehicle	2,000	
	Fire - Brush Trucks	60,000	
	Public Works Director - Truck	4,000	
	Public Works Director - Truck	4,000	
	Parks - 3/4-ton Truck and plow	7,000	
	Parks - 3/4-ton Truck and plow	7,000	
	Parks - 1.5-ton Truck and plow	15,000	
	Water 1 ton Truck w/ utility bed	8,000	
	Sewer - 1.5-ton Truck and plow	15,000	
	Public Works - Dump Truck and plow	33,000	
60-60-990	Contribution to Fund Balance		146,000

Name	South Weber	Fiscal Year Ended		6/30/2023
Part VII	Internal Service Fund: Fleet Management			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
	Charge for Services			
	Interest Earned			
	Other: Interfund Charges	0	267,000	303,000
	TOTAL OPERATING REVENUE	0	267000	303000
	Operating Expense			
	Personnel Services			
	Contractual Services			
	Material and Supplies			
	Depreciation			
	Other: Capital Leases	0	101,000	158,000
	TOTAL OPERATING EXPENSE	0	101,000	158,000
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees			
	Interest Expense	0	1,000	1,000
	Capital Contributions From Outside Sources			
	Impact Fee Collected			
	Operating Transfers From: Capital Projects Fund	0	255,000	0
	Operating Transfers From: Water Fund	0	25,000	0
	Operating Transfers From: Sewer Fund	0	10,000	0
	Operating Transfers From: Storm Drain Fund\	0	10,000	0
	NET INCOME (LOSS)	0	467000	146,000
	Cash Operating Needs			
	Net Income (Loss)	0	467000	146000
	Plus: Depreciation			
	Less: Major Improvements and Capital Outlay	0	150,000	0
	Less: Bond Principal Payments			
	TOTAL CASH PROVIDED (REQUIRED)	0	317000	146000
	Source of Cash Required			
	Cash Balance at Beginning of Year	0	0	397000
	Sale of Investment and Other Current Assets	0	80,000	0
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	0	80000	397000

Water Utility Fund

The South Weber City Water Utility Fund is a major fund that is comprised of three fundamental areas of service: 1) Supply: administer water samples for safe consumption, manage reserves, and facility storage; 2) Distribution: maintain the appropriate quality, quantity, and pressure of the water system, including pipes and valves; and 3) Utility: meter reading, billing, and leak detection. The planning and engineering personnel oversee the long-range planning, design, and construction management of the water system improvements and extensions.

The City currently maintains 43.5 miles of pipe, 2,200 existing residential connections (ERC's), 4 water reservoirs, over 700 water valves, over 350 fire hydrants and conducts an average of 30 water samples per month to ensure the quality of safe drinking water. South Weber City progressively and continuously researches and implements the most efficient and effective methods for constructing and maintaining the City's culinary water system to meet the requirements of the Utah Clean Water Act (UCWA) and the Federal Safe Drinking Water Act (FSDWA).

Secondary water is provided by four third-party agencies based on the geographical location of a residence or commercial development. Secondary water is not provided by the City and is not considered a part of South Weber City's water infrastructure.



Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Total Water Connections				
Percent of water samples complying with '	100%	100%	100%	100%

Water Goals 2023

- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training
- Train and certify Backflow Manager



South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021- 22 Estimate	2021- 22 Budget	2022- 23 Budget
WATER							
51-40-110	Full-Time Employee Salaries	85,241	108,789	97,266	88,858	97,000	122,000
51-40-120	Part-time Employee Salaries	0	0	0	0	0	0
51-40-130	Employee Benefit - Retirement	17,859	8,924	4,883	14,898	23,000	30,000
51-40-131	Employee Benefit-Employer FICA	6,686	9,306	7,189	6,638	8,000	10,000
51-40-133	Employee Benefit - Work. Comp.	2,527	1,499	2,458	3,410	3,000	5,000
51-40-134	Employee Benefit - UI	0	0	0	0	0	0
51-40-135	Employee Benefit - Health Ins.	23,915	27,792	10,437	5,958 *	19,000	34,000
51-40-137	Employee Testing	291	115	103	0	0	0
51-40-140	Uniforms	1,084	1,169	1,020	1,249	2,000	2,000
51-40-210	Books/Subscriptions/Membership	1,760	1,295	1,195	1,000	3,000	3,000
51-40-230	Travel & Training	3,146	654	3,419	2,075	4,000	4,000
51-40-240	Office Supplies & Expense	958	859	1,097	3,282	1,000	1,000
51-40-250	Equipment Supplies & Maint.	11,501	3,302	19,669	9,815	10,000	10,000
51-40-255	Vehicle Lease	0	0	0	0	0	0
51-40-256	Fuel Expense	2,892	4,000	4,913	5,947	5,000	9,000
51-40-260	Buildings & Grounds	0	130	0	2,000	5,000	5,000
51-40-270	Utilities	11,404	16,246	19,416	21,214	14,000	20,000
51-40-280	Telephone	2,060	2,778	2,915	4,583	3,000	4,000
51-40-312	Professional/Technical-Engineering	19,069	3,170	7,643	11,039	10,000	60,000
51-40-315	Professional & Tech. - Auditor	0	0	0	0	0	0
51-40-318	Professional/Technical	576	576	0	2,000	2,000	2,000
51-40-325	GIS/ Mapping	0	6,297	8,765	11,058	5,000	5,000
51-40-350	Software Maintenance	16,593	6,144	5,548	10,371	8,000	10,000
51-40-370	Utility Billing Services	11,490	12,998	14,030	13,523	14,000	14,000
51-40-480	Special Water Supplies	4,520	3,451	5,228	4,173	3,000	5,000
51-40-481	Water Purchases	277,632	302,865	333,392	367,138	363,000	370,000
51-40-485	Fire Hydrant Update	0	0	0	50,000	50,000	50,000
51-40-490	O & M Charge	51,963	113,411	64,359	79,575	100,000	100,000
51-40-495	Meter Replacements	39,848	41,749	90,650	103,237	100,000	200,000
51-40-540	Customer Assistance Program	0	0	0	0	0	0
51-40-530	Interest Expense	105,222	102,757	106,270	177,900	121,000	121,000
51-40-550	Banking Charges	5,075	4,978	7,055	5,500	4,000	4,000
51-40-650	Depreciation	217,883	229,913	271,838	235,000	235,000	275,000
51-40-811	Bond - Principal	95,000	95,000	95,000	95,000	95,000	95,000
51-80-512	Contributions	0	0	0	0	0	0
51-40-730	Improv. Other than Buildings	246,420	2,220	2,411,016	54,106	1,800,000	1,894,000
51-40-740	Equipment	94,750	9,564	4,621	0	0	0
51-40-750	Capital Outlay - Vehicles	0	0	0	58,000	58,000	58,000
51-40-915	Transfer to Admin Svs	59,000	61,000	61,000	72,000	72,000	101,000
	Transfer to Reserve for Replacement						
		1,416,364	1,182,952	3,662,395	1,520,546	3,237,000	3,623,000

South Weber Budget

Account No.	Account Title	2018-19 Actual	2019-20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
WATER UTILITY FUND							
WATER UTILITIES REVENUE							
51-37-100	Water Sales	1,434,772	1,454,649	1,562,224	1,581,675	1,515,000	1,600,000
51-37-105	Water Connection Fee	24,910	29,680	21,225	15,685	20,000	20,000
51-37-130	Penalties	40,940	34,205	41,065	39,960	40,000	40,000
Total Water Utilities Revenue:		1,500,622	1,518,534	1,624,513	1,637,320	1,575,000	1,660,000
MISCELLANEOUS							
51-34-270	Developer Payments for Improvements	0	85,321	2,512,451	0	0	0
51-36-100	Interest Earnings	50,055	43,257	11,915	5,776	25,000	8,000
51-36-300	Misc. Utility	0	0	25	0	0	0
51-38-900	Sundry Revenue	3,050	3,079	328	0	0	0
51-38-920	Gain Loss Sale of Assets	24,000	18,050	-9,428	0	0	0
Total Miscellaneous		77,105	149,708	2,515,291	5,776	25,000	8,000
CONTRIBUTIONS AND TRANSFERS							
51-38-820	Transfer from Water Impact Fd	0	195,872	56,432	95,000	95,000	115,000
51-38-910	Capital Contributions	44,119	246,080	111,668	0	0	0
51-39-900	Contribution from Fund Balance	0	0	0	0	1,542,000	1,840,000
Total Contributions and Transfers:		44,119	441,952	168,100	95,000	1,637,000	1,955,000
		1,621,845	2,110,194	4,307,904	1,738,096	3,237,000	3,623,000

WATER UTILITY

51-40-110	Full-Time Employee Salaries - 2.0 FTE					122,000	
51-40-120	Part-time Employee Salaries						0
51-40-130	Employee Benefit - Retirement					30,000	
51-40-131	Employee Benefit-Employer FICA					10,000	
51-40-133	Employee Benefit - Work. Comp.					5,000	
51-40-134	Employee Benefit - UI						0
51-40-135	Employee Benefit - Health Ins.					34,000	
51-40-140	Uniforms						2,000

	2.0FTE Public Works Uniform and Cleaning costs		
51-40-210	Books/Subscriptions/Membership		3,000
	<i>Memberships in Professional Organizations and Subscriptions</i>		
	Rural Water Users of Utah		
	APWA		
	AWWA		
	Cross-Control Certification		
51-40-230	Travel		4,000
	<i>Charges for conferences, educational materials, & employee travel</i>		
	Rural Water Conference	1,500	
	Backflow Technician Certification	1,000	
	Other local classes	1,500	
51-40-240	Office Supplies & Expense		1,000
	<i>Copier Supplies, Postage, and general office supplies</i>		
51-40-250	Equipment Supplies & Maint.		10,000
	<i>Upkeep or repair of equip. and oper. Supplies</i>		
51-40-255	Vehicle Lease		0
51-40-256	Fuel Expense		9,000
51-40-260	Buildings & Grounds		5,000
	<i>33% of Shop building and grounds maintenance</i>		
51-40-270	Water - Power & Pumping		20,000
51-40-280	Telephone and wireless		4,000
51-40-311	Professional/Technical		2,000
	<i>Bond disclosure preparation and submission</i>		
51-40-312	Professional/Technical-Engineering		60,000
	<i>Engineering Services including GIS</i>		
	<i>General</i>		
51-40-315	Professional/Technical - Auditor		0
51-40-325	GIS/ Mapping	5,000	5,000

South Weber Budget

51-40-350	Software Maintenance		10,000
	<i>Software maintenance contracts</i>		
	Master Meter	2,500	
	IWorQ	3,000	
	Caselle	3,500	
	Win-911	500	
	LogMeIn	500	
51-40-370	Utility Billing Services		14,000
	<i>% of services associated with the billing and collection of utility accounts</i>		
51-40-480	Special Water Supplies		5,000
	<i>Testing supplies and costs to ensure water quality</i>		
	Chemtech-Ford	4,000	
	Davis County Health	1,000	
51-40-481	Water Purchases		370,000
	<i>Culinary water purchased from Weber Basin</i>		
51-40-485	Fire Hydrant Update		50,000
	<i>Replace 6 per year for the next 3 years.</i>		
51-40-490	Water O & M Charge		100,000
	<i>Water system supplies and maintenance.</i>		
51-40-530	Interest Expense		121,000
	<i>Interest payment on Bond</i>		
51-40-550	Banking Charges		4,000
	<i>Bank charges and fees and credit card transaction fees</i>		
51-40-650	Depreciation		275,000
51-40-720	Meter Replacements		200,000
	<i>Replace 400 meters</i>		
51-40-811	Bond - Principal		95,000
	<i>Principal payment on bond</i>		
51-80-512	Contributions		0
51-40-730	Improvements other than Buildings		1,894,000
	East Bench Transmission Line (Re-budgeted from 2022)	1,200,000	

CFP/IFFP/IFA/Rate Study	74,000
Cornia Drive Waterline Replacement	500,000
Water Source Meter Project	120,000

51-40-740	Equipment	0
		0
51-40-750	Vehicles	58,000
51-40-900	Contribution to Fund Balance	0
51-40-915	Transfer to Admin Services	101,000

WATER IMPACT FEE FUND

Bond Payment	75,000
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Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
WATER IMPACT FEE FUND							
Revenue							
26-37-100	Interest Earnings	1,934	3,653	522	508	1,000	1,000
26-37-200	Water Impact Fees	126,604	138,860	93,302	100,466	120,000	120,000
	Total Revenue	128,538	142,513	93,824	100,974	121,000	121,000
Contributions and Transfers							
26-39-500	Contribution From Fund Balance	0	0	0	69,000	4,000	4,000
Expenditures							
26-40-760	Projects	0	195,872	56,432	0	0	0
26-80-800	Transfers	71,579	195,873	0	95,000	95,000	115,000
	Contribution to Fund Balance	0	0	0	0	30,000	10,000
	Water Impact Fee Fund Revenue Total	128,538	142,513	93,824	169,974	170,000	125,000
	Water Impact Fee Fund Expenditure Total	71,579	391,745	56,432	95,000	170,000	125,000
	Net Total Water Impact Fee Fund	56,959	-249,232	37,392	74,974	0	0

Name	South Weber	Fiscal Year Ended		6/30/2023
Part VII	Enterprise Fund: Water			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing year Approved Budget Appropriation (d)
	Operating Revenue			
	Charge for Services	1,562,224	1,581,675	1,600,000
	Connection Fees	21,225	15,685	20,000
	Other: Fees	41,065	39,960	40,000
	Other: Misc. Utility Fees	25	0	0
	Other: Charges for Construction Services - DOL	2,512,451	0	0
	Other: Federal Grants	0	0	0
	TOTAL OPERATING REVENUE	4,136,989	1,637,320	1,660,000
	Operating Expense			
	Personnel Services	123,356	121,011	203,000
	Contractual Services	43,040	53,491	95,000
	Material and Supplies	217,483	286,901	411,000
	Depreciation	271,838	235,000	275,000
	Purchase of Water	333,392	367,138	370,000
	Administrative Services	61,000	72,000	101,000
	Other: Construction Services - DOL	2,411,016	0	0
	TOTAL OPERATING EXPENSE	3,461,125	1,135,540	1,455,000
	Non-Operating Revenue (Expense) and Transfers			
	Interest Expense	(106,270)	(177,900)	(121,000)
	Other: Developer Payments For Impov.	0	0	0
	Other: Gain Loss Sale of Assets	(9,428)	0	0
	Interest Income	11,915	5,776	8,000
	Sundry Revenue	328	0	0
	Operating Transfers From:			
	Impact Fee Spent			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Other:			
	NET INCOME (LOSS)	572,410	329,656	92,000
	Cash Operating Needs			
	Net Income (Loss)	572,410	329,656	92,000
	Plus: Depreciation	271,838	235,000	275,000
	Plus: Capital Transfers From Water Impact Fee fund	93,302	95,000	115,000
	Capital Contributions From Outside Sources	111,668	0	0
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlaw	483,879	112,106	1,952,000
	Less: Bond Principal Payments	100,000	95,000	95,000
	Less:			
	Less:			
	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	465,339	452,551	(1,565,000)
	Source of Cash Required			
	Cash Balance at Beginning of year	2,090,290	1,496,229	1,948,780
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	2,090,290	1,496,229	1,948,780

Sewer Utility Fund



The South Weber City Sewer Utility Fund is a major fund and supports the maintenance, operations, and infrastructure needs of the sewer system. The planning and engineering personnel oversee the long-range planning, design, and construction management of the sewer system improvements and extensions. South Weber City is contracted with the Central Weber Sewer Improvement District for the treatment of wastewater.

South Weber City maintains 2,295 sewer laterals, 924 manholes, and 36.81 miles of sewer main lines. The City is progressively and continuously researching and implementing the most efficient and effective methods for constructing and maintaining the City’s sanitary sewer system in accordance with the Utah Sewer Management Program (USMP).

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Percent of Sewer lines Cleaned Annually	20%	20%	20%	20%
Sewer Backups per Year	0	0	1	0
Total Sewer Connections				

Sewer Goals 2023

- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training



South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
SEWER UTILITY							
52-40-110	Full-Time Employee Salaries	41,205	51,276	74,090	73,558	47,000	60,000
52-40-120	Part-time Employee Salaries	0	0	0	0	0	0
52-40-130	Employee Benefit - Retirement	8,857	(1,941)	11,743	16,353	12,000	15,000
52-40-131	Employee Benefit-Employer FICA	3,224	4,836	5,727	5,807	4,000	5,000
52-40-133	Employee Benefit - Work. Comp.	1,018	556	1,999	3,756	2,000	3,000
52-40-134	Employee Benefit - UI	0	0	0	0	0	0
52-40-135	Employee Benefit - Health Ins.	6,508	5,901	12,171	13,577	12,000	27,000
52-40-140	Uniforms	357	513	510	624	900	1,000
52-40-230	Travel & Training	2,488	1,893	1,118	1,000	4,000	4,000
52-40-240	Office Supplies & Expense	819	859	1,104	2,963	1,000	3,000
52-40-250	Equipment Supplies & Maint.	2,790	1,313	1,652	4,141	5,000	5,000
52-40-256	Fuel Expense	0	255	1,282	1,331	1,000	2,000
52-40-270	Utilities	317	477	612	740	600	1,000
52-40-312	Professional/Technical-Engin	6,987	2,559	6,801	62	21,000	21,000
52-40-325	GIS/ Mapping	0	0	2,351	1,887	1,000	2,000
52-40-350	Software Maintenance	1,924	2,885	2,289	2,371	4,000	3,000
52-40-370	Utility Billing Services	8,023	9,080	9,800	9,445	9,000	9,000
52-40-490	O & M Charge	16,620	21,501	18,942	33,052	35,000	50,000
52-40-491	Sewer Treatment Fees	453,185	462,340	478,308	490,786	536,000	536,000
52-40-550	Banking Charges	3,035	3,226	3,615	3,599	3,500	4,000
52-40-650	Depreciation	129,395	130,374	146,802	147,000	143,000	150,000
52-40-690	Projects	133,358	0	15,000	12,000	1,090,000	1,171,000
52-40-915	Transfer to Admin Svs	40,500	41,600	41,600	43,000	43,000	61,000
	Transfer to Reserve for Replacement						
		860,612	739,503	837,516	867,050	1,975,000	2,133,000

South Weber Budget

Account No.	Account Title	2018-19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
SEWER UTILITY FUND							
MISCELLANEOUS REVENUE							
52-36-100	Interest Earnings	57,231	52,169	15,409	11,616	20,000	13,000
Total Miscellaneous Revenue:		57,231	52,169	15,409	11,616	20,000	13,000
SEWER UTILITIES REVENUE							
52-37-300	Sewer Sales	909,221	951,848	1,001,420	1,031,104	1,050,000	1,030,000
52-37-360	CWDIS 5% Retainage	11,782	13,406	12,271	14,039	10,000	15,000
Total Sewer Utilities Revenue:		921,002	965,254	1,013,691	1,045,143	1,060,000	1,045,000
CONTRIBUTIONS & TRANSFERS							
52-38-820	Transfer from Sewer Impact	55,410	170,872	41,497	0	400,000	215,000
52-38-910	Capital Contributions	25,880	265,616	38,398	0	0	0
52-38-920	Gain Loss Sale of Assets	0	0	0	0	0	0
52-39-500	Contribution from Fund Balance	0	0	0	0	495,000	860,000
Total Contributions:		81,290	436,488	79,895	0	895,000	1,075,000
		1,059,523	1,453,910	1,108,995	1,056,760	1,975,000	2,133,000

SEWER UTILITY

EXPENDITURES

52-40-110	Full-Time Employee Salaries - 1 FTE						60,000
52-40-120	Part-time Employee Salaries						0
52-40-130	Employee Benefit - Retirement						15,000
52-40-131	Employee Benefit-Employer FICA						5,000
52-40-133	Employee Benefit - Work. Comp.						3,000
52-40-134	Employee Benefit - UI						0
52-40-135	Employee Benefit - Health Ins.						27,000

South Weber Budget

52-40-140	Uniforms .85 FTE Public Works Uniform and Cleaning costs		1,000
52-40-230	Travel and Training <i>Charges for conferences, educational materials, & employee travel</i>		4,000
52-40-240	Office Supplies & Expense <i>Copier Supplies, Postage, and general office supplies</i>		3,000
52-40-250	Equipment Supplies & Maint. <i>Upkeep or repair of equip. and oper. supplies, including pump repair</i>		5,000
52-40-255	Vehicle Lease		0
52-40-256	Fuel Expense		2,000
52-40-270	Utilities		1,000
52-40-312	Professional/Technical-Engineering		21,000
	Engineering	6,000	
	DWQ Exception	10,000	
	SSMP Update	5,000	
52-40-325	GIS/ Mapping		2,000
52-40-350	Software Maintenance <i>Software maintenance contracts</i> <i>Caselle</i>		3,000
		3,000	
52-40-370	Utility Billing Services <i>% of services associated with the billing and collection of utility accounts</i>		9,000
52-40-490	Sewer O & M Charge <i>Sewer system supplies and maintenance.</i> <i>increase cleaning+15000</i>		50,000
52-40-491	Sewer Treatment Fee <i>Central Weber Sewer Improvement District charges - 4% increase</i>		536,000
52-40-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>		4,000
52-40-650	Depreciation		150,000
52-40-690	Projects		1,171,000
	CIP Projects (Re-budgeted from FY 2021)	1,000,000	
	CFP/IFFP/IFA/Rate Study	100,000	

Lift Station Generator (Re-budgeted)	45,000
Confined Space Entry	20,000
Vehicles	6,000

52-40-915 Transfer to Admin Services 61,000

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
SEWER IMPACT FEE FUND							
Revenue							
21-37-100	Interest Earnings	7,125	10,894	3,296	2,269	0	0
21-37-200	Sewer Impact Fees	301,512	328,496	214,110	380,000	400,000	400,000
	Total Revenue	308,637	339,390	217,406	382,269	400,000	400,000
Contributions and Transfers							
21-39-500	Contribution From Fund Balance	0	0	0	0	0	0
	Total Contributions and Transfers	0	0	0	0	0	0
Expenditures							
21-40-490	Sewer Impact Fee Projects	0	0	0	0	0	0
21-40-760	Transfer to Sewer Fund	55,410	170,872	41,497	0	237,500 *	215,000
	Contribution to Fund Balance						185,000
	Total Expenditures	55,410	170,872	41,497	0	237,500	400,000
	Sewer Impact Fee Fund Revenue Total	308,637	339,390	217,406	382,269	400,000	400,000
	Sewer Impact Fee Fund Expenditure Tot	55,410	170,872	41,497	0	237,500	400,000
	Net Total Sewer Impact Fee Fund	253,227	168,519	175,909	382,269	162,500	0
	* CIP Projects				400,000		

Name	South Weber	Fiscal Year Ended		6/30/2023
Part VII	Enterprise Fund: Sewer			
		Prior Year Actual	Current Year Estimate	Ensuing Year Approved Budget Appropriation
	Description (a)	(b)	(c)	(d)
	Operating Revenue			
	Charge for Services	1,013,691	1,045,143	1,045,000
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING REVENUE	1,013,691	1,045,143	1,045,000
	Operating Expense			
	Personnel Services	106,240	113,674	111,000
	Contractual Services	24,856	17,363	39,000
	Material and Supplies	39,710	55,227	65,000
	Depreciation	146,802	147,000	150,000
	Other: Sewer Treatment Fees	478,308	490,786	536,000
	Other: Administrative Services	41,600	43,000	61,000
	Other:			
	TOTAL OPERATING EXPENSE	837,516	867,050	962,000
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees			
	Interest Earned	15,409	11,616	13,000
	Capital Contributions From Outside Sources	0	0	0
	Impact Fee Collected			
	Other:			
	NET INCOME (LOSS)	191,584	189,709	96,000
	Cash Operating Needs			
	Net Income (Loss)	191,584	189,709	96,000
	Plus: Depreciation	130,374	130,000	143,000
	Plus: Capital Transfers From Sewer Impact Fee Fund	41,497	0	215,000
	Plus:			
	Less: Major Improvements and Capital Outlay	0	0	1,171,000
	Less: Bond Principal Payments			
	TOTAL CASH PROVIDED (REQUIRED)	363,455	319,709	(717,000)
	Source of Cash Required			
	Cash Balance at Beginning of Year	2,902,934	3,345,572	3,668,167
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	2,902,934	3,345,572	3,668,167

Sanitation Utility Fund

The Sanitation Utility Fund is a major fund. It has been created to aid in improving and confirming the service delivery of solid waste sanitation. The City is progressively and continuously researching and implementing the most efficient and effective methods for constructing and maintaining the City's solid waste sanitation system; to include: (1) the prevention and spread of disease; (2) the deterrence of nuisances and damage to property; and (3) the minimizing of environmental pollution. South Weber City has contracted with Robinson Waste Services, Inc. for its solid waste sanitation removal service. However, the City's personnel manage and maintain the supply and distribution of all solid waste receptacles in the city.



South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
SANITATION UTILITY							
53-40-110	Full-Time Employee Salaries	9,373	11,123	3,895	2,017	16,000	0
53-40-120	Part-time Employee Salaries	0	0	0	0	0	0
53-40-130	Employee Benefit - Retirement	2,040	(1,719)	(985)	367	4,000	0
53-40-131	Employee Benefit-Employer FICA	751	859	323	163	1,200	0
53-40-133	Employee Benefit - Work. Comp.	290	155	88	86	500	0
53-40-134	Employee Benefit - UI	0	0	0	0	0	0
53-40-135	Employee Benefit - Health Ins.	2,247	2,666	887	449	6,000	0
53-40-140	Uniforms	0	0	0	0	100	0
53-40-250	Equipment Supplies & Maint.	12,247	32,917	106	53,865	42,000	46,000
53-40-280	Telephone	0	0	53	79	0	0
53-40-350	Software Maintenance	1,924	2,215	2,289	2,371	2,400	3,000
53-40-370	Utility Billing Services	3,544	3,985	4,306	4,156	4,300	4,000
53-40-492	Sanitation Fee Charges	299,500	380,441	377,257	427,379	410,000	435,000
53-40-550	Banking Charges	1,318	1,546	1,728	1,720	1,000	1,000
53-40-915	Transfer to Admin Services	26,500	27,500	27,500	36,000	36,500	38,000
53-40-900	Contribution to Fund Balance	0	0	0	0	0	0
		359,734	461,690	417,448	528,651	524,000	527,000

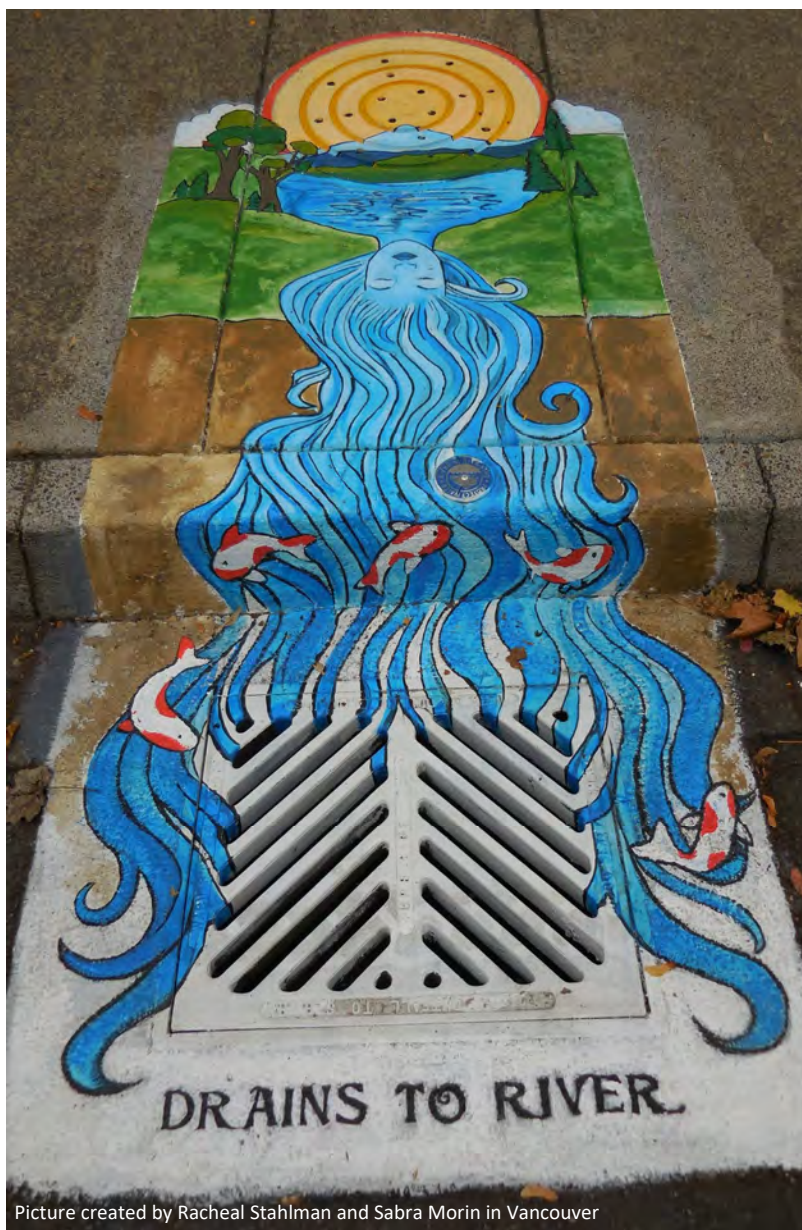
Account No.	Account Title	2018-19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
SANITATION UTILITY FUND							
MISCELLANEOUS REVENUE							
53-36-100	Interest Earnings	9,079	8,405	2,244	1,759	2,000	2,000
	Total Miscellaneous Revenue:	9,079	8,405	2,244	1,759	2,000	2,000
SANITATION UTILITIES REVENUE							
53-37-700	Sanitation Fees	359,362	469,449	500,257	518,585	496,000	525,000
	Total Sanitation Utilities Revenue:	359,362	469,449	500,257	518,585	496,000	525,000
MISCELLANEOUS							
53-38-920	Gain Loss Sale of Assets	0	0	0	0	0	0
53-39-500	Contribution from Fund Balance	0	0	0	0	26,000	0
	Total Miscellaneous:	0	0	0	0	26,000	0
		368,441	477,854	502,501	520,343	524,000	527,000

SANITATION UTILITY

53-40-110	Full-Time Employee Salaries - 0 FTE	0
53-40-120	Part-time Employee Salaries	0
53-40-130	Employee Benefit - Retirement	0
53-40-131	Employee Benefit-Employer FICA	0
53-40-133	Employee Benefit - Work. Comp.	0
53-40-134	Employee Benefit - UI	0
53-40-135	Employee Benefit - Health Ins.	0
53-40-140	Uniforms	0
53-40-240	Office Supplies & Expense	0
53-40-250	Equipment Supplies & Maint. <i>Purchase of 650 garbage cans</i>	46,000
53-40-255	Vehicle Lease	0
53-40-350	Software Maintenance <i>Software maintenance contracts</i>	3,000
53-40-370	Utility Billing Services <i>% of services associated with the billing and collection of utility accounts</i>	4,000
53-40-492	Sanitation Fee Charges <i>Collection and disposal fees</i>	435,000
53-40-550	Banking Charges Bank charges and fees and credit card transaction fees	1,000
53-40-650	Depreciation	0
53-40-915	Transfer to Admin Services	38,000

Name	South Weber	Fiscal Year Ended		6/30/2023
Part VII	Enterprise Fund: Sanitation			
		Prior Year Actual	Current Year Estimate	Ensuing Year Approved Budget Appropriation
	Description (a)	(b)	(c)	(d)
	Operating Revenue			
	Charge for Services	500,257	518,585	525,000
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING REVENUE	500,257	518,585	525,000
	Operating Expense			
	Personnel Services	4,208	3,082	0
	Contractual Services	8,323	8,246	8,000
	Material and Supplies	159	53,944	46,000
	Depreciation			
	Other: Sanitation Disposal Fees	377,257	427,379	435,000
	Other: Administrative Services	27,500	36,000	38,000
	Other:			
	TOTAL OPERATING EXPENSE	417,448	528,651	527,000
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees			
	Interest Earned	2,244	1,759	2,000
	Capital Contributions From Outside Sources			
	Impact Fee Collected			
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Impact Fee Spent			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Other:			
	NET INCOME (LOSS)	85,053	(8,308)	0
	Cash Operating Needs			
	Net Income (Loss)	85,053	(8,308)	0
	Plus: Depreciation			
	Plus:			
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlay			
	Less: Bond Principal Payments			
	Less:			
	Less:			
	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	85,053	(8,308)	0
	Source of Cash Required			
	Cash Balance at Beginning of Year	426,275	471,503	463,195
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	426,275	471,503	463,195

Storm Drain Utility Fund



Picture created by Racheal Stahlman and Sabra Morin in Vancouver

The Storm Drain Utility Fund is a major fund and certifies that the discharge of storm water pollutants is eliminated. The City is progressively and continuously researching and implementing the most efficient and effective methods for constructing and maintaining the City's storm water system in accordance with Utah Pollutant Discharge Elimination System (UPDES), National Pollutant Discharge Elimination System (NPDES), and the execution of the City's Municipal Storm Water System (MS4) permit.

The planning and engineering personnel oversee the long-range planning, design, and construction management of the storm water system improvements and extensions. South Weber City maintains 10 detention basins, 621 manhole covers, 530 storm drain grates, and 22.30 miles of storm drain pipe in the ground. Many of the city's detention basins have a joint use where they are also utilized for recreation and athletic programs.

The Public Works Department's mission is to aid in improving the quality of life for the residents of South Weber by working proactively as a team. This is also accomplished through research and implementation of the most efficient and effective methods for constructing and maintaining the storm drain system.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Number of times streets swept	3	3	3	3
Percent of Storm Drains Cleaned Annually	0%	0%	0%	25%

Storm Drain Goals 2023

- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
STORM DRAIN							
54-40-110	Full-Time Employee Salaries	25,567	28,431	27,831	25,715	21,000	57,000
54-40-120	Part-time Employee Salaries	0	0	0	0	0	0
54-40-130	Employee Benefit - Retirement	5,068	8,300	737	5,882	5,000	12,000
54-40-131	Employee Benefit-Employer FICA	1,881	2,012	1,957	1,992	2,000	5,000
54-40-133	Employee Benefit - Work. Comp.	669	340	846	1,513	1,000	2,000
54-40-134	Employee Benefit - UI	0	0	0	0	0	0
54-40-135	Employee Benefit - Health Ins.	7,790	7,031	10,312	13,280	11,000	27,000
54-40-140	Uniforms	357	513	510	712	500	1,000
54-40-230	Travel and Training	42	250	1,250	1,500	2,000	2,000
54-40-250	Equipment Supplies & Maintenance	100	391	510	1,000	1,200	1,200
54-40-256	Fuel Expense	613	140	935	942	500	1,500
54-40-260	Grounds Maintenance	0	0	0	0	0	80,000
54-40-270	Utilities	0	922	0	150	300	300
54-40-312	Professional/Technical-Enginr	8,296	22,758	28,046	8,904	8,000	8,000
54-40-325	GIS/ Mapping	0	26,275	6,121	3,403	15,000	10,000
54-40-331	Promotions	1,155	1,155	0	1,200	1,200	1,200
54-40-350	Software Maintenance	1,924	2,215	4,689	2,385	5,300	4,800
54-40-370	Utility Billing Services	1,755	1,986	2,144	2,033	2,000	2,000
54-40-493	Storm Drain O & M	15,214	3,864	506	25,000	30,000	30,000
54-40-550	Banking Charges	665	740	824	660	1,000	1,000
54-40-650	Depreciation	142,728	147,794	188,991	190,000	150,000	200,000
54-40-690	Projects	221,902	0	20,343	26,174	26,000	6,000
54-40-900	Addition to Fund Balance	0	0	0	0	0	149,000
54-40-915	Transfer to Admin Services	20,500	21,000	21,000	26,000	26,000	43,000
		456,226	276,118	317,551	338,444	309,000	644,000

South Weber Budget

Account No.	Account Title	2018-19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
STORM DRAIN							
MISCELLANEOUS REVENUE							
54-33-400	State Grants	0	0	0	0	0	0
54-36-100	Interest Earnings	11,010	8,799	1,379	1,275	1,000	4,000
Total Miscellaneous Revenue:		11,010	8,799	1,379	1,275	1,000	4,000
STORM DRAIN UTILITIES REVENUE							
54-37-450	Storm Drain Revenue	178,843	189,131	199,398	201,522	239,000	640,000
Total Storm Drain Utilities Revenue:		178,843	189,131	199,398	201,522	239,000	640,000
54-34-270	Developer Pmts for Improvements	0	275,198	506	0	0	0
54-38-910	Capital Contributions	0	617,814	472,016	0	0	0
Total Contributions:		0	893,013	472,522	0	0	0
CONTRIBUTIONS AND TRANSFERS							
54-38-600	Transfer from Impact Fees	0	0	0	40,000	40,000	0
54-39-500	Contribution From Fund Bal	0	0	0	55,000	29,000	0
Total Contributions and Transfers		0	0	0	95,000	69,000	0
		189,852	1,090,942	673,300	297,797	309,000	644,000

STORM Drain

EXPENDITURES

54-40-110	Full-time Employee Salaries - 1.5 FTE						57,000
54-40-120	Part-time Employee Salaries						0
54-40-130	Employee Benefit - Retirement						12,000
54-40-131	Employee Benefit-Employer FICA						5,000
54-40-133	Employee Benefit - Work. Comp.						2,000

South Weber Budget

54-40-134	Employee Benefit - UI	0
54-40-135	Employee Benefit - Health Ins.	27,000
54-40-140	Uniforms .5 FTE Public Works Uniform and Cleaning costs	1,000
54-40-230	Travel and Training <i>Charges for conferences, educational materials, & employee travel</i>	2,000
	State Certifications	500
	Training on new regulations	1,500
54-40-250	Equipment Supplies & Maint. <i>Upkeep or repair of equip. and oper. Supplies</i>	1,200
54-40-255	Vehicle Lease	0
54-40-256	Fuel Expense	1,500
54-40-260	Grounds Maintenance <i>Maintenance of Detention Basins by Parks Dept.</i>	80,000
54-40-270	Storm Drain - Power & Pumping	300
54-40-312	Professional/Technical-Engineering <i>Engineering Services</i>	8,000
54-40-315	Professional/Technical - Auditor	0
54-40-325	GIS/ Mapping	10,000
54-40-331	Promotion - Storm Drain <i>Payment to Davis County Storm Drain for education of communication</i>	1,200
54-40-350	Software Maintenance <i>Software maintenance contracts</i>	4,800
54-40-370	Utility Billing Services <i>% of services associated with the billing and collection of utility accounts</i>	2,000
54-40-493	Storm Drain O & M <i>Cleaning of drains, ponds, and boxes</i>	30,000
54-40-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>	1,000
54-40-650	Depreciation	200,000

South Weber Budget

54-40-690	Projects	6,000
	Vehicles	6,000
54-40-900	Addition to Fund Balance	150,000
54-40-915	Transfer to Admin Services	43,000

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
STORM DRAIN IMPACT FEE							
Revenue							
22-37-100	Interest Earnings	378	1,016	1,016	93	0	0
22-37-200	Storm Drain Impact Fees	31,063	33,915	33,915	50,270	40,000	50,000
	Total Revenue	31,441	34,931	34,931	50,363	40,000	50,000
Contributions and Transfers							
22-39-500	Contribution From Fund Balance	0	0	0	0	0	0
	Total Contributions and Transfers	0	0	0	0	0	0
Expenditures							
22-40-690	Projects	0	0	0	0	0	0
22-80-800	Transfers	0	70,329	55,726	50,000	40,000 *	0
	Contribution to Fund Balance						50,000
	Total Expenditures	0	70,329	55,726	50,000	40,000	50,000
	Storm Drain Impact Fee Fund Revenue T	31,441	34,931	34,931	50,363	40,000	50,000
	Storm Drain Impact Fee Fund Expenditu	0	70,329	55,726	50,000	40,000	50,000
	Net Total Storm Drain Impact Fee Fund	31,441	(35,398)	(20,795)	363	0	0

* Existing Capacity Repay

Name	South Weber	Fiscal Year Ended		6/30/2023
Part VII	Enterprise Fund: Storm Water			
	Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
	Operating Revenue			
	Charge for Services	199,398	201,522	640,000
	Other:			
	TOTAL OPERATING REVENUE	199,398	201,522	640,000
	Operating Expense			
	Personnel Services	46,627	49,094	104,000
	Contractual Services	55,130	18,585	27,000
	Material and Supplies	5,567	26,174	6,000
	Depreciation	147,794	190,000	200,000
	Other: Administrative Services	21,000	26,000	43,000
	Other:			
	Other:			
	TOTAL OPERATING EXPENSE	276,118	309,853	380,000
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees			
	Interest Earned	1,379	1,275	4,000
	Capital Contributions From Outside Sources	0	0	0
	Other:			
	NET INCOME (LOSS)	(75,340)	(107,056)	264,000
	Cash Operating Needs			
	Net Income (Loss)	(75,340)	(107,056)	264,000
	Plus: Depreciation	147,794	190,000	200,000
	Plus: Capital Transfers From Impact Fee Fund	0	40,000	0
	Less: Major Improvements and Capital Outlay	0	0	0
	Less: Bond Principal Payments			
	TOTAL CASH PROVIDED (REQUIRED)	72,454	122,944	464,000
	Source of Cash Required			
	Cash Balance at Beginning of Year	265,949	383,580	506,524
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	265,949	383,580	506,524

Department Breakdowns

Legislative Department

The legislative authority of the City is held within a six-member Council, with one Council Member serving as Mayor, with no legislative voting power. The mission of the Legislative Services Department is to enact ordinances and resolutions, approve an annual budget and make other financial policy decisions, direct and supervise the City Manager, ensure that services are provided in a cost-effective manner, provide nominal compensation, as well as training and education for elected officials and Planning Commission members, and provide policy direction for the benefit of the City, its residents, and businesses. To accomplish these important objectives, it is acknowledged that ongoing preparation and planning is realized, relationship development with neighboring public officials is attained, and that private individuals and groups are encouraged to participate in the future growth of the City.

Furthermore, the Mayor and City Council are committed to providing for a Youth City Council in order to provide leadership training and service opportunities for the youth who reside in the City, as well as to the Planning Commission which provides recommendations and decisions regarding all land use ordinances and applications. The Youth City Council is comprised of up to 11 youth. The Planning Commission is made up of five Commissioners appointed by the Mayor with advice and consent of the City Council.

Annually, the City Council establishes strategic priorities which are outlined in the City's strategic plan. The City's goals and action plans are established within the five strategic objectives of public safety; infrastructure, equipment, and municipal services; fiscal sustainability and planning; community engagement; and employees. Regular evaluation and reporting take place among City staff and elected officials on the progress made within each strategic objective, including an annual report to the full City Council at the annual planning and budget retreat held each January. Specifically, one strategic goal is promoting water conservation through code by May 2022.



South Weber Budget

Account No.	Account Title	2018-19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
LEGISLATIVE							
10-41-005	Salaries - Council & Commissions	26,400	22,756	24,189	24,000	28,000	28,000
10-41-131	Employee Benefit-Employer FICA	2,020	1,741	1,850	1,836	2,200	2,200
10-41-133	Employee Benefit - Work. Comp.	657	263	599	998	700	1,000
10-41-140	Uniforms	43	0	0	0	300	0
10-41-210	Books, Subscriptions, Memberships	4,157	4,423	3,848	0	4,000	4,000
10-41-230	Travel & Training	7,206	2,038	6,224	885	12,600	13,000
10-41-240	Office Supplies and Expenses	178	49	7	90	200	200
10-41-494	Youth City Council	2,788	1,222	617	4,954	5,000	5,000
10-41-620	Miscellaneous	8,961	2,571	1,158	7,073	4,000	5,100
10-41-740	Equipment	0	0	0	5,055	0	0
10-41-925	Country Fair Days Donation	0	5,000	5,000	5,000	5,000	7,500
		52,408	40,063	43,492	49,893	62,000	66,000

LEGISLATIVE

10-41-005	Salaries - Council & Commissions <i>Mayor & City Council</i>						28,000
10-41-131	Employee Benefit-Employer FICA						2,200
10-41-133	Employee Benefit - Work. Comp.						1,000
10-41-140	Uniforms Councilmember shirts						0
10-41-210	Books, Subscriptions, Memberships ULCT Annual Membership Davis County Chamber of Commerce Membership					3,500 500	4,000
10-41-230	Travel and Training <i>Charges for conferences, educational materials, & employee travel</i> ULCT Fall Conference (6 councilmembers) Newly Elected Official Training ULCT St. George Conference (6 Council Members) Spring Retreat Misc.					2,500 500 6,000 2,000 2,000	13,000
10-41-240	Office Supplies and Expenses						200

South Weber Budget

10-41-370	Professional/Technical Service		0
10-41-494	Youth Council		5,000
	<i>11 members with Council Advisors</i>		
	ULCT Legislative Day		
	Youth Council Annual Conference		
	Community Events		
10-41-620	Miscellaneous		5,100
	Donation to Sunset Jr. High	200	
	Donation to Northridge	200	
	South Weber Elementary	200	
	Highmark	200	
	City Holiday Season Event	3,500	
	Other unclassified	800	
10-41-740	Equipment		0
10-41-925	Country Fair Days Donation		7,500

Judicial Department



The South Weber Justice Court was established in 1971 when the town changed into a City. Its mission is to improve the quality of life for the residents and non-residents who frequent the city. The Court has jurisdiction to adjudicate infractions and misdemeanors (Class B & C) when the violation occurred within city boundaries. Several law enforcement agencies issue citations into the South Weber Justice Court including Utah Highway Patrol, Davis County Sheriff’s Office, and the Division of Wildlife Resources. Small claims cases which either occurred in the city or where the defendant resides in the city may also be heard if the suit is \$15,000 or under.

The South Weber Justice Court is dedicated to serving the public with respect and professionalism. The Judge is assisted in his duties by one court clerk and one assistant clerk. In order to ensure that the court is in compliance the State evaluates the Judge and staff by surveying the public, lawyers, and defendants. This occurs every four years. The latest re-certification took effect in 2020 and will continue till 2024. The Administrative Office of the Courts oversees Utah judicial matters and has found this court to be in full compliance with all standards, regulations, and guidelines. The court is a Class III Justice Court based on the volume of citations processed.

To provide consistent services the courts goal is to hold court twice a month. Due to COVID19, the court had to go from in person to video. The court still maintains court twice a month. The court will return to in person court based on direction from the Administrative Office of the Courts.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Time to disposition small claims (Utah Judicial Council standard is 9 months)	100%	100%	100%	95%
Time to disposition for traffic (Utah Judicial Council standard is 3 months)	98%	91%	97%	95%
Time to disposition for criminal (Utah Judicial Council standard is 6 months)	97%	86%	85%	95%

South Weber Budget

Account NO.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
JUDICIAL							
10-42-004	Judge Salary	13,735	9,648	14,923	13,647	15,000	16,000
10-42-110	Employee Salaries	30,216	32,812	33,524	31,500	35,000	0
10-42-130	Employee Benefit - Retirement	8,446	7,928	8,757	9,173	11,000	4,000
10-42-131	Employee Benefit-Employer FICA	3,327	3,138	3,600	3,670	4,000	2,000
10-42-133	Employee Benefit - Work. Comp.	82	182	378	649	500	500
10-42-134	Employee Benefit - UI	0	0	0	0	0	0
10-42-135	Employee Benefit - Health Ins.	11,067	11,726	11,147	12,162	13,000	0
10-42-210	Books/Subscriptions/Membership	493	644	20	508	600	700
10-42-230	Travel & Training	142	982	508	3,135	3,100	5,000
10-42-240	Office Supplies & Expense	560	858	1,013	1,538	600	600
10-42-280	Telephone	898	720	500	440	500	500
10-42-313	Professional/Tech. - Attorney	8,319	12,219	9,225	8,450	10,000	10,000
10-42-317	Professional/Technical-Bailiff	3,482	3,241	0	0	4,000	4,000
10-42-350	Software Maintenance	641	738	763	790	800	800
10-42-550	Banking charges	1,677	1,302	2,064	2,188	600	900
10-42-610	Miscellaneous	77	313	464	1,274	1,300	1,000
10-42-740	Equipment	0	2,684	0	0	0	0
10-42-980	State Treasurer Surcharge	2,519	0	0	0	0	0
		85,681	89,135	86,877	89,126	100,000	46,000

JUDICIAL

10-42-004	Judge Salary .1 FTE						16,000
10-42-120	Full-time Employee Salaries 0 FTE						0
10-42-130	Employee Benefit - Retirement						4,000
10-42-131	Employee Benefit-Employer FICA						2,000
10-42-133	Employee Benefit - Work. Comp.						500
10-42-134	Employee Benefit - UI						0
10-42-135	Employee Benefit - Health Ins.						0

South Weber Budget

10-42-210	Books/Subscriptions/Membership <i>Utah State Code books</i>	700
10-42-230	Travel and Training <i>Charges for conferences, educational materials, & employee travel</i>	5,000
	Admin. Office of Courts - Fall	2,400
	Admin. Office of Courts - Spring	1,400
	BCI Conference	700
	Judge	400
	Local training	100
10-42-240	Office Supplies & Expense Normal office supplies, postage and copying	600
10-42-243	Court Refunds	0
10-42-280	Telephone	500
10-42-313	Professional/Tech. - Attorney <i>Contracted Service for City Prosecutor & Public Defenders</i>	10,000
10-42-317	Professional/Technical-Bailiff <i>Contracted Service with County Sheriff's Office</i>	4,000
10-42-350	Software Maintenance <i>Software maintenance contracts</i>	800
10-42-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>	900
10-42-610	Miscellaneous Interpreter and other miscellaneous	1,000
10-42-740	Equipment	0

Administrative Department



The Administrative Department’s mission is to serve as the focal point of the City’s day-to-day operations, provide support to all other City departments, and administer the programs and services of the City while implementing and enacting the policies of the Mayor and Council, carrying out directives of the City Manager through employee and contract relationships, and provide quality services to its residents and the businesses in South Weber City. The Administrative department is comprised of four full time and two part time employees and with assistance from other departments, the Administrative Department assures City services are provided efficiently within the budget adopted by the City Council. The administrative department created a new section of the city called Community Services. This department was up and running by July 2021.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Earn Distinguished Budget Presentation Award	-	Yes	Yes	Yes
Earn Certificate of Achievement for Excellence in Financial Reporting Award	-	-	-	Yes
Maintain Low Fraud Risk Assessment Score (>355)	290	335	375	355
Bank reconciliations completed by end of following month	-	-	-	12



South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
ADMINISTRATIVE							
10-43-110	Full Time Employee Salaries	276,483	302,304	326,820	300,993	325,000	363,000
10-43-120	Part-time Employee Wages	36,551	35,720	59,703	34,577	73,000	71,000
10-43-130	Employee Benefit - Retirement	49,506	58,120	61,105	63,565	84,000	102,000
10-43-131	Employee Benefit-Employer FICA	23,374	25,206	28,678	28,315	31,000	34,000
10-43-133	Employee Benefit - Work. Comp.	2,535	1,524	3,539	5,082	3,200	7,000
10-43-134	Employee Benefit - UI	0	31	0	0	0	0
10-43-135	Employee Benefit - Health Ins.	67,864	68,910	65,324	64,024	68,000	77,000
10-43-136	HRA Reimbursement - Health Ins	3,300	3,300	3,300	3,150	3,500	3,500
10-43-137	Employee Testing	94	178	112	173	0	0
10-43-140	Uniforms	591	460	683	1,000	1,000	0
10-43-210	Books/Subscriptions/Membership	5,550	2,288	4,285	3,397	3,500	3,500
10-43-220	Public Notices	3,658	5,595	6,069	6,908	5,000	6,000
10-43-230	Travel and Training	9,637	6,473	3,725	17,150	20,000	20,000
10-43-240	Office Supplies & Expense	6,707	8,113	6,403	9,257	8,000	9,000
10-43-250	Equipment - Oper. Supplies and Maint.	2,876	4,933	3,629	4,491	5,500	6,500
10-43-256	Fuel Expense	87	39	189	147	300	0
10-43-262	General Government Buildings	9,012	6,897	7,093	7,420	7,500	7,500
10-43-270	Utilities	4,252	5,431	4,403	5,312	6,000	6,000
10-43-280	Telephone	10,055	13,377	16,673	16,435	18,000	18,000
10-43-308	Professional & Tech. - I.T.	11,299	12,643	13,079	13,707	13,000	33,000
10-43-309	Professional & Tech. - Auditor	10,000	10,000	12,500	24,000	12,000	15,000
10-43-312	Professional & Tech. - Engineer	149	89	0	258	0	0
10-43-313	Professional & Tech. - Attorney	16,238	29,205	129,640	53,327	100,000	70,000
10-43-314	Ordinance Codification	4,940	3,227	1,287	5,584	3,000	5,000
10-43-316	Elections	0	7,155	0	25,188	17,500	0
10-43-329	City Manager Fund	1,985	1,488	3,241	4,178	3,000	5,000
10-43-350	Software Maintenance	16,702	22,861	20,357	26,141	26,000	26,000
10-43-510	Insurance & Surety Bonds	41,331	40,993	43,495	45,773	44,000	46,000
10-43-550	Banking Charges	920	283	398	331	1,000	1,000
10-43-610	Miscellaneous	842	966	7,265	2,979	1,000	4,000
10-43-625	Cash over and short	3,661	-66	-98	0	0	0
10-43-740	Equipment	7,433	11,678	30,639	5,442	5,000	19,000
10-43-841	Transfer to Recreation Fund	0	97,500	70,000	75,000	75,000	75,000
10-43-910	Transfer to Cap. Proj. Fund	377,334	271,032	360,000	0	0	70,000
10-43-900	Addition to Fund Balance	0	0	0	0	0	109,000
		1,004,964	1,057,952	1,293,537	853,304	963,000	1,212,000

ADMINISTRATIVE

10-43-110	Full Time Employee Salaries <i>City Mgr., Finance Dir., Treasurer, and Recorder -4 FTE</i>	363,000
10-43-120	Part-time Employee Wages <i>Front Office (2), Recording Sec. - 2.25 FTE</i>	71,000
10-43-130	Employee Benefit - Retirement	102,000
10-43-131	Employee Benefit-Employer FICA	34,000
10-43-133	Employee Benefit - Work. Comp.	7,000
10-43-134	Employee Benefit - UI	0
10-43-135	Employee Benefit- Health Ins	77,000
10-43-136	HRA Reimbursement - Health Ins	3,500
10-43-137	Employee Testing	0
10-43-140	Uniforms <i>Once a year all employees receive an article of clothing with city logo</i>	0
10-43-210	Books/Subscriptions/Membership <i>Memberships in Professional Organizations and Subscriptions UCMA, ICMA, AICPA, ULCT, UGFOA, Standard Examiner, etc.</i>	3,500
10-43-220	Public Notices <i>Notices published in the Standard Examiner</i>	6,000
10-43-230	Travel & Training <i>Charges for conferences, educational materials, & employee travel</i>	20,000
	ULCT Spring and Fall Conferences	2,000
	UCMA Conference	1,000
	UGFOA Conference	1,500
	GFOA Conference	1,800
	UMCA	1,000
	UAPT	1,000
	ICMA Conference	3,000
	Caselle Conference	2,000
	City Manager Vehicle Allowance	5,000
	Other trainings - 1-2 day local	1,700
10-43-240	Office Supplies & Expense <i>Copier Supplies, Postage, and general office supplies</i>	9,000
10-43-250	Equipment - Operating Supplies and Maintenance	6,500

South Weber Budget

Upkeep or repair of equipment and operating supplies

10-43-256	Fuel Expense		0
10-43-262	General Government Buildings		7,500
	<i>Maintenance of City Hall</i>		
	Janitorial Services	3,000	
	Fire Ext., flags, misc.	2,000	
	Other	2,500	
10-43-270	Utilities		6,000
	<i>Electricity, Natural Gas and Recycling expenses for City Hall</i>		
10-43-280	Telephone		18,000
	<i>Comcast services and Cellphone Allowances</i>		
10-43-308	Professional & Tech. - I.T.		33,000
	Executech	9,000	
	Cybersecurity	20,000	
	Website Hosting	3,000	
	Other	1,000	
10-43-309	Professional & Tech. - Auditor		15,000
10-43-310	Professional & Tech. - Planner (Moved to Community Services Dept.)		0
10-43-311	Professional & Tech. - Eco Dev/ Comm Fundraising (Moved to Community Services Dept.)		0
10-43-312	Professional & Tech. - Engineer (Moved to Community Services Dept.)		0
10-43-313	Professional & Tech. - Attorney		70,000
10-43-314	Ordinance Codification		5,000
10-43-316	Elections		0
	<i>Municipal Election run by County</i>		
10-43-329	City Manager Fund		5,000
	<i>Special activities at City Manager's discretion</i>		
10-43-350	Software Maintenance		26,000
	<i>Software maintenance contracts</i>		
	Caselle Software	3,000	
	Laserfiche	1,600	
	Strategic Plan Software	3,000	
	ArchiveSocial	2,400	
	Office 365/email/backup	15,000	
	Domain Name/ Misc.	1,000	

South Weber Budget

10-43-510	Insurance & Surety Bonds <i>General Liability and Property Insurance</i>		46,000
10-43-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>		1,000
10-43-610	Miscellaneous <i>Unclassified unanticipated expenses</i>		4,000
10-43-625	Cash over and short		0
10-43-740	Equipment Purchases <i>Computer upgrades and software</i> <i>Move City Sign</i>	10,000 9,000	19,000
10-43-841	Transfer to Recreation Fund		75,000
10-43-910	Transfer to Capital Projects Fund <i>1900 Sidewalk Project</i>	0	70,000
10-43-900	Addition to Fund Balance		109,000

Public Safety Department



South Weber City contracts for public safety services through an interlocal agreement with the Davis County Sheriff's Office (DCSO) for Law & Alcohol Enforcement, Animal Control, and other related public safety services. The DCSO also provides the City with emergency planning and management services. South Weber City and DCSO are continually seeking new methods of ingenuity and resourcefulness to maintain a level of service that will ensure a gratifying quality of life, safety, and security for our community.



Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
PUBLIC SAFETY							
10-54-310	Sheriff's Department	140,714	227,622	227,622	232,682	230,000	266,000
10-54-311	Animal Control	19,289	20,027	20,787	20,950	22,000	25,000
10-54-320	Emergency Preparedness	238	0	4,969	25,000	74,000	57,000
10-54-321	Liquor Law (Narcotics)	5,579	0	7,123	5,200	7,000	7,000
		165,820	247,649	260,500	283,832	333,000	355,000

PUBLIC SAFETY

10-54-310	Sheriff's Department						266,000
	Sheriff's office & Narcotics Strike Team						
	Sheriff Contract					260,000	
	Davis Metro Narcotics Strike Force					6,000	
10-54-311	Animal Control						25,000
	Contracted Services with Davis Animal Control						
10-54-320	Emergency Preparedness						57,000
	CERT Program					5,000	
	BRIC Grant Hazard Mitigation Plan					48,000	
	FEMA Grant Application					2,000	
	Miscellaneous					2,000	
10-54-321	Liquor Law (Narcotics)						7,000
	<i>Liquor Funds Transferred to County for Enforcement</i>						

South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
PUBLIC SAFETY IMPACT FEE FUND							
Revenue							
29-37-200	Public Safety Impact Fees	12,636	14,112	10,288	9,627	12,000	12,000
	Total Source: 34:	12,636	14,112	10,288	9,627	12,000	12,000
Revenue							
29-39-500	Contribution From Fund Balance	0	716	96	0	0	0
29-37-100	Interest Earnings	811	168	109	77	0	0
	Total Revenue	13,448	14,996	10,494	9,705	12,000	12,000
Contributions and Transfers							
29-80-800	Transfer to General Fund	12,636	14,996	10,494	9,700	12,000 *	12,000
	Total Contributions and Transfers	12,636	14,996	10,494	9,700	12,000	12,000
	Revenue Total	13,448	14,996	10,494	9,705	12,000	12,000
	Expenditure Total	12,636	14,996	10,494	9,700	12,000	12,000
	Net Total	812	0	(0)	5	0	0

* Fire Station Bond Payment \$12,000

Fire Department

The Mission of the South Weber City Fire Department is to protect lives, preserve property, and stabilize incidents involving fire, medical emergencies, and other dangerous conditions. The South Weber City Fire Department is dedicated to sustaining the health, safety, and wellness of the residents of South Weber City.

The Fire Departments Core Values are:

To **Prepare** effectively for Fire and Emergency Medical Response (EMS).

To **Engage** in bettering the community we serve.

To **Affect** the lives of those we serve in a positive manner.

To **Respond** professionally always.

To **Live** and uphold the oath of which we are sworn.

The South Weber City Fire Department is a full-time department operated by a part-time staff with a geographic response area of the city, that includes Highway 89, Interstate 84, and the Weber Basin Job Corps. The South Weber City Fire Department is committed to the assistance of neighboring cities, counties, and Hill Air Force Base through mutual aid agreements.



To ensure effective staffing, we measure performance. This is done in two main ways. The first is our response time requirements. Every month response times are reviewed to ensure the standards are being met. Second, the fire chief meets with the Medical Control Doctor and EMS Captains to review calls for the quality of care that is being received. We pull up records, evaluate them and make sure our staff is providing the best care possible.

Past years paramedic service has been contracted through Davis County. Beginning in 2021 the Fire department began bringing on paramedic service. This was fully implemented by the end of 2021. This will result in faster response time and will increase the service and safety of the community.

South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
FIRE							
10-57-110	Full-time Employee Wages	0	0	0	0	0	95,000
10-57-120	Part-time Employee Salaries	356,881	408,365	458,056	551,348	510,000	605,000
10-43-130	Employee Benefit - Retirement	0	0	0	0	0	20,000
10-57-131	Employee Benefit-Employer FICA	26,702	30,904	34,645	38,632	39,000	54,000
10-57-133	Employee Benefit - Work. Comp.	12,437	7,635	19,959	31,936	20,000	32,000
10-57-134	Employee Benefit - UI	0	0	0	0	0	0
10-58-135	Employee Benefit - Health Ins.	0	0	0	0	0	27,000
10-57-137	Employee Testing	336	450	451	866	1,000	1,000
10-57-140	Uniforms	3,493	8,634	2,969	10,147	8,500	12,000
10-57-210	Books/Subscriptions/Membership	572	400	472	800	1,000	1,000
10-57-230	Travel and Training	10,217	5,296	4,100	8,601	8,500	37,000
10-57-240	Office Supplies & Expense	523	1,042	837	2,515	2,500	2,500
10-57-250	Equipment Supplies & Maint.	18,673	24,107	28,041	25,643	24,000	24,000
10-57-256	Fuel Expense	4,733	3,078	3,158	3,821	4,000	6,000
10-57-260	Building Supplies and Maint.	8,997	11,582	16,586	15,979	16,000	16,000
10-57-270	Utilities	8,066	8,917	9,069	6,215	7,000	7,000
10-57-280	Telephone	7,018	7,645	8,448	10,643	9,000	9,000
10-57-350	Software Maintenance	641	1,823	8,123	3,470	8,500	8,500
10-57-370	Professional & Tech. Services	19,141	21,911	17,829	21,865	18,000	18,000
10-57-450	Special Public Safety Supplies	53,608	24,722	27,117	31,563	30,000	30,000
10-57-530	Interest Expense - Bond	7,870	7,127	6,419	4,949	5,000	5,000
10-57-550	Banking Charges	317	273	270	261	500	500
10-57-622	Health & Wellness Expenses	131	0	0	89	1,500	1,500
10-57-740	Equipment Costing over \$500	0	5,092	3,018	10,000	10,000	5,000
10-57-811	Sales Tax Rev Bond - Principal	24,640	24,360	25,480	27,000	27,000	27,000
		564,994	603,363	675,048	806,343	751,000	1,044,000

FIRE

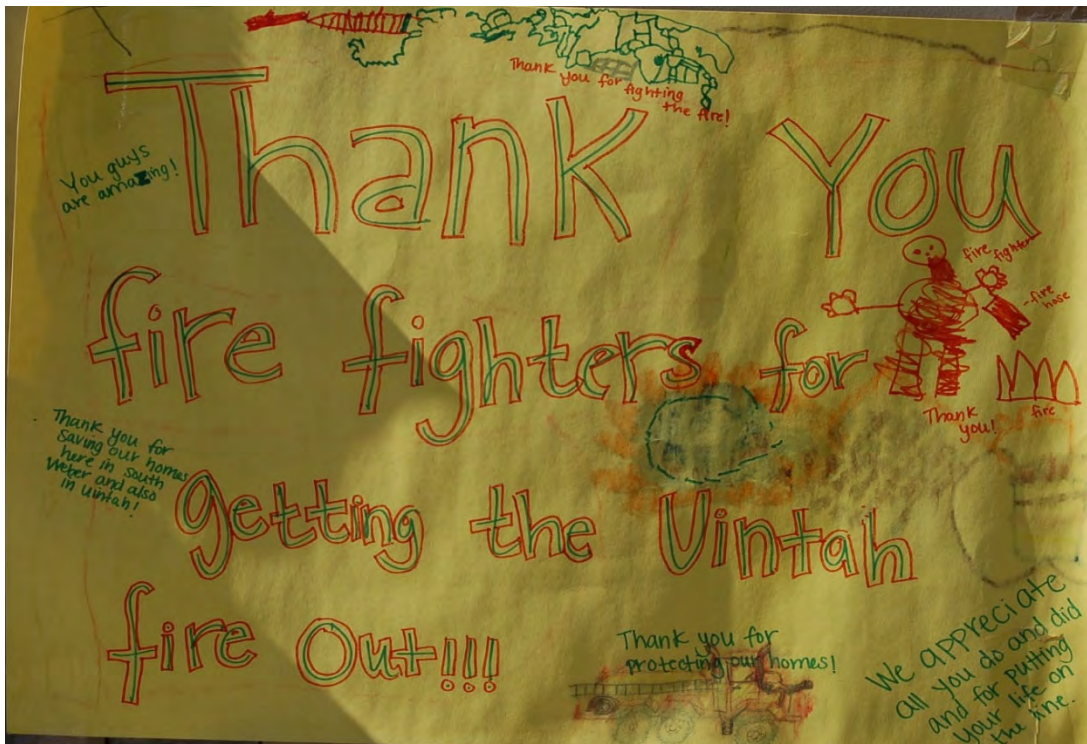
10-57-110	Full-time Employee Wages Chief						95,000
10-57-120	Part-time Employee Wages 6 Captains, Paramedics & Firefighters - 11 FTE						605,000
10-57-131	Employee Benefit-Employer FICA						54,000
10-43-130	Employee Benefit - Retirement						12,306

South Weber Budget

10-57-133	Employee Benefit - Work. Comp.	32,000
10-57-134	Employee Benefit - UI	0
10-58-135	Employee Benefit - Health Ins.	27,000
10-57-137	Employee Testing	1,000
10-57-140	Uniforms	12,000
10-57-210	Books, Subscriptions, and Memberships	1,000
	<i>Memberships in Professional Organizations and Subscriptions</i>	
10-57-230	Travel and Training	37,000
	Winter Fire School	3,500
	Fire Certifications & Recertifications	1,500
	Fire Prevention	1,000
	Outside Fire Training	5,000
	Miscellaneous	1,000
	Wildlands - Reimbursable	25,000
10-57-240	Office Supplies & Expense	2,500
	<i>Copier Supplies, Postage, and general office supplies</i>	
10-57-250	Equipment Supplies & Maint.	24,000
	<i>Upkeep or repair of equip. and oper. supplies, including fuel and oil</i>	
10-57-256	Fuel Expense	6,000
10-57-260	Building Supplies and Maint.	16,000
	<i>Upkeep of Fire Station</i>	
10-57-270	Utilities	7,000
	<i>Electricity and Natural Gas expenses</i>	
10-57-280	Telecom	9,000
	Cable, air cards and cellphone expenses	
10-57-350	Software Maintenance	8,500
	<i>Software maintenance contracts</i>	
	Caselle Software	1,000
	Image Trend (New NFIRS software & setup)	4,900
	ISPYFire	500

South Weber Budget

	Crewsense	2,100	
10-57-370	Professional & Tech. Services		18,000
	Medical Director	8,000	
	Dispatch Fees	10,000	
10-57-450	Special Public Safety Supplies		30,000
	Supplies purchased which are peculiar to the Fire department. <i>Includes turnouts, hoses, EMT supplies, etc.</i>		
10-57-530	Interest Expense - Bond		4,900
	28% Fire, 72% Recreation - (Impact Fees when available)		
10-57-550	Banking Charges		500
10-57-622	Health & Wellness Expenses		1,500
	Peer Support		
10-57-740	Equipment Costing Over \$500		5,000
10-57-811	Sales Tax Rev Bond - Principal		26,600
	28% Fire, 72% Recreation		



Community Services Department

(formerly Planning & Zoning)

South Weber City Community Services provides for the short and long-range planning of South Weber City. This department in prior years was called Planning and Zoning. This budget includes the creation of the Community Services Director position, the removal of the contracted planner position, and the transition of code enforcement, human resources, emergency management, crossing guard program, and risk management from the Administrative department. The department includes two full time and one part time employee. Zoning services are comprised of both full-time and contracted personnel. The South Weber City Building Official Officer is charged with assisting citizens and business groups with compliance to the City's code, standards, ordinances, and permitting process for the regulation of building construction; and working with developers and contractors through the development process for the successful achievement of their project goals. South Weber City has contracted with Jones & Associates Consulting Engineers for engineering services.



Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Full-time Employee Turnover Rate	0%	7%	13%	5%
Part-Time Employee Turnover Rate	20%	28%	18%	15%
Days missed due to accident or injury.	2	1	1	-
Number of risk management trainings conducted.	-	-	6	12
Email List Subscribers	461	521	2,350	2,500
Email Open Rate	57%	52%	58%	60%
Total Reach (Facebook)		9,306	13,135	20,000
Total Building Permits Issued	224	201	178	175
Final & Four-way Inspections Completed within 24 hours	100%	100%	100%	100%
Building inspections completed within 3 days	100%	100%	100%	95%
Building plan reviews completed within 14 days	100%	100%	100%	95%
Response time to code complaints within 3 days	-	-	-	90%

Community Services Goals 2023

- Develop a Multi-Hazard Mitigation Plan
- Develop a model to demonstrate cost to citizens at build out based off all residential vs commercial in undeveloped areas
- Add detail to General Plan for undeveloped areas
- Update land use development process in City Code
- Implement an employee recognition program
- Organize staff and employee activities with families to increase friendships
- Summarize and communicate “total” pay to all employees (wages + benefits)
- Project buildout staffing needs for all departments

South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
Community Services							
10-58-110	Full-time Employee Salaries	98,465	89,769	100,490	160,035	160,000	239,000
10-58-120	Part-time Employee Salaries	14,567	48,317	2,898	34,463	35,000	67,000
10-58-130	Employee Benefit - Retirement	19,608	24,362	18,901	38,889	40,000	65,000
10-58-131	Employee Benefit-Employer FICA	8,308	11,733	8,051	13,785	15,000	24,000
10-58-133	Employee Benefit - Work. Comp.	2,031	1,132	1,435	5,629	3,000	8,000
10-58-134	Employee Benefit - U.I.	0	0	0	0	0	0
10-58-135	Employee Benefit - Health Ins.	15,147	8,384	8,055	34,079	35,000	53,000
10-58-137	Employee Testing	228	230	142	23	0	0
10-58-140	Uniforms	1,522	1,026	1,019	1,274	1,200	3,200
10-58-210	Books/Subscriptions/Membership	40	3,338	205	515	500	1,000
10-58-230	Travel & Training	1,325	1,824	1,224	10,766	11,500	19,000
10-58-240	Office Supplies	0	0	0	500	0	8,000
10-58-250	Equipment Supplies & Maint.	6,730	4,564	8,415	4,926	4,000	5,000
10-58-255	Vehicle Lease	0	0	0	0	0	0
10-58-256	Fuel Expense	1,173	128	1,112	1,724	1,000	3,000
10-58-280	Telephone	1,085	2,230	1,440	1,350	1,800	1,800
10-58-310	Professional & Tech. - Planner	11,560	17,553	25,050	0	0	0
10-58-312	Professional & Tech. - Engineer	66,589	90,478	59,795	49,268	60,000	55,000
10-58-319	Professional & Tech. - Subd. Reviews	69,359	58,358	72,742	66,565	60,000	60,000
10-58-326	Professional & Tech. - Inspections	0	41,250	38,955	32,925	40,000	40,000
10-58-325	GIS/ Mapping	0	9,072	10,229	12,226	15,000	12,000
10-58-350	Software Maintenance	3,259	2,183	2,180	16,160	13,000	17,000
10-58-370	Professional & Tech. Services	946	12	50	0	0	0
10-58-380	Abatements	0	0	0	0	0	10,000
10-58-620	Miscellaneous	0	2,572	79	0	0	9,500
10-58-740	Equipment	0	0	202	4,954	0	2,500
		321,941	418,515	364,835	490,058	496,000	703,000

Community Services

10-58-110	Full-time Employee Salaries - 3 FTE Community Services Director, Public Works Director, Development Coordinator						239,000
10-58-120	Part-time Employee Salaries 5 Planning Commission Members, Code Enforcement Officer, Community Relations Assistant						67,000
10-58-130	Employee Benefit - Retirement						65,000

South Weber Budget

10-58-131	Employee Benefit-Employer FICA	24,000
10-58-133	Employee Benefit - Work. Comp.	8,000
10-58-134	Employee Benefit - UI	0
10-58-135	Employee Benefit - Health Ins.	53,000
10-58-137	Employee Testing	0
10-58-140	Uniforms	3,200
	1 FTE Public Works Uniform and Cleaning costs	1,200
	Dec Shirts & New Employee	2,000
10-58-210	Books/Subscriptions/Membership	1,000
	<i>Memberships in Professional Organizations and Subscriptions</i>	
	Building Code books (updated every three years)	
	ICC memberships - National, State & local	
10-58-230	Travel and Training	19,000
	<i>Charges for conferences, educational materials, & employee travel</i>	
	ULCT fall conf - Planning commission	1,500
	Land Use Academy of Utah(LUAU)	800
	Utah Land Use Institute	2,000
	UCICC (2)	2,000
	Misc. Planning Commission & Director	5,000
	ICC Training - Dev. Coord.	5,000
	3CMA & PIO Training	2,500
	IWorQ	200
10-58-240	Office Supplies	8,000
	City Mailers & Inserts	8,000
10-58-250	Equipment Supplies & Maint.	5,000
	<i>Upkeep or repair of equip. and oper. Supplies</i>	
10-58-255	Vehicle Lease	0
	<i>Department share based on FTE</i>	
10-58-256	Fuel Expense	3,000
10-58-280	Telephone	1,800

South Weber Budget

10-58-310	Professional & Tech. - Planning BRIC		0
10-58-311	Professional & Tech. - Eco Dev/ Comm Fundraising (Moved from Administrative Dept.)		0
10-58-312	Professional & Tech. - Engineer (Moved from Administrative Dept.)		55,000
10-58-319	Professional & Tech. - Subd. Review (Moved from Administrative Dept.)		60,000
10-58-325	GIS/ Mapping		12,000
10-58-326	Professional & Tech. - inspections		40,000
10-58-350	Software Maintenance		17,000
	<i>Caselle</i>	5,000	
	<i>HR & Payroll</i>	12,000	
10-58-370	Professional & Tech.		0
10-58-380	Abatements		10,000
10-58-620	Miscellaneous		9,500
	Community Building Events	3,000	
	Social Media Boosts	2,000	
	Swag	3,000	
	Text Service	1,500	
10-58-740	Equipment		2,500
	Equipment	2,500	

Streets Department

The South Weber City Streets Department oversees the maintenance of city streets, public rights of way, and safeguards the streets to be free from hazards. The Streets Department is accountable for maintaining the specific street and roadway certification levels of city employees to ensure that contemporary best practices are implemented and observed for the delivery of safe transportation. The Streets Department provides motorists travelling in South Weber City with safe roadways by means of snow removal and hazard free rights of way. In the FY 2018–2019 Budget, the Transportation Utility Fund (TUF) was created for maintaining street infrastructure. Many of the previous costs associated with the Street Department and Class “C” budgets are now in the Transportation Utility Fund (TUF).

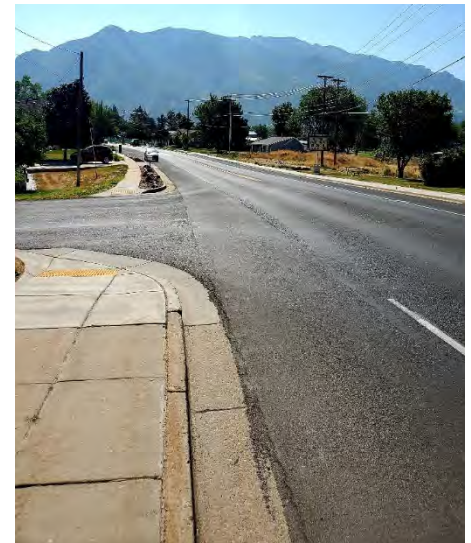
To ensure goals are being met the City tracks streets through a program called iWorQ. This program calculates how long the streets will last and when they will need to be replaced. This program also helps determine what needs to be maintained in order to push the replacement date back. This helps to decrease cost while keeping streets smooth. Currently, the City is working on a few road replacements. These roads are projected to get done by the end of the fiscal year.

Public Works oversees the streets department. They have one staff that monitors streets, fills potholes, puts up street signs and organizes snowplows. When needed, other staff from other areas assist.

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Crack Seal Expenditure				
Slurry Seal Expenditure				
Overlay Expenditure				
Street Rebuild Expenditure				
Number of times streets swept	3	3	3	3
Percent of sidewalks inspected annually	100%	100%	100%	100%

Transportation Goals 2023

- Create 10-year operations and maintenance projection document
- Complete more sidewalks on portions of South Weber Drive on the west side
- Install sidewalk at the top of 1900 east
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training



South Weber Budget

Account No.	Account Title	2019 - 20 Actual	2020 - 21 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
STREETS							
10-60-110	Full-Time Employee Salaries	40,889	41,925	52,346	46,378	59,000	46,000
10-60-120	Part-Time Employee Salaries	14,868	11,820	17,435	17,403	24,000	30,000
10-60-130	Employee Benefit - Retirement	7,649	8,081	7,898	9,652	13,000	10,000
10-60-131	Employee Benefit-Employer FICA	4,171	4,025	5,288	5,025	6,400	6,000
10-60-133	Employee Benefit - Work. Comp.	708	1,378	2,500	2,820	2,400	3,000
10-60-134	Employee Benefit - UI	0	0	7	0	0	0
10-60-135	Employee Benefit - Health Ins.	6,623	2,640	5,731	4,916	10,000	0
10-60-137	Employee Testing	457	150	138	76	400	400
10-60-140	Uniforms	1,026	870	1,865	2,727	800	800
10-60-230	Travel & Training	465	160	802	915	2,000	2,000
10-60-250	Equipment Supplies & Maint.	9,484	9,616	8,165	5,336	6,000	6,000
10-60-255	Vehicle Lease	0	0	0	0	0	0
10-60-256	Fuel Expense	3,831	1,678	1,593	1,788	4,600	5,600
10-60-260	Buildings & Grounds - Shop	2,184	2,764	6,837	1,250	5,000	3,000
10-60-271	Utilities - Streetlights	48,659	40,446	35,319	36,398	60,000	45,000
10-60-312	Professional & Tech. - Engineer	16,006	8,965	6,652	15,450	20,000	20,000
10-60-325	GIS/ Mapping	6,530	8,965	376	2,331	10,000	5,000
10-60-350	Software Maintenance	738	763	729	1,395	3,000	3,000
10-60-370	Professional & Tech. Services	0	0	0	0	500	400
10-60-410	Special Highway Supplies	17,328	15,105	21,871	33,842	15,000	35,000
10-60-411	Snow Removal Supplies	31,394	25,489	19,466	27,512	35,000	45,000
10-60-415	Mailboxes and Street Signs	8,835	6,932	4,467	7,191	10,000	20,000
10-60-416	Streetlights	3,842	39,400	16,625	15,712	20,000	20,000
10-60-420	Weed Control	338	0	568	360	1,500	1,500
10-60-422	Crosswalk/Street Painting	0	2,742	0	0	5,000	5,000
10-60-424	Curb & Gutter Restoration	0	0	0	0	0	0
10-60-550	Banking Charges	273	270	219	261	400	300
10-60-740	Equipment	0	0	0	0	0	0
		226,299	234,183	216,897	238,740	314,000	313,000

STREETS

10-60-110	Full-Time Employee Salaries - 1 FTE	46,000
10-60-120	Part-Time Employee Salaries - .77 FTE	30,000
10-60-130	Employee Benefit - Retirement	10,000
10-60-131	Employee Benefit-Employer FICA	6,000
10-60-133	Employee Benefit - Work. Comp.	3,000

South Weber Budget

10-60-134	Employee Benefit - UI		0
10-60-135	Employee Benefit - Health Ins.		0
10-60-137	Employee Testing		400
10-60-140	Uniforms .75 FTE Public Works Uniform and Cleaning costs		800
10-60-230	Travel and Training <i>Charges for conferences, educational materials, & employee travel</i>		2,000
	Road School	1,500	
	Misc.	500	
10-60-250	Equipment Supplies & Maint. <i>Upkeep or repair of equip. and oper. Supplies</i>		6,000
10-60-255	Vehicle Lease <i>Department share based on FTE</i>		0
10-60-256	Fuel Expense		5,600
10-60-260	Buildings & Grounds - Shop <i>33% of Shop building and grounds maintenance</i>		3,000
10-60-271	Utilities - Street Lights <i>Power & Repair</i>		45,000
10-60-312	Professional & Tech. - Engineer New Development	20,000	20,000
10-60-325	GIS/ Mapping		5,000
10-60-350	Software Maintenance <i>Software maintenance contracts</i>		3,000
10-60-370	Professional & Tech. Services Other	400	400
10-60-410	Special Highway Supplies Sweeping (3 times a year) Barricades Repairs		35,000

South Weber Budget

10-60-411	Snow Removal	45,000
10-60-415	Mailboxes and Street Signs <i>Developer paid mailboxes and signs</i>	20,000
10-60-416	Streetlights <i>New streetlights - both city and developer paid</i>	20,000
10-60-420	Weed Control	1,500
10-60-422	Crosswalk/Street Painting	5,000
10-60-550	Banking Charges <i>Bank charges and fees and credit card transaction fees</i>	300
10-60-745	Equipment	0

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 0
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ROAD IMPACT FEE FUND

Revenue

24-37-100	Interest Earnings	7,066	8,501	332	438		0
24-37-200	Road Impact Fees	69,865	195,104	250,762	209,740	140,000	140,000
	Total Revenue	76,931	203,606	251,094	210,178	140,000	140,000

Contributions and Transfers

24-39-500	Contribution From Fund Balance	0	0	0	0	0	0
	Total Contributions and Transfers	0	0	0	0	0	0

Expenditures

24-40-760	Transfers	0	518,058	234,338	140,000	140,000 *	140,000
	Total Expenditures	0	518,058	234,338	140,000	140,000	140,000
	Road Impact Fee Fund Revenue Total	76,931	203,606	251,094	210,178	140,000	140,000
	Road Impact Fee Fund Expenditure Total	0	518,058	234,338	140,000	140,000	140,000
	Net Road Impact Fee Fund	76,931	(314,452)	16,756	70,178	0	0

* Transfer to Reimburse Old Fort Road project Class 'C'

Parks Department



The South Weber City Parks department sustains the operations and maintenance of approximately 50 acres of parks throughout the city. The Parks Department is commissioned to beautifying park land by providing the citizens with quality parks, trails, and green open spaces. It is the goal of the Parks Department to enhance each park facility with amenities that are complimentary to the enjoyment of the community; and to enhance the personal, societal, recreational, and economical benefits that affect citizens and visitors in their pursuit of peaceful, enjoyable leisure. South Weber City continues to invest in safe trails, park play equipment, and improved recreational fields that will provide enriched recreational activities for people of all ages and abilities.

The measurement of success is done through state safety inspections, community feedback, and maintenance checks. To ensure these measurements public works teams up with recreation. Public works staffs for the maintenance with two full employees and two part time employees. Recreation provides the sports and activities as well as the feedback for what needs to be updated and changed.

In 2022 the City installed eight pickleball courts, a BMX track, and a basketball court. T

Performance Measures				
	2020 Actual	2021 Actual	2022 Projected	2023 Target
Detention acres maintained				
Park acres maintained				

Parks Goals 2023

- Establish a Parks master plan across all parks
- Finalize canyon meadows park master plan
- Create 10-year operations and maintenance projection document
- Complete all OSHA and ULGT risk management items identified
- Document weekly safety training
- Reduce water consumption through technology upgrades and landscaping changes

South Weber Budget

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
PARKS							
10-70-110	Full-Time Employee Salaries	53,177	74,815	116,560	131,879	108,000	91,000
10-70-120	Part-time Employee Salaries	3,040	3,828	16,548	7,563	14,000	9,000
10-70-130	Employee Benefit - Retirement	9,521	13,286	21,431	27,534	22,000	17,000
10-70-131	Employee Benefit-Employer FICA	4,089	5,803	10,311	11,618	10,000	8,000
10-70-133	Employee Benefit - Work. Comp.	1,380	885	3,355	6,035	4,000	3,000
10-70-134	Employee Benefit - UI	0	0	0	0	0	0
10-70-135	Employee Benefit - Health Ins.	17,201	17,668	22,060	37,842	60,000	37,000
10-70-137	Employee Testing	501	188	800	150	400	400
10-70-140	Uniforms	2,240	2,263	2,374	2,856	2,700	2,700
10-70-230	Travel & Training	52	1,585	757	3,305	4,000	4,000
10-70-250	Equipment Supplies & Maint.	11,978	15,774	12,276	12,011	15,000	15,000
10-70-255	Vehicle Lease	0	0	0	0	0	0
10-70-256	Fuel Expense	3,991	3,850	4,956	3,799	5,000	6,000
10-70-260	Buildings & Grounds - Shop	194	1,689	2,811	1,415	5,000	3,000
10-70-261	Grounds Supplies & Maintenance	34,148	37,530	46,439	30,411	39,000	39,000
10-70-270	Utilities	5,534	11,401	11,786	9,533	8,000	9,000
10-70-280	Telephone	308	1,008	801	1,563	1,600	1,600
10-70-312	Professional & Tech. - Engineer	19,835	38,910	23,156	12,597	20,000	19,000
10-70-350	Software Maintenance	641	738	763	895	1,000	1,000
10-70-430	Trail Maintenance	0	3,500	1,393	0	0	20,000
10-70-550	Banking Charges	198	273	270	231	300	300
10-70-626	UTA Park and Ride	17,639	11,109	4,128	5,280	15,000	15,000
10-70-740	Equipment	33,564	1,639	0	10,000	10,000	0
	Storm Drain Detention Reimbursement						(80,000)
		219,230	247,741	302,976	316,518	345,000	221,000

PARKS

10-70-110	Full-Time Employee Salaries - 2 FTE						91,000
10-70-120	Part-time Employee Salaries - .3 FTE						9,000
10-70-130	Employee Benefit - Retirement						17,000
10-70-131	Employee Benefit-Employer FICA						8,000
10-70-133	Employee Benefit - Work. Comp.						3,000
10-70-134	Employee Benefit - UI						0

South Weber Budget

10-70-135	Employee Benefit - Health Ins.	37,000
10-70-137	Employee Testing	400
10-70-140	Uniforms Uniform and Cleaning costs	2,700
10-70-230	Travel & Training <i>Charges for conferences, educational materials, & employee travel</i>	4,000
	Playground Equipment Certification (URPA) (2)	1,000
	Utah Recreation & Parks Assoc. Conference (2)	3,000
10-70-250	Equipment Supplies & Maint. <i>Upkeep or repair of equipment and operating supplies</i>	15,000
10-70-255	Vehicle Lease <i>Department share based on FTE</i>	0
10-70-256	Fuel Expense	6,000
10-70-260	Buildings & Grounds - Shop <i>33% of Shop building and grounds improvements</i>	3,000
10-70-261	Grounds Supplies & Maintenance <i>Upkeep and repair of park grounds and structures</i>	39,000
10-70-270	Utilities <i>Electricity and Secondary Water expenses</i>	9,000
	Electricity	6,000
	Water	3,000
10-70-280	Telephone	1,600
10-70-312	Professional & Tech. - Engineer	19,000
10-70-350	Software Maintenance <i>Software maintenance contracts</i>	1,000
10-70-430	Trail Maintenance Service maintenance (new)	20,000 20,000
10-70-435	Safety Incentive Program	0
10-70-550	Banking Charges	300

Bank charges and fees and credit card transaction fees

10-70-626	UTA Park and Ride Dumpsters and trash removal, lights, snow removal and repairs	15,000
10-70-740	Equipment Purchases	0
	Storm Drain Detention Reimbursement	(80,000)

Account No.	Account Title	2018 - 19 Actual	2019 - 20 Actual	2020 - 21 Actual	2021 - 22 Estimate	2021 - 22 Budget	2022 - 23 Budget
PARK IMPACT FEE FUND							
Revenue							
23-37-100	Interest Earnings	7,561	10,579	3,628	3,314	1,000	1,000
23-37-200	Park Impact Fees	210,368	234,752	148,816	120,784	165,000	120,000
	Total Revenue	217,930	245,331	152,444	124,098	166,000	121,000
Contributions and Transfers							
23-39-900	Contribution From Fund Balance	0	0	0	760,000	777,000	0
	Total Contributions and Transfers	0	0	0	760,000	777,000	0
Expenditures							
23-40-760	Transfers	0	0	32,954	884,000	943,000	121,000
	Total Expenditures	0	0	32,954	884,000	943,000	121,000
	Park Impact Fee Fund Revenue Total	217,930	245,331	152,444	884,098	943,000	121,000
	Park Impact Fee Fund Expenditure Total	0	0	32,954	884,000	943,000	121,000
	Net Total Park Impact Fee Fund	217,930	245,331	119,490	98	0	0

Adopted Budget Form for: Cities, Towns & Counties	Name	South Weber
	Fiscal Year Ended	6/30/2023

Basic Form Instructions

1. As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues.
2. If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget.
3. **A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption.**
4. Please report amounts rounded to the nearest dollar.
5. Some items may not apply to your entity.
6. If you have questions about the form, call Seth Oveson at 435-572-0440, or send an email to soveson@utah.gov.
7. **Upload completed budgets to reporting.auditor.utah.gov.** If you have any questions related to the uploading of your document, please contact our office at 801-538-1025 or stateauditor@utah.gov.

Definitions: *Current Budget Year:* The budget year in which a local government is currently operating. *Ensuing Budget Year:* The next upcoming budget year, also known as the "incoming" budget year

Part I General Fund Revenues

Source of Revenue (a)	Prior Year Actual Revenue (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Taxes			
General Property Taxes - Current	771,140	1,488,215	1,078,000
Prior Years' Taxes - Delinquent	10,056	66,900	10,000
General Sales and Use Taxes	838,624	1,108,323	1,100,000
Franchise Taxes	417,268	418,289	420,000
Transient Room Tax			
Re-appraisals			
Assessing and Collecting - State-wide Levy			
Assessing and Collecting - County Levy			
Fee-in-Lieu of Property Taxes	52,057	31,592	50,000
Penalties and Interest on Delinquent Taxes			
Other (specify): RAP Tax	0	0	20,000
Licenses and Permits			
Business Licenses and Permits	8,399	7,674	8,000
Non-business Licenses and Permits			
Building, Structures, and Equipment	239,858	239,651	240,000
Marriage Licenses			
Motor Vehicle Operation			

CONSOLIDATED FEE SCHEDULE (rev 08 -23-2022)
of South Weber City

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CHAPTER 1: ADMINISTRATIVE CHARGES

1. Budget *	\$45 for bound copy; available for free in electronic format on City's website
2. Copies	\$0.25 per (8 ½" x 11") copy (black & white) \$0.75 per (11" x 17") copy (black & white) \$1.75 per (8 ½" x 11") copy (color) \$2.25 per (11" x 17") copy (color)
3. Fax Machine	\$5.00 up to five pages \$0.50 each additional page
4. Maps *	\$0.25 (8 ½" x 11") black & white \$0.75 (11" x 17") black & white \$2.25 (11" x 17") color
5. General Plan *	Available for free in electronic format on City's website
6. City Code Book *	Available for free in electronic format on City's website
7. Audio Recordings	\$5 per CD
8. General Research	\$15 per hour minimum for records research, payable in advance, plus \$.25 per each page copied, plus the cost of envelope and postage
9. Property Plat Research for Public Notice Mailing Labels	\$100
10. Public Works Standards *	Available for free in electronic format on the City website
11. Request for Special Meeting.	\$450
12. Use of City Chambers	No non-city activities shall be held at City Hall
13. Information or Forms on CD	\$5 per CD
14. Processing/Formatting of any records or requests not listed above	First 15 minutes free, additional time will be billed at \$15 per hour (UCA§ 63G-2-203).
15. Delivery of a record by electronic means such as e-mail or cloud services	Fee is based on time processing/formatting of the record before delivery, as described in #14 above.
16. Franchise Application	\$500 Non-refundable application fee

* Available for free in electronic format on City’s website; a CD may be provided for \$5 per CD.

CHAPTER 2: PUBLIC SAFETY

- Ambulance Rates and Charges** In accordance with Utah Administrative Code, Rule R426-8. Emergency Medical Services Ground Ambulance Rates and Charges.
- Dog and Cat Licensing Fees** Animal Care Fees are set by Davis County
- Violation Fees** In accordance with Davis County Animal Care fees.

CHAPTER 3: ANNEXATION

- Application Fee: \$50
- Processing Fee: \$900 (Minimum)

Any additional costs of processing, including reasonably necessary professional fees**, above \$900 will be charged to the applicant. Applicant will furnish Mylar and pay all associated recording costs.

**Professional services may include but are not limited to Engineering, Planning, and Legal services. Prior to granting final approval and/or a building permit all professional service fees incurred to date shall be paid in full. The City will bill the applicant for 100% of the City’s actual professional service costs as said fees are incurred.

Applicants shall be responsible for all collection costs incurred including a collection fee of up to 40% pursuant to the provisions of Utah Code Ann 12-1-11.

CHAPTER 4: LAND USE APPEALS AND VARIANCE APPLICATIONS

- 1. Appeals** \$100 per Appeal (Non-Refundable) plus third-party professional costs. This fee is for appeal of a single issue/action. Appeal of more than one issue/action may not be combined under one appeal fee and will be charged \$100 per issue/action under appeal.
- 2. Variances** \$200 (Non-Refundable) plus 100% of professional services**

CHAPTER 5: BUSINESS LICENSES

- 1. Home Occupations with patrons/employees** \$50 plus annual Fire Inspection Fee** per year
- 2. Group Home** \$50 plus annual Fire Inspection Fee* per year

3. Short-Term or Vacation Rental	\$50 plus annual Fire Inspection Fee** per year
4. Internal Dwelling Unit	\$50 plus annual Fire Inspection Fee** per year
5. Commercial	\$50 plus annual Fire Inspection Fee (plus any other applicable fees)** per year
A. Alcoholic Beverage License (Retail)	
Single Event	\$250 per event
Off-Premise	\$350 per year
Full-Service Restaurant; Limited-Service Restaurant; On-Premise Banquet; Beer Only:	\$500 per year
B. Cabarets	
Class A -	\$200 per year
Class B -	\$100 per year
C. Sexually Oriented Businesses	
Businesses Other Than Outcall	\$250 per business per year
Outcall Service	\$400 per business per year
Employee Licenses	\$150 per employee per year
6. Mobile Businesses	
License	\$50 per year
Single Use Permit	\$30 per application
Recurring Operation Use Permit	\$50 per application
Special Event Permit	\$40 per event
7. Construction	\$50 plus annual Fire Inspection Fee** per year
8. Mining	\$1,377 plus annual Fire Inspection Fee** per year
9. Solicitors/Peddlers	\$50 per person valid for 1 year.
10. Vending Machine	\$40 per machine per year
11. Temporary Business	\$65 per application**
12. Fire Inspection	

A. Home Occupation/Group Home	\$20 per yearly inspection*
B. Light/Medium Commercial	\$40 per yearly inspection*
C. Large Commercial or Mining/Gravel Pit	\$70 per yearly inspection*
D. Short Term Rental/Internal Dwelling Units	\$40 per yearly inspection*
13. Amendment to Original Application/License	\$10 (Staff approval) \$25 (Planning Commission approval)
14. Additional Copy of Business License	\$5 each

*If a fire inspection is scheduled and not completed due to failure on the applicant's part, a \$20 fee will be assessed in addition to the completed inspection fee.

**If a Conditional Use Permit is required, see Chapter 8.

LATE PAYMENT ON BUSINESS LICENSE:

A 50% penalty shall be assessed to the fee for any business license fees which have not been paid by 1 February. A 100% penalty shall be assessed for any business license fees which have not been paid by 1 March. (SWC Code 3-1-4 E)

FILING FEE REFUNDS: (SWC Code 3-1-3 B)

If applicant decides to withdraw application before a license is issued, one-half of the fee shall be non-refundable.

If business license official denies application, the application shall be returned with one-half of the amount of fees deposited. If applicant appeals to City Council and the Council approves the application, the applicant will resubmit to the City the amount of fee that was refunded by the licensing official.

CHAPTER 6: BUILDING PERMIT FEES

Fees are based upon the current International Building Code, International Plumbing Code, International Mechanical Code, International Fire Code, National Electrical Code, and the NFPA Standards.

The building permit valuations shall be based on the tables found in the February 2021 ICC Building Valuation Data <https://www.iccsafe.org/products-and-services/i-codes/code-development-process/building-valuation-data/> Other fees include:

1. Permit Fees

A. Building Permit Fee	Based on ICC formula of Gross Area x Square Foot
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	Construction Cost x Permit Fee Multiplier
B. Plan Check Fee	30% of Building Fee or \$47 minimum, plus 100% of professional services fees**
C. State Fee	1% of Building Fee charged on all building permits
D. Elect/Mech	\$97.47 includes \$50 refundable completion bond; pay in full when submitted (Includes state fee)
E. Solar Panel, Wind Turbine, or any other alternative energy source	\$351.50 (includes \$200 refundable completion bond) plus \$47 plan check fee.
F. Fire Damage	\$47 per inspection plus plan check fee
G. Agricultural Building	Computed as a carport or garage.
H. Remodeling	\$351.50 (includes \$200 completion bond) plus \$47 plan check fee
I. Finish Basement	\$351.50 (includes \$200 completion bond). . . plus \$47 plan check fee
J. Swimming Pool	\$351.50 (includes \$200 completion bond) plus \$47 plan . . . check fee
K. Wood Stoves	\$47 per inspection
L. Demolition	\$594 includes (\$500 completion bond) ; minimum two inspections at \$47 each
M. Roof (structure change only)	\$97.47 includes (\$50 Completion bond) plus plan check fee
N. Sign Permit (temp)	\$147.50; (includes \$50 completion bond). which is refundable when sign is taken down.
O. Parking Lots	Site Plan Review by Planning Commission. Cost of two inspections: (1) Completion (2) Compliance to PC requirements
P. Communication Tower	\$1,000

- Q. After Hours Inspection** \$94 per inspection
- R. Penalty Fee**
 - i) \$50, charged after a second or subsequent "failed" inspection on the same item and/or inspection. Fee is payable prior to third or subsequent inspection being performed.
 - ii) \$150, charged for failure to obtain a valid permit before work has commenced.
- S. Owner Transfer Fee** \$25
- T. Amendment to Approved Permit**
 - \$100 for each plan check fee for single family dwellings
 - \$47 for each plan check fee for all other types of permit
- U. Credit Card Service Fee** 3%
- V. Flood Plain Permit Fee** \$100 plus 100% of professional services fees**

*A minimum fee of \$97.47 includes \$50 completion bond will be charged for any building permit: as well as electrical, mechanical, or plumbing permits.

**Professional services may include but are not limited to City Engineer review, or inspection and additional outside engineering including fire protection/sprinkling systems, legal services, structural engineering, or other services as required by the City. Prior to granting occupancy all professional service fees incurred to date shall be paid in full. The City will bill the applicant for 100% of the City's actual professional service costs as said fees are incurred.

Applicants shall be responsible for all collection costs incurred including a collection fee of up to 40% pursuant to the provisions of Utah Code Ann 12-1-11.

New residential and commercial building permits will also be charged impact fees, see Chapter 7.

2. Completion Bonds

A. Commercial

Commercial building permits for new construction, renewals, or additions will be charged based on the valuation of the permit from the presently used International Building Code:

Valuations \$10,000 and above.	\$1,500
Valuations below \$10,000	\$500

B. Residential

All New Home Construction.	\$500
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C. Remodeling Additions

Valuations \$10,000 and above.	\$200
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Valuations below \$10,000 \$50

D. Miscellaneous Building Permits

All building permits will be charged a minimum completion bond of \$50.

CHAPTER 7: IMPACT FEES

Fees paid on new residential/commercial building permit. Calculations based on the summary of calculated impact fees:

1. Parks and Trails

Single Family Residential \$2,096
 Multi-Family Residential \$1,787 per unit
 Nonresidential No fee

2. Public Safety Fire Station

Single Family Residential \$126 / dwelling, Single Family residence = 1 dwelling
 Multi-Unit Residential \$56 / dwelling, each unit of multi-unit = 1 dwelling
 Commercial \$0.19 / sq. ft. of commercial building

3. Recreational Building

Single Family Residential \$834 / dwelling, Single Family residence = 1 dwelling
 Multi-Unit Residential \$691 / dwelling, Each unit of multi-unit dev = 1 dwelling
 Nonresidential No fee

4. Water

(Fees based on Water Meter Size)

	Ratio	1/1/2020	1/1/2021	1/1/2022
Residential 1"	1	\$ 1,265	\$ 1,294	\$ 1,322
Commercial 1½ "	1.5	\$ 1,897	\$ 1,806	\$ 1,983
Commercial 2"	2	\$ 2,530	\$ 2,588	\$ 2,644
Commercial 3"	6.4	\$ 8,096	\$ 8,281	\$ 8,460
Commercial 4"	10	\$12,650	\$12,940	\$13,220

5. Sewer

	Ratio	Fee	Description
Residential	1	\$ 2,933	Single Family, Duplexes, Townhomes, Condos
Apartments	0.75	\$ 2,200	per unit, 3+ units per complex

Commercial 1½ “	1.5	\$ 4,400	Based on water meter size
Commercial 2”	2	\$ 5,867	Based on water meter size
Commercial 3”	6.4	\$18,776	Based on water meter size
Commercial 4”	10	\$29,338	Based on water meter size

6. Transportation

ITE Code	ITE Land Use	Unit	Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Impact Fee
130	Industrial Park	1000 Sq. Feet Gross Floor Area	0.85		0.43	\$1,522.53
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.73		0.37	\$1,307.58
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.26		0.13	\$465.71
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.12		0.06	\$214.95
210	Single-Family Detached Housing	Dwelling Unit	1.00		0.50	\$1,791.21
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.62		0.31	\$1,110.55
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.52		0.26	\$931.43
240	Mobile Home / RV Park	Occupied Dwelling Unit	0.59		0.30	\$1,056.81
254	Assisted Living Center	Bed	0.22		0.11	\$394.07
310	Hotel	Room	0.60		0.30	\$1,074.73
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	3.80		1.90	\$6,806.60
445	Movie Theater ≥ 10 Screens	1000 Sq. Feet Gross Floor Area	4.91		2.46	\$8,794.84
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	3.53		1.77	\$6,322.97
520	Elementary School	1000 Sq. Feet Gross Floor Area	1.21		0.61	\$2,167.36

ITE Code	ITE Land Use	Unit	Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Impact Fee
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	1.19		0.60	\$2,131.54
530	High School	1000 Sq. Feet Gross Floor Area	0.97		0.49	\$1,737.47
534	Private School (K-8)	Students	0.60		0.30	\$1,074.73
560	Church	1000 Sq. Feet Gross Floor Area	0.55		0.28	\$985.17
565	Day Care Center	1000 Sq. Feet Gross Floor Area	12.34		6.17	\$22,103.53
590	Library	1000 Sq. Feet Gross Floor Area	7.30		3.65	\$13,075.83
610	Hospital	1000 Sq. Feet Gross Floor Area	0.93		0.47	\$1,665.82
710	General Office Building	1000 Sq. Feet Gross Floor Area	1.49		0.75	\$2,668.90
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	3.57		1.79	\$6,394.62
770	Business Park	1000 Sq. Feet Gross Floor Area	1.26		0.63	\$2,256.92
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	4.49		2.25	\$8,042.53
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	6.94		3.47	\$12,430.99
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	3.71	34%	1.22	\$4,385.96
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	2.71		1.36	\$4,854.18
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	5.98		2.99	\$10,711.43
848	Tire Store	1000 Sq. Feet Gross Floor Area	4.15	28%	1.49	\$5,352.13
850	Supermarket	1000 Sq. Feet Gross Floor Area	9.48	36%	3.03	\$10,867.63

ITE Code	ITE Land Use	Unit	Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Impact Fee
851	Convenience Market	1000 Sq. Feet Gross Floor Area	52.41	61%	10.22	\$36,612.14
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	24.30	47%	6.44	\$23,068.99
918	Hair Salon	1000 Sq. Feet Gross Floor Area	1.45		0.73	\$2,597.25
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	9.85	44%	2.76	\$9,880.31
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	26.15	43%	7.45	\$26,698.87
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	32.65	50%	8.16	\$29,241.50
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	3.11		1.56	\$5,570.66
944	Gasoline/Service Station	Fueling Position	13.87	42%	4.02	\$14,409.56
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	97.47	56%	21.44	\$76,819.25
947	Self Service Car Wash	Wash Stall	5.54		2.77	\$9,923.30
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	14.12		7.06	\$25,291.88

If additional categories are desired, the City can use the ITE Trip Generation Manual, 10th ed., and multiply the total PM peak hour trips by 50 percent, by any reduction for pass-by trips, by the total cost per PM peak hour trip (\$3,582.42).

7. Weber Basin Water

	Ratio	Fee
Residential 1"	1	\$ 4,363
Commercial 1½ "	1.5	\$ 6,544
Commercial 2"	2	\$ 8,726
Commercial 3"	6.4	\$27,923
Commercial 4"	10	\$43,630

8. Central Weber Sewer *

7/1/2019	7/1/2020	7/1/2021	7/1/2022	7/1/2023
\$ 2,515	\$ 2,587	\$ 2,649	\$ 2,706	2,762

*This includes a 5% administrative fee.

There is an additional \$75.00 fee if connecting directly to the Central Weber Sewer Line. The City collects sewer service charges on behalf of Central Weber Sewer District. Any increase in Central Weber Sewer District’s impact fee will be passed on to the consumer, with such increase to go into effect at the time Central Weber Sewer makes the increase effective.

9. Storm Sewer

Residential - Single Family, Duplexes, Townhouses, Condos = 1.0 ERU per lot/unit

Cost per ERU				
2022	2023	/2024	2025	2026
\$ 1,256	\$ 1,261	\$ 1,266	\$ 1,271	\$ 1,276

Residential - Apartments = .75 ERUs per unit

Nonresidential – Commercial, Industrial, Institutional, etc. = 1.0 ERU per 3,365 ft² of hard surface

CHAPTER 8: CONDITIONAL USE PERMITS

1. Non-Residential Zones

- A. Concept Plan Review** (not required) \$200 (includes 1.5 hours of professional services)
- B. Sketch Plan** \$400 for the first meeting and \$300 for each subsequent meeting plus 100% of professional services**
- C. Preliminary** \$600 plus 100% of professional services**
- D. Final** \$700 plus 100% of professional services**
- E. Escrow Contingency** 15% of estimated approved total cost of required improvements, plus 100% of professional services
- F. Escrow Guarantee** 10% of estimated approved total cost of required improvements, plus 100 % of professional services

2. Residential Zones

\$200 plus 100% of professional services** (includes one site plan meeting where applicable) Additional site plans see (4) below.

3. Amendment ½ of what original fee would be if it were a new application plus 100% of professional services** (includes one site plan meeting). Additional site plans see (4) below.

4. Site Plan Meeting \$200 per meeting plus 100% of professional services**

**Professional services may include but are not limited to Engineering, Inspections, Planning, GPS surveying and mapping, recording fees, and Legal services. Prior to granting preliminary approval, final approval and/or a building permit all professional service fees incurred to date shall be paid in full. The City will bill the applicant for 100% of the City’s actual professional service costs as said fees are incurred.

Applicants shall be responsible for all collection costs incurred including a collection fee of up to 40% pursuant to the provisions of Utah Code Ann 12-1-11.

CHAPTER 9: PLANNING & DEVELOPMENT FEES

1. Subdivisions: (Private & Public)

A. Minor Subdivision (1-10 Lots)

Concept Plan Review (not required)	\$200 (includes engineering and other professional services)
Sketch Plan Review	\$400 for first meeting and \$300 for each subsequent meeting plus 100% of professional services**
*Preliminary	\$600 plus 100% of professional services**
*Final	\$700 plus 100% of professional services**

*If preliminary and final are combined on a "Minor" subdivision and approved in the same meeting, the "final" fee will be charged; otherwise, both preliminary and final fees apply.

Amendments to Preliminary or Final prior to recording of original submission	1/2 of original fee, plus 100% of professional services**
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B. Major Subdivision (11 or more lots)

Concept Plan Review (not required)	\$400, includes engineering and other professional services
Sketch Plan Review	\$700 for first meeting and \$350 for each subsequent meeting, plus 100% of

	professional services**
Preliminary	\$900, plus 100% of professional services**
Final	\$1100, plus 100% of professional services**
Amendments to Preliminary or Final	1/2 of original fee (prior to recording of original submission), plus 100% of professional services**

In addition, every developer/builder for either minor or major subdivisions will pay the actual cost for all recording fees including any escrow & developer agreements or any other security agreements and any additional submittals requested by the City.

*Fees:	Sidewalk	\$30/ft. 6' sidewalk; \$20/ft. 4' sidewalk
	Curb & Gutter	\$20/ft. standard curb and gutter

*When approved by the City Council, a 1-2 lot subdivision may pay these fees in lieu of actually constructing the curb and gutter and/or sidewalk. This request can only be made if the subdivision is located in an area that does not have existing curb, gutter and sidewalk immediately adjacent to the property being developed. The City will use these fees to construct the improvements at a later date.

2. Escrow Agreement

A. Administrative Fee (assessed to all Escrow Agreements)	.005 of total escrow*, plus 100% of professional services
B. Escrow Contingency	15% of estimated approved total cost of required improvements, plus 100% of professional services
C. Escrow Guarantee	10% of estimated approved total cost of required improvements, plus 100% of professional services

*The Administrative Fee is calculated based on the total escrow amount but is not part of the escrow. This fee will be collected prior to the recording of the plat.

3. Street Lights, Street Signs, and Chip and Seal	as determined by the City Engineer
4. Vacation of Plat, Street or Easement or any Amendments to a Recorded Subdivision Plat	\$750, plus 100% of professional services**

5. Site Plan

\$700, plus 100% of professional services**;
includes one site plan meeting where applicable;
additional site plans are \$200 per meeting

**Professional services may include but are not limited to engineering, planning, inspections, GPS surveying and mapping of improvements, recording fees, and legal services. Prior to granting preliminary approval, final approval, issuing a building permit, and/or granting conditional or final acceptance, all professional service fees incurred to date shall be paid in full. The City will bill the applicant for 100% of the City’s actual professional service costs as said fees are incurred.

Beginning September 1, 2022, all unpaid invoices will accrue an additional **monthly** delinquent fee of \$30.00. If balances remain unpaid for ninety (90) days and payment arrangements have not been made in writing, accounts will be turned over to collections incurring a 40% collections fee payable to the collection company.

Applicants shall be responsible for all collection costs incurred including a collection fee of up to 40% pursuant to the provisions of Utah Code Ann 12-1-11.

CHAPTER 10: ZONING/ORDINANCES

- 1. Application for Change in Zoning and/or Ordinances \$300
- 2. Fee for Amending Zoning Map upon approval of Rezone \$180
- 3. Zoning Re-submission by same owner of property \$120 within 6 months

CHAPTER 11: EXCAVATION FEES (SWC Code 7-3-6)

- 1. Base Permit Fee \$94
(Two Inspections)
- 2. Additional Inspection Fee \$47 each
- 3. Potholes 100 sq. ft. or less \$112 each
Roads less than 2 Years Old
 $(NPC * 100 \text{ s.f.} * L2F) / SSFF = (\$2.80 * 100 \text{ s.f.} * 0.4) / 0.045 = \112
- 4. Potholes 100 sq. ft. or less \$70 each
Roads more than 2 Years Old
 $(NPC * 100 \text{ s.f.} * M2F) / SSFF = (\$2.80 * 100 \text{ s.f.} * 0.25) / 0.045 = \70
- 5. Diminished Road Integrity Fee Total Square Feet X \$1.12
Roads less than 2 Years Old
 $NPC * L2F * TSF = \$2.80 * 0.4 * TSF = \$1.12 * TSF$
- 6. Diminished Road Integrity Fee Total Square Feet X \$0.70
Roads Older than 2 Years
 $NPC * M2F * TSF = \$2.80 * 0.25 * TSF = \$0.70 * TSF$

7. Escrow/Financial Guarantee Total Square Feet X \$2.80 (*NPC)

- NPC = New Pavement Cost = \$2.80/s.f.
- SSFF = Small Square Footage Compensation Factor, less than 2' X 2' = 0.045
- TSF = Total Square Footage of excavation site restoration
- L2F = Roads less than 2 years old factor = 40% = 0.4
- M2F = Roads more than 2 years old factor = 25% = 0.25

* City Engineer Approved - New Pavement Cost (3" asphalt, 8" road base) = NPC = \$2.80/s.f.

CHAPTER 12: COURT FEES FOR CITY ORDINANCE VIOLATIONS

Class B Misdemeanors	\$150 fine including state surcharges*
Class C Misdemeanors	\$80 fine including state surcharges*
Infractions	\$25 fine including state surcharges*
Credit Card Convenience Fee	\$3.00

*Subject to change based on state fine schedule

CHAPTER 13: FAMILY ACTIVITY CENTER - 1181 E. Lester Drive

1. Membership Fees*

A. Residents

Individual Pass	\$2 day	\$20 month	\$100 – 6 Months	\$180 – Year
Family Pass	\$5 day	\$30 month	\$150 – 6 Months	\$270 – Year

("Family" defined as occupants of the same household)

B. Non-Residents

Individual Pass	\$3 day	\$25 month	\$125 – 6 Months	\$200 – Year
Family Pass	\$7 day	\$40 month	\$175 – 6 Months	\$300 – Year

("Family" defined as occupants of the same household)

C. Discounted Membership Fees

Senior Citizens (Age 65 & up)	50% discount on all membership fees.
SW Firefighters**	Free, yearly individual pass as long as firefighter remains in good standing.
SW Employees**	Free, yearly individual pass (part-time) Free, yearly family pass (full-time)
Elected Officials	Free, yearly family pass while in office.

**Part-time employees and firefighters may purchase family passes by paying the difference between the individual and family pass fee.

D. Corporate Membership Fees (Annual Only)

Corporate Membership (Company within SW City) (List of members must be submitted)	\$800 Annual up to 10 members
Corporate Membership (Company outside SW City) (List of members must be submitted)	\$1,000 Annual up to 10 members

2. Rental Fees for Family Activity Center - Reservations made with Rec. Department

A. Multi-Purpose Room

- a. Residents \$30 for first hour and \$10 for each additional hour;
a. one hour minimum and four hours maximum rental
- b. Nonresidents \$50 for first hour and \$20 for each additional hour
a. one hour minimum and four hours maximum rental

B. Aerobics Room

- a. Residents \$20 for first hour & \$10 for each additional hour
- b. Nonresidents \$40 for first hour & \$20 for each additional hour

C. Gymnasium (Half-court only)

- a. Residents \$20 per hour - during hours of operation
- b. Nonresidents \$40 per hour – during hours of operation

D. Exempt City Sponsored Activities

E. Discounts Discounts apply to long term continuous rentals

After 1-year rental period in good standing, 20% on following 1-year rental
 After 2-year continuous rental period in good standing,30% on following 1-year rental
 After 3-year continuous rental period in good standing,40% on following 1-year rental

40% is the maximum discount for any continuous rental period.

No rentals shall be made for more than a one-month time period. All rentals are subject to availability as determined by the Recreation Department. The City reserves the right to refuse rental of the FAC facilities to any person or entity for any reason with or without cause.

CHAPTER 14: PARK FEES

Park Bowery and Other Reservable Area Fees

1. Cherry Farms Park Bowery*	<u>Resident</u>	<u>Non-Resident</u>
Mon-Thurs	\$20	\$35
Weekend	\$35	\$55

2. Central Park-Fire Station*			
	Mon-Thurs	\$20	\$35
	Weekend	\$35	\$55
3. Canyon Meadows*			
	Mon-Thurs	\$20	\$35
	Weekend	\$35	\$55
4. Posse Picnic Area			
	Mon-Thurs	\$15	\$30
	Weekend	\$30	\$50
5. Posse Arena		<i>Non-Reservable</i>	
6. Volleyball Courts* (10-hour time limit)		\$35	\$40
7. Ball Diamond* (Canyon Meadows Park & Cherry Farms Park)		\$35	\$40
8. Stage*		\$50	\$60
9. Canyon Meadows Basketball Court per hour		\$10	\$10
10. Canyon Meadows Pickleball Court			
A. Rental: 2 hours/ per court (up to 4 courts)		\$10	\$10
B. Tournament: per hour (all courts)		\$100	\$100
11. Canyon Meadows Concession Stand			
A. Rental: \$50 rental plus \$300 refundable deposit			
B. Deposit Policy: A security deposit is required for all rentals. A \$50 payment is due at the time the reservation is made and the balance paid at the time the key is picked up. Deposits made via check will be cashed. The security deposit will not be refunded if the key is lost, if the facility is found to be in disrepair upon inspection, or any rules mandated by the Health Department are broken. If the key is lost a refund may be given less the cost incurred to rekey and purchase new keys for the facility. If the facility or any items therein is found to be damaged or in disrepair, a refund of the difference may be given if the cost of repair is less than the deposit. No refund will be given in the event the Health Department mandates are not followed.			
C. Refunds: The Fee and security deposit may be refunded in full if the reservation is canceled three (3) weeks prior to use. A refund of 50% of the fee and 100% of the security deposit may be made if the reservation is canceled less than 3 weeks, but more than 48 hours prior to scheduled use.			

Special rules apply which are listed on Rental Agreement.

South Weber City reserves the right to refuse rental to any person or entity for any reason with or without cause.

*Reservations must be made and paid for at the Family Activity Center.

Fees are not refundable due to weather. No refunds for cancellations unless canceled two weeks in advance.

CHAPTER 15: RECREATION FEES

- 1. Refunds:**
- a) Prior to issuance of uniform/equipment: Refund less \$5 administrative fee
 - b) After issuance of uniform/equipment: 50% refund
 - c) No refund over 30 days after close of registration nor if registrant has participated in activity.

2. Activity Fees: (Non-residents charged an additional \$5 fee)

A. Basketball Jr. Jazz	\$49 Registration
B. Soccer	Pre-K and up \$35 without Shirt; \$45 with Shirt
C. Softball	\$49 Registration
D. Baseball	\$49 Registration
E. Tee-Ball	\$38 Registration
F. Coach Pitch	\$38 Registration
G. Machine Pitch	\$49 Registration
H. Volleyball	\$40 Registration
I. Flag Football	\$45 Registration
J. Miscellaneous Events	As determined by the Recreation Director

- 3. Late Registration Fee:** \$10 for each registration after the signup deadline.

CHAPTER 16: WATER FEES

- 1. Connection Fee** \$265 (.75") Standard Meter
For New Construction
(Connection Fee includes cost of standard meter, delivery, inspection & administrative charges)

Larger Meter (>1.00”) - \$25 plus cost of meter

2. Rate

A. Per Month

Gallon Allotment	Residential Using Secondary Water for Outdoor Needs	Residential w/Secondary Water Available	Residential w/o Secondary Water Available	Multi-Family Residential ¹	Non-Residential
Base Rate					
0	\$38.43	\$38.43	\$38.43	\$29.20	\$38.43
Usage Charges per 1,000 gallons					
1-2,000	2.00	2.00	2.00	2.00	2.00
2,001-4,000	2.20	2.20	2.20	2.20	2.20
4,001-6,000	2.50	2.50	2.50	2.50	2.50
6,001-8,000	3.00	3.00	3.00	3.00	3.00
8,001-10,000	3.50	3.50	3.50	3.50	3.50
10,001+	4.00		3.50	4.00	
10,001-15,000		6.00			
15,001-30,000		6.30			
30,001+		6.60			
10,001-30,000					3.75
30,001-60,000					4.00
60,001+					4.25

¹ \$29.20 determined by applying 17% census discount (percentage difference between number of persons per household of single versus multi-family units) and 7% administrative savings discount to rates for single family dwellings. Same discounts apply to sewer utility rates as well.

Definitions

Residential Using Secondary Water for Outdoor Needs shall mean property owners who have *access to a pressurized irrigation system and who choose to use pressurized irrigation system to water their property.

Residential w/Secondary Water Available shall mean property owners who have access to a pressurized irrigation system, but who choose to use culinary water to water their property.

Residential w/o Secondary Water Available shall mean property owners who do not have *access to a pressurized irrigation system and who choose to use culinary water to water their property.

Multi-Family Residential shall mean any structure with two (2) or more separate single-family dwellings within one structure.

Commercial shall mean any property whose primary use is commercial in nature and shall include both conforming as well as legal non-conforming uses.

**Access to Pressurized Irrigation* shall mean a distance of ninety (90) feet or less exists between any property boundary (within a secondary service district) to a pressurized secondary irrigation system.

B. Sign-Up Fee \$25.00

C. Re-establishment Fee \$75.00
Reestablish service after it has been shutoff at owner’s request.

D. After Hours Service Fee \$50.00

E. Late Fee if not paid by the 18th of the month \$15.00
In the event the 18th falls on a Saturday, Sunday, or

holiday, the late fee will be added if the bill is not paid by close of business on the next day of business.

- F. Shut-Off Fee for Non-Payment** \$50.00 per occurrence
After Posted Business Office Hours including weekends and holidays. Meters will not be turned back on until business hours (SWC Code 8-1-4 B).

Once a Shut-off Fee has been assessed, the fee shall be due and payable even if the water is not actually turned off.

- G. Tamper Fee** \$200.00
Turning on/tampering with a water meter or using an illegal connection at any time is a class B misdemeanor (SWC Code 8-1-6 & 8-1-7)

- H. Fire Hydrant Meter** \$25.00 Rental Fee + \$500.00 deposit;
deposit refunded upon return of meter in working condition

CHAPTER 17: SEWER FEES

1. Sanitary Sewer Fees (Wastewater)

A. Monthly User Fees:	<u>City</u>	<u>CWSD**</u>
i) Residential	\$14.33	\$19.78
ii) Commercial (Minimum)***	\$28.66	\$39.56
iii) Church	\$29.56	\$42.16
iv) School	\$113.90	\$166.11
v) Job Corps	\$770.49	\$1,131.19
vi) Non-City Residential	\$20.50	\$28.85
vii) *Multi-Family Residential	\$10.89 per unit	\$15.03

* Multi-Family Residential shall mean any structure with two or more separate single-family dwellings within one structure. Fee is per unit.

** Central Weber Sewer District assesses their own fees that are then passed on to the consumer.

***Commercial use is based on a water usage with a 2 ERU minimum (up to 25,000 gal.); water usage over 25,000 gal. will be billed at \$1.15/1000 gallons (City) and \$1.52/1000 gal. (CWSD)

- B. Basement Apartments** Considered Multi-Family Residential

- C. Duplexes/Twin Homes** Considered Multi-Family Residential

D. Sewer Inspection Fee \$47

CHAPTER 18: STORM DRAIN

Monthly Utility Fee \$15.75 single family dwelling
\$15.75 Multi-family per unit
Non-residential/commercial based on ERUs

CHAPTER 19: GARBAGE COLLECTION FEES (Monthly):

- 1. Residential Container \$14.85
Extra Container \$ 8.81 (Four-month minimum)
2. Commercial Container \$59.40 (300-gallon container)
Extra Container \$35.24
3. County or Non-Resident \$16.85 (90-gallon container)
Extra Container \$10.81 (Four-month minimum)
4. Residential Container \$65.00 (Replacement charge for each damaged, destroyed, or lost can).

*A business or resident may have two 90-gallon containers at the residential rate. Upon request of a third container, the commercial rate will then be charged in that the first two 90-gallon containers will be billed as one commercial 300-gallon container and the additional containers will be charged at the commercial extra container rate. All home occupations are considered residential - not residential and business.

5. Putting Utilities on Hold

The City agrees to not charge the above monthly utility fees for Water & Garbage Collection only under the following conditions:

- a. The resident must be out of town for a minimum of two full months, and
b. Resident must notify South Weber City prior to the first day of the first month for which they desire the services be placed on hold, and
c. Resident understands that these services will only be held in one-month increments and that the city will not prorate nor split monthly fees. For example, if resident leaves mid-month the resident will be required to pay the full monthly water and garbage fees for that month. Likewise, if the resident returns mid-month the resident will be required to pay the full monthly service fees for water and garbage for the month in which they returned.

Residents that do not meet the above established conditions who desire to have their water and garbage services be held will be charged a \$20 reconnect fee.

CHAPTER 20: TRANSPORTATION UTILITY FEES (Monthly)

1. Residential	\$15.00
2. Residential – Multi Unit	\$15.00 per ERU
3. Non-Residential	\$15.00 per ERU

CHAPTER 21: UTILITY BILLING

1. Standard Residential (minimum monthly charges)

Water	\$38.43 plus usage as stated in table in CFS Ch. 20.2
Garbage	\$14.85; extra container \$8.81
Storm Sewer	\$ 15.75
Central Weber Sewer	\$19.78
Sewer	\$14.33
Transportation Utility	<u>\$15.00</u>
TOTAL	\$118.14

2. Putting Utilities on Hold

The City will not charge the monthly utility fees for Water and Garbage only under the following conditions:

- a. The resident must be out of town for a minimum of two full months, and
- b. Resident must notify South Weber City prior to the first day of the first month for which they desire the services be placed on hold, and
- c. Resident understands that these services will only be held in one-month increments and that the city will not prorate nor split monthly fees. For example, if resident leaves midmonth the resident will be required to pay the full monthly water and garbage fees for that month. Likewise, if the resident returns mid-month the resident will be required to pay the full monthly service fees for water and garbage for the month in which they returned.

Residents that do not meet the above established conditions who desire to have their water and garbage services be held will be charged a \$20 reconnect fee.

CHAPTER 22: COLLECTION FEES

Collections and Attorney's Fees: All customers and applicants shall be responsible for all collection costs incurred including a collection fee of up to 40% pursuant to the provisions of Utah Code Ann 12-1-11. Accounts sent to the attorney for collection will be charged according to reasonable attorney fees as stated in the Code of Judicial Administration Rule 4.505.

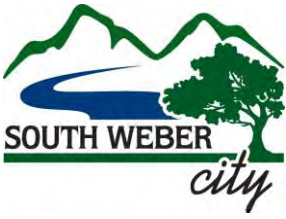
Returned Check and Returned Electronic Fund Transfer Fee: \$25

These fees include/not limited to non-sufficient fund checks or electronic fund transfers (EFTs), stopped payment checks or canceled accounts where funds are not available.

If an individual's utility payment is returned from the bank on two separate occasions within a 12-month period, the City will be compelled to make this individual comply with the following

procedures:

1. Discontinue water service until payment has been paid with cash, cashier's check, or money order.
2. Required to pay shut-off fee.
3. Required to pay all fees associated with returned check or EFT.
4. Hereinafter, all utility payments will then need to be paid with cashier's check, money order, or cash. No personal checks or EFTs will be accepted for a one-year period.



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 23, 2022

PREPARED BY

Dana Shuler
City Engineer’s Office

ITEM TYPE

Discussion/Action

ATTACHMENTS

- FEMA letter
- Ordinance 2022-14
- Proposed Title 12

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Ordinance 2022-14: Title 12 Flood Control

PURPOSE

The City Council is to consider replacing the existing Title 12 Flood Control and with the new Title 12 Flood Control ordinance.

BACKGROUND

Title 12 Flood Control currently serves as South Weber City’s ordinance to guide development in floodplains.

FEMA has recently issued new maps and studies for Davis County with an effective date of September 15, 2022. Each affected community must adopt these new maps by the effective date, otherwise, flood insurance policy holders the National Flood Insurance Program (NFIP) risk losing their insurance coverage.

Personnel at the State of Utah Division of Emergency Management developed a comprehensive flood ordinance template for use by entities. We used this template as the basis for the new ordinance. Staff from administration, legal, engineering, and planning have coordinated on the language in this new ordinance. A representative from FEMA Region 8 is reviewing the proposed ordinance.

PLANNING COMMISSION

A public hearing was held on July 14, 2022 at the regularly scheduled Planning Commission meeting. After receiving public input, the Commission voted to recommend adoption of the new ordinance.

After the Planning Commission meeting, the proposed ordinance was edited in the following manner:

1. Formatted to match existing City Code including changing "community" to "city"
2. City Attorney Review
 - a. 12-1-1.C.8 – Re-arranged sentence
 - b. 12-1-3.J – edited Penalties for Noncompliance paragraph
 - c. 12-1-4.E.1 – edited sentence

SAMPLE MOTION LANGUAGE

Approve – Replace existing Title 12 Flood Control and adopt new Ordinance 2022-14: Title 12 Flood Control.

Deny – Move to deny Ordinance 2022-14: Title 12 Flood Control.

U.S. Department of Homeland Security
Washington, DC 20472



FEMA

August 11, 2022

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

The Honorable Rod Westbroek
Mayor, City of South Weber
1600 East South Weber Drive
South Weber, Utah 84405

Mayor Westbroek:

I am writing this letter as an official reminder that the City of South Weber, Utah, has until September 15, 2022, to adopt and have the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office approve floodplain management measures that satisfy 44 Code of Federal Regulations (CFR) Section 60.3(c) of the National Flood Insurance Program (NFIP) regulations.

The City of South Weber must adopt floodplain management measures, such as a floodplain management ordinance, that meet or exceed the minimum NFIP requirements (copy enclosed) by September 15, 2022, to avoid suspension from the NFIP. If suspended, your community becomes ineligible for flood insurance through the NFIP, new insurance policies cannot be sold, and existing policies cannot be renewed.

The NFIP State Coordinating Office for your State has verified that Utah communities may include language in their floodplain management measures that automatically adopt the most recently available flood elevation data provided by FEMA. Your community's floodplain management measures may already be sufficient if the measures include suitable automatic adoption language and are otherwise in accordance with the minimum requirements of the NFIP. The NFIP State Coordinator can assist you further in clarifying questions you may have about automatic adoption.

Under the Flood Disaster Protection Act of 1973, as amended, flood insurance must be purchased by property owners seeking any Federal financial assistance for construction or acquisition of buildings in Special Flood Hazard Areas (SFHAs). This financial assistance includes certain federally guaranteed mortgages and direct loans, federal disaster relief loans and grants, as well as other similarly described assistance from FEMA and other agencies.

www.fema.gov

ORDINANCE 2022-14

AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL AMENDING TITLE 12

WHEREAS, Title 12 Flood Control was adopted in 2008 and has not been updated since; and

WHEREAS, Federal Emergency Management Association (FEMA) has issued new floodplain maps and studies for Davis County effective September 15, 2022; and

WHEREAS, staff took this opportunity to review current code in light of more recent information and guidelines; and

WHEREAS, a representative from FEMA region 8 has reviewed and recommends the proposed changes; and

WHEREAS, flood insurance policy holders risk losing their coverage if Council does not comply with the requirements of the National Flood Insurance Act of 1968; and

WHEREAS, Council has elected to join the program, participate, and enforce this Flood Damage Prevention Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the City Council of South Weber City, State of Utah:

Section 1. Title amended: Title 12 shall be replaced in whole as attached in Exhibit 1.

Section 2. General Repealer. Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 3. Effective Date. This ordinance shall become effective September 15, 2022 after passage and publication as required by law.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 23rd day of August 2022.

MAYOR: Rod Westbroek

ATTEST: City Recorder, Lisa Smith

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

CERTIFICATE OF POSTING

I hereby certify that Ordinance 2022-14 was passed and adopted the 23rd day of August 2022 and that complete copies of the ordinance were posted in the following locations within the City this 24th day of August 2022.

1. South Weber Family Activity Center, 1181 E. Lester Drive
2. South Weber City Building, 1600 E. South Weber Drive
3. City Website www.southwebercity.com
4. Utah Public Notice Website Utah.gov/pmn

Lisa Smith, City Recorder

EXHIBIT 1
TITLE 12 FLOOD CONTROL

**TITLE 12
FLOOD CONTROL**

**CHAPTER 1
FLOOD DAMAGE PREVENTION ORDINANCE**

12-1-1: STATUTORY AUTHORIZATION, FINDINGS OF FACT, PURPOSE, AND METHODS

A. STATUTORY AUTHORIZATION

The Legislature of the State of Utah has in Utah Code Unannotated 10-3-701 delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses.

B. FINDINGS OF FACT

The flood hazard areas of South Weber City are subject to periodic inundation by flood waters, which results in potential loss of life and property, health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for flood protection and relief; all of which adversely affect the public health, safety, and general welfare of the inhabitants of South Weber City.

These potential flood losses are caused by:

1. The cumulative effect of obstructions in floodplains that are known to cause increases in flood heights and velocities;
2. The occupancy of flood hazard areas by uses and structures vulnerable to floods because they are inadequately elevated or floodproofed, or otherwise unprotected from flood damages; and
3. Uses deemed unsuitable for floodplain areas or that do not account for the increased flood risk.

C. STATEMENT OF PURPOSE

It is the purpose of this ordinance to promote the public health, safety and general welfare of the City and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

1. Protect human life and health;
2. Minimize damage to public infrastructure, including but not limited to utilities, streets, and bridges that are susceptible to flooding;
3. Minimize prolonged business interruptions caused by flooding;
4. Minimize public expenditures on flood control projects;
5. Minimize the need for rescue and relief efforts associated with flooding and are generally undertaken at the expense of the public;
6. Protect and safeguard the welfare and safety of first responders should an emergency response is needed;
7. Help maintain a stable tax base by providing for the sound use and development of flood prone areas in such a manner as to minimize future flood blight areas; and
8. Promote the notification of potential buyers if properties are in a flood area.

D. METHODS OF REDUCING FLOOD LOSSES

To accomplish the purposes outlined in section subsection 12-1-1.C, STATEMENT OF PURPOSE, this ordinance applies the following methods:

1. Restricts or prohibits land uses that are dangerous to health, safety, or property in times of flooding, or cause excessive increases in flood heights or velocities;
2. Requires that land uses vulnerable to floods, including facilities that serve such uses, be protected against flood damage at the time of initial construction;
3. Controls the alteration of natural floodplains, stream channels, and natural protective barriers, which are involved in the accommodation of flood waters;
4. Controls filling, grading, dredging and other developments that may increase flood damage; and
5. Prevents or regulates the construction of flood barriers that will unnaturally divert floodwaters or may increase flood hazards to other lands.

12-1-2: DEFINITIONS

When words or phrases defined in this section are found elsewhere in the City Code of South Weber City, the definitions below shall be applicable to this Title 12 only. Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the meaning they have in common usage and to give this ordinance its most reasonable application.

100-Year Flood means a flood having a recurrence interval that has a 1-percent chance of being equaled or exceeded during any given year (1-percent-annual-chance flood). The terms “100-hundred-year flood” and “1-percent-annual-chance flood” are synonymous. The term does not imply that the flood will necessarily happen once every 100 hundred years. Mandatory flood insurance requirements may apply.

100-Year Floodplain means the area of land susceptible to being inundated due to the occurrence of a 1-percent-annual-chance flood.

500-Year Flood means a flood having a recurrence interval that has a 0.2-percent chance of being equaled or exceeded during any given year (0.2-percent-annual-chance flood). The term does not imply that the flood will necessarily happen once every 500 years and mandatory flood insurance requirement generally does not apply.

500-Year Floodplain means the area of land susceptible to being inundated due to the occurrence of a 0.2-percent-annual-chance flood.

Accessory Structure is a structure that is on the same parcel of property as a principal structure. Its use is incidental to the use of the principal structure. The ownership of the accessory structure is the same owner as of the principal structure. An accessory structure is a non-residential structure of low value that is used solely for the parking of vehicles and storage of tools, materials, or equipment. No human habitation is allowed within an accessory structure. Reference subsection 12-1-5 APPURTENANT OR ACCESSORY STRUCTURE.

Addition is any improvement that expands the enclosed footprint or increases the square footage of an existing structure. This includes lateral additions added to the side, front, or rear of a structure; vertical additions added on top of a structure; and enclosures added underneath a structure.

Alluvial Fan Flooding means flooding occurring on the surface of an alluvial fan or similar landform that originates at the apex. It is characterized by high-velocity flows; active processes of erosion, sediment transport, and deposition; and unpredictable flow paths.

Apex means a point on an alluvial fan or similar landform below which the flow path of the major stream that formed the fan becomes unpredictable and alluvial fan flooding can occur.

Appurtenant Structure—see **Accessory Structure**.

Area of Future-Conditions Flood Hazard means the land area that would be inundated by the one percent (1%)-annual-chance (100-year) flood, based on future-conditions hydrology.

Area of Shallow Flooding means a designated AO, AH, AR/AO, or AR/AH zone on a city's Flood Insurance Rate Map (FIRM) with a one percent (1%) or greater annual chance of flooding to an average depth of one (1) to three (3) feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

Area of Special Flood-Related Erosion Hazard is the land within a city that is most likely to be subject to severe flood-related erosion losses. The area may be designated as Zone E on the Flood Hazard Boundary Map (FHBM). After the detailed evaluation of the special flood-related erosion hazard area, in preparation for publication of the FIRM, Zone E may be further refined.

Area of Special Flood Hazard is the land in the floodplain within a city subject to a one percent (1%) or greater chance of flooding in any given year. The area may be designated as Zone A on the FHBM. After detailed rate making has been completed in preparation for publication of the FIRM, Zone A usually is refined into Zones A, AO, AH, A1-30, AE, A99, AR, AR/A1-30, AR/AE, AR/AO, AR/AH, AR/A, or V1-30, VE, or V. For purposes of these regulations, the term "special flood hazard area" is synonymous in meaning with the phrase "area of special flood hazard".

Base Flood means the flood having a one percent (1%) chance of being equaled or exceeded in any given year.

Base Flood Elevation (BFE) is the water surface elevation of the one percent (1%) annual-chance flood event. It is the height in relation to mean sea level expected to be reached by the waters of the base flood at pertinent points in the floodplains of coastal and riverine areas. It is also the elevation shown on the FIRM and found in the accompanying Flood Insurance Study (FIS) for Zones A, AE, AH, A1-A30, AR, V1-V30, or VE that indicates the water surface elevation resulting from the flood that has a one percent (1%) chance of equaling or exceeding that level in any given year.

Basement means any area of the building having its floor sub grade (below ground level) on all sides. A walkout basement that does not require a step up to grade is not considered a basement.

Best Available Data is existing flood hazard information adopted by a city and reflected on an effective FIRM, FBFM, and/or within an FIS report; or draft or preliminary flood hazard information supplied by FEMA or from another source. Other sources may include, but are not limited to, state, other federal agencies, or local studies, the more restrictive of which would be reasonably used by the city.

Breakaway Wall means a wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces, without causing damage to the elevated portion of the building or supporting foundation system. Any walls below the lowest floor in a building in a V or VE Zone should give way under wind and water loads without causing collapse, displacement, or other damage to the elevated portion of the building or the supporting pilings or columns. Breakaway walls apply only to V or VE Zones.

Building—see **Structure**.

Channelization means the artificial creation, enlargement, realignment, or alteration of a stream channel's slope, shape, or alignment. Streambank restoration may be deemed as channelization.

Code of Federal Regulations (CFR) is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government.

Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic and/or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective BFEs, and/or the SFHA. The letter does not revise an effective map; it indicates whether the project, if built as proposed, would be recognized by FEMA.

Conditional Letter of Map Revision Based on Fill (CLOMR-F) is FEMA's comment on a proposed structure or property. The letter does not revise an effective map; it indicates whether the project, if built as proposed, would be removed from the floodplain.

Crawlspace means an under-floor space that has its interior floor area (finished or not) no more than 4 feet from the bottom floor joist the next higher floor elevation, designed with proper openings that equalize hydrostatic pressures of flood water, and is not used for habitation. Reference: subsection 12-1-5.B.5 CRAWLSPACE

Critical Facility means a facility or building where even a slight chance of flooding is too great a threat. Typical critical facilities include hospitals, fire stations, police stations, schools, storage of critical records, assisted living and similar facilities.

Deed Restriction refers to a clause in a deed that limits the future use of the property in some respect. Deed restrictions may impose a vast variety of limitations and conditions. For example, they may limit the density of buildings, dictate the types of structures that can be erected, or prevent buildings from being used for specific purposes or from being used at all.

Detached Garage is a building that is used solely for storage of materials or vehicle parking for up to four housing occupants. If a detached garage is designed or used for habitation or conducting business, or has multiple stories, then the building is not considered a detached garage under the NFIP.

Development means any human-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, demolition, excavation or drilling operations, or storage either temporary or permanent of equipment or materials.

Elevated Building is a non-basement building built, in the case of a building in Zone A1-30, AE, A, A99, AR, AO, AH, B, C, X and D, to have the top of the elevated floor above the ground level by means of pilings, columns (post and piers), or shear walls parallel to the flow of the water and

adequately anchored so as not to impair the structural integrity of the building during a flood of up to the magnitude of the base flood. In the case of a building in Zone A1-30, AE, A, A99, AR, AO, AH, B, C, X and D, an “elevated building” also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of flood waters.

Enclosure refers to an enclosed walled-in area below the lowest floor of an elevated building. Enclosures below the BFE may only be used for building access, vehicle parking, and storage.

Erosion means the process of the gradual wearing away of land masses by wind, water, or other natural agents.

Existing Construction refers to structures for which the “start of construction” commenced before the effective date of the FIRM or before January 1, 1975, for FIRMs effective before that date. It may also be referred to as **Existing Structures**.

Existing Manufactured Home Park or Subdivision means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a city.

Existing Structures—see **Existing Construction**.

Expansion to an Existing Manufactured Home Park or Subdivision means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufacturing homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

FEMA means the Federal Emergency Management Agency.

Fill refers to the placement of materials, such as dirt, sand, or rock to elevate a structure, property, or portion of a property above the natural elevation of the site, regardless of where the material was obtained from. The common practice of removing unsuitable material and replacing with engineered material is not considered fill if the elevations are returned to the existing conditions. Any fill placed or used prior to the area being mapped as a flood hazard area is not deemed as fill.

Flood or Flooding means:

1. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a. The overflow of inland or tidal waters.
 - b. The unusual and rapid accumulation or runoff of surface waters from any source.
2. Mudslides (i.e., mudflows) that are proximately caused by flooding as defined in this ordinance and are akin to a river of liquid and flowing mud on the surfaces of normally

dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

3. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in this ordinance.

Flood Insurance Manual is the document FEMA produces twice a year and is used to write flood insurance policies underwritten by the NFIP. The document contains definitions, policy rates, coverage and limitations, application and insurance policy forms.

Flood Insurance Rate Map (FIRM) means an official map of a city, on which the Administrator has delineated both the SFHAs and the risk premium zones applicable to the city.

Flood Insurance Study (FIS) or Flood elevation study means an examination, evaluation, and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation, and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards.

Floodplain Development Permit is a city issued permit or document that is used for any development that occurs within an SFHA identified by FEMA or the city. It is used to address the proposed development to ensure compliance with the city's ordinance.

Floodplain or Flood-Prone Area means any land area susceptible to being inundated by water from any source whether or not identified by FEMA (see definition of **Flooding**).

Floodplain Management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, mitigation plans, and floodplain management regulations.

Floodplain Management Regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for flood damage prevention and reduction.

Flood Opening refers to an opening in the wall of an enclosed structure that allows floodwaters to automatically enter and exit the enclosure. Refer to FEMA Technical Bulletin 1.

Flood Protection System means those physical structural works for which funds have been authorized, appropriated, and expended and which have been constructed specifically to modify flooding in order to reduce the extent of the area within a city subject to an SFHA and to reduce the depths of associated flooding. Such a system typically includes hurricane tidal barriers, dams, reservoirs, levees, or dikes. These specialized, flood modifying works are those

constructed in conformance with sound engineering standards. FEMA only accredits levees, both private and public, that have been certified by a professional engineer or firm in which the certification shows that the levee has met and continues to meet the minimum regulatory standards cited in Title 44, Chapter 1, Section 65.10 of the Code of Federal Regulations (44 CFR 65.10).

Floodproofing means any combination of structural and non-structural additions, changes, or adjustments to structures that reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents. Floodproofing can either be accomplished in the form of dry floodproofing in which the structure is watertight below the levels that need flood protection, or wet floodproofing in permanent or contingent measures applied to a structure that prevent or provide resistance to damage from flooding, while allowing floodwaters to enter the structure or area.

Floodway—see *Regulatory Floodway*.

Floodway encroachment lines mean the lines marking the limits of floodways on federal, state, and local floodplain maps.

freeboard means a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. “freeboard” tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

Functionally Dependent Use means a development that cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and repair facilities. It does not include long-term storage or related manufacturing facilities.

Highest Adjacent Grade (HAG) means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. In AO Zones, the highest adjacent grade is utilized by comparing the lowest floor elevation to that of the highest adjacent grade and the depth of the AO Zone.

Historic Structure means any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on a state inventory of historic places in states with historic reservation programs that have been approved by the Secretary of the Interior; or
4. Individually listed on a local inventory of historic places in cities with historic preservation programs that have been certified either:
 - a. By an approved state program as determined by the Secretary of the Interior,
 - or

- b. Directly by the Secretary of the Interior in states without approved programs.

Letter of Map Amendment (LOMA) means an official amendment, by letter, to an effective FIRM. A LOMA establishes a property's location in relation to the SFHA. It is usually issued because a property or structure has been inadvertently mapped as being in the floodplain, when the property or structure is actually on natural high ground above the BFE.

Letter of Map Revision (LOMR) means FEMA's modification or revision to an entire or portion of the effective FIRM, or Flood Boundary and Floodway Map, or both. LOMRs are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective BFEs, or the SFHA.

Letter of Map Revision Based on Fill (LOMR-F) means FEMA's amendment, by letter, to an effective FIRM where fill was brought in or used to elevate a property, portion of property or structure above the BFE.

Levee means a man-made structure usually an earthen embankment, designed and constructed in accordance with sound engineering practices to contain, control, or divert the flow of water so as to provide protection from temporary flooding.

Levee System means a flood protection system that consists of a levee, or levees, and associated structures, such as closure and drainage devices, which are constructed and operated in accordance with sound engineering practices.

Lowest Adjacent Grade (LAG) means the lowest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. For an existing structure, it means the lowest point where the structure and ground touch, including but not limited to attached garages, decks, stairs, and basement windows.

Lowest Floor means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided, that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of 44 CFR Section 60.3.

Manufactured Home means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle"; however, a manufactured home may be used for both residential and non-residential use.

Manufactured Home Park or Subdivision means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

Map means the FHBM or the FIRM for a city issued by FEMA.

Mean Sea Level means, for purposes of the NFIP, the National Geodetic Vertical Datum (NGVD) of 1929, North American Vertical Datum (NAVD) of 1988, or other datum, to which BFEs shown on a city's FIRM are referenced.

Mixed Use Structures are structures with both a business and a residential component, but where the area used for business is less than 50 percent of the total floor area of the structure.

New Construction means structures for which the start of construction commenced on or after the effective date of a floodplain management regulation adopted by a city and includes any subsequent improvements to such structures. For the purposes of determining insurance rates, structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures.

New Manufactured Home Park or Subdivision means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a city.

No-Rise Certifications are formal certifications signed and stamped by a professional engineer licensed to practice in the state, demonstrating through hydro-logic and hydraulic analyses performed in accordance with standard engineering practice that a proposed development will not result in any increase (0.00 feet) in flood levels within the city during the occurrence of a base flood event.

Physical Map Revision (PMR) is FEMA's action whereby one or more map panels are physically revised and republished.

Recreational Vehicle means a vehicle which is:

- (a) Built on a single chassis;
- (b) 400 square feet or less when measured at the largest horizontal projection;
- (c) Designed to be self-propelled or permanently towable by a light duty truck; and
- (d) Designed primarily, not for use as a permanent dwelling but, as temporary living quarters for recreational, camping, travel, or seasonal use.

Regulatory Floodway means the channel of a river or other watercourse and the adjacent land areas that shall be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height.

Riverine means relating to, formed by, or resembling a river (including tributaries), stream, brook, creek, etcetera, which can be intermittent or perennial.

Section 1316 refers to the section of the National Flood Insurance Act of 1968, as amended, which provides for the denial of flood insurance coverage for any property that the Administrator finds has been declared by a duly constituted State or local authority to be in violation of State or local floodplain management regulations. Section 1316 is issued for a

property, not a property owner, and remains with the property even after a change of ownership.

Special Flood Hazard Area—see **Area of Special Flood Hazard**.

Start of Construction (for other than new construction or substantial improvements under the Coastal Barrier Resources Act (Pub. L. 97-348)) includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

Structure means, for floodplain management purposes, a walled and roofed building, culvert, bridge, dam, or a gas or liquid storage tank that is principally above ground, as well as a manufactured home. **Structure**, for insurance purposes, means:

- (1) A building with two or more outside rigid walls and a fully secured roof, which is affixed to a permanent site;
- (2) A manufactured home (“a manufactured home,” also known as a mobile home, is a structure: built on a permanent chassis, transported to its site in one or more sections, and affixed to a permanent foundation); or
- (3) A travel trailer without wheels built on a chassis and affixed to a permanent foundation, that is regulated under the city's floodplain management and building ordinances or laws.

For insurance purposes, “structure” does not mean a recreational vehicle or a park trailer or other similar vehicle, except as described in paragraph (3) of this definition, or a gas or liquid storage tank.

Substantial Damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

Substantial Improvement means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures which have incurred “substantial damage”, regardless of the actual repair work performed.

The term does not, however, include:

1. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications that have been identified by the local code enforcement official and are the minimum necessary to assure safe living conditions; or
2. Any alteration of a “historic structure”, if the alteration will not preclude the structure's continued designation as a “historic structure.”

Variance means a grant of relief by a city from the terms of a floodplain management regulation. Reference: subsection 12-1-4.E. VARIANCE PROCEDURES

Violation means the failure of a structure or other development to be fully compliant with the city's floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in Sections 44 CFR 60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

Water surface elevation means the height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies, such as the one percent (1%)-annual-chance flood event, in the floodplains of coastal or riverine areas.

Watercourse means the channel and banks of an identifiable water in a creek, brook, stream, river, ditch or other similar feature.

12-1-3: GENERAL PROVISIONS

A. LANDS TO WHICH THIS ORDINANCE APPLIES

The ordinance shall apply to all areas of special flood hazard identified by FEMA and areas of identified and documented flood risk supported using Best Available Data within the jurisdiction of South Weber City.

When the City annexes any land from a neighboring city and/or county, South Weber City will manage and regulate the annexed land under this ordinance.

B. SECTION B. BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARD

The areas of special flood hazard identified by FEMA in a scientific and engineering report entitled, "The Flood Insurance Study for Davis County, Utah, and incorporated areas " dated September 15, 2022 (date of effective FIS), accompanying FIRMs, and any revisions thereto are hereby automatically adopted by reference and declared to be a part of this ordinance.

The City has elected to adopt Best Available Data, defined in subsection 12-1-3.A. LANDS TO WHICH THIS ORDINANCE APPLIES, to regulate floodplain development in addition to utilizing the effective FIRMs, FIS, and/or FBFM. Where Best Available Data contradicts the FIRMs, FIS, and/or the FBFM, the more restrictive data shall be utilized.

C. ESTABLISHMENT OF DEVELOPMENT PERMIT

A Floodplain Development Permit shall be required to ensure conformance with the provisions of this ordinance.

D. ABROGATION AND GREATER RESTRICTIONS

This ordinance is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

E. INTERPRETATION

In the interpretation and application of this ordinance, all provisions shall be:

1. Considered as minimum requirements;
2. Liberally construed in favor of the governing body; and
3. Deemed neither to limit nor repeal any other powers granted under state statutes.

F. WARNING AND DISCLAIMER OR LIABILITY

The degree of flood protection required by this ordinance is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. On rare occasions, greater floods can and will occur and flood heights may be increased by human-made or natural causes.

This ordinance does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This ordinance shall not create liability on the part of the City or any official or employee thereof for any flood damages that result from reliance on this ordinance or any administrative decision lawfully made thereunder.

G. SEVERABILITY

If any section, provision, or portion of this ordinance is adjudged unconstitutional or invalid by a court, the remainder of the ordinance shall not be affected.

H. COMPLIANCE

No structures or developments including buildings, recreation vehicles, or manufactured homes or land shall hereafter be located, altered, or have its use changed without full compliance with the terms of this ordinance and other applicable regulations. Nothing herein shall prevent the City from taking such lawful action as is necessary to prevent or remedy any violations.

I. STOP WORK ORDER

1. Authority. Whenever the floodplain administrator or other City official discovers any work or activity regulated by this ordinance being performed in a manner contrary to the provision of this ordinance, the floodplain administrator is authorized to issue a stop work order.
2. Issuance. The stop work order shall be in writing and shall be given to the owner of the property involved, or to the owner's agent, or to the person doing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order, and the conditions under which the cited work will be permitted to resume.
3. Unlawful continuance. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to penalties as prescribed by local or state law including but not limited to the penalties outlined in subsection 12-1-3.J. PENALTIES FOR NONCOMPLIANCE.

J. PENALTIES FOR NONCOMPLIANCE

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Any person, firm, or corporation, whether as principal, agent, employee or otherwise, violating or causing or permitting the violation of any of the provisions of this chapter shall be guilty of a class B misdemeanor, and upon conviction thereof shall be punishable by a fine or by imprisonment, or by both to the maximum extent permitted by law. Such person, firm, or corporation shall be deemed to be guilty of a separate offense for each day during which any portion of any violation of this chapter is committed, continued, or permitted by such person, firm, or corporation, and shall be punishable as herein provided. Nothing herein contained shall prevent South Weber City from taking such other lawful action as is necessary to prevent or remedy any violation.

12-1-4: ADMINISTRATION**A. DESIGNATION OF THE FLOODPLAIN ADMINISTRATOR**

The City Manager or his/her designee is hereby appointed the Floodplain Administrator to administer and implement the provisions of this ordinance and other appropriate sections of the NFIP Regulations and 44 CFR pertaining to floodplain management.

B. DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR

Duties and responsibilities of the Floodplain Administrator shall include, but not be limited to, the following:

1. Uphold the goals of the City and the NFIP to reduce risk when possible and increase the city's resistance to future disasters.
2. Maintain and hold open for public inspection all records pertaining to the provisions of this ordinance, including the actual elevation of the lowest floor (including basement or crawlspace) of all new or substantially improved structures and any flood-proofing certificates, including the data supporting such certificates.
3. Maintain and hold open for public inspection maps that identify and locate the boundaries of the SFHAs to which this ordinance applies, including, but not limited to, the FIRM.
4. Review development proposals to determine whether a proposed building site, including sites designed for the placement of manufactured homes, will be reasonably safe from flooding.
5. Review, approve, or deny all applications for development permits required by adoption of this ordinance.
6. Ensure that all necessary permits have been obtained from those federal, state, or local governmental agencies (including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334 and the Endangered Species Act of 1973) from which prior approval is required.
7. Assure that the flood carrying capacity within the altered or relocated portion of any watercourse is maintained.
8. Notify, in riverine situations, adjacent cities and the State Coordinating Agency which is the Division of Water Rights, prior to any alteration or relocation of a watercourse, and submit evidence of such notification to FEMA.
9. Where interpretation is needed as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions), the Floodplain Administrator shall make the necessary interpretation.
10. When BFE data has not been provided by FEMA, the Floodplain Administrator shall obtain, review, and reasonably utilize any BFE data and flood way data available from a federal, state, or other source including data provided by the applicant, in order to administer the provisions of this ordinance.
11. When a regulatory flood way has not been designated, no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1-30, AE, and AH on the city's FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one-half (0.50) foot at any point within the City.

12. Under the provisions of 44 CFR Chapter 1, Section 65.12 of the NFIP Regulations, a city may approve certain development in Zones A1-30, AE, and AH on the city's FIRM, which increases the water surface elevation of the base flood by more than one-half (0.50) foot, provided that the city first meets the requirements of Section 65.12 for a conditional FIRM revision through FEMA's CLOMR process.
13. Zone A Areas: When a regulatory flood way has not been designated and if the project is determined or reasonably believed to cause an adverse impact, the Floodplain Administrator shall require new construction, substantial improvements, or other development (including fill, grading or excavation) permitted in a Zone A to have an encroachment analysis done prior to issuance of a floodplain development permit. The encroachment analysis shall create a baseline of existing conditions model and compare it to the proposed conditions model to determine the potential impact of the project. Based on the findings, the floodplain administrator shall require as a condition of the permit a CLOMR to be submitted and approved prior to any work occurring and/or that a LOMR be submitted to FEMA within 6 months of completion of the development.
14. If the project is determined or reasonably believed to cause an adverse effect on the BFE(s), boundaries of the floodplain or any insurable structures, technical justification for the proposed development shall be submitted and the city may require a CLOMR or LOMR to be submitted prior to the permit approval or as a requirement of the permit.

C. REQUIREMENT TO SUBMIT NEW TECHNICAL DATA

1. The property owner or developer shall notify FEMA by submittal of a LOMR within 6 months of project completion when an applicant had obtained a CLOMR from FEMA or when development altered a watercourse, modified floodplain boundaries, or modified BFE.
2. The property owner or developer shall be responsible for preparing technical data to support the CLOMR or LOMR application and paying any processing or application fees to FEMA. The property owner or developer is responsible for submitting the CLOMR and LOMR to FEMA and shall provide all necessary data to FEMA if requested during the review process to ensure the CLOMR or LOMR is issued.
3. The Floodplain Administrator shall be under no obligation to sign the Community Acknowledgement Form, which is part of the CLOMR/LOMR application, until the applicant demonstrates that the project will or has met the requirements of this ordinance and all applicable state federal, and local laws.

D. PERMIT PROCEDURES

Application for a Development Permit shall be presented to the Floodplain Administrator on forms furnished by him/her and may include, but not be limited to:

1. Duplicated plans drawn to scale showing the location, dimensions, and elevation of proposed landscape alterations.
2. Duplicated plans drawn to scale showing the location, dimensions, and elevation of existing and proposed structures, including the placement of manufactured homes.
3. Location of the foregoing in relation to SFHAs.
4. Elevation (in relation to mean sea level), of the lowest floor (including basement and crawlspace) of all new and substantially improved structures, if applicable;

5. Elevation (in relation to mean sea level), to which any non-residential structure (if applicable) shall be flood proofed.
6. A certificate from a registered professional engineer or architect that the non-residential flood proofed structure (if applicable) shall meet the flood proofing criteria of this ordinance and the NFIP Regulations.
7. Description of the extent to which any watercourse or natural drainage will be altered or relocated because of proposed development, if applicable.
8. At the city's discretion, the city may charge a fee for issuance of floodplain development permits.
9. Copies of all floodplain development permits and the associated documents shall become property of the City and a permanent record.

Approval or denial of a Development Permit by the Floodplain Administrator shall be based on all of the provisions of this ordinance and the following relevant factors:

1. The danger to life and property due to flooding or erosion damage.
2. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner.
3. The danger that materials may be swept onto other lands to the injury of others.
4. The compatibility of the proposed use with existing and anticipated development.
5. The safety of access to the property in times of flood for ordinary and emergency vehicles.
6. The costs of providing governmental services during and after flood conditions including maintenance and repair of streets and bridges, and public utilities and facilities such as sewer, gas, electrical, and water systems.
7. The expected heights, velocity, duration, rate of rise and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site.
8. The necessity to the facility of a waterfront location, where applicable.
9. The availability of alternative locations, not subject to flooding or erosion damage, for the proposed use.
10. The relationship of the proposed use to the comprehensive plan for that area.

The City requires that the following Elevations Certificates be completed for any new residential or non-residential building construction:

1. Proposed Conditions: A proposed conditions Elevation Certificate is required to be completed by a professional and licensed engineer, surveyor, or architect as part of the Floodplain Permit package.
2. Finished Construction: A finished construction Elevation Certificate is required to be completed by a professional and licensed engineer, surveyor, or architect once the structure is completed, utilities are installed, and grading and landscaping has been completed.

E. VARIANCE PROCEDURES

The appeal authority, as established by the City, shall hear and render judgment on requests for variances from the requirements of this ordinance after a floodplain development permit has been denied.

1. Any person or persons aggrieved by the decision of the appeal authority may appeal such decision to 2nd District Court, Davis County, Utah, as provided by law.

2. The appeal authority, as established by the City, shall hear and render judgment on an appeal only when it is alleged there is an error in any requirement, decision, or determination made by the Floodplain Administrator in the enforcement of administration of this ordinance.
3. The Floodplain Administrator shall maintain a record of all actions involving an appeal and shall report variances to FEMA and the State Coordinating Agency upon issuing a variance.
4. Variances may be issued for new construction and substantial improvements to be erected on a lot of one-half acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing the relevant factors in subsection 12-1-4.E. VARIANCE PROCEDURES have been fully considered. As the lot size increases beyond the one-half acre, the technical justification required for issuing the variance increases.
5. Upon consideration of the factors noted above and the intent of this ordinance, the Appeal Board may attach such conditions to the granting of variances as it deems necessary to further the purpose and objectives of this ordinance.
6. Variances shall not be issued within any designated floodway if any increase in flood levels during the base flood discharge would result.
7. Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure. The term "substantial improvement" does not include any alteration of a structure or facility listed on the National Register of Historic Places or a State Inventory of Historic Places.

Prerequisites for granting variances:

1. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief. Variances shall only be issued upon:
 - a. Showing a good and sufficient cause.
 - b. A determination that failure to grant the variance would result in exceptional hardship to the applicant.
 - c. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, conflict with existing local laws or ordinances, considers the need of ingress and egress during times of floods, and does not jeopardize first responders' health and welfare.
2. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with the lowest floor elevation below the BFE, and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.
3. Variances may be issued by a city for new construction and substantial improvements and for other development necessary for the conduct of a functionally dependent use provided that:
 - a. The criteria outlined in subsection 12-1-4.E. VARIANCE PROCEDURES are met;
and

- b. The structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.

Variances for freeboard and Allowable Increases

1. Variances may be issued to reduce the freeboard requirement as described in subsection 12-1-5.B.1.1. RESIDENTIAL CONSTRUCTION freeboard and subsection 12-1-5.B.2.1 NON-RESIDENTIAL CONSTRUCTION freeboard for residential and non-residential structures.
2. Variances shall not be issued to increase the allowed increase in BFE for floodplain Zones A1-30, AE, and AH as described in subsection 12-1-4.B. DUTIES AND RESPONSIBILITIES OF THE FLOODPLAIN ADMINISTRATOR, subsection 12.

F. WATERCOURSE ALTERATIONS

1. No alteration to a channel, river, stream, drainage way, or other watercourse shall diminish the flood-carrying capacity of that watercourse. The altered or relocated watercourse shall have the same or greater capacity as the original watercourse.
2. All proposals for a watercourse alteration require submittal of a floodplain development permit. The applicant shall submit a set of plans and calculations prepared by a registered professional engineer of the proposed alteration and its effect on flows. An applicant shall provide the following information. Additional information may be submitted and requested:
 - a. Topographic map of the project area.
 - b. A comparison of the existing and proposed channel capacity, including engineering calculations prepared by a registered professional engineer.
 - c. A description of the proposed alteration extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.
 - d. Land use of adjacent properties.
 - e. Description of any obstructions.
 - f. Dimensions, specifications, and locations of any structures (bridges, culverts, water crossing, dams, dikes, levees, detention basins, etcetera).
 - g. Photos of the area.
3. Prior to approval of the floodplain development permit, the applicant shall:
 - a. Submit an application and obtain a CLOMR from FEMA.
 - b. Notify adjacent cities, property owners and the State Coordinating Agency, prior to any alteration or relocation of a watercourse and submit evidence of such notification to the Floodplain Administrator and to FEMA.
 - c. Require that maintenance is provided within the altered or relocated portion of the watercourse so that the flood-carrying capacity is not diminished.

12-1-5: PROVISIONS FOR FLOOD HAZARD REDUCTION**A. GENERAL STANDARDS**

In all areas of special flood hazards, the following provisions are required for all new construction and substantial improvements:

1. Construction Materials and Methods
 - a. All new construction or substantial improvements shall be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
 - b. All new construction or substantial improvements shall be constructed by methods and practices that minimize flood damage.
 - c. All new construction or substantial improvements shall be constructed with materials resistant to flood damage.
 - d. All new construction or substantial improvements shall be constructed with electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
2. Utilities
 - a. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system.
 - b. All new and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the system and discharge from the systems into flood waters.
 - c. On-site waste disposal systems shall be designed or located to avoid impairment to them or contamination from them during flooding.

B. 1. TEMPORARY STRUCTURES

All temporary structures associated with festivals, carnivals or other temporary uses placed on sites within Zones A1-30, AE, AH, AO, and A on the city's FIRM or area that has been identified as a flood hazard area through the use of Best Available Data are required to:

1. Be on the site for fewer than 30 consecutive days.
2. Have a plan in place for the removal of the structure including a list of necessary supplies, tools, and resources needed to achieve the removal.
3. Be capable of being removed within 12 hours.

C. 2. TEMPORARY STORAGE

All temporary storage of materials or equipment on sites within Zones A1-30, AE, AH, AO, and A on the city's FIRM or area that has been identified as a flood hazard area through the use of Best Available Data are required to:

1. Be on the site for fewer than 30 consecutive days and no more than 90 cumulative days within a calendar year.
2. Have a plan in place for the removal of the equipment or materials including a list of necessary supplies, tools, and resources needed to achieve the removal.
3. Have proper documentation to support when the materials or equipment are moved on and off the site.

A.3. SUBSTANTIAL IMPROVEMENT

Any combination of repair, reconstruction, rehabilitation, addition, or improvement of a building or structure, if the cumulative cost of the entire project equals or exceeds 50 percent, unless a higher standard option is selected below, of the market value of the structure only (not of the structure and land value combined) before the improvement or repair is started then the work shall be considered as substantial improvement. If the structure has sustained substantial damage, any repairs are considered substantial improvements regardless of the actual repair work performed. For Substantial Damage, refer to subsection 12-1-5.A.4. SUBSTANTIAL DAMAGE. The term does not, however, include either:

1. Any project for improvement of a building required to correct existing health, sanitary, or safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions.
2. Any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.

A.3.1. [RESERVED]**A.3.2. CUMULATIVE SUBSTANTIAL IMPROVEMENT**

The City has elected a higher standard option that includes a cumulative substantial improvement threshold that is defined as:

Substantial Improvement shall also include any combination of repairs, reconstruction, rehabilitation, addition, or other improvement of a structure taking place within a selected five (5)-year timeframe.

A.4. SUBSTANTIAL DAMAGE

Substantial damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the market value of the structure only, unless a higher standard option is selected, before the damage occurred. This term also applies to structures which have incurred any damage that equals or exceeds 50 percent of the structure's market value regardless of the actual repair work performed. When a structure or building has been determined as substantially damaged, any work or repair on said structure or building will be considered as substantial improvement and will be required to meet the development requirements set forth within this ordinance for substantial improvement.

A.5. SUBSTANTIAL IMPROVEMENT AND SUBSTANTIAL DAMAGE DETERMINATION

For applications for building permits to improve buildings and structures, including alterations, movement, enlargement, replacement, repair, change of occupancy, additions, rehabilitations, renovations, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the applicable City officials and staff, shall:

1. Estimate the market value or require the applicant to obtain an appraisal of the market value prepared by a qualified independent appraiser, of the building or structure only, not of land and building, before the start of construction of the proposed work. In the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.

2. Compare the cost to perform the improvement, the cost to repair a damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, if applicable, to the market value of the building or structure.
3. Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage; the determination requires evaluation of previous permits issued for improvements and repairs as specified in the subsection 12-1-5.A.3. SUBSTANTIAL IMPROVEMENT and subsection 12-1-5.A.3.2. CUMULATIVE SUBSTANTIAL IMPROVEMENT.
4. Utilize FEMA's Substantial Improvement/Substantial Desk Reference when making any determination on Substantial Improvement and/or Substantial Damage.
5. The substantial improvement regulations apply to all of the work that is proposed as the improvement, even if multiple permits are issued. Therefore, the determination of the cost of the improvement should consider all costs of all phases of the work before issuance of the first permit.
6. Notify the applicant that if it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood, this ordinance is required.

B. SPECIFIC STANDARDS

In all SFHAs and areas of known or suspected flood risk areas, the following provisions shall apply:

B.1. RESIDENTIAL CONSTRUCTION

New construction and substantial improvement of any residential structure shall have the lowest floor (including basement) elevated to the BFE, unless a free-board option is noted below. If a free-board option is noted, new construction and substantial improvement shall have the lowest floor (including basement) elevated to the free-board elevation. A registered professional engineer, architect, or land surveyor shall submit certified elevations to the Floodplain Administrator that the standards of this ordinance are satisfied.

B.1.1. RESIDENTIAL CONSTRUCTION FREEBOARD

The City has elected to adopt a free-board requirement of one (1) foot of free-board meaning the lowest floor shall be built 1.0 foot above the BFE.

B.1.2. RESIDENTIAL CONSTRUCTION SETBACK

For all new construction and substantial improvement of any residential structure outside SFHAs but within 50 feet of an SFHA, the following minimum requirements shall apply:

1. The minimum setback distance from the edge of a flood hazard area to the nearest wall of a basement shall be 50 feet.
2. The lowest floor level elevation (including crawlspace and basement) shall be no less than the closest adjacent BFE.
3. The lowest opening shall be no less than 1.0 foot above the closest adjacent BFE.

B.2. NON-RESIDENTIAL CONSTRUCTION

1. New construction and substantial improvements of any commercial, industrial, or other non-residential structure shall either have the lowest floor (including basement) elevated to the base flood level, unless a freeboard option is noted below, or together with attendant utility and sanitary facilities, shall meet the following provisions:

- a. Be designed so that below the base flood level the structure is watertight with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads and effects of buoyancy.
 - b. Have a registered professional engineer or architect develop and/or review structural design, specifications, and plans for the construction and certify that the design and methods of construction are in accordance with accepted standards of practice as outlined in this subsection.
A record of such certification that includes the specific elevation (in relation to mean sea level) to which such structures are floodproofed shall be maintained by the Floodplain Administrator.
2. If the use or occupancy of the building changes in the future to residential, then the dry floodproofing of the structure cannot be used when determining compliance of the structure to the residential construction of this ordinance, subsection 12-1-5.B.1 RESIDENTIAL CONSTRUCTION, subsection 12-1-5.B.1.1 RESIDENTIAL CONSTRUCTION FREEBOARD and subsection 12-1-5.B.1.2 RESIDENTIAL CONSTRUCTION SETBACK. As such, the building will not be grandfathered into compliance and will be required to be brought into compliance with the residential construction requirements of this ordinance.

B.2.1 NON-RESIDENTIAL CONSTRUCTION FREEBOARD

The City has elected to adopt a freeboard requirement of one (1) foot of freeboard for new construction and substantial improvement of any non-residential structure, meaning the lowest floor shall be built 1.0 foot above the BFE.

B.2.2 NON-RESIDENTIAL CONSTRUCTION SETBACK

New construction and substantial improvement of non-residential structure outside areas of special flood hazards but within 50 feet of an SFHA.

The following minimum requirements shall apply to construction of non-residential structures:

1. The minimum setback distance from the edge of a flood hazard area to the nearest wall of a basement shall be 50 feet.
2. The lowest floor level elevation (including crawlspace and basement) shall be no less than the closest adjacent BFE.
3. The lowest opening shall be no less than 1.0 foot above the closest adjacent BFE.

The development and construction of the structure shall conform to the provision in FEMA/FIA-Technical Bulletins 1, 2, 10 and 11. Certification and documentation from a professional, licensed engineer or architect is required if the structure's lowest floor is built below the BFE.

B.2.3 NON-RESIDENTIAL CONSTRUCTION ACCESS (INGRESS-EGRESS)

New development proposals will be designed, to the maximum extent practicable, so non-residential building sites, walkways, driveway, and roadways are located on land with a natural grade within elevation not less than the BFE and with dry land access.

B.3. [RESERVED]

B.4. ENCLOSURES

New construction and substantial improvements with fully enclosed areas below the lowest floor that are to be used solely for parking of vehicles, building access, or storage in an area other than a basement and that are subject to flooding, shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement shall either be certified by a registered professional engineer or architect, or shall meet or exceed the following minimum criteria:

1. A minimum of two (2) openings having a total net area of not less than one (1) square inch for every square foot of enclosed area subject to flooding shall be provided.
2. The bottom of all openings shall be no higher than one (1) foot above grade.
3. Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.

The development and construction of the structure shall conform with the provision in FEMA/Federal Insurance Administration (FIA)-Technical Bulletins 1 and 2. Certification and documentation from a professional, licensed engineer or architect is required if the structure's lowest floor is built below the BFE.

B.4.1. ENCLOSURE NON-CONVERSION AGREEMENT

For any construction that has an enclosure, a non-conversion agreement shall be completed as part of the permitting process. The non-conversion agreement:

1. Acknowledges the risk associated with this building practice.
2. Acknowledges the use of the area that was permitted as an enclosure will be used solely on accessory or appurtenant structure of low value whose usage is only for building access, parking, or storage.
3. Allows for city, state and/or federal officials to conduct periodic inspections to ensure compliance.

C.5. CRAWLSPACE

New construction and substantial improvements built on a crawlspace or sub-grade (below grade) crawlspace may be permitted if the development is designed and meets or exceeds the standards found in FEMA's Technical Bulletins 1, 2, and 11, which include but are not limited to the following:

1. The structure shall be affixed to a permanent foundation, designed and adequately anchored to resist flotation, collapse, and lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy. Because of hydrodynamic loads, crawlspace construction is not allowed in areas with flood velocities greater than five (5) feet per second unless the design is reviewed by a qualified design professional, such as a registered architect or professional engineer.
2. The crawlspace is an enclosed area below the BFE and, as such, shall have openings that equalize hydrostatic pressures by allowing the automatic entry and exit of floodwaters. The bottom of each flood vent opening can be no more than one (1) foot above the LAG.
3. The crawlspace enclosure shall have proper openings that allow equalization of hydrostatic pressure by allowing automatic entry and exit of floodwaters. To achieve this, a minimum of one (1) square inch of flood opening is required per one (1) square foot of the enclosed area subject to flooding.
4. Portions of the building below the BFE shall be constructed with materials resistant to flood damage. This includes not only the foundation walls of the crawlspace used to

elevate the building, but also any joists, insulation, piers, or other materials that extend below the BFE. Ductwork, in particular, shall either be placed above the BFE or sealed from floodwaters.

5. Any building utility systems within the crawlspace shall be elevated above the BFE or designed so that floodwaters cannot enter or accumulate within the system components during flood conditions.
6. The interior grade of a crawlspace below the BFE shall not be more than two (2) feet below the LAG.
7. The height of the below-grade crawlspace, measured from the lowest interior grade of the crawlspace floor to the bottom of the floor joist of the next higher floor cannot exceed four (4) feet at any point.
8. There shall be an adequate drainage system that removes floodwaters from the interior area of the crawlspace. The enclosed area should be drained within a reasonable time after a flood event.

B.6. MANUFACTURED HOMES

1. All manufactured homes to be placed within Zone A on a city's FHBM or FIRM shall be installed using methods and practices that minimize flood damage. For the purposes of this requirement, manufactured homes shall be elevated and anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.
2. Manufactured homes that are placed or substantially improved within Zones A1-30, AH, and AE on the city's FIRM on sites outside of a manufactured home park or subdivision; in a new manufactured home park or subdivision; in an expansion to an existing manufactured home park or subdivision; or in an existing manufactured home park or subdivision on which a manufactured home has incurred "substantial damage" as a result of a flood, shall be elevated on a permanent foundation such that the lowest floor of the manufactured home is elevated to or above the BFE, unless a higher standard option was selected (reference paragraph 4 of this subsection) and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.
3. In A1-30, AH, AO and AE Zones, manufactured homes to be placed or substantially improved in an existing manufactured home park shall be elevated so that the lowest floor is at or above the BFE, unless a higher standard option was selected; or the chassis is supported by reinforced piers no less than 36 inches in height above grade and securely anchored.
4. All manufactured homes are placed so that the bottom of the I-beam be at or above the BFE in zones A1-A30, AH, AO, and AE on the city's FIRM plus any applicable free-board as established by this ordinance by the City and be securely anchored to an adequately anchored foundation system to resist flotation, collapse, and lateral movement.

B.7. RECREATIONAL VEHICLES

Recreational vehicles placed on sites within Zones A1-30, AH, and AE on the city's FIRM shall either:

1. Be on the site for fewer than 180 consecutive days and be fully licensed and ready for highway use; OR
2. Meet the permit requirements of subsection 12-1-4.D, PERMIT PROCEDURES, and the elevation and anchoring requirements for "manufactured homes" of this section.

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

B.8. APPURTENANT OR ACCESSORY STRUCTURE

Accessory or appurtenant structures not exceeding 200 square feet in size and located within zones A, A1-A30, AH, AO, or AE shall:

1. Be detached from a residence;
2. As required in the 44 CFR Section 60.3(a)3:
 - a. "be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads including the effects of buoyancy;"
 - b. "be constructed with materials resistant to flood damage" below the BFE, be designed to allow for the automatic entry of flood waters and meet all applicable building codes;"
 - c. "be constructed by methods and practices that minimize flood damages;"
 - d. "be constructed with electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities that are designed and/or located to prevent water from entering or accumulating within the components during conditions of flooding;"
3. Comply with the floodway encroachment "no-rise" provisions of the NFIP Regulations;
4. Not be used for human habitation including but not limited to working, sleeping, and living.
5. Include, in the submittal for Floodplain Development Permit, sufficient documentation demonstrating full compliance with this section, including, but not limited to, the use of flood resistant materials, anchoring, and flood openings.

C. STANDARDS FOR SUBDIVISION PROPOSALS

1. All subdivision proposals including the placement of manufactured home parks and subdivisions shall be consistent with the provisions of this ordinance.
2. All subdivision proposals including the placement of manufactured home parks and subdivisions shall have adequate drainage provided to reduce exposure to flood hazards.
3. All proposals for the development of subdivisions including the placement of manufactured home parks and subdivisions shall meet Floodplain Development Permit requirements of this ordinance.
4. BFE data shall be generated for subdivision proposals and other proposed development including the placement of manufactured home parks and subdivisions, which is greater than 50 lots or 5 acres, or whichever is lesser.
5. All subdivision proposals including the placement of manufactured home parks and subdivisions shall have adequate drainage provided to reduce exposure to flood hazards.

6. All subdivision proposals including the placement of manufactured home parks and subdivisions shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize or eliminate flood damage.

C.1 STANDARDS FOR SUBDIVISIONS SETBACK

For all residential subdivisions and manufactured home parks outside areas of SFHAs but within 50 feet of an SFHA, the following provisions shall apply:

The following minimum requirements shall apply to construction of non-residential structures within residential subdivision and manufactured home parks:

1. The minimum setback distance from the edge of a flood hazard area to the nearest wall of a basement shall be 50 feet.
2. The lowest floor level elevation (including crawlspace and basement) shall be no less than the closest adjacent BFE.
3. The lowest opening shall be no less than 1.0 foot above the closest adjacent BFE.

The development and construction of the structure shall conform to the provision in FEMA/FIA-Technical Bulletins 1, 2, 10 and 11. Certification and documentation from a professional, licensed engineer or architect is required if the structure's lowest floor is built below the BFE.

C.2. STANDARDS FOR SUBDIVISION ACCESS (INGRESS-EGRESS)

New subdivision development proposals shall be designed, to the maximum extent practicable, so residential buildings sites, walkways, driveways, and roadways are located on land with a natural grade with elevation not less than the BFE and with dry land access.

D. [RESERVED]

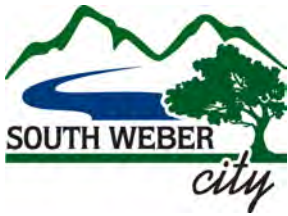
E. [RESERVED]

F. PROPERTIES REMOVED FROM THE FLOODPLAIN BY FILL

A Floodplain Development Permit shall not be issued for the construction of a new structure or addition to an existing structure on a property removed from the floodplain by the issuance of a FEMA Letter of Map Revision Based on Fill (LOMR-F), unless such new structure, or substantial improvement or addition complies with the following:

- A. Residential Construction:
The lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), shall be elevated to the elevation noted in subsection 12-1-5.B.1 RESIDENTIAL CONSTRUCTION and subsection 12-1-5.B.1.1. RESIDENTIAL CONSTRUCTION freeboard.
- B. Non-residential Construction:
The lowest floor (including basement), electrical, heating, ventilation, plumbing, and air conditioning equipment and other service facilities (including ductwork), shall be elevated to the elevation noted in subsection 12-1-5.B.2 NON-RESIDENTIAL CONSTRUCTION and subsection 12-1-5.B.2.1. NON-RESIDENTIAL CONSTRUCTION freeboard, or together with attendant utility and sanitary facilities be designed so that the structure or addition is watertight to at the elevation noted in subsection 12-1-5.B.2

NON-RESIDENTIAL CONSTRUCTION with walls substantially impermeable to the passage of water and with structural components having the capability of resisting hydrostatic and hydrodynamic loads of effects of buoyancy.



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 23, 2022

PREPARED BY

David Larson
City Manager

ITEM TYPE

Legislative

ATTACHMENTS

Yesco Bid Package

PRIOR DISCUSSION DATES

June 14, 2022, Mayor
Westbroek report

AGENDA ITEM

Digital Sign

PURPOSE

Review Yesco's official bid for reconfiguring the City's digital sign and decide yes or no on proceeding with the project

RECOMMENDATION

NA

BACKGROUND

The Mayor and City Council have discussed the City's digital sign in front of Maverik on South Weber Drive many times. The most recent time this topic was addressed was during the June 14, 2022, City Council Meeting reports when Mayor Westbroek presented a rendering of a concept to reconfigure the sign and effectively move it to the south. The goal being to increase site distance for vehicles turning east from 2700 East onto South Weber Drive.

The Mayor and Council requested staff to present the concept to UDOT, hoping to receive written confirmation that if the City were to proceed with the project that UDOT would remove the no turn on red sign currently restricting the above stated eastbound turn. Staff did receive email confirmation on Wednesday, June 29, 2022 that "the Department agrees that this is a viable option for solving the sight triangle issue and will remove the no right turn on red condition when the sign is moved."

Upon receiving UDOT's confirmation, Mayor Westbroek continued discussions with Yesco to finalize project details and obtain an official bid for the City Council to make an official decision regarding moving the sign.

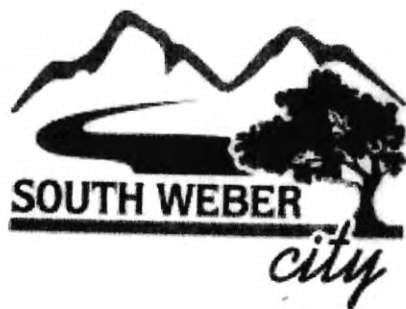
ANALYSIS

Yesco has provided an official bid to reconfigure the City's digital sign, effectively moving the sign to the south. In previous discussions with Yesco, the anticipated cost was in the \$5,700 range. The official bid came in at \$7,311.00. Preparation work to remove the two side columns will be no more than \$1,500. A total project budget has been established at \$9,000.

SAMPLE MOTION LANGUAGE

Approve – Move to approve the city’s digital sign reconfiguration project, awarding the project to Yesco for \$7,311.00.

Deny – Move to leave the sign in its current location and configuration.



Sign Package

Presented By

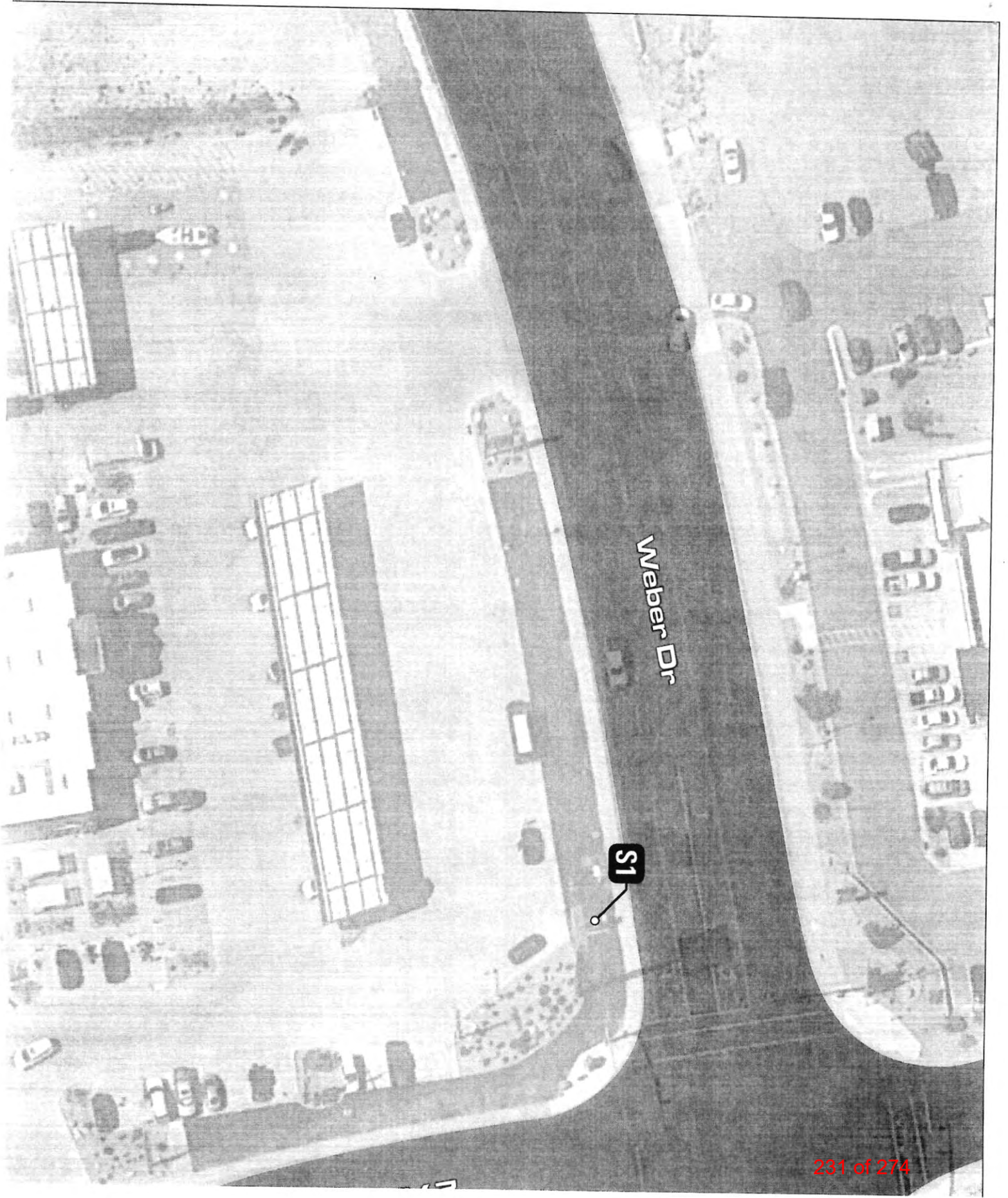


Salt Lake Region

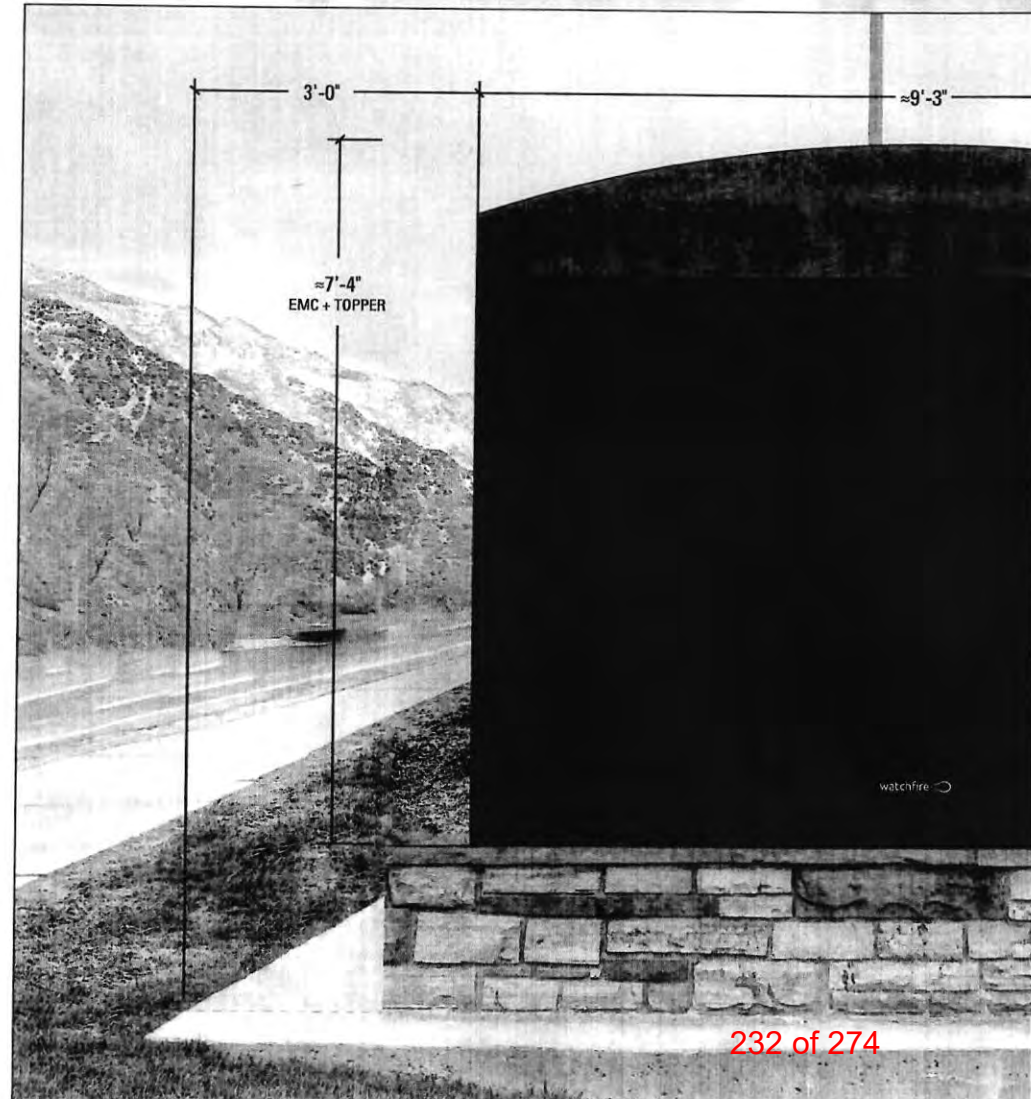
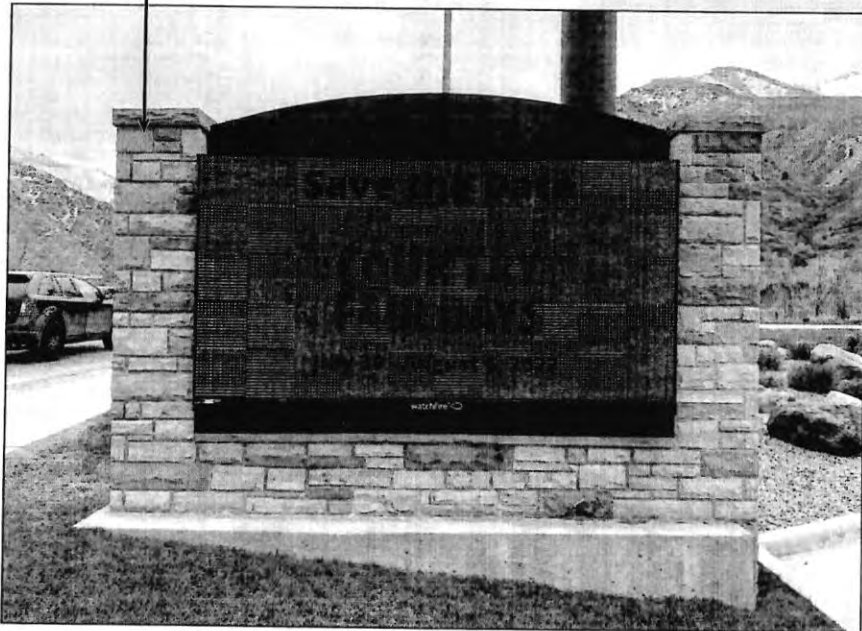
Salt Lake Office
1605 South Gramercy Road
Salt Lake City, UT 84104
801-487-8481

Revision History:

DSGN OPY-47097 R0 South Weber City 04.18.2022
DSGN OPY-47097 R1 South Weber City 07.20.2022



City to Remove Existing Left Pillar Down to Concrete Base and Right Pillar Down to Stone Ledge. YESCO to Remove EMC and Metal Topper. City to Extend Stone Ledge to Right to Cover Remaining Portion of Right Pillar. All Base & Rock Repair to be Completed by City. YESCO to Core Drill 18" Through Existing Stone Base and 24" Through Existing Concrete Footing for Structure. YESCO to Reinstall EMC and Topper Such That Left Edge is Located 36" Away from North Edge of Concrete Footing.



DRAWING SIGN TYPE S1: EMC Relocation

EXISTING CONDITION

1 QUANTITY: 1

SCALE: 1/4" = 1'-0" [1:48]



Agreement

For Work At

Rod Westbroek
South Weber City
1600 E South Weber Dr
South Weber UT 84405-9659
United States

Billing Address

Rod Westbroek
South Weber City
1600 E South Weber Dr
South Weber UT 84405-9659
United States

Account Executive

002810 Matthew R Wren
mwren@yesco.com
801-464-6495
YESCO - Salt Lake
1605 Gramercy Road
Salt Lake City UT 84104
United States

Date	Project Number	Project Description	Terms	Pricing Valid Until	Deposit
06/24/2022	PRY-40860	South Weber City Sign Relocation	1% 10 Net 30	07/24/2022	\$3,655.50

Item	Amount
Install Custom Signage	\$7,311.00

YESCO to provide labor and materials to perform the following scope of work:

Remove existing sign and relocate 3' to the south on the existing base. Core Drill the existing block base and then core drill 24" deep into the existing concrete base. Provide new steel pipe and mount sign to updated base.

All colors, sizes, and specifications as depicted on YESCO design #47097 R1

Exclusions

Il pricing is based on supplier pricing as of the date of this proposal. All pricing is subject to change at any time due to increases in supplier pricing, changes to tax and tariff rates, and other causes beyond YESCO's reasonable control.

YESCO shall not be responsible for any repairs of sprinkling pipes, underground pipelines, landscape or site repair. In the event we find caliche, hardpan, rock, pipelines or unusual soil conditions, it shall not be part of this proposal, and additional work due to these events will be performed on a time and material basis, including footings or underground modifications to meet soils/engineering requirements.

Payment Terms

50% of the Total Price due upon acceptance of this Agreement, and the balance will be due 30 days after completion of installation.

Subtotal	\$7,311.00
Tax Total (%)	\$0.00
Total	\$7,311.00

Agreement Acceptance

YESCO's Standard Terms and Conditions, available below and at www.yesco.com/terms/standardtermsandconditions.pdf, are an integral part of this agreement and are incorporated by reference. South Weber City acknowledges that it has accessed and reviewed the Standard Terms and Conditions. Upon acceptance by an authorized agent of YESCO LLC, this agreement becomes effective as of the last date signed below. This document is a complete integration and final expression of the agreement between the parties, and may not be amended, supplemented, or otherwise modified except by written agreement executed by authorized representatives of each.

South Weber City

YESCO LLC

Signature

Signature

Title

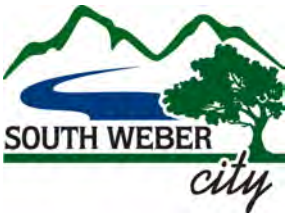
Title

Name

Name

Date Signed

Date Signed



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

August 23, 2022

PREPARED BY

Trevor Cahoon
Community Services Dir

ITEM TYPE

Discussion

ATTACHMENTS

youtu.be/RU1k2BaSwmI

MIH Deep Dive PowerPoint

PRIOR DISCUSSION DATES

AGENDA ITEM

Resolution 22-44: Moderate-income Housing Update

PURPOSE

The City Council needs to review the Moderate-Income Housing (MIH) Plan and decide on amendments that need to be made due to new State legislation.

BACKGROUND

HB 462 - Utah Housing Affordability Amendments became law on June 1st, 2022. HB 462 creates new and modifies existing requirements for certain municipalities. The moderate-income housing plan provisions apply to the same list of cities as SB 34 applied to. Approved during the 2022 General Session, the "Utah Housing Affordability Amendments" modified many of the provisions related to affordable housing that were in the 2010 SB 34 legislation.

Highlights of HB 462

- Clarifies MIH requirement and timing to amend your General Plan
- Requires the inclusion of an implementation plan to bring the MIH element to life
- Amends the list of strategies to use
- Outlines the annual reporting requirement
- Adds priority incentives/restrictions for compliance with the MIH requirement

The inclusion of the moderate-income housing element within a county or municipal General Plan is based on population. If the population of the municipality is at least 5,000 people, the General Plan must include this element. For counties, the total county population must be at least 40,000 people with at least 5,000 people in the unincorporated portion.

In order to ensure that jurisdictions are not only envisioning the increase of moderate-income housing but establishing concrete steps to make it happen, HB 462 amends the code to require the inclusion of an implementation plan within the General Plan.

HB 462 has amended the list of strategies that municipalities and counties can consider and use within the moderate-income housing elements. Many of the previous strategies have been revised and/or combined to provide better clarity while a number of new strategies have been added for consideration. Strategies need actionable implementation steps.

South Weber's Current Selections

South Weber has implemented a MIH plan in the General Plan, and have selected the following elements:

- (B) Facilitate the rehabilitation or expansion of infrastructure that will encourage the construction of moderate-income housing
- (L) Preserve existing moderate-income housing
- (U) Apply for programs administered by a Metropolitan Planning Organization (MPO) or other transportation agency

Each of these elements have been changed using the following language:

- (New B) Demonstrate investment in the rehabilitation or expansion of infrastructure that facilitates the construction of moderate-income housing
- (New K Previous L&K) Preserve existing and new moderate-income housing and subsidized units by utilizing a landlord incentive program, providing for deed restricted units through a grant program, or establishing a housing loss mitigation fund
- Strategy U has been discontinued

The options that are available are found within the PowerPoint in this packet. The Planning Commission will discuss the various options that are available and will give some direction to City Staff on which options would be their recommendation to the City Council.

After discussion with the Planning Commission, the Commission chose the following items with the attached potential implementation plans for each item. To make a better-informed decision city staff included two additional options (E & X) for consideration as per state statute items that are selected need to be different in scope.

In the Planning Commission Meeting in August the Commission passed the recommendation of all of the options as potential items and wishes to let the City Council make the ultimate decision on what to include.

STRATEGY (A) REZONE FOR DENSITIES NECESSARY TO FACILITATE THE PRODUCTION OF MODERATE-INCOME HOUSING.

IMPLEMENTATION

Complete July 2023 - Identify areas within South Weber that would best accommodate moderate-income housing through a land use study.

Complete November 2023 - Select various nodes within the community that can facilitate moderate-income housing growth with minimal impacts to existing development.

Complete December 2024 - Update the General plan utilizing the information gathered in the land use study.

Begin January 2025 - Begin the process of rezoning the land within the nodes to uses that will facilitate the creation of moderate-income housing.

STRATEGY (B) DEMONSTRATE INVESTMENT IN THE REHABILITATION OR EXPANSION OF INFRASTRUCTURE THAT FACILITATES THE CONSTRUCTION OF MODERATE-INCOME HOUSING.

IMPLEMENTATION

Ongoing – Continuously update each Capital Facilities Plan, Impact Fee Facilities Plan and General Plan to account for new growth and potential growth.

STRATEGY (E) CREATE OR ALLOW FOR, AND REDUCE REGULATIONS TO, INTERNAL OR DETACHED ACCESSORY DWELLING UNITS IN RESIDENTIAL ZONES.

IMPLEMENTATION

Fall 2022 - Study options for allowing detached accessory dwelling units.

Winter 2023 - Discuss with City Council and Planning Commission the options that are available to allow detached accessory dwelling units.

Spring 2023 - Begin crafting a draft ordinance for detached accessory dwelling units.

Spring 2023 - Take the draft ordinance through the process.

STRATEGY(F) ZONE OR REZONE FOR HIGHER DENSITY OR MODERATE-INCOME RESIDENTIAL DEVELOPMENT IN COMMERCIAL OR MIXED-USE ZONES NEAR MAJOR TRANSIT INVESTMENT CORRIDORS, COMMERCIAL CENTERS, OR EMPLOYMENT CENTERS.

IMPLEMENTATION

Complete July 2023 – Study and Identify commercial parcels that would be eligible for rezone to create a new moderate-income residential development around the 475 E interchange and the South Weber Drive interchange.

Complete November 2023 - Select various nodes within the community that can facilitate moderate-income housing growth with minimal impacts to existing development.

Complete December 2024 - Update the General plan utilizing the information gathered in the land use study.

Begin January 2025 - Begin the process of rezoning the land within the nodes to uses that will facilitate the creation of moderate-income housing.

STRATEGY (X) DEMONSTRATE IMPLEMENTATION OF ANY OTHER PROGRAM OR STRATEGY TO ADDRESS THE HOUSING NEEDS OF RESIDENTS OF THE MUNICIPALITY WHO EARN LESS THAN 80% OF THE AREA MEDIAN INCOME, INCLUDING THE DEDICATION OF A LOCAL FUNDING SOURCE TO MODERATE-INCOME HOUSING OR THE ADOPTION OF A LAND USE ORDINANCE THAT REQUIRES 10% OR MORE OF NEW RESIDENTIAL DEVELOPMENT IN A RESIDENTIAL ZONE BE DEDICATED TO MODERATE-INCOME HOUSING.

IMPLEMENTATION

Complete Winter 2022 – Study options to require moderate-income housing and the methods to employ them within each residential development.

Complete Spring 2023 – Draft potential zoning text changes for residential Zones and implementation of new housing type requirements for residential development.

Complete Summer 2023 – Pass ordinance to require 10% of new residential development be dedicated to moderate-income housing.

STRATEGY (W) CREATE OR ALLOW FOR, AND REDUCE REGULATIONS RELATED TO, MULTIFAMILY RESIDENTIAL DWELLINGS COMPATIBLE IN SCALE AND FORM WITH DETACHED SINGLE-FAMILY RESIDENTIAL DWELLINGS AND LOCATED IN WALKABLE COMMUNITIES WITHIN RESIDENTIAL OR MIXED-USE ZONES.

IMPLEMENTATION

Complete Fall 2022 – Identify housing types that would be compatible in scale with single family housing.

Complete Winter 2022 – Identify zones in which we can incorporate these housing types.

Complete Spring 2023 – Draft ordinance language to allow alternative housing types in residential zones.

Complete Summer 2023 – Finalize ordinance to allow for alternative housing types.

Moderate Income Housing Deep Dive

HB 462 - The nuts and bolts for October 1, 2022 and beyond

AGENDA

Overview

Purpose & Objective

HB 462

- Where Does the Requirement Apply
- Implementation Planning
- Strategies to Consider
- Resources
- Annual Reporting
- Incentives / Restrictions
- Next Steps

Overview of SB34+

Utah Code establishes the requirement for jurisdictions in the state to plan for the future through **General Plan** development and adoption. Since 2019, the General Plan requirement has been expanded to include **planning for moderate income housing**.

If a jurisdiction meets certain criteria, it's required to:

- Include a moderate income housing element
- Report on its compliance with the requirement and inventory of moderate income housing

HB 462, as part of the 2022 General Session, amended this requirement - adding in clarification while also expanding the strategies jurisdictions may choose from in order to create more flexibility and creativity in bringing moderate income housing to Utah.

Purpose & Objective

1

To meet the needs of people of various income levels living, working, or desiring to live or work in the community

3

Determine how the jurisdiction will provide realistic opportunity to meet the need for additional moderate income housing within the next five years

2

To allow people with various incomes to benefit from and fully participate in all aspects of neighborhood and community life

4

Receive consideration for funding of projects based on compliance with the moderate income housing requirement



HB 462

Approved during the **2022 General Session**, the “**Utah Housing Affordability Amendments**” modified many of the provisions related to affordable housing that were in the 2010 SB 34 legislation.

Today, we’ll be looking at those **amendments** that **impact the Moderate Income Housing requirement**.



HB 462 HIGHLIGHTS

- Clarifies MIH requirement and timing to amend your General Plan
- Requires the inclusion of an implementation plan to bring the MIH element to life
- Amends the list of strategies to use
- Outlines the annual reporting requirement
- Adds priority incentives/restrictions for compliance with the MIH requirement

Applicability

01

The inclusion of the moderate income housing element within a county or municipal General Plan is based on population. If the population of the municipality is at least 5,000 people, the General Plan must include this element. For counties, the total county population must be at least 40,000 people with at least 5,000 people in the unincorporated portion.

Timing

Counties and municipalities that don't meet the General Plan requirement have until **October 1, 2022**, to do so.

COUNTIES

First, second, or third class county

AND

Population (unincorporated): 5,000 or more

MUNICIPALITIES

First, second, third, or fourth class city

OR

Fifth class city with a population of 5,000 or more (and in a first, second, or third class county)

OR

Metro Township with a population of 5,000 or more

Implementation Plan

02

In order to ensure that jurisdictions are not only envisioning the increase of moderate income housing but establishing concrete steps to make it happen, HB 462 amends the code to require the inclusion of an implementation plan within the General Plan.

Detail

The jurisdiction's implementation plan must set a **timeline** to **implement** the **required strategies** that the jurisdiction has selected for their moderate income housing element.



Strategies

03

HB 462 has amended the list of strategies that municipalities and counties can consider and use within the moderate income housing elements.

Many of the previous **strategies** have been **revised and/or combined** to provide better clarity while a number of **new** strategies have been added for consideration.

Strategies need actionable implementation steps.

Over the next few slides, we'll review the revised and new strategies.

23

Strategy Options
COUNTIES

24

Strategy Options
MUNICIPALITIES

STRATEGY | NOW

- (A) Rezone for densities necessary to **facilitate** the production of moderate income housing
- (B) **Demonstrate investment** in the rehabilitation or expansion of infrastructure that **facilitates** the construction of moderate income housing
- (C) **Demonstrate investment** in the rehabilitation of existing uninhabitable housing stock into moderate income housing
- (D) **Identify and utilize** county general fund subsidies or other sources of revenue to waive construction related fees that are otherwise generally imposed by the county/municipality for the construction or rehabilitation of moderate income housing

STRATEGY | PREVIOUSLY

- (A) Rezone for densities necessary to **assure** the production of moderate income housing
- (B) **Facilitate** the rehabilitation or expansion of infrastructure that **will encourage** the construction of moderate income housing
- (C) **Facilitate** the rehabilitation of existing uninhabitable housing stock into moderate income housing
- (D) **Consider** county general fund subsidies or other sources of revenue to waive construction related fees that are otherwise generally imposed by the county/city

* Bold text : revised language

* Colored font is only applicable to the jurisdiction type : county or municipality



STRATEGY | NOW

- (E) Create or allow for, and reduce regulations related to, **internal or detached** accessory dwelling units in residential zones
- (F) **Zone or rezone** for higher density or moderate income residential development in commercial or mixed-use zones **near major transit investment corridors**, commercial centers, or employment centers
- (G) **Amend land use regulations to allow for** higher density or **new** moderate income residential development **in commercial or mixed-use zones** near major transit investment corridors

(OPTION - one of three required options for municipalities with a fixed guideway transit station)

STRATEGY | PREVIOUSLY

- (E) Create or allow for, and reduce regulations related to, accessory dwelling units in residential zones
- (F) **Allow** for higher density or moderate income residential development in commercial and mixed-use zones, commercial centers, or employment centers
- (G) **Encourage** higher density or moderate income residential development near major transit investment corridors

* Bold text : revised language

* Colored font is only applicable to the jurisdiction type : **county** or **municipality**

STRATEGY | NOW

(H) **Amend land use regulations to eliminate or reduce parking requirements for residential development where a resident is less likely to rely on the resident's own vehicle, such as residential development near major transit investment corridors or senior living facilities**
 (OPTION - one of three required options for municipalities with a fixed guideway transit station)

(I) **Amend land use regulations to allow for single room occupancy developments**

(J) Implement zoning incentives for moderate income units in new developments

(K) Preserve existing **and new** moderate income housing and subsidized units by utilizing **a landlord incentive program, providing for deed restricted units through a grant program, or establishing a housing loss mitigation fund**

STRATEGY | PREVIOUSLY

(H) Eliminate or reduce parking requirements for residential development where a resident is less likely to rely on the resident's own vehicle, such as residential development near major transit investment corridors or senior living facilities

(I) Allow for single room occupancy developments

(J) Implement zoning incentives for **low to** moderate income units in new developments

(K) Utilize **strategies that preserve** subsidized low to moderate income units **on a long-term basis**

(L) Preserve existing moderate income housing

* Bold text : revised language

* Colored font is only applicable to the jurisdiction type : **county** or **municipality**

STRATEGY | NOW

- (L) Reduce, **waive, or eliminate** impact fees related to moderate income housing
- (M) **Demonstrate creation of, or** participation in, a community land trust program for moderate income housing
- (N) Implement a mortgage assistance program for employees of the **county/municipality**, an employer that provides contracted services **for the county/to the municipality, or any other public employer that operates within the county/municipality**

STRATEGY | PREVIOUSLY

- (M) Reduce impact fees, **as defined in Section 11-36a-102**, related to **low and** moderate income housing
- (N) Participate in a community land trust program for **low or** moderate income housing
- (O) Implement a mortgage assistance program for employees of the **county/municipality** or of an employer that provides contracted services **for the county/to the municipality**

* Bold text : revised language

* Colored font is only applicable to the jurisdiction type : **county** or **municipality**

STRATEGY | NOW

- (O) Apply for or partner with an entity that applies for state or federal funds or tax incentives to promote the construction of moderate income housing, an entity that applies for programs offered by the Utah Housing Corporation within that agency's funding capacity, an entity that applies for affordable housing programs administered by the Department of Workforce Services, **an entity that applies for affordable housing programs administered by an association of governments established by an interlocal agreement under Title 11, Chapter 13, Interlocal Cooperation Act**, an entity that applies for services provided by a public housing authority to preserve and create moderate income housing, or **any other entity that applies for programs or services that promote the construction or preservation of moderate income housing**

* Bold text : revised language

* Colored font is only applicable to the jurisdiction type : **county** or **municipality**

STRATEGY | PREVIOUSLY

- (P) Apply for or partner with an entity that applies for state or federal funds or tax incentives to promote the construction of moderate income housing
- (Q) Apply for or partner with an entity that applies for programs offered by the Utah Housing Corporation within that agency's funding capacity
- (R) Apply for or partner with an entity that applies for affordable housing programs administered by the Department of Workforce Services
- (S) **Apply for or partner with an entity that applies for programs administered by an association of governments established by an interlocal agreement under Title 11, Chapter 13, Interlocal Cooperation Act**
- (S / T) Apply for or partner with an entity that applies for services provided by a public housing authority to preserve and create moderate income housing

STRATEGY | NOW

(P) **Demonstrate utilization of a moderate income housing set aside from a community reinvestment agency, redevelopment agency, or community development and renewal agency to create or subsidize moderate income housing**

(W / X) **Demonstrate implementation of any other program or strategy to address the housing needs of residents of the county/municipality who earn less than 80% of the area median income, including the dedication of a local funding source to moderate income housing or the adoption of a land use ordinance that requires 10% or more of new residential development in a residential zone be dedicated to moderate income housing**

STRATEGY | PREVIOUSLY

(U / V) **Utilize a moderate income housing set aside from a community reinvestment agency, redevelopment agency, or community development and renewal agency**

(V / W) Any other program or strategy implemented by the county/municipality to address the housing needs of residents of the county/municipality who earn less than 80% of the area median income

* Bold text : revised language

* Colored font is only applicable to the jurisdiction type : county or municipality

STRATEGY | NEW

- (Q) Create a housing and transit reinvestment zone pursuant to Title 63N, Chapter 3, Part 6, Housing and Transit Reinvestment Zone Act
(OPTION - one of three required options for municipalities with a fixed guideway transit station)
- (R) Eliminate impact fees for any accessory dwelling unit that is not an internal accessory dwelling unit as defined in Section 10-9a-530
- (S) Create a program to transfer development rights for moderate income housing
- (T) Ratify a joint acquisition agreement with another local political subdivision for the purpose of combining resources to acquire property for moderate income housing
- (U) Develop a moderate income housing project for residents who are disabled or 55 years old or older
- (V) **Develop and adopt a station area plan in accordance with Section 10-9a-403.1**
(REQUIRED - for municipalities with a fixed guideway transit station)
- (V / W) Create or allow for, and reduce regulations related to, multifamily residential dwellings compatible in scale and form with detached single-family residential dwellings and located in walkable communities within residential or mixed-use zones

* Bold text : revised language

* Colored font is only applicable to the jurisdiction type : **county** or **municipality**

Three Options to Consider for Action by Oct 1

OPTION 1

Pick or reaffirm 3* strategies and adopt an implementation timeline for each.

* 4 for municipalities with a fixed guideway public transit station

**MEETING THE BASE
REQUIREMENT**

OPTION 2

Pick new strategies and a corresponding implementation timeline for each.

**MEETING THE BASE
REQUIREMENT WITH
REACHING PRIORITY
CONSIDERATION**

OPTION 3

Incorporate at least 2 strategies beyond the base requirement and adopt an implementation timeline for each.

**REACH PRIORITY
CONSIDERATION**

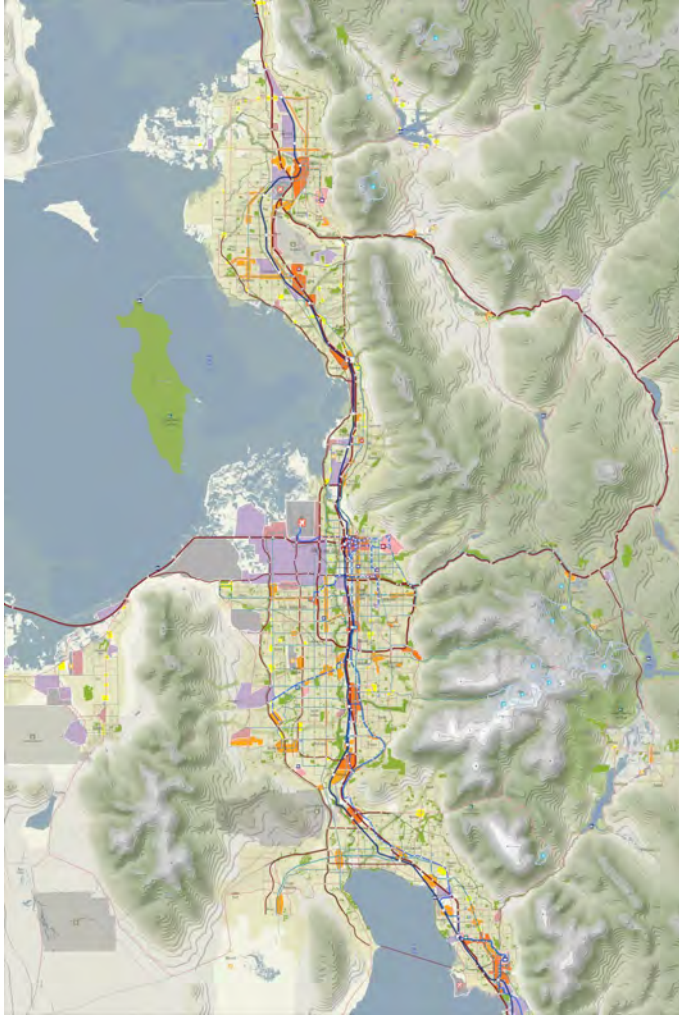
Resources to help you plan

WFRC Resources:

- Bill Summary
- Details on Station Area Planning
- Data to help (more in later slides)

HCD Resources:

- Train jurisdictions on the annual reporting process
- Provide support and answers to jurisdictions throughout the general plan adoption and implementation of the housing element
- Creating an easier-to-use reporting form
- Building a statewide database to support jurisdictions in their plan development



WASATCH CHOICE

— VISION —

#11 MIH

Local Vision

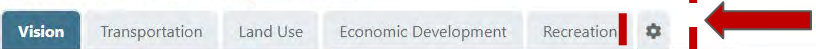


Regional Transportation Plan



Wasatch Choice Interactive Map: wfr.org/wasatch-choice-map/ #CITMIH

Wasatch Choice Map #wherematters



WASATCH CHOICE
2050
VISION FOR OUR FUTURE

Utah is growing... and we have a plan. Our future quality of life depends on the choices we make today. Wasatch Choice is our communities' shared vision for transportation investments, development patterns, and economic opportunities. The Wasatch Choice map and key strategies show how advancing the Vision can enhance quality of life even as we grow.

Key Strategies

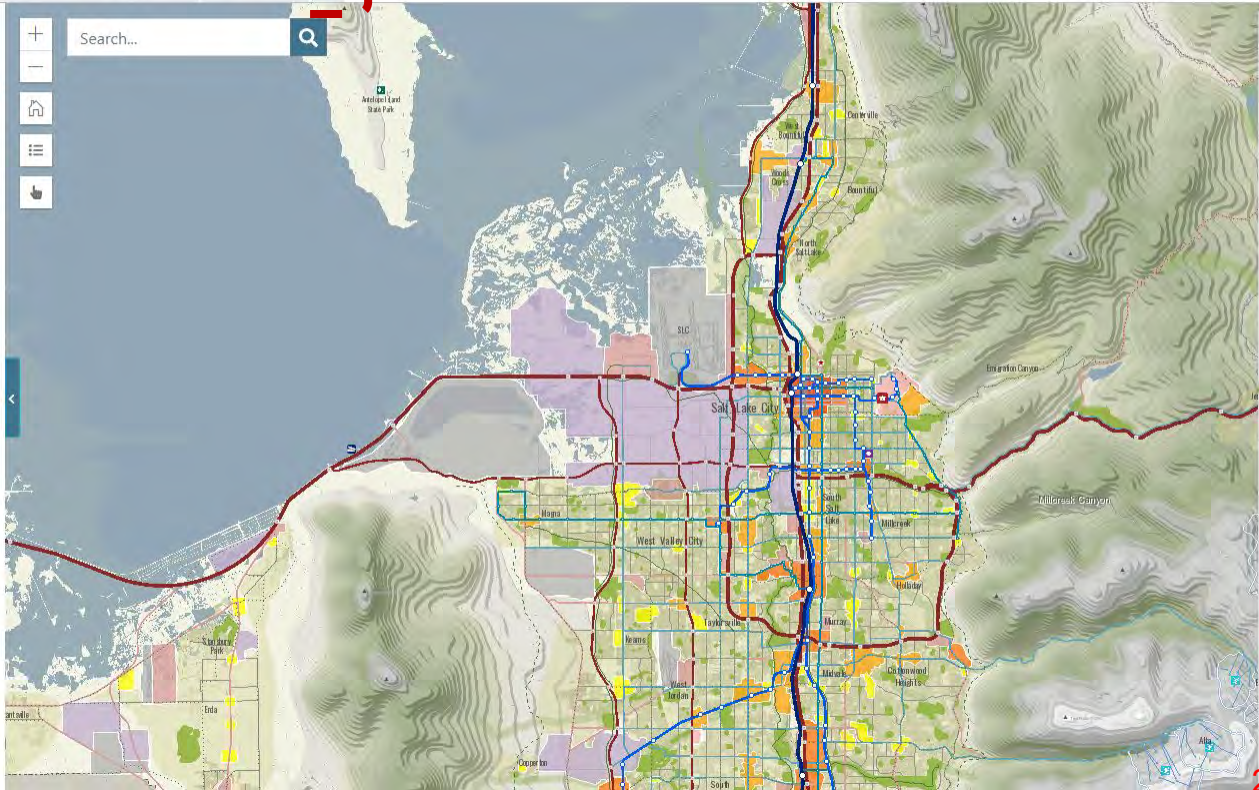
The Wasatch Choice Vision is built on four key strategies:

- 1 Provide transportation choices
- 2 Support housing options
- 3 Preserve open space
- 4 Link economic development with transportation and housing decisions

Benefits of the Vision

Implementing the Wasatch Choice Vision promotes high quality of life now and for generations to come.

- Livable and healthy communities
- Access to economic and educational opportunities
- Manageable and reliable traffic conditions
- Quality transportation choices
- Safe, user friendly streets
- Clean air



Filter

reset x

- Transportation
 - Roads
 - Transit
 - Bike/Ped
- Land Use
 - Centers
 - General Land Use
 - Open Space

Project Information

x

Click on a feature for more information

258 of 274

Wasatch Choice Interactive Map

#11 MIH

Wasatch Choice Map #wherematters

Vision Transportation Land Use Economic Development Recreation



VISION FOR OUR FUTURE
Utah is growing... and we have a plan. Our future quality of life depends on the choices we make today. Wasatch Choice is our communities' shared vision for transportation investments, development patterns, and economic opportunities. The Wasatch Choice map and key strategies show how advancing the Vision can enhance quality of life even as we grow.

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- 5 Safe, user friendly streets
- 6 Clean air

Configure Map Tabs

Other Available Maps

- Access to Opportunities
- TIP Projects
- TLC Projects
- Growth Projections
- Active Transportation
- Future Land Use

Maps Displayed (max=10)

- Vision
- Transportation
- Land Use
- Economic Development
- Recreation

Finish



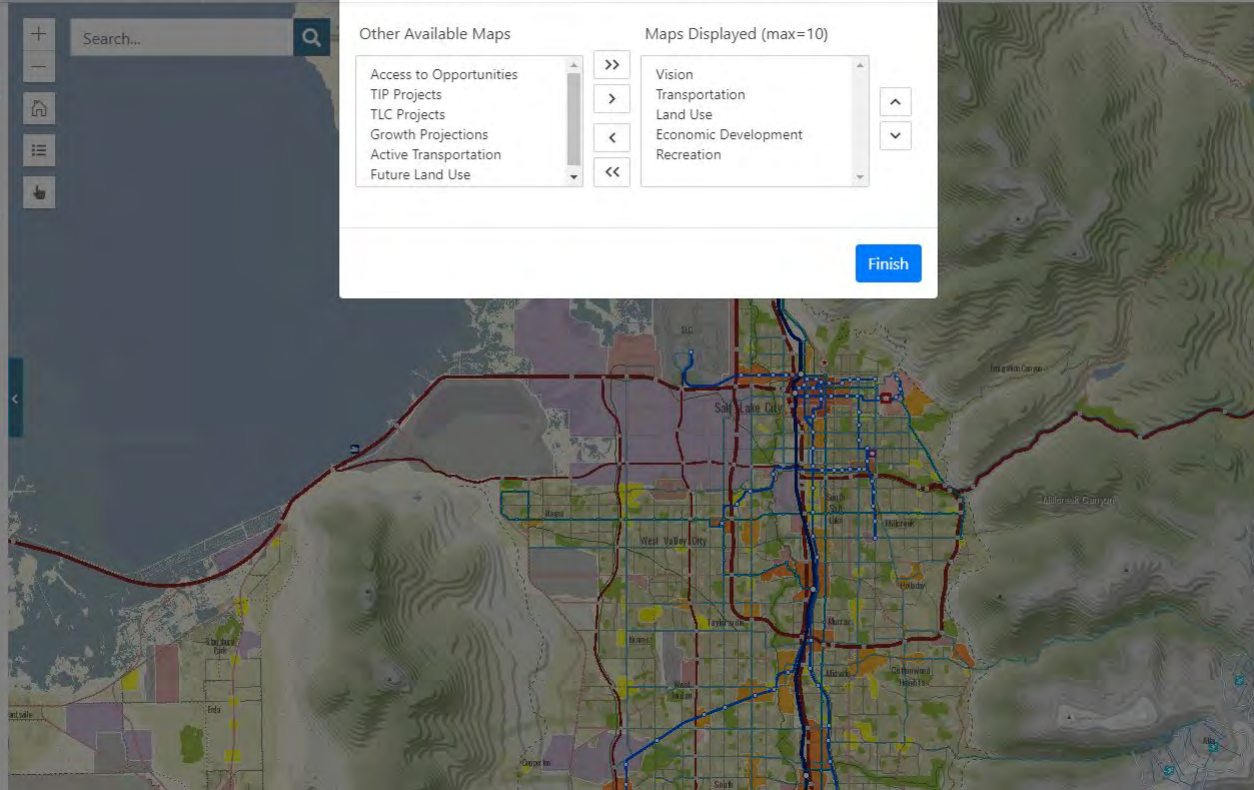
Filter

reset

- Transportation
 - Roads
 - Transit
 - Bike/Ped
- Land Use
 - Centers
 - General Land Use
 - Open Space

Project Information

Click on a feature for more information



259 of 274

WFRC/ MAG Resources: Access to Opportunities

Wasatch Choice Map #wherematters



- Vision
- Transportation
- Land Use
- Economic Development
- Recreation
- Access to Opportunities**
- Growth Projections
- Settings

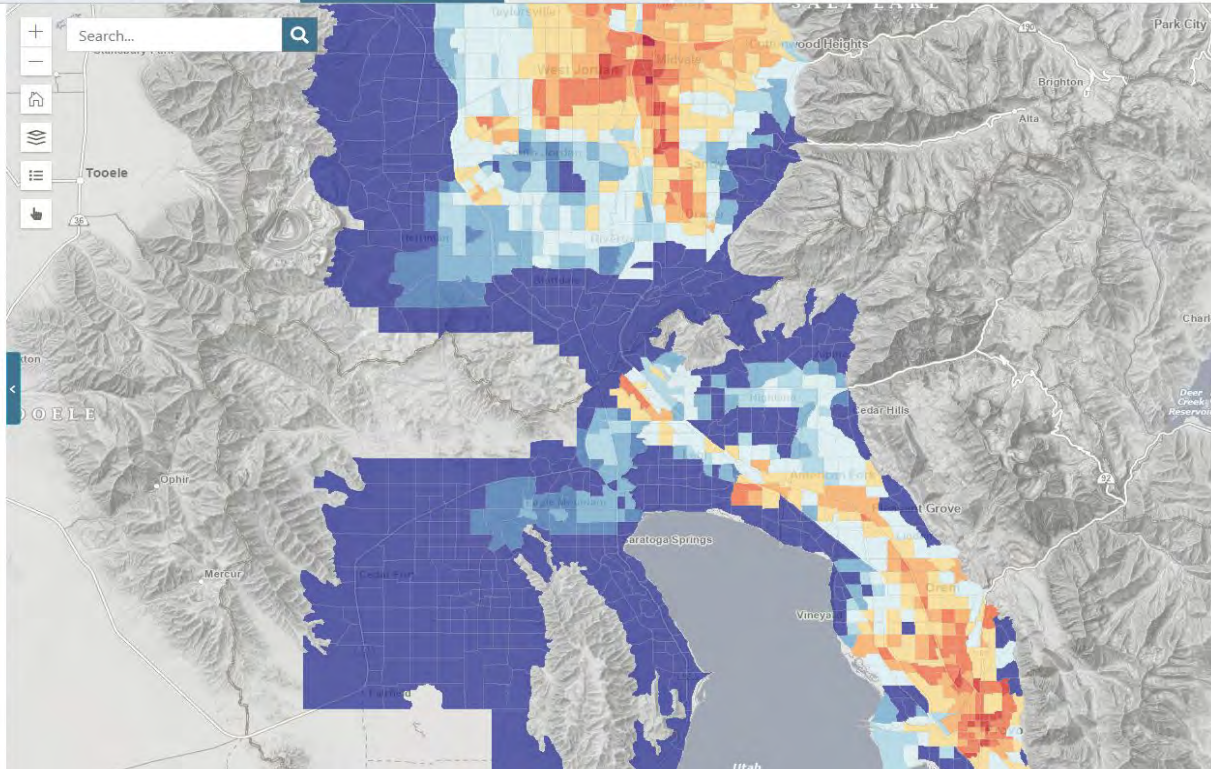
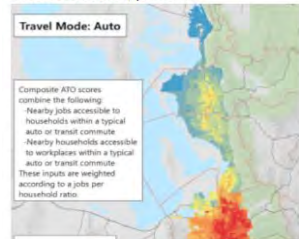
A key strategy of the Wasatch Choice Vision is linking economic development, transportation, and housing decisions.

Access to Opportunities (ATO) is a measure of how well our land use and transportation system works together to connect people with the places they want to get to, such as workplaces. You can view Workplace ATO -- for either automobile or transit modes -- using the map's filter controls. These maps provide a view for how well Wasatch Front household and workplace locations can be connected within typical commutes. This dataset is also available from data.wfrc.org.

Equity Focus Areas identify populations that could benefit most from increased ATO.

Regionwide workplace accessibility, calculated for 2019 are also shown in the map images below:

Workplace Accessibility, Automobile Mode, for 2019



Filter reset x

- Equity Focus Areas
- Workplace Accessibility: Auto (2019)
- Workplace Accessibility: Transit (2019)

Project Information x

Click on a feature for more information

Resources: Growth forecasts

Wasatch Choice Map #wherematters



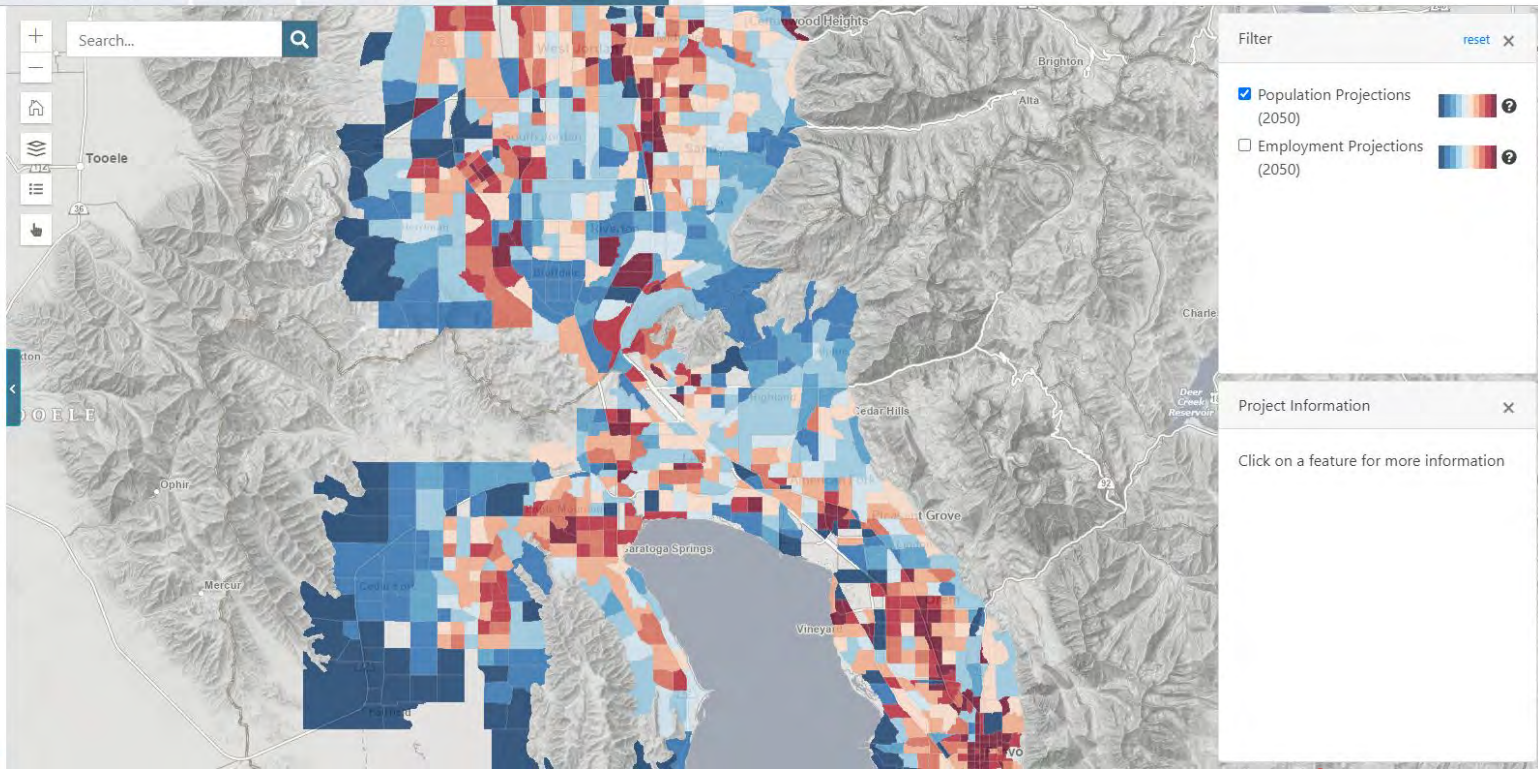
- Vision
- Transportation
- Land Use
- Economic Development
- Recreation
- Access to Opportunities
- Growth Projections**

Population and Employment Projections

Utah's population continues to grow. Internal growth, from our own kids and grandkids, continues to be the largest source of growth. To successfully plan for our region's future, we all must have a good idea of where people will live and work in the future.

The Wasatch Front Real Estate Market Model (REMM), developed by WFRC and MAG using UrbanSim software, helps to better understand current and future locations of households and jobs. REMM forecasts the population and employment distribution within each county to small area traffic analysis zone (TAZ) geography. The overall county totals are developed by the University of Utah's Gardner Policy Institute.

You can use the map's filter controls to view the projected distribution of population and jobs in 2050, or download this data from data.wfrc.org.



App Version: 4.1.0


Resources: Regional Transportation Plan

Wasatch Choice Map #wherematters



Navigation tabs: Vision | **Transportation** | Land Use | Economic Development | Recreation | Access to Opportunities | Growth Projections

A key strategy of the Wasatch Choice Vision is to provide transportation choices.

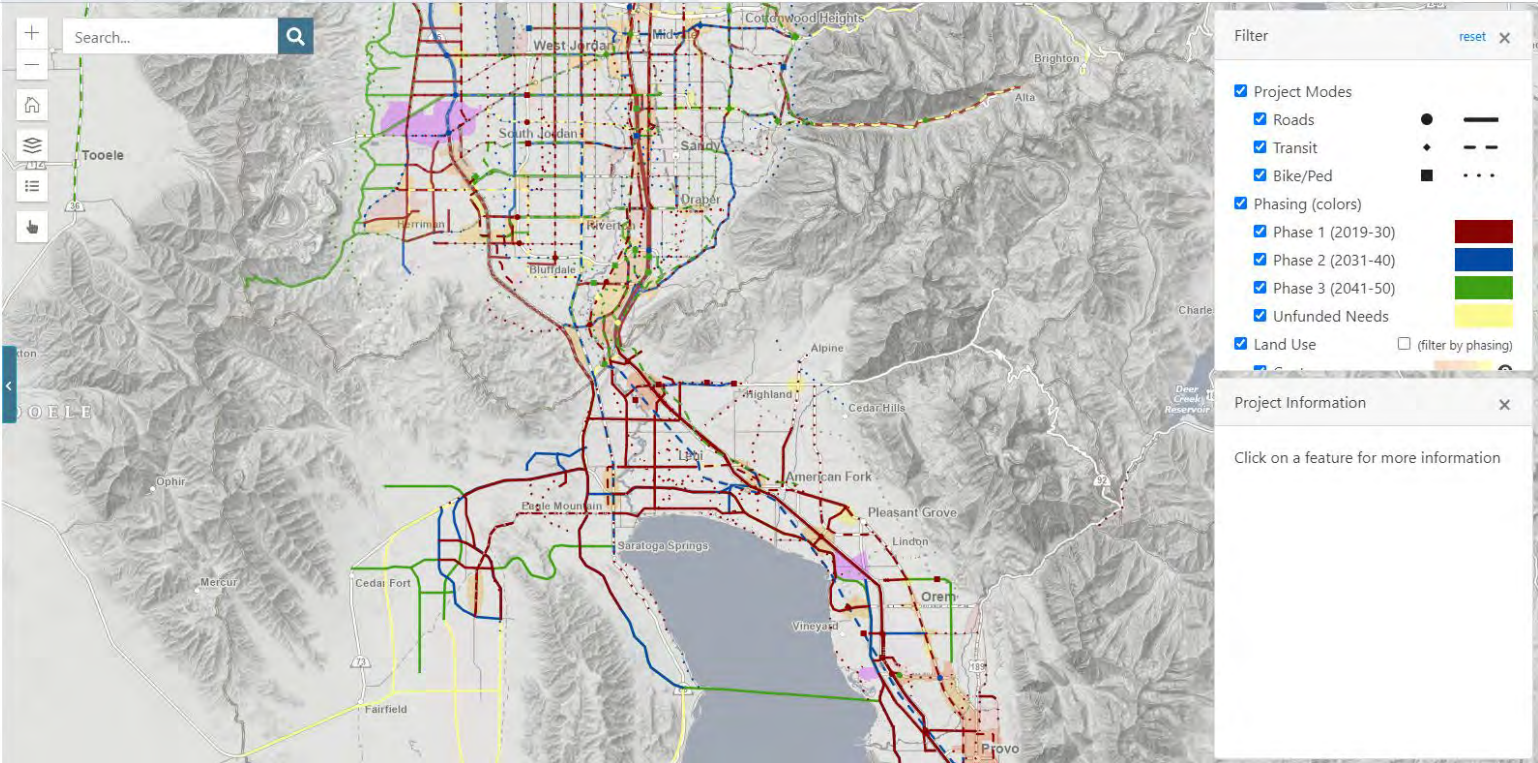


Major transportation projects, like freeways, rail & bus transit, interchange upgrades, widenings, and even regional trails or bikeways get their start through inclusion in the **Regional Transportation Plan (RTP)**. RTPs are updated every four years and look typically plan 25 or more years into the future.

This map shows projects in the most recent **2019-50 RTPs** that were adopted by the respective boards of elected officials for the **Wasatch Front Regional Council (WFRC)** and **Mountainland Association of Governments (MAG)** metropolitan areas.

Prior to adoption, the projects were prioritized after considering technical analysis of impacts and benefits and extensive stakeholder and public input.

Click on any project on the map to see detailed information including estimated costs and phasing.



Filter [reset] [X]

- Project Modes
 - Roads
 - Transit
 - Bike/Ped
- Phasing (colors)
 - Phase 1 (2019-30)
 - Phase 2 (2031-40)
 - Phase 3 (2041-50)
 - Unfunded Needs
- Land Use (filter by phasing)

Project Information [X]

Click on a feature for more information

Resources: Station Area Planning

For the 20 cities with FrontRunner, TRAX / Streetcar, and Bus Rapid Transit Stations



HB462: Station Area Planning

Implementing ~~#14~~ Wasatch Choice Vision to preserve and enhance quality of life as Utah grows

HB462 (2022) seeks to maximize development potential, and thereby increase the availability and affordability of housing, around transit stations -- almost all of which are within Wasatch Choice "Centers." Cities will develop Station Area Plans within 1/2 mile of rail transit stations and 1/4 mile of bus rapid transit (BRT) stations with dedicated lanes, as listed below.

City	Stations & Center Types
Ogden	1 FrontRunner, 1 BRT, 1 UoU, 1 WSU, 1 Employment Area
Roy	1 FrontRunner
Clearfield	1 FrontRunner
Layton	1 FrontRunner
Farmington	1 FrontRunner
Woods Cross*	1 FrontRunner
Salt Lake City*	10 FrontRunner, 10 UoU, 10 WSU, 10 Employment Area
South Salt Lake*	1 UoU, 1 WSU, 1 Employment Area
West Valley City	1 UoU, 1 WSU, 1 Employment Area
Murray	1 FrontRunner, 1 UoU, 1 WSU, 1 Employment Area
Midvale*	1 UoU, 1 WSU, 1 Employment Area
West Jordan*	1 UoU, 1 WSU, 1 Employment Area
Sandy*	1 UoU, 1 WSU, 1 Employment Area
South Jordan*	1 FrontRunner, 1 UoU, 1 WSU, 1 Employment Area
Draper	1 FrontRunner, 1 UoU, 1 WSU, 1 Employment Area
Lehi	1 FrontRunner
American Fork*	1 FrontRunner
Vineyard	1 FrontRunner
Orem	1 FrontRunner, 1 BRT, 1 UoU, 1 WSU, 1 Employment Area
Provo	1 FrontRunner, 1 BRT, 1 UoU, 1 WSU, 1 Employment Area

* some station areas include portions of adjacent cities

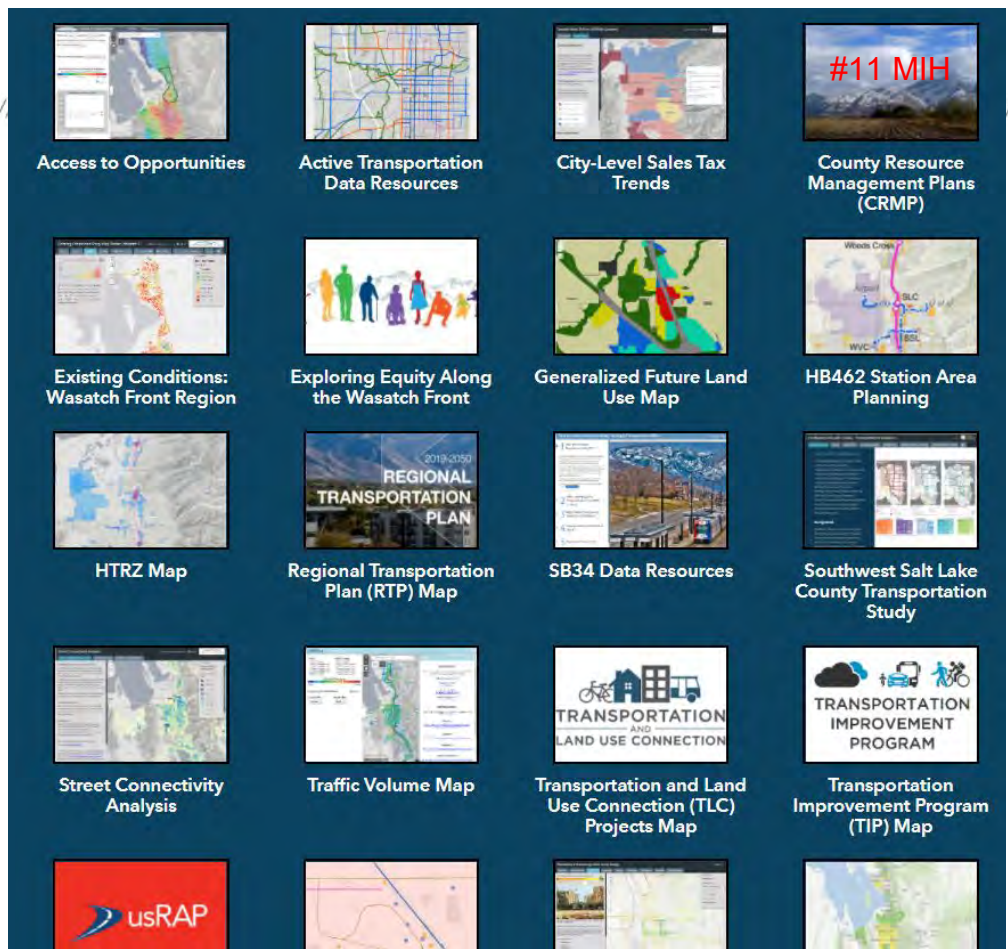
Key:








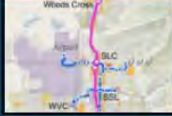












Transit Station Type:
 ● FrontRunner
 ● TRAX/Streetcar
 ● BRT (with dedicated lanes)

Wasatch Choice Center Type:
 □ is within Metropolitan Center
 □ is within Urban Center
 □ is within City Center
 □ is within Neighborhood Center
 □ is within Employment Area

But wait, there is more..

maps.wfrc.org/



 <p>Access to Opportunities</p>	 <p>Active Transportation Data Resources</p>	 <p>City-Level Sales Tax Trends</p>	 <p>County Resource Management Plans (CRMP)</p>
 <p>Existing Conditions: Wasatch Front Region</p>	 <p>Exploring Equity Along the Wasatch Front</p>	 <p>Generalized Future Land Use Map</p>	 <p>HB462 Station Area Planning</p>
 <p>HTRZ Map</p>	 <p>Regional Transportation Plan (RTP) Map</p>	 <p>SB34 Data Resources</p>	 <p>Southwest Salt Lake County Transportation Study</p>
 <p>Street Connectivity Analysis</p>	 <p>Traffic Volume Map</p>	 <p>Transportation and Land Use Connection (TLC) Projects Map</p>	 <p>Transportation Improvement Program (TIP) Map</p>
 <p>usRAP</p>			

And more resources to help you plan

Technical Assistance Funding

- Technical Planning Assistance UDOT \$600K. Statewide assistance general plans and zoning
- Water Element Tech Assistance DWR \$300K. For integration on water and land use for general plan element (2025)
- Planning Technical Assistance AOG's \$1.05M.
- "Statewide Conversation About Growth" GOPB \$1M. Educating public
- Regional workshops on land use policies \$250K. Utah Land Use Institute case law studies
- Efforts to increase housing affordability through local zoning and housing regulatory reform \$250K. TBD
- DWS money to create a housing database \$500k.



Annual Reporting - 2022

04

New Report Format Released

HCD will be developing a new method for jurisdictions to complete and submit their annual report. This format will be published by July 1.

Annual Report Due

Jurisdictions must submit their annual report to HCD by **October 1**. Reporting will now be based on fiscal year.

- Identify the selected strategies
- Include the implementation plan of those strategies

Review Methodology Due

HCD will submit by Dec 1 its proposed methodology to review annual reports. To be submitted to the Committee on Housing Affordability.



Data Collection and Support

Jurisdictions should use this time to identify a staff person responsible for collecting and submitting the required report data.

HCD will offer meetings, trainings, and open communication throughout to support completing the reports.

Compliance Review and Notices

HCD will start the review of all annual reports to determine compliance with the regulations.

- Includes required information in proper format?
- Demonstrates effort to implement strategies?
- Reasonable timeline to implement strategies?
- Includes transit strategies (if applicable)?

Annual Report Review

After the October 1 deadline, HCD will verify if a jurisdiction is in compliance with the state requirement.

Notice will be provided to the **jurisdiction**, **UDOT**, and the **Governor's Office of Planning and Budget**.

Those jurisdictions not in compliance will receive notice and have the opportunity to correct the issues as noted within 90 days.

Annual Reporting - Subsequent Years

Annual reporting will continue each year with the report due on Oct 1. In addition to the reporting requirements of 2022, jurisdictions will provide the following in 2023 and forward:

- Actions Taken** | What was done in the year to implement strategies
- Land Use Regs / Decisions** | What was done and how did it support efforts to implement the strategies
- Barriers** | What was encountered that impeded the ability to implement any strategies
- ADUs** | Number of internal and external/detached ADUs that were built, license granted to rent
- Market** | How has the market responded to the strategies that have been implemented
- Suggestions** | How can the state support the jurisdiction in implementing strategies



Incentives & Restrictions

05

Jurisdictions will receive priority consideration if they:

- a. Comply with moderate income housing element, strategies, and implementation plan requirements
- b. Demonstrate that they made plans to implement:
 - i. 5 or more strategies (municipalities **without** a fixed guideway public transit station)
 - ii. 6 or more strategies (municipalities **with** a fixed guideway public transit station)
 - iii. 5 or more strategies (counties)

INCENTIVE

Transportation Project Funding (TIF & TTIF)

Priority Consideration from
the Transportation
Commission



Incentives & Restrictions

05

Jurisdictions that **do not submit** their annual report or that **do not correct issues** identified in their Notice of Noncompliance within 90 days will become ineligible for specific funds.

RESTRICTION

Funding from the TIF and TTIF

Executive Director of the
Department of Transportation

Next Steps

06

For all jurisdictions that fall under the Moderate Income Housing requirement

By Oct 1, 2022

- Amend / adopt the General Plan with a moderate income housing element that utilizes the newly-revised list of strategies
 - At least 3 strategies must be included (4 for cities with a fixed guideway public transit station)
 - Implementation plan for the selected strategies
- Submit your moderate income housing annual report



Next Steps

06

For Housing & Community
Development Division

By Dec 1, 2022

Submit to the Committee on Housing
Affordability - the methodology for review
of the annual reports.

Interested in providing feedback for the *NEW* annual reporting form?

Send an email to Meg Ryan (mryan@ulct.org) and/or Pete Kane (petekane@utah.gov).

A brainstorming discussion will be scheduled for late April.

Thank you.

Reach out any time with questions...

Pete Kane

Database Program Manager
Housing & Community
Development Division
petekane@utah.gov
385.249.4808

Meg Ryan

Senior Land Use Manager
Utah League of Cities and
Towns
mryan@ulct.org
801.328.1601 x7

Ted Knowlton

Deputy Director
Wasatch Front Regional
Council
ted@wfrc.org