

LOCAL BUILDING AUTHORITY BOARD MEETING

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PUBLIC NOTICE is hereby given that the Local Building Authority Board of SOUTH WEBER CITY, Utah, will meet in a regular public meeting during the City Council meeting which commences at 6:00 p.m. on Tuesday, May 28, 2024, in the Council Chambers at 1600 E. South Weber Dr.

ACTION ITEMS

1. Consent Agenda
 - a. Minutes May 14, 2024
2. **Public Hearing on Fiscal Year 2025 Tentative Budget**
3. Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building; Mayor, Council, and others on the agenda; City Website southwebercity.com/; and Utah Public Notice website www.utah.gov/pmn/index.html.

DATE: 05-21-2024

CITY RECORDER: Lisa Smith

SOUTH WEBER CITY LOCAL BUILDING AUTHORITY BOARD MEETING

DATE OF MEETING: 14 May 2024

TIME COMMENCED: 7:10 p.m.

LOCATION: South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR: Rod Westbrook

COUNCIL MEMBERS: Jeremy Davis
Joel Dills
Blair Halverson
Angie Petty
Wayne Winsor

CITY MANAGER: David Larson

COMMUNITY RELATIONS: Shaelee King

FIRE CHIEF: Derek Tolman

FIRE MARSHAL: Cole Fessler

ADMIN SERVICES DIRECTOR: Maryn Nelson

CITY RECORDER: Lisa Smith

Minutes: Michelle Clark

ATTENDEES: Paul Sturm

1. Consent Agenda

a. December 12, 2023, Minutes

Board member Davis moved to approve the consent agenda as written. Board member Dills seconded the motion. President Westbrook called for a roll call vote. Board Members Davis, Dills, Halverson, Petty, Westbrook and Winsor voted aye. The motion carried.

2. LBA Resolution 24-01: Adopt Fiscal Year 25 Tentative Budget and Set Public Hearing

Vice President Petty moved to approve LBA Resolution 24-01: Adopt Fiscal Year 25 Tentative Budget and Set Public Hearing for 28 May 2024. Board member Halverson seconded the motion. President Westbrook called for a roll call vote. Board Members Davis, Dills, Halverson, Petty, Westbrook and Winsor voted aye. The motion carried.

3. Adjourn and Continue Council Meeting

Board member Halverson moved to adjourn the LBA Board Meeting and continue the City Council Meeting at 7:13 pm. Board member Petty seconded the motion. Mayor Westbrook

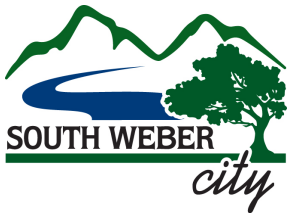
called for a roll call vote. Board Members Davis, Dills, Halverson, Petty, Westbroek and Winsor voted aye. The motion carried.

APPROVED: _____ Date 05-28-2028
Mayor: Rod Westbroek

Transcriber: Michelle Clark

Attest: _____
City Recorder: Lisa Smith

DRAFT



2 FY 25 Budget
LBA BOARD MEETING
STAFF REPORT

MEETING DATE

May 28, 2024

PREPARED BY

Maryn Nelson

Admin Services Director

ITEM TYPE

Administrative

ATTACHMENTS

None

PRIOR DISCUSSION DATES

LBA FY 2025 Tentative Budget

AGENDA ITEM

Public Hearing on Fiscal Year 2025 Tentative Budget

PURPOSE

Public Hearing to hear citizen comment on 2024-2025 Tentative Budget

RECOMMENDATION

NA

BACKGROUND

State law requires each city to prepare and file a tentative budget for the upcoming year. The city manager and budget officer have prepared the tentative budget which was adopted by the board on May 14, 2024.

ANALYSIS

NA



Local Building Authority

2024-2025

Budget

David Larson City Manager

Maryn Nelson Finance Director

| Account No. | Account Title | 2022-2023 Actual | 2023-2024 Estimate | 2023-2024 Budget | 2024-2025 Budget |
|---------------------------------|--------------------------------|---------------------|-----------------------|---------------------|---------------------|
| Local Building Authority | | | | | |
| Revenue | | | | | |
| 28-36-100 | Interest Earnings | 0 | 80,713 | 0 | 250,000 |
| 28-36-250 | Leases | 0 | 0 | 208,000 | 707,000 |
| 28-36-700 | Sale Of Bonds | 0 | 9,000,000 | 9,000,000 | 0 |
| 28-36-900 | Contribution from Fund Balance | 0 | 0 | 0 | 8,438,000 |
| Total Revenue: | | 0 | 9,080,713 | 9,208,000 | 9,395,000 |
| Expenditures | | | | | |
| 28-44-530 | Interest Expense | 0 | 208,000 | 208,000 | 410,000 |
| 28-44-710 | Land | 0 | 0 | 0 | 0 |
| 28-44-720 | Buildings | 0 | 22,123 | 6,063,000 | 6,043,000 |
| 28-44-730 | Improv. Other than Bldgs. | 0 | 21,170 | 2,000,000 | 2,000,000 |
| 28-44-740 | Machinery & Equipment | 0 | 0 | 867,000 | 645,000 |
| 28-44-811 | Bond Principal | 0 | 0 | 0 | 297,000 |
| 28-44-840 | Cost of Issuance | 0 | 68,552 | 70,000 | 0 |
| 28-44-828 | Transfer to SWC | | | | |
| | Addition to Fund Balance | | 8,760,868 | 0 | 0 |
| Total Expenditures: | | 0 | 9,080,713 | 9,208,000 | 9,395,000 |

Local Building Authority

| | | | |
|-----------|---------------------------------------|-----------|-----------|
| 28-36-100 | Interest Earnings | | 250,000 |
| 28-36-250 | Leases | | 707,000 |
| 28-36-700 | Sale Of Bonds | | 0 |
| 28-36-900 | Contribution from Fund Balance | | 8,458,000 |
| 28-44-530 | Interest Expense | | 410,000 |
| 28-44-710 | Land | | 0 |
| 28-44-720 | Buildings | | 6,043,000 |
| | <i>Bid amount on building</i> | 6,000,000 | |
| | <i>Contingency</i> | 43,000 | |
| 28-44-730 | Improv. Other than Bldgs. | | 2,000,000 |
| | <i>Site work</i> | | |
| 28-44-740 | Machinery & Equipment | | 645,000 |
| | <i>Furniture, Fixtures, Equipment</i> | 600,000.0 | |
| | <i>Fork Lift Reimburse City</i> | 45,000.0 | |
| 28-44-811 | Bond Principal | | 297,000 |
| 28-44-840 | Cost of Issuance | | 0 |

| Name | South Weber Local Building A | Fiscal Year Ended | 6/30/2025 |
|--------------------------------|------------------------------|---------------------------------|---|
| Part III | Special Revenue Fund | | |
| Nature of the Fund: LBA | | | |
| Description (a) | Prior Year Actual (b) | Current Year Estimate (c) | Ensuing Year Approved Budget Appropriation (d) |
| Revenues | | | |
| Interest Earnings | 0 | 0 | 250,000 |
| Leases | 0 | 0 | 707,000 |
| Contribution from Fund Balance | 0 | 0 | 8,438,000 |
| | | | |
| TOTAL REV | - | - | 9,395,000 |

| | | | | |
|--|---------------------------------|---|---|-----------|
| | Expenditures | | | |
| | Interest Expense | 0 | 0 | 410,000 |
| | Land | 0 | 0 | 0 |
| | Buildings | 0 | 0 | 6,043,000 |
| | Improv. Other than Bldgs. | 0 | 0 | 2,000,000 |
| | Machinery & Equipment | 0 | 0 | 645,000 |
| | Bond Principal | 0 | 0 | 297,000 |
| | Cost of Issuance | 0 | 0 | 0 |
| | | | | |
| | TOTAL EXP AND OTHER USES | - | - | 9,395,000 |
| | | | | |