

LOCAL BUILDING AUTHORITY BOARD MEETING

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PUBLIC NOTICE is hereby given that the Local Building Authority Board of SOUTH WEBER CITY, Utah, will meet in a regular public meeting during the City Council meeting which begins at 6:00 pm on Tuesday, May 14, 2024, in the Council Chambers at 1600 E. South Weber Dr.

ITEMS

1. Consent Agenda
 - a. December 12, 2023, Minutes
2. LBA Resolution 24-01: Adopt Fiscal Year 25 Tentative Budget and Set Public Hearing
3. Adjourn and Continue Council Meeting

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building; Mayor, Council, and others on the agenda; City Website southwebercity.com/; and Utah Public Notice website www.utah.gov/pmn/index.html.

DATE: 05-07-2024

CITY RECORDER: Lisa Smith

SOUTH WEBER CITY LOCAL BUILDING AUTHORITY MEETING

DATE OF MEETING: 12 December 2023

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

PRESENT: PRESIDENT: Rod Westbroek
VICE PRESIDENT: Quin Soderquist
BOARD MEMBERS: Hayley Alberts
Joel Dills
Blair Halverson
Angie Petty
CITY MANAGER: David Larson
FINANCE DIRECTOR: Mark McRae
COMMUNITY SERVICES DIR: Trevor Cahoon
BOARD TREASURER: Marion Nelson
COMMUNITY SERVICES ASSIST: Shaelee King
CITY ATTORNEY: Jayme Blakesley
CITY ENGINEER: Brandon Jones
BOARD SECRETARY: Lisa Smith

Minutes: Michelle Clark

ATTENDEES:

1. Approval of 10 October 2023 Minutes

Board Member Halverson moved to approve the minutes of 10 October 2023 Vice President Soderquist seconded the motion. President Westbroek called for a roll call vote. President Westbroek and Board Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

Board Member Alberts moved to open the public hearing for Local Building Authority Budget 2024. Board Member Halverson seconded the motion. President Westbroek called for a roll call vote. President Westbroek and Board Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

***** PUBLIC HEARING *****

2. PUBLIC HEARING for Local Building Authority Budget 2024

(No public comments)

Board Member Alberts moved to close the public hearing for Local Building Authority Budget 2024. Board Member Halverson seconded the motion. President Westbrook called for a roll call vote. President Westbrook and Board Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

***** PUBLIC HEARING CLOSED *****

3. LBA Resolution 23-04: LBA Budget 2024 Approval:

Board Member Soderquist moved to approve LBA Resolution 23-04: LBA Budget 2024 Approval. Board Member Dills seconded the motion. President Westbrook called for a roll call vote. President Westbrook and Board Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

4. Adjourn and Convene City Council Meeting

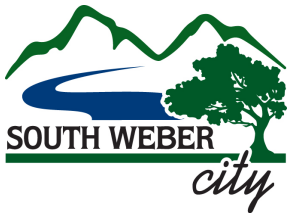
Board Member Alberts moved to adjourn the meeting at 6:02 p.m. and convene the City Council meeting. Board Member Halverson seconded the motion. President Westbrook called for a roll call vote. President Westbrook and Board Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

APPROVED: _____ Date _____

President: Rod Westbrook

Transcriber: Michelle Clark

Attest: Secretary: Lisa Smith



2 FY 25 Budget
CITY COUNCIL MEETING
STAFF REPORT

MEETING DATE

May 14, 2024

PREPARED BY

Maryn Peterson
Administrative Services
Director

ITEM TYPE

Legislative

ATTACHMENTS

LBA Budget

PRIOR DISCUSSION DATES

N/A

AGENDA ITEM

LBA Resolution: LBA Budget 2025 Approval

PURPOSE

The Local Building Authority (LBA) for South Weber City was created June 13 2023 under state code. A budget needs to be adopted for the 2025 fiscal year.

RECOMMENDATION

Staff recommends approval

BACKGROUND

According to State code, all entities need to adopt a budget each fiscal year. Because it is a separate entity, a budget has been prepared separately and must be approved separately.

LBA RESOLUTION 24-01

**A RESOLUTION OF THE LOCAL BUILDING AUTHORITY BOARD
OF SOUTH WEBER CITY
ADOPTING THE 2024-2025 FISCAL YEAR TENTATIVE BUDGET**

WHEREAS, the Local Building Authority of South Weber was created in 2023 and registered as a state entity; and

WHEREAS, Utah Code Annotated 10-6-111, 10-6-112, and 10-6-118 require entities to prepare a tentative budget, provide that budget for public inspection, and approve that budget before the end of the fiscal period; and

WHEREAS, Finance Direct Maryn Nelson, Treasurer Tia Jensen, and City Manager David Larson have worked with the Board to create a fiscally responsible budget; and

WHEREAS, the Tentative Budget is a public document that will be modified and amended as needed prior to adoption of the Final Budget; and

WHEREAS, the LBA Board shall hold a public hearing for citizen input at its meeting on May 28, 2024; and

WHEREAS, the Board has carefully considered the proposed budget and with full conformity with state laws, now desires to adopt the same;

NOW THEREFORE BE IT RESOLVED by the Local Building Authority of South Weber City, Davis County, State of Utah, as follows:

Section 1. Adopt: The LBA Tentative Budget for Fiscal Year 2024-2025 is adopted as attached in **Exhibit 1** and a public hearing is set as referenced above.

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 14th day of May 2024.

Roll call vote is as follows:		
President Rod Westbrook	FOR	AGAINST
Board Member Halverson	FOR	AGAINST
Vice President Petty	FOR	AGAINST
Board Member Dills	FOR	AGAINST
Board Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

Rod Westbrook, President

Attest: Lisa Smith, Secretary

EXHIBIT 1

LOCAL BUILDING AUTHORITY OF SOUTH WEBER FISCAL YEAR 2025 TENTATIVE BUDGET



Local Building Authority

2024-2025

Budget

David Larson City Manager

Maryn Nelson Finance Director

Account No.	Account Title	2022-2023 Actual	2023-2024 Estimate	2023-2024 Budget	2024-2025 Budget
Local Building Authority					
Revenue					
28-36-100	Interest Earnings	0	80,713	0	250,000
28-36-250	Leases	0	0	208,000	707,000
28-36-700	Sale Of Bonds	0	9,000,000	9,000,000	0
28-36-900	Contribution from Fund Balance	0	0	0	8,438,000
Total Revenue:		0	9,080,713	9,208,000	9,395,000
Expenditures					
28-44-530	Interest Expense	0	208,000	208,000	410,000
28-44-710	Land	0	0	0	0
28-44-720	Buildings	0	22,123	6,063,000	6,043,000
28-44-730	Improv. Other than Bldgs.	0	21,170	2,000,000	2,000,000
28-44-740	Machinery & Equipment	0	0	867,000	645,000
28-44-811	Bond Principal	0	0	0	297,000
28-44-840	Cost of Issuance	0	68,552	70,000	0
28-44-828	Transfer to SWC				
	Addition to Fund Balance		8,760,868	0	0
Total Expenditures:		0	9,080,713	9,208,000	9,395,000

Local Building Authority

28-36-100	Interest Earnings		250,000
28-36-250	Leases		707,000
28-36-700	Sale Of Bonds		0
28-36-900	Contribution from Fund Balance		8,458,000
28-44-530	Interest Expense		410,000
28-44-710	Land		0
28-44-720	Buildings		6,043,000
	<i>Bid amount on building</i>	6,000,000	
	<i>Contingency</i>	43,000	
28-44-730	Improv. Other than Bldgs.		2,000,000
	<i>Site work</i>		
28-44-740	Machinery & Equipment		645,000
	<i>Furniture, Fixtures, Equipment</i>	600,000.0	
	<i>Fork Lift Reimburse City</i>	45,000.0	
28-44-811	Bond Principal		297,000
28-44-840	Cost of Issuance		0

Name	South Weber Local Building A	Fiscal Year Ended	6/30/2025
Part III	Special Revenue Fund		
Nature of the Fund: LBA			
Description (a)	Prior Year Actual (b)	Current Year Estimate (c)	Ensuing Year Approved Budget Appropriation (d)
Revenues			
Interest Earnings	0	0	250,000
Leases	0	0	707,000
Contribution from Fund Balance	0	0	8,438,000
TOTAL REV	-	-	9,395,000

Expenditures			
Interest Expense	0	0	410,000
Land	0	0	0
Buildings	0	0	6,043,000
Improv. Other than Bldgs.	0	0	2,000,000
Machinery & Equipment	0	0	645,000
Bond Principal	0	0	297,000
Cost of Issuance	0	0	0
TOTAL EXP AND OTHER USES	-	-	9,395,000