

## CITY COUNCIL AGENDA

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<https://www.youtube.com/c/southwebercityut>

**PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, March 26, 2024, in the Council Chambers at 1600 E. South Weber Dr.**

**OPEN** (Agenda items may be moved to meet the needs of the Council.)

1. Pledge of Allegiance: Councilman Dills
2. Prayer: Mayor Westbroek
3. Public Comment: Please respectfully follow these guidelines.
  - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
  - b. State your name & city and direct comments to the entire Council (They will not respond).

### **ACTION ITEMS**

4. Consent Agenda
  - a. February 27 Minutes
5. Resolution 24-05: Interlocal Fire Agreement with Weber Fire District
6. Resolution 24-06: 2023 Municipal Wastewater Planning Program (MWPP)
7. Resolution 24-07: Petty Family Settlement Agreement
8. Resolution 24-08: Declaring Two Parks' Vehicles as Surplus
9. Approve Lease Purchase for Two Parks' Vehicles

### **DISCUSSION ITEMS**

10. Code Committee Priorities
11. Park Rules

### **REPORTS**

12. New Business
13. Council & Staff
14. Adjourn

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.*

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building; Mayor, Council, and others on the agenda; City Website [southwebercity.com/](https://southwebercity.com/); and Utah Public Notice website [www.utah.gov/pmn/index.html](http://www.utah.gov/pmn/index.html).

**DATE: 03-19-2024**

**CITY RECORDER:** Lisa Smith

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 27 February 2024

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office @ 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:**

Rod Westbroek

**COUNCIL MEMBERS:**

Jeremy Davis  
Joel Dills  
Blair Halverson  
Angie Petty  
Wayne Winsor

**CITY MANAGER:**

David Larson

**CITY ATTORNEY:**

Jayme Blakesley

**CITY ENGINEER:**

Brandon Jones

**CITY RECORDER:**

Lisa Smith

**COMMUNITY RELATIONS:**

Shaelee King

**COMMUNITY DEV. MGR:**

Lance Evans

**Minutes:** Michelle Clark

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**ATTENDEES:** Paul Sturm, Sally Petty, Bill Petty, Merv Taylor, Lynn Poll, Gary Boatright, Zach Hartmann, Michael Grant, Amy Mitchell, and Mike Poll.

**1. Pledge of Allegiance:** Councilman Winsor

**2. Prayer:** Councilman Halverson

Mayor Westbroek acknowledged there are individuals in attendance tonight who are concerned about item #4 (Barlow Property Annexation & Development Concept) on the agenda. He explained this developer has the right to address the council tonight and discuss his ideas for the unincorporated property located in Davis County between the borders of South Weber and Layton City. He noted this is a discussion item and it does not suggest the city is pushing for a road connection from South Weber to Layton City. There are several entities involved before any decisions are made.

**3. Public Comment:** Please respectfully follow these guidelines.

- a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- b. State your name & city directing comments to the entire Council (They will not respond).

**Brent Poll of South Weber City** reviewed his position on pollution within the city.

**Amy Mitchell of South Weber City** thanked Mayor Westbrook for his comments and Councilwoman Petty for help with parked trailers in her neighborhood. She addressed the unincorporated Davis County property up for discussion tonight and suggested this property be a part of Layton City. She opposes a road from Layton City to South Weber City.

**Lynn Poll of South Weber City** conveyed he owns 40 acres next to the unincorporated Davis County property and relayed the difficulty in getting utilities to service the property. He suggested the city install a gravel path for children using the road west of South Weber Elementary.

**Paul Sturm of South Weber City** expressed concern for the “Road to Layton” concept and suggested denying any annexation request into South Weber City.

**Michael Grant of South Weber City** queried when the City’s general plan will be revised. He believes the public needs a six-month lead time so citizens can be actively involved.

**Mike Poll of South Weber City** disagreed in having South Weber City request a study on the unincorporated property in Davis County as the land is not located in South Weber.

## PRESENTATIONS

### **4. Barlow Property Annexation & Development Concept**

The property is a portion of what has been referred to as the “south bench”, which is a large flat area of unincorporated Davis County between the borders of South Weber and Layton City. The property is currently outside the City limits but is within the city’s annexation map. The General Plan shows this property as open space. Developer Zach Hartman of Land Advisors represented the Barlow family. South Weber City and Layton City’s annexation plans overlap. He acknowledged as a planner there are three options (1) a cohesive project connecting South Weber and Layton City, (2) annex property into South Weber City and construct a cul-de-sac, or (3) annex property to Layton City with a cul-de-sac. He is willing to investigate the HAFB pollution. He identified on the map an area for a park and bicycle trails with housing. Councilman Dills asked Mr. Hartman what he plans on developing. Mr. Hartman preferred residential development because of the financial benefits and physical geography of the land.

Fire Chief Derek Tolman expressed city code allows only 30 homes with a single entrance to a development. He voiced safety concerns with limited access to this property and noted the grade of the hill makes for difficult access for emergency service vehicles. City Engineer Brandon Jones added the grade is close to 14%. He explained if the road is used it would need to be re-graded.

Councilman Davis noted citizens are concerned with a road to Layton City and suggested the development be in Layton. He questioned the safety of the hillside. City Engineer Brandon Jones affirmed there would need to be studies completed on the hillside, and noted where the current road is located is stable but also does not have a lot of traffic. He added the developer would be responsible for the construction of the road. Councilman Halverson relayed if the property is annexed into South Weber City, Layton City will be frustrated if there is a cul-de-sac and traffic into their city with no benefits to them. Mr. Hartmann clarified if property is annexed into South Weber City, the cul-de-sac

can be into South Weber and vice versa for Layton City. He added utilities may need to come from South Weber City regardless of which city the property is annexed into.

Mr. Hartmann asked if the City Council would consider a regional park or suggested large estates could create a blockade. Chief Tolman noted any home over 3,600 sq. ft. would need sprinklers installed. Councilman Dills would like to see this property developed but is not sure South Weber City can service this property. Councilman Winsor opposed any type of development as this property was meant to be open space, and the hillside, pollution, utilities, access, are all issues.

Mayor Westbroek expressed that if the city does not consider this development, and it goes into Layton City, it opens the option for them to install a highway coming down into South Weber. If the property is annexed into South Weber, the city will have more control over what is developed on it. He was concerned Layton City will bring industrial development this way. By installing residential, he believed it could help eliminate dust and debris coming from Evergreen. Councilman Davis agreed with Mayor Westbroek and opined the city should explore all possibilities. Mr. Hartmann discussed the option of a three-way agreement between the developer, South Weber City, and Layton City.

## ACTION ITEMS

### **5. Consent Agenda**

#### **a. February 3, 2024, Minutes**

**Councilman Halverson moved to approve the consent agenda as written. Councilman Davis seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

### **6. Petty Family Property Damage Compensation Request**

City Attorney Jayme Blakesley spoke with Councilwoman Petty prior to this meeting, and she will recuse herself from this agenda item.

Dusty Petty reviewed photos of the damaged property from water and debris being washed into the family pond. He explained Toncco was awarded the contract to complete the east bench waterline project. Under the direction of Weber Basin Water (who holds an easement through the property) they changed the grade in the road and that created the problems being discussed tonight. Mr. Petty identified the route of the water drainage, lay of the land, spring to the pond, and washed-out road to the spring. He noted the flooding started with the change of grade at the Job Corp property. There is now a safety concern for the animals drinking this water. He presented a sample of the dirt before and the sand after the damage, and expressed the sand is killing the grass. He explained after a family meeting with city staff and Toncco in November 2023, a temporary solution was implemented but not signed off by the family. The spring is still full and tiny rock dams were installed that provided no water percolation or drainage benefit of any kind. In early February they sent an email to Weber Basin and culverts have been installed with no more issues. The family is requesting over \$10,000 in compensation for damage to their pond and property they believe resulted from the city's East Bench Transmission Line Project.

Councilman Halverson asked if Whitaker reimbursed the Petty's. Mr. Petty replied they negotiated with them and were reimbursed. Bill Petty of South Weber City added they were given funds, but there is still a need to haul all the piled-up debris.

Councilman Halverson moved to go into CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1)(c) to discuss pending or reasonably imminent litigation at 7:26 p.m. Councilman Winsor seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.

### **CLOSED MEETING WAS HELD IN THE CONFERENCE ROOM**

Councilman Halverson moved to go into an open meeting at 8:10 p.m. Councilman Dills seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.

Councilman Halverson moved to direct City Manager David Larson to work with the Petty family concerning items discussed in the closed session. Councilman Halverson seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, and Winsor voted aye. The motion carried.

### **7. Ordinance 2023-18: Title 10 Chapter 19 Accessory Dwelling Units Amendment**

The Planning Commission recommended approval along with a cap on external accessory dwelling units (EADUs) based on analysis from the City Engineer and effects to the City infrastructure. The Code Committee recommended approval. Councilwoman Petty queried on how the size of the EADU was determined. Councilman Davis replied he researched other cities, and it was determined the primary residence size should be larger than the EADU.

Councilman Dills moved to approve Ordinance 2023-18: Title 10 Chapter 19 Accessory Dwelling Units Amendment. Councilman Davis seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.

## **DISCUSSION ITEMS**

### **8. Legislative Review**

City Manager David Larson announced there was an action alert on SB185 (Residential Building Inspections Amendments which the Utah League of Cities and Towns (ULCT) opposes. Mr. Larson suggested the council watch for other action alert items this week. He added the ULCT supports SB168 (Affordable Building Amendments). HB562 (Utah Fairpark Area Investment and Restoration) passed. HB421 (Homelessness and Vulnerable Populations Amendments) passed out of committee. He noted Davis County is looking at options for a year-round homelessness facility.

## **REPORTS**

### **9. New Business (None)**

### **10. Council & Staff**

**Councilman Dills:** reported the Code Committee will be reviewing land use and zoning issues along with a little bit of development. Also, they discussed keeping the City Council more involved.

**Councilwoman Petty:** announced the Municipal Utilities Committee will meet tomorrow.

**Councilman Halverson:** stated the Planning Commission approved the Public Works Facility site plan.

**City Manager David Larson:** The month of March is for committee meetings. He requested the council respond to his email on scheduling budget committee meetings.

**11. Adjourn**

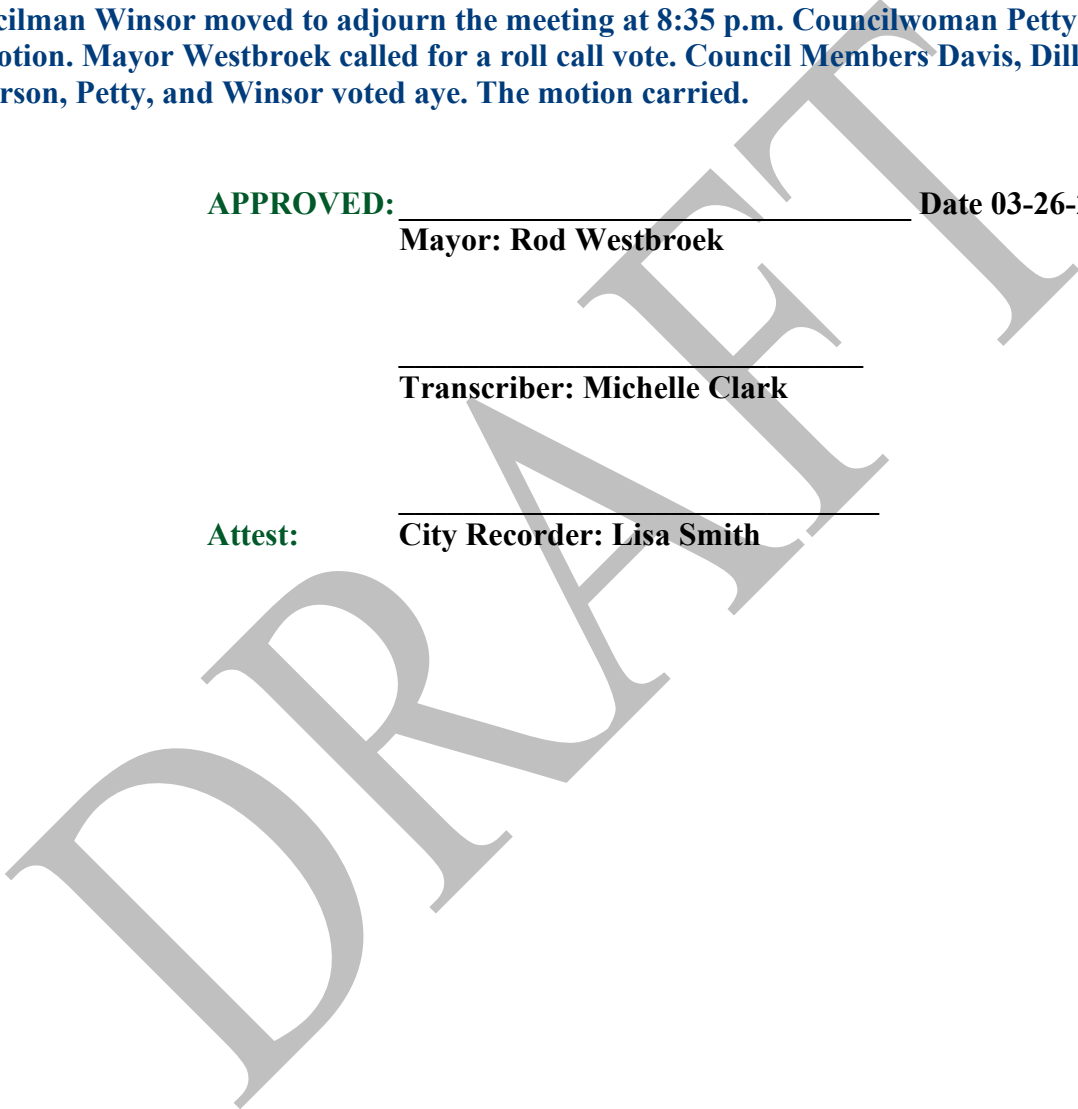
**Councilman Winsor moved to adjourn the meeting at 8:35 p.m. Councilwoman Petty seconded the motion. Mayor Westbroek called for a roll call vote. Council Members Davis, Dills, Halverson, Petty, and Winsor voted aye. The motion carried.**

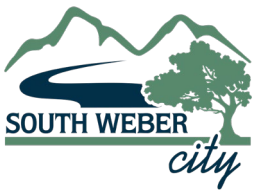
**APPROVED:** \_\_\_\_\_ **Date 03-26-2024**

**Mayor: Rod Westbroek**

\_\_\_\_\_  
**Transcriber: Michelle Clark**

**Attest:** \_\_\_\_\_  
**City Recorder: Lisa Smith**





5 Weber Fire  
CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

March 26, 2024

PREPARED BY

Lisa Smith  
Recorder

ITEM TYPE

Administrative

ATTACHMENTS

Resolution 24-05  
Agreement

PRIOR DISCUSSION DATES

n/a

AGENDA ITEM

Resolution 24-05: Interlocal Fire Agreement with Weber Fire District

PURPOSE

It is time to renew the interlocal agreement with Weber Fire District

RECOMMENDATION

Staff recommends approval.

BACKGROUND

South Weber's position on the county line means that we often receive or provide backup to Weber County for fire purposes. In 2018 the city entered into an agreement for mutual aid fire protection for a five-year term. Both Fire departments agree to the same terms and the contract has been reviewed and approved by City Attorney Jayme Blakesley.

ANALYSIS

The Fire Department will be able to continue providing the highest care to our residents.

**RESOLUTION 24-08**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL  
APPROVING A MUTUAL AID FIRE PROTECTION AGREEMENT  
WITH WEBER FIRE DISTRICT**

**WHEREAS**, South Weber City borders Weber County which is serviced by the Weber Fire District; and

**WHEREAS**, Utah Code allows cities to enter interlocal agreements and fire departments provide aid in situations where additional help is required through these contracts; and

**WHEREAS**, the current agreement with Weber Fire District has expired and both departments wish to continue the relationship; and

**WHEREAS**, the City Council finds this common practice to be beneficial to all its citizens;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Approval:** The Mutual Aid Fire Protection Agreement with Weber Fire District is hereby approved as attached in **Exhibit 1**.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 26<sup>th</sup> day of March 2024.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

\_\_\_\_\_  
**Rod Westbroek, Mayor**

\_\_\_\_\_  
**Attest:** Lisa Smith, Recorder



**Mutual Aid Fire Protection Agreement**

AGREEMENT made this 26<sup>TH</sup> day of March, 2024, by and among South Weber and the Weber Fire District.

WHEREAS, the parties are desirous of entering into a mutual agreement for fire protection and fire related emergencies that will be beneficial to all parties; and

WHEREAS, the undersigned are entering this Agreement pursuant to the, Utah Code Annotated 11-13-1, et set., Utah Code Annotated 11-7-1, et seq., 1953, as amended, to provide a joint mutual agreement relating to the mutual response and use of fire fighting equipment and personnel to fight structure fires and fire-service-related emergencies; however, excludes emergencies which require the use hazardous material equipment or personnel both within and outside the normal geographical jurisdictional limits of each party hereto, unless the requesting department's governing body has enacted a cost recovery ordinance.

WHEREAS, each party desires to cooperate with and assist the other in times of emergency or disaster;

NOW THEREFORE, IT IS HEREBY AGREED:

1. The area to be served by this Agreement shall be within the Weber Fire District, station 64 primary response areas, which represent unincorporated areas of Weber County, and the incorporated area of South Weber City.

2. The Fire Department of each party agrees to respond to structure fires and fire-service-related emergencies within the geographical area of a requesting party to this Agreement with equipment and manpower based upon need as determined by the requesting party's Incident Commander and as equipment and personnel are available as determined by the senior officer on duty for the responding party.

3. With the exception of the area described in paragraph 5 of this Agreement, the dispatcher shall dispatch the Fire Department from the jurisdiction where the incident is located first, and then, upon determination of need by the incident commander, a request for assistance may be made to the other participating Fire Department to assist in the incident.

4. With the exception of the area described in paragraph 5 of this Agreement, only upon determination by the requesting department that an incident is of such a nature that additional resources are needed, and then only upon the request of the incident commander of the jurisdiction where the incident occurs, will departments be dispatched to respond as provided herein. Self-dispatching of resources by participating Fire Departments of this agreement without the official request of the incident commander of the responsible jurisdiction is not acceptable.

5. It has been mutually agreed that for calls along the I-84 corridor from the Morgan/Weber County line to the Davis/Weber County line (just west of Adams Avenue Parkway), that the receiving dispatch center will "dual dispatch" both South Weber City and Weber Fire District units. The first arriving unit will assume command and determine both the jurisdiction and need for responding units. The governmental entity(ies) having jurisdiction will respond as requested or may discontinue response based on on-scene resources and/or input from the on-scene Incident Commander.

6. Response under this Agreement shall be made only when the absence of fire personnel and/or equipment will not jeopardize the fire protection of the governmental entity furnishing assistance to another jurisdiction.

7. The dispatcher shall be requested to specify the location and directions, when necessary, where the fire department equipment and personnel are to be dispatched; however, the amount and type of equipment and number of personnel to be furnished shall be finally determined by the responding organization.

8. The first arriving officer shall assume command and may retain command at the discretion the next arriving superior officer of the jurisdiction where the incident has occurred.

9. The responding organization shall report to the Incident Commander in charge at the location to which the fire equipment and personnel are dispatched and shall be subject to the orders of that officer.

10. Parties to this agreement shall adopt and practice safety procedures in the interest of fire fighter safety.

11. Parties to this agreement shall assure that radio communications are established, programmed and functional for primary operational channels as identified and mutually agreed upon for responding to incidents within the other party's jurisdictional response area.

12. Responding equipment and personnel shall be released by the Incident Commander when the services of the responding organization are no longer required, or when the responding organization is needed within the area for which it normally provides fire protection.

13. Each party shall indemnify, defend, and hold all other parties, their officers, agents, and employees harmless from any and all claims, demands, liabilities, costs, expenses, penalties, damages, losses and liens, including without limitation, reasonable attorney's fees, arising out of or any way related to any act, omission or event occurring as a consequence of performing under this Agreement; provided, however, that each party shall be responsible for its own negligent acts and agrees to indemnify and hold every other party harmless there from.

14. The effect of the death or injury of any firefighter who is killed or injured outside the territorial limits of the governmental entity where he or she is a member of the firefighting department and while that department is functioning pursuant to this Agreement shall be the same as if he or she were killed or injured while that department was functioning within its own territorial limits; and such death or injury shall be considered to be in the line of duty.

15. Each party to this Agreement shall be responsible for workman's compensation and other benefits accruing to the members of their own department and such other employee-related matters, including insurance, as would normally occur for their own department.

16. No party to this Agreement shall be reimbursed by any other party to this Agreement for any direct expenses or direct losses incurred as a result of providing fire department services within another party's jurisdiction under the terms of this Agreement, except as otherwise provided and funded through cost recovery ordinances, or funding made available to the requesting Fire Department through state or federal resources. However, a party to this Agreement, at its option, may file a claim with the United States for the amount of its direct expenses and direct losses, incurred by fire department services rendered as a result of fighting a fire or fires on property of the United States, under authority of 15 USC 2210.

17. There is no separate legal entity created by this Agreement to carry out its provisions; and to the extent that this Agreement requires administration other than as is set forth herein, it shall be administered by the governing bodies of the parties acting as a joint board. There shall be no real or personal property acquired jointly by the parties as a result of this Agreement.

18. This Agreement shall not relieve any party to this Agreement of any obligation or responsibility imposed upon a party to this Agreement by law, except that the performance of a

responding party may be offered in satisfaction of any such obligation or responsibility of the requesting party to the extent of actual and timely performance thereof by the responding party.

19. The term of this Agreement shall commence on the date of execution by the last party hereto and shall continue for a period of five (5) Years. Any party may terminate its obligations hereunder without cause by providing thirty (30) days prior written notice to all the remaining parties. Such termination shall not modify the Agreement as between the remaining parties, except only to exclude the terminating party from the obligations created herein.

20. This Agreement, as a condition precedent to its entry into effect, shall be submitted to the authorized attorney of each governmental entity for approval as to form in accordance with the provision of Section 11-13-9, Utah Code Annotated, 1953, as amended.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement.

ATTEST:

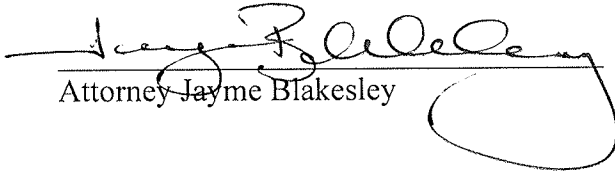
SOUTH WEBER CITY,  
A Municipal Corporation

\_\_\_\_\_  
City Recorder Lisa Smith

\_\_\_\_\_  
City Manager David Larson

APPROVED AS TO FORM:

Dated this \_\_\_\_ day of \_\_\_\_\_, 2024.

  
\_\_\_\_\_  
Attorney Jayme Blakesley

ATTEST:

WEBER FIRE DISTRICT,  
A Local District, Service Area

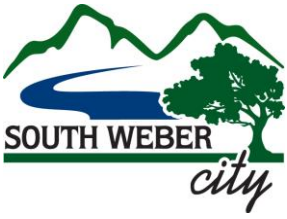
\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Chairman, Board of Trustees

APPROVED AS TO FORM:

Date this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Attorney for District



6 MWWP  
CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

March 26, 2024

PREPARED BY

Dana Q. Shuler, P.E.  
City Engineer's Office

ITEM TYPE

Legislative

ATTACHMENTS

Municipal Wastewater  
Planning Program Survey  
responses

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Consideration of adoption of the Municipal Wastewater Planning Program Survey responses for the year ending December 31, 2023.

PURPOSE

Each year, South Weber must complete the Municipal Wastewater Planning Program (MWPP) Survey and submit it to the State. The Survey responses are required to be adopted by the City Council.

RECOMMENDATION

Staff recommends approval and adoption of the MWPP survey responses.

BACKGROUND

Corey Wilson, Maryn Nelse, and Dana Shuler completed the survey.

ANALYSIS

This survey evaluates the sanitary sewer system's physical and financial health. Based on the results of the report, the system is in good condition.

**RESOLUTION 24-09**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL ADOPTING THE MUNICIPAL WASTEWATER PLANNING PROGRAM ANNUAL REPORT**

**WHEREAS**, the Utah Department of Environmental Quality has created a Municipal Wastewater Planning Program (MWPP); and

**WHEREAS**, municipalities are required to complete an annual survey to assist in evaluating and summarizing technical, operational, and financial conditions of this infrastructure; and

**WHEREAS**, Sewer Manager Corey Wilson, with assistance from City Engineer Dana Schuler, has completed and is prepared to file the report to the state after Council approval;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Adoption:** The 2023 Municipal Wastewater Planning Program Annual Report is hereby adopted by the city of South Weber as attached in **Exhibit 1**.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 26<sup>th</sup> day of March 2024.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

\_\_\_\_\_  
**Rod Westbroek, Mayor**

\_\_\_\_\_  
**Attest:** Lisa Smith, Recorder

**EXHIBIT 1**

2024 MWPP Survey Questions

For year ending December 31, 2023

This document is provided to assist in gathering the appropriate responses for the survey.

The following questions are populated into a spreadsheet. Each question is numbered by the letter of the column that it falls in. If it so happens that you need to change a response to a question after submitting the form call Harry Campbell at 385-501-9583, identify your facility, report the question label (B, C, D, etc. in front of the question), and provide the correct response.

B. Email [coreyw@southwebercity.com](mailto:coreyw@southwebercity.com) (email of facility contact)

**Section 1. General Information**

C. Name of Facility? **South Weber City Sanitary Sewer Collection System**

D. What is the name of the person responsible for this organization? **Corey Wilson**

E. What is the title of the person responsible for this organization? **Sewer Manager**

F. What is the email Address for the person responsible for this organization?

[coreyw@southwebercity.com](mailto:coreyw@southwebercity.com)

G. What is the phone number for the person responsible for this organization? **801-529-2620**

H. Facility Location? Please provide either Longitude and Latitude, address, or a written description of the location (with area or point). **South Weber City Limits**

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**Federal Facility Section**

I. Are you a federal facility? A federal facility is a military base, a national park, a facility associated with the forest service, etc. Yes **No**

"If Yes" you will go to the Collection Section

"If No" you will go to the Financial Section

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**Financial Evaluation Section**

J. This form is completed by [name]? **Maryn Nelson**

*Part I General Questions - Please answer the following questions regarding GENERAL QUESTIONS.*

K. Are sewer revenues maintained in a dedicated purpose enterprise/district account? **Yes** No

L. Are you collecting 95% or more of your anticipated sewer revenue? **Yes** No

M. Are Debt Service Reserve Fund requirements being met? **Yes** No

N. Where are sewer revenues maintained? General Fund **Combined Utilities Fund** Other

O. What was the average annual User Charge for 2023? If there is more than one rate divide the total municipal yearly User Charge collected, by the total number of connections. 36.59

P. Do you have a water and/or sewer customer assistance program (CAP)? Yes **No**

*Part II: OPERATING REVENUES AND RESERVES - Please answer the following questions regarding OPERATING REVENUES AND RESERVES.*

Q. Are property taxes or other assessments applied to the sewer systems? Yes **No**

R. Revenue from these taxes = n/a \_\_\_\_\_

S. Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time? **Yes** No

T. Are projected sewer revenues sufficient to cover operation, maintenance, and repair (OM&R) costs for the next five years? **Yes** No

U. Does the sewer system have sufficient staff to provide proper OM&R? **Yes** No

V. Has a repair and replacement sinking fund been established for the sewer system? Yes **No**

W. Is the repair & replacement sinking fund sufficient to meet anticipated needs? Yes **No**

*Part III: Capital Improvements, Revenues and Reserves. - Please answer the following questions regarding Capital Improvements, Revenues and Reserves.*

X. Are sewer revenues sufficient to cover all costs of current capital improvements projects? **Yes** No

Y. Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects? Yes **No**

Z. Are projected Capital Improvements Reserve Funds sufficient for the next five years? Yes **No**

AA. Are projected Capital Improvements Reserve Funds sufficient for the next ten years? Yes **No**

AB. Are projected Capital Improvements Reserve Funds sufficient for the next twenty years? Yes **No**

*Part IV: FISCAL SUSTAINABILITY REVIEW - Please answer the following questions regarding FISCAL SUSTAINABILITY REVIEW.*

AC. Have you completed a rate study within the last five years? Yes **No**

AD. Do you charge Impact fees? **Yes** No

AE. Impact Fee (if not a flat fee, use average of all collected fees) = 2,933

AF. Have you completed an impact fee study in accordance with UCA 11-36a-3 within the last five years? Yes **No**

AG. Do you maintain a Plan of Operations? **Yes** No

AH. Have you updated your Capital Facility Plan within the last five years? Yes **No**

AI. In what year was the Capital Facility Plan last updated? 2017

AJ. Do you use an Asset Management system for your sewer systems? **Yes** No

AK. Do you know the total replacement cost of your sewer system capital assets? Yes **No**

AL. Replacement Cost = n/a \_\_\_\_\_

AM. Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost? Yes **No**

AN. What is the sewer/treatment system annual asset renewal cost as a percentage of its total replacement cost? **0** \_\_\_\_\_

AO. Describe the Asset Management System. Check all that apply

- Spreadsheet
- GIS**
- Accounting Software**
- Specialized Software

AP. Please answer the following: - 2023 Capital Assets Cumulative Depreciation?

**160,814** \_\_\_\_\_

AQ. Please answer the following: - 2023 Capital Assets Book Value? Book Value = total cost - accumulated depreciation **4,786,745** \_\_\_\_\_

*Part V: PROJECTED CAPITAL INVESTMENT COSTS - Please answer the following questions regarding PROJECTED CAPITAL INVESTMENT COSTS.*

AR. Cost of projected capital improvements - Please enter a valid numerical value. - 2023?

**\$0** \_\_\_\_\_

AS. Cost of projected capital improvements - Please enter a valid numerical value. - 2024 through 2028?

**\$1,200,000** \_\_\_\_\_

AT. Cost of projected capital improvements - Please enter a valid numerical value. - 2029 through 2033?

**\$0** \_\_\_\_\_

AU. Cost of projected capital improvements - Please enter a valid numerical value. - 2034 through 2038?

**\$0** \_\_\_\_\_

AV. Cost of projected capital improvements - Please enter a valid numerical value. - 2039 through 2043?

**\$0** \_\_\_\_\_

AW. Purpose of Capital Improvements - 2023? Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

AX. Purpose of projected Capital Improvements - 2024 through 2028? - Check all that apply.

- Replace/Restore



- New Technology
- Increased Capacity

AY. Purpose of projected Capital Improvements - 2029 through 2033 Check all that apply.?

- Replace/Restore
- New Technology
- Increased Capacity

AZ. Purpose of projected Capital Improvements - 2034 through 2038? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

BA. Purpose of projected Capital Improvements from 2039 through 2043? - Check all that apply.

- Replace/Restore
- New Technology
- Increased Capacity

BB. To the best of my knowledge, the Financial Evaluation section is completed and accurate. **True**  
False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to [wqinfodata@utah.gov](mailto:wqinfodata@utah.gov) and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

BC. Do you have a collection system?

The answer to this question is obvious in most cases, but for clarification, some wastewater systems consist of only wastewater collections (answer Yes). Some wastewater systems do not have a collection system but receive wastewater from separate collection system jurisdictions (answer No). Some wastewater systems have treatment and collections and consider their entire system as one entity (answer Yes). Some wastewater systems have treatment and collections, but consider their collections a separate entity from treatment (answer No). If you have treatment but have an independent collection system and you answered "No," you must enter your collection system separately as an independent response to the survey. **Yes** No

---

"If Yes" you will go to the Collection Section

"If No" you will go to a choice of which Treatment section

---

**Collection System** - The collection of wastewater in a system of pipes and possibly pump stations that deliver wastewater to a treatment system that may or may not be independent of the treatment system.

BD. This form is completed by [name]? - The person completing this form may receive Continuing Education Units (CEUs). **Corey Wilson**

*Part I: SYSTEM DESCRIPTION - Please answer the following questions regarding SYSTEM DESCRIPTION.*

BE. What is the largest diameter pipe in the collection system? - Please enter the diameter in inches.

**21**

BF. What is the average depth of the collection system? - Please enter the depth in feet. **10**

BG. What is the total length of sewer pipe in the collection system? - Please enter the length in miles.

**37.66**

BH. How many lift/pump stations are there in the collection system? **1**

BI. What is the largest capacity lift/pump station in the collection system? - Please enter the design capacity in gpm. **20**

BJ. Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more? Yes **No**

BK. What year was your collection system first constructed (approximately)? **1993**

BL. In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? If more than one, cite the oldest. **2017**

*Part II: DISCHARGES - Please answer the following questions regarding DISCHARGES.*

BM. How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt? **0**

BN. How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)? **0**

#### Sanitary Sewer Overflow (SSO)

Class 1 - a Significant SSO means a SSO backup that is not caused by a private lateral obstruction or problem that:

- a) affects more than five private structures;
- b) affects one or more public, commercial or industrial structure(s);
- c) may result in a public health risk to the general public;
- d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- e) discharges to Waters of the State.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria

BO. What is the number of Class 1 SSOs in Calendar year 2023? **0**

BP. What is the number of Class 2 SSOs in Calendar year 2023? **0**

BQ. Please indicate what caused the SSO(s) in the previous question.           n/a

BR. Please specify whether the SSOs were caused by contract or tributary community, etc.

n/a

*Part III: NEW DEVELOPMENT - Please answer the following questions regarding NEW DEVELOPMENT.*

BS. Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more? Yes **No**

BT. Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more? Yes **No**

BU. What is the number of new commercial/industrial connections in 2023? 2

BV. What is the number of new residential sewer connections added in 2023? 14

BW. How many equivalent residential connections are served? 2436

*Part IV: OPERATOR CERTIFICATION - Please answer the following questions regarding OPERATOR CERTIFICATION.*

BX. How many collection system operators do you employ? 3

BY. What is the approximate population served? 8125

BZ. State of Utah Administrative Rules require all public system chief operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at no less than the Facility's Grade. List the designated Chief Operator/DRC for the Collection System by: First and Last Name, Grade, and email. Grades: Grade I, Grade II, Grade III, and Grade IV. Corey Wilson, Grade II, coreyw@southwebercity.com

\_\_\_\_\_

\_\_\_\_\_

CA. Please list all other Collection System operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas. Grades: Grade I, Grade II, Grade III, and Grade IV. n/a

\_\_\_\_\_

CB. Please list all other Collection System operators by name and certification grade. Please separate names and certification grades for each operator by commas. Grades: Grade I, Grade II, Grade III, and Grade IV.

Mark Johnson, Grade II; Mark Larsen, Grade II

\_\_\_\_\_

\_\_\_\_\_

CC. Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility? **Yes** No

*Part V: FACILITY MAINTENANCE - Please answer the following questions regarding FACILITY MAINTENANCE.*

CD. Have you implemented a preventative maintenance program for your collection system? **Yes** No

CE. Have you updated the collection system operations and maintenance manual within the past 5 years? Yes **No**

CF. Do you have a written emergency response plan for sewer systems? Yes **No**

CG. Do you have a written safety plan for sewer systems? Yes **No**

CH. Is the entire collections system TV inspected at least every 5 years? Yes **No**

CI. Is at least 85% of the collections system mapped in GIS? **Yes** No

*Part VI: SSMP EVALUATION - Please answer the following questions regarding SSMP EVALUATION.*

CJ. Have you completed a Sewer System Management Plan (SSMP)? **Yes** No

CK. Has the SSMP been adopted by the permittee's governing body at a public meeting? **Yes** No

CL. Has the completed SSMP been public noticed? **Yes** No

---

If "yes" then the question below.

CM. Date of Public Notice? 09/18/2015

---

If "no" then the question below.

CN. When will the SSMP be public noticed? n/a

---

CO. During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan? Yes **No**

CP. What adjustments were made to the SSMP (i.e. line cleaning, CCTV inspections, manhole inspections, and/or SSO events)? n/a

---

CQ. During 2023, was any part of the SSMP audited as part of the five-year audit? Yes **No**

CR. If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

n/a

---

CS. Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Plan? **Yes** No

*Part VII: NARRATIVE EVALUATION - Please answer the following questions regarding NARRATIVE EVALUATION.*

CT. Describe the physical condition of the sewerage system: (lift stations, etc. included) in good condition, no major issues, lift station works good

CU. What sewerage system capital improvements does the utility need to implement in the next 10 years? Possibly upsizing to accommodate new growth, based on Sanitary Sewer Capital Facilities Plan

CV. What sewerage system problems, other than plugging, have you had over the last year? none

CW. Is your utility currently preparing or updating its capital facilities plan? **Yes** No

CX. Does the municipality/district pay for the continuing education expenses of operators?

- 100%**
- Partially
- Does not pay

CY. Is there a written policy regarding continued education and training for wastewater operators? **Yes**  
No

CZ. Do you have any additional comments? none

DA. To the best of my knowledge, the Collections System section is completed and accurate. **True**  
False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

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You have either just completed or just bypassed questions about a Collection System. This section (the questions below) determines the next set of questions that you will be presented based on the choice you make for treatment.

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~~DB. What kind of wastewater treatment do you have in your wastewater treatment system?~~

~~If you have treatment, you must choose from Mechanical Plant, Discharging Lagoon, or Non-Discharging Lagoon. If you don't have treatment then choose "No Treatment." Choose only one answer.~~

- ~~Mechanical Plant~~
  - ~~Discharging Lagoon~~
  - ~~Non-Discharging Lagoon~~
  - ~~No Treatment of Wastewater~~
- 

### **Mechanical Plant**

~~DC. Form completed by [name]? - The person completing this form may receive Continuing Education Units (CEUs).~~

~~DD. What is the design basis or rated capacity for average daily flow in MGD? \_\_\_\_\_~~

~~DE. What is the design basis or rated capacity for average daily BOD loading in lb/day?~~

\_\_\_\_\_

DF. What is the design basis or rated capacity for average daily TSS loading in lb/day?

\_\_\_\_\_

DG. What was the 2023 average daily flow in MGD? \_\_\_\_\_

DH. What was the 2023 average daily loading for BOD in lb/day? \_\_\_\_\_

DI. What was the 2023 average daily loading for TSS in lb/day? \_\_\_\_\_

DJ. What is the percent of capacity used by the 2023 average daily flow? \_\_\_\_\_

DK. What is the percent of capacity used by the 2023 average daily BOD load? \_\_\_\_\_

DL. What is the percent of capacity used by the 2023 average daily TSS? \_\_\_\_\_

*Part II: EFFLUENT INFORMATION – Please answer the following questions regarding EFFLUENT INFORMATION.*

DM. How many Notices of Violations (NOVs) did you receive for this facility in 2023?

\_\_\_\_\_

DN. How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows? \_\_\_\_\_

*Part III: FACILITY AGE – Please answer the following questions regarding FACILITY AGE.*

DO. In what year was your HEADWORKS evaluated? \_\_\_\_\_

DP. In what year was your HEADWORKS most recently constructed, upgraded, or renewed?

\_\_\_\_\_

DQ. What is the age of your HEADWORKS? \_\_\_\_\_

DR. In what year was your PRIMARY TREATMENT evaluated? \_\_\_\_\_

DS. In what year was your PRIMARY TREATMENT constructed, upgraded or renewed?

\_\_\_\_\_

DT. What is the age of your PRIMARY TREATMENT? \_\_\_\_\_

DU. In what year was your SECONDARY TREATMENT evaluated? \_\_\_\_\_

DV. In what year was your SECONDARY TREATMENT constructed, upgraded or renewed?

\_\_\_\_\_

DW. What is the age of your SECONDARY TREATMENT? \_\_\_\_\_

DX. In what year was your TERTIARY TREATMENT evaluated? \_\_\_\_\_

DY. In what year was your TERTIARY TREATMENT constructed, upgraded or renewed?

\_\_\_\_\_

DZ. What is the age of your TERTIARY TREATMENT? \_\_\_\_\_

EA. In what year was your SOLIDS HANDLING evaluated? \_\_\_\_\_

EB. In what year was your SOLIDS HANDLING constructed, upgraded or renewed?  
\_\_\_\_\_

EC. What is the age of your SOLIDS HANDLING? \_\_\_\_\_

ED. In what year was your DISINFECTION evaluated? \_\_\_\_\_

EE. In what year was your DISINFECTION constructed, upgraded or renewed? \_\_\_\_\_

EF. What is the age of your DISINFECTION? \_\_\_\_\_

EG. In what year was your LAND APPLICATION/DISPOSAL evaluated? \_\_\_\_\_

EH. In what year was your LAND APPLICATION/DISPOSAL constructed, upgraded or renewed?  
\_\_\_\_\_

EI. What is the age of your LAND APPLICATION/DISPOSAL? \_\_\_\_\_

*Part IV: DISCHARGES - Please answer the following questions regarding DISCHARGES.*

EJ. How many days in the last year was there a bypass or overflow of wastewater at the facility due to equipment failure? \_\_\_\_\_

*Part V: BIOSOLIDS HANDLING - Please answer the following questions regarding BIOSOLIDS HANDLING.*

EK. Biosolids disposal (check all that apply)

- Landfill
- Land Application
- Give Away/Other Distribution

*Part VI: NEW DEVELOPMENT - Please answer the following questions regarding NEW DEVELOPMENT.*

EL. Number of new commercial/industrial connections in the last year? \_\_\_\_\_

EM. Number of new residential sewer connections added in the last year? \_\_\_\_\_

EN. Equivalent residential connections served? \_\_\_\_\_

*Part VII: OPERATOR CERTIFICATION*

EO. How many treatment system operators do you employ? \_\_\_\_\_

EP. State of Utah Administrative Rules require all public system chief operators considered to be in Direct Responsible Charge (DRC) to be appropriately certified at no less than the Facility's Grade. List the designated Chief Operator/DRC for the Treatment System by: First and Last Name, Grade, and email.

Grades: Grade I, Grade II, Grade III, and Grade IV. \_\_\_\_\_  
\_\_\_\_\_

EQ. Please list all other wastewater treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV. \_\_\_\_\_

ER. Please list all other wastewater treatment operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV. \_\_\_\_\_

ES. Is/are your DRC operator(s) currently certified at the appropriate grade for this facility? Yes—No

*Part VIII: FACILITY MAINTENANCE—Please answer the following questions regarding FACILITY MAINTENANCE.*

ET. Have you implemented a written preventative maintenance program for your treatment system? Yes—No

EU. Have you updated the treatment system operations and maintenance manual within the past 5 years? Yes—No

EV. Please identify (below) the types of treatment equipment and processes installed at your facility.

Indicate as many as you need.

- Screens
- Grit Removal
- Primary Clarifier
- Imhoff Tanks
- Fixed Film Reactor
- Activated Sludge
- Aerobic Suspended Growth Variations
- Anaerobic Suspended Growth Variations
- Physical-Chemical Systems for Organic Removal w/o Secondary Treatment
- Physical-Chemical Systems for Organic Removal Following Secondary Treatment
- Membrane Filtration
- Suspended Growth Nitrification and Denitrification
- Air Stripping
- Phosphorus Removal—Chemical
- Phosphorus Removal—Biological
- Ion Exchange
- Reverse Osmosis
- Media Filtration
- Dissolved Air Flotation
- Micro Screens



- Chlorine Disinfection
- UV Disinfection
- Effluent Use/Reuse

EW. To the best of my knowledge, the Mechanical Plant section is completed and accurate. True False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

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### **Discharging Lagoon**

EX. This form is completed by [name]? The person completing this form may receive Continuing Education Units (CEUs). \_\_\_\_\_

*Part I: Influent Information – Please answer the following questions regarding INFLUENT into your lagoon.*

EY. What is the design basis or rated capacity for average daily flow in MGD? \_\_\_\_\_

EZ. What is the design basis or rated capacity for average daily BOD loading in lb/day? \_\_\_\_\_

FA. What is the design basis or rated capacity for average daily TSS loading in lb/day? \_\_\_\_\_

FB. What was the 2023 average daily flow in MGD? \_\_\_\_\_

FC. What was the 2023 average daily loading for BOD in lb/day? \_\_\_\_\_

FD. What was the 2023 average daily loading for TSS in lb/day? \_\_\_\_\_

FE. What is the percent of capacity used by the 2023 average daily flow? \_\_\_\_\_

FF. What is the percent of capacity used by the 2023 average daily BOD load? \_\_\_\_\_

FG. What is the percent of capacity used by the 2023 average daily TSS? \_\_\_\_\_

*Part II: EFFLUENT INFORMATION. – Please answer the following questions regarding EFFLUENT.*

FH. How many notices of violation (NOV)s did you receive for this facility in 2023? \_\_\_\_\_

*Part III: DISCHARGES – Please answer the following questions regarding DISCHARGES.*

FI. How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows? \_\_\_\_\_

FJ. How many days in the past year was there a bypass or overflow of wastewater at the facility due to equipment failure? \_\_\_\_\_

*Part IV: FACILITY AGE—Please answer the following questions about FACILITY AGE. If your plant does not have the treatment unit please enter N/A.*

FK. In what year was your HEADWORKS evaluated? \_\_\_\_\_

FL. In what year was your HEADWORKS most recently constructed, upgraded, or renewed?  
\_\_\_\_\_

FM. What is the age of your HEADWORKS? \_\_\_\_\_

FN. In what year was your LAGOON evaluated? \_\_\_\_\_

FO. In what year was your LAGOONS (including aeration) most recently constructed, upgraded, or renewed? \_\_\_\_\_

FP. What is the age of your LAGOONS (including aeration)? \_\_\_\_\_

FQ. In what year was your DISINFECTION SYSTEM evaluated? \_\_\_\_\_

FR. In what year was your DISINFECTION SYSTEM most recently constructed, upgraded, or renewed?  
\_\_\_\_\_

FS. What is the age of your DISINFECTION SYSTEM? \_\_\_\_\_

FT. In what year was your LAND APPLICATION/DISPOSAL evaluated? \_\_\_\_\_

FU. In what year was your LAND APPLICATION/DISPOSAL most recently constructed, upgraded, or renewed? \_\_\_\_\_

FV. What is the age of your LAND APPLICATION/DISPOSAL? \_\_\_\_\_

*Part V: NEW DEVELOPMENT—Please answer the following questions regarding NEW DEVELOPMENT.*

FW. How many commercial/industrial connections were added in 2023? \_\_\_\_\_

FX. How many residential sewer connections were added in 2023? \_\_\_\_\_

FY. How many equivalent residential connections did you serve in 2023? \_\_\_\_\_

*Part VI: OPERATOR CERTIFICATION—Please answer the following questions regarding OPERATOR CERTIFICATION*

FZ. How many treatment operators do you employ? \_\_\_\_\_

GA. Utah administrative rules require all public system chief operators with Direct Responsible Charge (DRC) to be appropriately certified at no less than the facility's grade. Please list the designated Chief Operator/DRC for the Wastewater Treatment system below. Please give their first and last name, grade level, and email address. Grades: Grade I, Grade II, Grade III, and Grade IV. \_\_\_\_\_  
\_\_\_\_\_

GB. Please list all other Wastewater Treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas. Grades: Grade I, Grade II, Grade III, and Grade IV. \_\_\_\_\_  
\_\_\_\_\_

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GC. Please list all other Wastewater Treatment operators by name and certification grade. Please separate names and certification grades for each operator by commas.

Grades: Grade I, Grade II, Grade III, and Grade IV. Include operators with no certification. \_\_\_\_\_

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GD. Is/are all your DRC operators currently certified at the appropriate grade level for this facility? Yes No

*Part VII: FACILITY MAINTENANCE – Please answer the following questions regarding FACILITY MAINTENANCE.*

GE. Have you implemented a preventative maintenance program for your treatment system? Yes No

GF. Have you updated the treatment system operations and maintenance manual within the past five years? Yes No

GG. Identify the types of treatment units at your facility.

- Screening
- Grit Removal
- Lagoon Variations
- Phosphorous Treatments
- Chlorine Disinfection
- UV Disinfection
- Land Application/Disposal

GH. To the best of my knowledge I certify the discharging lagoon portion of the MWPP survey to be correct and accurate. True False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to [wqinfodata@utah.gov](mailto:wqinfodata@utah.gov) and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

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### **Non-Discharging Lagoon**

GI. This form is completed by [name]? The person completing this form may receive Continuing Education Units (CEUs). \_\_\_\_\_

*Part I: INFLUENT INFORMATION – Please answer the following questions regarding INFLUENT into your lagoon.*

GJ. What is the design basis or rated capacity for average daily flow in MGD? \_\_\_\_\_

GK. What is the design basis or rated capacity for average daily BOD loading in lb/day? \_\_\_\_\_

GL. What is the design basis or rated capacity for average daily TSS loading in lb/day? \_\_\_\_\_

GM. What was the 2023 average daily flow in MGD? \_\_\_\_\_

GN. What was the 2023 average daily loading for BOD in lb/day? \_\_\_\_\_

GO. What was the 2023 average daily loading for TSS in lb/day? \_\_\_\_\_

GP. What was the percent capacity used by the 2023 average daily flow? \_\_\_\_\_

GQ. What was the percent capacity used by the 2023 daily average BOD? \_\_\_\_\_

GR. What was the percent capacity used by the 2023 daily average TSS? \_\_\_\_\_

*Part II: FACILITY AGE – Please answer the following questions about FACILITY AGE. If your plant does not have the treatment unit please enter N/A.*

GS. In what year was your HEADWORKS most recently evaluated? \_\_\_\_\_

GT. In what year was your HEADWORKS most recently constructed, upgraded, or renewed? \_\_\_\_\_

GU. What is the age of your HEADWORKS? \_\_\_\_\_

GV. In what year was your LAGOONS (including aeration) evaluated? \_\_\_\_\_

GW. In what year was your LAGOONS (including aeration) most recently constructed, upgraded, or renewed? \_\_\_\_\_

GX. What is the age of your LAGOONS (including aeration)? \_\_\_\_\_

GY. In what year was your DISINFECTION SYSTEM evaluated? \_\_\_\_\_

GZ. In what year was your DISINFECTION SYSTEM evaluated? \_\_\_\_\_

HA. What is the age of your DISINFECTION SYSTEM? \_\_\_\_\_

HB. In what year was your LAND APPLICATION/DISPOSAL evaluated? \_\_\_\_\_

HC. In what year was your LAND APPLICATION/DISPOSAL most recently constructed, upgraded, or renewed? \_\_\_\_\_

HD. What is the age of your LAND APPLICATION/DISPOSAL? \_\_\_\_\_

*Part III: DISCHARGES – Please answer the following questions regarding DISCHARGES.*

HE. How many days in the past year was there a bypass or overflow of wastewater at the facility due to high flows? \_\_\_\_\_

HF. How many days in the past year was there a bypass or overflow of wastewater at the facility due to equipment failure? \_\_\_\_\_

*Part IV: NEW DEVELOPMENT—Please answer the following questions regarding NEW DEVELOPMENT.*

HG. How many commercial/industrial connections were added in 2023? \_\_\_\_\_

HH. How many residential sewer connections were added in 2023? \_\_\_\_\_

HI. How many equivalent residential connections did you serve in 2023? \_\_\_\_\_

*Part V: OPERATOR CERTIFICATION—Please answer the following question regarding OPERATOR CERTIFICATION.*

HJ. How many treatment operators do you employ? \_\_\_\_\_

HK. Utah administrative rules require all public system chief operators with Direct Responsible Charge (DRC) to be appropriately certified at no less than the facility's grade. Please list the designated Chief Operator/DRC for the wastewater treatment system below. Please give their first and last name, grade level, and email address. Grades: Grade I, Grade II, Grade III, and Grade IV. \_\_\_\_\_

HL. Please list all other wastewater treatment system operators with DRC responsibilities in the field, by name and certification grade. Please separate names and certification grade for each operator by commas. Grades: Grade I, Grade II, Grade III, and Grade IV. \_\_\_\_\_

HM. Please list all other wastewater treatment operators by name and certification grade. Please separate names and certification grades for each operator by commas. Grades: Grade I, Grade II, Grade III, and Grade IV. Include operators that are not certified. \_\_\_\_\_

HN. Is/are all your DRC operators currently certified at the appropriate grade level for this facility? Yes No

*Part VI: FACILITY MAINTENANCE—Please answer the following questions regarding FACILITY MAINTENANCE.*

HO. Have you implemented a preventative maintenance program for your treatment system? Yes No

HP. Have you updated the treatment system operations and maintenance manual within the past five years? Yes No

HQ. To the best of my knowledge I certify the non-discharging lagoon portion of the MWPP survey to be correct and accurate. True False

Note: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of the assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance please send an email to [wqinfodata@utah.gov](mailto:wqinfodata@utah.gov) and we will contact you as soon as possible. You may also visit our Frequently Asked Questions page.

**Adopt & Sign**

HR. I have reviewed this report and to the best of my knowledge the information provided in this report is correct. True False

HS. Has this been adopted by the City Council or District Board? Yes No

“If No”

HT. What date will it be presented to the City Council or District Board? \_\_\_\_\_

“If Yes”

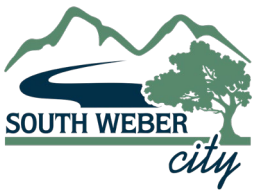
HU. What date was this adopted by City Council or District Board? \_\_\_\_\_

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(At this point you can choose to have a copy of your responses sent to you in a report, if you turn it on before you submit.)

**THE END**

The Petty Family Settlement Agreement is still in process and will be provided as an addendum after all parties have agreed to the terms.



8 Surplus  
CITY COUNCIL MEETING  
STAFF REPORT

MEETING DATE

March 26, 2024

PREPARED BY

Tia Jensen  
Treasurer

ITEM TYPE

Administrative

ATTACHMENTS

RES 24-08

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Resolution 24-08: Declaring Two Parks' Vehicles as Surplus

PURPOSE

Declare two Public Works Trucks as surplus.

RECOMMENDATION

Staff recommends approval.

BACKGROUND

Two new Public Works employees were hired in Fall of 2023. These two surplus trucks were scheduled for rotation but were not declared surplus in order to have trucks for those two new employees. It is time to rotate said vehicles because the two new vehicles are now in stock.

ANALYSIS

Details for two surplus vehicles are:

SURPLUS VEHICLE #1	SURPLUS VEHICLE #2
2017	2019
FORD	FORD
F-550	F-350
27,264 Miles	18,533 Miles



**RESOLUTION 24-08**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL  
DECLARING TWO PARK’S VEHICLES TO BE SURPLUS**

**WHEREAS**, the Parks Department is ready to replace two of their trucks which are owned by the city with no liens; and

**WHEREAS**, Chief Procurement Officer David Larson has reviewed the departments’ request and recommends declaring these vehicles as surplus to be sold per city procurement policy; and

**WHEREAS**, Council has reviewed the request and agrees to the declaration;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Declaration:** The trucks identified below are hereby declared to be surplus and shall be sold according to current city policy.

Year	Make	Model	Miles	VIN	Plate
2017	Ford	F550	27,264	1FDUF5HT1HEE059505	527165
2019	Ford	F550	18,533	1FDUF5HT1KEF66567	529753

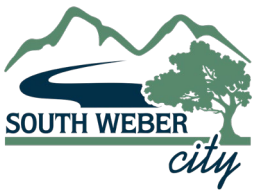
**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 26<sup>th</sup> day of March 2024.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Dills	FOR	AGAINST
Council Member Davis	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

\_\_\_\_\_  
**Rod Westbroek, Mayor**

\_\_\_\_\_  
**Attest:** Lisa Smith, Recorder



# CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

March 26, 2024

PREPARED BY

Tia Jensen  
Treasurer

ITEM TYPE

Administrative

ATTACHMENTS

Lease payment details.

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Approve Lease Purchase for Two Parks' Vehicles

PURPOSE

Purchase two new Public Works Trucks

RECOMMENDATION

Staff recommends approval.

BACKGROUND

Purchase two new Parks Trucks to accommodate two new employees hired in Fall of 2023.

ANALYSIS

When the City Council approved two new employees, they also acknowledged the need for two new vehicles. These purchases were delayed, allowing time for the new Parks Manager to evaluate need for trucks. The original budget estimate for annual lease payments was lower than actual costs today. An additional \$14,000 from the SB75 Sales Tax money is needed to cover these two leases.

Details for purchase vehicles are:

NEW VEHICLE #1	NEW VEHICLE #2
2024	2024
RAM	RAM
5500	F-350
\$16,000 Annual lease payment	\$14,000 Annual lease payment

Attached are included are the vehicle details and lease payments.



OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement Open-End Lease dated 05/07/2021, (the "Master Lease Agreement") between The Bancorp Bank, National Association (formerly known as The Bancorp Bank) (Lessor) and South Weber City (Lessee).

Date 02/08/2024

Customer & Unit #s 23542 - TBD

Table with 3 columns: Year, Make & Model; VIN; Garaging Address. Row 1: 2024 Ram 5500 ST Crew Cab 4X4 (CA60-84); 3C7WRNFL2RG255159; 1600 East South Weber Drive, South Weber, UT 84405, Weber County.

Table with 5 columns: Exterior Color; Interior Color; Optional Equipment; State of Registration; Est. Annual Mileage. Row 1: White; Gray; Dump Body installed; UT; 8,000.

Summary table with 2 columns: Term & Frequency; Security Deposit; Base Payment; Down Payment; Sales / Use Tax; Termination Value; Total Periodic Annual Payment; Estimated Initial Tax & Tags; Interim Rent.

Additional Terms and Conditions:

Signature lines for LESSEE (South Weber City) and LESSOR (The Bancorp Bank, National Association). Includes handwritten signatures and titles.



4285 West 1385 South  
 Salt Lake City, Utah 84104  
 Phone: 1.801.521.0360  
 Fax: 1.801.532.7407  
 www.semiservice.com

9 Lease  
**QUOTATION**  
 JPW01090

**CUSTOMER:** South Weber City  
**CONTACT:**  
**ADDRESS:** 1600 East South Weber Drive  
 South Weber UT 84405  
**MOBILE:**  
**WORK:** 801-479-3177  
**FAX:**  
**EMAIL:**

**QUOTE NUMBER:** JPW01090  
**QUOTE DATE:** 2/6/2024  
**QUOTE VALID UNTIL:** 3/7/2024  
**SALESPERSON:** Justin Wilhite  
**MOBILE:** 385-471-1589  
**WORK:** 385-234-6249  
**FAX:**  
**EMAIL:** jwilhite@readingtruck.com

<b>YEAR:</b>	<b>MAKE:</b>	<b>MODEL:</b>	<b>SINGLE/DUAL:</b>
<b>CAB TO AXLE:</b>	<b>CAB TO TANDEM:</b>	<b>CAB TYPE:</b>	<b>VIN:</b>

QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	SNOWPLOW / SANDER	\$19,253.99	\$19,253.99
	****State Contract MA4304****		
1	10' Pro Plus HD. Western snowplow. Ultramount mounting system, 10.0' Blade width, 34" blade height, 11 GA. blade, 6 trip springs, 2 shock absorbers, 8 vertical ribs, 8'9" plow width at full angle, 1/2" x 6" cutting edge, 2"x12 1/2" angling rams, approx weight 1075 lbs, Model# 10' Pro Plus HD. Part # Part # WPLIUTPHD100 Blade Assembly: WPL76920 Mount Assembly: WPL33889 AQ&L Box 1: WPL76900-3 Light Kit: WEP 72530 Headlamp Harness: WEP 69892-1 3 Port Isolation Module: WEP 29070-1 Handheld Control: WEP35500		
1	Western 9' Stainless Steel Marauder S400C Pintle Chain Conveyor, 4.0 cu. yd. Salt Spreader. Part# WPL32540 MATERIAL COMPATIBILITY: Chain: Sand & Salt/Sand Mix CAPACITY (VOLUME): 4.0 cu yd CAPACITY (WEIGHT): 8,640 lb SPREADING WIDTH: Salt: Up to 36', Sand: Up to 24' APPROX. WEIGHT (EMPTY): 820 lb OVERALL DIMENSIONS (LXWXH): Chain: 126.25" x 70" x 75.50" HOPPER DIMENSIONS (LXWXH): Chain: 108.5" x 70" x 43.75" BODY SIDE LENGTH: 9' REC. BED LENGTH: 96" MATERIAL DELIVERY DIMENSIONS: Chain: 16" Wide HOPPER CONSTRUCTION: Riveted Stainless Steel SPINNER SIZE: 16" Diameter VEHICLE COMPATIBILITY: Dump Body or Flatbed Trucks (Over 15,000 lb GVWR)		
1	Western Snowplow vibrator kit, compatible with striker & tornado model spreaders. Part # WEP76668***Only compatible with one 50 gal pre-wet tank kit or one 100 gal pre-wet tank kit***		
1	Buyers 3057654 Product Details Dump Body Tailgate Latch Kit		
	*****Fabricate angle iron to attach to spreader to hold in place*****		



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9 Lease  
**QUOTATION**  
 JPW01090

QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	Buyers Tie Down Kit Tie Down Kit For Spreader Hold Down Kit, 1-3/4" x 5' Ratchet Straps (4 pcs.) Part # BSP1496505		
<b>Quote Total:</b>			<b>\$19,253.99</b>
<b>Sales Tax:</b>			<b>\$0.00</b>
<b>Total Due:</b>			<b>\$19,253.99</b>

Signature Required to Process Order \_\_\_\_\_ PO Number \_\_\_\_\_ Date \_\_\_\_\_

QTY	SUGGESTED ITEMS	PRICE EACH	AMOUNT

- ◆ Labor and installation are included in all pricing unless specified.
- ◆ Quoted price does not include any applicable F.E.T., sales taxes, and delivery charges.
- ◆ Quote price does not include any unforeseen obstructions or modifications.
- ◆ Quotation valid until above stated expiration date.
- ◆ Terms are due upon receipt unless prior credit arrangements are made at the time of order.
- ◆ FOB Salt Lake City, Utah 84104
- ◆ 50% down payment required with special order items, NON-REFUNDABLE.
- ◆ We only Accept Cash, Check, Visa and MasterCard.





# Basin Upfitting

Basin Upfitting  
 2272 South 5600 West  
 West Valley City, UT 84120  
 Phone: (385) 310-5477  
 Email: contact@basinupfitting.com

Order #	Date
S16883	02/05/2024



<b>Bill To:</b>
Bailment Pool None

<b>Ship To:</b>
Bailment Pool None

Customer: Bailment
--------------------

Contact: Bailment Pool
------------------------

Sales Rep	Payment Terms
nick.moore	Due on receipt

make	model	VIN	Year	CA	Cab Size
Ram	5500 Chassis	POC-RG255159.pdf	2023	84	

Item #	Type	Number	Description	Unit Price	Qty Ordered	Total Price
1	Sale	KNP-KDBDS1112-B	Drop Side Dump Bodies - Steel Dump Bodies 11.5' Body Length, 95.88" Wide, 12" High Sides, 3 yards Capacity	\$8,783.00	1 ea	\$ 8,783.00
2	Sale	KNP-KCP-025T19-B	Dump Body Tapered 1/4 Cab Protector, Ford/GM/Ram, Black - Loose	\$1,170.00	1 ea	\$ 1,170.00
3	Sale	KNP-KHA-1520SF-ED	KHA-1520SF-ED Electric Dual Acting Subframe Hoist for 11' Dump Body - Loose	\$5,009.00	1 ea	\$ 5,009.00
4	Sale	BUY-1809077	Hitch Plate With 2-1/2 Inch Receiver Tube For RAM	\$817.00	1 ea	\$ 817.00
5	Sale	CUR-56229	Uscar vehicle end 7 way harness Alternate Part#CUR56229	\$21.99	1 ea	\$ 21.99
6	Sale	CUR-55774	7 Way Plug	\$41.99	1 ea	\$ 41.99
7	Sale	BSN-Mudlap 24" x30" 322430R	Basin Upfitting 24" Mudflap Pair	\$46.00	1 ea	\$ 46.00
8	Sale	BUY-B2436ASBC	MUD FLAP ANTI-SAIL HANGER, CHROME (PAIR) for 24x30 mudflap	\$52.00	1 ea	\$ 52.00
9	Sale	JBX-792982	JOBBOX BLACK UNDERBODY 18X18X36	\$468.00	1 ea	\$ 468.00
10	Sale	BUY-DTR7515	BUY-DTR7515 TARP ROLLER KIT,DUMP, 7.5FTX15FT,BLK MESH	\$292.00	1 ea	\$ 292.00
11	Subtotal		Subtotal			\$ 16,700.98
12	Discount	State of Utah Dump Contract	State of Utah 8% discount for Dump Contract			-\$ 1,336.08
13	Sale	TR-LABOR (TR-LABOR)	Installation	\$125.00	14 hr	\$ 1,750.00
14	Sale	Bailment Vehicle	RG255159	\$0.00	1 ea	\$ 0.00



### Basin Upfitting

Basin Upfitting  
2272 South 5600 West  
West Valley City, UT 84120  
Phone: (385) 310-5477  
Email: contact@basinupfitting.com

Order #	Date
S16883	02/05/2024



**Subtotal:** \$17,114.90  
**Sales Tax:** \$0.00  
**Total:** \$17,114.90

*+ 1000*  
*As per Bob*

Approval: \_\_\_\_\_ Date: \_\_\_\_\_



**OPEN-END LEASE SCHEDULE**

The following vehicle is hereby added to the Master Lease Agreement Open-End Lease dated 05/07/2021, (the "**Master Lease Agreement**") between The Bancorp Bank, National Association (formerly known as The Bancorp Bank) (Lessor) and South Weber City (Lessee).

Date 03/05/2024

Customer & Unit #s 23542 - TBD

Year, Make & Model	VIN	Garaging Address
2024 Ram 3500 Tradesman Crew Cab 4WD LWB	3C63R3GL1RG122810	1600 East South Weber Drive South Weber, UT 84405 Weber County

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Service Body and ladder racks installed	UT	8,000

<b>Term &amp; Frequency</b>	<u>60 Annual</u>	<b>Security Deposit</b>	<u>\$0.00</u>
<b>Base Payment</b>	<u>\$13,827.67</u>	<b>Down Payment</b>	<u>\$0.00</u>
<b>Sales / Use Tax</b>	<u>Exempt</u>	<b>Termination Value</b>	<u>\$34,000.00</u>
<b>Total Periodic Annual Payment</b>	<u>\$13,827.67</u>	<b>Estimated Initial Tax &amp; Tags</b>	<u></u>
<b>Interim Rent</b>	<u>\$0.00</u>		

Additional Terms and Conditions:

<b>LESSEE</b> South Weber City	Signature _____
Signature _____	Title _____
Title _____	
Signature _____	<b>LESSOR</b> The Bancorp Bank, National Association
Title _____	Signature <u>R. S. [Signature]</u>
	Title <u>VP Leasing</u>





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 Salt Lake City, Utah 84104  
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 Fax: 1.801.532.7407  
 www.semiservice.com

**QUOTATION**  
 JPW01087

**CUSTOMER:** South Weber City  
**CONTACT:** Nate  
**ADDRESS:** 1600 East South Weber Drive  
 South Weber UT 84405  
**MOBILE:**  
**WORK:** 801-479-3177  
**FAX:**  
**EMAIL:**

**QUOTE NUMBER:** JPW01087  
**QUOTE DATE:** 2/5/2024  
**QUOTE VALID UNTIL:** 3/6/2024  
**SALESPERSON:** Justin Wilhite  
**MOBILE:** 385-471-1589  
**WORK:** 385-234-6249  
**FAX:**  
**EMAIL:** jwilhite@readingtruck.com

<b>YEAR:</b> 2024	<b>MAKE:</b>	<b>MODEL:</b>	<b>SINGLE/DUAL:</b>
<b>CAB TO AXLE:</b> 56.0	<b>CAB TO TANDEM:</b>	<b>CAB TYPE:</b>	<b>VIN:</b>

QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	SERVICE BODY	\$15,153.49	\$15,153.49
	*****STATE CONTRACT MA 4243*****		
1	Reading will remove the pickup bed.		
1	READING SLS098, 8' SERVICE BODY Part # RETSLS098S (READING #SLS098SRW1FA021219) SINGLE WHEEL STEEL SERVICE BODY. STEEL SPACEMAKER LIDS - R/S & C/S. 98" L X 77 1/2" W X 40" H, 48 1/2" FLOOR WIDTH. "A" COMPARTMENT LAYOUT- R/S & C/S. MASTERLOCKING.. (1) ADJ SLOTTED SHELF, PER VERT COMPT & (1) REMOVABLE SLOTTED SHELF, PER HORZ COMPT. (20) ADJ DIVIDERS. STAINLESS STEEL BOLT-ON HINGES. STAINLESS STEEL ROTARY PADDLE LATCHES. SPRING LOADED DOOR HOLDERS. TREADPLATE FLOOR, SLAM ACTION TAILGATE. 5" UNDERSTRUCTURE. LED COMBO REAR LIGHTS. ONE (1) FUEL FILL - R/S FRONT. E COAT IMMERSION PRIMER, PC WHITE FINISH. 6 YEAR LIMITED WARRANTY.		
1	Remove & reinstall (OEM Supplied) Factory Back Up Camera for pickup truck. Includes removal of camera from pickup tailgate. ***Truck must be ordered and equipped with factory camera***		
1	Reading Mounting Kit Ram 3500 Pickup Box Delete/Box Removal, 55 CA, Reading 98" Service Bodies and Panel Bodies. Part #RETYKDK110003		
1	Reading Ram 2020+ AMBR with Incandescent 2-Light Harness Adaptor for 56 CA Cab Chassis Part # RET14302332		
1	Reading Straight bumper, Pooched Quick Mount, galvanized steel, SW 76.5" wide Polyurea spray lined in Black. Part # RETBPSNSRP2FA011157		
1	Reading SP-4 Front 4-Bolt Spring Mounting Kit (Supplied with Aluminum Service Body, optional on Steel Service Body) Approx. Part # RET10012603		



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QUOTATION  
 JPW01087

QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	Single Wheel Mud Flap With Mounting Brackets. For Single Wheel Service Body. Part # MUD12X20HD		
1	Lubricate and Adjusts Doors on Service Body. Part # MTALUBE		
1	Vehicle equipped with factory hitch W/2 1/2" receiver.		
1	7 Way flat light receptacle (REAR) Part # TOWPO-11-893		
1	USCAR harness 24" Dodge cab chassis or pick up box delete without 7-way.		
1	Cargo Master Ladder Rack (WHITE) for a 8' Service Body, Extended / Crew Cab. Side or Top Opening Service Body. Powder Coated Paint, 1700 lbs. Capacity Distributed Evenly. Part #'s KAR 78013, And KAR 70023. ***KAR31110 Needs to be painted white when used with this rack***		
1	Kargo Master Extra Crossbar for Pro II Part # KAR31110		
1	Ecco SAE Class II LED 15" Mini Light Bar. (8) LED reflector modules, each comprising (3) LEDs provide high intensity light output. Compact, low profile mini bar. Polycarbonate base and low profile lens. Low amp draw and a long, maintenance-free service life. SAE J845 Class II, CE, e. Part# ECC5580CA		
1	Buyers 8895152 Product Details Drill-Free Light Bar Cab Mount For Ford® F-150 (2015+), F250-550 (2017+)		
1	CTECH #510150, 5-DRAWER UNIT - FIRE ENGINE RED.18.5" W X 31.25" H X 12" D + (4) 3" & (1) 5" DRAWERS.FRONT VERT-98SW, REAR VERT-108SW.		
1	The Administrative Fee for this contract is .4% and shall be included in the price.		
1	<b>SNOWPLOW / SANDER</b>  ****STATE CONTRACT MA4304*****	\$7,140.48	\$7,140.48
1	9' Pro Plus MS UT2. Western snowplow. Ultramount mounting system, 9.0' Blade width, 31.5" blade height, 12 GA. blade, 4 trip springs, 2 shock absorbers, 8 vertical ribs, 7'9" plow width at full angle, 1/2" x 6" cutting edge, 1-1/2"x12" angling rams, mount weight range: 33 to 115 lbs., approx. weight 837 lbs. Part # WPL-IUTPP90, Model# 9' Pro Plus MS UT2.  Blade Assembly: WPL76901 Mount Assembly: WPL AQ&L Box 1: WPL75700-3 Light Kit: WEP Headlamp Harness: WEP 3 Port Isolation Module: WEP Handheld Control: WEP		
<b>Quote Total:</b>			<b>\$22,293.97</b>



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 Fax: 1.801.532.7407  
 www.semiservice.com

QUOTATION  
 JPW01087

QTY	DESCRIPTION	PRICE EACH	AMOUNT
		Sales Tax:	\$0.00
		Total Due:	\$22,293.97

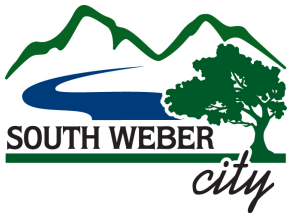
Signature Required to Process Order

PO Number

Date

QTY	SUGGESTED ITEMS	PRICE EACH	AMOUNT
1	Any and all additional items not listed above, necessary or required to complete vehicle per customer specifications. Examples of equipment and manufacturers that are offered: Cranes - AutoCrane, Western Mule, Liftmoore, Stellar and Palfinger etc. Liftgates - Maxon, TommyGate, Anthony and Walteo etc. Compressors - Mi-T-M, Vanair and VMac etc. Shelving and Storage - Adrian Steel, Ranger, MasterCraft, Buyer's and CTech etc. Ladder and Material Racks - Rack-It, Holman and Prime Design etc. Body Manufacturers - Morgan and Protech etc.		

- ◆ Labor and installation are included in all pricing unless specified.
- ◆ Quoted price does not include any applicable F.E.T., sales taxes, and delivery charges.
- ◆ Quote price does not include any unforeseen obstructions or modifications.
- ◆ Quotation valid until above stated expiration date.
- ◆ Terms are due upon receipt unless prior credit arrangements are made at the time of order.
- ◆ FOB Salt Lake City, Utah 84104
- ◆ 50% down payment required with special order items, NON-REFUNDABLE.
- ◆ We only Accept Cash, Check, Visa and MasterCard.



# CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

March 26, 2024

PREPARED BY

Lance Evans, AICP  
Community Development  
Manager

ITEM TYPE

Work Session

ATTACHMENTS

Code Priority  
Recommendation

PRIOR DISCUSSION DATES

N/A

AGENDA ITEM

Code Priority Recommendations

PURPOSE

City Council review and approval of the recommended code amendment priorities for 2024.

RECOMMENDATION

The Code Committee and city staff recommend the attached code amendment prioritization to direct the code revision efforts for South Weber City codes. The ongoing projects and highest priorities are identified along with other code amendments that have been discussed in the past.

BACKGROUND

The Code Committee has updated a significant number of city codes to maintain compliance with Utah State law changes over the last two legislative years. The Code Committee and city staff would like the Council's direction on the highest land use code priorities for the upcoming year.

This priority list is meant to focus the workload on the highest City Council priorities based on current city needs.

The process for amending these ordinances will be:

1. Staff to draft the code.
2. Code Committee review and discuss the draft code at their monthly meeting.
3. Staff will revise the draft code and present it to the Planning Commission then the City Council for public hearings.



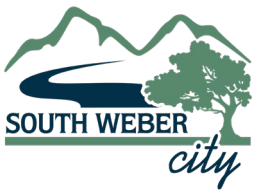
Code Committee Prioritization List

Priority Feb 2024	Revised Priority March 2024	CODE PROPOSALS	Short Purpose	Code Committee Notes
1	1	Master Plan regulations		
2	2	Flex Office/Business Space		
3	3	Define Exceptional Design Standards	Define what South Weber considers "exceptional design standards" used in the development process and what zoning requirements can be modified by incorporating them, and to what degree.	I like this item being in the top 5
8	4	Arbor protection	Purpose and Intent This ordinance aims to enhance the urban forest of [Your Town] while considering the unique challenges posed by high winds. It seeks to promote the planting of wind-resistant trees to ensure a resilient and healthy tree population. (see Holladay Ordinance)	I would like this one bumped up for discussions. There has been a high # of trees along 2700 E/Frontage Road that have been removed/damaged either by getting hit/driven into by cars or mother nature and never replaced. Removal of Trees & Hillside vegetation for Weber Basin Project. Ensuring communities stand by their approved landscaping plans.
5	5	Condominium Rentals	Create an ordinance to regulate the number of units allowed within a condominium complex by the percentage of units or spacing between.	Two issues, who is not appropriate, but can control % rentals/enforcement issues, need to be able to enforce, ratio of rentals, HOA first, then city enforce. //Perhaps it makes more sense to look at rentals more holistically instead of pinholing ourselves to condos?
7	6	Recreational Vehicle Dwellings	prohibit on street use	
36	7	Review density calculations and usable land.		This should be moved up as this was a recent issue that was before the city and there are varying opinions. // This needs to be moved up in terms of priority. It has been discussed for quite a while (years) and never seems to make it to the code.
9	8	Culinary Water Restrictions		
6	9	Commercial Overlay Landscaping (Gateway Landscaping?)	Landscaping at commercial areas on our entrances to the city. Trees and plant overlay for park strips/landscaping plans in commercial highway. For example, 1 tree every 400 sq ft', water conservation plants every 2 every 200'.	Is this really a priority if the gateway was already approved under current code?
10	10	Definitions for HOA Governing Documents		
4		Title 10 - Setbacks, Landscaping, etc. in all zones	Create Matrix for each zone	
ongoing		Traffic Study Standards	Being Authored - Specify the standards to be used by developers required to conduct a traffic study as part of the development process. This should include using the latest version of all resources.	
ongoing		Business Licensing Regulations	Awaiting Committee approval - Put more specific detail into the business licensing denial and appeal process. Include considerations for long term rentals	
ongoing		Sensitive Lands Overhaul	Draft Awaiting PC Recommendation	

NEW PROJECTS

?		shipping container as shed in res. Zone	Need to create code to prohibit the use of shipping containers as sheds in residential yards.	
---	--	---	---	--

OTHER PROJECTS		
11	Design Committee	
12	Dust	Jayme will look at the 25 mph and the excavation of materials. Fugitive Dust Monitoring Letters are going to be issued. Perhaps rescheduling the Quarterly Meetings.
13	Garbage Service and Snow Removal Mitigation	
14	Hillside Development	
15	Historical Overlay	
16	Lighting Ordinance (Dark Sky, Light Pollution)	I thought we already had this one locked down?
17	Long Term Rental Requirements	
18	PUD Overlay Zone	Reach out to DEQ and EPA to get things tested.
19	School Zone Protections	
20	Sign Code	
21	Single Room Occupancy	
22	Site Plan Review (Define process and requirements better)	
23	Supplementary and Qualifying Regulations	
24	Title 10 – Administration	
25	Title 10, Chapter 9 Billboards	
26	Update CH Zone for Conditional Uses Next to Residential Zones	
27	Audit Legal Penalties for violations of non-traffic, municipal codes.	
28	Define where and what the PC can use as incentives for development.	staff recommendation: code amendment to commercial design standards setting specific criteria
29	Requirements for Development agreements	State code was updated in 2021? Need to match
30	Visitor Parking Requirements for HDH projects.	
31	Parking in driveway, removes garage parking.	
32	Remove conditional uses in zones based on the changes to the conditional use language.	
33	Temporary Business regulations (tree, fireworks, farmers market) (identify required development standards)	
34	Add trash collection and snow remove requirements for subdivisions and HDH.	
35	Daycare definitions and regulations considering both residential and mixed-use zones.	
37	Remove “natural vegetation” as an option for commercial.	



# CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

March 26, 2024

PREPARED BY

Chay Olson

Parks Manager

ITEM TYPE

Legislative

ATTACHMENTS

NA

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Parks Rules Amendment

PURPOSE

Review & update parks rules prior to the summer parks season

RECOMMENDATION

Parks Committee recommends approval of the proposed changes

BACKGROUND

Parks Manager, Chay Olson, has been performing an audit of our parks rules and regulations signs throughout the city. The suggested changes allow the City Manager or Parks Manager the ability to update park specific rules as needed, provide clarification of current regulations, allowance of dogs to be leashed in city parks, and adds language around smoking or vaping that was previously missing.

ANALYSIS

Below are the suggested code changes:

**7-4-3: Park Regulations**

A. The city may purchase, lay out, establish, and maintain parks and playgrounds for the benefit of the citizens of the city.

2 – ~~Other than those items listed below, the~~ City Manager or designee may promulgate rules and regulations relating to the city parks and may amend such rules and regulations from time to time ~~by resolution of the City Council~~. Any park rules and regulations adopted by resolution of the City Council shall be incorporated herein by this reference and any violation of such park rules and regulations shall be deemed a violation of this section, subject to citation, eviction, and/or repair as provided elsewhere in this chapter.

G. Animals:

1 – Certain Animals Prohibited: No pets are allowed in any city park except as provided herein. Dogs may be allowed in city parks if leashed and within a designated dog park unleashed. See separate dog park rules and regulations.

3 – Tethering Animals: No person shall hitch or fasten any animal to any tree or any other place or structure on park property except within designated areas.

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Q. Concessions: No person may sell food, drinks, or other items in city parks, except as may be permitted by special permit approved by the City ~~Council~~ Manager or designee.

V. Smoking or Vaping: No person shall smoke or vape in any city park.