

SOUTH WEBER CITY COUNCIL AGENDA

Watch live, or at your convenience.

<https://www.youtube.com/c/southwebercityut>

PUBLIC NOTICE is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, November 15, 2022, in the Council Chambers at 1600 E. South Weber Dr. You may also email publiccomment@southwebercity.com for inclusion with the minutes.

OPEN (Agenda items may be moved in order or sequence to meet the needs of the Council.)

1. Pledge of Allegiance: Councilman Soderquist
2. Prayer: Councilwoman Alberts
3. **Public Comment:** Please respectfully follow these guidelines.
 - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
 - b. State your name & city and direct comments to the entire Council (They will not respond).

ACTION ITEMS

4. Consent Agenda
 - a. October 11, 2022 Minutes
 - b. October 25, 2022 Minutes
 - c. October Check Register
 - d. September Budget to Actual
5. Resolution 22-47: Amending Policies and Procedures 7.090 Electronic Communications
6. Resolution 22-48: Culinary Water Wheeling Agreement with Wasatch Integrated Waste Management District (WIWMD)
7. Resolution 22-49: Public Treasurer's Investment Fund (PTIF) Authorization
8. Resolution 22-50: Garbage Collection Contract Addendum with Robinson Waste

REPORTS

9. New Business
10. Council & Staff

CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1) (e)

11. Discuss the Sale of Real Property
12. Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.

The undersigned City Recorder for the municipality of South Weber City hereby certifies that a copy of the foregoing notice was mailed/emailed/posted to: City Office building, Family Activity Center, City Website <http://southwebercity.com/>, Utah Public Notice website <https://www.utah.gov/pmn/index.html>, Mayor and Council, and others on the agenda.

DATE:11-08-2022

CITY RECORDER: Lisa Smith

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 11 October 2022

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR: Rod Westbroek

COUNCIL MEMBERS: Hayley Alberts
Joel Dills
Blair Halverson
Angie Petty
Quin Soderquist

CITY ATTORNEY: Jayme Blakesley

CITY ENGINEER: Brandon Jones

CITY MANAGER: David Larson

CITY RECORDER: Lisa Smith

COMMUNITY DIRECTOR: Trevor Cahoon

PR ASSISTANT: Shaelee King

Minutes: Michelle Clark

ATTENDEES: Joe Cook, Henry De Varona, Leland Martineau, Paul Sturm, Ashleigh Young, Heather Arnell, Brian Carlisle, and James Woodruff.

Mayor Westbroek called the meeting to order, welcomed those in attendance, and announced Lisa Smith's birthday.

1. Pledge of Allegiance: Councilwoman Alberts

2. Prayer: Councilman Halverson

3. Public Comment: Please respectfully follow these guidelines:

- Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- State your name & city and direct comments to the entire Council (They will not respond).

Paul Sturm, of South Weber City, wanted the upcoming development proposal by Joseph Cook included in the meeting minutes.

PRESENTATIONS

4. Introduction of New Employees Heather Arnell and Dominic Clippinger

With a few different staffing changes over the last month, the city needed to fill two part-time positions. The Administrative Services Department needed to hire a new Customer Service/Utility Billing Specialist position, and the Community Services Department created a new position of Office Assistant. Because these positions are similar in job function, interviews were conducted jointly. In total there were over 40 different applicants.

Dominic Clippinger is the new office assistant for the Community Services Department. Some of his main responsibilities will be to ensure human resource documents are filed and reported to the appropriate agencies, assist with code enforcement noticing and customer service, help maintain training records for emergency management and compliance trainings, and assist with the administration of building permits and business licenses.

Heather Arnell will take over the functions of utility billing and will be the first person that people see when they enter the city office. She has been diligently working to get the front office cleaned and organized and is quickly learning utility billing.

5. Animal Care of Davis County Recommended Pet Limits Ordinance

Ashleigh Young, Director of Animal Care of Davis County, shared cities within Davis County have varying pet limits which creates problems when residents move within the county to a city with a lower pet limit and they have to re-home a family pet. Animal Care of Davis County met with various city managers throughout the county on September 1, 2022 to discuss potential solutions. It was determined the best course of action was for Animal Care of Davis County to provide a recommended ordinance for all of the Davis County cities to review.

There are two options provided by the county (Schedule A and Schedule B) for amendments to County Code Section 6.12.060 for consideration. Animal Care of Davis County is recommending schedule A. Ms. Young reported if there are any violations in the last year, individuals would not be allowed the additional permit.

1. **Schedule A:** allows residents to have 3 pets of any combination with the option an additional dog permit for a total of 4.
2. **Schedule B:** allows residents to have 2 pets of any combination with the option of an additional dog permit for a total of 3 dogs.

She added the county has added language regarding service dogs to agree with state code. It does not apply to emotional support animals.

Councilman Dills was concerned some citizens may not be able to afford to spay, neuter, and/or micro-chip, etc. Ashleigh countered there are low-cost options. Councilwoman Petty affirmed the code change originated with Davis County. Councilwoman Petty wanted local control as much as possible. City Attorney Jayme Blakesley verified the city can revert back to local control at any time. Councilman Soderquist asked if there is a more detailed explanation as to how much space is needed for larger versus smaller dogs. There is nothing specified in code. Upon Council inquiry, Ms. Young reported roughly half of the cities in Davis County reference the Davis County Ordinance for their animal control. Mayor Westbroek and the City Council favored schedule A.

6. Development Proposal by Joseph Cook

Joseph Cook, developer of the property located on 2700 East, updated the City Council on the status of the utilities for the development. He proposed amending the project to single family townhomes with no commercial. He added the density for the project would change from 64 units to fewer than 50. Mr. Cook felt the new proposal would address criticism brought forward

with the current project i.e., single family homes, lower density, less traffic, no commercial, lower roof lines, lower & fewer retaining walls, and more parking.

LeLand Martineau, Civil Engineer, explained the elimination of retaining walls allows for more flexibility with the change in grade. The amended plat for townhomes allows for 3.14 parking stalls per unit, two vehicle enclosed garage, and some private driveways.

Mr. Cook reviewed the parking layout. He summarized what he was requesting from the Council.

- 10' front and rear setbacks and between buildings
- 32' right of way (top back of curb to top back of curb)
- 38' height
- Up to 50 units

Mr. Cahoon clarified the design standard cross sections for townhomes is 50' top back of curb to top back of curb with sidewalks. A discussion followed regarding the lack of sidewalks. Mr. Martineau replied this is a vehicle access development where sidewalks are not practical with a 5% grade. He added the International Building Code has exceptions for Americans with Disabilities Act (ADA) access. Councilman Halverson disagreed with his interpretation of the building code. Mr. Martineau identified sidewalk in front of the townhomes that front 2700 East. Mr. Cahoon explained the R-7 Zone has a provision that on a private right of way the sidewalk or pedestrian path must be made available on the front façade of residences and connect to a public right of way without crossing a road. City Engineer Brandon Jones explained the city code allows for three options for sidewalks. Councilwoman Alberts added sidewalks and width of the streets are important to her. Councilman Dills believed going from 64 units to 43 units is positive change and noted sidewalks are for safety reasons.

City Attorney Jayme Blakesley expressed the new proposal would need to go through the development process and be noticed and heard by the Planning Commission and then be reviewed by the City Council for action at a later date. This property is currently subject to a development agreement which runs with the land. Mr. Blakesley conveyed the developer would need another site-specific ordinance accomplished through a second amendment to the development agreement that specifies the characteristics the Council feels are acceptable.

Councilman Dills challenged the removal of commercial. Mr. Cook responded he has a letter of intent for a day care center, but this proposal removes all commercial. He verified the property would be maintained by a Homeowner's Association (HOA). Councilman Dills asked why the project was divided into four phases. Mr. Cook replied financing a large project is difficult.

Councilwoman Petty affirmed there is fencing on the west side. Councilman Soderquist indicated the proposition that this version is more palatable to residents is completely subjective. Mr. Cook clarified the timeline would need to be as quick as possible. Trevor Cahoon indicated the biggest hurdle would be the development agreement process. Mr. Blakesley again iterated the public hearing process will take three to six months.

Councilman Halverson announced this proposal is for 17.85 units per acre. Councilwoman Alberts echoed that is far beyond the city's highest density. She queried if the developer is willing to eliminate the commercial overlay zone and request a rezone for a residential zone with a bonus density. Councilman Soderquist struggled with high density housing being considered

low-cost housing because South Weber City is expensive. He, along with Councilman Dills, also had concern with eliminating the commercial.

ACTION ITEMS

7. Consent Agenda

- **13 September 2022 Minutes**
- **September Check Register**
- **August Budget to Actual**

Councilman Soderquist moved to approve the consent agenda as written. Councilman Halverson seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

8. Resolution 22-46: Freedom Landing Phases 1 and 2 Final Acceptance

Phase 1 was granted conditional acceptance on January 20, 2021, and Phase 2 was granted conditional acceptance on February 1, 2021. The public improvements have been inspected and found acceptable. Once final acceptance is granted, escrow funds will be released.

Councilwoman Alberts moved to approve Resolution 22-46: Freedom Landing Phases 1 and 2 Final Acceptance. Councilwoman Petty seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

REPORTS

9. New Business

Rob Edwards Property: Councilwoman Alberts noted concerns with the demolition of the Ray property and the deadline being October 23, 2022. Mr. Cahoon reported if the demolition permit expires then fees are assessed after a 10-day cure period. Mr. Blakesley announced the state law, case law, and code enforcement ordinance require a cure which would be removing debris by a certain date. If it is not removed, the city might have the opportunity to abate the nuisance if it qualifies. Mayor Westbrook shared Mr. Edwards assured Kim Guill that by October 19, 2022 he will have it all leveled and cleaned up.

Davis County Sheriff's Department: Councilman Dills lamented he still has not seen police presence as was requested at the last meeting.

10. Council & Staff

Mayor Westbrook: attended a meeting held at Hill Air Force Base Aerospace Museum and expressed his impressions of the facility. HAFB is hiring and willing to train technicians for the F35's. They will be building a new hangar on the east side. He also reported Wasatch Integrated Waste is having problems with lithium batteries catching fire. They requested citizens not throw away these batteries in their personal garbage cans.

Councilman Dills: reported the Parks Committee is in the process of creating a five-year strategy of how we are going to improve the parks and putting together a priority list of items that need to be completed and maintained. They are planning a public open house for residents to attend.

Councilwoman Alberts: announced the Halloween Bash is coming up on October 21, 2022 at the Family Activity Center 6:00 pm. There will be games, crafts, and trick or treating. The Public Relations Committee is looking at expanding city sponsored activities. Mr. Larson thanked the City Council for making this a priority as it is included in the city’s strategic plan. Mr. Cahoon stressed they are trying to do everything they can to be thrifty when it comes to these events.

Councilman Soderquist: verified the dust has increased since the secondary water was turned off. Staker Parson indicated a lot of their current work of moving material for the west highway should be completed by the end of November which will allow them to close off the southwest corner of the pit.

Councilwoman Petty: related the Youth Council will be attending a retreat next month. The Municipal Utilities Committee received the geo-technical study for the Public Works Facility and the next step is moving onto the design phase. Councilman Dills recommended the YCC run a home decoration contest for this Christmas season. He volunteered to donate towards a prize.

Councilman Halverson: explained the Hill Air Force Base Restoration Advisory Board (RAB) met to discuss operable unit #5. Remediation is currently taking place. A new record of decision will take place for the perfluoro octane sulfonate (PFO) and perfluorooctanoic acid (PFOA) contaminants. He requested a Public Safety Committee meeting with city staff to create sign procedures. Mr. Larson added city staff is putting together an official application.

City Manager David Larson: updated Council that the digital sign has been removed. Yesco will restore the sign next week.

ADJOURN: Councilwoman Petty moved to adjourn at 7:49 p.m. to go into a CLOSED SESSION held pursuant to the provision of UCA section 52-4-205 (1)(d) and (e) to discuss the Purchase, Exchange, Lease, or Sale of Real Property Councilwoman Alberts seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

APPROVED:

Date 11-15-2022

Mayor: Rod Westbrook

Transcriber: Michelle Clark

Attest:

City Recorder: Lisa Smith

**Comments to South Weber City Council
for 11Oct22Meeting
by Paul A. Sturm**

Public Comments on Action Item #6 - Reference Packet Page 8 OF 78

PRESENTATIONS

6. Development Proposal by Joseph Cook

AGENDA ITEM

Development Proposal by Joseph Cook

PURPOSE

Developer wants to have an initial conversation with the Council about possible development opportunities of a property located at approximately 7865 S 2700 E.

Public Comments on Page 8 of 78 of packet.

- 1) Why was a copy of the Development Proposal not included in the Packet/.
- 2) A copy of Mr. Cook's presentation should be provided to South Weber City and Michelle for inclusion in the meeting minutes.

Note: As a reminder, the Lofts Development Agreement was signed by Joseph Cook and Laurie Gale ~~was signed~~ on 8Jun21. Kim also notarized this Development Agreement on 8Jun21.

SOUTH WEBER CITY CITY COUNCIL MEETING

DATE OF MEETING: 25 October 2022

TIME COMMENCED: 6:00 p.m.

LOCATION: South Weber City Office at 1600 East South Weber Drive, South Weber, UT

PRESENT: MAYOR:	Rod Westbroek
COUNCIL MEMBERS:	Hayley Alberts Joel Dills Blair Halverson Angie Petty Quin Soderquist
CITY ATTORNEY:	Jayme Blakesley
CITY ENGINEER:	Brandon Jones
CITY MANAGER:	David Larson
CITY RECORDER:	Lisa Smith
COMMUNITY DIRECTOR:	Trevor Cahoon
PR ASSISTANT:	Shaelee King

Minutes: Michelle Clark

ATTENDEES: Paul Sturm, Michael Grant, Kenny Conners, and Merv Taylor.

Mayor Westbroek called the meeting to order and welcomed those in attendance.

1. Pledge of Allegiance: Councilman Dills

2. Prayer: Councilwoman Petty

3. Public Comment: Please respectfully follow these guidelines:

- Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- State your name & city and direct comments to the entire Council (They will not respond).

Paul Sturm, of South Weber City, believed the numerical value shown in Special Event Permit Fee Schedule #2 should be changed from 250 to 299 to eliminate any confusion.

Merv Taylor, of South Weber City, thanked Mayor Westbrook, City Council, and city staff for the great job they are doing to maintain South Weber City. He recognized South Weber City is a place where individuals come to live and want their children's families to live. He reported a month ago he sat at 475 East and South Weber Drive between 4:15 and 5:30 and counted vehicles. He could not believe the number of vehicles that turn and go to the freeway or to Riverdale. He opined the city needs a road to Layton City. He commended the previous Code Enforcement Officer Chris Tremea for the way he recently handled a vehicle he had for sale on the street.

PRESENTATIONS:

4. Real Estate Market Overview by Kenny Connors

Realtor and resident of South Weber Kenny Connors explained Governor Cox requested information concerning the real estate market be given to cities throughout the state of Utah, so city officials have real numbers. Mr. Connors reported on the statistics collected by Wasatch Front Regional Multiple Listing Service on 24 October 2022 for the state of Utah, Davis County, and South Weber City. There are 10,299 active homes for sale in the state, 912 in Davis County, and 21 in South Weber City. He predicted South Weber City will see homes staying on the market longer. Mr. Connors shared information gathered from UtahRealEstate.com which breaks down residential properties into price ranges. He revealed individuals are having difficulty finding affordable housing. Councilman Dills inquired on the cost of newly constructed homes. Mr. Connors replied he can get that information for Councilman Dills. Finally, Mr. Connors reviewed the market summary report and sales per month report for the last two years.

ACTION ITEMS:

5. Consent Agenda

- **27 September 2022 Minutes**
- **2022 Street Maintenance Crack Fill Awarded to C & B Striping/Asphalt for \$51,225**

City Manager David Larson recently learned of another city awarding contracts in the consent agenda section. He noted if the Council has questions or concerns with a particular item, they are free to pull it out and discuss it further as a separate action item. Councilman Soderquist questioned the large range between bidders for the street maintenance project. City Engineer Brandon Jones replied that C & B is new, and he did contact references which were all positive. He will conduct a preconstruction meeting with them relating city expectations and will continue to monitor them during the project to make sure they fulfill their agreement with the city. There is also a bid bond in place to ensure the one-year warranty period.

Councilwoman Alberts moved to approve the consent agenda as written. Councilman Halverson seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

6. Resolution 22-45: Adding Special Event Fees to the Consolidated Fee Schedule (CFS)

The Consolidated Fee Schedule (CFS) does not include a breakdown of the current charges for the special event permitting process. City Council discussed this resolution previously during City Council Meeting on September 27, 2022 and requested additional information regarding

when a special event permit is needed. The Parks & Recreation Committee met on October 4, 2022 to provide direction on what details the Council needed to make an informed decision. They created the following guidelines.

What events require a special event permit?

- Events with peak attendance above 250 people on public or private property
- Non-resident events
- For-profit events
- Events that desire to close a public street or sidewalk
- Events that set up tents or canopies in public parks
- Events that require additional electrical power in public parks

What events do NOT require a special event permit?

- Family gatherings
- City sponsored events
- Events on private property with peak attendance below 250 people

The Committee also recommended establishing the special event deposit at \$150 (250 people) with an additional \$75 for every 100 people peak attendance and doubling the fees for non-residents.

Councilwoman Petty asked how a city sponsored event is defined. City Manager David Larson replied any event the city is actively sponsoring, hosting, participating, organizing, and putting on for the residents. Councilwoman Petty queried where the Train Club fits because their contract states they can hold one event for the city, but they do have other events throughout the year. Councilman Halverson expressed it depends on what is required for the event. Councilwoman Alberts mentioned the Train Club holds a Halloween event every year in which they usually have 250+ participants. Councilman Halverson queried if the Public Works Department, Davis County Sheriff's Department, and South Weber Fire Department are required to be in attendance. Mr. Larson replied there are specific thresholds where they would be required. He added 250 participants does not necessarily trigger the need for those entities; however, 250 is the number identified by the Parks & Recreation Committee as to when the conversation would take place regarding the need. Councilman Halverson investigated what has been done in the past with the Train Club and if it considered a city sponsored event. Councilwoman Alberts indicated the Train Club was utilized for the city sponsored Easter Egg Hunt. Councilman Halverson added the Train Club needs to get the special event permit, but it does not mean they are charged all the fees. Mr. Larson clarified the city sponsoring the Train Club versus the city hosting the event. City Attorney Jayme Blakesley explained there is liability with this type of event and suggested keeping the Train Club a non-city sponsored event. He proposed the city put together a fee waiver application that can be reviewed and consideration given for a possible fee waiver for these types of events that are run by a non-profit organization.

Councilman Soderquist questioned the procedure for a charity event. Mr. Larson indicated the consolidated fee schedule allows for the city to waive a fee, although it is not practiced by the city. He suggested if there are areas of concern with the Council concerning the procedure, it could be reviewed. Councilman Soderquist wondered how fees could be collected if an event is anticipated to have 250 participants and it actually ends up three times that. Mr. Blakesley stated

the city can stop an event until services are in place to handle a larger crowd or increase the deposit by 10% to 25% for contingencies.

Councilwoman Petty suggested amending item #2 from 250 to 299. She questioned who determines when the extra fire, police, or public works are necessary. Mr. Blakesley replied the threshold is established by the County Department of Health. He explained there is a permit process for a gathering of a certain size and then there is a separate but concurrent process for renting city facilities. The rental of city facilities requires a waiver, and the waiver document is tailored to the specific event.

Councilman Dills voiced concern with the fees and does not think the city should be making money from an event. Councilman Halverson conveyed the Public Safety fees are low. Mr. Larson explained the numbers were to cover costs and not make money. He reported Davis County Sheriff's Department and South Weber Fire Department provided the amounts.

Councilwoman Petty moved to approve Resolution 22:45: Adding Special Event Fees to the Consolidated Fee Schedule (CFS) with the amendment on Chapter 23 item #2 from 250 to 299. Councilman Soderquist seconded the motion. Mayor Westbrook called for the vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

Further discussion took place regarding the Train Club. Mr. Larson suggested when the Train Club agreement comes forward, the city should spell out clearly whether it is a city sponsored or a private event. Councilman Soderquist questioned how this resolution will apply to church groups or sporting events happening at schools. Mr. Larson replied that the Parks and Recreation Committee had no intention of charging religious groups in the community. Councilman Dills expressed if there is wear and tear on the field or the need for people to clean up, they still need to pay the same amount. If they are using the entire park, then they should pay the same fee. Mr. Larson suggested having the same type of planning conversation about their needs. Councilman Soderquist queried how this applies to schools and if they have games that pull in 200+ people, because the resolution states public or private property. Mr. Larson expressed a school is not renting a public facility. Mr. Blakesley acknowledged if the Council is interested in looking at those kinds of questions, then the Council needs to look at the ordinance and make sure it addresses those circumstances properly. He suggested the Code Committee review it. He did not think the Council is changing the standards or rules by approving a special event permit fee. Councilman Soderquist favored putting something in place now and supported the flexibility to come back with an amendment. Mr. Larson agreed there are city code parameters that need to be clarified rather than the fee schedule. He added a conversation needs to take place concerning how special events show up in city code.

DISCUSSION ITEMS:

7. City Center Planning Process

Mayor Westbrook explained the City's Vision Statement is "A family-focused community, driven by heritage, safety, and *charm at its heart.*" The City's Mission Statement: "South Weber City's mission is to ensure a safe haven for families, facilitate neighborhood connections, honor our heritage, provide reliable and financially sustainable municipal services, and *develop a community with a heart.*" (emphasis added) The City's mission and vision statements mention

the heart of the community, pointing to both the caring nature of South Weber residents and the importance of physical space that can function as the beating heart of the community. While the individuals within the community prove their personal charming hearts every day through acts of service and caring for each other, there is no established plan to develop a physical heart or city center.

This is a long-range planning activity. Although future decisions regarding the city center will need to be made such as where it should be located, what should be included, how it will become the heart of the community, and when this can be accomplished; the goal at this meeting was for the Mayor and Council to identify the process for establishing a city center plan--not to begin working on the plan itself. In other words, how do we want to go about making decisions regarding a future city center?

Process questions for Council consideration, the answers to which could help establish the decision-making process are:

- Who is the final decision-maker for what is included (and not included) in this plan?
- Whose input is needed to establish the plan?
- What information is needed to make decisions regarding the following aspects of the plan?
 - Where should the city center be located?
 - What characteristics make a physical heart for the community?
 - What structures/facilities/amenities/services/activities/etc. make for a heart of the community?
- How do we gather the above information?
- How much time is needed to establish the plan?
- What is the planning timeline?

Councilman Halverson expressed there are not a lot of options in the center of the city with the limited property available. Councilman Dills presented Central Park as being a good place to start with the Fire Station and Family Activity Center located there. Mayor Westbrook favored involving residents. Councilwoman Alberts suggested updating the General Plan to include this information and involving the Planning Commission. She proposed a community theatre such as Ziegfeld, Terrace Plaza, or Pickleville. Councilman Soderquist advised being careful about publicly identifying locations. Councilwoman Petty agreed with obtaining public feedback. Councilman Halverson emphasized the need to budget money now for future funding.

Mr. Blakesley recommended discussing possible locations in a closed meeting. Mr. Cahoon suggested a feasibility study. Councilman Soderquist added any type of survey should include how much individuals are willing to pay for certain amenities. Councilman Dills enjoined looking for examples from other cities. Councilwoman Petty volunteered to have the Public Relations Committee discuss it further.

8. Title 10 Chapter 5 Article C: Residential Multi-Family Seven Zone (R-7)

During a discussion in Planning Commission on September 15, the Commission gave directions to staff to update the code in the following ways:

- Update the definitions as recommended
- Allow townhouses as a permitted use

- Maintain density at 7 units an acre, but explore adding a future update overlay zone
- Establish a minimum lot area and minimum lot width
- Utilize sections for zero lot lines and setback orientation for share common space as recommended
- Alter front setback lines to 25 feet to accommodate for large vehicles
- Include diagrams to demonstrate setback requirements

Staff made those updates, and the Planning Commission discussed the changes in a public meeting on October 13, 2022. The only exception is including a minimum lot area. Staff recommended that having a minimum lot width would be sufficient to dictate design aesthetic and would allow for more flexibility of design than restricting a minimum lot area. The Planning Commission officially moved to recommend approval of the changes and pursuing adding an overlay zone that could include architectural design standards. The vote was 3-0. Commissioners Boatright and McFadden were not in attendance.

The City Council instructed the Code Committee to consider zoning amendments to allow for a townhome development for individual ownership. As the Code Committee reviewed the R-7 zone, it became clear that the ordinance was written with parameters in a similar fashion to a single-family zone thus making it difficult to plan a multi-family development. The Code Committee discussed various housing types that would be more appealing to future development other than traditional townhome, high-rise, or garden style apartments. Through the conversation the Committee identified the main issue with multi-family housing is the visual appeal and congruence of form with surrounding single-family units already established within the area. To answer these concerns two concepts were discussed, type of housing unit and design standards.

In the case of architectural design standards, the state of Utah has limited the City's ability to impose design standards upon single-family developments. It does not prohibit a city from imposing design standards on multi-family units. Within the state code there is a provision to allow a City to impose a design standard on single family developments if the code allows for a density incentive utilizing an overlay zone. This would mean that if the city were to allow a developer to have more density than a zone would typically allow then the City would be able to impose design standards for the development. With this line of thinking, if the City were to seek for particular multi-family or single-family units by offering more density then we would be able to dictate the form of the units themselves. The Code Committee discussed the possibility of reducing the allowed density within the R-7 zone to 5 units per acre and offering an incentive of up to 7 units per through application of an overlay zone. This process would allow the City to better control the type of development that is found within the R-7 zones of the City.

Councilman Dills questioned if there should be design standards if there will be zero lot lines. Mr. Cahoon replied all currently zoned R-7 properties are entitled. Councilwoman Alberts added the Code Committee discussed design standards at length and whether or not there can be an overlay zone for the R-7 Zone. Mr. Blakesley explained a development agreement can include certain design elements. Councilman Halverson favored options for bonus density. Mr. Larson asked if the Council desires to change to R-5 knowing the overlay zone is not yet in place or do they want to wait and bring it forward all together. The Council agreed the Planning Commission needs to weigh in what the overlay should include at the next Planning Commission meeting.

Councilman Halverson discussed sizing of driveways and suggested 25' verses 20' to allow for larger vehicles to park in a driveway. Councilwoman Petty added she would like the Planning Commission to address architectural design – facing of home, stone, Hardie board, etc. Councilman Soderquist agreed but was concerned requiring a large garage would create smaller living space. He did not favor the Mansion style apartment with a common entrance.

REPORTS:

9. New Business

Canyon Meadows Park Train Club: Councilman Dills declared the north end area has new tracks. He met with John Grubb concerning the creation of a new contract. The club is looking at hiring a professional company to take care of the weeds. He expressed the club is moving in a positive direction. Councilwoman Petty requested a new contract come before the City Council for review.

10. Council & Staff

Mayor Westbrook: attended the Central Weber Sewer District meeting. Their expenditures have increased dramatically for oil and chlorine. The Council of Governments (COG) session covered the expansion planned at the Legacy Center for national sporting events.

Councilman Dills: announced he attended the Mosquito Abatement Conference where they discussed different types of treatments and spreading them with drones. He worked with the Recreation Department assessing the results from the survey. He thanked those who participated with the Halloween Bash. He has been working with Mr. Larson and Davis County School District regarding the agreement for the Family Activity Center.

Councilwoman Alberts: reported the Code Committee met today and decided to move RV and Street Parking and Traffic Study Standards to the Public Safety Committee. They also discussed amending development procedures and directed Mr. Cahoon to put together a zoning matrix.

Councilman Soderquist: conveyed the Admin/Finance Committee met. The city retreat will include a deeper discussion concerning city finances. They also discussed a more visible financial dashboard to review resources. There is still \$560,000 in ARPA funds. Councilman Dills agreed with the dashboard idea.

Councilwoman Petty: thanked all those involved with the Halloween Bash.

Councilman Halverson: disclosed the Public Safety Committee discussed possible changes with county dispatch and the possibility of mailboxes on the north side of South Weber Drive. Mr. Larson will check with post office. Councilman Soderquist reported that issue was previously addressed, and he forward information to Mr. Larson. Councilman Halverson added the committee is working with city staff concerning the application process for signs.

Community Services Director Trevor Cahoon: shared The Gateway Development has completed their preconstruction meeting. The developers are no longer selling the commercial portion of their property. The final inspections have been completed at Sophia's Haven.

City Attorney Jayme Blakesley: clarified a consent agenda can be used to streamline meetings. If any member from the Council wishes to remove an item on the consent agenda, they can do so to discuss it further.

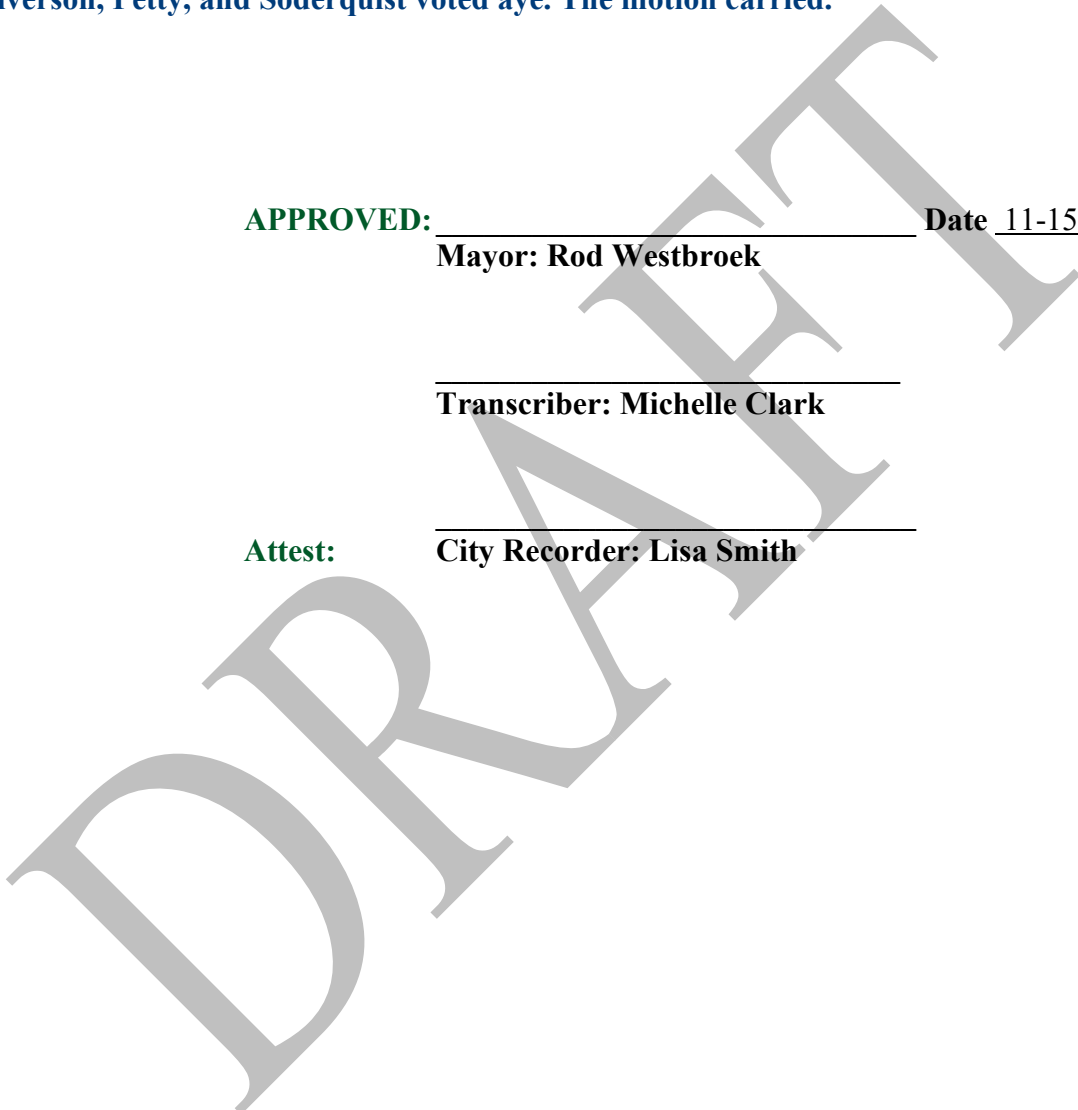
ADJOURN: Councilwoman Petty moved to adjourn at 8:24 p.m. to go into a **CLOSED SESSION** held pursuant to the provision of UCA section 52-4-205 (1)(d) and (e) to discuss the Purchase, Exchange, Lease, or Sale of Real Property. Councilwoman Alberts seconded the motion. Mayor Westbrook called for a roll call vote. Council Members Alberts, Dills, Halverson, Petty, and Soderquist voted aye. The motion carried.

APPROVED: _____ **Date** 11-15-2022

Mayor: Rod Westbrook

Transcriber: Michelle Clark

Attest: _____
City Recorder: Lisa Smith



Comments to South Weber City Council
for 25Oct22 Meeting
by Paul A. Sturm

Public Comment on Action Item #6 - Reference Packet Pages 10-11 of 23

ACTION ITEMS
6. Resolution 22-45: Adding Special Event Fees to the Consolidated Fee Schedule (CFS)

As Proposed from the Packet - Page 11:

CHAPTER 23: SPECIAL EVENT PERMIT FEES	
1. Application Fee	\$ 50/\$100 non-resident
2. Refundable Damage Deposit additional \$75 for each 100 people above 250	\$150 (Inspection required)
3. Public Works	
A. 1-299 participants	\$ 75/\$150 non-resident per hour
B. 300-499 participants	\$100/\$200 non-resident per hour
C. 500 or more participants	\$150/\$300 non-resident per hour
4. Public Safety/Law (Based on size of event)	
A. Minimum of 2 deputies	\$ 30/\$60 non-resident per hour
5. Public Safety/Fire and EMS	
A. 1-299 participants	\$ 75/\$150 non-resident per hour
B. 300-499 participants	\$100/\$200 non-resident per hour
C. 500 or more participants (Includes ambulance on site)	\$150/\$300 non-resident per hour
D. Special Hazards	\$500/\$1,000 non-resident per hour

Note: Public property rental application and fees are separate.

Public Comment:

My only comment is that I believe the numerical value shown in Special Event Permit Fee Schedule #2 (below) should be changed from **250** to **299** so that the other numerical values shown in Special Event Permit Fee Schedules #3 and #5 would match with each other. This should eliminate any confusion where the attendance number is between **251** and **300** and what fees should apply.

2. Refundable Damage Deposit additional \$75 for each 100 people above 250	\$150 (Inspection required)
---	-----------------------------

This would also necessitate a change on Packet Page 12 of 23 within Resolution 22-45.

Report Criteria:
Report type: GL detail

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/20/22	44838	ADVANTAGE RENTAL	09/08/22	Plate Compactor sewer lift station generator	5240490	51.00	ADVANTAGE RENTAL
10/20/22	44838	ADVANTAGE RENTAL	09/19/22	Trencher silverleaf park	1070261	179.52	ADVANTAGE RENTAL
10/20/22	44838	ADVANTAGE RENTAL	09/19/22	Credit for Trailer Stump	1070261	40.80	ADVANTAGE RENTAL
Total 44838:						189.72	
10/13/22	44810	Alberts, Hayley	09/30/22	Candy for Parade Reimbursement - YCC	1041494	69.52	Alberts, Hayley
Total 44810:						69.52	
10/13/22	44811	AT&T MOBILITY	09/02/22	Telecom Service - August 2022	1057280	148.92	AT&T MOBILITY
10/13/22	44811	AT&T MOBILITY	09/02/22	Telecom Service - August 2022	5140280	67.96	AT&T MOBILITY
10/13/22	44811	AT&T MOBILITY	09/02/22	Telecom Service - August 2022	1070280	13.24	AT&T MOBILITY
10/13/22	44811	AT&T MOBILITY	09/02/22	Telecom Service - August 2022	1058280	13.24	AT&T MOBILITY
10/13/22	44811	AT&T MOBILITY	09/02/22	Telecom Service - August 2022	5240280	13.24	AT&T MOBILITY
10/13/22	44811	AT&T MOBILITY	09/02/22	Telecom Service - August 2022	5440280	36.48	AT&T MOBILITY
10/13/22	44811	AT&T MOBILITY	09/02/22	Telecom Service - August 2022	1060280	36.48	AT&T MOBILITY
Total 44811:						329.56	
10/20/22	44839	BELL JANITORIAL SUPPLY	09/14/22	Toilet Paper	1070261	136.79	BELL JANITORIAL SUPPLY
10/20/22	44839	BELL JANITORIAL SUPPLY	09/07/22	Batteries for dispensers (20)	1070261	40.60	BELL JANITORIAL SUPPLY
10/20/22	44839	BELL JANITORIAL SUPPLY	09/27/22	Bathroom Cleaner	1070261	20.67	BELL JANITORIAL SUPPLY
Total 44839:						198.06	
10/20/22	44840	BIRT, LARRY	10/11/22	Referee 10/6	2071480	24.00	BIRT, LARRY
Total 44840:						24.00	
10/27/22	44900	BIRT, LARRY	10/25/22	Referee 10/20	2071488	96.00	BIRT, LARRY
Total 44900:						96.00	
10/27/22	44901	Birt, Logan	10/25/22	Referee 10/20	2071480	40.00	Birt, Logan

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44901:						40.00	
10/06/22	44791	Blomquist Hale c/o Myrna	09/01/22	EAP Coverage - September 2022	1043135	201.65	BLOMQUIST HALE CONSULTING INC.
Total 44791:						201.65	
10/20/22	44841	Blomquist Hale c/o Myrna	10/17/22	EAP Coverage - October 2022	1043135	201.65	BLOMQUIST HALE CONSULTING INC.
Total 44841:						201.65	
10/20/22	44842	Blue Stakes of Utah	09/01/22	Blue Stakes - August 2022	5140490	131.40	BLUE STAKES OF UTAH
10/20/22	44842	Blue Stakes of Utah	09/30/22	Blue Stakes - September 2022	5140490	120.60	BLUE STAKES OF UTAH
Total 44842:						252.00	
10/20/22	44843	BOLT AND NUT SUPPLY	09/15/22	Washers (800)	1070250	71.47	BOLT AND NUT SUPPLY
Total 44843:						71.47	
10/13/22	44812	BROWN, CURTIS	09/14/22	Reimbursement for City supplied shirt	1043140	49.02	BROWN, CURTIS
Total 44812:						49.02	
10/06/22	44792	Builder Services Group Inc	09/01/22	Insulation	1057260	2,800.00	Builder Services Group Inc
Total 44792:						2,800.00	
10/06/22	44793	Burttts, Madison	09/14/22	Referee: 9/10	2071482	20.00	Burttts, Madison
10/06/22	44793	Burttts, Madison	09/14/22	Referee: 9/7 & 9/12	2071483	70.00	Burttts, Madison
Total 44793:						90.00	
10/20/22	44844	Burttts, Madison	10/11/22	Referee 9/26, 9/28, 10/3, 10/5, 10/10	2071483	125.00	Burttts, Madison
10/20/22	44844	Burttts, Madison	10/11/22	Referee 9/27, 9/29, 10/4, 10/6	2071480	200.00	Burttts, Madison
Total 44844:						325.00	
10/27/22	44902	Burttts, Madison	10/25/22	Referee 10/11, 10/18, 10/20	2071488	134.00	Burttts, Madison
10/27/22	44902	Burttts, Madison	10/25/22	Referee 10/11, 10/19, 10/24	2071480	100.50	Burttts, Madison

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/27/22	44902	Burtts, Madison	10/25/22	Referee 10/12	2071483	11.00	Burtts, Madison
Total 44902:						245.50	
10/20/22	44845	C & C Construction Containers	10/01/22	Bathroom Rental (4) for parks	1070261	450.00	C & C Construction Containers
Total 44845:						450.00	
10/20/22	44846	CAL RANCH STORES	09/07/22	Manifold Kit	1070261	55.97	CAL RANCH STORES
Total 44846:						55.97	
10/20/22	44847	CENTRAL WEBER SEWER IMPR DIST.	10/10/22	3rd Quarter 2022 Impact Fees (6 Permits)	5221365	25,243.00	CENTRAL WEBER SEWER IMPR DIST.
Total 44847:						25,243.00	
10/20/22	44848	CHEMTECH-FORD LABORATORIES	09/12/22	Sampling - 3rd Quarter Disinfection Byproducts	5140480	550.00	CHEMTECH-FORD LABORATORIES
Total 44848:						550.00	
10/13/22	44813	Christensen, Anders - Attorney-at-Law	10/06/22	Public Defender - 1 case	1042313	175.00	Christensen, Anders - Attorney-at-Law
Total 44813:						175.00	
10/20/22	44849	Christensen, Kyle	10/06/22	Q3 Safety Bonus	1070110	100.00	Christensen, Kyle
Total 44849:						100.00	
10/27/22	44903	CHRISTOPHER F ALLRED	10/03/22	Prosecution Services - September 2022	1042313	600.00	CHRISTOPHER F ALLRED
Total 44903:						600.00	
10/20/22	44850	CINTAS CORPORATION	09/01/22	First Aid - Shops - Aug 2022	1060260	99.28	CINTAS CORPORATION
10/20/22	44850	CINTAS CORPORATION	09/19/22	First Aid - Shops - September 2022	1060260	164.57	CINTAS CORPORATION
Total 44850:						263.85	
10/27/22	44904	CINTAS CORPORATION	10/10/22	First Aid - FAC - Sept 2022	2071240	33.76	CINTAS CORPORATION

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44904:						33.76	
10/20/22	44851	CINTAS CORPORATION LOC 180	09/01/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/01/22	PW Uniforms - 08/17/2022	5240140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/01/22	PW Uniforms - 08/17/2022	5140140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/01/22	PW Uniforms - 08/17/2022	5440140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/01/22	PW Uniforms - 08/17/2022	1060140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/01/22	PW Uniforms - 08/17/2022	1070140	44.55	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/01/22	PW Uniforms - 08/17/2022	1058140	22.29	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/02/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/02/22	PW Uniforms - 08/24/2022	5240140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/02/22	PW Uniforms - 08/24/2022	5140140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/02/22	PW Uniforms - 08/24/2022	5440140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/02/22	PW Uniforms - 08/24/2022	1060140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/02/22	PW Uniforms - 08/24/2022	1070140	44.55	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/02/22	PW Uniforms - 08/24/2022	1058140	22.29	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/03/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/03/22	PW Uniforms - 08/31/2022	5240140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/03/22	PW Uniforms - 08/31/2022	5140140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/03/22	PW Uniforms - 08/31/2022	5440140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/03/22	PW Uniforms - 08/31/2022	1060140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/03/22	PW Uniforms - 08/31/2022	1070140	44.55	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/03/22	PW Uniforms - 08/31/2022	1058140	22.29	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/07/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/07/22	PW Uniforms - 09/07/2022	5240140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/07/22	PW Uniforms - 09/07/2022	5140140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/07/22	PW Uniforms - 09/07/2022	5440140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/07/22	PW Uniforms - 09/07/2022	1060140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/07/22	PW Uniforms - 09/07/2022	1070140	44.55	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/07/22	PW Uniforms - 09/07/2022	1058140	22.29	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/14/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/14/22	PW Uniforms - 09/14/2022	5240140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/14/22	PW Uniforms - 09/14/2022	5140140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/14/22	PW Uniforms - 09/14/2022	5440140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/14/22	PW Uniforms - 09/14/2022	1060140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/14/22	PW Uniforms - 09/14/2022	1070140	44.55	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/14/22	PW Uniforms - 09/14/2022	1058140	22.29	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/21/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/21/22	PW Uniforms - 09/21/2022	5240140	11.13	CINTAS CORPORATION LOC 180

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/20/22	44851	CINTAS CORPORATION LOC 180	09/21/22	PW Uniforms - 09/21/2022	5140140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/21/22	PW Uniforms - 09/21/2022	5440140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/21/22	PW Uniforms - 09/21/2022	1060140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/21/22	PW Uniforms - 09/21/2022	1070140	44.55	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/21/22	PW Uniforms - 09/21/2022	1058140	22.29	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/28/22	MATS/TOWELS	1060250	17.76	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/28/22	PW Uniforms - 09/28/2022	5240140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/28/22	PW Uniforms - 09/28/2022	5140140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/28/22	PW Uniforms - 09/28/2022	5440140	11.13	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/28/22	PW Uniforms - 09/28/2022	1060140	22.28	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/28/22	PW Uniforms - 09/28/2022	1070140	44.55	CINTAS CORPORATION LOC 180
10/20/22	44851	CINTAS CORPORATION LOC 180	09/28/22	PW Uniforms - 09/28/2022	1058140	22.29	CINTAS CORPORATION LOC 180
Total 44851:						1,059.94	
10/20/22	44852	Clark, Jared	10/06/22	Q3 Safety Bonus	1070110	100.00	Clark, Jared
Total 44852:						100.00	
10/20/22	44853	CLAUDE NIX CONSTRUCTION	10/17/22	Refund of Hydrant Meter Rental Deposit Balanc	5137100	333.39	CLAUDE NIX CONSTRUCTION
Total 44853:						333.39	
10/06/22	44794	COLONIAL FLAG SPECIALTY CO INC	09/07/22	Flag Rotation: Memorial Park Aug 2022	1070261	63.60	COLONIAL FLAG SPECIALTY CO INC
10/06/22	44794	COLONIAL FLAG SPECIALTY CO INC	09/01/22	FLAG ROTATION - CITY HALL Aug 2022	1043262	44.00	COLONIAL FLAG SPECIALTY CO INC
10/06/22	44794	COLONIAL FLAG SPECIALTY CO INC	09/28/22	Flag Rotation - Memorial Park September 2022	1070261	127.00	COLONIAL FLAG SPECIALTY CO INC
Total 44794:						234.60	
10/20/22	44854	COLONIAL FLAG SPECIALTY CO INC	09/01/22	Flag Rotation: Memorial Park Aug 2022	1070261	90.00	COLONIAL FLAG SPECIALTY CO INC
10/20/22	44854	COLONIAL FLAG SPECIALTY CO INC	09/02/22	Flag Rotation - Memorial Park September 2022	1070261	127.20	COLONIAL FLAG SPECIALTY CO INC
10/20/22	44854	COLONIAL FLAG SPECIALTY CO INC	10/17/22	Flag Rotation - Memorial Park October 2022	1043262	53.60	COLONIAL FLAG SPECIALTY CO INC
Total 44854:						270.80	
10/20/22	44855	Coombs, Alyssa	10/11/22	Referee 10/4	2071480	36.00	Coombs, Alyssa
Total 44855:						36.00	
10/27/22	44905	Coombs, Alyssa	10/25/22	Referee 10/20	2071480	36.00	Coombs, Alyssa

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44905:						36.00	
10/20/22	44856	Core and Main	09/01/22	Meter Box Lid	5140490	24.75	Core and Main
Total 44856:						24.75	
10/20/22	44857	Country Fair Days	10/07/22	Remit Country Fair Days receipts 6/14/22-8/8/2	1022800	10,957.01	Country Fair Days
Total 44857:						10,957.01	
10/13/22	44814	CROWN TROPHY	09/26/22	Name Plate - Dominic	1058240	11.28	CROWN TROPHY
10/13/22	44814	CROWN TROPHY	09/26/22	Name Plate - Heather	1043240	11.28	CROWN TROPHY
10/13/22	44814	CROWN TROPHY	10/03/22	Name Plate - Planning Commissionerplate desk	1058240	9.35	CROWN TROPHY
Total 44814:						31.91	
10/20/22	44858	Custom Lighting Services LLC	09/01/22	Streetlight Maintenance (2 Hours)	1060416	193.34	Custom Lighting Services LLC
10/20/22	44858	Custom Lighting Services LLC	09/01/22	Streetlight Maintenance (4.2 Hours)	1060416	405.65	Custom Lighting Services LLC
10/20/22	44858	Custom Lighting Services LLC	09/01/22	Streetlight Maintenance (1.5 Hours)	1060416	190.10	Custom Lighting Services LLC
10/20/22	44858	Custom Lighting Services LLC	09/01/22	Streetlight Maintenance (3.5 Hours)	1060416	296.35	Custom Lighting Services LLC
Total 44858:						1,085.44	
10/06/22	44795	DAVIS COUNTY GOVERNMENT	09/01/22	Animal Control - August 2022	1054311	2,010.65	DAVIS COUNTY GOVERNMENT
10/06/22	44795	DAVIS COUNTY GOVERNMENT	09/01/22	Law Enforcement Services - September 2022	1054310	22,111.53	DAVIS COUNTY GOVERNMENT
10/06/22	44795	DAVIS COUNTY GOVERNMENT	09/01/22	Fire Dispatch Fees - September 2022	1057370	958.04	DAVIS COUNTY GOVERNMENT
10/06/22	44795	DAVIS COUNTY GOVERNMENT	09/01/22	REDIWeb Activity	1058325	5.60	DAVIS COUNTY GOVERNMENT
Total 44795:						25,085.82	
10/13/22	44815	DAVIS COUNTY GOVERNMENT	10/03/22	Fire Dispatch Fees - Oct 2022	1057370	958.04	DAVIS COUNTY GOVERNMENT
Total 44815:						958.04	
10/20/22	44859	DAVIS COUNTY GOVERNMENT	09/30/22	Animal Control - Sept 2022	1054311	2,010.65	DAVIS COUNTY GOVERNMENT
10/20/22	44859	DAVIS COUNTY GOVERNMENT	10/03/22	Law Enforcement Services - October 2022	1054310	22,111.53	DAVIS COUNTY GOVERNMENT
10/20/22	44859	DAVIS COUNTY GOVERNMENT	10/03/22	REDIWeb Activity	1058325	11.70	DAVIS COUNTY GOVERNMENT

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44859:						24,133.88	
10/06/22	44796	DAVIS FIRE OFFICERS ASSOC.	09/01/22	2022 Association and training dues	1057210	672.00	DAVIS FIRE OFFICERS ASSOC.
Total 44796:						672.00	
10/06/22	44797	DE LAGE LANDEN	09/06/22	COPIER MAINT AGREEMENT - SHARP	1042240	21.47	DE LAGE LANDEN
10/06/22	44797	DE LAGE LANDEN	09/06/22	COPIER MAINT AGREEMENT - SHARP	1043240	50.10	DE LAGE LANDEN
10/06/22	44797	DE LAGE LANDEN	09/06/22	COPIER MAINT AGREEMENT - SHARP	5140240	35.78	DE LAGE LANDEN
10/06/22	44797	DE LAGE LANDEN	09/06/22	COPIER MAINT AGREEMENT - SHARP	5240240	35.78	DE LAGE LANDEN
Total 44797:						143.13	
10/27/22	44906	DE LAGE LANDEN	10/07/22	COPIER MAINT AGREEMENT - SHARP	1042240	21.47	DE LAGE LANDEN
10/27/22	44906	DE LAGE LANDEN	10/07/22	COPIER MAINT AGREEMENT - SHARP	1043240	50.10	DE LAGE LANDEN
10/27/22	44906	DE LAGE LANDEN	10/07/22	COPIER MAINT AGREEMENT - SHARP	5140240	35.78	DE LAGE LANDEN
10/27/22	44906	DE LAGE LANDEN	10/07/22	COPIER MAINT AGREEMENT - SHARP	5240240	35.78	DE LAGE LANDEN
Total 44906:						143.13	
10/20/22	44860	Dog Waste Depot	09/15/22	Dog waste bags	1070261	299.98	Dog Waste Depot
Total 44860:						299.98	
10/20/22	44861	DURKS PLUMBING	09/01/22	4-22 Station Controller WiFi	1070261	302.60	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	09/01/22	3-Way Auto Valve	1070261	182.40	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	09/01/22	Field Decoder 1 Valve parks	1070261	134.31	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	09/01/22	Supplies for Silverleaf Park	1070261	214.14	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	09/13/22	5 W Bury Hydrant	1070261	208.39	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	09/15/22	4-22 Station Controller WiFi	1070261	312.29	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	10/01/22	1.5" PVC Pipe 40 (300) silver leaf	1070261	535.40	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	10/01/22	1.5" Coupling	1070261	10.50	DURKS PLUMBING
10/20/22	44861	DURKS PLUMBING	10/01/22	1.5" Coupling	1070261	6.84	DURKS PLUMBING
Total 44861:						1,885.87	
10/06/22	44798	Elwell Consulting Group PLLC	09/08/22	SWC Multi-Hazard Mitigation Plan - August 202	1054320	2,557.50	Elwell Consulting Group PLLC

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44798:						2,557.50	
10/27/22	44907	Elwell Consulting Group PLLC	10/03/22	SWC Multi-Hazard Mitigation Plan - September	1054320	5,245.98	Elwell Consulting Group PLLC
Total 44907:						5,245.98	
10/20/22	44862	Eriks North America, Inc.	09/07/22	Hose(40ft) parks	1070261	208.74	Eriks North America, Inc.
Total 44862:						208.74	
10/13/22	44816	EXECUTECH	09/01/22	Antivirus, Backup, Email - August 2022	1043350	1,162.10	EXECUTECH
10/13/22	44816	EXECUTECH	09/01/22	IT Services - September 2022	1043308	773.00	EXECUTECH
10/13/22	44816	EXECUTECH	09/01/22	IT Onsite hours	1043308	167.25	EXECUTECH
Total 44816:						2,102.35	
10/27/22	44908	EXECUTECH	10/01/22	IT Services -October 2022	1043308	773.00	EXECUTECH
10/27/22	44908	EXECUTECH	10/01/22	IT Services Overage	1043308	194.00	EXECUTECH
10/27/22	44908	EXECUTECH	10/01/22	Antivirus, Backup, Email - September 2022	1043350	1,165.15	EXECUTECH
Total 44908:						2,132.15	
10/20/22	44863	FASTENAL COMPANY	09/12/22	Anchor (25) for porta potty	1070261	76.86	FASTENAL COMPANY
10/20/22	44863	FASTENAL COMPANY	10/01/22	Anchor (50) porta potties	1070261	80.63	FASTENAL COMPANY
Total 44863:						157.49	
10/20/22	44864	Fowers, Drake	10/11/22	Referee: 10/10	2071483	25.00	Fowers, Drake
Total 44864:						25.00	
10/27/22	44909	Fowers, Drake	10/26/22	Referee 10/11, 10/17	2071480	50.00	Fowers, Drake
10/27/22	44909	Fowers, Drake	10/26/22	Referee 10/11	2071482	25.00	Fowers, Drake
Total 44909:						75.00	
10/13/22	44817	FREEDOM MAILING SERVICES INC.	09/29/22	Utility Billing - September 2022	5140370	612.74	FREEDOM MAILING SERVICES INC.
10/13/22	44817	FREEDOM MAILING SERVICES INC.	09/29/22	Utility Billing - September 2022	5240370	426.26	FREEDOM MAILING SERVICES INC.
10/13/22	44817	FREEDOM MAILING SERVICES INC.	09/29/22	Utility Billing - September 2022	5340370	199.81	FREEDOM MAILING SERVICES INC.

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/13/22	44817	FREEDOM MAILING SERVICES INC.	09/29/22	Utility Billing - September 2022	5440370	93.24	FREEDOM MAILING SERVICES INC.
Total 44817:						1,332.05	
10/20/22	44899	Fuel Network - UTAH DGO Fleet Operations	10/01/22	Water	5140256	459.88	Fuel Network - UTAH DGO Fleet Operations
10/20/22	44899	Fuel Network - UTAH DGO Fleet Operations	10/01/22	Streets	1060256	199.50	Fuel Network - UTAH DGO Fleet Operations
10/20/22	44899	Fuel Network - UTAH DGO Fleet Operations	10/01/22	Storm Drain	5440256	83.90	Fuel Network - UTAH DGO Fleet Operations
10/20/22	44899	Fuel Network - UTAH DGO Fleet Operations	10/01/22	Sewer	5240256	144.41	Fuel Network - UTAH DGO Fleet Operations
10/20/22	44899	Fuel Network - UTAH DGO Fleet Operations	10/01/22	Planning	1058256	395.69	Fuel Network - UTAH DGO Fleet Operations
10/20/22	44899	Fuel Network - UTAH DGO Fleet Operations	10/01/22	Parks	1070256	508.12	Fuel Network - UTAH DGO Fleet Operations
10/20/22	44899	Fuel Network - UTAH DGO Fleet Operations	10/01/22	Fire	1057256	304.80	Fuel Network - UTAH DGO Fleet Operations
Total 44899:						2,096.30	
10/20/22	44865	Goff, Ryder	10/11/22	Referee 9/26, 9/28, 10/3, 10/5, 10/10	2071483	90.00	Goff, Ryder
10/20/22	44865	Goff, Ryder	10/11/22	Referee 9/27, 9/29	2071480	70.00	Goff, Ryder
10/20/22	44865	Goff, Ryder	10/11/22	Referee 9/29	2071482	20.00	Goff, Ryder
Total 44865:						180.00	
10/27/22	44910	GOVCONNECTION INC	10/01/22	Receipt printer	1043740	599.39	GOVCONNECTION INC
10/27/22	44910	GOVCONNECTION INC	10/01/22	Power cable	1043240	28.39	GOVCONNECTION INC
Total 44910:						627.78	
10/13/22	44818	GRAINGER	09/01/22	Paddle Stop Sign (4)	1060250	223.16	GRAINGER
10/13/22	44818	GRAINGER	09/01/22	Traffic Cones (8)	1060250	189.68	GRAINGER
Total 44818:						412.84	
10/20/22	44866	GREAT BASIN TURF PRODUCTS	09/01/22	FERTILIZER	1070261	44.98	GREAT BASIN TURF PRODUCTS
10/20/22	44866	GREAT BASIN TURF PRODUCTS	09/01/22	FERTILIZER	1070261	294.23	GREAT BASIN TURF PRODUCTS
10/20/22	44866	GREAT BASIN TURF PRODUCTS	09/01/22	FERTILIZERfor the parks	1070261	3,712.00	GREAT BASIN TURF PRODUCTS
10/20/22	44866	GREAT BASIN TURF PRODUCTS	09/23/22	FERTILIZER	1070261	422.98	GREAT BASIN TURF PRODUCTS
10/20/22	44866	GREAT BASIN TURF PRODUCTS	09/09/22	FERTILIZER	1070261	299.96	GREAT BASIN TURF PRODUCTS
Total 44866:						4,774.15	
10/20/22	44867	GREAT WESTERN SUPPLY INC	10/01/22	Toilet Bowl	1070261	97.21	GREAT WESTERN SUPPLY INC

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44867:						97.21	
10/20/22	44868	GRIFFIN FAST LUBE/MYFLEETCENTER	09/19/22	Service on F350 Pickup	1070250	86.27	GRIFFIN FAST LUBE/MYFLEETCENTER
Total 44868:						86.27	
10/27/22	44911	Hayes Godfrey Bell, PC	10/01/22	Attorney Services - September 2022	1043313	3,534.50	Hayes Godfrey Bell, PC
Total 44911:						3,534.50	
10/06/22	44799	Henry Schein, Inc.	09/01/22	Medical Supplies	1057450	290.40	Henry Schein, Inc.
10/06/22	44799	Henry Schein, Inc.	09/01/22	Medical Supplies	1057450	285.12	Henry Schein, Inc.
Total 44799:						575.52	
10/13/22	44819	Henry Schein, Inc.	09/07/22	Medical Supplies	1057450	393.73	Henry Schein, Inc.
10/13/22	44819	Henry Schein, Inc.	09/27/22	Medical Supplies	1057450	417.16	Henry Schein, Inc.
Total 44819:						810.89	
10/13/22	44820	INFOBYTES, INC.	09/23/22	Dominion name renewal	1043308	50.00	INFOBYTES, INC.
Total 44820:						50.00	
10/27/22	44912	Intermountain Workmed	10/03/22	DOT - Physical - Public Works	5140137	140.00	Intermountain Workmed
10/27/22	44912	Intermountain Workmed	10/03/22	DOT - Physical - Public Works	1060137	70.00	Intermountain Workmed
Total 44912:						210.00	
10/20/22	44869	Interstate Barricades, LLC	09/07/22	ROAD SIGNS (4)	1060415	481.53	Interstate Barricades, LLC
Total 44869:						481.53	
10/13/22	44821	JACKSON SPORTS	09/30/22	Flag Football Jerseys (61)	2071483	518.00	JACKSON SPORTS
10/13/22	44821	JACKSON SPORTS	09/12/22	Volleyball Jerseys (40)	2071484	350.00	JACKSON SPORTS
Total 44821:						868.00	
10/20/22	44870	JOHNSON ELECTRIC	09/01/22	Wiring and Repair at South Weber Park silver le	1070261	235.12	JOHNSON ELECTRIC

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/20/22	44870	JOHNSON ELECTRIC	09/01/22	Wiiring for Sprinkler Solenoid Power at 8200 D	1070261	170.00	JOHNSON ELECTRIC
Total 44870:						405.12	
10/20/22	44871	Johnson, Mark H	10/06/22	Q3 Safety Bonus	5240110	100.00	Johnson, Mark H
Total 44871:						100.00	
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	City Office Remodel	4543730	133.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Development Review Meetings	1058312	625.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Fire Station - Driveway & Auxiliary Building	4557730	3,982.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	General Budget Discussion & Information	1058312	695.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	General Engineering Assistance	1058312	261.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	General FEMA NFIP and Floodplain Assistance	1058312	689.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	General Meetings with City Staff	1058312	764.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Multi-Hazard Mitigation Plan	1054320	1,146.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	New Public Works Facility - Access Road	4560730	751.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	New Public Works Facility - Building Design Co	4560720	208.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	New Public Works Facility - Retention Basin Rel	4560730	387.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	New Public Works Facility - Site Design	4560730	1,251.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Streetlights - General	1060416	729.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	2022 Capital Facilities Plan - Transportation (CF	5676730	34.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	2022 Street Maintenance Projects	5676312	37.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Street Maintenance Planning & Analysis	5676312	1,429.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	2022 Capital Facilities Plan (Update) - Water (C	5140730	1,929.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	2022 Water Conservation Plan	5140312	160.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Cornia Dr Waterline Replace Project - Design	5140730	129.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	East Bench Reservoir Waterline Replacement -	5140730	226.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	System Meters Project	5140730	193.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Storm Water Annual Report	5440312	109.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	2022 Capital Facilities Plan (Update) - Sewer (C	5240690	5,934.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Canyon Meadows Park (West) - Phase 1 Projec	4570730	150.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Canyon Meadows Park - Wetlands	4570730	69.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Parks Map	1070312	111.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Utility Maps - Culinary Water	5140325	111.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Utility Maps - Sewer	5240325	1,175.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Zoning Map	1058325	400.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	South Weber Commercial - The Shops	1058319	1,285.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Riverside Place Subdivision - Phase 4	1058319	367.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	The Lofts at Deer Run	1058319	34.75	JONES AND ASSOCIATES

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	South Weber RV General	1058319	973.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Riverside RV Park Resort	1058319	275.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Riverwood Subdivision - Phase 1	1058319	173.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Harvest Park Subdivision - Phase 3	1058319	139.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Petersen Farms Subdivision (Tim Grubb)	1058319	208.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	CofO - Riverside Place Phase 3	1058319	157.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Freedom Landing Townhomes - Phase 1	1058312	157.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Belnap Estates	1058312	1,548.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Sophia's Haven Subdivision	1058319	156.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Freedom Landing Townhomes - Phase 2	1058319	52.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/01/22	Harvest Park Subdivision - Phase 1	1058319	71.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	City Office Remodel	4543730	69.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Development Review Meetings	1058312	208.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Fire Station - Driveway & Auxiliary Building	4557730	3,360.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	General Engineering Assistance	1058312	69.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	General Information related to Potential Develo	1058312	69.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	General Meetings with City Staff	1058312	521.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Multi-Hazard Mitigation Plan	1054320	521.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	New Public Works Facility - Retention Basin Rel	4560730	296.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	2022 Capital Facilities Plan - Transportation (CF	5676730	521.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	2022 Crack Fill Project	5676730	2,861.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	2022 STP Application - WFRC Funding (Cotton	1060312	21.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	I-84 / Adams Ave. Bridge Deck Replacement (U	1060312	69.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	2022 Water Conservation Plan	5140312	88.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Cornia Dr Waterline Replace Project - Design	5140730	516.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	East Bench Reservoir Waterline Replacement -	5140730	1,931.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Job Corps - Water Storage Evaluation and Agre	5140312	957.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	System Meters Project	5140730	109.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	2022 Capital Facilities Plan (Update) - Sewer (C	5240690	2,138.50	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	2022 TAP Application - WFRC Funding (Weber	1070430	112.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Canyon Meadows Park (West) - Phase 1 Projec	4570730	34.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Canyon Meadows Park - Wetlands	4570730	243.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Utility Maps - Sewer	5240325	912.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Riverside Place Subdivision - Phase 4	1058319	66.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Freedom Landing Townhomes - Phase 1	1058319	315.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	South Weber RV General	1058312	173.75	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Belnap Estates	1058312	22.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Sophia's Haven Subdivision	1058319	476.25	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Freedom Landing Townhomes - Phase 2	1058319	105.00	JONES AND ASSOCIATES
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Freedom Landing Townhomes - Phase 3	1058319	244.75	JONES AND ASSOCIATES

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/27/22	44913	JONES AND ASSOCIATES	10/02/22	Harvest Park Subdivision - Phase 3	1058319	776.50	JONES AND ASSOCIATES
Total 44913:						47,246.75	
10/27/22	44914	Kendell, Breckin	10/25/22	Referee 10/24	2071480	30.00	Kendell, Breckin
Total 44914:						30.00	
10/20/22	44872	Kirk Mobile Repair Inc	09/01/22	PW-9 Repair and battery replacement (2) backh	1060250	979.00	Kirk Mobile Repair Inc
10/20/22	44872	Kirk Mobile Repair Inc	09/02/22	Trailer Repair	1070261	179.58	Kirk Mobile Repair Inc
Total 44872:						1,158.58	
10/06/22	44800	L N CURTIS	09/01/22	Turnouts (2)	1057450	2,515.00	L N CURTIS
10/06/22	44800	L N CURTIS	09/01/22	Boots	1057450	525.63	L N CURTIS
Total 44800:						3,040.63	
10/13/22	44822	L N CURTIS	08/08/22	Facepiece (11)	1057450	3,377.00	L N CURTIS
10/13/22	44822	L N CURTIS	09/01/22	Shirt	1057450	128.81	L N CURTIS
Total 44822:						3,505.81	
10/20/22	44873	L N CURTIS	09/30/22	PPE Pants	1057140	250.31	L N CURTIS
Total 44873:						250.31	
10/20/22	44874	LARSEN, MARK	10/06/22	Q3 Safety Bonus	1058110	100.00	LARSEN, MARK
Total 44874:						100.00	
10/27/22	44915	LAYTON CITY CORPORATION	10/03/22	Metro Strike Force Fees: 2022-2023	1054310	5,742.00	LAYTON CITY CORPORATION
Total 44915:						5,742.00	
10/06/22	44801	Layton, Kaylie	09/14/22	Referee: 9/7 and 9/12	2071483	70.00	Layton, Kaylie
10/06/22	44801	Layton, Kaylie	09/14/22	Referee: 9/8 and 9/13	2071482	40.00	Layton, Kaylie
Total 44801:						110.00	

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/20/22	44875	Layton, Kaylie	10/11/22	Referee 9/26, 9/28, 10/3, 10/5	2071483	90.00	Layton, Kaylie
10/20/22	44875	Layton, Kaylie	10/11/22	Referee 9/27, 9/29, 10/4, 10/6	2071482	65.00	Layton, Kaylie
Total 44875:						155.00	
10/27/22	44916	Layton, Kaylie	10/25/22	Referee 10/17, 10/19, 10/24	2071480	90.00	Layton, Kaylie
Total 44916:						90.00	
10/27/22	44917	LEFAVOR ENVELOPE COMPANY	10/20/22	Window Envelopes	1043240	186.00	LEFAVOR ENVELOPE COMPANY
Total 44917:						186.00	
10/27/22	44918	LES OLSON COMPANY	10/19/22	Copier Quarterly Contract	1043250	147.72	LES OLSON COMPANY
Total 44918:						147.72	
10/20/22	44876	LES SCHWAB TIRE CENTER	09/01/22	Sidewall Split Repair back hoe	1060250	884.26	LES SCHWAB TIRE CENTER
Total 44876:						884.26	
10/06/22	44802	Linde Gas & Equipment Inc	09/01/22	Oxygen	1057450	217.26	Linde Gas & Equipment Inc
Total 44802:						217.26	
10/13/22	44823	Linde Gas & Equipment Inc	09/22/22	Oxygen	1057450	217.26	Linde Gas & Equipment Inc
Total 44823:						217.26	
10/13/22	44824	Lindy Girardelli	10/06/22	Referee: 9/8 and 9/13	2071482	62.50	Lindy Girardelli
Total 44824:						62.50	
10/20/22	44877	McFarland, Zachary	10/06/22	Q3 Safety Bonus	1060110	100.00	McFarland, Zachary
Total 44877:						100.00	
10/06/22	44803	MOUNT OLYMPUS WATER	09/03/22	Water Cooler at City Hall - September 2022	1043262	62.86	MOUNT OLYMPUS WATER

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44803:						62.86	
10/20/22	44878	Murray Family Holdings	10/19/22	Refund of overpayment	5221365	2,155.00	Murray Family Holdings
10/20/22	44878	Murray Family Holdings	10/19/22	Refund of overpayment	2437200	12,322.00	Murray Family Holdings
10/20/22	44878	Murray Family Holdings	10/19/22	Refund of overpayment	2937200	91.00	Murray Family Holdings
Total 44878:						14,568.00	
10/20/22	44879	ODP Business Solutions, LLC	09/21/22	Ink combo HP plotter	1058240	83.65	ODP Business Solutions, LLC
10/20/22	44879	ODP Business Solutions, LLC	09/23/22	DR-C225 Scanner	1058240	331.05	ODP Business Solutions, LLC
10/20/22	44879	ODP Business Solutions, LLC	09/24/22	Notebook wire	1058240	9.90	ODP Business Solutions, LLC
Total 44879:						424.60	
10/27/22	44919	ODP Business Solutions, LLC	10/10/22	Office Supplies	1043240	119.15	ODP Business Solutions, LLC
10/27/22	44919	ODP Business Solutions, LLC	10/08/22	Office Supplies	1043240	5.15	ODP Business Solutions, LLC
10/27/22	44919	ODP Business Solutions, LLC	10/01/22	Printer for Comm. Services	1058240	412.88	ODP Business Solutions, LLC
10/27/22	44919	ODP Business Solutions, LLC	10/01/22	City Hall Office Supplies	1043240	126.96	ODP Business Solutions, LLC
10/27/22	44919	ODP Business Solutions, LLC	10/01/22	Paper	1043240	15.93	ODP Business Solutions, LLC
10/27/22	44919	ODP Business Solutions, LLC	10/01/22	City Hall Office Supplies	1043240	5.49	ODP Business Solutions, LLC
10/27/22	44919	ODP Business Solutions, LLC	10/01/22	City Hall Office Supplies	1043240	32.35	ODP Business Solutions, LLC
10/27/22	44919	ODP Business Solutions, LLC	10/01/22	City Hall Office Supplies	1043240	5.46	ODP Business Solutions, LLC
Total 44919:						723.37	
10/06/22	44804	OREILLY AUTOMOTIVE, INC.	09/01/22	Battery under warranty	1057250	14.38	OREILLY AUTOMOTIVE, INC.
10/06/22	44804	OREILLY AUTOMOTIVE, INC.	09/01/22	Diesel Exhaust Fluid	1057250	16.99	OREILLY AUTOMOTIVE, INC.
10/06/22	44804	OREILLY AUTOMOTIVE, INC.	09/01/22	Battery (2)	1057250	304.16	OREILLY AUTOMOTIVE, INC.
10/06/22	44804	OREILLY AUTOMOTIVE, INC.	09/01/22	Battery (2)	1057250	273.58	OREILLY AUTOMOTIVE, INC.
Total 44804:						609.11	
10/13/22	44825	OREILLY AUTOMOTIVE, INC.	09/05/22	Air Chuck	1057250	5.99	OREILLY AUTOMOTIVE, INC.
10/13/22	44825	OREILLY AUTOMOTIVE, INC.	09/16/22	Cable	1057250	24.99	OREILLY AUTOMOTIVE, INC.
Total 44825:						30.98	
10/27/22	44920	OSEGUERA, INGRID	10/20/22	INTERPRETER (.5) Case:225400733, 2254008	1042610	25.00	OSEGUERA, INGRID

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44920:						25.00	
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	1043135	5,660.51	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	1058135	3,686.56	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	1060135	757.01	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	1070135	2,077.12	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	2071135	78.75	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	5140135	107.44	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	5240135	2,077.12	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	5440135	2,077.12	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	1022500	1,694.60	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	1022502	124.50	PEHP PREMIUMS
10/27/22	44921	PEHP PREMIUMS	10/20/22	PEHP Premiums - October	1022503	16.66	PEHP PREMIUMS
Total 44921:						18,357.39	
10/20/22	44880	PEHP LTD PAYMENTS	10/01/22	LTD Premium - September 2022	1043135	467.47	PEHP LTD PAYMENTS
Total 44880:						467.47	
10/27/22	44922	Peterson, Maryn	10/01/22	Mileage Reimbursement (70)	1043230	43.75	Peterson, Maryn
Total 44922:						43.75	
10/20/22	44881	Pitney Bowes Inc	10/01/22	qrtrly maint. contract - postage machine	1043250	176.97	PITNEY BOWES CREDIT CORP
Total 44881:						176.97	
10/27/22	44923	Precision Power	10/01/22	Semi-annual service - City Hall Generator	1043262	215.00	Precision Power
Total 44923:						215.00	
10/13/22	44826	PROTECT YOUTH SPORTS	09/01/22	Background Check (2)	1070137	60.90	PROTECT YOUTH SPORTS
10/13/22	44826	PROTECT YOUTH SPORTS	09/30/22	Background Checks (1)	1043137	19.95	PROTECT YOUTH SPORTS
10/13/22	44826	PROTECT YOUTH SPORTS	09/30/22	Background Check (1)	1058137	30.45	PROTECT YOUTH SPORTS
10/13/22	44826	PROTECT YOUTH SPORTS	09/30/22	Background Checks (4)	1057137	79.80	PROTECT YOUTH SPORTS
Total 44826:						191.10	

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/13/22	44827	Quench USA, Inc	09/02/22	Ice Machine Lease - September 2022	1057260	300.90	Quench USA Inc
10/13/22	44827	Quench USA, Inc	10/03/22	Ice Machine Lease - October 2022	1057260	300.90	Quench USA Inc
Total 44827:						601.80	
10/13/22	44828	Revco Leasing Company	09/14/22	Plotter Lease - September 2022	1058250	260.37	Revco Leasing Company
Total 44828:						260.37	
10/27/22	44924	Revco Leasing Company	10/14/22	Plotter Lease - October 2022	1058250	260.37	Revco Leasing Company
Total 44924:						260.37	
10/06/22	44805	ROBINSON WASTE SERVICES INC	09/01/22	Park & Ride Collection - September 2022	1070626	52.49	ROBINSON WASTE SERVICES INC
10/06/22	44805	ROBINSON WASTE SERVICES INC	09/01/22	Garbage Collection - August 2022	5340492	13,924.43	ROBINSON WASTE SERVICES INC
Total 44805:						13,976.92	
10/20/22	44882	ROBINSON WASTE SERVICES INC	10/01/22	Park & Ride Collection - October 2022	1070626	52.36	ROBINSON WASTE SERVICES INC
10/20/22	44882	ROBINSON WASTE SERVICES INC	09/30/22	Garbage Collection - September 2022	5340492	13,863.90	ROBINSON WASTE SERVICES INC
Total 44882:						13,916.26	
10/20/22	44883	Robinson, Nate	10/06/22	Q3 Safety Bonus	1070120	50.00	Robinson, Nate
Total 44883:						50.00	
10/20/22	44884	Shums Coda Associates	09/01/22	Building Inspector - July 2022	1058326	1,890.00	Shums Coda Associates
10/20/22	44884	Shums Coda Associates	09/01/22	Building Inspector - August 2022	1058326	3,395.00	Shums Coda Associates
Total 44884:						5,285.00	
10/13/22	44829	SMASH ATHLETICS	08/18/22	Youth Jerseys & Printing (70)	2071482	922.41	SMASH ATHLETICS
Total 44829:						922.41	
10/20/22	44885	Soderquist, Blake	10/06/22	Q3 Safety Bonus	1070110	100.00	Soderquist, Blake
Total 44885:						100.00	

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/27/22	44925	SOUTH OGDEN CITY	10/18/22	Volleyball League	2071484	722.56	SOUTH OGDEN CITY
Total 44925:						722.56	
10/20/22	44886	Stake Center Locating Inc.	09/01/22	Blue Staking of street lights (37 locations)	1060416	555.00	Stake Center Locating Inc.
10/20/22	44886	Stake Center Locating Inc.	10/02/22	Bluestaking Streetlights (34)	1060416	510.00	Stake Center Locating Inc.
Total 44886:						1,065.00	
10/20/22	44887	STAKER PARSON MATERIALS AND CONS	09/01/22	Road Base - Sewer Lift Station	5240490	198.38	STAKER PARSON MATERIALS AND CONSTRUCT
10/20/22	44887	STAKER PARSON MATERIALS AND CONS	09/08/22	Road Base - Canyon Meadows Project trail	1070261	221.27	STAKER PARSON MATERIALS AND CONSTRUCT
Total 44887:						419.65	
10/13/22	44830	Standard Examiner	09/01/22	TNT - Tax Notification AD	1043220	780.00	STANDARD EXAMINER
10/13/22	44830	Standard Examiner	09/01/22	Bid AD	1043220	295.20	STANDARD EXAMINER
Total 44830:						1,075.20	
10/20/22	44888	STATE OF UTAH-D.O.P.L.	10/10/22	3rd Quarter 2022 State Surcharge Fees (July-S	1022950	218.23	STATE OF UTAH-D.O.P.L.
Total 44888:						218.23	
10/20/22	44889	STERLING CODIFIERS INC	10/01/22	City Code Updates	1043314	1,784.95	STERLING CODIFIERS INC
Total 44889:						1,784.95	
10/13/22	44831	Sunstate Equipment Co.	09/01/22	Tree Stump Grinder Rental	1070261	211.78	SUNSTATE EQUIPMENT COMPANY
Total 44831:						211.78	
10/20/22	44890	T J TRAILERS	09/19/22	7-way RV circuit tester parks trailer	1070250	29.96	T J TRAILERS
Total 44890:						29.96	
10/13/22	44832	Target Solutions Learning LLC	10/24/22	Vector Scheduling Pro Software	1057350	2,395.20	Vector Solutions
Total 44832:						2,395.20	
10/06/22	44806	UNIFIRST CORPORATION	09/01/22	Towels & Mats for FAC	2071241	75.63	UNIFIRST CORPORATION

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
10/06/22	44806	UNIFIRST CORPORATION	09/01/22	Towels for FAC	2071241	20.60	UNIFIRST CORPORATION
10/06/22	44806	UNIFIRST CORPORATION	09/02/22	Towels for FAC	2071241	20.60	UNIFIRST CORPORATION
10/06/22	44806	UNIFIRST CORPORATION	09/09/22	Towels for FAC	2071241	20.60	UNIFIRST CORPORATION
10/06/22	44806	UNIFIRST CORPORATION	09/16/22	Towels & Mats for FAC	2071241	75.63	UNIFIRST CORPORATION
Total 44806:						213.06	
10/13/22	44833	UNIFIRST CORPORATION	09/23/22	Towels for FAC	2071241	20.60	UNIFIRST CORPORATION
Total 44833:						20.60	
10/27/22	44926	UNIFIRST CORPORATION	10/01/22	Towels and Rugs for FAC	2071241	75.63	UNIFIRST CORPORATION
10/27/22	44926	UNIFIRST CORPORATION	10/07/22	Towels for FAC	2071241	38.20	UNIFIRST CORPORATION
10/27/22	44926	UNIFIRST CORPORATION	10/14/22	Towels & Rugs for FAC	2071241	93.23	UNIFIRST CORPORATION
10/27/22	44926	UNIFIRST CORPORATION	10/21/22	Towels for FAC	2071241	20.60	UNIFIRST CORPORATION
Total 44926:						227.66	
10/13/22	44834	UTAH LOCAL GOVERNMENTS TRUST	09/13/22	2022 Annual Contractors Equipment Endorsement	1043510	62.05	UTAH LOCAL GOVERNMENTS TRUST
10/13/22	44834	UTAH LOCAL GOVERNMENTS TRUST	09/13/22	Workers Comp Monthly Premium - October 2022	1022250	2,497.91	UTAH LOCAL GOVERNMENTS TRUST
Total 44834:						2,559.96	
10/06/22	44807	UTAH STATE TREASURER	10/04/22	Court Surcharge Remittance - September 2022	1035100	6,175.47	UTAH STATE TREASURER
Total 44807:						6,175.47	
10/06/22	44808	VANGUARD CLEANING SYSTEMS OF U	09/01/22	Janitorial service - August 2022	1043262	395.00	VANGUARD CLEANING SYSTEMS OF U
Total 44808:						395.00	
10/20/22	44891	VANGUARD CLEANING SYSTEMS OF U	10/01/22	Janitorial service - October 2022	1043262	395.00	VANGUARD CLEANING SYSTEMS OF U
Total 44891:						395.00	
10/20/22	44892	VERIZON WIRELESS	09/08/22	Public Works Air Card - August 2022	5140280	40.01	VERIZON WIRELESS
Total 44892:						40.01	
10/20/22	44893	WAGEMAN, BRYAN	10/06/22	Q3 Safety Bonus	5140110	100.00	WAGEMAN, BRYAN

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 44893:						100.00	
10/13/22	44835	WASATCH INTEGRATED WASTE MGMT	09/01/22	Garbage Collection - August 2022	5340492	22,975.20	WASATCH INTEGRATED WASTE MGMT
Total 44835:						22,975.20	
10/20/22	44894	WASATCH INTEGRATED WASTE MGMT	09/01/22	Misc. Waste - August 2022	5340492	31.50	WASATCH INTEGRATED WASTE MGMT
10/20/22	44894	WASATCH INTEGRATED WASTE MGMT	09/30/22	Misc. Waste - Sept 2022	5340492	229.60	WASATCH INTEGRATED WASTE MGMT
Total 44894:						261.10	
10/27/22	44927	WASATCH INTEGRATED WASTE MGMT	10/01/22	Garbage Collection - September 2022	5340492	23,025.60	WASATCH INTEGRATED WASTE MGMT
Total 44927:						23,025.60	
10/13/22	44836	WCEC Engineers Inc	09/01/22	Transportation CFP/IFFP Project	5676730	1,987.59	WCEC Engineers Inc
Total 44836:						1,987.59	
10/27/22	44928	WCEC Engineers Inc	10/01/22	Transportation CFP/IFFP Project	5676730	2,905.13	WCEC Engineers Inc
Total 44928:						2,905.13	
10/20/22	44895	WEBER BASIN WATER	10/10/22	3rd Quarter Impact Fees 2022 (6 permits)	5121357	28,359.00	WEBER BASIN WATER
Total 44895:						28,359.00	
10/20/22	44896	WILKINSON SUPPLY	09/01/22	Chain Loop	1070250	262.92	WILKINSON SUPPLY
10/20/22	44896	WILKINSON SUPPLY	09/16/22	Labor on Trimmer	1070250	32.50	WILKINSON SUPPLY
10/20/22	44896	WILKINSON SUPPLY	09/23/22	Spark Plug	1070250	6.95	WILKINSON SUPPLY
Total 44896:						302.37	
10/20/22	44897	WILSON, COREY	10/06/22	Q3 Safety Bonus	5440110	100.00	WILSON, COREY
Total 44897:						100.00	
Grand Totals:						361,770.88	

M = Manual Check, V = Void Check

Approval Date: _____

Mayor _____

City Recorder: _____

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100	.00	105.18	1,078,000.00	1,077,894.82	.0
10-31-120	.00	654.08	10,000.00	9,345.92	6.5
10-31-200	.00	4,544.24	50,000.00	45,455.76	9.1
10-31-300	115,953.08	115,953.08	1,100,000.00	984,046.92	10.5
10-31-305	.00	.00	.00	.00	.0
10-31-309	4,844.28	4,844.28	20,000.00	15,155.72	24.2
10-31-310	33,342.77	50,354.22	420,000.00	369,645.78	12.0
TOTAL TAXES	154,140.13	176,455.08	2,678,000.00	2,501,544.92	6.6
<u>LICENSES AND PERMITS</u>					
10-32-100	750.00	760.00	8,000.00	7,240.00	9.5
10-32-210	9,539.45	25,673.94	240,000.00	214,326.06	10.7
10-32-290	2,790.54	9,835.40	44,000.00	34,164.60	22.4
10-32-310	94.00	94.00	.00	(94.00)	.0
TOTAL LICENSES AND PERMITS	13,173.99	36,363.34	292,000.00	255,636.66	12.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-400	.00	.00	.00	.00	.0
10-33-500	.00	463,697.50	78,000.00	(385,697.50)	594.5
10-33-550	.00	.00	214,000.00	214,000.00	.0
10-33-560	42,152.02	42,152.02	110,000.00	67,847.98	38.3
10-33-580	.00	.00	7,000.00	7,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	42,152.02	505,849.52	409,000.00	(96,849.52)	123.7
<u>CHARGES FOR SERVICES</u>					
10-34-100	70.00	70.00	15,000.00	14,930.00	.5
10-34-105	11,573.00	11,573.00	60,000.00	48,427.00	19.3
10-34-250	165.00	585.00	.00	(585.00)	.0
10-34-254	.00	.00	.00	.00	.0
10-34-270	.00	.00	5,000.00	5,000.00	.0
10-34-560	3,828.49	9,501.06	63,000.00	53,498.94	15.1
10-34-760	.00	.00	.00	.00	.0
10-34-910	.00	.00	277,000.00	277,000.00	.0
TOTAL CHARGES FOR SERVICES	15,636.49	21,729.06	420,000.00	398,270.94	5.2

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-100 FINES	8,331.14	39,446.71	100,000.00	60,553.29	39.5
TOTAL FINES AND FORFEITURES	8,331.14	39,446.71	100,000.00	60,553.29	39.5
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST EARNINGS	16.16	42,925.56	11,000.00	(31,925.56)	390.2
10-36-300 NEWSLETTER SPONSORS	.00	.00	.00	.00	.0
10-36-400 SALE OF ASSETS	.00	.00	.00	.00	.0
10-36-900 SUNDRY REVENUES	(155.80)	1,158.64	31,500.00	30,341.36	3.7
10-36-901 FARMERS MARKET	.00	.00	.00	.00	.0
10-36-905 MISC - COURT CONV FEE	1,083.00	1,083.00	.00	(1,083.00)	.0
TOTAL MISCELLANEOUS REVENUE	943.36	45,167.20	42,500.00	(2,667.20)	106.3
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-091 TRANSFER FROM CAPITAL PROJECTS	.00	.00	.00	.00	.0
10-39-100 FIRE AGREEMENT/JOB CORPS	.00	.00	3,500.00	3,500.00	.0
10-39-110 FIRE AGREEMENT/COUNTY	(10,740.00)	(10,740.00)	3,000.00	13,740.00	(358.0)
10-39-800 TFR FROM IMPACT FEES	.00	.00	12,000.00	12,000.00	.0
10-39-900 FUND BALANCE TO BE APPROPRIATE	.00	.00	.00	.00	.0
10-39-910 TRANSFER FROM CLASS "C" RES.	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	(10,740.00)	(10,740.00)	18,500.00	29,240.00	(58.1)
TOTAL FUND REVENUE	223,637.13	814,270.91	3,960,000.00	3,145,729.09	20.6

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-005 SALARIES - COUNCIL & COMMISSIO	1,200.00	3,600.00	28,000.00	24,400.00	12.9
10-41-131 EMPLOYEE BENEFIT-EMPLOYER FICA	91.80	275.40	2,200.00	1,924.60	12.5
10-41-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	1,000.00	1,000.00	.0
10-41-134 EMPLOYEE BENEFIT - UI	7.20	21.60	.00	(21.60)	.0
10-41-140 UNIFORMS	.00	.00	.00	.00	.0
10-41-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	5,181.64	4,000.00	(1,181.64)	129.5
10-41-230 TRAVEL & TRAINING	.00	.00	13,000.00	13,000.00	.0
10-41-240 OFFICE SUPPLIES AND EXPENSE	.00	.00	200.00	200.00	.0
10-41-370 PROFESSIONAL/TECHNICAL SERVICE	.00	3.00	.00	(3.00)	.0
10-41-494 YOUTH CITY COUNCIL	233.06	233.06	5,000.00	4,766.94	4.7
10-41-620 MISCELLANEOUS	.00	.00	5,100.00	5,100.00	.0
10-41-740 EQUIPMENT	.00	.00	.00	.00	.0
10-41-925 TRANSFER TO COUNTRY FAIR DAYS	.00	7,500.00	7,500.00	.00	100.0
TOTAL LEGISLATIVE	1,532.06	16,814.70	66,000.00	49,185.30	25.5
<u>JUDICIAL</u>					
10-42-004 JUDGE SALARY	1,809.78	3,748.66	16,000.00	12,251.34	23.4
10-42-110 EMPLOYEE SALARIES	.00	.00	.00	.00	.0
10-42-130 EMPLOYEE BENEFIT - RETIREMENT	195.34	488.35	4,000.00	3,511.65	12.2
10-42-131 EMPLOYEE BENEFIT-EMPLOYER FICA	138.45	286.78	2,000.00	1,713.22	14.3
10-42-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	500.00	500.00	.0
10-42-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
10-42-135 EMPLOYEE BENEFIT - HEALTH INS.	.00	.00	.00	.00	.0
10-42-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	106.25	700.00	593.75	15.2
10-42-230 TRAVEL & TRAINING	718.42	818.42	5,000.00	4,181.58	16.4
10-42-240 OFFICE SUPPLIES & EXPENSE	42.94	168.84	600.00	431.16	28.1
10-42-243 COURT REFUNDS	.00	.00	.00	.00	.0
10-42-280 TELEPHONE	.00	.00	500.00	500.00	.0
10-42-313 PROFESSIONAL/TECH. - ATTORNEY	600.00	1,725.00	10,000.00	8,275.00	17.3
10-42-317 PROFESSIONAL/TECHNICAL-BAILIFF	.00	.00	4,000.00	4,000.00	.0
10-42-350 SOFTWARE MAINTENANCE	73.00	219.00	800.00	581.00	27.4
10-42-550 BANKING CHARGES	181.54	611.99	900.00	288.01	68.0
10-42-610 MISCELLANEOUS	67.50	266.00	1,000.00	734.00	26.6
10-42-740 EQUIPMENT	.00	.00	.00	.00	.0
TOTAL JUDICIAL	3,826.97	8,439.29	46,000.00	37,560.71	18.4

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE</u>					
10-43-110	43,645.05	93,047.10	363,000.00	269,952.90	25.6
10-43-120	3,675.15	6,883.55	71,000.00	64,116.45	9.7
10-43-125	.00	.00	.00	.00	.0
10-43-130	4,760.94	12,201.99	102,000.00	89,798.01	12.0
10-43-131	3,651.47	7,859.55	34,000.00	26,140.45	23.1
10-43-133	.00	.00	7,000.00	7,000.00	.0
10-43-134	14.05	43.16	.00	(43.16)	.0
10-43-135	6,435.57	20,773.51	77,000.00	56,226.49	27.0
10-43-136	75.00	75.00	3,500.00	3,425.00	2.1
10-43-137	34.95	34.95	.00	(34.95)	.0
10-43-140	49.02	49.02	.00	(49.02)	.0
10-43-210	.00	200.00	3,500.00	3,300.00	5.7
10-43-220	1,075.20	1,577.42	6,000.00	4,422.58	26.3
10-43-230	1,053.25	6,628.67	20,000.00	13,371.33	33.1
10-43-240	111.48	1,645.16	9,000.00	7,354.84	18.3
10-43-250	.00	381.69	6,500.00	6,118.31	5.9
10-43-252	.00	.00	.00	.00	.0
10-43-253	.00	.00	.00	.00	.0
10-43-256	.00	.00	.00	.00	.0
10-43-262	501.86	1,353.72	7,500.00	6,146.28	18.1
10-43-270	554.84	919.86	6,000.00	5,080.14	15.3
10-43-280	1,780.59	5,244.80	18,000.00	12,755.20	29.1
10-43-308	990.25	2,520.25	33,000.00	30,479.75	7.6
10-43-309	.00	.00	15,000.00	15,000.00	.0
10-43-310	.00	.00	.00	.00	.0
10-43-311	.00	.00	.00	.00	.0
10-43-312	.00	.00	.00	.00	.0
10-43-313	3,276.00	6,337.50	70,000.00	63,662.50	9.1
10-43-314	.00	.00	5,000.00	5,000.00	.0
10-43-316	.00	.00	.00	.00	.0
10-43-319	.00	.00	.00	.00	.0
10-43-329	.00	452.71	5,000.00	4,547.29	9.1
10-43-350	1,381.10	6,268.25	26,000.00	19,731.75	24.1
10-43-510	62.05	62.05	46,000.00	45,937.95	.1
10-43-550	511.86	553.88	1,000.00	446.12	55.4
10-43-610	.00	.00	4,000.00	4,000.00	.0
10-43-620	.00	.00	.00	.00	.0
10-43-621	.00	.00	.00	.00	.0
10-43-625	1.02	5.53	.00	(5.53)	.0
10-43-720	.00	.00	.00	.00	.0
10-43-740	3,665.50	5,800.50	19,000.00	13,199.50	30.5
10-43-745	.00	.00	.00	.00	.0
10-43-841	.00	.00	75,000.00	75,000.00	.0
10-43-900	.00	.00	109,000.00	109,000.00	.0
10-43-910	.00	.00	70,000.00	70,000.00	.0
TOTAL ADMINISTRATIVE	77,306.20	180,919.82	1,212,000.00	1,031,080.18	14.9

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
10-54-310 SHERIFF'S DEPARTMENT	22,111.53	66,334.59	266,000.00	199,665.41	24.9
10-54-311 ANIMAL CONTROL	4,021.30	6,031.95	25,000.00	18,968.05	24.1
10-54-320 EMERGENCY PREPAREDNESS	2,557.50	7,281.49	57,000.00	49,718.51	12.8
10-54-321 LIQUOR LAW ENFORCEMENT	.00	.00	7,000.00	7,000.00	.0
TOTAL PUBLIC SAFETY	28,690.33	79,648.03	355,000.00	275,351.97	22.4
<u>FIRE PROTECTION</u>					
10-57-110 FULL-TIME EMPLOYEE SALARIES	11,511.55	18,819.25	95,000.00	76,180.75	19.8
10-57-120 PART-TIME EMPLOYEE SALARIES	53,202.95	124,856.21	605,000.00	480,143.79	20.6
10-57-130 EMPLOYEE BENEFIT - RETIREMENT	3,954.65	3,954.65	20,000.00	16,045.35	19.8
10-57-131 EMPLOYEE BENEFIT-EMPLOYER FICA	4,950.64	11,216.61	54,000.00	42,783.39	20.8
10-57-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	32,000.00	32,000.00	.0
10-57-134 EMPLOYEE BENEFIT - UI	34.36	176.86	.00	(176.86)	.0
10-57-135 EMPLOYEE BENEFIT - HEALTH INS.	.00	200.00	.00	(200.00)	.0
10-57-137 EMPLOYEE TESTING	79.80	79.80	1,000.00	920.20	8.0
10-57-140 UNIFORMS	250.31	2,299.62	12,000.00	9,700.38	19.2
10-57-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	672.00	688.08	1,000.00	311.92	68.8
10-57-230 TRAVEL & TRAINING	379.50	604.46	37,000.00	36,395.54	1.6
10-57-240 OFFICE SUPPLIES & EXPENSE	.00	10.00	2,500.00	2,490.00	.4
10-57-250 EQUIPMENT SUPPLIES & MAINT.	693.04	1,986.19	24,000.00	22,013.81	8.3
10-57-256 FUEL EXPENSE	392.37	1,220.55	6,000.00	4,779.45	20.3
10-57-260 BUILDINGS & GROUNDS MAINT.	6,634.90	14,239.62	16,000.00	1,760.38	89.0
10-57-270 UTILITIES	648.96	1,103.11	7,000.00	5,896.89	15.8
10-57-280 TELEPHONE	625.40	1,773.22	9,000.00	7,226.78	19.7
10-57-350 SOFTWARE MAINTENANCE	73.00	219.00	8,500.00	8,281.00	2.6
10-57-370 PROFESSIONAL & TECH. SERVICES	958.04	2,874.12	18,000.00	15,125.88	16.0
10-57-375 PARAMEDIC SERVICES	.00	.00	.00	.00	.0
10-57-450 SPECIAL PUBLIC SAFETY SUPPLIES	5,202.14	18,061.14	30,000.00	11,938.86	60.2
10-57-530 INTEREST EXPENSE	.00	5,281.66	5,000.00	(281.66)	105.6
10-57-550 BANKING CHARGES	22.43	64.45	500.00	435.55	12.9
10-57-622 HEALTH & WELLNESS EXPENSES	.00	.00	1,500.00	1,500.00	.0
10-57-740 EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
10-57-745 EQUIPMENT COSTING OVER \$500	.00	.00	.00	.00	.0
10-57-811 BOND PRINCIPAL	.00	.00	27,000.00	27,000.00	.0
TOTAL FIRE PROTECTION	90,286.04	209,728.60	1,017,000.00	807,271.40	20.6

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY SERVICES</u>					
10-58-004 SUPERVISOR SALARIES	.00	.00	.00	.00	.0
10-58-110 FULL-TIME EMPLOYEE SALARIES	42,977.66	55,989.18	239,000.00	183,010.82	23.4
10-58-120 PART-TIME EMPLOYEE SALARIES	(12,164.67)	15,721.51	67,000.00	51,278.49	23.5
10-58-130 EMPLOYEE BENEFIT - RETIREMENT	4,075.53	11,790.78	65,000.00	53,209.22	18.1
10-58-131 EMPLOYEE BENEFIT-EMPLOYER FICA	2,366.68	5,826.58	24,000.00	18,173.42	24.3
10-58-132 EMPLOYEE BENEFIT - 401K PLAN	.00	.00	.00	.00	.0
10-58-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	8,000.00	8,000.00	.0
10-58-134 EMPLOYEE BENEFIT - UI	3.66	7.46	.00	(7.46)	.0
10-58-135 EMPLOYEE BENEFIT - HEALTH INS.	4,179.45	12,350.04	80,000.00	67,649.96	15.4
10-58-137 EMPLOYEE TESTING	30.45	30.45	.00	(30.45)	.0
10-58-140 UNIFORMS	156.03	677.47	3,200.00	2,522.53	21.2
10-58-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	52.00	81.95	1,000.00	918.05	8.2
10-58-230 TRAVEL & TRAINING	473.00	3,612.46	19,000.00	15,387.54	19.0
10-58-240 OFFICE SUPPLIES	435.88	435.88	8,000.00	7,564.12	5.5
10-58-250 EQUIPMENT SUPPLIES & MAINT.	260.37	781.11	5,000.00	4,218.89	15.6
10-58-255 VEHICLE LEASE	.00	.00	.00	.00	.0
10-58-256 FUEL EXPENSE	288.44	288.44	3,000.00	2,711.56	9.6
10-58-280 TELEPHONE	342.98	682.06	1,800.00	1,117.94	37.9
10-58-310 PROFESSIONAL & TCH. - PLANNER	.00	.00	.00	.00	.0
10-58-311 PROFESSIONAL & TECH - ECODEV	.00	.00	.00	.00	.0
10-58-312 PROFESSIONAL & TECH. - ENGINR	.00	4,496.25	55,000.00	50,503.75	8.2
10-58-319 PROF./TECH. -SUBD. REVIEWS	.00	6,228.00	60,000.00	53,772.00	10.4
10-58-325 PROFESSIONAL/TECHICAL - MAPS/G	5.60	139.10	12,000.00	11,860.90	1.2
10-58-326 PROF. & TECH. - INSPECTIONS	5,285.00	5,285.00	40,000.00	34,715.00	13.2
10-58-350 SOFTWARE MAINTENANCE	.00	73.00	17,000.00	16,927.00	.4
10-58-370 PROFESSIONAL & TECH. SERVICES	.00	.00	.00	.00	.0
10-58-380 ABATEMENTS	.00	.00	10,000.00	10,000.00	.0
10-58-620 MISCELLANEOUS	.00	.00	9,500.00	9,500.00	.0
10-58-740 EQUIPMENT	.00	1,646.71	2,500.00	853.29	65.9
TOTAL COMMUNITY SERVICES	48,768.06	126,143.43	730,000.00	603,856.57	17.3

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
10-60-110 FULL-TIME EMPLOYEE SALARIES	4,187.46	10,902.21	46,000.00	35,097.79	23.7
10-60-120 PART-TIME EMPLOYEE SALARIES	3,093.97	2,593.97	30,000.00	27,406.03	8.7
10-60-130 EMPLOYEE BENEFIT - RETIREMENT	634.60	1,724.25	10,000.00	8,275.75	17.2
10-60-131 EMPLOYEE BENEFIT-EMPLOYER FICA	554.88	1,104.36	6,000.00	4,895.64	18.4
10-60-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	3,000.00	3,000.00	.0
10-60-134 EMPLOYEE BENEFIT - UI	21.42	28.90	.00	(28.90)	.0
10-60-135 EMPLOYEE BENEFIT - HEALTH INS.	777.26	2,323.81	.00	(2,323.81)	.0
10-60-137 EMPLOYEE TESTING	.00	.00	400.00	400.00	.0
10-60-140 UNIFORMS	155.96	305.62	800.00	494.38	38.2
10-60-230 TRAVEL & TRAINING	.00	.00	2,000.00	2,000.00	.0
10-60-250 EQUIPMENT SUPPLIES & MAINT.	2,528.14	6,516.52	6,000.00	(516.52)	108.6
10-60-255 VEHICLE LEASE	.00	.00	.00	.00	.0
10-60-256 FUEL EXPENSE	149.28	149.28	5,600.00	5,450.72	2.7
10-60-260 BUILDINGS & GROUNDS MAINT.	263.85	609.04	3,000.00	2,390.96	20.3
10-60-271 UTILITIES - STREET LIGHTS	2,715.30	5,416.30	45,000.00	39,583.70	12.0
10-60-280 TELEPHONE	147.96	228.31	.00	(228.31)	.0
10-60-312 PROFESSIONAL & TECH. - ENGINR	.00	.00	20,000.00	20,000.00	.0
10-60-325 PROFESSIONAL/TECHICAL - MAPS/G	.00	.00	5,000.00	5,000.00	.0
10-60-350 SOFTWARE MAINTENANCE	73.00	219.00	3,000.00	2,781.00	7.3
10-60-370 PROFESSIONAL & TECH. SERVICES	.00	.00	400.00	400.00	.0
10-60-410 SPECIAL HIGHWAY SUPPLIES	.00	240.00	35,000.00	34,760.00	.7
10-60-411 SNOW REMOVAL SUPPLIES	.00	.00	45,000.00	45,000.00	.0
10-60-415 MAILBOXES & STREET SIGNS	481.53	481.53	20,000.00	19,518.47	2.4
10-60-416 STREET LIGHTS	1,640.44	4,335.69	20,000.00	15,664.31	21.7
10-60-420 WEED CONTROL	.00	1,059.95	1,500.00	440.05	70.7
10-60-422 CROSSWALK/STREET PAINTING	.00	.00	5,000.00	5,000.00	.0
10-60-424 CURB & GUTTER RESTORATION	.00	.00	.00	.00	.0
10-60-550 BANKING CHARGES	22.43	64.45	300.00	235.55	21.5
TOTAL STREETS	17,447.48	38,303.19	313,000.00	274,696.81	12.2

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS</u>					
10-70-110 FULL-TIME EMPLOYEE SALARIES	13,218.23	28,144.37	91,000.00	62,855.63	30.9
10-70-120 PART-TIME EMPLOYEE SALARIES	1,373.60	4,012.34	9,000.00	4,987.66	44.6
10-70-130 EMPLOYEE BENEFIT - RETIREMENT	1,822.36	4,718.27	17,000.00	12,281.73	27.8
10-70-131 EMPLOYEE BENEFIT-EMPLOYER FICA	1,176.35	2,609.63	8,000.00	5,390.37	32.6
10-70-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	3,000.00	3,000.00	.0
10-70-134 EMPLOYEE BENEFIT - UI	16.58	79.76	.00	(79.76)	.0
10-70-135 EMPLOYEE BENEFIT - HEALTH INS.	2,131.51	7,504.79	37,000.00	29,495.21	20.3
10-70-137 EMPLOYEE TESTING	60.90	60.90	400.00	339.10	15.2
10-70-140 UNIFORMS	311.85	1,018.55	2,700.00	1,681.45	37.7
10-70-230 TRAVEL & TRAINING	.00	.00	4,000.00	4,000.00	.0
10-70-250 EQUIPMENT SUPPLIES & MAINT.	670.07	5,376.41	15,000.00	9,623.59	35.8
10-70-255 VEHICLE LEASE	.00	.00	.00	.00	.0
10-70-256 FUEL EXPENSE	351.70	351.70	6,000.00	5,648.30	5.9
10-70-260 BUILDINGS & GROUNDS MAINT.	.00	170.82	3,000.00	2,829.18	5.7
10-70-261 GROUNDS SUPPLIES & MAINTENANCE	9,529.45	15,573.81	39,000.00	23,426.19	39.9
10-70-270 UTILITIES	605.52	1,150.62	9,000.00	7,849.38	12.8
10-70-280 TELEPHONE	251.48	487.18	1,600.00	1,112.82	30.5
10-70-312 PROFESSIONAL & TECH. - ENGINR	.00	.00	19,000.00	19,000.00	.0
10-70-350 SOFTWARE MAINTENANCE	73.00	219.00	1,000.00	781.00	21.9
10-70-430 TRAILS/ TREES	.00	.00	20,000.00	20,000.00	.0
10-70-435 SAFETY INCENTIVE PROGRAM	.00	.00	.00	.00	.0
10-70-550 BANKING CHARGES	22.43	64.45	300.00	235.55	21.5
10-70-626 UTA PARK AND RIDE	52.49	159.73	15,000.00	14,840.27	1.1
10-70-730 IMPROVEMENTS OTHER THAN BLDGS	.00	.00	.00	.00	.0
10-70-740 EQUIPMENT	.00	.00	.00	.00	.0
10-70-960 TRRR FROM STORM DRAIN - REIMB.	.00	.00	(80,000.00)	(80,000.00)	.0
TOTAL PARKS	31,667.52	71,702.33	221,000.00	149,297.67	32.4
TOTAL FUND EXPENDITURES	299,524.66	731,699.39	3,960,000.00	3,228,300.61	18.5
NET REVENUE OVER EXPENDITURES	(75,887.53)	82,571.52	.00	(82,571.52)	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION REVENUE</u>						
20-34-720	RENTAL - ACTIVITY CENTER	2,730.00	4,410.00	11,000.00	6,590.00	40.1
20-34-751	MEMBERSHIP FEES	1,060.00	3,567.00	21,000.00	17,433.00	17.0
20-34-752	COMPETITION LEAGUE FEES	.00	.00	22,500.00	22,500.00	.0
20-34-753	MISC REVENUE	.00	147.00	2,000.00	1,853.00	7.4
20-34-754	COMPETITION BASEBALL	.00	.00	500.00	500.00	.0
20-34-755	BASKETBALL	4,800.00	7,559.00	14,000.00	6,441.00	54.0
20-34-756	BASEBALL & SOFTBALL	.00	49.00	8,000.00	7,951.00	.6
20-34-757	SOCCER	18.00	7,728.00	9,000.00	1,272.00	85.9
20-34-758	FLAG FOOTBALL	.00	3,680.00	4,000.00	320.00	92.0
20-34-759	VOLLEYBALL	27.00	1,002.00	2,000.00	998.00	50.1
20-34-760	WRESTLING	.00	.00	2,000.00	2,000.00	.0
20-34-761	PICKLEBALL	.00	.00	.00	.00	.0
20-34-811	SALES TAX BOND PMT-RESTRICTED	.00	.00	.00	.00	.0
20-34-841	GRAVEL PIT FEES	.00	.00	95,000.00	95,000.00	.0
	TOTAL RECREATION REVENUE	8,635.00	28,142.00	191,000.00	162,858.00	14.7
<u>SOURCE 36</u>						
20-36-895	RENTAL OF UNIFORMS AND EQUIP	.00	.00	.00	.00	.0
	TOTAL SOURCE 36	.00	.00	.00	.00	.0
<u>SOURCE 37</u>						
20-37-100	INTEREST EARNINGS	.00	.00	4,000.00	4,000.00	.0
	TOTAL SOURCE 37	.00	.00	4,000.00	4,000.00	.0
<u>CONTRIBUTIONS & TRANSFERS</u>						
20-39-091	TRANSFER FROM CAPITAL PROJECTS	.00	.00	.00	.00	.0
20-39-470	TRANSFER FROM OTHER FUNDS	.00	.00	83,000.00	83,000.00	.0
20-39-800	TRANSFER FROM IMPACT FEE FUND	.00	.00	48,000.00	48,000.00	.0
20-39-900	FUND BALANCE TO BE APPROPRIATE	.00	.00	66,000.00	66,000.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	197,000.00	197,000.00	.0
	TOTAL FUND REVENUE	8,635.00	28,142.00	392,000.00	363,858.00	7.2

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION EXPENDITURES</u>					
20-71-110 FULL-TIME EMPLOYEE SALARIES	6,279.00	12,951.44	56,000.00	43,048.56	23.1
20-71-120 PART-TIME EMPLOYEE SALARIES	6,928.96	11,846.06	60,000.00	48,153.94	19.7
20-71-130 EMPLOYEE BENEFIT - RETIREMENT	892.60	2,405.43	11,000.00	8,594.57	21.9
20-71-131 EMPLOYEE BENEFIT-EMPLOYER FICA	1,043.44	2,076.67	8,000.00	5,923.33	26.0
20-71-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	3,000.00	3,000.00	.0
20-71-134 EMPLOYEE BENEFIT - UI	24.89	48.45	.00	(48.45)	.0
20-71-135 EMPLOYEE BENEFIT - HEALTH INS.	506.72	1,388.41	11,000.00	9,611.59	12.6
20-71-137 EMPLOYEE TESTING	.00	.00	500.00	500.00	.0
20-71-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	.00	.00	.0
20-71-230 TRAVEL & TRAINING	.00	.00	1,500.00	1,500.00	.0
20-71-240 OFFICE SUPPLIES AND EXPENSE	81.71	101.51	1,000.00	898.49	10.2
20-71-241 MATERIALS & SUPPLIES	233.66	382.13	3,000.00	2,617.87	12.7
20-71-250 EQUIPMENT SUPPLIES & MAINT.	.00	(52.38)	1,000.00	1,052.38	(5.2)
20-71-256 FUEL EXPENSE	.00	.00	200.00	200.00	.0
20-71-262 GENERAL GOVERNMENT BUILDINGS	.00	.00	12,000.00	12,000.00	.0
20-71-270 UTILITIES	27.81	51.69	10,000.00	9,948.31	.5
20-71-280 TELEPHONE	421.57	848.48	4,000.00	3,151.52	21.2
20-71-331 PROMOTIONS	.00	364.66	3,500.00	3,135.34	10.4
20-71-340 PROGRAM OFFICIALS	.00	.00	.00	.00	.0
20-71-350 SOFTWARE MAINTENANCE	73.00	219.00	1,000.00	781.00	21.9
20-71-370 PROFESSIONAL/TECHNICAL SERVICE	.00	.00	.00	.00	.0
20-71-480 REC BASKETBALL	.00	992.00	11,500.00	10,508.00	8.6
20-71-481 BASEBALL & SOFTBALL	.00	375.00	7,500.00	7,125.00	5.0
20-71-482 SOCCER	348.75	2,157.16	4,500.00	2,342.84	47.9
20-71-483 FLAG FOOTBALL	791.75	1,354.75	3,000.00	1,645.25	45.2
20-71-484 VOLLEYBALL	350.00	434.00	2,000.00	1,566.00	21.7
20-71-485 SUMMER FUN	.00	.00	2,000.00	2,000.00	.0
20-71-486 SR LUNCHEON	.00	.00	2,000.00	2,000.00	.0
20-71-488 COMPETITION BASKETBALL	.00	.00	12,000.00	12,000.00	.0
20-71-489 COMPETITION BASEBALL	.00	.00	300.00	300.00	.0
20-71-491 FLY FISHING	.00	.00	.00	.00	.0
20-71-492 WRESTLING	.00	.00	2,000.00	2,000.00	.0
20-71-510 INSURANCE & SURETY BONDS	.00	.00	.00	.00	.0
20-71-530 INTEREST EXPENSE	.00	2,053.98	16,000.00	13,946.02	12.8
20-71-550 BANKING CHARGES	311.31	773.98	1,500.00	726.02	51.6
20-71-610 MISCELLANEOUS	.00	73.92	1,000.00	926.08	7.4
20-71-625 CASH OVER AND SHORT	.00	(4.00)	.00	4.00	.0
20-71-740 EQUIPMENT	.00	1,258.79	40,000.00	38,741.21	3.2
20-71-811 BOND PRINCIPAL	.00	.00	65,000.00	65,000.00	.0
20-71-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
20-71-915 TRANSFER TO ADMIN. SERVICES	.00	.00	35,000.00	35,000.00	.0
TOTAL RECREATION EXPENDITURES	18,315.17	42,101.13	392,000.00	349,898.87	10.7
TOTAL FUND EXPENDITURES	18,315.17	42,101.13	392,000.00	349,898.87	10.7
NET REVENUE OVER EXPENDITURES	(9,680.17)	(13,959.13)	.00	13,959.13	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

SEWER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
21-37-100	INTEREST EARNINGS	.00	.00	.00	.00	.0
21-37-200	IMPACT FEES	5,866.00	19,065.00	400,000.00	380,935.00	4.8
	TOTAL REVENUE	5,866.00	19,065.00	400,000.00	380,935.00	4.8
 <u>CONTRIBUTIONS & TRANSFERS</u>						
21-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	5,866.00	19,065.00	400,000.00	380,935.00	4.8

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

SEWER IMPACT FEE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>						
21-40-760	SEWER IMPACT FEE PROJECTS	.00	.00	215,000.00	215,000.00	.0
	TOTAL EXPENDITURES	.00	.00	215,000.00	215,000.00	.0
 <u>DEPARTMENT 80</u>						
21-80-800	TRANSFERS	.00	.00	.00	.00	.0
	TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	215,000.00	215,000.00	.0
	NET REVENUE OVER EXPENDITURES	<u>5,866.00</u>	<u>19,065.00</u>	<u>185,000.00</u>	<u>165,935.00</u>	<u>10.3</u>

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

STORM SEWER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
22-37-100 INTEREST EARNINGS	.00	.00	.00	.00	.0
22-37-200 IMPACT FEES	2,512.00	15,674.00	50,000.00	34,326.00	31.4
TOTAL REVENUE	2,512.00	15,674.00	50,000.00	34,326.00	31.4
<u>CONTRIBUTIONS & TRANSFERS</u>					
22-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	2,512.00	15,674.00	50,000.00	34,326.00	31.4

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

STORM SEWER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
22-40-760	PROJECTS	.00	.00	.00	.00	.0
22-40-799	FACILITIES	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
<u>DEPARTMENT 80</u>						
22-80-800	TRANSFERS	.00	.00	.00	.00	.0
	TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	.00	.00	.0
	NET REVENUE OVER EXPENDITURES	2,512.00	15,674.00	50,000.00	34,326.00	31.4

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

PARK IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
23-37-100	INTEREST EARNINGS	.00	.00	1,000.00	1,000.00	.0
23-37-200	IMPACT FEES	4,192.00	10,480.00	120,000.00	109,520.00	8.7
	TOTAL REVENUE	4,192.00	10,480.00	121,000.00	110,520.00	8.7
<u>CONTRIBUTIONS & TRANSFERS</u>						
23-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	4,192.00	10,480.00	121,000.00	110,520.00	8.7

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

PARK IMPACT FEE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
23-40-760 PROJECTS	.00	.00	121,000.00	121,000.00	.0
23-40-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>121,000.00</u>	<u>121,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>121,000.00</u>	<u>121,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>4,192.00</u>	<u>10,480.00</u>	<u>.00</u>	<u>(10,480.00)</u>	<u>.0</u>

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

ROAD IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
24-37-100 INTEREST EARNINGS	.00	.00	.00	.00	.0
24-37-200 IMPACT FEES	3,582.42	74,112.05	140,000.00	65,887.95	52.9
TOTAL REVENUE	3,582.42	74,112.05	140,000.00	65,887.95	52.9
<u>CONTRIBUTIONS & TRANSFERS</u>					
24-39-500 CONTRIBUTION FROM FUND BAL	.00	.00	.00	.00	.0
24-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	3,582.42	74,112.05	140,000.00	65,887.95	52.9

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

ROAD IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
24-40-760 PROJECTS	.00	.00	140,000.00	140,000.00	.0
24-40-799 FACILITIES	.00	.00	.00	.00	.0
24-40-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	.00	.00	140,000.00	140,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	140,000.00	140,000.00	.0
NET REVENUE OVER EXPENDITURES	3,582.42	74,112.05	.00	(74,112.05)	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

COUNTRY FAIR DAYS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
25-37-100 INTEREST EARNINGS	.00	.00	.00	.00	.0
TOTAL SOURCE 37	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	.00	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

WATER IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
26-37-100 INTEREST EARNINGS	.00	.00	1,000.00	1,000.00	.0
26-37-200 IMPACT FEES	2,644.00	8,593.00	120,000.00	111,407.00	7.2
TOTAL REVENUE	2,644.00	8,593.00	121,000.00	112,407.00	7.1
<u>CONTRIBUTIONS & TRANSFERS</u>					
26-39-900 FND BALANCE TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	2,644.00	8,593.00	121,000.00	112,407.00	7.1

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

WATER IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 40</u>						
26-40-760	PROJECTS	.00	.00	.00	.00	.0
26-40-799	FACILITIES	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 40		.00	.00	.00	.00	.0
<u>TRANSFERS</u>						
26-80-800	TRANSFERS	.00	.00	115,000.00	115,000.00	.0
26-80-900	CONTRIBUTION TO FUND BALANCE	.00	.00	10,000.00	10,000.00	.0
TOTAL TRANSFERS		.00	.00	125,000.00	125,000.00	.0
TOTAL FUND EXPENDITURES		.00	.00	125,000.00	125,000.00	.0
NET REVENUE OVER EXPENDITURES		2,644.00	8,593.00	(4,000.00)	(12,593.00)	214.8

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

RECREATION IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
27-37-100	INTEREST EARNINGS	.00	.00	.00	.00	.0
27-37-200	IMPACT FEES	1,668.00	4,170.00	48,000.00	43,830.00	8.7
	TOTAL REVENUE	1,668.00	4,170.00	48,000.00	43,830.00	8.7
<u>CONTRIBUTIONS & TRANSFERS</u>						
27-39-470	TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
27-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
	TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	1,668.00	4,170.00	48,000.00	43,830.00	8.7

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

RECREATION IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
27-40-760	PROJECTS	.00	.00	.00	.00	.0
27-40-799	FACILITIES	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
<u>DEPARTMENT 80</u>						
27-80-800	TRANSFERS	.00	.00	48,000.00	48,000.00	.0
	TOTAL DEPARTMENT 80	.00	.00	48,000.00	48,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	48,000.00	48,000.00	.0
	NET REVENUE OVER EXPENDITURES	1,668.00	4,170.00	.00	(4,170.00)	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

PUBLIC SAFETY IMPACT FEE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
29-37-100 INTEREST EARNINGS	.00	.00	.00	.00	.0
29-37-200 IMPACT FEES	252.00	1,485.00	12,000.00	10,515.00	12.4
TOTAL REVENUE	252.00	1,485.00	12,000.00	10,515.00	12.4
<u>CONTRIBUTIONS & TRANSFERS</u>					
29-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
29-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	252.00	1,485.00	12,000.00	10,515.00	12.4

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

PUBLIC SAFETY IMPACT FEE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
29-40-760	PROJECTS	.00	.00	.00	.00	.0
29-40-799	FACILITIES	.00	.00	.00	.00	.0
	TOTAL EXPENDITURES	.00	.00	.00	.00	.0
<u>DEPARTMENT 80</u>						
29-80-800	TRANSFERS	.00	.00	12,000.00	12,000.00	.0
	TOTAL DEPARTMENT 80	.00	.00	12,000.00	12,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	12,000.00	12,000.00	.0
	NET REVENUE OVER EXPENDITURES	252.00	1,485.00	.00	(1,485.00)	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 31</u>					
45-31-300 SALES AND USE TAX	.00	.00	275,000.00	275,000.00	.0
TOTAL SOURCE 31	.00	.00	275,000.00	275,000.00	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
45-33-400 STATE GRANTS	.00	.00	.00	.00	.0
45-33-500 FEDERAL GRANT - CARES ACT/ARPA	.00	.00	230,000.00	230,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	230,000.00	230,000.00	.0
<u>CHARGES FOR SERVICES</u>					
45-34-270 DEVELOPER PMTS FOR IMPROV.	.00	.00	.00	.00	.0
45-34-435 DONATIONS - CMP RAIL ROAD	.00	.00	.00	.00	.0
45-34-440 CONTRIBUTIONS	.00	.00	.00	.00	.0
45-34-445 CONTRIBUTIONS - RESTRICTED	643.79	643.79	.00	(643.79)	.0
TOTAL CHARGES FOR SERVICES	643.79	643.79	.00	(643.79)	.0
<u>MISCELLANEOUS REVENUE</u>					
45-36-100 INTEREST EARNINGS	.00	.00	5,000.00	5,000.00	.0
45-36-110 SALE OF PROPERTY	.00	.00	.00	.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	5,000.00	5,000.00	.0
<u>CONTRIBUTIONS AND TRANSFERS</u>					
45-39-380 FUND SURPLUS-UNRESTRICTED	.00	.00	.00	.00	.0
45-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	70,000.00	70,000.00	.0
45-39-500 FUND BALANCE TO BE APPROPRIATE	.00	.00	.00	.00	.0
45-39-800 TRANSFER FROM IMPACT FEES	.00	.00	121,000.00	121,000.00	.0
45-39-810 TRANSFER FROM CLASS "C"	.00	.00	.00	.00	.0
45-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	193,000.00	193,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	384,000.00	384,000.00	.0
TOTAL FUND REVENUE	643.79	643.79	894,000.00	893,356.21	.1

SOUTH WEBER CITY CORPORATION
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
45-43-730 ADMIN - IMPROV OTHER THAN BLDG	.00	367.00	100,000.00	99,633.00	.4
45-43-740 EQUIPMENT	.00	16,703.00	35,000.00	18,297.00	47.7
TOTAL DEPARTMENT 43	.00	17,070.00	135,000.00	117,930.00	12.6
 <u>DEPARTMENT 57</u>					
45-57-720 BUILDINGS	.00	5,333.25	.00 (5,333.25)	.0
45-57-730 IMPROV. OTHER THAN BLDGS.	.00	299.45	230,000.00	229,700.55	.1
45-57-740 EQUIPMENT	.00	4,773.53	145,000.00	140,226.47	3.3
TOTAL DEPARTMENT 57	.00	10,406.23	375,000.00	364,593.77	2.8
 <u>DEPARTMENT 58</u>					
45-58-740 EQUIPMENT	.00	.00	7,000.00	7,000.00	.0
TOTAL DEPARTMENT 58	.00	.00	7,000.00	7,000.00	.0
 <u>DEPARTMENT 60</u>					
45-60-710 LAND	.00	.00	.00	.00	.0
45-60-720 1040BUILDINGS	.00	4,563.25	.00 (4,563.25)	.0
45-60-730 STREETS-IMP OTHER THAN BLDG	1,170.40	1,170.40	120,000.00	118,829.60	1.0
45-60-740 EQUIPMENT	.00	.00	47,000.00	47,000.00	.0
TOTAL DEPARTMENT 60	1,170.40	5,733.65	167,000.00	161,266.35	3.4
 <u>DEPARTMENT 70</u>					
45-70-710 LAND	.00	.00	.00	.00	.0
45-70-730 IMPROVEMENTS OTHER THAN BLDGS	.00	203.50	28,000.00	27,796.50	.7
45-70-740 EQUIPMENT	.00	.00	61,000.00	61,000.00	.0
TOTAL DEPARTMENT 70	.00	203.50	89,000.00	88,796.50	.2
 <u>DEPARTMENT 90</u>					
45-90-850 TRANSFER TO TRANS. UTIL. FUND	.00	.00	.00	.00	.0
45-90-900 TRANSFER TO FUND BALANCE	.00	.00	121,000.00	121,000.00	.0
TOTAL DEPARTMENT 90	.00	.00	121,000.00	121,000.00	.0

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	1,170.40	33,413.38	894,000.00	860,586.62	3.7
NET REVENUE OVER EXPENDITURES	(526.61)	(32,769.59)	.00	32,769.59	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL REVENUE</u>					
51-33-500 FEDERAL GRANT - CARES ACT	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	.00	.00	.0
<u>SOURCE 34</u>					
51-34-270 DEVELOPER PMTS FOR IMPROVMNTS	.00	.00	.00	.00	.0
TOTAL SOURCE 34	.00	.00	.00	.00	.0
<u>MISCELLANEOUS REVENUE</u>					
51-36-100 INTEREST EARNINGS	.00	.00	8,000.00	8,000.00	.0
51-36-300 MISC UTILITY REVENUE	.00	.00	.00	.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	8,000.00	8,000.00	.0
<u>WATER UTILITIES REVENUE</u>					
51-37-100 WATER SALES	130,151.09	407,420.33	1,600,000.00	1,192,579.67	25.5
51-37-105 WATER CONNECTION FEE	530.00	3,500.00	20,000.00	16,500.00	17.5
51-37-130 PENALTIES	3,160.00	10,881.91	40,000.00	29,118.09	27.2
TOTAL WATER UTILITIES REVENUE	133,841.09	421,802.24	1,660,000.00	1,238,197.76	25.4
<u>SOURCE 38</u>					
51-38-820 CONTRIBUTIONS FROM IMPACT FEES	.00	.00	115,000.00	115,000.00	.0
51-38-900 SUNDRY REVENUES	.00	.00	.00	.00	.0
51-38-910 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
51-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	.00	.00	115,000.00	115,000.00	.0
<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-39-470 TRANSFER FROM OTHER FUNDS	.00	.00	.00	.00	.0
51-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	1,840,000.00	1,840,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	1,840,000.00	1,840,000.00	.0
TOTAL FUND REVENUE	133,841.09	421,802.24	3,623,000.00	3,201,197.76	11.6

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

WATER UTILITY FUND

EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-40-110 FULL-TIME EMPLOYEE SALARIES	9,681.76	20,236.25	122,000.00	101,763.75	16.6
51-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
51-40-130 EMPLOYEE BENEFIT - RETIREMENT	1,394.81	4,007.37	30,000.00	25,992.63	13.4
51-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	743.36	1,744.83	10,000.00	8,255.17	17.5
51-40-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	5,000.00	5,000.00	.0
51-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
51-40-135 EMPLOYEE BENEFIT - HEALTH INS.	139.18	405.07	34,000.00	33,594.93	1.2
51-40-137 EMPLOYEE TESTING	.00	.00	.00	.00	.0
51-40-140 UNIFORMS	155.96	305.62	2,000.00	1,694.38	15.3
51-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	3,000.00	3,000.00	.0
51-40-230 TRAVEL & TRAINING	.00	.00	4,000.00	4,000.00	.0
51-40-240 OFFICE SUPPLIES & EXPENSE	71.56	107.34	1,000.00	892.66	10.7
51-40-250 EQUIPMENT SUPPLIES & MAINT.	.00	12.73	10,000.00	9,987.27	.1
51-40-255 VEHICLE LEASE	.00	.00	.00	.00	.0
51-40-256 FUEL EXPENSE	557.73	557.73	9,000.00	8,442.27	6.2
51-40-260 BUILDINGS & GROUNDS MAINT.	.00	.00	5,000.00	5,000.00	.0
51-40-262 GENERAL GOVERNMENT BUILDINGS	.00	.00	.00	.00	.0
51-40-270 UTILITIES	726.60	1,447.03	20,000.00	18,552.97	7.2
51-40-280 TELEPHONE	502.85	860.13	4,000.00	3,139.87	21.5
51-40-312 PROFESSIONAL & TECH. - ENGINR	.00	.00	60,000.00	60,000.00	.0
51-40-318 PROFESSIONAL TECHNICAL	.00	.00	2,000.00	2,000.00	.0
51-40-325 PROFESSIONAL/TECHICAL - MAPS/G	.00	356.00	5,000.00	4,644.00	7.1
51-40-350 SOFTWARE MAINTENANCE	2,419.00	2,857.00	10,000.00	7,143.00	28.6
51-40-370 UTILITY BILLING	2,490.21	3,617.26	14,000.00	10,382.74	25.8
51-40-480 SPECIAL WATER SUPPLIES	550.00	1,126.00	5,000.00	3,874.00	22.5
51-40-481 WATER PURCHASES	.00	.00	370,000.00	370,000.00	.0
51-40-483 EMERGENCY LEAKS & REPAIRS	.00	.00	.00	.00	.0
51-40-485 FIRE HYDRANT UPDATE	.00	.00	50,000.00	50,000.00	.0
51-40-490 O & M CHARGE	276.75	5,408.02	100,000.00	94,591.98	5.4
51-40-495 METER REPLACEMENTS	.00	.00	200,000.00	200,000.00	.0
51-40-530 INTEREST EXPENSE	.00	.00	121,000.00	121,000.00	.0
51-40-540 CUSTOMER ASSISTANCE PROGRAM	.00	.00	.00	.00	.0
51-40-550 BANKING CHARGES	508.75	1,439.96	4,000.00	2,560.04	36.0
51-40-650 DEPRECIATION	.00	.00	275,000.00	275,000.00	.0
51-40-730 IMPROVEMENTS OTHER THAN BLDGS	.00	3,355.50	1,894,000.00	1,890,644.50	.2
51-40-740 EQUIPMENT	.00	.00	.00	.00	.0
51-40-750 CAPITAL OUTLAY - VEHICLES	.00	.00	58,000.00	58,000.00	.0
51-40-811 BOND PRINCIPAL	.00	.00	95,000.00	95,000.00	.0
51-40-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
51-40-915 TRANSFER TO ADMIN SERVICES	.00	.00	101,000.00	101,000.00	.0
51-40-950 CONTRI. TO FUND BALANCE - RSRV	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	20,218.52	47,843.84	3,623,000.00	3,575,156.16	1.3

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 80</u>					
51-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
 TOTAL FUND EXPENDITURES	 20,218.52	 47,843.84	 3,623,000.00	 3,575,156.16	 1.3
 NET REVENUE OVER EXPENDITURES	 113,622.57	 373,958.40	 .00	 (373,958.40)	 .0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
52-36-100 INTEREST EARNINGS	.00	.00	13,000.00	13,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	13,000.00	13,000.00	.0
<u>SEWER UTILITIES REVENUE</u>					
52-37-300 SEWER SALES	88,386.48	267,217.30	1,030,000.00	762,782.70	25.9
52-37-360 CWDIS 5% RETAINAGE	256.00	1,365.40	15,000.00	13,634.60	9.1
52-37-400 CWSID SEWER CONN FEES PAYABLE	.00	.00	.00	.00	.0
TOTAL SEWER UTILITIES REVENUE	88,642.48	268,582.70	1,045,000.00	776,417.30	25.7
<u>SOURCE 38</u>					
52-38-820 CONTRIBUTION FROM IMPACT FEES	.00	.00	215,000.00	215,000.00	.0
52-38-910 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
52-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	.00	.00	215,000.00	215,000.00	.0
<u>SOURCE 39</u>					
52-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	860,000.00	860,000.00	.0
TOTAL SOURCE 39	.00	.00	860,000.00	860,000.00	.0
TOTAL FUND REVENUE	88,642.48	268,582.70	2,133,000.00	1,864,417.30	12.6

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 FULL-TIME EMPLOYEE SALARIES	6,587.41	13,745.31	60,000.00	46,254.69	22.9
52-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
52-40-130 EMPLOYEE BENEFIT - RETIREMENT	947.74	2,472.54	15,000.00	12,527.46	16.5
52-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	487.35	1,054.63	5,000.00	3,945.37	21.1
52-40-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	3,000.00	3,000.00	.0
52-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
52-40-135 EMPLOYEE BENEFIT - HEALTH INS.	2,102.77	6,298.21	27,000.00	20,701.79	23.3
52-40-140 UNIFORMS	77.91	152.69	1,000.00	847.31	15.3
52-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	.00	.00	.0
52-40-230 TRAVEL & TRAINING	.00	.00	4,000.00	4,000.00	.0
52-40-240 OFFICE SUPPLIES & EXPENSE	71.56	107.34	3,000.00	2,892.66	3.6
52-40-250 EQUIPMENT SUPPLIES & MAINT.	.00	.00	5,000.00	5,000.00	.0
52-40-255 VEHICLE LEASE	.00	.00	.00	.00	.0
52-40-256 FUEL EXPENSE	182.79	182.79	2,000.00	1,817.21	9.1
52-40-260 BUILDINGS & GROUNDS MAINT.	.00	.00	.00	.00	.0
52-40-270 UTILITIES	25.17	47.55	1,000.00	952.45	4.8
52-40-280 TELEPHONE	101.48	181.83	.00	(181.83)	.0
52-40-312 PROFESSIONAL & TECH. - ENGINR	.00	.00	21,000.00	21,000.00	.0
52-40-325 PROFESSIONAL/TECHICAL - MAPS/G	.00	484.00	2,000.00	1,516.00	24.2
52-40-350 SOFTWARE MAINTENANCE	219.00	657.00	3,000.00	2,343.00	21.9
52-40-370 UTILITY BILLING	1,744.18	2,528.22	9,000.00	6,471.78	28.1
52-40-490 O & M CHARGE	249.38	249.38	50,000.00	49,750.62	.5
52-40-491 SEWER TREATMENT FEE	.00	133,851.00	536,000.00	402,149.00	25.0
52-40-496 CONNECTION FEE - CWSID	.00	.00	.00	.00	.0
52-40-530 INTEREST EXPENSE	.00	.00	.00	.00	.0
52-40-550 BANKING CHARGES	334.41	945.67	4,000.00	3,054.33	23.6
52-40-650 DEPRECIATION	.00	.00	150,000.00	150,000.00	.0
52-40-690 PROJECTS	.00	19,498.43	1,171,000.00	1,151,501.57	1.7
52-40-900 TRANSFER TO FUND BALANCE	.00	.00	.00	.00	.0
52-40-915 TRANSFER TO ADMIN SERVICES	.00	.00	61,000.00	61,000.00	.0
52-40-950 CONTRI. TO FUND BALANCE - RSRV	.00	.00	.00	.00	.0
TOTAL EXPENDITURES	13,131.15	182,456.59	2,133,000.00	1,950,543.41	8.6
<u>TRANSFERS AND CONTRIBUTIONS</u>					
52-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL TRANSFERS AND CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	13,131.15	182,456.59	2,133,000.00	1,950,543.41	8.6
NET REVENUE OVER EXPENDITURES	75,511.33	86,126.11	.00	(86,126.11)	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

SANITATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
53-36-100 INTEREST EARNINGS	.00	.00	2,000.00	2,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	2,000.00	2,000.00	.0
<u>SANITATION UTILITIES REVENUE</u>					
53-37-700 SANITATION FEES	44,914.71	134,435.98	525,000.00	390,564.02	25.6
TOTAL SANITATION UTILITIES REVENUE	44,914.71	134,435.98	525,000.00	390,564.02	25.6
<u>SOURCE 38</u>					
53-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	.00	.00	.00	.00	.0
<u>SOURCE 39</u>					
53-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL SOURCE 39	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	44,914.71	134,435.98	527,000.00	392,564.02	25.5

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

SANITATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
53-40-110 FULL-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
53-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
53-40-130 EMPLOYEE BENEFIT - RETIREMENT	.00	.00	.00	.00	.0
53-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	.00	.00	.00	.00	.0
53-40-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	.00	.00	.0
53-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
53-40-135 EMPLOYEE BENEFIT - HEALTH INS.	.00	.00	.00	.00	.0
53-40-140 UNIFORMS	.00	.00	.00	.00	.0
53-40-240 OFFICE SUPPLIES & EXPENSE	.00	.00	.00	.00	.0
53-40-250 EQUIPMENT SUPPLIES & MAINT.	.00	.00	46,000.00	46,000.00	.0
53-40-251 VEHICLE MAINT & SUPPLIES	.00	.00	.00	.00	.0
53-40-255 VEHICLE LEASE	.00	.00	.00	.00	.0
53-40-256 FUEL EXPENSE	.00	.00	.00	.00	.0
53-40-280 TELEPHONE	.00	.00	.00	.00	.0
53-40-350 SOFTWARE MAINTENANCE	219.00	584.00	3,000.00	2,416.00	19.5
53-40-370 UTILITY BILLING	732.40	1,099.91	4,000.00	2,900.09	27.5
53-40-492 SANITATION FEE CHARGES	51,024.63	89,859.41	435,000.00	345,140.59	20.7
53-40-550 BANKING CHARGES	159.56	451.34	1,000.00	548.66	45.1
53-40-650 DEPRECIATION	.00	.00	.00	.00	.0
53-40-900 CONTRIBUTION TO FUND BALANCE	.00	.00	.00	.00	.0
53-40-915 TRANSFER TO ADMIN SERVICES	.00	.00	38,000.00	38,000.00	.0
TOTAL EXPENDITURES	52,135.59	91,994.66	527,000.00	435,005.34	17.5
TOTAL FUND EXPENDITURES	52,135.59	91,994.66	527,000.00	435,005.34	17.5
NET REVENUE OVER EXPENDITURES	(7,220.88)	42,441.32	.00	(42,441.32)	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

STORM SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>					
54-33-400 STATE GRANT	.00	.00	.00	.00	.0
TOTAL SOURCE 33	.00	.00	.00	.00	.0
<hr/>					
SOURCE 34					
<hr/>					
54-34-270 DEVELOPER PMTS FOR IMPROVEMENT	.00	.00	.00	.00	.0
TOTAL SOURCE 34	.00	.00	.00	.00	.0
<hr/>					
MISCELLANEOUS REVENUE					
<hr/>					
54-36-100 INTEREST EARNINGS	.00	.00	4,000.00	4,000.00	.0
TOTAL MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
<hr/>					
STORM SEWER UTILITIES REVENUE					
<hr/>					
54-37-450 STORM SEWER REVENUE	40,169.39	120,344.09	640,000.00	519,655.91	18.8
TOTAL STORM SEWER UTILITIES REVENUE	40,169.39	120,344.09	640,000.00	519,655.91	18.8
<hr/>					
SOURCE 38					
<hr/>					
54-38-820 TFR FROM STORM SWR IMPACT FEE	.00	.00	.00	.00	.0
54-38-900 SUNDRY REVENUES	.00	.00	.00	.00	.0
54-38-910 CAPITAL CONTRIBUTIONS	.00	.00	.00	.00	.0
54-38-920 GAIN/LOSS ON SALE OF ASSETS	.00	.00	.00	.00	.0
TOTAL SOURCE 38	.00	.00	.00	.00	.0
<hr/>					
SOURCE 39					
<hr/>					
54-39-900 FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00	.0
TOTAL SOURCE 39	.00	.00	.00	.00	.0
<hr/>					
TOTAL FUND REVENUE	40,169.39	120,344.09	644,000.00	523,655.91	18.7

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

STORM SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
54-40-110 FULL-TIME EMPLOYEE SALARIES	6,416.69	12,984.36	57,000.00	44,015.64	22.8
54-40-120 PART-TIME EMPLOYEE SALARIES	.00	.00	.00	.00	.0
54-40-130 EMPLOYEE BENEFIT - RETIREMENT	897.43	2,182.15	12,000.00	9,817.85	18.2
54-40-131 EMPLOYEE BENEFIT-EMPLOYER FICA	479.12	968.30	5,000.00	4,031.70	19.4
54-40-133 EMPLOYEE BENEFIT - WORK. COMP.	.00	.00	2,000.00	2,000.00	.0
54-40-134 EMPLOYEE BENEFIT - UI	.00	.00	.00	.00	.0
54-40-135 EMPLOYEE BENEFIT - HEALTH INS.	2,102.73	6,298.12	27,000.00	20,701.88	23.3
54-40-140 UNIFORMS	77.91	152.69	1,000.00	847.31	15.3
54-40-210 BOOKS/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	.00	.00	.0
54-40-230 TRAVEL & TRAINING	(200.00)	(200.00)	2,000.00	2,200.00	(10.0)
54-40-240 OFFICE SUPPLIES & EXPENSE	.00	.00	.00	.00	.0
54-40-250 EQUIPMENT SUPPLIES & MAINT.	.00	.00	1,200.00	1,200.00	.0
54-40-255 VEHICLE LEASE	.00	.00	.00	.00	.0
54-40-256 FUEL EXPENSE	141.69	141.69	1,500.00	1,358.31	9.5
54-40-270 UTILITIES	.00	.00	300.00	300.00	.0
54-40-280 TELEPHONE	147.96	228.31	.00	(228.31)	.0
54-40-312 PROFESSIONAL & TECH. - ENGINR	.00	.00	8,000.00	8,000.00	.0
54-40-325 PROFESSIONAL/TECHICAL - MAPS/G	.00	467.25	10,000.00	9,532.75	4.7
54-40-331 PROMOTIONS	1,126.00	1,126.00	1,200.00	74.00	93.8
54-40-350 SOFTWARE MAINTENANCE	219.00	657.00	4,800.00	4,143.00	13.7
54-40-370 UTILITY BILLING	381.55	553.07	2,000.00	1,446.93	27.7
54-40-493 STORM SEWER O & M	1,250.00	1,250.00	30,000.00	28,750.00	4.2
54-40-550 BANKING CHARGES	75.96	214.91	1,000.00	785.09	21.5
54-40-650 DEPRECIATION	.00	.00	200,000.00	200,000.00	.0
54-40-690 PROJECTS	.00	.00	6,000.00	6,000.00	.0
54-40-900 CONTRIBUTION TO FUND BALANCE	.00	.00	149,000.00	149,000.00	.0
54-40-915 TRANSFER TO ADMIN SERVICES	.00	.00	43,000.00	43,000.00	.0
TOTAL EXPENDITURES	13,116.04	27,023.85	564,000.00	536,976.15	4.8
<u>DEPARTMENT 80</u>					
54-80-512 CONTRIBUTIONS	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 80	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	13,116.04	27,023.85	564,000.00	536,976.15	4.8
NET REVENUE OVER EXPENDITURES	27,053.35	93,320.24	80,000.00	(13,320.24)	116.7

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

PENALTIES UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>						
55-36-100	INTEREST EARNINGS	.00	.00	.00	.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	.00	.00	.0
<u>SOURCE 37</u>						
55-37-130	PENALTIES	.00	.00	.00	.00	.0
	TOTAL SOURCE 37	.00	.00	.00	.00	.0
	TOTAL FUND REVENUE	.00	.00	.00	.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

TRANSPORTATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<hr/>					
56-31-305	TRANSPORTATION - LOCAL OPTION	10,616.05	10,616.05	110,000.00	99,383.95 9.7
	TOTAL SOURCE 31	10,616.05	10,616.05	110,000.00	99,383.95 9.7
<hr/>					
	SOURCE 33				
56-33-560	CLASS "C" ROAD ALLOTMENT	.00	.00	80,000.00	80,000.00 .0
	TOTAL SOURCE 33	.00	.00	80,000.00	80,000.00 .0
<hr/>					
	SOURCE 34				
56-34-270	DEVELOPER PMTS FOR IMPROV.	.00	.00	10,000.00	10,000.00 .0
	TOTAL SOURCE 34	.00	.00	10,000.00	10,000.00 .0
<hr/>					
	SOURCE 36				
56-36-100	INTEREST EARNINGS	.00	.00	2,000.00	2,000.00 .0
	TOTAL SOURCE 36	.00	.00	2,000.00	2,000.00 .0
<hr/>					
	SOURCE 37				
56-37-800	TRANSPORATION UTILITY FEE	38,312.03	114,790.80	430,000.00	315,209.20 26.7
	TOTAL SOURCE 37	38,312.03	114,790.80	430,000.00	315,209.20 26.7
<hr/>					
	CONTRIBUTIONS AND TRANSFERS				
56-39-091	TRANSFER FROM CAPITAL PROJECTS	.00	.00	.00	.00 .0
56-39-900	FUND BAL TO BE APPROPRIATED	.00	.00	.00	.00 .0
56-39-910	TRANSFER FROM CLASS "C" RES.	.00	.00	.00	.00 .0
	TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	.00	.00 .0
<hr/>					
	TOTAL FUND REVENUE	48,928.08	125,406.85	632,000.00	506,593.15 19.8

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

TRANSPORTATION UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
56-76-312 PROFESSIONAL & TECH. - ENGINR	.00	2,397.75	18,000.00	15,602.25	13.3
56-76-424 CURB, GUTTER & SIDEWALK REPAIR	.00	39.97	100,000.00	99,960.03	.0
56-76-425 STREET SEALING	.00	.00	.00	.00	.0
56-76-730 STREET PROJECTS	1,987.59	3,790.09	178,000.00	174,209.91	2.1
56-76-910 TRANSFER TO CAP. PROJ. FUND	.00	.00	.00	.00	.0
56-76-990 CONTRIBUTION TO FUND BALANCE	.00	.00	336,000.00	336,000.00	.0
TOTAL EXPENDITURES	1,987.59	6,227.81	632,000.00	625,772.19	1.0
TOTAL FUND EXPENDITURES	1,987.59	6,227.81	632,000.00	625,772.19	1.0
NET REVENUE OVER EXPENDITURES	46,940.49	119,179.04	.00	(119,179.04)	.0

SOUTH WEBER CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

FLEET MANAGEMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
60-34-981 INTERFUND CHARGE - ADMIN	.00	.00	.00	.00	.0
60-34-982 INTERFUND CHARGE - FIRE	.00	.00	115,000.00	115,000.00	.0
60-34-983 INTERFUND CHARGE - COMM SVS	.00	.00	7,000.00	7,000.00	.0
60-34-984 INTERFUND CHARGE - STREETS	.00	.00	47,000.00	47,000.00	.0
60-34-985 INTERFUND CHARGE - PARKS	.00	.00	61,000.00	61,000.00	.0
60-34-986 INTERFUND CHARGE - RECREATION	.00	.00	3,000.00	3,000.00	.0
60-34-987 INTERFUND CHARGE - WATER	.00	.00	58,000.00	58,000.00	.0
60-34-988 INTERFUND CHARGE - SEWER	.00	.00	6,000.00	6,000.00	.0
60-34-989 INTERFUND CHARGE - STORM DRAIN	.00	.00	6,000.00	6,000.00	.0
TOTAL SOURCE 34	.00	.00	303,000.00	303,000.00	.0
 SOURCE 36					
60-36-100 INTEREST EARNINGS	.00	.00	1,000.00	1,000.00	.0
60-36-400 SALE OF ASSETS	99,275.00	99,275.00	.00	(99,275.00)	.0
TOTAL SOURCE 36	99,275.00	99,275.00	1,000.00	(98,275.00)	9927.5
 SOURCE 37					
60-37-450 TRANSFER FROM CAP .PRJ. - FIRE	.00	.00	.00	.00	.0
60-37-510 TRANSFER FROM WATER	.00	.00	.00	.00	.0
60-37-520 TRANSFER FROM SEWER	.00	.00	.00	.00	.0
60-37-540 TRANSFER FROM STORM DRAIN	.00	.00	.00	.00	.0
60-37-983 INTERFUND CHARGE - COMM. SVS.	.00	.00	.00	.00	.0
TOTAL SOURCE 37	.00	.00	.00	.00	.0
 TOTAL FUND REVENUE	 99,275.00	 99,275.00	 304,000.00	 204,725.00	 32.7

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

FLEET MANAGEMENT

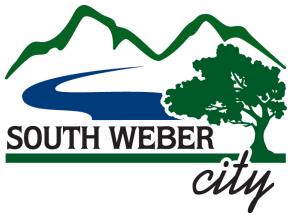
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
60-60-740 MACHINERY & EQUIPMENT	.00	.00	.00	.00	.0
60-60-960 CAPITAL LEASES - EQUIPMENT	.00	.00	225,000.00	225,000.00	.0
60-60-990 CONTRIB. TO FUND BALANCE	.00	.00	79,000.00	79,000.00	.0
TOTAL DEPARTMENT 60	.00	.00	304,000.00	304,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	304,000.00	304,000.00	.0
NET REVENUE OVER EXPENDITURES	99,275.00	99,275.00	.00	(99,275.00)	.0

SOUTH WEBER CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2022

#4d Sep Budget

GENERAL LONG-TERM DEBT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
95-43-139 PENSION EXPENSE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 43	.00	.00	.00	.00	.0
 <u>DEPARTMENT 57</u>					
95-57-139 PENSION EXPENSE	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 57	.00	.00	.00	.00	.0
 <u>DEPARTMENT 60</u>					
95-60-139 PUBLIC WORKS PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 60	.00	.00	.00	.00	.0
 <u>DEPARTMENT 70</u>					
95-70-139 PARKS PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 70	.00	.00	.00	.00	.0
 <u>DEPARTMENT 71</u>					
95-71-139 RECREATION PENSION EXP.	.00	.00	.00	.00	.0
TOTAL DEPARTMENT 71	.00	.00	.00	.00	.0
TOTAL FUND EXPENDITURES	.00	.00	.00	.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

November 15, 2022

PREPARED BY

Lisa Smith

Recorder

ITEM TYPE

Administrative

ATTACHMENTS

Redline version

Resolution

PRIOR DISCUSSION DATES

none

AGENDA ITEM

Resolution 22-47: Amending Policies and Procedures 7.090 Electronic Communications

PURPOSE

Update policies regarding electronic communication retention i.e., email

RECOMMENDATION

Staff recommends approval

BACKGROUND

As electronic records are becoming more commonplace in the workspace, it is necessary to have clear guidelines regarding use and retention. Records officer Lisa Smith reviewed the current policy and made recommendations which were sent to all employees for their review/comments. The result of that process is before the Council for their consideration.

SAMPLE MOTION LANGUAGE

Approve – I move to approve Resolution 22-47: Amending Policies and Procedures 7.090 Electronic Communications

Amend—I move to approve Resolution 22-47: Amending Policies and Procedures 7.090 Electronic Communications with the following amendment/s
List changes

Deny – I move to deny Resolution 22-47: Amending Policies and Procedures 7.090 Electronic Communications

Continue – I move to continue Resolution 22-47: Amending Policies and Procedures 7.090 Electronic Communications
May state reasons

7.090 Electronic Communications

It is the policy of South Weber City to establish basic guidelines concerning the appropriate use of email, voice mail, text messaging, internet technology, the City's Wi-Fi network connection, and other electronic communication systems owned and provided by the City. All communications over and activities conducted on these systems are the property of the City. The City has provided these systems to its employees and public officials (both elected and appointed) for the purpose of performing professional responsibilities and duties. Because email is a primary way the City communicates important information, ~~employees, appointed, and elected and public~~ officials are encouraged to check for new email messages at least once a week and reply promptly.

Email related to City business is recognized as official correspondence. Whether printed or not, it is subject to the same policies, rules, and procedures, and must be treated in the same manner as any City correspondence sent or received in printed format. This policy applies to all business correspondence whether on company owned and personal devices.

Employees, ~~appointed,~~ and elected public officials shall ~~print and file with the appropriate file~~ any and all emails containing substantive information related to City business. Deletion of emails containing substantive information without first ~~printing-filing~~ said emails shall be prohibited.

Employees found deleting such records may be subject to disciplinary action in accordance with Chapter 11 of this Policy.

~~Elected Officials are prohibited from using a personal email account from an outside email provider to conduct City business as it can be difficult to maintain appropriate records.~~

Public Officials are discouraged from using a personal email account from an outside email provider to conduct City business as it can be difficult to maintain appropriate records. However, if the public official chooses to use a personal email account to conduct City business, then it is subject to the policy and procedures outlined herein and examination for matters related to personnel matters, litigation disclosures, forensic analysis, and information requests under the Government Records Access Management Act (GRAMA)

A. Purpose

To encourage the proper use of voice mail, email, internet, Wi-Fi, or other communication systems provided by the City.

B. Guidelines for Email, Voice Mail, Internet, Wi-Fi, and other Electronic Communications

- 1) The City encourages the appropriate use of all methods of communicating both internally and externally in conducting the affairs of the City. This includes the use of email, text messaging, voice mail, internet, Wi-Fi, and other electronic communication systems for both City related and personal purposes, but only in accordance with the guidelines in sections 2-5. ~~Employees, appointed, and public~~

Formatted: Indent: Left: 0", Right: 0.11", Space Before: 10 pt

Commented [LS1]: Why is this here?

elected officials have no expectation of privacy when using any equipment or system provided by the City, are required to follow specific rules and procedures when utilizing these technologies for City business, and/or when using City resources. The City reserves the right to inspect the contents of any computer, telephone, cell phone, or any other equipment that is owned by the City. The City also reserves the right to inspect any web page history, email, voice mail, text message, instant message, downloaded image, or other electronic file residing on the City server as a result of use of any of the above-described items or as a result of the use of the City's internet with personally owned devices (Personal Digital Assistant (PDA), Tablets, Cell Phones). Any such inspection may occur at any time and for any reason. Personnel in Supervisory positions should be particularly aware of situations that may warrant monitoring such as:

- a) Suspicion of a crime or violation of policy
- b) To monitor productivity

The use of passwords is to prevent unauthorized access by other employees, **elected-public** officials, and the public and should not be construed as creating an expectation of privacy by the employee or elected official who uses the password.

- 2) The City encourages work-related and personal use of City email, voice mail, internet, and Wi-Fi systems for the following purposes:
 - a) To facilitate performance of job functions;
 - b) To facilitate the communication of information, both internally and externally, in a timely manner;
 - c) To coordinate meetings of individuals, locations, and City resources.
 - d) To share ideas and information;
 - e) For personal use during an employee's time off (provided the provision in section 3 (related to prohibited uses) and section 4 (relating to personal use) are followed); and
 - f) To encourage employee's and elected official's innovation.
- 3) Prohibited uses of City email, voice mail, internet, Wi-Fi, and any other electronic communication systems include, but are not limited to the following:
 - a) Sending, viewing, downloading, or storing pornographic or obscene images or information on City computers, cell phones, or other City equipment. It is also a violation of the City policy to send, view, or download pornographic or obscene images or information using the City's internet or Wi-Fi systems using any personally owned electronic device (Personal Digital Assistant (PDA), Tablets, Cell Phones) **at any time**. Unsolicited pornography or obscene images are to be reported to the City Manager or the Information Technology Personnel.
 - b) Sending, viewing, or downloading any other offensive, discriminatory, disparaging, or harassing graphical images or information.
 - c) Using any form of electronic communication in a manner that violates the City's sexual harassment policy
 - d) Sending obscene or suggestive images.

- e) Political endorsements.
- f) Commercial or business activities not related to the City.
- g) Personal use of the internet other than brief incidental use.
- h) Internet usage during official meetings, unless searching for information directly related to the current discussion.
- i) Threats of harassment.
- j) Slander or defamation.
- k) Other illegal activities or activities prohibited by City policy.
 - i. Employees using City email, internet, Wi-Fi, or other related systems for personal use will be responsible for reimbursing the City for any direct expenses incurred from that use, such as the costs of printing or long-distance calls.
 - ii. Although commercial or business activities not related to the City are prohibited on City email, internet, Wi-Fi systems, South Weber City does allow employees to sell limited personal items using the internal e-mail system. Selling for non-City employees is prohibited.
 - iii. Employees and ~~elected-public~~ officials are cautioned ~~to not~~ to send e-mail to every employee listed in the e-mail system that is indicative of a person's personal beliefs or of a religious nature.
 - iv. Email, instant messaging, texts, voice mail, and other electronic communications can be requested through the Government Records Access Management Act (GRAMA) and used in court proceedings as evidence. Employees and ~~elected-public~~ officials are to be professional in their use of electronic communications systems.
 - v. Violations of this Policy will be reviewed on a case-by-case basis and may result in disciplinary action up to and including termination.
 - vi. Violations of this Policy that may be construed to be of a harassing nature or that may create a hostile work environment will be treated as a violation of the City's harassment policies.

Employees and ~~elected-public~~ officials shall keep personal email and other electronic correspondence utilizing city resources to a minimum.

The contracted Information Management Team is responsible and accountable for ensuring employees and ~~appointed and elected public~~ officials are able to communicate using the appropriate technologies in an effective, secure method by deploying the appropriate safeguards in the appropriate way.

C. Electronic Communications under Government Records Access Management Act (-GRAMA)
C-1) Examination:

The following devices and/or technology used to conduct City business may be subject to examination for matters related to personnel matters, litigation disclosures, forensic analysis, and information requests under the Government Records Access Management Act (GRAMA):

Formatted: Not Expanded by / Condensed by

Formatted: Font: Bold

Formatted: Indent: Left: 0.56", Space Before: 0 pt, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: List Paragraph, Indent: Left: 0.44", Numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

- 4) a) Computers, tablets, cell phones, and Personal Digital Assistants (PDAs) owned by the City, or any personal devices used for government business;
- b) Servers and other networks and devices owned by a third party (i.e., email servers, web servers);

Formatted: Indent: Left: 0.63", Numbered + Level: 3 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Indent: Left: 0.63"

Formatted: Not Expanded by / Condensed by

4) 2) Evaluation: Any communication regarding city business should be evaluated based on content and value and files accordingly. Note: Attachments may have a different retention and should be filed accordingly.

Formatted: Indent: Left: 0.58", Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 1.13" + Indent at: 1.35"

- a) Non-records are junk mail, commercial publications, drafts, or personal correspondence and should be deleted as soon as no longer needed
- b) Transitory records are communications which are of fleeting importance such as calendar updates, reminders, and invites and should be deleted as soon as resolved.
- c) Routine correspondence are routine emails related to work accomplished, transactions made, document actions taken...and should be destroyed after three years.
- d) Administrative correspondence provides unique information relating to the functions, policies, procedures, or programs and should be maintained for seven years before destruction.
- e) Emails may be subject to other retention based on content and should be evaluated for legal or historic value.

3) Filing:

- a) Metadata should be retained when downloading
- b) Meaningful subject lines help when searching
- c) Archiving in folders by year can save time later and free up inbox
- d) Trash folder should be deleted annually as soon as possible after January 1st.
 - i. Except for transitory emails, record deletions must be report to the recorder for documentation.

Formatted: Font: Not Bold

Formatted: Indent: Left: 0.5", No bullets or

Formatted: Indent: Left: 0.81", Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Superscript

4) Separated Employees:

- a) Chief Administrative Officer (City Manager or Mayor) should be retained for seven years
- b) Executive Staff (Department Heads) should be retained for five years
- c) Other employees should be retained for three years

Formatted: Font: Bold

Formatted: Indent: Left: 0.81", Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Font: Bold

Formatted: Font: Bold

Formatted: Font: Bold

D. Standards of Conduct

Employees and ~~elected-public~~ officials are reminded of the requirement to conduct themselves appropriately in all City correspondences as outlined in this Policy. Employees, ~~appointed~~, and ~~elected-public~~ officials are required to be respectful of individuals and groups in their communications related to City business. Use of profane, vulgar, inflammatory, disrespectful, or derogatory language is unprofessional and is not appropriate in any City correspondence.

E. Records Retention Roles and Responsibilities

All electronic communication, including instant messages and text messages, are

governmental records and are subject to the same statutes, ordinances, policies, and procedures as their printed counterparts. Employees, ~~appointed,~~ and ~~elected-public~~ officials are required to appropriately manage the retention and disposition of electronic communications records for which they are responsible. Records deleted or altered which are required to be retained must be restored. Questions regarding record retention should be directed to the City Recorder.

F. Role Definition of the:

- 1) **Sender.** Employees, ~~appointed,~~ and ~~elected-public~~ officials that originate a message and send it to another person or persons are the senders of the communication. The sender has the primary responsibility for ensuring messages related to City business are consistent with the City's position on the specific topic, are appropriately managed, and comply with the applicable policies and procedures for the specific type of communication.
- 2) **Recipient.** Employees, ~~appointed,~~ and ~~elected-public~~ officials to whom a message is sent are the receivers regardless of whether he/she is the primary recipient of the message or were "cc'd or Bcc'd." The receiver has the responsibility to ensure messages related to City business not originating from a City system, such as from a member of the public, are appropriately managed and comply with the applicable policies and procedures for the specific type of message.
- 3) **Creator.** Employees, ~~appointed,~~ or ~~elected-public~~ officials generating new information or content related to City business for a web page or social media site are creators of content. Creators of content related to City business posted on a web page or other social media outlet are responsible to ensure that the information is consistent with the City's position on the specific topic and that content is appropriately managed.
- 4) **Participants.** Employees, ~~appointed,~~ and ~~elected-public~~ officials that enter information or comments related to City business in response to content or entries posted on social media outlets are participants. These employees, ~~appointed, and elected and public~~ officials are responsible for ensuring the information or comments related to City business are consistent with the City's position on the specific topic.
- 5) **Open Meeting Laws.** ~~Elected and appointed~~Public officials shall comply with all open meeting laws under UCA Title 52, Chapter 4 and shall refrain from creating situations that violate such law. This includes more than two Council Members communicating in a group text or email.

~~Because email is a primary way the City communicates important information, employees, appointed, and elected officials are encouraged to check for new email messages at least once a week.~~

~~Email related to City business is recognized as official correspondence. Whether printed or not, it is subject to the same policies, rules, and procedures, and must be treated in the same manner as any City correspondence sent or received in printed format.~~

~~Employees, appointed, and elected officials shall archive with the appropriate format any and all emails containing substantive information related to City business. Deletion of emails containing substantive information without first printing said emails shall be prohibited. Employees found deleting such records may be subject to disciplinary action in accordance with Chapter 11 of this Policy.~~

~~Elected Officials are discouraged from using a personal email account from an outside email provider to conduct City business as it can be difficult to maintain appropriate records. However, if the elected official chooses to use a personal email account to conduct City business, then it is subject to the policy and procedures outlined above and examination for matters related to personnel matters, litigation disclosures, forensic analysis, and information requests under the Government Records Access Management Act (GRAMA) as outlined in section C, "Privacy" above.~~

G. Social Media.

Social media refers to technologies and services designed by third parties to establish virtual communities of members with a common focus of interest. These are effective tools for communicating with the public where appropriate.

Employees, ~~appointed, and~~ public elected officials have no expectation of privacy when using any equipment or system owned by the City, and are required to follow specific rules and procedures when utilizing these technologies for City business and/or when using City resources. The City reserves the right to inspect the contents ~~of~~ any computer, telephone, cell phone, or any other equipment that it provides to an employee. The City also reserves the right to inspect any web page history, email, voice mail, text message, instant message, downloaded image, or other electronic file residing on the City server as a result of use of any of the above-described items or as a result of the use of the City's internet or Wi-Fi network connection systems with personally owned devices (Personal Digital Assistant (PDA), Tablets, Cell Phones). Any such inspection may occur at any time and for any reason. Personnel in Supervisory positions should be particularly aware of situations that may warrant monitoring such as:

- Suspicion of a crime or violation of policy
- To monitor productivity

~~Elected and appointed~~ Public officials shall not communicate with each other about public business through social media and should avoid online relationships that could create the appearance of a conflict of interest.

Social Media shall be used and viewed as a second outlet to provide information to the public and shall, whenever possible, route people back to the city's official website. Unless otherwise specified, social media shall be considered transitory in nature ~~and shall not be subject to record retention for retention purposes.~~

- 1) **Twitter.** The City shall actively use Twitter to alert residents of upcoming events, provide information, etc.

- 2) **City Website.** The City shall actively maintain a website to provide the public with information of upcoming events, forms, code information, etc. An official electronic version of the site shall be retained by the website host for 30 days. Comments received and responded to from the website (sent via separate email), shall follow the email policy and procedures outlined above.
- 3) **Facebook.** The City's Facebook page(s) shall be created in accordance with current Facebook policies. Whenever possible it shall be used to redirect the public to the city's official website for more information.

i-a) **Site Administrator(s).** The City Manager shall direct one person and one alternate person to act as the Facebook site administrator(s). This person will be responsible for posting content, responding to comments/requests (where applicable) and overall monitoring of the site.

ii-b) **Disclaimer Statement.** The City Attorney has prepared the following disclaimer statement to be linked to any City Facebook page:

“Welcome to the official Facebook® fan page of South Weber City, where you will find recent news stories, information, and notices regarding happenings here in South Weber. All fans of our page must comply with both Facebook® Terms of Use as well as those policies and limitations set forth herein. South Weber City reserves the right to edit or remove content that violates Facebook® Terms of Use or is deemed inappropriate by South Weber City. While South Weber City has the sole right to edit or remove content, it does not have the responsibility to do so. Content which violates Facebook® terms and/or which may be inappropriate for the site, includes but is not limited to one or more of the following: • graphic, obscene, explicit, or racial comments or submissions, including comments that are abusive, hateful, or intended to defame anyone or any organization. • Personal attacks on South Weber City employees or other users of this page. • Solicitations or advertisements, including promotion or endorsement of any financial, commercial, or non-governmental agency, as well as attempts to defame or defraud any financial, commercial, or nongovernmental agency. • Comments that suggest or encourage illegal activity. • The appearance of external links on this site does not constitute endorsement, either officially or unofficially, on behalf of South Weber City. By your participation, you agree that you are participating on this page at your own risk, and by participating you agree further that you are taking personal responsibility for your comments, your username, and any information provided, including posting of personally identifiable information (e.g., phone numbers, email addresses, etc.). In addition, you agree to indemnify and defend South Weber City and its officers and employees from any claims or damages resulting from your interaction with this site. You further agree to hold South Weber City harmless from any claims or damages you may suffer resulting from your participation and/or interaction with this site. We do not allow advertisements or the offering to sell any goods or

Formatted: Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

services, or conduct or forward surveys, contests, or chain letters. We do not allow downloading of any file posted by another user of or from a forum that you know, or reasonably should know, cannot be legally distributed in such manner. You are not allowed to upload or attach files that you know or should know contain viruses, corrupted files, or any other similar software or programs that may damage the operation of another's computer. You are not allowed to delete any author contributions, legal notices, or proprietary designations or labels in any file that is uploaded. South Weber City strongly encourages parents and guardians to supervise their children's use of this page. User generated content, including video, photos, wall posts, and comments, does not reflect the opinion or policies of South Weber City, its officers, employees, contractors, or affiliates. South Weber City (a) does not represent or warrant the accuracy of any statement made herein, (b) is not responsible for any User Content on this site, and (c) does not endorse any opinions expressed on this fan page. Finally, please keep in mind that this site is run by people, just like you. We are doing our best to keep the site interesting and informative and always appreciate your constructive criticism, but please be respectful. "

- 4) **Prohibited Use.** Personal use of social media shall not be used during official meetings or during work hours. Personal social media accounts shall not be used as a forum for city business.
- 5) **Prohibited Content.** Prohibited content includes political activities, harassing or offensive language or images, endorsements of any product, service or private organization, and commercial and fund-raising activities, except those sponsored or sanctioned by the City.
- 6) **Employee Personal Use of Social Media Accounts.** Because personal communications of employees may reflect on the City, personal social media accounts shall not be used as a forum for City business, especially if employees are commenting on City business, Supervisors, or City policies, and because information posted by employees on social media sites or the internet may be spread to large audiences without the employees' knowledge or permission, the City has an interest in regulating employees personal use of social media. Employees who are known as such may be seen by citizens as representatives of the City and such employees' activities on social media networks may reflect upon the City. Employees and elected and appointed officials are expected to maintain an online image that is consistent with the City's goals and objectives.

Nothing herein shall be construed to prevent an employee from speaking out on matters of public concern provided that the employee's interest in making the communication outweighs the City's interest as an employer in preventing the communication. Examples of situations where the City's interest in preventing an employee communication may outweigh the employee's interest in making the communication include, but are not limited to, situations where the speech could:

- i-a) Impair discipline by superiors or harmony among co-workers,
- ii-b) Have a detrimental impact on close working relationships for which personal loyalty and confidence are necessary,
- iii-c) Impede the performance of the speaker's duties,
- iv-d) Interfere with the regular operation of City business, or
- v-e) Undermine public confidence in the City where public confidence is important to the successful accomplishment of the City's mission.

Formatted: Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Therefore, with respect to the personal use of social media, all employees shall:

- i-a) Comply with privacy protection laws, e.g., GRAMA, HIPPA, and protect sensitive and confidential information.
- ii-b) Not use the City logo or trademarks on the employee's social media networks unless approved to do so by the City Manager. Employees shall follow all copyright laws.
- iii-c) Not make any disparaging comments about the workplace, City policies, Supervisors, co-workers, elected officials, citizens, customers, or other persons associated with the City.
- iv-d) Not use personal social media channels for internal business communications or disagreements among fellow employees. It is fine for employees to disagree, but employees should not use external blogs or other online social media channels to air their differences publicly.
- v-e) Not discuss or comment on City business or information that has not yet been made public such as unannounced strategies or projects, potential property acquisitions or divestitures, legal or regulatory matters affecting the City, and other similar subjects that could negatively affect the City. If an employee is uncertain about the sensitivity of a particular subject, the employee should seek advice from the employee's manager or the City's legal department before talking about it or simply refrain from the conversation.
- vi-f) Refrain from sharing anything via social media channels that violates the right to privacy of an employee, customer, or other person with whom the City does business. Examples of social media disclosures that may compromise the right to privacy include, but are not limited to, pictures, video or audio recorded and shared through social media channels without the permission of any single person featured, or the public disclosure of private facts or the disclosure of information gained through unreasonable intrusion. A violation of the right to privacy under this section shall be enforced on a complaint basis. An employee who receives a complaint or a request to remove a picture, video or audio featuring another person, shall promptly remove such content. An employee shall not be subject to discipline under this section unless the employee fails to promptly remove such content or unless the employee acted maliciously in the posting of content featuring another person.
- vii-g) Not post any information to any blog, social networking site, or other public internet site, ~~that~~which would discredit or disparage the City.

Formatted: Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Any employee who identifies himself/herself as a City employee on a social media site either

directly (by stating occupation or place of employment) or indirectly (by posting a photo of the employee in a City uniform or in clothing with a City logo), or whose affiliation with the City is known or can readily be inferred shall with regard to their activities on social media:

i-a) Not use ethnic slurs, profanity, or statements or other forms of speech that ridicule, malign, disparage, or otherwise express bias against any race, religion, or any protected class of individuals.

ii-b) Not post any material or engage in any speech containing obscene or sexually explicit language, images, or acts.

7) **Emergency Use.** If social media is used during an emergency, it shall be considered a record and shall be maintained as such.

(h) Text Messages / SMS. Employees and ~~appointed and elected~~public officials may use text messaging technologies where informal communication is appropriate in the conduct of City business. Text messaging shall be treated in the same manner as a phone conversation. No record of correspondence is retained once the text message has been deleted from the sending or receiving device.

Employees and ~~appointed and elected~~public officials are responsible for capturing information contained in a text message where that message is pertinent to City business and where, in their best judgment, the information should be retained. Text messages retained on the sending or receiving device may be reviewed as part of investigations into work related misconduct, including but not limited to personnel matters, litigation disclosure, and forensic analysis, whether or not legal action may be required to obtain those records not contained on City owned devices. Employees and public officials are encouraged to set phones to delete text messages on a regular basis of no more than monthly.

Formatted: Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted: Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

RESOLUTION 22-47

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
AMENDING POLICIES AND PROCEDURES SECTION 7.090
ELECTRONIC COMMUNICATIONS**

WHEREAS, electronic communication is becoming more prevalent in the workforce; and

WHEREAS, the record’s officer reviewed South Weber’s policy and found some areas that could use improvement; and

WHEREAS, all employees were asked to review the changes; and

WHEREAS, the Administration/Finance Committee recommends the draft be accepted; and

WHEREAS, the Council studied the proposed changes and agrees to the updates;

NOW THEREFORE BE IT RESOLVED, by the Council of South Weber City, Davis County, State of Utah as follows:

Section 1. Amendment: The South Weber City Policies and Procedures Section 7.090 Electronic Communications shall be amended as contained in Exhibit 1.

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 15th day of November 2022.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder

EXHIBIT 1
POLICIES AND PROCEDURES
7.090 ELECTRONIC COMMUNICATIONS

7.090 Electronic Communications

It is the policy of South Weber City to establish basic guidelines concerning the appropriate use of email, voice mail, text messaging, internet technology, the City's Wi-Fi network connection, and other electronic communication systems owned and provided by the City. All communications over and activities conducted on these systems are the property of the City. The City has provided these systems to its employees and public officials (both elected and appointed) for the purpose of performing professional responsibilities and duties. Because email is a primary way the City communicates important information; employees and public officials are encouraged to check for new email messages at least once a week and reply promptly.

Email related to City business is recognized as official correspondence. Whether printed or not, it is subject to the same policies, rules, and procedures, and must be treated in the same manner as any City correspondence sent or received in printed format. This policy applies to all business correspondence whether on company owned and personal devices.

Employees and public officials shall file any and all emails containing substantive information related to City business. Deletion of emails containing substantive information without first filing said emails shall be prohibited. Employees found deleting such records may be subject to disciplinary action in accordance with Chapter 11 of this Policy.

Public Officials are discouraged from using a personal email account from an outside email provider to conduct City business as it can be difficult to maintain appropriate records. However, if the public official chooses to use a personal email account to conduct City business, then it is subject to the policy and procedures outlined herein and examination for matters related to personnel matters, litigation disclosures, forensic analysis, and information requests under the Government Records Access Management Act (GRAMA)

A. Purpose

To encourage the proper use of voice mail, email, internet, Wi-Fi, or other communication systems provided by the City.

B. Guidelines for Email, Voice Mail, Internet, Wi-Fi, and other Electronic Communications

- 1) The City encourages the appropriate use of all methods of communicating both internally and externally in conducting the affairs of the City. This includes the use of email, text messaging, voice mail, internet, Wi-Fi, and other electronic communication systems for both City related and personal purposes. Employees and public officials have no expectation of privacy when using any equipment or system provided by the City, are required to follow specific rules and procedures when utilizing these technologies for City business, and/or when using City resources. The City reserves the right to inspect the contents of any computer,

telephone, cell phone, or any other equipment that is owned by the City. The City also reserves the right to inspect any web page history, email, voice mail, text message, instant message, downloaded image, or other electronic file residing on the City server as a result of use of any of the above-described items or as a result of the use of the City's internet with personally owned devices (Personal Digital Assistant (PDA), Tablets, Cell Phones). Any such inspection may occur at any time and for any reason. Personnel in Supervisory positions should be particularly aware of situations that may warrant monitoring such as:

- a) Suspicion of a crime or violation of policy
- b) To monitor productivity

The use of passwords is to prevent unauthorized access by other employees, public officials, and the public and should not be construed as creating an expectation of privacy by the employee or elected official who uses the password.

- 2) The City encourages work-related and personal use of City email, voice mail, internet, and Wi-Fi systems for the following purposes:
 - a) To facilitate performance of job functions;
 - b) To facilitate the communication of information, both internally and externally, in a timely manner;
 - c) To coordinate meetings of individuals, locations, and City resources.
 - d) To share ideas and information;
 - e) For personal use during an employee's time off (provided the provision in section 3 (related to prohibited uses) and section 4 (relating to personal use) are followed); and
 - f) To encourage employee's and elected official's innovation.
- 3) Prohibited uses of City email, voice mail, internet, Wi-Fi, and any other electronic communication systems include, but are not limited to the following:
 - a) Sending, viewing, downloading, or storing pornographic or obscene images or information on City computers, cell phones, or other City equipment. It is also a violation of the City policy to send, view, or download pornographic or obscene images or information using the City's internet or Wi-Fi systems using any personally owned electronic device (Personal Digital Assistant (PDA), Tablets, Cell Phones) **at any time**. Unsolicited pornography or obscene images are to be reported to the City Manager or the Information Technology Personnel.
 - b) Sending, viewing, or downloading any other offensive, discriminatory, disparaging, or harassing graphical images or information.
 - c) Using any form of electronic communication in a manner that violates the City's sexual harassment policy
 - d) Sending obscene or suggestive images.
 - e) Political endorsements.
 - f) Commercial or business activities not related to the City.
 - g) Personal use of the internet other than brief incidental use.

- h) Internet usage during official meetings, unless searching for information directly related to the current discussion.
- i) Threats of harassment.
- j) Slander or defamation.
- k) Other illegal activities or activities prohibited by City policy.
 - i. Employees using City email, internet, Wi-Fi, or other related systems for personal use will be responsible for reimbursing the City for any direct expenses incurred from that use, such as the costs of printing or long-distance calls.
 - ii. Although commercial or business activities not related to the City are prohibited on City email, internet, Wi-Fi systems, South Weber City does allow employees to sell limited personal items using the internal e-mail system. Selling for non-City employees is prohibited.
 - iii. Employees and public officials are cautioned not to send e-mail to every employee listed in the e-mail system that is indicative of a person's personal beliefs or of a religious nature.
 - iv. Email, instant messaging, texts, voice mail, and other electronic communications can be requested through the Government Records Access Management Act (GRAMA) and used in court proceedings as evidence. Employees and public officials are to be professional in their use of electronic communications systems.
 - v. Violations of this Policy will be reviewed on a case-by-case basis and may result in disciplinary action up to and including termination.
 - vi. Violations of this Policy that may be construed to be of a harassing nature or that may create a hostile work environment will be treated as a violation of the City's harassment policies.

Employees and public officials shall keep personal email and other electronic correspondence utilizing city resources to a minimum.

The contracted Information Management Team is responsible and accountable for ensuring employees and public officials are able to communicate using the appropriate technologies in an effective, secure method by deploying the appropriate safeguards in the appropriate way.

C. Government Records Access Management Act (GRAMA)

1) Examination: The following devices and/or technology used to conduct City business may be subject to examination for matters related to personnel matters, litigation disclosures, forensic analysis, and information requests under the Government Records Access Management Act (GRAMA):

- a) Computers, tablets, cell phones, and Personal Digital Assistants (PDAs) owned by the City, or any personal devices used for government business;
- b) Servers and other networks and devices owned by a third party (i.e., email servers, web servers);

2) Evaluation: Any communication regarding city business should be evaluated

based on content and value and files accordingly. Note: Attachments may have a different retention and should be filed accordingly. Non-records are junk mail, commercial publications, drafts, or personal correspondence and should be deleted as soon as no longer needed

- a) Transitory records are communications which are of fleeting importance such as calendar updates, reminders, and invites and should be deleted as soon as resolved.
- b) Routine correspondence are routine emails related to work accomplished, transactions made, document actions taken...and should be destroyed after three years.
- c) Administrative correspondence provides unique information relating to the functions, policies, procedures, or programs and should be maintained for seven years before destruction.
- d) Emails may be subject to other retention based on content and should be evaluated for legal or historic value,

3) Filing:

- a) Metadata should be retained when downloading
- b) Meaningful subject lines help when searching
- c) Archiving in folders by year can save time later and free up inbox
- d) Trash folder should be deleted annually as soon as possible after January 1st.
 - i. Except for transitory emails, record deletions must be report to the recorder for documentation.

4) Separated Employees:

- a) Chief Administrative Officer (City Manager or Mayor) should be retained for seven years
- b) Executive Staff (Department Heads) should be retained for five years
- c) Other employees should be retained for three years

D. Standards of Conduct

Employees and public officials are reminded of the requirement to conduct themselves appropriately in all City correspondences as outlined in this Policy. Employees and public officials are required to be respectful of individuals and groups in their communications related to City business. Use of profane, vulgar, inflammatory, disrespectful, or derogatory language is unprofessional and is not appropriate in any City correspondence.

E. Records Retention Roles and Responsibilities

All electronic communication, including instant messages and text messages, are governmental records and are subject to the same statutes, ordinances, policies, and procedures as their printed counterparts. Employees and public officials are required to appropriately manage the retention and disposition of electronic communications records for which they are responsible. Records deleted or altered which are required to be retained must

be restored.

Questions regarding record retention should be directed to the City Recorder.

F. Role Definition of the:

- 1) **Sender.** Employees and public officials that originate a message and send it to another person or persons are the senders of the communication. The sender has the primary responsibility for ensuring messages related to City business are consistent with the City's position on the specific topic, are appropriately managed, and comply with the applicable policies and procedures for the specific type of communication.
- 2) **Recipient.** Employees and public officials to whom a message is sent are the receivers regardless of whether he/she is the primary recipient of the message or were "cc'd or Bcc'd." The receiver has the responsibility to ensure messages related to City business not originating from a City system, such as from a member of the public, are appropriately managed and comply with the applicable policies and procedures for the specific type of message.
- 3) **Creator.** Employees or public officials generating new information or content related to City business for a web page or social media site are creators of content. Creators of content related to City business posted on a web page or other social media outlet are responsible to ensure that the information is consistent with the City's position on the specific topic and that content is appropriately managed.
- 4) **Participants.** Employees and public officials that enter information or comments related to City business in response to content or entries posted on social media outlets are participants. These employees and public officials are responsible for ensuring the information or comments related to City business are consistent with the City's position on the specific topic.
- 5) **Open Meeting Laws.** Public officials shall comply with all open meeting laws under UCA Title 52, Chapter 4 and shall refrain from creating situations that violate such law. This includes more than two Council Members communicating in a group text or email.

G. Social Media.

Social media refers to technologies and services designed by third parties to establish virtual communities of members with a common focus of interest. These are effective tools for communicating with the public where appropriate.

Employees and public elected officials have no expectation of privacy when using any equipment or system owned by the City, and are required to follow specific rules and procedures when utilizing these technologies for City business and/or when using City resources. The City reserves the right to inspect the contents of any computer, telephone, cell

phone, or any other equipment that it provides to an employee. The City also reserves the right to inspect any web page history, email, voice mail, text message, instant message, downloaded image, or other electronic file residing on the City server as a result of use of any of the above- described items or as a result of the use of the City's internet or Wi-Fi network connection systems with personally owned devices (Personal Digital Assistant (PDA), Tablets, Cell Phones). Any such inspection may occur at any time and for any reason. Personnel in Supervisory positions should be particularly aware of situations that may warrant monitoring such as:

- Suspicion of a crime or violation of policy
- To monitor productivity

Public officials shall not communicate with each other about public business through social media and should avoid online relationships that could create the appearance of a conflict of interest.

Social Media shall be used and viewed as a second outlet to provide information to the public and shall, whenever possible, route people back to the city's official website. Unless otherwise specified, social media shall be considered transitory in nature for retention purposes.

- 1) **Twitter.** The City shall actively use Twitter to alert residents of upcoming events, provide information, etc.
- 2) **City Website.** The City shall actively maintain a website to provide the public with information of upcoming events, forms, code information, etc. An official electronic version of the site shall be retained by the website host for 30 days. Comments received and responded to from the website (sent via separate email), shall follow the email policy and procedures outlined above.
- 3) **Facebook.** The City's Facebook page(s) shall be created in accordance with current Facebook policies. Whenever possible it shall be used to redirect the public to the city's official website for more information.
- 4) **Site Administrator(s).** The City Manager shall direct one person and one alternate person to act as the Facebook site administrator(s). This person will be responsible for posting content, responding to comments/requests (where applicable) and overall monitoring of the site.
- 5) **Disclaimer Statement.** The City Attorney has prepared the following disclaimer statement to be linked to any City Facebook page:

"Welcome to the official Facebook® fan page of South Weber City, where you will find recent news stories, information, and notices regarding happenings here in South Weber. All fans of our page must comply with both Facebook® Terms of Use as well as those policies and limitations set forth herein. South Weber City reserves the right to edit or remove content that violates Facebook® Terms of Use or is deemed inappropriate by South Weber City. While South Weber City

has the sole right to edit or remove content, it does not have the responsibility to do so. Content which violates Facebook® terms and/or which may be inappropriate for the site, includes but is not limited to one or more of the following: • graphic, obscene, explicit, or racial comments or submissions, including comments that are abusive, hateful, or intended to defame anyone or any organization. • Personal attacks on South Weber City employees or other users of this page. • Solicitations or advertisements, including promotion or endorsement of any financial, commercial, or non-governmental agency, as well as attempts to defame or defraud any financial, commercial, or nongovernmental agency. • Comments that suggest or encourage illegal activity. • The appearance of external links on this site does not constitute endorsement, either officially or unofficially, on behalf of South Weber City. By your participation, you agree that you are participating on this page at your own risk, and by participating you agree further that you are taking personal responsibility for your comments, your username, and any information provided, including posting of personally identifiable information (e.g., phone numbers, email addresses, etc.). In addition, you agree to indemnify and defend South Weber City and its officers and employees from any claims or damages resulting from your interaction with this site. You further agree to hold South Weber City harmless from any claims or damages you may suffer resulting from your participation and/or interaction with this site. We do not allow advertisements or the offering to sell any goods or services, or conduct or forward surveys, contests, or chain letters. We do not allow downloading of any file posted by another user of or from a forum that you know, or reasonably should know, cannot be legally distributed in such manner. You are not allowed to upload or attach files that you know or should know contain viruses, corrupted files, or any other similar software or programs that may damage the operation of another's computer. You are not allowed to delete any author contributions, legal notices, or proprietary designations or labels in any file that is uploaded. South Weber City strongly encourages parents and guardians to supervise their children's use of this page. User generated content, including video, photos, wall posts, and comments, does not reflect the opinion or policies of South Weber City, its officers, employees, contractors, or affiliates. South Weber City (a) does not represent or warrant the accuracy of any statement made herein, (b) is not responsible for any User Content on this site, and (c) does not endorse any opinions expressed on this fan page. Finally, please keep in mind that this site is run by people, just like you. We are doing our best to keep the site interesting and informative and always appreciate your constructive criticism, but please be respectful. “

- 6) **Prohibited Use.** Personal use of social media shall not be used during official meetings or during work hours. Personal social media accounts shall not be used as a forum for city business.
- 7) **Prohibited Content.** Prohibited content includes political activities, harassing or offensive language or images, endorsements of any product, service or

private organization, and commercial and fund-raising activities, except those sponsored or sanctioned by the City.

- 8) **Employee Personal Use of Social Media Accounts.** Because personal communications of employees may reflect on the City, personal social media accounts shall not be used as a forum for City business, especially if employees are commenting on City business, Supervisors, or City policies, and because information posted by employees on social media sites or the internet may be spread to large audiences without the employees' knowledge or permission, the City has an interest in regulating employees personal use of social media. Employees who are known as such may be seen by citizens as representatives of the City and such employees' activities on social media networks may reflect upon the City. Employees and elected and appointed officials are expected to maintain an online image that is consistent with the City's goals and objectives.

Nothing herein shall be construed to prevent an employee from speaking out on matters of public concern provided that the employee's interest in making the communication outweighs the City's interest as an employer in preventing the communication. Examples of situations where the City's interest in preventing an employee communication may outweigh the employee's interest in making the communication include, but are not limited to, situations where the speech could:

- a) Impair discipline by superiors or harmony among co-workers,
- b) Have a detrimental impact on close working relationships for which personal loyalty and confidence are necessary,
- c) Impede the performance of the speaker's duties,
- d) Interfere with the regular operation of City business, or
- e) Undermine public confidence in the City where public confidence is important to the successful accomplishment of the City's mission.

Therefore, with respect to the personal use of social media, all employees shall:

- a) Comply with privacy protection laws, e.g., GRAMA, HIPPA, and protect sensitive and confidential information.
- b) Not use the City logo or trademarks on the employee's social media networks unless approved to do so by the City Manager. Employees shall follow all copyright laws.
- c) Not make any disparaging comments about the workplace, City policies, Supervisors, co-workers, elected officials, citizens, customers, or other persons associated with the City.
- d) Not use personal social media channels for internal business communications or disagreements among fellow employees. It is fine for employees to disagree, but employees should not use external blogs or other online social media channels to air their differences publicly.
- e) Not discuss or comment on City business or information that has not yet

been made public such as unannounced strategies or projects, potential property acquisitions or divestitures, legal or regulatory matters affecting the City, and other similar subjects that could negatively affect the City. If an employee is uncertain about the sensitivity of a particular subject, the employee should seek advice from the employee's manager or the City's legal department before talking about it or simply refrain from the conversation.

- f) Refrain from sharing anything via social media channels that violates the right to privacy of an employee, customer, or other person with whom the City does business. Examples of social media disclosures that may compromise the right to privacy include, but are not limited to, pictures, video or audio recorded and shared through social media channels without the permission of any single person featured, or the public disclosure of private facts or the disclosure of information gained through unreasonable intrusion. A violation of the right to privacy under this section shall be enforced on a complaint basis. An employee who receives a complaint or a request to remove a picture, video or audio featuring another person, shall promptly remove such content. An employee shall not be subject to discipline under this section unless the employee fails to promptly remove such content or unless the employee acted maliciously in the posting of content featuring another person.
- g) Not post any information to any blog, social networking site, or other public internet site, which would discredit or disparage the City.

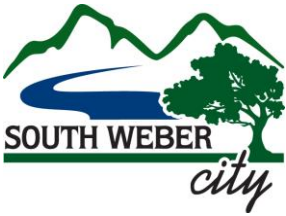
Any employee who identifies himself/herself as a City employee on a social media site either directly (by stating occupation or place of employment) or indirectly (by posting a photo of the employee in a City uniform or in clothing with a City logo), or whose affiliation with the City is known or can readily be inferred shall with regard to their activities on social media:

- a) Not use ethnic slurs, profanity, or statements or other forms of speech that ridicule, malign, disparage, or otherwise express bias against any race, religion, or any protected class of individuals.
 - b) Not post any material or engage in any speech containing obscene or sexually explicit language, images, or acts.
- 9) **Emergency Use.** If social media is used during an emergency, it shall be considered a record and shall be maintained as such.

(h) Text Messages / SMS. Employees and public officials may use text messaging technologies where informal communication is appropriate in the conduct of City business. Text messaging shall be treated in the same manner as a phone conversation. No record of correspondence is retained once the text message has been deleted from the sending or receiving device.

Employees and public officials are responsible for capturing information contained in a text message where that message is pertinent to City business and where, in their best judgment,

the information should be retained. Text messages retained on the sending or receiving device may be reviewed as part of investigations into work related misconduct, including but not limited to personnel matters, litigation disclosure, and forensic analysis, whether or not legal action may be required to obtain those records not contained on City owned devices. Employees and public officials are encouraged to set phones to delete text messages on a regular basis of no more than monthly.



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

November 15, 2022

PREPARED BY

Brandon Jones
City Engineer

ITEM TYPE

Administrative

ATTACHMENTS

Water Wheeling
Agreement with Exhibits

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Resolution 22-48: Culinary Water Wheeling Agreement with Wasatch Integrated Waste Management District (WIWMD)

PURPOSE

To set in place the terms and annual fee by Agreement for WIWMD to make a culinary water connection to the city's water system.

RECOMMENDATION

Approve the Agreement as written, and the Wheeling Fee as calculated.

BACKGROUND

The city was approached in April of this year by WIWMD to see if there was a possibility for them to connect to the city's culinary water system to supplement their need for water at their compost site outside of when irrigation water is available. WIWMD's compost site is located just southeast of the city's Central water tank. The transmission line feeding the tank is immediately adjacent to the compost site. WIWMD has wholesale contract water with Weber Basin Water Conservancy District (WBWCD). The water used will be metered and accounted for by WBWCD, and will not be counted against the city's usage, but it will be delivered through the city's system. Hence the need for a Wheeling Agreement. The Agreement allows for the connection to be made to the city's system, which will deliver the water. In exchange, WIWMD agrees to pay an annual fee to the city to compensate for the usage of the city's system to deliver the water. The calculation of this fee is based on the value of the city's system up to the delivery point and the portion of the system being used by WIWMD for their needs.

ANALYSIS

Based on the information provided by WIWMD, the proposed connection does not have any detrimental impacts to the city's ability to continue to meet the city's needs. The plans for the connection have been reviewed and found to meet all requirements for outdoor water use. The draft Agreement has been reviewed by the city staff as well as WIWMD and is agreeable to both parties.



SAMPLE MOTION LANGUAGE

Approve – I move to approve Resolution 22-48: Culinary Water Wheeling Agreement with Wasatch Integrated Waste Management District

Amend—I move to approve Resolution 22-48: Culinary Water Wheeling Agreement with Wasatch Integrated Waste Management District with the following amendment

List changes

Deny – I move to deny Resolution 22-48: Culinary Water Wheeling Agreement with Wasatch Integrated Waste Management District

Continue – I move to continue Resolution 22-48: Culinary Water Wheeling Agreement with Wasatch Integrated Waste Management District

May state reasons

RESOLUTION 22-48

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
APPROVING WASATCH INTEGRATED WASTE MANAGEMENT
WATER WHEELING AGREEMENT**

WHEREAS, Wasatch Integrated Waste Management District (WIWMD) needs water at their compost site outside of the irrigation season; and

WHEREAS, the compost site is located near the city’s central water tank; and

WHEREAS, South Weber is able and willing to provide culinary water to supplement their needs in the spring and fall; and

WHEREAS, WIWMD has contracted water with Weber Basin so the water used will be metered and not counted as city usage; and

Whereas, South Weber will charge WIWMD an annual fee based on the original cost of creating the pump station along with cost for delivering the water with an annual increase over the next ten (10) years; and

WHEREAS, an agreement outlining the city’s and the district’s responsibilities has been carefully reviewed by all involved parties;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Approval: The Culinary Water Wheeling Agreement with Wasatch Integrated Waste Management District as attached in Exhibit A including Exhibits 1 and 2 is hereby approved.

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 15th day of November 2022.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder

EXHIBIT A
CULINARY WATER WHEELING
AGREEMENT WITH WIWMD

CULINARY WATER WHEELING AGREEMENT

This Culinary Water Wheeling Agreement (the "Agreement") is entered into on the _____ day of _____, 2022, by and between SOUTH WEBER CITY, a political subdivision of the State of Utah, having its principal business address as 1600 East South Weber Drive, South Weber, Utah (hereinafter "City"), and WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT, a Utah special service district, having its principal business address as 1997 East 3500 North, Layton, Utah (hereinafter "District"), individually referred to as "Party" or collectively referred to as "Parties".

RECITALS

- A. WHEREAS, the District has existing culinary water shares through Weber Basin Water Conservancy District (WBWCD) and pays for the use of such shares directly to WBWCD;
- B. WHEREAS, the District is in need of a culinary water service connection for the conveyance of said culinary water shares to its existing property as shown in Exhibit 1 (hereinafter referred to as the "Connection");
- C. WHEREAS, the City has an existing culinary water pump station located at 3011 North Church Street, Layton, Utah where the Connection can be located;
- D. WHEREAS, pursuant to South Weber City Code 8-1-2, the District has made application with the City for the Connection;
- E. WHEREAS, the Parties are willing to perform their respective obligations under this Agreement in accordance with the description of the scope, costs, and other provisions of this Agreement; and
- F. NOW, THEREFORE, for the reasons cited above, and in consideration of the mutual covenants and agreements contained herein, the City and the District do mutually agree and undertake as follows:

Section One Scope of Agreement

Intent. The Parties intend by this Agreement for the City to allow for and the District to obtain one (1) City culinary water service connection.

Specifically, this Agreement addresses the obligations of the City and the District in relation to the construction, operation and maintenance, and wheeling fee of the Connection.

Section Two Construction

South Weber City agrees to:

1. Allow the District to make or construct a service Connection at the location shown in Exhibit 1;
2. Review construction plans and provide necessary approval to ensure the Connection conforms to the ordinances, regulations, specifications and standards of materials required by the City;
3. Inspect construction of Connection; and
4. Provide written acceptance of the final constructed Connection to the District.

The District agrees to:

1. Prepare stamped engineered construction plans for the construction of the Connection;
2. Obtain written approval from both the City and WBWCD for Connection Construction Plans and provide copies of approval to each entity;
3. Construct the Connection;
4. Obtain necessary inspections throughout construction; and
5. Provide a one-year warranty of the constructed Connection.

Section Three Ownership and Maintenance

1. **Ownership.**
 - a. Upon acceptance, the City shall own the Connection to the City's water line. The "Connection" is defined to be the saddle on the main, excluding the valve connected to the saddle.
 - b. The District shall own the valve that is connected to the saddle, and all downstream water facilities after the valve (with the exception of any other ownership and maintenance arrangement agreed to between the District and WBWCD).
2. **Maintenance.**
 - a. The City agrees to maintain the Connection.
 - b. The District agrees to maintain all water facilities past the Connection to the City's water line, as defined in Section 3, 1b above.
3. **Water Shares.** The District is responsible for maintaining the appropriate water shares and Agreement(s) as required by WBWCD.
4. **Meter Reading.** At the request of the City, the District shall provide daily meter readings for usage.

5. **Repair Required.**

a. **City.**

- i. The City shall not be responsible for any overages or fees incurred by the District during the investigation and repair of the Connection.
- ii. The City shall be responsible for all costs associated with repairs.
 1. **Exception.** If a repair is required during the initial one-year warranty period, the District shall be responsible for completing and paying for all repairs.

b. **District.**

- i. The District shall provide the City twenty-four (24) hours' notice if shut-off of the Connection is required.
- ii. Emergency or after-hours water-shut off shall be provided through the City's on-call Public Works system.
- iii. The District shall pay for all costs associated with these repairs.

6. **Suspected Leak or Pipe Breakage.** If the District or the City suspects a leak or defect in the Connection, both Parties agree to notify and repair said defect according to their responsibilities as listed in Section 3, Subsections 1, 2, and 5.

a. Notification shall be provided in writing to the other Party within two (2) business days.

b. Repair shall be completed within two (2) business days.

- i. **Non-Emergency.** In the event that such repair will require additional time, both Parties agree to provide the other Party with a written plan for repair.
- ii. **Emergency.** In the event of a major leak or a leak with the potential to cause damage to surrounding property, the responsible Party shall act immediately and notify the other Party within twenty-four (24) hours.

7. **Catastrophic Disaster.** In the event of a catastrophic disaster, the City shall cooperate with the District to continue to furnish water to the District. However, the City will fulfill its obligations to its citizens before water will be delivered to the District.

**Section Four
Payment**

The City and the District will establish and maintain their own budgets for expenses related to this Agreement.

1. The District will pay all costs related to engineering, design, approval, and construction of the Connection.
2. The District will pay the City an annual Wheeling Fee as detailed in Exhibit 2.

3. The City will send the District an invoice annually, beginning on the date of written acceptance of the Connection and each subsequent year thereafter. Payment shall apply to the current year of service.
4. Repairs and maintenance shall be as indicated in Section Three, Ownership and Maintenance.

**Section Five
General Provisions**

1. **Limitations.** Except as outlined by this Agreement or by an agreement separate from this Agreement, neither Party assumes any responsibility to inspect, install, operate, or otherwise maintain the other Party's property. Further, this Agreement does not impose on either Party any duty, fees, inspections, or any other types of activity outside the scope of this Agreement.
2. **Official Representative.** The Parties respectively designate the following persons to act as their authorized representative in matters and decisions pertaining to the timely performance of this Agreement.

South Weber City

David J. Larson

City Manager

801-479-3177

dlarson@southwebercity.com

Wasatch Integrated Waste Management District

Nathan B. Rich

Executive Director

801-614-5601

nathanr@wiwmd.org

3. **Term and Renewal.** This Agreement shall be for a period of ten (10) years beginning upon the effective date in Section 5, Subsection 5, or until such time as the Connection is no longer required, whichever comes first. This Agreement shall be renewable upon renegotiation and approval by the Parties.
4. **Termination.** This Agreement may be terminated by either Party upon ninety (90) days written notice from the terminating Party to the other. Upon agreed termination of this Agreement:
 - a. **District Termination.**
 - i. The District shall provide written notice that culinary water shares are no longer being conveyed through the Connection.
 - ii. The District shall have thirty (30) days to pay any outstanding balance owed to the City.
 - iii. The District must permanently disconnect from the City's system at their own expense.
 - b. **City Termination.**
 - i. If the City determines that the water usage by the District through the Connection is having a detrimental effect on the City's system, making it more difficult to fulfill its obligations to its citizens, it may provide written notice and documentation to the District.

1. If, upon receiving this notice from the City, the District desires to continue the Connection, the terms of this Agreement may be renegotiated.
2. If the terms of this Agreement are not renegotiated, this Agreement shall terminate.
 - ii. If this Agreement is terminated under this subsection, the City must permanently disconnect the District from the City's system at the City's expense.
 - iii. The City shall pro-rate the District's annual Wheeling Fee and reimburse the District for any remaining portion. The reimbursement shall be calculated by the annual fee divided by the remaining number of months in the calendar year. The current month shall not be included in the calculation.
5. **Effective Date.** This Agreement shall become effective on the date of the Agreement listed above.
6. **Amendment.** This Agreement may be changed, modified, or amended by written agreement by the Parties.
7. **Entire Agreement.** This Agreement, together with any written amendments, shall constitute the entire agreement between the Parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either Party.
8. **Indemnification.** Each Party agrees to indemnify, defend, and save and hold the other Party and its respective officers, trustees, agents, employees, and permitted assigns harmless against and in respect of the following:
 - a. all claims, losses, liabilities, damages, costs, deficiencies, and expenses affecting any persons or property as a result of the indemnifying party's actions;
 - b. any misrepresentation, material omission, breach of warranty, or non-fulfillment of any covenant or agreement by the indemnifying party, relating to this Agreement; and
 - c. any and all actions, suits, proceedings, demands, assessments, judgments, costs, legal and accounting fees, and other expenses incident to any of the foregoing.
9. **Governmental Immunity.** The Parties recognize and acknowledge that the City and the District are both "governmental entities" as defined by the Governmental Immunity Act of Utah, codified at Section 63G-7-101, et seq., Utah Code Annotated, as amended, and nothing herein, including Section Five, Subsection 8 of this Agreement, is intended to waive or modify any rights, defenses or provisions provided therein. Officers and employees performing services pursuant to this Agreement shall be deemed officers and employees of the Party employing their services, even if performing functions outside of the territorial limits of such Party and shall be deemed officers and employees of such Party under the provisions of the Utah Governmental Immunity Act.

10. **Hired Consultant Status.** It is understood and agreed by the Parties that any consultant, including but not limited to the person, firm, or entity serving as City Engineer, Project Engineer, or the Contractor, shall not represent themselves as employees of the respective Parties.
11. **Documents on File.** Executed copies of this Agreement shall be placed on file in the office of the City Recorder and shall remain on file for public inspection for the duration of this Agreement.
12. **Governing Law.** It is understood and agreed by the Parties that this Agreement shall be governed by the laws of the State of Utah as to interpretation and performance.
13. **Non-transferable.** The rights, duties, powers and obligations of this Agreement may not be transferred, assigned or delegated without the consent of the Parties.
14. **Rules of Construction and Severability.** Standard rules of construction, as well as the context of this Agreement, shall be used to determine the meaning of the provisions herein, except as follows: If any of the provisions herein are different from what is normally allowed or required by law, every effort shall be made to construe the clauses to be legally binding and to infer voluntary arrangements which are in addition to what is normally allowed or required by law. If any provision, article, sentence, clause, phrase, or portion of this Agreement, including but not limited to any written amendments, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Agreement, unless the invalidation of the provision materially alters the Agreement by interfering with the purpose of this Agreement or by resulting in non-compliance with applicable law. If the invalidation of the provision materially alters this Agreement, then the Parties shall negotiate in good faith to modify this Agreement to match, as closely as possible, the original intent of the Parties. It is thus the intention of the Parties that each provision of this Agreement shall be deemed independent of all other provisions herein, as long as the overall purpose of this Agreement is preserved.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by and through their respective duly authorized representatives as of the day and year first written above.

(see signatures on following pages)

“District”

WASATCH INTEGRATED WASTE MANAGEMENT DISTRICT

Nathan B. Rich, Executive Director

State of Utah)

) ss

County of _____

On this _____ day of _____, 2022, personally appeared before me

Nathan B. Rich, whose identity is personally known to me (or proven on the

basis of satisfactory evidence) and who by me duly sworn/affirmed, did that that he is the

Executive Director, of Wasatch Integrated Waste Management District and that said

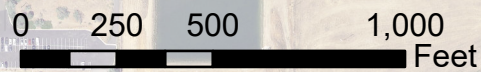
document was signed by him in behalf of Wasatch Integrated Waste Management District by Authority of its

Bylaws / Resolution of its Board of Directors, and said Nathan B. Rich acknowledged to me

that said Wasatch Integrated Waste Management District executed the same.

Witness my hand and official seal.

Notary Public



10 INCH WATERLINE
APPROX. 5450 LF
FROM PUMP STATION TO
CONNECTION LOCATION

LEGEND

- CONNECTION LOCATION
- PUMP STATION
- RESERVOIRS
- SOUTH WEBER WATERLINES
- WBWCD WATERLINES
- SOUTH WEBER CITY BOUNDARY

EXHIBIT
1

SCALE: 1:6,000	DESIGNED KCT
DATE: 11/1/2022	DRAWN KCT
	CHECKED BKJ

SOUTH WEBER CITY
SWC/WIWMD CULINARY WATER WHEELING AGREEMENT

LOCATION MAP

116 of 123
2080 Fashion Point Drive
South Ogden, Utah 84403 (801) 476-9767

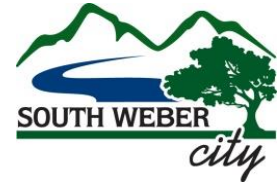


Exhibit 2

SWC/WIWMD Culinary Water Wheeling Agreement

Wheeling Fee Calculation

Date: November 1, 2022

Item	Description	Qty	Unit	Unit Price	Total
------	-------------	-----	------	------------	-------

SWC Water Delivery - System Cost (Original Construction)

Pump Station to Compost Delivery Point

1	Church Street Pump Station Complete	1	LS	\$176,250	\$176,250
2	10" DIP cl-51 Waterline	5,450	lf	\$23	\$125,350
3	10" Gate Valve	4	ea	\$1,665	\$6,660
4	Air/Vac Station	6	ea	\$3,690	\$22,140

ORIGINAL CONSTRUCTION COST (Pump Station to Delivery) = \$330,400

Design Life 50

Original Construction Year 2011

Current Year 2023

Average Construction Cost Index 3%

2023 Replacement Cost \$471,071

Delivery System - Cost per Year (\$/yr) \$9,421

Pumping System (Power) - Cost per Year (\$/yr) \$6,050

Pump Station Peak Flow Rate (gpm) 700

Compost Site Peak Flow Rate (gpm) 290

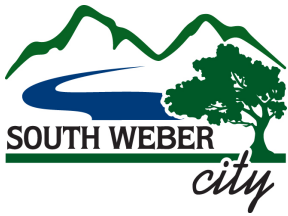
Compost Site Portion (%) 41%

Compost Site - Operation Using SWC System (months) 4

Compost Site - Operation Using SWC System (%/yr) 33%

Compost Site - 2023 System Cost per Year (\$/yr) \$2,093

<u>Year</u>	<u>Annual Cost</u>
2024	2,156
2025	2,221
2026	2,288
2027	2,357
2028	2,428
2029	2,501
2030	2,576
2031	2,653
2032	2,733
2033	2,815



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

November 15, 2022

PREPARED BY

Mark McRae, Fin. Dir.

ITEM TYPE

Administration

ATTACHMENTS

Resolution 22-49

PRIOR DISCUSSION DATES

NA

AGENDA ITEM

Resolution 22-49: Public Treasurer's Investment Fund (PTIF) Authorization

PURPOSE

Approve authorized users of the Utah Public Treasurer's Investment Fund (PTIF)

RECOMMENDATION

Authorize the City Treasurer and Finance Director to transfer funds between the city bank account and the Public Treasurer's investment Fund.

BACKGROUND

South Weber city invests excess funds with the State of Utah Public Treasurer's Investment Fund. The PTIF requires users of the fund to be authorized by a resolution approved by the entity who owns the specific account. Each time there is an employee change within an entity involving one of the users, a new resolution needs to be approved and sent to the State. This resolution authorizes the current city treasurer and finance director to make deposits and withdrawals between the PTIF and the city's bank account.

ANALYSIS

NA

SAMPLE MOTION LANGUAGE

Approve – Move to approve Resolution 22-49: Public Treasurer's Investment Fund (PTIF) Authorization

Amend— Resolution 22-49: Public Treasurer's Investment Fund (PTIF) Authorization with the following changes

List Changes

Deny – Move to deny Resolution 22-49: Public Treasurer's Investment Fund (PTIF) Authorization

Continue – Move to continue Resolution 22-49: Public Treasurer's Investment Fund (PTIF) Authorization

May state reasons

RESOLUTION 22-49

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
AUTHORIZING USERS FOR THE
PUBLIC TREASURER’S INVESTMENT FUND (PTIF)**

WHEREAS, South Weber City, as a public entity, has frequent dealing with the Office of the State Treasurer; and

WHEREAS, the Public Treasurer’s Investment Fund (PTIF) requires certification by resolution to authorize individuals to act on behalf of the city; and

WHEREAS, Finance Director Mark McRae and Treasurer Maryn Peterson need access to these accounts to perform their job functions;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Appointment: Finance Director Mark McRae and Treasurer Maryn Peterson are hereby authorized to act on behalf of South Weber City to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts, to open or close PTIF accounts, and to execute any necessary forms in connection with such changes. This authorization shall remain in full force and effect until written revocation is delivered to the Office of the State Treasurer.

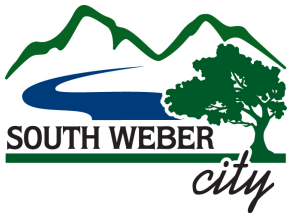
Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 15th day of November 2022.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder



CITY COUNCIL MEETING STAFF REPORT

MEETING DATE

November 15, 2022

PREPARED BY

David Larson

City Manager

ITEM TYPE

Legislative

ATTACHMENTS

Addendum

Resolution

PRIOR DISCUSSION DATES

None

AGENDA ITEM

Resolution 22-50: Garbage Collection Contract Addendum with Robinson Waste

PURPOSE

Extend current agreement with Robinson Waste for the City's garbage collection

RECOMMENDATION

Staff recommends approval

BACKGROUND

The City originally contracted with Robinson Waste to provide garbage collection services in 2007. An addendum to the original agreement was completed in 2008 to clarify some of the costs associated with the service. The original agreement includes the ability to extend the agreement in increments off 5 years, which was done by addendum in 2012 and 2017. Approval of the addendum before the Council would extend the agreement an additional 5 years.

SAMPLE MOTION LANGUAGE

Approve – I move to approve Resolution 22-50: Garbage Collection Contract Addendum with Robinson Waste

Amend—I move to approve Resolution 22-50: Garbage Collection Contract Addendum with Robinson Waste with the following changes

List changes

Deny – I move to deny Resolution 22-50: Garbage Collection Contract Addendum with Robinson Waste

Continue – I move to continue Resolution 22-50: Garbage Collection Contract Addendum with Robinson Waste

May state reasons

RESOLUTION 22-50

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL
EXTENDING THE CONTRACT FOR GARBAGE COLLECTIONS
WITH ROBINSON WASTE**

WHEREAS, South Weber City contracted with Robinson Waste Services in 2007 to provide waste collection within the city; and

WHEREAS, the original term was for five (5) years with an option to extend for an additional five (5) years; and

WHEREAS, the contract was extended in 2012 and again in 2017; and

WHEREAS, South Weber desires to continue contracting with Robinson Waste Services for another five (5) years under the same terms;

NOW THEREFORE BE IT RESOLVED by the Council of South Weber City, Davis County, State of Utah, as follows:

Section 1. Approval: The Addendum to the Garbage Collection Contract with Robinson Waste Services for garbage collection extending the contract by an additional five (5) years as attached in Exhibit 1 is hereby approved.

Section 2: Repealer Clause: All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

PASSED AND ADOPTED by the City Council of South Weber, Davis County, on the 15th day of November 2022.

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Dills	FOR	AGAINST

Rod Westbroek, Mayor

Attest: Lisa Smith, Recorder

EXHIBIT 1
GARBAGE COLLECTION CONTRACT
ADDENDUM

Garbage Collection Contract

Addendum

ADDENDUM TO CONTRACT FOR GARBAGE COLLECTION BETWEEN SOUTH WEBER CITY AND ROBINSON WASTE SERVICES ENTERED INTO

WHEREAS South Weber City entered into a contract with Robinson Waste Services for Garbage Collection; and

WHEREAS the said contract has the option to extend or renew the contract for additional five (5) year periods; and

WHEREAS the City desires to continue contracting with Robinson Waste Services for garbage collection for another five (5) year period under the same terms and conditions

NOW THEREFORE, it is mutually agreed and understood that the contract between South Weber City and Robinson Waste Services shall be amended to renew the contract for another five (5) year period with the provision that the parties shall have an option to extend or renew the Agreement for additional five (5) year periods.

IN WITNESS WHEREOF, SOUTH WEBER CITY and ROBINSON WASTE SERVICES have executed this addendum on this ____ day of _____, 2022.

ROBINSON WASTE SERVICES

SOUTH WEBER CITY

By: _____
STEVEN C. ROBINSON
President

By: _____
DAVID LARSON
City Manager

ATTEST:

_ LISA SMITH, City Recorder