

## SOUTH WEBER CITY COUNCIL AGENDA

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<https://www.youtube.com/c/southwebercityut>

**PUBLIC NOTICE** is hereby given that the City Council of SOUTH WEBER CITY, Utah, will meet in a regular public meeting commencing at 6:00 p.m. on Tuesday, December 7, 2021 in the Council Chambers at 1600 E. South Weber Dr. You may also email [publiccomment@southwebercity.com](mailto:publiccomment@southwebercity.com) for inclusion with the minutes.

**OPEN** (Agenda items may be moved in order or sequence to meet the needs of the Council.)

1. Pledge of Allegiance: Veteran Bill Petty
2. Pearl Harbor Remembrance Moment of Silence
3. Prayer: Councilwoman Petty
4. Public Comment: Please respectfully follow these guidelines.
  - a. Individuals may speak once for 3 minutes or less: Do not remark from the audience.
  - b. State your name & address and direct comments to the entire Council (Council will not respond).

### **ACTION ITEMS**

5. Approval of Consent Agenda
  - a. November Check Register
  - b. October 26 Minutes
  - c. November 16 Minutes
6. 2022 Meeting Schedule
7. Fire Station Alerts Purchase
8. RV Park Cabins
9. Ordinance 2021-14: Private Roads
10. Ordinance 2021-15: Residential Off-Street Parking
11. Ordinance 2021-16: Title 2 Chapter 2 Recreation, Parks, and Arts (RAP) Tax Implementation
12. **Public Hearing Budget Amendment**
13. Resolution 21-51: 2021-22 Budget Amendment #1
14. **Public Hearing Storm Water Management Plan**
15. Resolution 21-52: Storm Water Management Plan
16. Resolution 21-53: Approval of Check Signers

### **DISCUSSION**

17. Public Works Facility Design

### **REPORTS**

18. New Business
19. Council & Staff
20. Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder, 1600 East South Weber Drive, South Weber, Utah 84405 (801-479-3177) at least two days prior to the meeting.

THE UNDERSIGNED DULY APPOINTED CITY RECORDER FOR THE MUNICIPALITY OF SOUTH WEBER CITY HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS MAILED, EMAILED, OR POSTED TO: 1. CITY OFFICE BUILDING 2. FAMILY ACTIVITY CENTER 3. CITY WEBSITE <http://southwebercity.com/> 4. UTAH PUBLIC NOTICE WEBSITE <https://www.utah.gov/pmn/index.html> 5. THE GOVERNING BODY MEMBERS 6. OTHERS ON THE AGENDA

**DATE: 12-01-2021**

**CITY RECORDER: Lisa Smith**

Report Criteria:  
Report type: GL detail

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
11/12/21	43453	ACE RECYCLING & DISPOSAL	10/31/21	Recycle Bin Service - City Hall - November 202	1043270	51.00	ACE RECYCLING & DISPOSAL
Total 43453:						51.00	
11/12/21	43454	ADVANCED PAVING CONSTRUCTION	10/01/21	2021 Street Maintenance - Section C	5676730	774.80	ADVANCED PAVING CONSTRUCTION
Total 43454:						774.80	
11/12/21	43510	Amy R. Cook	11/12/21	Replace rejected payroll ACH	1021320	158.41	Amy R. Cook
11/12/21	43510	Amy R. Cook	V 11/12/21	Replace rejected payroll ACH	1021320	158.41	Amy R. Cook
Total 43510:						316.82	
11/23/21	43515	AT&T MOBILITY	11/10/21	Telecom Service - October 2021	1057280	136.64	AT&T MOBILITY
11/23/21	43515	AT&T MOBILITY	11/10/21	Telecom Service - October 2021	5140280	44.44	AT&T MOBILITY
11/23/21	43515	AT&T MOBILITY	11/10/21	Telecom Service - October 2021	1058280	13.24	AT&T MOBILITY
11/23/21	43515	AT&T MOBILITY	11/10/21	Telecom Service - October 2021	1060280	36.48	AT&T MOBILITY
11/23/21	43515	AT&T MOBILITY	11/10/21	Telecom Service - October 2021	1070280	13.24	AT&T MOBILITY
11/23/21	43515	AT&T MOBILITY	11/10/21	Telecom Service - October 2021	5240280	13.24	AT&T MOBILITY
11/23/21	43515	AT&T MOBILITY	11/10/21	Telecom Service - October 2021	5340280	13.24	AT&T MOBILITY
Total 43515:						270.52	
11/12/21	43455	Birt, Logan	10/31/21	Referee	2071488	30.00	Birt, Logan
11/12/21	43455	Birt, Logan	10/31/21	Referee	2071483	15.00	Birt, Logan
Total 43455:						45.00	
11/12/21	43456	Birt, Parks	10/29/21	Referee	2071488	90.00	Birt, Parks
Total 43456:						90.00	
11/23/21	43516	Birt, Parks	11/11/21	Referee	2071488	99.00	Birt, Parks
Total 43516:						99.00	
11/12/21	43457	Blomquist Hale c/o Myrna	11/01/21	EAP Coverage - November 2021	1043135	201.65	BLOMQUIST HALE CONSULTING INC.

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43457:						201.65	
11/12/21	43458	BLUE STAKES OF UTAH	10/31/21	Blue Stakes - October 2021	5140490	157.50	BLUE STAKES OF UTAH
Total 43458:						157.50	
11/23/21	43517	BYRAM, VAL	11/15/21	Park Rental Return Deposit	2034720	50.00	BYRAM, VAL
Total 43517:						50.00	
11/23/21	43518	CENTRAL WEBER SEWER IMPR DIST.	11/09/21	2021 4th Quarter Treatment Fees	5240491	120,653.00	CENTRAL WEBER SEWER IMPR DIST.
Total 43518:						120,653.00	
11/23/21	43519	CHRISTOPHER F ALLRED	11/01/21	Prosecution Services - October 2021	1042313	600.00	CHRISTOPHER F ALLRED
Total 43519:						600.00	
11/12/21	43459	CINTAS CORPORATION	10/07/21	First Aid - Shops - October 2021	1060260	54.86	CINTAS CORPORATION
11/12/21	43459	CINTAS CORPORATION	11/03/21	First Aid - Shops - November 2021	1060260	81.90	CINTAS CORPORATION
Total 43459:						136.76	
11/12/21	43460	CINTAS CORPORATION LOC 180	10/06/21	MATS/TOWELS - 10/06/2021	1060250	14.98	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/06/21	PW Uniforms - 10/06/2021	5240140	12.92	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/06/21	PW Uniforms - 10/06/2021	5140140	25.85	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/06/21	PW Uniforms - 10/06/2021	5440140	12.92	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/06/21	PW Uniforms - 10/06/2021	1060140	25.85	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/06/21	PW Uniforms - 10/06/2021	1070140	51.68	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/06/21	PW Uniforms - 10/06/2021	1058140	25.84	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/13/21	MATS/TOWELS - 10/13/2021	1060250	14.98	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/13/21	PW Uniforms - 10/13/2021	5240140	13.32	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/13/21	PW Uniforms - 10/13/2021	5140140	26.66	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/13/21	PW Uniforms - 10/13/2021	5440140	13.32	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/13/21	PW Uniforms - 10/13/2021	1060140	26.66	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/13/21	PW Uniforms - 10/13/2021	1070140	53.31	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/13/21	PW Uniforms - 10/13/2021	1058140	26.67	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/20/21	MATS/TOWELS - 10/20/2021	1060250	12.88	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/20/21	PW Uniforms - 10/20/2021	5240140	8.84	CINTAS CORPORATION LOC 180

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
11/12/21	43460	CINTAS CORPORATION LOC 180	10/20/21	PW Uniforms - 10/20/2021	5140140	17.69	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/20/21	PW Uniforms - 10/20/2021	5440140	8.84	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/20/21	PW Uniforms - 10/20/2021	1060140	17.69	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/20/21	PW Uniforms - 10/20/2021	1070140	35.38	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/20/21	PW Uniforms - 10/20/2021	1058140	17.70	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/27/21	MATS/TOWELS - 10/27/2021	1060250	14.98	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/27/21	PW Uniforms - 10/27/2021	5240140	8.84	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/27/21	PW Uniforms - 10/27/2021	5140140	17.69	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/27/21	PW Uniforms - 10/27/2021	5440140	8.84	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/27/21	PW Uniforms - 10/27/2021	1060140	17.69	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/27/21	PW Uniforms - 10/27/2021	1070140	35.38	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	10/27/21	PW Uniforms - 10/27/2021	1058140	17.70	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	11/03/21	MATS/TOWELS - 11/03/2021	1060250	14.98	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	11/03/21	PW Uniforms - 11/03/2021	5240140	24.25	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	11/03/21	PW Uniforms - 11/03/2021	5140140	48.53	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	11/03/21	PW Uniforms - 11/03/2021	5440140	24.25	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	11/03/21	PW Uniforms - 11/03/2021	1060140	48.53	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	11/03/21	PW Uniforms - 11/03/2021	1070140	97.04	CINTAS CORPORATION LOC 180
11/12/21	43460	CINTAS CORPORATION LOC 180	11/03/21	PW Uniforms - 11/03/2021	1058140	48.55	CINTAS CORPORATION LOC 180
Total 43460:						891.23	
11/12/21	43461	Coombs, Alyssa	10/26/21	Referee	2071488	176.00	Coombs, Alyssa
Total 43461:						176.00	
11/12/21	43462	Core and Main	10/01/21	Allegro wired registers (12)	5140490	3,540.00	Core and Main
11/12/21	43462	Core and Main	10/31/21	Hydrant Meters (2)	5140490	2,536.80	Core and Main
Total 43462:						6,076.80	
11/12/21	43463	CROWN TROPHY	10/01/21	Medals for Players	2071483	95.70	CROWN TROPHY
11/12/21	43463	CROWN TROPHY	10/01/21	Medals for Players	2071482	414.40	CROWN TROPHY
Total 43463:						510.10	
11/12/21	43464	DAVIS COUNTY GOVERNMENT	10/31/21	Law Enforcement Services - October 2021	1054310	18,490.00	DAVIS COUNTY GOVERNMENT
11/12/21	43464	DAVIS COUNTY GOVERNMENT	10/31/21	Dispatch Fees - October 2021	1057370	822.07	DAVIS COUNTY GOVERNMENT
11/12/21	43464	DAVIS COUNTY GOVERNMENT	10/31/21	Animal Control Services - October 2021	1054311	1,741.63	DAVIS COUNTY GOVERNMENT
11/12/21	43464	DAVIS COUNTY GOVERNMENT	11/02/21	2021 Primary Election Expenses	1043316	8,726.13	DAVIS COUNTY GOVERNMENT

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43464:						29,779.83	
11/12/21	43465	Daylight Glass LLC	10/18/21	Glass for Table	1057260	350.00	Daylight Glass LLC
Total 43465:						350.00	
11/23/21	43520	DE LAGE LANDEN	11/15/21	COPIER MAINT AGREEMENT - SHARP	1042240	22.54	DE LAGE LANDEN
11/23/21	43520	DE LAGE LANDEN	11/15/21	COPIER MAINT AGREEMENT - SHARP	1043240	52.60	DE LAGE LANDEN
11/23/21	43520	DE LAGE LANDEN	11/15/21	COPIER MAINT AGREEMENT - SHARP	5140240	37.57	DE LAGE LANDEN
11/23/21	43520	DE LAGE LANDEN	11/15/21	COPIER MAINT AGREEMENT - SHARP	5240240	37.58	DE LAGE LANDEN
Total 43520:						150.29	
11/23/21	43521	DR. SUMMER GRACE DO	10/11/21	Medical Director Contract	1057370	6,000.00	DR. SUMMER GRACE DO
Total 43521:						6,000.00	
11/12/21	43466	DURKS PLUMBING	10/05/21	Replacement Sprinkler Boxes	1070261	47.53	DURKS PLUMBING
11/12/21	43466	DURKS PLUMBING	10/06/21	Parks maintainance - tools	1070261	103.73	DURKS PLUMBING
11/12/21	43466	DURKS PLUMBING	10/19/21	yard hydrant for canyon meadows park	1070261	227.15	DURKS PLUMBING
11/12/21	43466	DURKS PLUMBING	10/19/21	Parks maintainance	1070261	72.36	DURKS PLUMBING
Total 43466:						450.77	
11/12/21	43467	EARTHTEC TESTING AND ENGINEER	09/30/21	Concrete and Asphalt testing - Canyon Meadow	4570730	1,271.14	EARTHTEC TESTING AND ENGINEER
Total 43467:						1,271.14	
11/12/21	43468	Elite Training Center	11/01/21	Half of 2021 Secondary Water Bill	4560730	772.50	Elite Training Center
Total 43468:						772.50	
11/23/21	43522	FREEDOM MAILING SERVICES INC.	11/02/21	Utility Billing - October 2021	5140370	605.20	FREEDOM MAILING SERVICES INC.
11/23/21	43522	FREEDOM MAILING SERVICES INC.	11/02/21	Utility Billing - October 2021	5240370	421.01	FREEDOM MAILING SERVICES INC.
11/23/21	43522	FREEDOM MAILING SERVICES INC.	11/02/21	Utility Billing - October 2021	5340370	197.35	FREEDOM MAILING SERVICES INC.
11/23/21	43522	FREEDOM MAILING SERVICES INC.	11/02/21	Utility Billing - October 2021	5440370	92.10	FREEDOM MAILING SERVICES INC.
Total 43522:						1,315.66	

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
11/12/21	43469	Fuel Network - UTAH DGO Fleet Operations	10/31/21	Water - September 2021	5140256	545.59	Fuel Network - UTAH DGO Fleet Operations
11/12/21	43469	Fuel Network - UTAH DGO Fleet Operations	10/31/21	Streets - September 2021	1060256	131.20	Fuel Network - UTAH DGO Fleet Operations
11/12/21	43469	Fuel Network - UTAH DGO Fleet Operations	10/31/21	Storm Drain - September 2021	5440256	54.92	Fuel Network - UTAH DGO Fleet Operations
11/12/21	43469	Fuel Network - UTAH DGO Fleet Operations	10/31/21	Sewer - September 2021	5240256	92.44	Fuel Network - UTAH DGO Fleet Operations
11/12/21	43469	Fuel Network - UTAH DGO Fleet Operations	10/31/21	Planning - September 2021	1058256	42.88	Fuel Network - UTAH DGO Fleet Operations
11/12/21	43469	Fuel Network - UTAH DGO Fleet Operations	10/31/21	Parks - September 2021	1070256	481.02	Fuel Network - UTAH DGO Fleet Operations
11/12/21	43469	Fuel Network - UTAH DGO Fleet Operations	10/31/21	Fire - September 2021	1057256	266.05	Fuel Network - UTAH DGO Fleet Operations
Total 43469:						1,614.10	
11/12/21	43470	GAYLORD, LUTHER	10/21/21	Court Interpreter 10/21/2021 Case 215400662	1042610	45.00	GAYLORD, LUTHER
Total 43470:						45.00	
11/23/21	43523	GAYLORD, LUTHER	11/18/21	Court Interpreter Case 215400759	1042610	45.00	GAYLORD, LUTHER
Total 43523:						45.00	
11/12/21	43471	Goff, Ryder	10/25/21	Referee	2071480	22.00	Goff, Ryder
Total 43471:						22.00	
11/12/21	43472	Guillen, Alexis	10/04/21	Trust Refund for Overpayment 205400714	1021350	20.00	Guillen, Alexis
Total 43472:						20.00	
11/12/21	43473	Hayes Godfrey Bell, PC	10/31/21	Attorney Services -October 2021	1043313	3,802.50	Hayes Godfrey Bell, PC
Total 43473:						3,802.50	
11/12/21	43474	Henry Schein, Inc.	10/05/21	Medical Supplies	1057450	18.13	Henry Schein, Inc.
11/12/21	43474	Henry Schein, Inc.	10/13/21	Medical Supplies	1057450	2.04	Henry Schein, Inc.
11/12/21	43474	Henry Schein, Inc.	10/20/21	Medical Supplies	1057450	244.25	Henry Schein, Inc.
11/12/21	43474	Henry Schein, Inc.	10/26/21	G3 Airway	1057450	5.05	Henry Schein, Inc.
Total 43474:						269.47	
11/12/21	43475	Hess, Tyson	10/26/21	Referee	2071488	270.00	Hess, Tyson

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43475:						270.00	
11/23/21	43524	Hess, Tyson	11/09/21	Referee	2071488	288.00	Hess, Tyson
Total 43524:						288.00	
11/12/21	43476	International Code Council	10/01/21	INB plan review PDF	5140490	35.95	INTERNATIONAL CODE COUNCIL INC
Total 43476:						35.95	
11/12/21	43477	IWORQ SYSTEMS	10/31/21	Annual Fee - Fleet Managment and Work Mana	5140350	1,000.00	IWORQ SYSTEMS
Total 43477:						1,000.00	
11/12/21	43478	JOHNSON ELECTRIC	09/29/21	Street Light Repair - 7500 S & 6725 S	1060416	125.50	JOHNSON ELECTRIC
Total 43478:						125.50	
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Potential Revisions to City Code	1058312	933.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	General Information related to Potential Develo	1058312	129.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	General Engineering Assistance	1058312	1,678.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Project Review Meetings	1058312	1,161.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Development Review Meetings	1058312	258.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	ARPA Funding Applications	1043610	96.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Weber Basin Aqueduct - Relocation Project	5140312	96.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	New Public Works Facility - Site Design	4560730	2,596.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Accepted Subdivision Improvements Value Sum	1058312	290.25	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Fire Station - Auxiliary Building	4557730	741.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	DWCCC Canal Access	5440312	334.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	CofO - Canyon Meadows Subdivision	1058312	99.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	CofO - Riverside Place Phase 3	1058312	99.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	CofO - Harvest Park Phase 1	1058312	49.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Street Maintenance Planning & Analysis	5676730	565.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2021 TAP Application (State Funding through U	1060312	2,341.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2021 Safety Sidewalk Application	1060312	168.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2022 STP Application - WFRF Funding	5676312	85.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2021 Street Maintenance Projects	5676730	1,333.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	EPA Emergency Response Plan (Culinary Wate	5140312	207.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2021 DWSP Plan Update -- SWC Well	5140312	3,762.00	JONES AND ASSOCIATES

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Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	JCWR - General	5140312	32.25	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Cottonwood Drive Waterline Replacement Proje	5140312	96.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2021 Capital Facilities Plan (Update) - Water (C	5140312	126.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Storm Water Management Plan	5440312	156.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2021 Storm Drain Utility Fee	5440312	64.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Parks Committee	1070312	258.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Canyon Meadows Park (West) - Phase 1 Projec	4570730	2,862.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	2022 TAP Application - WFRC Funding (Weber	1060312	41.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Base Map and Database Management	1058325	138.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Zoning Map	1058325	42.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Streets Map	1060325	63.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Parks Map	1070312	510.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Utility Maps - General	5140325	63.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Utility Maps - Culinary Water	5140325	807.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Utility Maps - Storm Drain	5440325	297.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Utility Maps - Sewer	5240325	297.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Utility Maps - Streetlights	1060416	42.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Secondary Water Service Area Map	5140325	42.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Training and Support	1058312	1,098.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Community Map	1058325	85.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Riverside Place Subdivision - Phase 3	1058319	99.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Riverside Place Subdivision - Phase 4	1058319	1,342.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Harvest Park Subdivision - Phase 1	1058319	475.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Harvest Park Subdivision - Phase 2	1058319	279.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Harvst Park Subdivision - Phase 3	1058319	411.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Petersen Farms Subdivision (Tim Grubb)	1058319	709.50	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Riverwood Subdivision (Larry Ray Property)	1058319	753.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Poll Gateway Development	1058319	1,169.75	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	Morty's Car Wash	1058319	99.00	JONES AND ASSOCIATES
11/23/21	43525	JONES AND ASSOCIATES	11/01/21	The Meadows Subdivision (Watts Property)	1058319	1,670.50	JONES AND ASSOCIATES
Total 43525:						31,162.75	
11/12/21	43479	Kilgore Contracting	10/08/21	2021 Street Maintenance - Section A	5676730	46,197.68	Kilgore Contracting
Total 43479:						46,197.68	
11/12/21	43480	Kirk Mobile Repair Inc	10/19/21	Repair on PW-11 2019 Hook lift dump truck	1060411	225.00	Kirk Mobile Repair Inc



Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43480:						225.00	
11/12/21	43481	L N CURTIS	10/27/21	PPE Boots	1057450	514.00	L N CURTIS
Total 43481:						514.00	
11/12/21	43482	Layton, Kaylie	10/25/21	Referee	2071480	24.00	Layton, Kaylie
11/12/21	43482	Layton, Kaylie	10/25/21	Referee	2071488	32.00	Layton, Kaylie
Total 43482:						56.00	
11/23/21	43526	Layton, Kaylie	11/08/21	Referee	2071480	36.00	Layton, Kaylie
Total 43526:						36.00	
11/23/21	43527	LEFAVOR ENVELOPE COMPANY	11/08/21	Window Envelopes	1043240	93.00	LEFAVOR ENVELOPE COMPANY
Total 43527:						93.00	
11/12/21	43483	LES OLSON COMPANY	10/27/21	qrtrly copier maint contract	1043240	152.11	LES OLSON COMPANY
Total 43483:						152.11	
11/12/21	43484	Linde Gas & Equipment Inc	10/22/21	Oxygen	1057450	354.02	Linde Gas & Equipment Inc
Total 43484:						354.02	
11/12/21	43485	LOWES PROX	10/20/21	923168 - Rebar Ties, Dish Soap, Wasp Killer	5140490	92.30	LOWES PROX
11/12/21	43485	LOWES PROX	10/20/21	923628 - Fence Post Mix	1060415	135.60	LOWES PROX
11/12/21	43485	LOWES PROX	10/20/21	934911 - Sprayer Parts and Battery Tender for F	1070250	64.55	LOWES PROX
11/12/21	43485	LOWES PROX	10/20/21	923332 - Bathroom Door Handle - City Hall	1043262	30.39	LOWES PROX
11/12/21	43485	LOWES PROX	10/20/21	923275 - Bathroom Supplies	1043262	11.36	LOWES PROX
11/12/21	43485	LOWES PROX	10/20/21	923412 - Electrical Stem & Swivel, Wire Connec	1070260	21.01	LOWES PROX
11/12/21	43485	LOWES PROX	10/20/21	923909 - Razor Blades	1070250	2.84	LOWES PROX
11/12/21	43485	LOWES PROX	10/20/21	923818 - Flex Seal, Flex Tape, Hose Clamps	1070260	32.15	LOWES PROX
Total 43485:						390.20	
11/23/21	43528	Mitel	11/01/21	Telecom services - November 2021	1043280	876.47	Mitel

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43528:						876.47	
11/23/21	43529	MOUNT OLYMPUS WATER	10/30/21	Water Cooler at City Hall	1043262	31.22	MOUNT OLYMPUS WATER
Total 43529:						31.22	
11/12/21	43486	NILSON HOMES	10/22/21	Refund of Completion Bond SWC210415051-H	1021340	500.00	NILSON HOMES
Total 43486:						500.00	
11/12/21	43487	OREILLY AUTOMOTIVE, INC.	10/18/21	Anitfreeze for Bathrooms and Drinking Fountain	1070261	65.89	OREILLY AUTOMOTIVE, INC.
Total 43487:						65.89	
11/23/21	43530	OREILLY AUTOMOTIVE, INC.	09/09/21	Belt for Edger	1070250	11.52	OREILLY AUTOMOTIVE, INC.
Total 43530:						11.52	
11/12/21	43488	PEHP LTD PAYMENTS	10/28/21	LTD Premium - 10/11/2021 - 10/24/2021	1043135	158.95	PEHP LTD PAYMENTS
Total 43488:						158.95	
11/23/21	43531	PEHP LTD PAYMENTS	11/11/21	LTD Premium - 10/25/2021 to 11/07/2021	1043135	178.01	PEHP LTD PAYMENTS
Total 43531:						178.01	
11/12/21	43489	PITNEY BOWES PURCHASE POWER	10/24/21	Postage for court	1042240	295.85	PITNEY BOWES PURCHASE POWER
11/12/21	43489	PITNEY BOWES PURCHASE POWER	10/24/21	Postage for Administration	1043240	690.32	PITNEY BOWES PURCHASE POWER
11/12/21	43489	PITNEY BOWES PURCHASE POWER	10/24/21	POSTAGE FOR UTILITIES	5140240	493.08	PITNEY BOWES PURCHASE POWER
11/12/21	43489	PITNEY BOWES PURCHASE POWER	10/24/21	POSTAGE FOR UTILITIES	5240240	493.08	PITNEY BOWES PURCHASE POWER
Total 43489:						1,972.33	
11/12/21	43490	Precision Power	10/01/21	Generator Maintenance	1057260	225.00	Precision Power
Total 43490:						225.00	
11/23/21	43532	Precision Power	10/01/21	Generator inspection and Repair	5140250	522.09	Precision Power

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43532:						522.09	
11/12/21	43491	PROTECT YOUTH SPORTS	10/31/21	Background Checks (3)	1057137	53.85	PROTECT YOUTH SPORTS
Total 43491:						53.85	
11/12/21	43492	Revco Leasing Company	10/05/21	Plotter Lease - October 2021	1058250	260.37	Revco Leasing Company
Total 43492:						260.37	
11/12/21	43493	RMT Equipment	10/01/21	Mower repair	1070250	234.59	RMT Equipment
Total 43493:						234.59	
11/12/21	43494	ROBINSON WASTE SERVICES INC	10/31/21	Garbage Collection - October 2021	5340492	11,821.87	ROBINSON WASTE SERVICES INC
11/12/21	43494	ROBINSON WASTE SERVICES INC	10/31/21	Trash to Landfill	1057260	155.00	ROBINSON WASTE SERVICES INC
11/12/21	43494	ROBINSON WASTE SERVICES INC	11/01/21	Park & Ride Collection - November 2021	1070626	46.80	ROBINSON WASTE SERVICES INC
Total 43494:						12,023.67	
11/12/21	43495	ROCKY MOUNTAIN POWER	10/04/21	310 S Kingston E	1070270	17.14	ROCKY MOUNTAIN POWER
11/12/21	43495	ROCKY MOUNTAIN POWER	10/04/21	677 E Old Fort Road	1070270	11.51	ROCKY MOUNTAIN POWER
Total 43495:						28.65	
11/12/21	43496	Senske Services	10/01/21	Pest Control	1057260	71.25	Senske Services
Total 43496:						71.25	
11/12/21	43497	Shums Coda Associates	10/28/21	Building Inspector - September 2021	1058326	3,010.00	Shums Coda Associates
11/12/21	43497	Shums Coda Associates	10/31/21	Building Inspector - October 2021	1058326	3,080.00	Shums Coda Associates
Total 43497:						6,090.00	
11/12/21	43498	SJE Rhombus Inc.	10/29/21	IControl Subscription -October, November, Dec	5140490	690.00	SJE Rhombus Inc.
Total 43498:						690.00	
11/12/21	43499	SMITH AND EDWARDS COMPANY	11/01/21	Bedding Fork and 100' Bungee	1070261	152.09	SMITH AND EDWARDS COMPANY

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43499:						152.09	
11/23/21	43533	Stake Center Locating Inc.	10/31/21	Bluestaking Streetlights - Sept (58)	1060416	870.00	Stake Center Locating Inc.
Total 43533:						870.00	
11/23/21	43538	Thompson, Kire	11/09/21	Referee	2071488	32.00	Thompson, Kire
Total 43538:						32.00	
11/12/21	43500	UNIFIRST CORPORATION	10/22/21	Towels for FAC	2071241	29.70	UNIFIRST CORPORATION
Total 43500:						29.70	
11/23/21	43534	UNIFIRST CORPORATION	11/05/21	Towels for FAC	2071241	29.70	UNIFIRST CORPORATION
11/23/21	43534	UNIFIRST CORPORATION	11/19/21	Towels for FAC	2071241	29.70	UNIFIRST CORPORATION
Total 43534:						59.40	
11/23/21	43535	UPPERCASE PRINTING INK	11/05/21	Newsletter - October 2021	5140370	108.43	UPPERCASE PRINTING INK
11/23/21	43535	UPPERCASE PRINTING INK	11/05/21	Newsletter - October 2021	5240370	77.11	UPPERCASE PRINTING INK
11/23/21	43535	UPPERCASE PRINTING INK	11/05/21	Newsletter - October 2021	5340370	24.10	UPPERCASE PRINTING INK
11/23/21	43535	UPPERCASE PRINTING INK	11/05/21	Newsletter - October 2021	5440370	16.86	UPPERCASE PRINTING INK
Total 43535:						226.50	
11/12/21	43501	Utah Dept of Health	10/05/21	Ambulance Assessment	1057450	931.56	Utah Dept of Health
Total 43501:						931.56	
11/23/21	43536	UTAH HIGHWAY PATROL-DAVIS	11/18/21	Witness Case #215400549	1042610	18.50	UTAH HIGHWAY PATROL-DAVIS
Total 43536:						18.50	
11/12/21	43502	UTAH LOCAL GOVERNMENTS TRUST	06/30/21	E/o Bond	1043510	65.00	UTAH LOCAL GOVERNMENTS TRUST
11/12/21	43502	UTAH LOCAL GOVERNMENTS TRUST	06/30/21	Notary Bond	1043510	50.00	UTAH LOCAL GOVERNMENTS TRUST
11/12/21	43502	UTAH LOCAL GOVERNMENTS TRUST	10/12/21	Workers Comp Monthly Premium - Oct	1022250	2,790.66	UTAH LOCAL GOVERNMENTS TRUST
11/12/21	43502	UTAH LOCAL GOVERNMENTS TRUST	10/31/21	Workers Comp Monthly Premium - Aug	1022250	2,790.66	UTAH LOCAL GOVERNMENTS TRUST

M = Manual Check, V = Void Check

Chk. Date	Check #	Payee	Inv. Date	Description	GL Account	G/L Amt	Merchant Name
Total 43502:						5,696.32	
11/12/21	43503	UTAH STATE DEQ	10/22/21	Annual Storm Water Permit	5140490	1,250.00	UTAH STATE DEQ
Total 43503:						1,250.00	
11/12/21	43504	UTAH STATE TREASURER	10/31/21	Court Surcharge Remittance - October 2021	1035100	4,815.40	UTAH STATE TREASURER
Total 43504:						4,815.40	
11/12/21	43505	VANGUARD CLEANING SYSTEMS OF U	11/01/21	Janitorial service - November 2021	1043262	280.00	VANGUARD CLEANING SYSTEMS OF U
Total 43505:						280.00	
11/12/21	43506	VERIZON WIRELESS	10/01/21	Public Works Air Card - October 2021	5140280	80.02	VERIZON WIRELESS
Total 43506:						80.02	
11/12/21	43507	WASATCH INTEGRATED WASTE MGMT	10/01/21	Garbage Collection - October 2021	5340492	22,320.00	WASATCH INTEGRATED WASTE MGMT
11/12/21	43507	WASATCH INTEGRATED WASTE MGMT	10/31/21	Misc. Waste	5340492	45.60	WASATCH INTEGRATED WASTE MGMT
Total 43507:						22,365.60	
11/23/21	43537	WEBER BASIN WATER	11/11/21	Annual Water Charges	5140481	365,137.57	WEBER BASIN WATER
Total 43537:						365,137.57	
11/12/21	43508	WILKINSON SUPPLY	10/01/21	Edger Blades	1070261	8.00	WILKINSON SUPPLY
Total 43508:						8.00	
Grand Totals:						683,855.17	

Approval Date: \_\_\_\_\_

Mayor \_\_\_\_\_

City Recorder: \_\_\_\_\_

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 26 October 2021

**TIME COMMENCED:** 6:01 p.m.

**LOCATION:** South Weber City Office at 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:** Jo Sjoblom

**COUNCIL MEMBERS:** Hayley Alberts  
Blair Halverson  
Angie Petty  
Quin Soderquist  
Wayne Winsor

**COMMUNITY DIRECTOR:** Trevor Cahoon

**CITY RECORDER:** Lisa Smith

**CITY MANAGER:** David Larson

**FINANCE DIRECTOR:** Mark McRae

**CITY ENGINEER:** Brandon Jones

**FIRE CHIEF:** Derek Tolman

**Transcriber:** Minutes transcribed by Michelle Clark

**ATTENDEES:** Alicia Springmeyer, Shaelee King, Michael Grant, Paul Sturm, Aaron Leach, and Rod Westbrook.

Mayor Sjoblom called the meeting to order and welcomed those in attendance.

**1. Pledge of Allegiance:** Mayor Sjoblom

**2. Prayer:** Councilwoman Soderquist

**3. Public Comment:** Please respectfully follow these guidelines.

- Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- State your name & address and direct comments to the entire Council (Council will not respond)

## ACTION ITEMS

**4. Approval of Consent Agenda**

- September 21, 2021 Minutes
- September 28, 2021 Minutes

- **October 5, 2021 Minutes**

**Councilman Winsor moved to approve the consent agenda. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

### **5. Resolution 21-46: Fire Auxiliary Building Contract**

Mayor Sjoblom reviewed South Weber City Council first discussed the Fire Auxiliary Building layout options in City Council meeting on August 24, 2021 then again on October 12, 2021. Now that a location for the building has been determined, the city can proceed with the project by awarding the contract for the structure portion of the project. The site work and concrete will come forward later.

Mayor Sjoblom reported Roper Buildings is on state contract and provided an updated bid of \$97,640.00. The amount was higher than their original amount received a few months ago due to continually increasing material costs. Unfortunately, that means the overall cost of the project will exceed the current budget amount (\$125,000). It is not known the exact extent of the overage until the second portion of the project is bid. However, the engineer's estimate for the second portion of the project is \$55,545.00, which would mean a needed budget amendment of approximately \$30,000.

Staff strongly encouraged awarding the contract of the structure now, even understanding when the second portion of the project is bid, there will be a need to pull from fund balance and amend the budget in order to complete the project. The option to wait to lock in the structure portion of the project until the second portion is bid would likely mean additional costs.

City Manager David Larson expressed there is a need for a building and the staff had worked hard at getting multiple bids with the cheapest structure. Staff reviewed various options of breaking up the project or waiting until next year, but the cost will likely increase even more.

Councilman Winsor questioned if there is a separate contract for concrete. David replied there is concrete under the building which is included in the building bid. The drive access is a separate project. Councilman Winsor asked who will oversee the contract. David responded City Engineer Brandon Jones and his cost is included in the budget. Councilman Soderquist wondered what part of the bid increased. Cole Fessler reported costs for material, metal, wood, and concrete have all gone up. Councilman Soderquist asked what would result from a delay to the project. Fire Chief Tolman explained if the project is put on hold until next winter, a decision will need to be made as to which vehicle apparatus will be parked outside causing equipment damage. Councilman Winsor related he believed the building was to be used for storage of supplies and not apparatus. Fire Chief Tolman explained the condition of the civic center drove this project. Brandon conveyed the majority of the cost increase is in metal. Councilman Halverson added that the price of metal has increased over 300% and is projected to continue so waiting would not save money. Councilman Winsor asked if the contractor would lock in the price for materials. Brandon acknowledged as soon as a building permit is approved the price is secured. Councilwoman Alberts questioned if the building could be smaller decreasing the cost. Chief Tolman expressed engine two is the largest and needs to be in the auxiliary building. The first line apparatus should be in the station to create lowest response times. Councilwoman Alberts questioned if ARPA funds would apply to this project. Mark McRae responded



negatively. He reported the \$30,000 will come from the Capital Fund balance. Councilman Halverson asked how the building is going to be heated. Chief Tolman voiced a member of the fire department who works in HVAC will be donating a gas radiant heater and labor for installation.

Councilwoman Petty investigated if there are additional upcoming projects for the fire department. David revealed the dispatched fire alerts need to be updated. It is estimated the cost will be approximately \$40,000 to \$50,000. David noted the frustration with the requirements for all cities to upgrade.

**Councilman Halverson moved to approve Resolution 21-46: Fire Auxiliary Building Contract to Roper Buildings in the amount of \$97,640. Councilman Soderquist seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried**

**6. Resolution 21-47: Riverside Place Phase 4 Plat Revised**

City Engineer Brandon Jones expressed the developer has requested postponing this item.

**Councilwoman Petty moved to continue Resolution 21-47: Riverside Place Phase 4 Plat Revised. Councilwoman Alberts seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

**7. Resolution 21-48: Appoint City Treasurer**

Mayor Sjoblom reviewed South Weber City Treasurer, Paul Laprevote, recently retired after approximately eight years of service to the community. The City actively sought to find a replacement. The position was published widely, applications received, and a standard hiring process was used to vet applicants. City Manager David Larson, Finance Director Mark McRae, and Community Services Director Trevor Cahoon assisted with the application review and candidate interview process. Sixteen total applications were received.

City Code section 1-4-6: City Recorder, City Treasurer, and Ex Officio Auditor, dictates that the City Treasurer must be appointed by the Mayor with advice and consent of the City Council. After completing interviews, Mayor Sjoblom was excited to present Alicia Springmeyer for the Council's advice and consent to appoint as the new City Treasurer.

Mayor Sjoblom stated Alicia is an early career professional eager to contribute to South Weber City. She started working for the city in May as a Management Intern while completing her Master of Public Administration degree and has been a great fit with the organization. She has an enthusiastic personality, produces quality work product, and desires to learn. Although she is not classically trained in government finances, her ability to learn quickly the necessary technical information and skills is expected.

Councilwoman Alberts had worked with Alicia and was excited for her to fill this position. Councilman Winsor asked if there are any state requirements for her as a City Treasurer. Mark McRae replied there are no education requirements but there are opportunities for training.

**Councilman Winsor moved to approve Resolution 21-48: Appoint Alicia Springmeyer as the new City Treasurer. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

## **DISCUSSION ITEMS**

### **8. Fiber to the Premises (FTTP)**

Mayor Sjoblom related the City Council discussed various options to facilitate bringing an FTTP solution to South Weber residents in both the September 21 and the October 5 work sessions. In each meeting the Council did a deep dive into the various options to facilitate this service for the city. Having heard presentations from three fiber providers, who provide subscriber or franchise options, the Council wished to discuss a pathway forward based on the information provided. Mayor Sjoblom indicated she would allow public comment provided the comments are relevant to this item.

Councilwoman Alberts favored Connex. David communicated he met with City Attorney Jayme Blakesley and a franchise agreement cannot require Connex to go to every home in the city. Councilman Winsor echoed support of Connex as there will be no cost to the city. Councilman Halverson agreed and relayed it was very clear to him after the presentations that Connex is the way to go. He acknowledged Connex had the shortest time frame, and their line is currently going down Interstate 84. Councilwoman Petty and Councilman Soderquist concurred.

### **9. American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Fund Options**

Mayor Sjoblom recounted South Weber City Council discussed use of the ARPA funds on August 24, 2021, in City Council Meeting. The Council continued the item requesting additional information and a complete list of eligible projects/items that the funding could be spent on prior to making any final spending decisions. Staff has since reviewed the ARPA law, treasury guidelines/published FAQs, and State Drinking Water Revolving Fund, then re-evaluated the projects in the city that may be eligible for ARPA funds. The below list represents a full list of eligible items for the Council's review and discussion tonight.

All ARPA priority and spending decisions lie entirely with the Council. The numbers at the left side are used for reference only, though staff is comfortable with the first four listed as top priorities. The water/sewer projects are listed in order of how they appear in their respective Capital Facility Plans (CFP). NA in the far-right column simply means that the project/item is not in the respective current Capital Facility Plans (CFP) and therefore does not have a funding source. Items that do show an anticipated date within the CFP have a funding source identified and provided through that enterprise fund. David noted that the amount estimated for the public works facility project (item #3) was calculated in the recently completed storm drain CFP and extrapolated over for the water and sewer funds. The project will be included in upcoming water/sewer CFP updates and show as the number 1 project priority in those CFPs as it does in the storm drain CFP. Staff is happy to provide additional details on the projects listed if the council desires.

REF #	ITEM	DEPARTMENT	COST	CFP CONSTRUCTION YEAR (FY)
1	Employee Premium Pay	Citywide	\$153,000 - \$647,000	NA
2	Cybersecurity	Citywide	\$40,000	NA
3	Public Works Facility (water & sewer portion)	Water/Sewer	\$3,000,000	NA
4	Broadband Infrastructure	Citywide	Up to \$929,000	NA
5	Relocate transmission line to East Bench Reservoir #3	Water	\$1,000,000	2021
6	Connect Lincoln Lane and 2750 East; upsize to 8" 8075 South, 2575 East, and 2350 East (south of Deer Run Dr.); upsize US 89 crossing at 8075 South to 12"; abandon existing 4" PSV and replace with new 8" PRV and line on Peachwood Dr.	Water	\$570,313	2022
7	Construct new supply line from Westside reservoir(s) to South Weber Dr. at 475 E. for secondary feed to zone 1, including PRV; connect 925 East to S. Weber Drive	Water	\$524,625	2023
8	Automate Weber Basin well feed to Reservoirs #1 and #2 to match supply to system demand	Water	\$76,250	2024
9	Construct Connection #4 to WBWCD's transmission line with pump station to pump to Zone 4	Water	\$820,000	2025
10	Replace trunk line along Old Fort Road and Canyon Dr, to 1475 E	Sewer	\$1,000,000	2019
11	Replace trunk line along Canyon Dr, 1700 E, and South Weber Dr, from 1475 E to 1900 E	Sewer	\$1,323,375	2021
12	Replace trunk line along 1900 E from South Weber Dr to 7550 S	Sewer	\$242,000	2022
13	Replace trunk line along South Weber Dr from 1900 E to 2100 E	Sewer	\$557,050	2024
14	Sewer line from South Bench, re-route Lester Drive to CWSID trunk line via 7240 S	Sewer	\$1,247,750	2025

Councilman Winsor suggested focusing on project #6, #12, #2, & #8. Councilman Soderquist acknowledged the city staff and their efforts, but he prioritized putting the money towards projects within the city. Councilwoman Albert's agreed with Councilman Winsor and expressed expenditures need to be spent wisely for the future. Councilwoman Petty supported the projects identified. David discussed sewer and suggested allocating funds for it rather than specific projects. Mark McRae reported the city has three years to spend the money. He advised not doing the project until money is in hand. He recommended moving on with fiber this fiscal year. The council agreed to begin with #2 (cybersecurity).

**REPORTS**

**10. New Business**

**Safe Harbor:** Mayor Sjoblom reported Safe Harbor was requesting a one-time \$5,000 donation from each city. Councilwoman Petty pointed out this has not been budgeted and the Council just approved a large sum for the fire department. Councilwoman Alberts expressed this is a great cause, but it is difficult to differentiate each cause and each request. Councilwoman Petty voiced

the Public Relations (PR) Committee discussed donations at length. Councilman Winsor stated Safe Harbor will take private donations.

### 11. Council & Staff

**Mayor Sjoblom:** shared she attended a ribbon cutting ceremony for the Clearfield City Library which is designated South Weber City's library. There are several technology items available. She thanked the Youth City Council, and Councilwoman Petty and Alberts for the Trick or Treat at Central Park.

**Councilman Halverson:** noted he attended Planning Commission on October 20<sup>th</sup>. The preliminary plat & improvement plans for Riverwood Subdivision (56 Lot Plat R-LM) for Applicant: Nilson Homes was approved. David suggested staff discuss with the Council how density is calculated for developments. Councilman Halverson relayed the Planning Commission recommended approval of the rezone of 0.546 acre from A to R-LM, located at approx. 128 E South Weber Drive by Applicant: Nilson Homes.

**Councilwoman Alberts:** proclaimed the PR Committee will meet November 1<sup>st</sup> to discuss social causes, city sign, etc. She requested reminding citizens about the recycling bins in the city newsletter. She reported a citizen contacted her concerning a strong smell coming from 475 East. David will have staff research the source.

**Councilman Soderquist:** explained the need to have the auditor contract ready to go at the beginning of the year. He commended city staff for keeping the city financially secure. He announced Trevor collected information concerning the Department of Environmental Quality (DEQ) on dust emitted from the landfill, Staker Parson, and Geneva gravel pit. The dust reports are conducted every three years. Councilman Soderquist conveyed the dust levels from the dust collection boxes are down with the recent rain.

**Councilwoman Petty:** conveyed dirt was donated at Canyon Meadows Park for the bicycle track. She announced the Youth Council will be participating in a leadership training with Kent and Diana Hyer.

**Councilman Winsor:** announced there was one fatality due to West Nile Virus in Davis County. The Mosquito Abatement District sent information to each South Weber City resident for a tax increase due to cost increases for part-time employees, additional full-time employee, and price for overhead spraying.

**City Manager, David Larson:** thanked all those working on committees.

**Community Director, Trevor Cahoon:** articulated the landscape ordinance will go before the Planning Commission in November. Staff had been reviewing dust monitoring options. A menu of options will be coming forward. He welcomed Shaelee King to the City Council meetings for public communication.

**City Recorder, Lisa Smith:** reported there will be one City Council meeting in November scheduled for November 16, 2021. Council decided on one meeting in December on the 7th.

**ADJOURN:** Councilman Winsor moved to adjourn the Council Meeting at 7:37 p.m. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

**APPROVED:** \_\_\_\_\_ Date 12-07-2021

Mayor: Jo Sjoblom

\_\_\_\_\_  
Transcriber: Michelle Clark

Attest:

\_\_\_\_\_  
City Recorder: Lisa Smith

DRAFT

# SOUTH WEBER CITY CITY COUNCIL MEETING

**DATE OF MEETING:** 16 November 2021

**TIME COMMENCED:** 6:00 p.m.

**LOCATION:** South Weber City Office at 1600 East South Weber Drive, South Weber, UT

**PRESENT: MAYOR:** Jo Sjoblom

**COUNCIL MEMBERS:** Hayley Alberts  
Blair Halverson  
Angie Petty  
Quin Soderquist  
Wayne Winsor

**COMMUNITY DIRECTOR:** Trevor Cahoon

**CITY RECORDER:** Lisa Smith

**CITY MANAGER:** David Larson

**FINANCE DIRECTOR:** Mark McRae

**CITY ENGINEER:** Brandon Jones

**FIRE CHIEF:** Derek Tolman

**PR ASSISTANT:** Shaelee King

**Transcriber:** Minutes transcribed by Michelle Clark

**ATTENDEES:** Paul Sturm, T.G. George, Joel Dills, Kelly Sparks, Jason Gardiner, John Pein, Elizabeth Pinto, Parker McGarvey, Chris Pope, Jimmy LeBaron, Becky Dills, Brandon Tremelling, Rod Westbroek, and Michael Grant.

Mayor Sjoblom called the meeting to order and welcomed those in attendance including Sheriff Sparks, Sergeant Pope, and other members of Davis County Sheriff's Department, Chief Tolman, and Assistant Chief Fessler.

**1. Pledge of Allegiance:** Councilman Winsor

**2. Prayer:** Councilman Halverson

**3. Public Comment:** Please respectfully follow these guidelines.

- Individuals may speak once for 3 minutes or less: Do not remark from the audience.
- State your name & address and direct comments to the entire Council (Council will not respond)

**Paul Sturm, 2725 Deer Run Drive**, commented on agenda item #11. He asked if South Weber City has authority over the 0.016-acre property located in Weber County. He discussed the need for identifying what is really being supported with a parcel identification/description and legal description.

#### **4. Davis County Sheriff's Office**

Mayor Sjoblom explained Davis County Sheriff's Office (DCSO) provides law enforcement service to South Weber City. Council has requested a quarterly report from the DCSO to review statistics including staffing hours within the city and share significant events. The last presentation was July 20th.

Sergeant Pope presented the DCSO report from July 20, 2021 to November 16, 2021. He reviewed the staff hours which included a weekly average total of 94.3 hours, 1,020 calls, 9 arrests, 150 traffic stops, 54 radar enforcement, and 2 DUIs. He reported 52.96% of DCSO calls were self-initiated, 17.55% traffic stop, and 11.57% extra patrol. He reviewed the significant events which included: head on collision, suspicious vehicle, ungovernable juvenile, vehicle theft, suspicious individual, suicide threat, stalking, mental subject, residential burglary, recovered stolen vehicle, felony DUI, traffic violations, and weapons offense.

John Pierce, of the DCSO Investigative Department, presented the crimes assigned to investigations for 2021. The report included crimes against persons, crimes against property, and other. Investigator Jason Gardner added DCSO spends the majority of their time investigating crimes against persons. In South Weber that included 80 cases and well over 10,000 hours worked.

Mayor Sjoblom thanked DCSO for all they do for South Weber City.

#### **5. Storm Water Management Plan**

City Engineer Brandon Jones reported as of 2002 municipalities in Davis County became classified as Small MS4s (Municipal Separate Storm Sewer Systems). As Small MS4s each city is required to comply with UPDES (Utah Pollution Discharge Elimination System) General Permit requirements. On May 12, 2021, the new General Permit became effective. The new permit, among other things, requires that MS4s create a new Storm Water Management Plan (SWMP).

Brandon Tremelling, of Jones & Associates, reported a Storm Water Management Plan is a "written plan that is used to describe the various control measure and activities the permittee will undertake to implement the storm water management plan." It is required by both the federal Environmental Protection Agency (EPA) and the state Utah Division of Water Quality (DWQ) and provides guidance and "measurable" goals. Annual training is required for all who deal with storm water related issues. He reviewed in detail the six minimum control measures (MCMs) which each have associated tasks, goals, deadlines and action items:

1. Public Education and Outreach
2. Public Involvement and Participation
3. Illicit Discharge Detection and Elimination
4. Construction Site Storm Water Runoff Control

- 5. Long-Term Storm Water Management in New Development and Redevelopment (Post-Construction Storm Water Management)
- 6. Pollution Prevention and Good Housekeeping

**ACTION ITEMS**

**6. Approval of Consent Agenda**

- **October Check Register**
- **September Budget to Actual**
- **October 12, 2021 Minutes**

**Councilman Halverson moved to approve the consent agenda. Councilwoman Alberts seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

**7. Municipal General Election Canvass**

<b><u>4-Year Mayor (2022-2026)</u></b>	<b><u>Votes</u></b>
<b>Rod Westbroek</b>	<b>1,225</b>
<b>Wayne Winsor</b>	<b>1,014</b>

<b><u>4-year Council Seat (2022-2026)</u></b>	
<b>Joel Dills</b>	<b>1,247</b>
<b>Angie Petty</b>	<b>1,034</b>
<b>Write-in: TG George</b>	<b>953</b>
<b>Marty McFadden</b>	<b>590</b>

<b><u>Proposition 14 Recreation, Arts, and Parks (RAP Tax)</u></b>	
<b>Yes</b>	<b>1,289</b>
<b>No</b>	<b>910</b>

<b>Poll Votes</b>	<b>53</b>
<b>Mail Votes</b>	<b>2,218</b>
<b>Absentee</b>	<b>0</b>
<b>Provisional</b>	<b>0</b>
<b>Rejected</b>	<b>34</b>

<b>Total Numbers of Voters</b>	<b>2,271</b>
<b>Total Registered Voters</b>	<b>4,579</b>
<b>Voter Turnout</b>	<b>49.60%</b>

**Councilman Soderquist moved to approve the Municipal General Election Canvass. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

**8. Cyber Security Purchase**

Mayor Sjoblom related cyber-attacks are an increasing threat to businesses around the world. South Weber City and our neighboring cities are no exception. We experience daily email attempts to break into our network. As attacks become more sophisticated, we must also become



more aggressive in defending against these attacks. They can be as simple as someone just looking around for fun on our network to compromising our data and holding a city ransom for millions of dollars. Mayor Sjoblom reported the city staff asked our IT provider Executech for a quote on a three-year cybersecurity package. This Threat Detection and Prevention Essentials (TDP) suite provides upgrades to hardware, software, and monitoring. The three-year cost for this service is \$38,770.32, plus a one-time implementation fee of \$2,650 for a total of \$41,420.32.

There was some confusion on the pricing increasing on the four-year term. Councilman Soderquist was concerned about options if the city receives poor service and decides to go with a different company. Councilman Winsor indicated these costs are for service and not hardware. Councilwoman Alberts questioned why it cost more if the city pays up front. Finance Director Mark McRae responded the city can pay month to month and can also cancel the contract at any time. Councilman Soderquist struggled with the additional cost to take care of threats that are pretty standard now. He inquired why this service is not part of the current agreement. Councilwoman Alberts desired bids from other companies and the Council agreed.

**Councilwoman Alberts moved to continue the purchase of cyber security. Councilman Winsor seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

**9. Resolution 21-47: Riverside Place Phase 4 Plat Revised**  
**City Engineer Brandon Jones review of 2 November 2021 is as follows:**

**BACKGROUND**

On July 20, 2021, the City Council gave final approval to the plat and improvement plans for the Riverside Place Phase 4 Subdivision, “with the understanding that the developer must work out details of fencing with city staff.” A 6’ masonry fence will be installed along Old Fort Road, and a 6’ vinyl fence will be installed along the Posse Grounds property (the existing chain link fence will remain). As we have worked with the developer for placement of fencing along Old Fort Road, we discovered the need to make an adjustment.

**FENCE LOCATION**

There are underground power lines that run in the utility easement behind the sidewalk, south of the ROW/property line. If the fence was located on the property line, then the city and RMP would only be able to access these lines through the backyard of the homes that back onto Old Fort Road. This is not acceptable. The access needs to be from Old Fort Road. The proposed solution is to install the fence on the utility easement line, rather than on the property line (10’ south and parallel with the ROW/property line). This provides the needed access but adds a concern about maintenance of this ground.

**MAINTENANCE OF THE GROUND**

With the fence as a barrier, it becomes difficult for the property owners to maintain this ground. The proposed solution to address this issue is to make an adjustment to the plat and have the Home Owners Association (HOA) responsible for maintaining this ground. The Developer is proposing to install a gravel mulch between the sidewalk and the new fence. Note #6 was added to the plat making the HOA responsible to maintain this ground. As this is an adjustment to a

plat that was already approved, the City Attorney advised that the revised plat come back to the City Council for their consideration.

### **LOT REMOVAL AND ADJUSTMENT**

The developer has assessed the access and buildable area of the lots adjacent to the large overhead power easements (affecting the originally approved Lots 406, 407, 408, & 409). On the approved plat, Lots 407 and 408 are affected by two large power poles, making the access difficult. These poles along with awkward building pads make the lots difficult to build on. The developer is therefore proposing to remove a lot and adjust one of the lot lines; causing Lots 407, 408, & 409 to become just 407 and 408 (see Approved Original Plat and Proposed Revised Plat).

### **STAFF ASSESSMENT**

All items of concern regarding the fencing, access to the utility easement, landscaping and maintenance of the utility easement have been addressed. The lot removal and adjustment meet city code and provides lots with better access and buildable area.

**Councilman Soderquist moved to approve Resolution 21-47: Riverside Place Phase 4 Plat Revised. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

### **10. Resolution 21-49: Davis County 2021 Natural Hazard Pre-Disaster Mitigation Plan Update**

Mayor Sjoblom expressed Davis County is updating its plan for natural disasters which is a prerequisite for FEMA reimbursement eligibility. In May the City Council passed resolution 21-24 supporting the County's effort. Michael Hansen at Jones and Demille has worked with the county to create the draft plan which is now ready for adoption by the City Council.

Councilman Winsor suggested amending page 181 which referenced a volunteer fire department. Mayor Sjoblom acknowledged the population is approximately 2,000 off and should be amended to include updated census information. Councilman Soderquist pointed out the plan shows no growth for South Weber City. He also questioned if the city dredges and silts detention basins. In the infrastructure for hazards for roads, the information identifies the risk is redundant. Mayor Sjoblom voiced concern on page 346 (Table D.9) Central Weber Water Improvement District is not included, even though they service Davis County. Council directed staff to bring up these concerns with the county.

**Councilwoman Petty moved to approve Resolution 21-49: Davis County 2021 Natural Hazard Pre-Disaster Plan with changes. Councilman Halverson seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

### **11. Resolution 21-50: Division of Wildlife Resources Letter of Support**

Mayor Sjoblom voiced The Utah Department of Wildlife Resources (UDWR) is ready to acquire two small parcels of land from the Trails Foundation of Northern Utah (TFNU), formally known as Weber Pathways (WP). WP picked up these land parcels many years ago to "clean up" ownership for the trail along the Weber River. The intent was always for UDWR to acquire the parcels from WP and add them to their lands along the Weber River for additional angler access.

Any maintenance of the trail system will be accomplished under the auspice of DWR. This will also allow DWR to improve aquatic habitat within the riparian areas of the river. As part of Utah's Public Lands Acquisition Program, state agencies are required to get permission from local cities to acquire lands within their realm of authority.

**Councilwoman Alberts moved to approve Resolution 21-50: Division of Wildlife Resources Letter of Support. Councilwoman Petty seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.**

## **DISCUSSION ITEMS**

### **12. City Code Density Calculation**

Community Development Coordinator Trevor Cahoon reported South Weber City Code does not give direction on density calculation. Currently a density calculation is made by taking the total number of units for a project and dividing the gross total area. All easements, roads, and open space are included in that calculation. The City Council expressed a desire to discuss possible clarifications to guide future development within the city. Trevor reviewed definitions used by other cities and distinguished between the terms gross density and net density.

Councilwoman Alberts inquired who takes care of property that is calculated in the density but is not buildable. David replied whoever owns the property is required to maintain it. Trevor explained when reviewing an application for a Planned Unit Development (PUD) there is a conversation concerning open space allowance because of density. David acknowledged there are some cities who do not have the average density, but South Weber City allows varying lot sizes. He pointed out there are also easements which are considered unbuildable (Hill Air Force Base noise easements, power poles, etc.). Mayor Sjoblom asked if the Council Members were comfortable not allowing HAFB easements in the density calculations. Trevor communicated there are uses allowed within those types of easements. David indicated it is necessary to look at the zoning as well. Councilwoman Alberts felt densities are parcel and zone specific and suggested looking into it further. Councilman Winsor did not want rivers, canals, or hillsides to be used to calculate density. The Council favored a step approach by starting with noise and crash zones not considered in the acreage. Subsequent steps will define unbuildable areas.

### **13. Fire Station Alerts**

Mayor Sjoblom stated Davis Dispatch is doing an electronic consolidation with the other dispatch centers which includes upgrading and unifying the servers. The cost of these servers is unknown but will be calculated based on population. South Weber can budget the amount next year; however, the need to get the station alerting systems upgraded cannot wait. Estimated cost for the system is \$40,000 to \$60,000. Layton's contractor will offer Layton's volume discounted pricing if ordered by the end of the year. Chief Tolman explained the city has been given an 18-month window for completion of the entire project and must be entirely ready when the transition happens. David related the Public Safety Committee and staff have been having these discussions and wished to make the Council aware of what is coming up.

## **REPORTS**

### **14. New Business**

**Highway 89 South Weber Drive Exit:** Councilman Soderquist asked if there are options for flagging during busy hours because the intersection is just getting worse. Mayor Sjoblom thanked Public Works for painting 2100 East.

### 15. Council & Staff

**Mayor Sjoblom:** announced Wasatch Integrated Waste has completed Stage C with the installation of three feet of soil on the cover. They should seed within the next two weeks. Phase IV cell has been excavated. It is anticipated completion will be this spring because this type of work is weather sensitive.

Central Weber Sewer Improvement District will conduct a public hearing on the property tax increase (19.28%) on December 20<sup>th</sup> at the Admin. Bldg. District Offices: 2618 W. Pioneer Road, Marriot-Slaterville.

The Legislative Policy Committee (LPC) met. There are fewer people going into law enforcement with approximately 45% of law enforcement employees leaving the profession because of the need for higher wages and lack of support from elected officials. Unified Economic Opportunity Commission is reviewing Senate Bill 34+ (Moderate Income Housing Bill) by tightening the language. The LPC wants incentives for compliance rather than punishments for non-compliance. Two important questions: Who pays for new growth? Who benefits? Individuals can view the redistricting maps @ [le.utah.gov](http://le.utah.gov). South Weber City has been split into two.

- Legislative districts: 11 – Kelly Miles 16- Stephen Handy
- Senate Districts: 5 – Karen Mayne 7 – Michael K. McKell

Mayor Sjoblom expressed her heart goes out to the families of longtime residents who have passed away recently.

**Councilman Halverson:** shared the Public Safety Committee will be discussing the upcoming DCSO contract. Davis County informed us they will only send one paramedic on calls and South Weber City must staff the other. Electronic speed signs and a speed wagon have been ordered.

Planning Commission met on Wednesday, November 10<sup>th</sup>. Weber Basin Water Improvement District presented a water wise plan. They discussed incentives for residents converting their park strips.

**Councilwoman Alberts:** referenced displaying flags and hoped to organize a committee to help with the installation and decide when and where to place them. The Public Relations committee also discussed the need to set proper parameters within a policy for deciding which social causes to support. They talked about getting voter information out. The city currently uses social media, email, city website, city sign, and newsletter to publicize data.

**Councilman Soderquist:** revealed the latest information on the dust collection boxes. He is still waiting to hear from the city staff concerning dust collection equipment.

**Councilwoman Petty:** divulged the Youth City Council recently attended a leadership training with Kent & Diana Hyer. They hiked to “The Major” flag in North Ogden and conducted a service project at Petersen Farms. She presented pictures of their activities.

**Councilman Winsor:** announced the Municipal Utilities Committee is reviewing requests for proposals (RFPs) for an architect to design the new Public Works Department facility.

**City Manager, David Larson:** conveyed the city hired a new front desk employee. The city staff is working very hard to train individuals now that positions are all filled.

**Community Service Director, Trevor Cahoon:** shared he was trying to match schedules with individuals regarding the dust equipment.

**Fire Chief Tolman:** thanked the Council and Mayor for their support.

**ADJOURN:** Councilman Halverson moved to adjourn the Council Meeting at 9:09 p.m. Councilman Soderquist seconded the motion. Mayor Sjoblom called for the vote. Council Members Alberts, Halverson, Petty, Soderquist, and Winsor voted aye. The motion carried.

**APPROVED:** \_\_\_\_\_ **Date** 12-07-2021

**Mayor: Jo Sjoblom**

\_\_\_\_\_  
**Transcriber: Michelle Clark**

**Attest:** \_\_\_\_\_ **City Recorder: Lisa Smith**

**Comments to South Weber City Council  
for 16Nov21 Meeting  
by Paul A. Sturm**

**Public Comments on Agenda Item #11 -**

**I) Department of Wildlife Resources Letter Of Support.**

**1) Reference Packet Page 377 of 382 - Re: 1.99 and 0.16 acre parcels**

On Packet Page 377 of 382, under Background, second paragraph, states "As part of Utah's Public Lands acquisition program, state agencies have to 'get permission' from local cities to acquire lands within their realm of authority, been there-done that."

a) According to the map provided in the packet addendum, in the PowerPoint presentation from Utah Division of Wildlife Resources (UDWR), Page 5 of 6, the "1 parcel acres in Davis Co., (1.99 acres), is only generically identified. as a sketch.

b) Does SWC have authority over the other 0.16 acre of property located in Weber Co.?

**2) Reference Packet Page 378 of 382 - Resolution 21-50 - Paragraph 5**

"NOW THEREFORE BE IT RESOLVED that the Council of South Weber City, Davis County, State of Utah, fully endorses the acquisitions of the parcels (?) in question which reside in Davis County within South Weber City limits."

a) The map provided in the packet addendum, in the PowerPoint presentation from UDWR, Page 5 of 6, clearly shows that only one of the parcels is in Davis County.

b) At this time, the other 0.16 acre of property is shown to be in Weber County, not Davis County, as identified in the UDWR presentation.

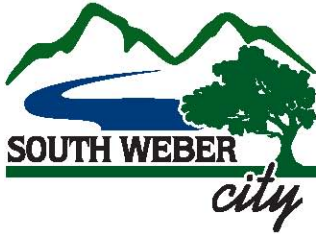
**3) Reference Packet Page 380 of 382**

Mayor's letter to UDWR - There is only one parcel, not parcels, that is actually in Davis County, that I believe would be under the purview of SWC. Also, this letter of support should identify what is really being supported with a parcel identification/description. Once again, Page 377 of 382, states "As part of Utah's Public Lands acquisition program, state agencies have to 'get permission' from local cities to acquire lands within their realm of authority, been there-done that.

**II) Department of Wildlife Resources Proposed Land Acquisition Along the Weber River - Packet Addendum - Page 5 of 6**

There is no legal description for either of these properties contained in this presentation, just a generic drawing. Typically, a legal description would accompany any type of land acquisition proposal or subsequent approval letter. How can one approve of an acquisition without that legal description?

NOTE: I am not against this acquisition, and believe that it would be very beneficial, but I want it to be done properly and legally so that it would not be challenged.



## Agenda Item Introduction

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**Council Meeting Date:** 12-07-2021

**Name:** Lisa Smith

**Agenda Item:** 2022 Meeting Schedule

**Background:** Per the Open and Public Meetings Act, all public bodies are required to post their proposed meeting schedule for the upcoming year. In keeping with City Code 1-2-4 Council meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month. Utah League of Cities and Towns conference will take the place of the second meeting in April and the schedule is modified to only second Tuesdays in November and December to accommodate holidays.

The Planning Commission is not mandated by City Code to a specific schedule; however, meetings are generally held the second Thursday of each month so as not to interfere with court proceedings held the first and third Thursdays.

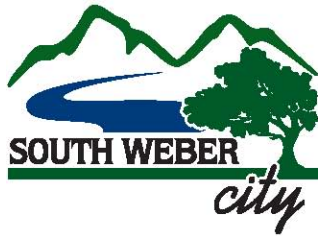
**Summary:** Approve 2022 meeting schedule

**Attachments:** Proposed meeting schedule

## 2022

	City Council 2nd/4th Tues 6:00 pm	Justice Court 1st/3rd Thurs 4:00 pm	Planning Commission 2nd Thurs 6:00 pm
<b>Jan</b>	4 (Oaths), 11, 22(retreat)	6, 20	13
<b>Feb</b>	8, 22	3, 17	10
<b>Mar</b>	8, 22	3, 17	10
<b>Apr</b>	12	7, 21	14
<b>May</b>	10, 24	5, 19	12
<b>Jun</b>	14, 28	2, 16	9
<b>Jul</b>	12, 26	7, 21	14
<b>Aug</b>	9, 23	4, 18	11
<b>Sep</b>	13, 27	1, 15	8
<b>Oct</b>	11, 25	6, 20	13
<b>Nov</b>	15	3, 17	10
<b>Dec</b>	13	1, 15	8





## Agenda Item Introduction

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**Council Meeting Date:** December 7, 2021

**Name:** David Larson

**Agenda Item:** Fire Station Alerts Purchase

**Background:** South Weber City Council previously discussed in public meeting on November 16, 2021, the Davis County dispatch electronic consolidation and related need for the fire station alert system upgrade.

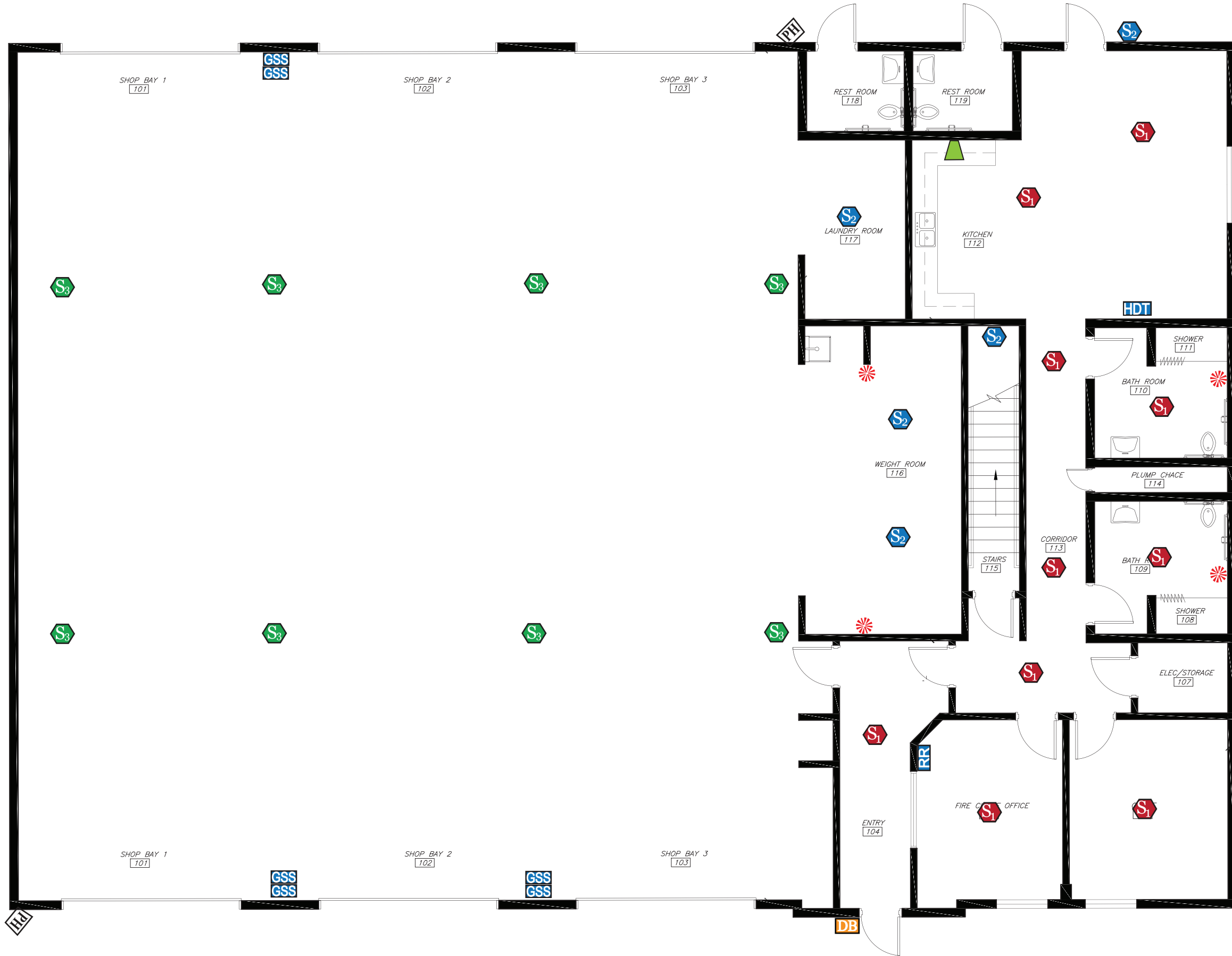
Tonight's item is for the City Council to authorize the purchase amount of the project to upgrade the station alert system.

Layton City is currently in process of upgrading their system alerts for all their stations. The contractor they selected through their procurement process, MOPA LLC, has agreed to include our station at the end of the project honoring the prices they gave Layton.

**Summary:** Approve the station alerts project purchase with MOPA LLC for \$38,622.89.

**Budget Amendment:** \$40,000

**Attachments:** Station Blueprints  
Bid



MATERIALS INSTALLATION	
COUNT	NAME
6	GAMMA MESSAGE SIGNS
4	STROBE LIGHT
8	BAY PENDANT SPEAKERS
10	CEILING MOUNT SPEAKERS
5	SURFACE MOUNT SPEAKERS
1	ROOM REMOTE
1	DOORBELL

<b>ATX</b>	ATX STATION CONTROLLER
<b>RR</b>	G2 ROOM REMOTE
<b>GSS</b>	G2 MESSAGE SIGN
<b>S1</b>	G2 LED SPEAKER FLUSH MOUNT
<b>HDT</b>	G2 HDTV REMOTE
<b>UPS</b>	G2 UNINTERRUPTIBLE POWER SUPPLY
<b>DB</b>	DOOR BELL
<b>VC</b>	VOLUME CONTROL
<b>S1</b>	SPEAKER CEILING MOUNT
<b>S2</b>	SPEAKER SURFACE MOUNT
<b>S3</b>	SPEAKER PENDANT
<b>S4</b>	OUTDOOR SPEAKER CEILING MOUNT
<b>GS</b>	GAS SOLENOID
<b>STROBE</b>	STROBE
<b>PH</b>	PAGING HORN

#7 Alerts
















7904 S 1530W  
West Jordan, UT 84088  
801-542-0504

**SOUTH WEBER FIRE**  
7365 S 1375 E, SOUTH WEBER, UT 84405



**MAIN FLOOR**

MATERIALS INSTALLATION	
COUNT	NAME
1	ATX STATION CONTROLLER
1	UPS
4	LED SPEAKERS
7	CEILING MOUNT SPEAKERS
2	GAMMA MESSAGE SIGNS
2	STROBE LIGHT
1	VOLUME CONTROL

	ATX STATION CONTROLLER
	G2 ROOM REMOTE
	G2 MESSAGE SIGN
	G2 LED SPEAKER FLUSH MOUNT
	G2 HDTV REMOTE
	G2 UNINTERRUPTIBLE POWER SUPPLY
	DOOR BELL
	VOLUME CONTROL
	SPEAKER CEILING MOUNT
	SPEAKER SURFACE MOUNT
	SPEAKER PENDANT
	OUTDOOR SPEAKER CEILING MOUNT
	GAS SOLENOID
	STROBE
	PAGING HORN



**SECOND FLOOR**

**SOUTH WEBER FIRE**  
 7365 S 1375 E, SOUTH WEBER, UT 84405





7904 S. 1530 W. | West Jordan, UT 84088 | 801-542-0504 | sales@mopallc.com

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## South Weber Fire Department

### US Digital Designs Fire Station Alerting

**\* Pricing is for Fire Station equipment only \***

*Dispatch Costs will be Determined after Agreement  
with Layton City Fire Department and Dispatch*

Attention:  
Fire Chief Derek Tolman  
Captain Cole Fessler

Quote Date:

*~Version 2~*

*November 30, 2021*

*~ Quote valid for 90 days ~*

*Presented by: Michael Bain*

*\*Due to Manufacturer shortages, specific brands and/or models might not be available and will be replaced with comparable equipment.*

## FIRE STATION CORE BASIC SYSTEM

### USDD STATION SYSTEM

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	QUOTE UNIT	QUOTE EXT
SL1	EA	USDD	1	G2 VOICE ALERT - Single Station License. One-Time/Perpetual <i>(unless further USDD modification is needed)</i>	VA	\$1,030.00	\$927.00	\$927.00
SC1	KIT	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available	ATX	\$21,750.00	\$19,575.00	\$19,575.00
SC3	KIT	USDD	1	Rack Mount Ears for ATX or EXP	ATX-E	\$54.00	\$48.60	\$48.60
UPS	EA	MOPA	1	Cyberpower OR1500LCSRTXLTU UPS	OR1500	\$725.00	\$650.00	\$650.00
SS3-7	EACH	USDD	1	USDD Project Management and Design System Services	ST-SU	\$2,744.63	\$2,195.63	\$2,195.63

### STANDARD STATION EQUIPMENT

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	QUOTE UNIT	QUOTE EXT
SP500	EACH	AMP	1	2-Channel 500W 70 Volt Amplifier. External, Standard	CH500W70V	\$1,899.99	\$1,449.99	\$1,449.99
ANT	KIT	MOPA	0	<b>*Will Evaluate If Needed on Site Visit 12/01/21</b> VHF Base Antenna, LMR400 Cabling, Polyphaser, and Wall Mount Kit	MISC	\$649.00	\$649.00	\$0.00
RADIO	KIT	RADIO	0	<b>*Will Evaluate If Needed on Site Visit 12/01/21</b> VHF Mobile Two-Way Radio with Power Supply	MISC	\$449.00	\$399.95	\$0.00
NET	KIT	CP	1	3-yr NetCloud Mobile Essentials Plan and IBR900 router with WiFi (1000Mbps modem), 12V power supply, Cellular and WiFi antennas, North America - NASPO Pricing <b>**Customer required to set up unlimited data account with cell carrier</b> <i>(example: Verizon charges \$49/month for unlimited service on public safety state contract)</i>	MAA3- 0900120B-NA	\$1,303.52	\$982.39	\$982.39
L1	EACH	MOPA	1	USDD G2 ATX Fire Station Install with Programming with Base Install Price.	LABOR	\$5,900.00	\$4,869.18	\$4,869.18
L1	EACH	MOPA	0	<b>*Will Evaluate If Needed on Site Visit 12/01/21</b> Labor to install Antenna, Cabling, Amp and Radio.	LABOR		\$0.00	\$0.00
L1	EACH	MOPA	0	<b>*Will Evaluate If Needed on Site Visit 12/01/21</b> Roof Penetration for Antenna <b>*Rubber membrane Will Require a Local Roofer to apply Roof Jack (additional)</b>	LABOR		\$0.00	\$0.00

FIRE STATION EQUIPMENT								
Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	QUOTE UNIT	QUOTE EXT
AP15	EACH	AP	2	<b>Surface Mount Paging Horn</b> • Back Outside Bay • Front Apron	AP15	\$170.00	\$146.85	\$293.70
AT35	EACH	ATLAS	2	<b>VOLUME CONTROL</b> – Atlas Sound 35-Watt Volume Control with Wall Plate in – • Upstairs • Downstairs	AT35	\$53.99	\$46.90	\$93.80
SPSM4	EACH	Speaker Surface Mount	4	<b>SPEAKER - STANDARD, Surface Mount, 70v</b> Main Floor • 2-Exercise Room [116] • Laundry Room [117] • Stairwell [115]	SMSPKR	\$219.00	\$169.00	\$676.00
SP21	EACH	MOPA	6	<b>Strobe Light / Red LED</b> Main Floor • 2 - Exercise Room [116] • Bathrooms [109, 110] Second Floor • Bathrooms [[208, 210]	550	\$550.00	\$375.50	\$2,253.00
DRBL1	EACH	MOPA	1	<b>DOOR BELL CONTACT SWITCH</b> • One Included with Installation	PART	\$385.00	\$55.00	\$0.00
L2	EACH	MOPA	1	<b>Cabling, Installation, Labor, and Programming</b>	LABOR			\$3,703.60

**FIRE STATION SYSTEM TOTAL**

CORE BASIC SYSTEM	
USDD STATION SYSTEM	\$23,396.23
STANDARD STATION EQUIPMENT	\$7,301.56
SHIPPING	\$650.00
<b>SUB TOTAL</b>	<b>\$31,347.79</b>

STATION EQUIPMENT	
STATION #	\$7,020.10
SHIPPING	\$255.00
<b>SUB TOTAL</b>	<b>\$7,275.10</b>

**Fire Station System Total    \$38,622.89**

*\*Due to Manufacturer shortages, specific brands and/or models might not be available and will be replaced with comparable equipment.*



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## **G2 Fire Station Alerting System**

### **OPTIONAL Station Equipment**



## OPTIONAL STATION EQUIPMENT

List is not all inclusive, additional items and services are available. Pricing is for Equipment only. Labor will be added separately.

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	QUOTE UNIT	QUOTE EXT
SP2	EACH	USDD	0	<b>G2 COLOR INDICATOR REMOTE</b> Module - Up to 8 unique colors	CIR	\$725.00	\$652.00	\$0.00
SP3a	EACH	USDD	0	<b>G2 HDTV REMOTE Module</b> (TV & Electrical Outlet by Others; C.E.C. control subject to TV ability)	TVR	\$975.00	\$877.50	\$0.00
SP4	EACH	USDD	0	<b>G2 I/O Remote Module w/ 8 in &amp; 8 out</b>	IOR	\$1,275.00	\$1,099.67	\$0.00
SP7	EACH	USDD	0	<b>G2 Message Remote 2 Module (2017 Version 2)</b>	MR2	\$1,275.00	\$1,147.50	\$0.00
SP9a	EACH	USDD	0	<b>G2 Message Sign (Digital LED)</b> MINI GammaSign, 12" active screen width, turnout timing only	MS-G-M	\$915.00	\$823.50	\$0.00
SP9b	EACH	USDD	0	<b>G2 MESSAGE SIGN (Digital LED)</b> STANDARD GammaSign / 24" Active Screen Width	MS-G-S	\$1,050.00	\$945.00	\$0.00
SP9c	EACH	USDD	0	<b>G2 MESSAGE SIGN (Digital LED)</b> EXTENDED GammaSign / 36" Active Screen Width	MS-G-E	\$1,575.00	\$1,417.50	\$0.00
SP9d	EACH	USDD	0	<b>MS-G Adapter Plate, SINGLE, VESA 100</b> joins (1) MS-GS (or-E) to any standard mount with VESA 100 hole patterns (mount not included)	MS-AP-S	\$38.00	\$34.20	\$0.00
SP9e	EACH	USDD	0	<b>MS-G Adapter Plate, DOUBLE, VESA 100,</b> joins (2) MSG-S(or-E) to any standard mount with VESA 100-hole patterns (mount not included)	MS-AP-D	\$49.00	\$44.10	\$0.00
SP9f	EACH	USDD	0	<b>MS-G Hanger Kit. Hangs single or double</b> (back-to-back) Message Signs (Gamma Version) from Ceiling. Includes both suspended ceiling T- Bar Scissor Clips and Hard-Pan Flange Mounts.	MS-HK	\$73.00	\$65.70	\$0.00
SP11	EACH	USDD	0	<b>MS Mount - Articulating, Long reach</b>	MS-MNT-ART-L	\$287.00	\$258.30	\$0.00
SP12a	EACH	USDD	0	<b>G2 ROOM REMOTE 2 Module / 2017 version 2</b>	RR2	\$2,025.00	\$1,822.50	\$0.00
SP12d	EACH	USDD	0	<b>RR2 Surface Mount Back Box for SURFACE MOUNT</b> (hard-wall) installation. Three (3) 3/4" conduit knock-outs.	RR2-SMB	\$175.00	\$157.50	\$0.00
SP15	EACH	USDD	0	<b>G2 SPEAKER - LED Illuminated - FLUSH Mount, 70v</b>	SPK-LED- FM	\$325.00	\$292.50	\$0.00
SP16	EACH	USDD	0	<b>G2 SPEAKER - LED Illuminated - SURFACE Mount (Metal Box), 70v</b>	SPK-LED- SM	\$325.00	\$292.50	\$0.00
SP17a	EACH	USDD	0	<b>G2 SPEAKER – OmniStrobe</b> Omnidirectional Alerting Speaker, optimized for high Vocal Intelligibility in large open indoor areas and with High- Intensity LED Strobe Light Arrays includes Cable Hanging Kit (typically requires MR2 for power/signal/control)	SPK-OMS	\$815.00	\$733.50	\$0.00
SP17b	EACH	USDD	0	<b>SPK-OMS/OmniStrobe Mounting Bracket/ BEAM FLANGE CLIP</b> for mounting directly onto an exposed (1/8-14") I-Beam	SPK- OAS- BFC	\$13.00	\$11.70	\$0.00
SP17c	EACH	USDD	0	<b>SPK-OMS/OmniStrobe Mounting Bracket/DROP CEILING BRACKET-</b> For mounting directly to T-Bar in Suspended Ceiling	SPK- OAS- DCB	\$48.00	\$43.20	\$0.00
SP17d	EACH	USDD	0	<b>SPK-OMS/OmniStrobe Mounting Bracket/ SURFACE MOUNT</b> for mounting directly to hard ceiling	SPK- OAS- SMB	\$42.00	\$37.80	\$0.00
SP19	EACH	USDD	0	<b>SPEAKER - APP BAY/OUTDOOR - Weatherized, Surface Mount, 70v</b>	SPK-W- SM	\$310.00	\$279.00	\$0.00
SP20	EACH	USDD	0	<b>Transformer, 8ohm to 70V, External</b>	XFMR	\$53.00	\$47.70	\$0.00

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	QUOTE UNIT	QUOTE EXT
SP180	EACH	JBL	0	JBL 80 Watt 70 Volt Amplifier, External, Standard	CSMA- 180	\$899.00	\$749.00	\$0.00
SP280	EACH	JBL	0	JBL 80 Watt 2 Channel 70 Volt Amplifier, External, Standard	CSMA- 280	\$1,249.00	\$999.00	\$0.00
SP500	EACH	CROWN	0	2-Channel 500W 70 Volt Amplifier. External, Standard	CDi1000	\$1,899.99	\$1,449.99	\$0.00
SPRS4	EACH	PMSPKR	0	SPEAKER - STANDARD, Pendant Mount, 70v	RS4	\$199.00	\$169.00	\$0.00
SPSM4	EACH	SMSPKR	0	SPEAKER - STANDARD, Surface Mount, 70v	SM4	\$204.00	\$159.00	\$0.00
SPEZ8	EACH	STSPKR	0	SPEAKER - STANDARD, FLUSH Mount, 70v	EZ8	\$199.00	\$149.00	\$0.00
JFCSS	EACH	ICSPKR	0	IN-CEILING SPEAKER - STANDARD, 8" Dual Cone, 70v 25w	JF-CSS8008	\$54.99	\$45.69	\$0.00
ATS8	EACH	TB	0	Tile Bridge for In-Ceiling Speakers	ATS818R	\$25.50	\$18.50	\$0.00
GAS	EACH	MOPA	0	Gas Solenoid Valve with Reset Switch for Stove or Grill. Includes Reset Switch.	GAS	\$1,350.50	\$1,350.50	\$0.00
SP21	EACH	MOPA	0	Strobe Light / Red LED	550	\$530.00	\$365.50	\$0.00
STOVE	EACH	MOPA	0	50 Amp Two Pole Contactor Relay Switch, and Reset Switch for Stove.	TPE	\$1,250.50	\$1,250.50	\$0.00
ANT	KIT	MOPA	0	VHF Base Antenna, LMR400 Cabling, Polyphaser, and Wall Mount Kit	MISC	\$649.00	\$649.00	\$0.00
RADIO	KIT	VHF	0	800MHz VHF Two-Way Radio with Power Supply	MISC	\$449.00	\$399.95	\$0.00

CUSTOM LIGHTING								
Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	QUOTE UNIT	QUOTE EXT
C1	EACH	MOPA	0	LED CAN LIGHT with installation (For stations with Drop Ceiling)	MISC	\$349.00	\$225.00	\$0.00
DIMMER	EACH	LUT	0	LIGHTING CONTROL DIMMER and RELAY	MISC	\$449.00	\$399.95	\$0.00

*\*Due to Manufacturer Shortages, specific brands and/or models might not be available and will be replaced with comparable equipment.*

COSTS FOR STATION CONFIGURATION AND START-UP, PROJECT MANAGEMENT, STATION ENGINEERING, AND DESIGN ARE BASED ON THE CORE BASIC SYSTEM ONLY. THESE COSTS WILL INCREASE IF CUSTOMER DETERMINES THAT ADDITIONAL COMPONENTS ARE NEED TO BE ADDED TO THE STATION DESIGNS, AND CANNOT BE QUOTED UNTIL SUCH STATION DESIGNS ARE DONE.

**Warranty & Support Notes:**

Customer must elect to choose any coverage they require beyond initial warranty period, or MOPA and USDD will not be authorized to provide any service or support. Mobile Smart Phone Alerting App and Mapping Services only available to customer while under warranty or elected recurring annual support. Support Agreements subject to change if system design is modified. For additional details, please review current MOPA and USDD Warranty Statement and Service Agreement. MOPA and USDD cannot warrant nor support any system configuration that deviates from this specific proposal's documented station system design file number. MOPA and USDD Cannot warrant nor support any system not using MOPA and USDD-approved UPS Battery Backup. MOPA and USDD cannot warrant nor support any system not installed by G2 Trained & Certified Installation technician (installer). If customer intends to tie this system into any 3rd-party system or devices, MOPA and USDD will be unable to warrant or support the system until we've had a chance to review documented engineering assumptions and approve system integrity, performance, and reliability expectations.

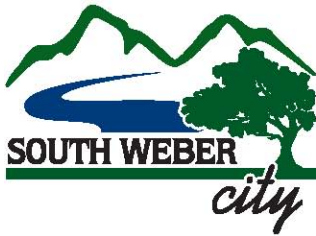
For FSASaaS Program: The cost of service and support beyond initial warranty period is included in the FSASaaS Program for a total of 5 years. The service and support include Mobile Smart Phone Alerting App and Mapping Services. Please see the FSASaaS Subscription Agreement for more information concerning the service and support provided by MOPA and USDD. MOPA and USDD Cannot warrant nor support any system not using MOPA and USDD-approved UPS Battery Backup. MOPA and USDD cannot warrant nor support any system not installed by G2 Trained & Certified Installation technician (installer). If customer intends to tie this system into any 3rd-party system or devices, MOPA and USDD will be unable to warrant or support the system until we've had a chance to review documented engineering assumptions and approve system integrity, performance and reliability expectations

**Station System Installation Notes:**

- 01 - Unless specifically detailed in this proposal, no installation by MOPA and USDD or its subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, MOPA and USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - MOPA and USDD can source, qualify, train, and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced, and supported by MOPA and USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included, or budgeted for in this proposal.
- 09 - MOPA and USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to MOPA and USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring, and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - MOPA and USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with. MOPA and USDD cannot warrant nor support any system or component it has not proofed engineering for and has not specifically authorized for use within public safety environments.
- 15 - Any misuse, unauthorized modification, improper installation, excessive shock, attempted repair, accident, or improper or negligent use, storage, transportation, or handling by any party other than MOPA and USDD shall render this limited warranty null, void and of no further effect

THIS QUOTE SUBJECT TO REVIEW FOR ERRORS AND OMISSIONS.

\*Backup/disaster-recovery dispatch systems have been requested and included in this proposal.



## Agenda Item Introduction

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**Council Meeting Date:** December 7, 2021

**Name:** David Larson

**Agenda Item:** RV Park Cabins

**Background:** The development agreement for Riverside RV Park which was approved in April 2020 in Resolution 2020-03 allowed up to 23 mobile cabin units owned by the park which would be rentals. The park owners have come across a modular cabin type which is a variation of the originally presented version. The owner would like to present this new option to the City Council for consideration.

Information is provided by McKay Winkel:

I stayed at an Airbnb in Missouri in a modular cabin and was super impressed. Come to find out, Rhinorock makes them right here in Utah. They are energy efficient, super nice, and still removable (less quickly than a cabin on wheels). I wonder if we could use some of these cabins at Riverside.

While these units are the same size and appearance as the units we had earlier anticipated, they are not as quickly removed as the cabins on wheels. I think these cabins would be better for a few reasons:

1. Higher quality finishes
2. Ground level entry (not sitting up high with skirting like a mobile home)
3. Crazy energy efficient (r40 in walls and floor, r50 ceiling)
4. More expensive, but worth it in my opinion
5. Still removable, but not as fast
6. Fireproof materials (no wood) and flooding wouldn't hurt them
7. Stamped engineered drawings are available upon request
8. Units come in a kit and are assembled on site

**Summary:** Review RV Park Cabins for approval

**Attachments:** Cabin Option Information

# Riverside Cabins



**SOUTH WEBER CITY**

# Contemplated RV Cabins



# Contemplated RV Cabins



# Then I stayed in a Modular Cabin in MO



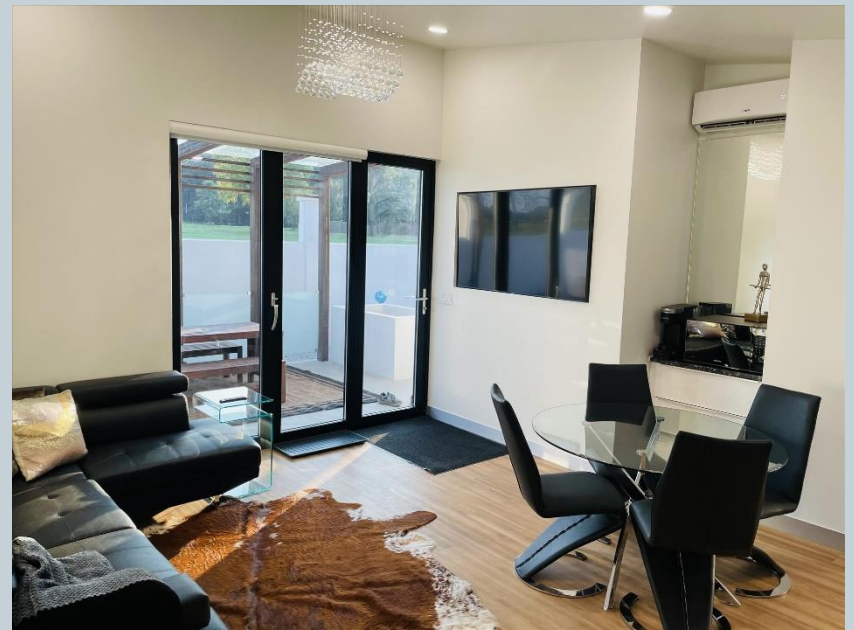
- I stayed in a 2BR double unit (shown)
- Super nice
- \*Our cabins would be smaller 1BR single sections



# Interiors



# Interiors

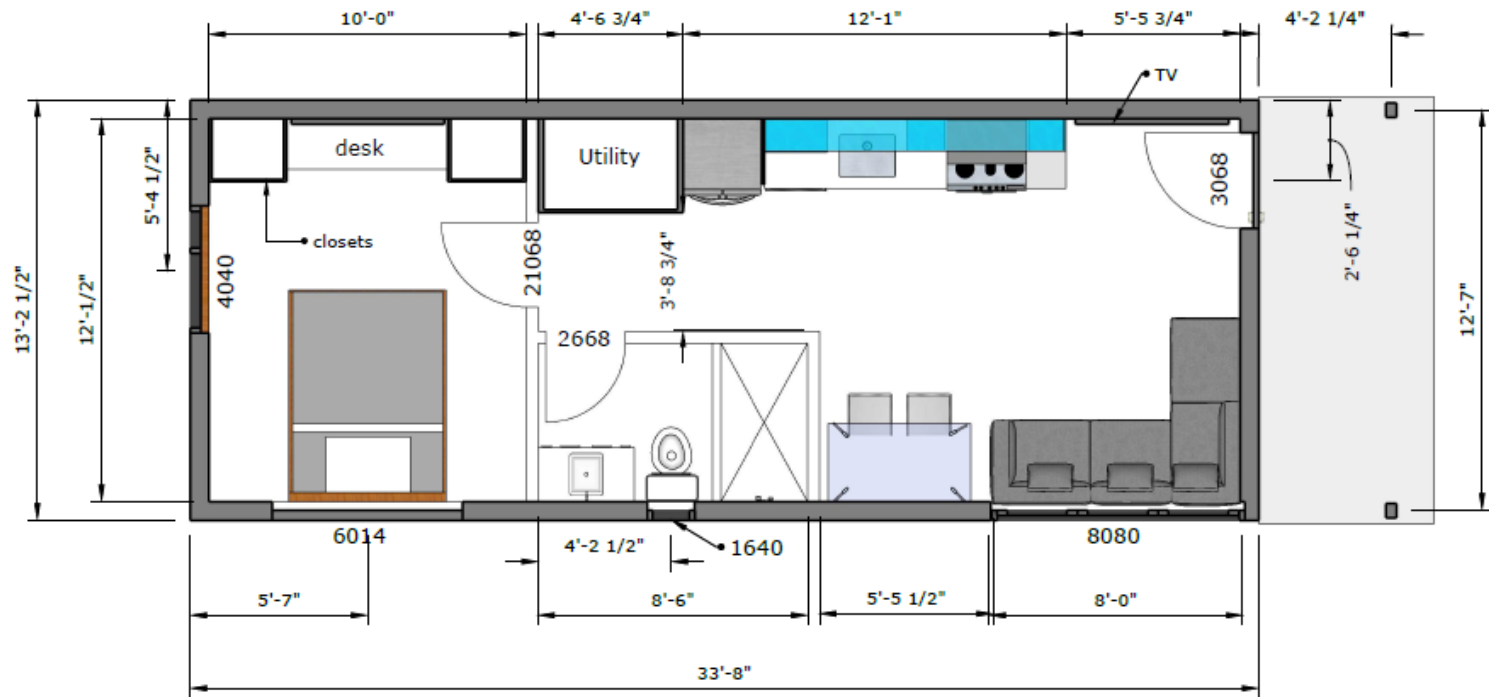


# Would like to upgrade the cabins



FRONT ELEVATION





# Better Because...

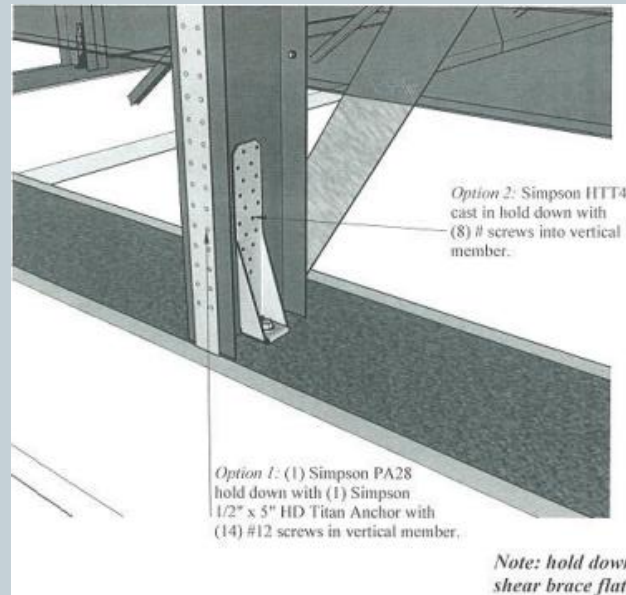
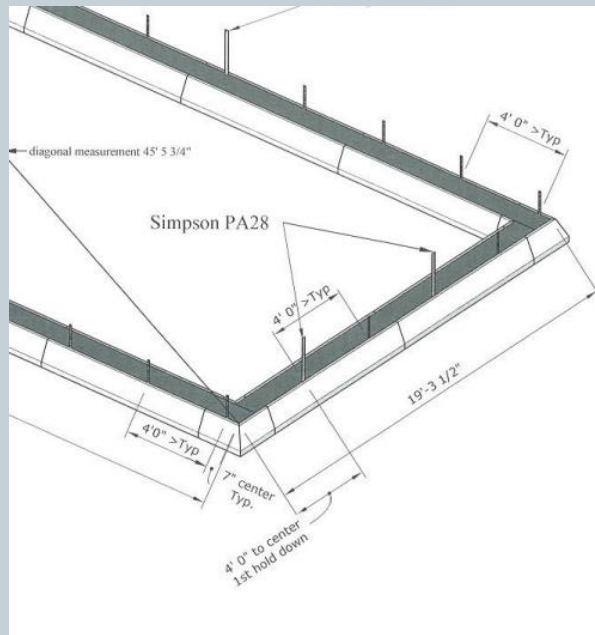


- Higher insulated (R40 in walls, floor. R50 in ceiling)
  - Quieter
  - More efficient heating/cooling
- Sit flat to the ground, don't look like mobile homes
- Fireproof, floodproof (foam, metal, concrete)
- No external propane tanks (safer, look better)
- Higher snowloads and windloads than other units
- Lower risk of frozen pipes
- Made in Utah by the Rhinorock company!

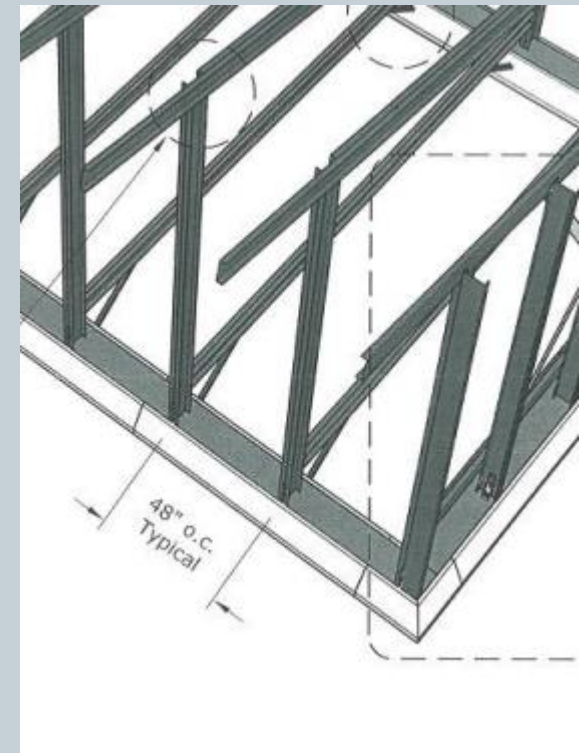
# Pad



- Styrofoam mold



*Note: hold downs shear brace flat s*



# Kit Assembled on Site



- Fill the Styrofoam molds with concrete
- Then bolt metal posts to concrete and assemble
- Walls are stacked interlocking Styrofoam blocks
- Floating floor
- Insulated crawl space
- Add sheetrock/siding/stucko or other attractive exterior finish



# Still same size/dimension as before

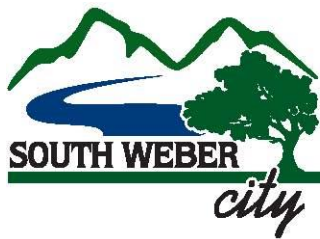


ADU RUSTIC  
400 SF

# Final thoughts



- Can these units be used in place of the tiny homes?
  - Better quality, better insulated, look nicer, little pricier
- To move the modular units
  - Unbolt from concrete
  - Put metal beams under frame
  - Crane onto a truck
  - Concrete molds removed from site
- Safer units (fireproof, floodproof)



## PLANNING MEMORANDUM

#9 Private Rds

1600 E. South Weber Drive  
South Weber, UT 84405

www.southwebercity.com

801-479-3177  
FAX 801-479-0066

To: South Weber City Council  
From: Trevor Cahoon, Community Services Director  
Re: Private Rights-Of-Way

### **PURPOSE**

Select a Private Right-of-way ordinance to adopt to city code.

### **PLANNING COMMISSION RECOMMENDATION**

On the November 10, 2021 Planning Commission the Commission recommended both Option A and Option B with the inclusion of the comments of Brandon Jones, City Engineer, to the City Council in a unanimous decision.

### **BACKGROUND**

South Weber code as it relates to private streets and rights-of-way (ROW) has some minor inconsistencies in the application of the code. As more requests have come for development or improvements, it has been difficult to instruct applicants on how to apply code effectively for the projects being proposed. References to private streets and ROW are found throughout Title 10 and Title 11 of City Code. References vary; however, some areas reference a variety of road widths and conditions in which to utilize a private street. The need has become apparent to fix the inconsistencies for better control and application of the City Code.

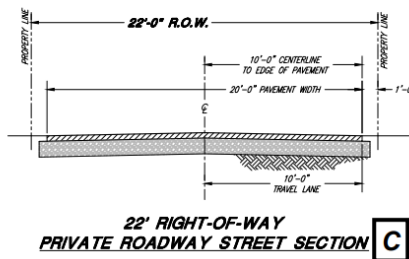
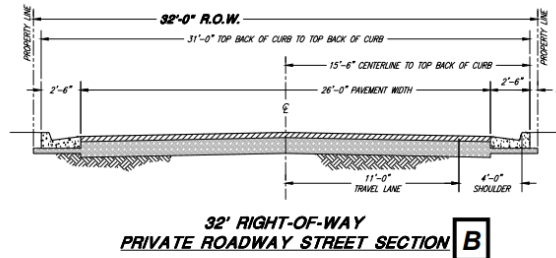
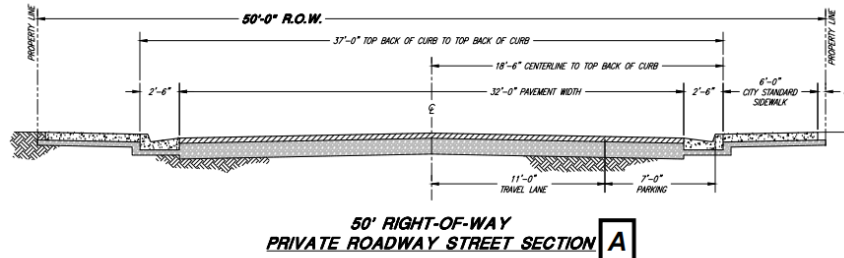
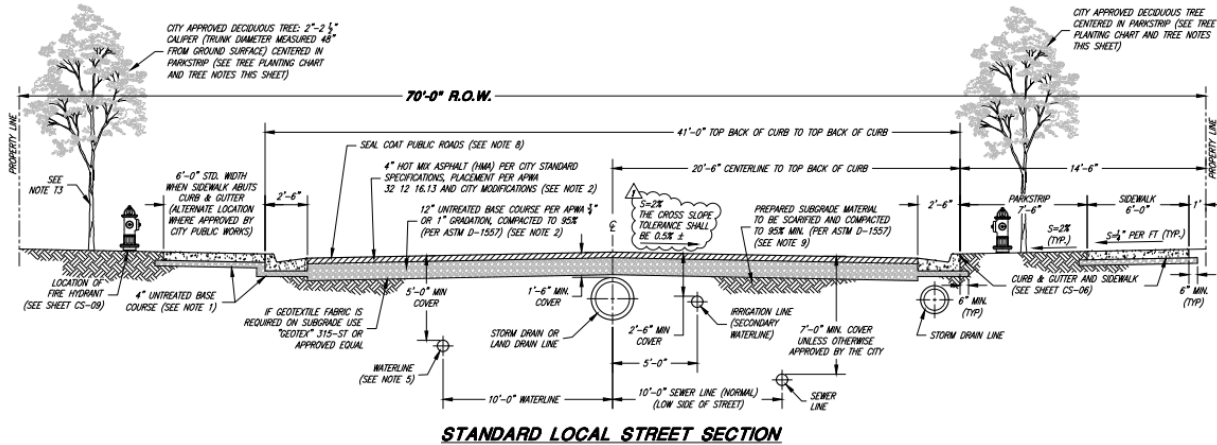
The Planning Commission will be presented with five alternatives to the current South Weber Code and will discuss which option best reflects the advice of the commission. Each draft ordinance considers various comments received at the October 20, 2021, Planning Commission discussion. The Planning Commission will consider each option and make recommendations to the City Council for their consideration. The Planning Commission can make recommendations or changes to any or all the options that are available. The item was brought back to the Planning commission on November 10, 2021 and a recommendation was made to move forward to the City Council.

Being an agricultural community, South Weber has many different applications of private streets and ROW. Each have benefits and there are some that do provide some hinderances in current operation. There are definite pros and cons in allowing private streets within a municipality. The major issue is control over the maintenance and quality of the street. Previous applications of private streets have seen the effects of this. The draft ordinances address this with requiring an HOA or similar organization that will be responsible for the ROW and will outline the care and maintenance standards.

As the city continues to develop in coming years more ROWs will come online. The city is obligated to maintain public ROW in perpetuity, and so with each development this impact creates a greater burden upon the city to increase maintenance through surfacing and replacement models. Private ROW are not

maintained by the City and therefore do not create an increase maintenance cost for the community. Often in more dense developments private ROW are utilized on an internal street network because the subdivision already has a maintenance mechanism in place for the area.

**CROSS SECTION COMPARISON**



Above are the cross sections for the standard public ROW and the 3 proposed private ROW. The standard ROW allows for a 36' street, private ROW A allows for a 32' street, private ROW B allows for a

26' street, and private ROW C allows for a 20' street. The total width varies because of the curb, gutter, sidewalk, and parkstrip requirements.

## **CURRENT CODE REFERENCES TO PRIVATE ROADS**

### **10-1-10: Definitions**

ROAD, PRIVATE: A thoroughfare held in private ownership and controlled, serviced and maintained by one or more private persons, firms or corporations and used or held for use primarily as a means of access to adjoining property.

### **10-7F-3: RV Park- Access Drives**

All private access drives shall be provided to each space, shall connect with a public street and shall have a minimum width of twenty feet (20') for interior circulation. Access drives shall be a hard surface or a dust-free material approved by the Planning Commission and the City Engineer. (Ord. 96-1, 9-10-1996, eff. 9-12-1996)

### **10-7I: Planned Unit Development**

H. Streets: Streets may be either public or private. They may be required to be public if they are a needed transportation route as shown on the comprehensive plan or if so determined by the approving body. If the streets are public, then they shall meet the applicable requirements of the city subdivision standards. Private streets shall be a minimum of forty one feet (41') in width with the same construction standards as required for a public street, in the city subdivision standards, from the back of curb to back of curb. Sidewalks along the street are not required, but if not included in the road right-of-way, then some other pedestrian transportation system shall be provided. Where private streets are used, a public utility easement twenty feet (20') in width shall be required along each side of the street. (Ord. 2000-9, 7-11-2000)

### **10-11-6(C): Limitations for Land Use and Buildings (Supplemental and Qualifying Regulations)**

C. Private Rights Of Way: Residential development on private rights of way may be allowed where permitted by the South Weber zoning ordinance and in accordance with the following development standards:

1. A maximum of two (2) dwelling units or lots are permitted.
2. Lot size shall be that required in the zone in which it is located.
3. Private rights of way used for development purposes shall be considered private streets and must meet the definition of a private street. The minimum right of way width shall be thirty feet (30'), shall be constructed with at least eight inches (8") of compacted road base and three inches (3") of asphalt or an approved equivalent, and shall meet all requirements of the international fire code, appendix D.
4. Lots and rights of way must be located so that they do not interfere with future development. The city shall determine that the proposed private right of way location is not likely to ever be needed as

a public road location before approving a private right of way. Private roads may not be located where proposed roads are shown on the city's general plan.

5. Required yards shall be those required by the zone in which they are located and shall not include any area within the right of way.

6. An approved sewer and water system must be provided.

7. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.

8. An easement for all public utilities shall be provided and dedicated to the city.

**10-11-8: Access Roads (Supplemental and Qualifying Regulations)**

Private roads providing access to commercial or industrial property shall not be permitted to be constructed or used through properties in any R zone. (1989 Code § 12-17-008)

**10-12-4: Provision of Curb, Gutter, Sidewalks (Architectural Site Plan Review)**

The applicant for site plan approval for multiple dwellings, commercial or industrial structures and all other business, public and semi-public buildings requiring motor vehicle access shall provide high-back curb, gutter and sidewalks along the entire street frontage of the property of any City road or street, except for entrances to the property, at which places the applicant shall provide curb cuts or private street entrances. (1989 Code § 12-18-004)

**11-4-4(C): Streets, Easements and Numbers (Subdivision Code)**

A. Arrangement: The arrangement of streets in the new subdivision shall make provision for the continuation of existing streets in adjoining areas (or their proper protection where adjoining land is not subdivided) at the same or greater widths (but in no case less than the required minimum width), unless variations are deemed necessary by the planning commission. The street arrangements must be such as to cause no unnecessary hardship to the owners of adjoining property when they plat their own land and seek to provide for convenient access to it. Proposed public streets shall be extended by dedication to the boundary of such property. Private rights of way or streets may be permitted by the planning commission if, in its opinion, the right of way is not needed as a public street to provide access to adjacent properties or to fulfill a recommendation of the general plan and the lots meet the provisions of the zoning title for private right of way development. Half streets along the boundary of land proposed shall not be permitted.

C. Private Rights-Of-Way: Private rights-of-way used for development purposes shall be considered private streets and must meet the definition of a private street. (Ord. 13-08, 2-26-2013)

D. Private Rights-Of-Way; Maintenance: All traveled portions of private rights-of-way shall be all weather surfaces consisting of a minimum of eight inches (8") of compacted road base. The City will not

be responsible in any way for maintenance or upkeep of private rights-of-way and does not guarantee mail or garbage collection services will extend to the residences on such streets.

Private rights of way or streets may be permitted by the planning commission if, in its opinion, the right of way is not needed as a public street to provide access to adjacent properties or to fulfill a recommendation of the general plan and the lots meet the provisions of the zoning title for private right of way development. Half streets along the boundary of land proposed shall not be permitted.

**ALTERNATIVES**

*Option A*

This is the original proposal with private ROW being allowed everywhere but R-M R-LM and R-L. One major revision was the requiring commercial and industrial zones to follow the R-P standards but disallow on street parking in these areas. The widths are dependent on the zone and follows this table (for reference only):

R-M	Not Allowed	
R-LM	Not Allowed	
R-7	Allowed	26 Ft Asphalt, No on-street parking, With Curb and Gutter. Sidewalk or Pedestrian path must be made available on the front façade of residence to a public ROW. Minimum ROW 32'
R-L	Not Allowed	
A	Allowed	20 foot ROW Asphalt/Concrete No Curb or Gutter No Sidewalk Turn around as required Minimum ROW 22'
A-10	(Discontinued)	
C	Allowed	Same as R-P No on-street parking
C-H	Allowed	Same as R-P No on-street parking
T-1	Allowed	Same as R-P No on-street parking
N-R	Allowed	Same as R-P No on-street parking
P-O	Allowed	Same as R-P No on-street parking
L-I	Allowed	Same as R-P No on-street parking
C-R	Allowed	Same as R-P No on-street parking
C-O	Discontinued	
B-C	Allowed	Same as R-P No on-street parking

R-P	Allowed	32 Ft Asphalt, Curb and gutter and 6' sidewalk required no parkstrip required Total ROW 50'
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The number of units allowed was removed, and the code references the South Weber City Public Works Standard Drawings which will have the cross sections. The size and finish requirements are stripped from the PUD and reference the underlying zone allowances.

*Option B*

This is like option A but in this version R-7 does not allow private ROW.

R-M	Not Allowed	
R-LM	Not Allowed	
R-7	Not Allowed	
R-L	Not Allowed	
A	Allowed	20-foot ROW Asphalt/Concrete No Curb or Gutter No Sidewalk Turn around as required Minimum ROW 22'
A-10	(Discontinued)	
C	Allowed	Same as R-P No on-street parking
C-H	Allowed	Same as R-P No on-street parking
T-1	Allowed	Same as R-P No on-street parking
N-R	Allowed	Same as R-P No on-street parking
P-O	Allowed	Same as R-P No on-street parking
L-I	Allowed	Same as R-P No on-street parking
C-R	Allowed	Same as R-P No on-street parking
C-O	Discontinued	
B-C	Allowed	Same as R-P No on-street parking
R-P	Allowed	32 Ft Asphalt, Curb and gutter and 6' sidewalk required no parkstrip required Total ROW 50'



The number of units allowed was removed, and the code references the South Weber City Public Works Standard Drawings which will have the cross sections. The size and finish requirements are stripped from the PUD and reference the underlying zone allowances.

*Option C*

This option will only allow private ROW within PUDs and gives the PUD options for any of the cross sections provided in the City Standard Drawings. The size and finish requirements are stripped from the PUD and reference the underlying zone allowances.

*Option D*

This option is similar to Option A and Combines the PUD portion of option C. The main difference is that this option requires a 32' street for a R-7 but disallows parking.

R-M	Not Allowed	
R-LM	Not Allowed	
R-7	Allowed	Same as R-P No on-street parking
R-L	Not Allowed	
A	Allowed	20 foot ROW Asphalt/Concrete No Curb or Gutter No Sidewalk Turn around as required Minimum ROW 22'
A-10	(Discontinued)	
C	Allowed	Same as R-P No on-street parking
C-H	Allowed	Same as R-P No on-street parking
T-1	Allowed	Same as R-P No on-street parking
N-R	Allowed	Same as R-P No on-street parking
P-O	Allowed	Same as R-P No on-street parking
L-I	Allowed	Same as R-P No on-street parking
C-R	Allowed	Same as R-P No on-street parking
C-O	Discontinued	
B-C	Allowed	Same as R-P No on-street parking
R-P	Allowed	32 Ft Asphalt, Curb and gutter and 6' sidewalk required no parkstrip required Total ROW 50'

The number of units allowed was removed, and the code references the South Weber City Public Works Standard Drawings which will have the cross sections. The size and finish requirements are stripped from the PUD and reference the underlying zone allowances.

Option E

This has removed the option of residential private ROW.

## City Engineer Redline Comments

**ORDINANCE 2021- OPTION A**  
**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL**

**WHEREAS**, the South Weber City Council

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter amended:** Title 11 Subdivision Regulations shall be hereby amended as follows:

11-4-4: STREETS, EASEMENTS AND NUMBERS

- C. Private Rights-Of-Way: Private rights-of-way may be used for development purposes subject to the following conditions:
  - 1. Private rights-of-way shall be designed and built as per the South Weber City Public Works Standard Drawings.
  - 2. Private rights-of-way shall not be permitted for any portion of road that is contained on the South Weber City Transportation Map
  - 3. Private rights-of-way shall not be permitted if the road serves to connect other rights-of-way or subdivisions.
  - 4. Private rights-of-way shall meet all requirements of international fire code, appendix D.
  
- D. Private Rights-Of-Way; Maintenance: The City will not be responsible in any way for maintenance or upkeep of surface improvements for private rights-of-way and does not guarantee mail or garbage collection services will extend to the residences on such streets.

**Section 2. Chapter amended:** Title 10 Zoning Regulations shall be hereby amended as follows:

10-5A-9: PRIVATE RIGHTS-OF-WAY (Note: R-M)

- 1. Private rights-of-way shall not be permitted.

10-5B-9: PRIVATE RIGHTS-OF-WAY (Note: R-LM)

- 1. Private rights-of-way shall not be permitted.

10-5C-12: PRIVATE RIGHTS-OF-WAY (Note: R-7)

- 1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section B or A.

ORD 2021-xx Short Title

2. On-street parking shall not be permitted.
3. Sidewalk or pedestrian path must be made available on the front façade of residence and connect to a public right-of-way without having to cross a road.
  - a. The private rights-of-way must be expanded to include sidewalks, where required.
4. The following utilities (where required) shall be located under the pavement portion of the private road: culinary water, sewer, storm drain, land drain, and irrigation.
  - a. The private rights-of-way must be expanded to include all utilities with the required spacing.

**Commented [BJ1]:** I'm trying to avoid a developer having homes on both sides of a private road, but only proposing a sidewalk on one side, suggesting that the homes on the side without a sidewalk can just "cross the road" and use it. If there is a better way to say this, please adjust accordingly.

**Formatted**

10-5D-9: PRIVATE RIGHTS-OF-WAY (Note: R-L)

1. Private rights-of-way shall not be permitted.

10-5E-9: PRIVATE RIGHTS-OF-WAY (Note: A)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section C, B or A.

10-5G-13: PRIVATE RIGHTS-OF-WAY (Note: C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5H-13: PRIVATE RIGHTS-OF-WAY (Note: C-H)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5I-13: PRIVATE RIGHTS-OF-WAY (Note: T-1)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5J-7: PRIVATE RIGHTS-OF-WAY (Note:N-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5K-12: PRIVATE RIGHTS-OF-WAY (Note: P-O)

ORD 2021-xx Short Title

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5L-13: PRIVATE RIGHTS-OF-WAY (Note: L-I)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5M-13: PRIVATE RIGHTS-OF-WAY (Note: C-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5O-14: PRIVATE RIGHTS-OF-WAY (Note: B-C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5P-9: PRIVATE RIGHTS-OF-WAY (Note: R-P)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.

10-7I-4: CONDITIONS REQUIRED (Planned Unit Development)

H. Streets: Streets may be either public or private. They may be required to be public if they are a needed transportation route as shown on the comprehensive plan or if so determined by the approving body. If the streets are public, then they shall meet the applicable requirements of the city subdivision standards. Private streets shall meet the provisions of the underlying zones.

10-11-6(C): LIMITATIONS FOR LAND USE AND BUILDINGS (Supplemental and Qualifying Regulations)

C. ~~Private Rights Of Way: Residential development on private rights of way may be allowed where permitted by the South Weber zoning ordinance and in accordance with the following development standards:~~

1. ~~Lot size shall be that required in the zone in which it is located.~~

ORD 2021-xx Short Title

- 2. ~~Private rights of way used for development purposes shall be considered private streets and must meet the definition of a private street.~~
- 3. ~~Lots and rights of way must be located so that they do not interfere with future development. The city shall determine that the proposed private right of way location is not likely to ever be needed as a public road location before approving a private right of way. Private roads may not be located where proposed roads are shown on the city's general plan.~~
- 4. ~~Required yards shall be those required by the zone in which they are located and shall not include any area within the right of way.~~
- 5. ~~An approved sewer and water system must be provided.~~
- 6. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.
- 7. An easement for all public utilities shall be provided and dedicated to the city.

Commented [BJ2]: Where is the definition of a private street found?

Commented [BJ3]: Could these be incorporated into 11-4-4 and we remove this whole section from 10-11-6(C)? So that any reference to private streets is only found in the zone and 11-4-4?

**Section 4. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 5. Effective Date.** The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the <sup>th</sup> day of 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST:** City Recorder, Lisa Smith

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Taylor	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-xx was passed and adopted the <sup>th</sup> day of 2021 and that complete copies of the ordinance were posted in the following locations within the City this <sup>th</sup> day of 2021.

ORD 2021-xx Short Title

1. South Weber Elementary, 1285 E. Lester Drive
2. South Weber Family Activity Center, 1181 E. Lester Drive
3. South Weber City Building, 1600 E. South Weber Drive

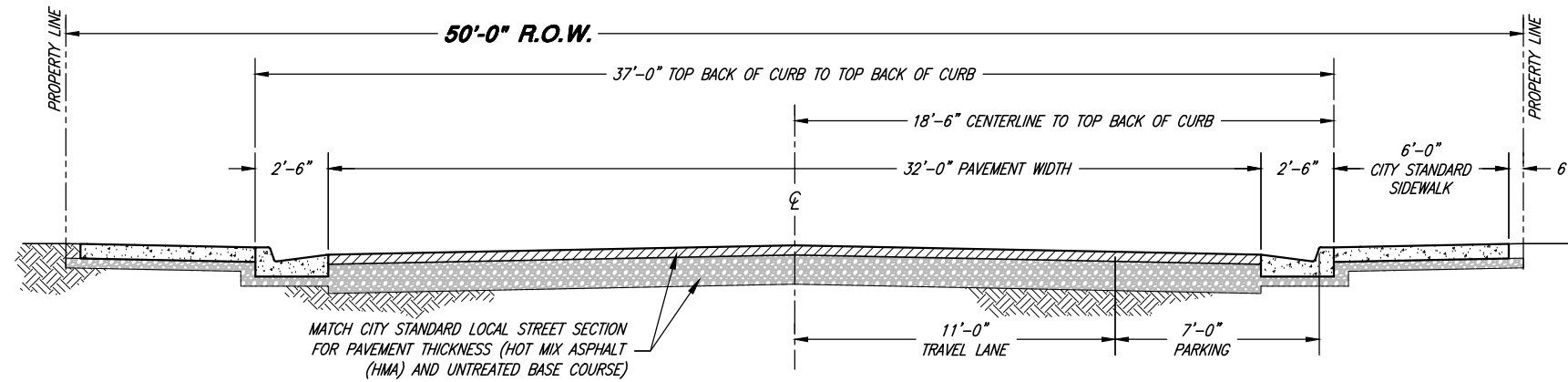
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**Lisa Smith, City Recorder**



SECTION "A"

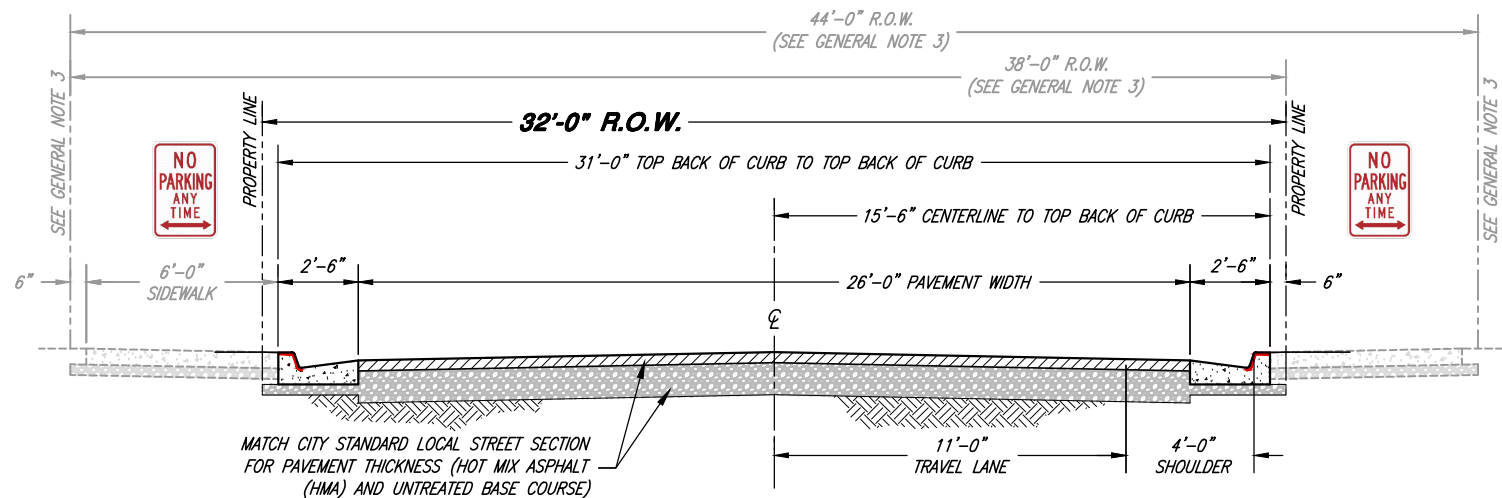
- A1. ALLOWED IN ZONES: R-P
- A2. ON-STREET PARKING IS ALLOWED.



**50' RIGHT-OF-WAY  
PRIVATE ROADWAY STREET SECTION A**

SECTION "B"

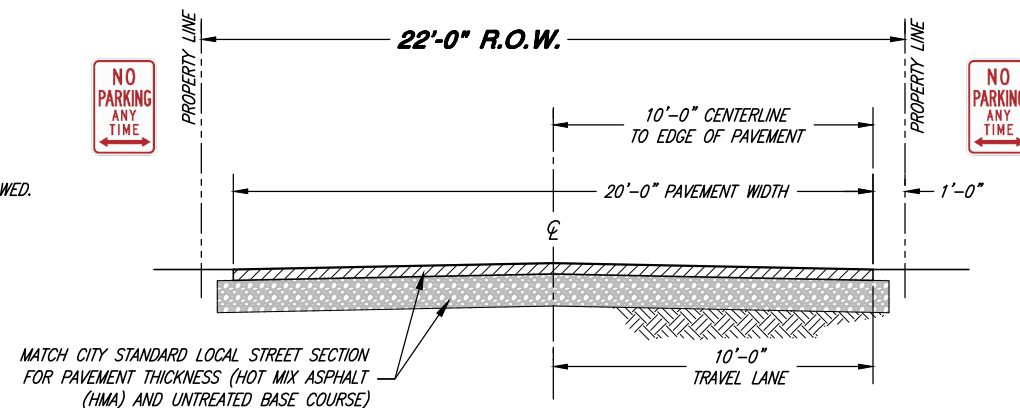
- B1. ALLOWED IN ZONES: R-7, C, C-H, T-1, N-R, P-O, L-I, C-R, AND B-C
- B2. ON-STREET PARKING IS NOT ALLOWED.



**32' RIGHT-OF-WAY  
PRIVATE ROADWAY STREET SECTION B**

SECTION "C"

- C1. ALLOWED IN ZONES: A
- C2. ON-STREET PARKING IS NOT ALLOWED.



**22' RIGHT-OF-WAY  
PRIVATE ROADWAY STREET SECTION C**

GENERAL NOTES:

1. PRIVATE ROADS ARE NOT ALLOWED IN ZONES R-L, R-LM, AND R-M.
2. PRIVATE ROADS ARE ALLOWED IN A PUD.
3. PRIVATE ROADWAY SECTION "B" REQUIRES A 6 FOOT MINIMUM SIDEWALK OR OTHER PEDESTRIAN PATH FROM THE FRONT DOOR TO A PUBLIC R.O.W. FOR EACH RESIDENTIAL UNIT WITHOUT CROSSING THE STREET. THE R.O.W. WIDTH MUST BE WIDENED TO INCLUDE THE SIDEWALK IF REQUIRED.
4. IF THE NUMBER OF AND SPACING REQUIRED FOR UTILITIES CANNOT FIT WITHIN THE PAVEMENT WIDTH, THEN THE PAVEMENT WIDTH AND R.O.W. MUST BE WIDENED TO ACCOMMODATE THE UTILITIES.

**FOR DISCUSSION PURPOSES ONLY**

<p>PROJECT ENGINEER 11-29-2021 DATE</p>	<p>REV. DATE APPR.</p>	<p>SCALE: N.T.S.</p>	<p>DESIGNED <u>BKJ</u> DRAWN <u>BEB</u> CHECKED <u>BKJ</u></p>	<p><b>J&amp;A</b> <b>JONES &amp; ASSOCIATES</b> CONSULTING ENGINEERS 6080 Fashion Point Drive South Ogden, Utah 84403 (801) 476-9767 www.jonescivil.com</p>	<p><b>SOUTH WEBER CITY CORPORATION</b> <b>PUBLIC WORKS STANDARDS</b> <b>EXHIBIT "A"</b> <b>PRIVATE ROADS - STREET CROSS SECTIONS</b></p>	<p>SHEET: <b>1</b> OF 1 SHEETS 0</p>
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**ORDINANCE 2021-14**

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL AMENDING TITLES 10 AND 11 REFERENCING PRIVATE STREETS AND RIGHTS-OF-WAY**

**WHEREAS**, the South Weber City Council seeks to clarify the use of private rights-of-way within the city; and

**WHEREAS**, the South Weber Planning Commission issued a recommendation to the South Weber City Council on November 10, 2021,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter amended:** Title 10 Zoning Regulations shall be hereby amended as follows:

10-5A-9: PRIVATE RIGHTS-OF-WAY (Note: R-M) (Notes with zone designation are for review purposes only and will not be part of the Ordinance.)

1. Private rights-of-way shall not be permitted.

10-5B-9: PRIVATE RIGHTS-OF-WAY (Note: R-LM)

1. Private rights-of-way shall not be permitted.

10-5C-12: PRIVATE RIGHTS-OF-WAY (Note: R-7)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section B or A.
2. On-street parking shall not be permitted.
3. Sidewalk or pedestrian path must be made available on the front façade of residence and connect to a public right-of-way without having to cross a road.
  - a. The private rights-of-way must be expanded to include sidewalks, where required.
4. The following utilities (where required) shall be located under the pavement portion of the private road: culinary water, sewer, storm drain, land drain, and irrigation.
  - a. The private rights-of-way must be expanded to include all utilities with the required spacing.

10-5D-9: PRIVATE RIGHTS-OF-WAY (Note: R-L)

1. Private rights-of-way shall not be permitted.

10-5E-9: PRIVATE RIGHTS-OF-WAY (Note: A)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section C, B or A.

ORD 2021-14 A ROW

10-5G-13: PRIVATE RIGHTS-OF-WAY (Note: C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5H-13: PRIVATE RIGHTS-OF-WAY (Note: C-H)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5I-13: PRIVATE RIGHTS-OF-WAY (Note: T-1)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5J-7: PRIVATE RIGHTS-OF-WAY (Note: N-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5K-12: PRIVATE RIGHTS-OF-WAY (Note: P-O)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5L-13: PRIVATE RIGHTS-OF-WAY (Note: L-I)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5M-13: PRIVATE RIGHTS-OF-WAY (Note: C-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

ORD 2021-14 A ROW

10-5O-14: PRIVATE RIGHTS-OF-WAY (Note: B-C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5P-9: PRIVATE RIGHTS-OF-WAY (Note: R-P)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.

10-7I-4: CONDITIONS REQUIRED (Planned Unit Development)

H. Streets: Streets may be either public or private. They may be required to be public if they are a needed transportation route as shown on the comprehensive plan or if so determined by the approving body. If the streets are public, then they shall meet the applicable requirements of the Public Works Standard Drawings. Private streets shall meet the provisions of the underlying zones.

~~10-11-6(C): LIMITATIONS FOR LAND USE AND BUILDINGS (Supplemental and Qualifying Regulations)~~

~~C. Private Rights Of Way: Residential development on private rights of way may be allowed where permitted by the South Weber zoning ordinance and in accordance with the following development standards:~~

- ~~—1. A maximum of two (2) dwelling units or lots are permitted.~~
- ~~—2. Lot size shall be that required in the zone in which it is located.~~
- ~~—3. Private rights of way used for development purposes shall be considered private streets and must meet the definition of a private street. The minimum right of way width shall be thirty feet (30'), shall be constructed with at least eight inches (8") of compacted road base and three inches (3") of asphalt or an approved equivalent, and shall meet all requirements of the international fire code, appendix D.~~
- ~~—4. Lots and rights of way must be located so that they do not interfere with future development. The city shall determine that the proposed private right of way location is not likely to ever be needed as a public road location before approving a private right of way. Private roads may not be located where proposed roads are shown on the city's general plan.~~
- ~~—5. Required yards shall be those required by the zone in which they are located and shall not include any area within the right of way.~~
- ~~—6. An approved sewer and water system must be provided.~~
- ~~—7. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.~~
- ~~—8. An easement for all public utilities shall be provided and dedicated to the city.~~

**Section 2. Chapter amended:** Title 11 Subdivision Regulations shall be hereby amended as follows:

11-4-4: STREETS, EASEMENTS AND NUMBERS

- C. Private Rights-Of-Way: Private rights-of-way may be used for development purposes subject to the following conditions:
  1. Private rights-of-way shall be designed and built as per the South Weber City Public Works Standard Drawings.
  2. Private rights-of-way shall not be permitted for any portion of road that is contained on the South Weber City Transportation Map
  3. Private rights-of-way shall not be permitted if the road serves to connect other rights-of-way or subdivisions.
  4. Private rights-of-way shall meet all requirements of international fire code, appendix D.
  5. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions, and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.
  6. An easement for all public utilities shall be provided and dedicated to the city.
  
- D. Private Rights-Of-Way; Maintenance: The City will not be responsible in any way for maintenance or upkeep of surface improvements for private rights-of-way and does not guarantee mail or garbage collection services will extend to the residences on such streets.

**Section 3. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 4. Effective Date.** The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST: City Recorder, Lisa Smith**

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

:

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-14 was passed and adopted the 7th day of 2021 and that complete copies of the ordinance were posted in the following locations within the City this 8<sup>th</sup> day of December 2021.

1. South Weber Elementary, 1285 E. Lester Drive
2. South Weber Family Activity Center, 1181 E. Lester Drive
3. South Weber City Building, 1600 E. South Weber Drive

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**Lisa Smith, City Recorder**

**ORDINANCE 2021-14**

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL AMENDING TITLES 10 AND 11 REFERENCING PRIVATE STREETS AND RIGHTS-OF-WAY**

**WHEREAS**, the South Weber City Council seeks to clarify the use of private rights-of-way within the city; and

**WHEREAS**, the South Weber Planning Commission issued a recommendation to the South Weber City Council on November 10, 2021,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter amended:** Title 10 Zoning Regulations shall be hereby amended as follows:

10-5A-9: PRIVATE RIGHTS-OF-WAY (Note: R-M) (Notes with zone designation are for review purposes only and will not be part of the Ordinance.)

1. Private rights-of-way shall not be permitted.

10-5B-9: PRIVATE RIGHTS-OF-WAY (Note: R-LM)

1. Private rights-of-way shall not be permitted.

10-5C-12: PRIVATE RIGHTS-OF-WAY (Note: R-7)

1. Private rights-of-way shall not be permitted.

10-5D-9: PRIVATE RIGHTS-OF-WAY (Note: R-L)

1. Private rights-of-way shall not be permitted.

10-5E-9: PRIVATE RIGHTS-OF-WAY (Note: A)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section C, B or A.

10-5G-13: PRIVATE RIGHTS-OF-WAY (Note: C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5H-13: PRIVATE RIGHTS-OF-WAY (Note: C-H)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5I-13: PRIVATE RIGHTS-OF-WAY (Note: T-1)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5J-7: PRIVATE RIGHTS-OF-WAY (Note: N-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5K-12: PRIVATE RIGHTS-OF-WAY (Note: P-O)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5L-13: PRIVATE RIGHTS-OF-WAY (Note: L-I)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5M-13: PRIVATE RIGHTS-OF-WAY (Note: C-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5O-14: PRIVATE RIGHTS-OF-WAY (Note: B-C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.



10-5P-9: PRIVATE RIGHTS-OF-WAY (Note: R-P)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.

10-7I-4: CONDITIONS REQUIRED (Planned Unit Development)

H. Streets: Streets may be either public or private. They may be required to be public if they are a needed transportation route as shown on the comprehensive plan or if so determined by the approving body. If the streets are public, then they shall meet the applicable requirements of the Public Works Standard Drawings. Private streets shall meet the provisions of the underlying zones.

~~10-11-6(C): LIMITATIONS FOR LAND USE AND BUILDINGS (Supplemental and Qualifying Regulations)~~

~~C. Private Rights Of Way: Residential development on private rights of way may be allowed where permitted by the South Weber zoning ordinance and in accordance with the following development standards:~~

- ~~1. A maximum of two (2) dwelling units or lots are permitted.~~
- ~~2. Lot size shall be that required in the zone in which it is located.~~
- ~~3. Private rights of way used for development purposes shall be considered private streets and must meet the definition of a private street. The minimum right of way width shall be thirty feet (30'), shall be constructed with at least eight inches (8") of compacted road base and three inches (3") of asphalt or an approved equivalent, and shall meet all requirements of the international fire code, appendix D.~~
- ~~4. Lots and rights of way must be located so that they do not interfere with future development. The city shall determine that the proposed private right of way location is not likely to ever be needed as a public road location before approving a private right of way. Private roads may not be located where proposed roads are shown on the city's general plan.~~
- ~~5. Required yards shall be those required by the zone in which they are located and shall not include any area within the right of way.~~
- ~~6. An approved sewer and water system must be provided.~~
- ~~7. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.~~
- ~~8. An easement for all public utilities shall be provided and dedicated to the city.~~

**Section 2. Chapter amended:** Title 11 Subdivision Regulations shall be hereby amended as follows:

11-4-4: STREETS, EASEMENTS AND NUMBERS

- C. Private Rights-Of-Way: Private rights-of-way may be used for development purposes subject to the following conditions:
  1. Private rights-of-way shall be designed and built as per the South Weber City Public Works Standard Drawings.
  2. Private rights-of-way shall not be permitted for any portion of road that is contained on the South Weber City Transportation Map
  3. Private rights-of-way shall not be permitted if the road serves to connect other rights-of-way or subdivisions.
  4. Private rights-of-way shall meet all requirements of international fire code, appendix D.
  5. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions, and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.
  6. An easement for all public utilities shall be provided and dedicated to the city.
  
- D. Private Rights-Of-Way; Maintenance: The City will not be responsible in any way for maintenance or upkeep of surface improvements for private rights-of-way and does not guarantee mail or garbage collection services will extend to the residences on such streets.

**Section 3. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 4. Effective Date.** The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST: City Recorder, Lisa Smith**

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

:

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-14 was passed and adopted the 7th day of 2021 and that complete copies of the ordinance were posted in the following locations within the City this 8<sup>th</sup> day of December 2021.

1. South Weber Elementary, 1285 E. Lester Drive
2. South Weber Family Activity Center, 1181 E. Lester Drive
3. South Weber City Building, 1600 E. South Weber Drive

---

**Lisa Smith, City Recorder**

**ORDINANCE 2021- 14**

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL AMENDING TITLES 10 AND 11 REFERENCING PRIVATE STREETS AND RIGHTS-OF-WAY**

**WHEREAS**, the South Weber City Council seeks to clarify the use of private rights-of-way within the city; and

**WHEREAS**, the South Weber Planning Commission issued a recommendation to the South Weber City Council on November 10, 2021,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter amended:** Title 10 Zoning Regulations shall be hereby amended as follows:

10-7I-4: CONDITIONS REQUIRED (Planned Unit Development) (Notes with zone designation are for review purposes only and will not be part of the Ordinance.)

H. Streets: Streets may be either public or private. They may be required to be public if they are a needed transportation route as shown on the comprehensive plan or if so determined by the approving body. If the streets are public, then they shall meet the applicable requirements of the city subdivision standards. Private streets shall be designed and built as per the South Weber City Public Works Standard Drawings.

10-11-6(C): LIMITATIONS FOR LAND USE AND BUILDINGS (Supplemental and Qualifying Regulations)

C. Private Rights Of Way: Residential development on private rights of way may be allowed where permitted by the South Weber zoning ordinance and in accordance with the following development standards:

1. Lot size shall be that required in the zone in which it is located.
2. Private rights of way used for development purposes shall be considered private streets and must meet the definition of a private street
3. Lots and rights of way must be located so that they do not interfere with future development. The city shall determine that the proposed private right of way location is not likely to ever be needed as a public road location before approving a private right of way. Private roads may not be located where proposed roads are shown on the city's general plan.
4. Required yards shall be those required by the zone in which they are located and shall not include any area within the right of way.
5. An approved sewer and water system must be provided.
6. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions, and restrictions (CC&Rs)

shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.

7. An easement for all public utilities shall be provided and dedicated to the city.

**Section 2. Chapter amended:** Title 11 Subdivision Regulations shall be hereby amended as follows:

11-4-4: STREETS, EASEMENTS AND NUMBERS

- C. Private Rights-Of-Way: Private rights-of-way shall not be permitted unless used within a Planned Unit Development.
- D. Private Rights-Of-Way; Maintenance: The City shall not be responsible in any way for maintenance or upkeep of surface improvements for private rights-of-way and does not guarantee mail or garbage collection services will extend to the residences on such streets.

**Section 3. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 4. Effective Date.** The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST: City Recorder, Lisa Smith**

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-14 was passed and adopted the 7th day of 2021 and that complete copies of the ordinance were posted in the following locations within the City this 8<sup>th</sup> day of December 2021.

1. South Weber Elementary, 1285 E. Lester Drive
2. South Weber Family Activity Center, 1181 E. Lester Drive
3. South Weber City Building, 1600 E. South Weber Drive

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**Lisa Smith, City Recorder**

**ORDINANCE 2021- 14**

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL AMENDING TITLES 10 AND 11 REFERENCING PRIVATE STREETS AND RIGHTS-OF-WAY**

**WHEREAS**, the South Weber City Council seeks to clarify the use of private rights-of-way within the city; and

**WHEREAS**, the South Weber Planning Commission issued a recommendation to the South Weber City Council on November 10, 2021,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter amended:** Title 10 Zoning Regulations shall be hereby amended as follows:

10-5A-9: PRIVATE RIGHTS-OF-WAY (Note: R-M) (Notes with zone designation are for review purposes only and will not be part of the Ordinance.)

1. Private rights-of-way shall not be permitted.

10-5B-9: PRIVATE RIGHTS-OF-WAY (Note: R-LM)

1. Private rights-of-way shall not be permitted.

10-5C-12: PRIVATE RIGHTS-OF-WAY (Note: R-7)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5D-9: PRIVATE RIGHTS-OF-WAY (Note: R-L)

1. Private rights-of-way shall not be permitted.

10-5E-9: PRIVATE RIGHTS-OF-WAY (Note: A)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section C, B or A.

10-5G-13: PRIVATE RIGHTS-OF-WAY (Note: C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5H-13: PRIVATE RIGHTS-OF-WAY (Note: C-H)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5I-13: PRIVATE RIGHTS-OF-WAY (Note: T-1)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5J-7: PRIVATE RIGHTS-OF-WAY (Note: N-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5K-12: PRIVATE RIGHTS-OF-WAY (Note: P-O)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5L-13: PRIVATE RIGHTS-OF-WAY (Note: L-I)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5M-13: PRIVATE RIGHTS-OF-WAY (Note: C-R)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.

10-5O-14: PRIVATE RIGHTS-OF-WAY (Note: B-C)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.
2. On-street parking shall not be permitted.



10-5P-9: PRIVATE RIGHTS-OF-WAY (Note: R-P)

1. Private rights-of-way shall be permitted in compliance with 11-4-4 and Public Works Standard Drawings – Private Roadway Street Section A.

10-7I-4: CONDITIONS REQUIRED (Planned Unit Development)

H. Streets: Streets may be either public or private. They may be required to be public if they are a needed transportation route as shown on the comprehensive plan or if so determined by the approving body. If the streets are public, then they shall meet the applicable requirements of the city subdivision standards. Private streets shall be designed and built as per the South Weber City Public Works Standard Drawings.

~~10-11-6(C): LIMITATIONS FOR LAND USE AND BUILDINGS (Supplemental and Qualifying Regulations)~~

~~C. Private Rights Of Way: Residential development on private rights of way may be allowed where permitted by the South Weber zoning ordinance and in accordance with the following development standards:~~

- ~~— 1. A maximum of two (2) dwelling units or lots are permitted.~~
- ~~— 2. Lot size shall be that required in the zone in which it is located.~~
- ~~— 3. Private rights of way used for development purposes shall be considered private streets and must meet the definition of a private street. The minimum right of way width shall be thirty feet (30'), shall be constructed with at least eight inches (8") of compacted road base and three inches (3") of asphalt or an approved equivalent, and shall meet all requirements of the international fire code, appendix D.~~
- ~~— 4. Lots and rights of way must be located so that they do not interfere with future development. The city shall determine that the proposed private right of way location is not likely to ever be needed as a public road location before approving a private right of way. Private roads may not be located where proposed roads are shown on the city's general plan.~~
- ~~— 5. Required yards shall be those required by the zone in which they are located and shall not include any area within the right of way.~~
- ~~— 6. An approved sewer and water system must be provided.~~
- ~~— 7. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.~~
- ~~— 8. An easement for all public utilities shall be provided and dedicated to the city.~~

**Section 2. Chapter amended:** Title 11 Subdivision Regulations shall be hereby amended as follows:

11-4-4: STREETS, EASEMENTS AND NUMBERS

- C. Private Rights-Of-Way: Private rights-of-way may be used for development purposes subject to the following conditions:
  1. Private rights-of-way shall be designed and built as per the South Weber City Public Works Standard Drawings.
  2. Private rights-of-way shall not be permitted for any portion of road that is contained on the South Weber City Transportation Map
  3. Private rights-of-way shall not be permitted if the road serves to connect other rights-of-way or subdivisions.
  4. Private rights-of-way shall meet all requirements of international fire code, appendix D.
  5. All development on private rights of way of two (2) lots shall establish a homeowners' association or similar organization that will be responsible for the care and maintenance of any common property or utilities. A complete set of covenants, conditions and restrictions (CC&Rs) shall outline the care and maintenance of all private utilities, street improvements and common spaces. The CC&Rs shall also set forth the funding mechanism for that maintenance.
  6. An easement for all public utilities shall be provided and dedicated to the city.
  
- D. Private Rights-Of-Way; Maintenance: The City will not be responsible in any way for maintenance or upkeep of surface improvements for private rights-of-way and does not guarantee mail or garbage collection services will extend to the residences on such streets.

**Section 3. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 4. Effective Date.** The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST: City Recorder, Lisa Smith**

Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

:

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-14 was passed and adopted the 7th day of 2021 and that complete copies of the ordinance were posted in the following locations within the City this 8<sup>th</sup> day of December 2021.

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2. South Weber Family Activity Center, 1181 E. Lester Drive
3. South Weber City Building, 1600 E. South Weber Drive

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**Lisa Smith, City Recorder**

**ORDINANCE 2021- 14**

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL AMENDING TITLES 10 AND 11 REFERENCING PRIVATE STREETS AND RIGHTS-OF-WAY**

**WHEREAS**, the South Weber City Council seeks to clarify the use of private rights-of-way within the city; and

**WHEREAS**, the South Weber Planning Commission issued a recommendation to the South Weber City Council on November 10, 2021,

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter amended:** Title 10 Zoning Regulations shall be hereby amended as follows:

10-7I-4: CONDITIONS REQUIRED (Planned Unit Development) (Notes with zone designation are for review purposes only and will not be part of the Ordinance.)

H. Streets: Streets may be either public or private. They may be required to be public if they are a needed transportation route as shown on the comprehensive plan or if so determined by the approving body. If the streets are public, then they shall meet the applicable requirements of the city subdivision standards. Private streets shall not be permitted.

10-11-6(C): LIMITATIONS FOR LAND USE AND BUILDINGS (Supplemental and Qualifying Regulations)

C. Private Rights Of Way: Residential development on private rights of way shall not be allowed.

**Section 2. Chapter amended:** Title 11 Subdivision Regulations shall be hereby amended as follows:

11-4-4: STREETS, EASEMENTS AND NUMBERS

C. Private Rights-Of-Way: Private rights-of-way shall not be permitted on new residential subdivisions

D. Private Rights-Of-Way; Maintenance: The City will not be responsible in any way for maintenance or upkeep of surface improvements for private rights-of-way and does not guarantee mail or garbage collection services will extend to the residences on such streets.

**Section 3. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 4. Effective Date.** The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December, 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST: City Recorder, Lisa Smith**

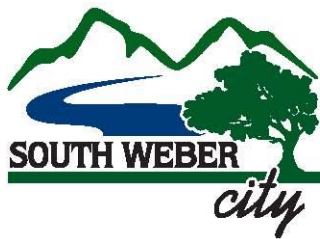
Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-14 was passed and adopted the 7th day of 2021 and that complete copies of the ordinance were posted in the following locations within the City this 8<sup>th</sup> day of December 2021.

1. South Weber Elementary, 1285 E. Lester Drive
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3. South Weber City Building, 1600 E. South Weber Drive

\_\_\_\_\_  
City Recorder Lisa Smith



## PLANNING MEMORANDUM

#10 Parking

1600 E. South Weber Drive  
South Weber, UT 84405

www.southwebercity.com

801-479-3177  
FAX 801-479-0066

To: South Weber City Council  
From: Trevor Cahoon, Community Services Director  
  
Re: Residential Off-Street Parking

### PURPOSE

Select a Residential Off-street Parking ordinance to adopt to city code and add an appendix to the City Public Works Standards Drawings.

### PLANNING COMMISSION RECOMMENDATION

On the November 10, 2021 Planning Commission the Commission recommended approval to the City Council in a unanimous decision.

### BACKGROUND

During the discussion on the Internal Accessory Dwelling Unit (IADU) and recommendation to the City Council at the August Planning Commission meeting, the Planning Commission moved to recommend the IADU ordinance with the recommendation to look at the parking ordinance within Title 10. Parking for the IADU ordinance has been detailed in the new ordinance. This review is centered on how the City can address the parking needs for residential units and have a more consistent approach to what will be required when creating parking. This discussion will only focus on parking within Title 10, and will not be focused on parking enforcement in Title 6.

Our current code does not reference what type of surfacing is required for off-street parking in residential zones. Nor does it specify if what materials should be used for any accessory parking. We have addressed those two items within the draft ordinance for Chapter 10-8-2 Paragraph F:3 as follows:

3. Surfacing: Except as provided in subsection 3b of this section, all off street parking areas shall be surfaced with asphalt, concrete pavement, masonry pavers, or comparable material and shall be graded to dispose of all surface water. Surfacing may be installed in stages as approved by the planning commission. All parking and grading plans shall be reviewed and approved by the city engineer.
  - a. Residential Parking Areas: All new main residential driveways, approaches, and parking spaces required by this title shall be surfaced with concrete, asphalt or other hard surfaced pavement material.
  - b. Gravel or crushed rock may be installed for accessory parking in a residential zone, and must be a minimum of **four inches (4") deep**, compacted, placed atop a weed barrier, be maintained completely free of grass and weeds, and contained within durable borders.

4. Parking for public use shall have appropriate bumper guards where needed as determined by the zoning administrator, and shall be so arranged and marked as to provide for orderly and safe loading or unloading and parking and storage of vehicles.

5. Lighting: Lighting used to illuminate an off-street parking area shall be so arranged as to reflect the light away from adjoining premises.

In addition to this item we have included IADUs in the Residential; all dwelling types matrix provided within the same section.

# Ordinance



**ORDINANCE 2021-15**

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL AMENDING TITLE 10 REGARDING RESIDENTIAL PARKING**

**WHEREAS**, the discussions on Internal Accessory Dwelling Units (IADU) in August prompted a review of parking ordinances; and

**WHEREAS**, current code does not reference the type of surfacing material required; and

**WHEREAS**, Planning Commission reviewed the proposed amendments on November 10, 2021 and recommend they be made; and

**WHEREAS**, Council agrees with the recommendation;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter amended** Title 10 Zoning Regulations shall be hereby amended as follows:

**10-8-2 OFF STREET PARKING**

F. Parking Areas, Development And Maintenance: Every parcel of land hereafter used as a public or private parking area, including a commercial parking lot and also an automobile, farm equipment or other open-air sales lot, shall be developed and maintained in accordance with the following requirements:

1. Screening: The side of any off-street parking area for more than five (5) vehicles shall be effectively screened by fencing or landscaping of acceptable design, such wall or fence shall be not less than four feet (4') nor more than six feet (6') in height and shall be maintained in good condition with no advertising thereon.
2. Landscaping: Landscaping for off-street parking and loading shall be incorporated in the landscape plan and shall meet the requirements of chapter 15 of this title.
3. Surfacing: Except as provided in subsection 3b of this section, all off street parking areas shall be surfaced with asphalt, concrete pavement, masonry pavers, or comparable material and shall be graded to dispose of all surface water. Surfacing may be installed in stages as approved by the planning commission. All parking and grading plans shall be reviewed and approved by the city engineer.
  - a. Residential Parking Areas: All new main residential driveways, approaches, and parking spaces required by this title shall be surfaced with concrete, asphalt, or other hard surfaced pavement material.

b. Gravel or crushed rock may be installed for accessory parking in a residential zone and must be a minimum of four inches (4") deep, compacted, placed atop a weed barrier, be maintained completely free of grass and weeds, and contained within durable borders.

4. Parking for public use shall have appropriate bumper guards where needed as determined by the zoning administrator and shall be so arranged and marked as to provide for orderly and safe loading or unloading and parking and storage of vehicles.

5. Lighting: Lighting used to illuminate an off-street parking area shall be so arranged as to reflect the light away from adjoining premises.

**10-8-5: NUMBER OF PARKING SPACES:**

C. Specific Requirements For Each Land Use: Required off- street parking shall be provided for each use as listed below. Parking for uses not specifically listed below shall be provided in the same ratio as the use most nearly approximating the characteristics of the unlisted use, as determined by the planning commission. Parking shall be provided as follows, with spaces passed upon one or a combination of uses listed:

1. Residential; all dwelling types	2 parking spaces per primary dwelling unit, plus 1 additional space per 3 units for multi-unit dwellings, and 1 additional space per IADU.
2. Golf courses, tennis courts and similar recreation areas	Determined by specific review by Planning Commission
3. Hotel, motel, and lodge	1 space per each 1.5 rental units, plus 1 space per 200 square feet of assembly, banquet, and restaurant area
4. Intensive retail commercial shops selling directly to the public	3.5 spaces for each 1,000 square feet of floor space
5. Less intensive commercial business, such as furniture, appliance, and lumber sales	1.5 spaces for each 1,000 square feet of floor area
6. Offices and personal services, including medical and dental clinics	2 spaces for each 1,000 square feet of floor area, plus 1 space for each employee per shift
7. Restaurants, bars, dining rooms	1 space for every 4 seats
8. Churches, auditoriums, assembly halls, theaters	1 space for every 5 seats
9. Bowling alleys, skating rinks	2 spaces for every 1,000 square feet of floor area
10. Industrial and wholesale establishments; industrial park	1 space for every 2 employees on the largest shift

11. Hospitals, schools, civic buildings	Determined by specific review by Planning Commission
12. Shopping centers, complexes, or rentable commercial space	At least 3.5 spaces per 1,000 square feet of floor area

**Section 2. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 3. Effective Date.** The City Council of South Weber City, State of Utah, has determined that the public health, safety, and welfare requires that this ordinance take effect immediately. Therefore, this ordinance shall become effective immediately upon passage and publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST: City Recorder, Lisa Smith**

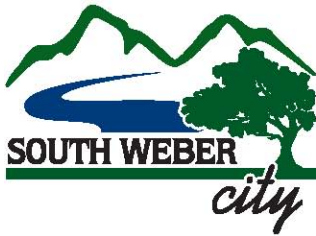
Roll call vote is as follows:		
Council Member Halverson	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Taylor	FOR	AGAINST
Council Member Winsor	FOR	AGAINST

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-15 was passed and adopted the 7th day of December 2021 and that complete copies of the ordinance were posted in the following locations within the City this 8<sup>th</sup> day of December 2021.

1. South Weber Elementary, 1285 E. Lester Drive
2. South Weber Family Activity Center, 1181 E. Lester Drive
3. South Weber City Building, 1600 E. South Weber Drive

\_\_\_\_\_  
**Lisa Smith, City Recorder**



## Agenda Item Introduction

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**Council Meeting Date:** 12-07-21

**Name:** Lisa Smith

**Agenda Item:** Recreation, Arts, and Parks (RAP) Tax Implementation

**Background:** Council presented an opinion question to voters in the recent election as Proposition #14. A majority of voters were in favor of the tax and canvass certified approval on November 16, 2021.

Council must now adopt an ordinance into City Code establishing and implementing the RAP tax to begin collection. If the ordinance is approved and forwarded to the State Tax Commission by the end of December 2021, the tax would begin collection April 1, 2022.

**Summary:** Establish and adopt City Code Title 2 Chapter 2 which implements the RAP tax

**Attachment:** Ordinance 2021-16

**ORDINANCE 2021-16**

**AN ORDINANCE OF THE SOUTH WEBER CITY COUNCIL IMPLEMENTING THE RECREATION, PARKS, AND ARTS (RAP) TAX FOR SOUTH WEBER AS APPROVED BY VOTERS IN PROPOSITION #14**

**WHEREAS**, South Weber City presented an opinion question, “Shall the City of South Weber, Utah, be authorized to impose 0.1% sales and use tax to fund recreation, arts, and parks facilities and programs?” titled proposition 14 in the 2021 General Municipal Election; and

**WHEREAS**, a majority of voters were in favor of the proposition, it was approved as certified in the election canvass on November 16, 2021; and

**WHEREAS**, Council wishes to begin the implementation of the Recreation, Arts, and Parks (RAP) Tax which requires addition to the current city code;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of South Weber City, State of Utah:

**Section 1. Chapter adopted:** Title 2 Chapter 2 Recreation, Parks, and Arts (RAP) Tax is hereby adopted as attached in Exhibit 1.

**Section 2. General Repealer.** Ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

**Section 3. Effective Date.** This ordinance shall take effect January 1, 2022 after publication as required by law.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December 2021.

\_\_\_\_\_  
**MAYOR: Jo Sjoblom**

\_\_\_\_\_  
**ATTEST: City Recorder, Lisa Smith**

Roll call vote is as follows:		
Council Member Winsor	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Halverson	FOR	AGAINST

**CERTIFICATE OF POSTING**

I hereby certify that Ordinance 2021-16 was passed and adopted the 7th day of December 2021 and that complete copies of the ordinance were posted in the following locations within the City this 8<sup>th</sup> day of December 2021.

1. South Weber Elementary, 1285 E. Lester Drive
2. South Weber Family Activity Center, 1181 E. Lester Drive
3. South Weber City Building, 1600 E. South Weber Drive

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**Lisa Smith, City Recorder**

**EXHIBITION 1  
TITLE 2 CHAPTER 2 RECREATION,  
ARTS, AND PARKS (RAP) TAX**

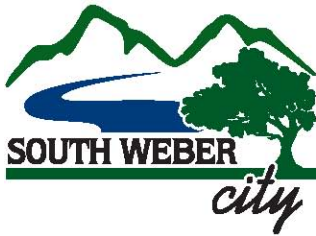
## **CHAPTER 2 RECREATION, ARTS, AND PARKS (RAP) TAX**

### **2-2-1: PURPOSE AND SCOPE:**

The purpose of this chapter is to establish a local sales and use tax to fund Recreation, Arts, and Parks (RAP) facilities and programs as approved in proposition #14 in the 2021 General Municipal Election for the city of South Weber.

### **2-2-2: APPLICATION AND USE:**

- A. 0.1 % sales and use tax shall be implemented on qualifying taxable transactions within South Weber to fund Recreation, Arts, and Parks (RAP) facilities and programs. The RAP tax shall be levied for a period of ten years beginning January 1, 2022 and may be reauthorized at that time in accordance with state code.
- B. All revenues received from the RAP tax levied herein shall be used solely for the purposes of funding recreations, arts, and parks facilities and programs.
- C. The use and distribution of all RAP revenues shall be authorized by the City Council through the annual budget process.
- D. Taxes shall be collected by the State Tax Commission and distributed as provided by law.



## Agenda Item Introduction

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**Council Meeting Date:** December 7, 2021

**Name:** Mark McRae

**Agenda Item:** Public Hearing Budget Amendment

**Background:** The current city budget for 2021-2022 was adopted on August 24, 2021. Since the adoption of the budget, several additional items have come before the council that were not included in the original budget. These amendments address these unforeseen expenditures.

45-70-730 On August 24, 2021 the Canyon Meadows Park West budget was increased to a total of \$1,521,000.

45-57-740 Davis County is making changes to its dispatch hardware and software. The Fire department will be updating its alerts system to be compatible with the new county system.

10-58-740 New computer and office equipment were needed for the new Community Services Director. Computer upgrades and office equipment needed for the social media specialist.

10-43-740 Computer and office equipment upgrades for the new City Treasurer.

10-43-610 Grant application costs for the State's additional ARPA grant program.

10-41-740 Computer equipment upgrades for the mayor and city council.

20-70-740 Wi-Fi and network upgrades at the FAC



**Summary:****Capital Projects Revenues**

45-34-445	Contributions – Restricted (Donations)	+	\$ 68,000
45-39-800	Transfer from Impact Fees (Park Impact)	+	\$777,000
45-39-900	Fund Balance to be Appropriated (All 3 Canyon Meadows)	-	\$484,000
45-39-900	Fund Balance to be Appropriated (Fire Alerts)	+	\$ 40,000

**Capital Projects Expenditures**

45-70-730	Park – Improv. Other Than Buildings (Canyon Meadows West)	+	\$521,000
45-70-730	Park – Improv. Other Than Buildings (Cherry Farms)	-	\$160,000
45-57-740	Fire – Equipment (Fire Alerts)	+	\$ 40,000

**General Fund Revenues**

10-39-900	Fund Balance to be Appropriated	+	\$ 19,000
-----------	---------------------------------	---	-----------

**General Fund Expenditures**

10-58-740	Comm. SVS. – Equipment	+	\$ 6,000
10-43-740	Admin – Equipment	+	\$ 3,000
10-43-610	Admin – Miscellaneous	+	\$ 2,000
10-41-740	Legis. – Equipment	+	\$ 8,000

**Recreation Fund Revenues**

20-39-900	Fund Balance to be Appropriated	+	\$ 3,000
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**Recreation Fund Expenditures**

20-71-740	Recreation - Equipment	+	\$ 3,000
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**Budget Amendment:** Yes**Attachments:** Resolution 21-51

**RESOLUTION 21-51**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL ADOPTING BUDGET AMENDMENT #1 FOR THE 2021-2022 FISCAL YEAR**

**WHEREAS**, Utah Code regulates the budgeting process for municipalities; and

**WHEREAS**, the city adopted its budget for fiscal year 2021-2022 on August 24, 2021; and

**WHEREAS**, the city desires to amend that budget with the referenced changes presented herein; and

**WHEREAS**, this legislative body held a public hearing on December 7, 2021 to take comment regarding the proposed amendments; and

**WHEREAS**, the City Council reviewed comments and discussed the presented changes in an open public meeting and is in favor of amending this budget;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Amendment:** The Fiscal Year 2021-2022 Budget shall be amended as follows:

Capital Projects Revenues

45-34-445	Contributions – Restricted (Donations)	+	\$ 68,000
45-39-800	Transfer from Impact Fees (Park Impact)	+	\$777,000
45-39-900	Fund Balance to be Appropriated (All 3 Canyon Meadows)	-	\$484,000
45-39-900	Fund Balance to be Appropriated (Fire Alerts)	+	\$ 40,000

Capital Projects Expenditures

45-70-730	Park – Improv. Other Than Buildings (Canyon Meadows West)	+	\$521,000
45-70-730	Park – Improv. Other Than Buildings (Cherry Farms)	-	\$160,000
45-57-740	Fire – Equipment (Fire Alerts)	+	\$ 40,000

General Fund Revenues

10-39-900	Fund Balance to be Appropriated	+	\$ 19,000
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General Fund Expenditures

10-58-740	Comm. SVS. – Equipment	+	\$ 6,000
10-43-740	Admin – Equipment	+	\$ 3,000

RES 21- 51 Budget Amd #1

10-43-610	Admin – Miscellaneous	+	\$ 2,000
10-41-740	Legis. – Equipment	+	\$ 8,000

Recreation Fund Revenues

20-39-900	Fund Balance to be Appropriated	+	\$ 3,000
-----------	---------------------------------	---	----------

Recreation Fund Expenditures

20-71-740	Recreation - Equipment	+	\$ 3,000
-----------	------------------------	---	----------

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December 2021.

Roll call vote is as follows:		
Council Member Winsor	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Halverson	FOR	AGAINST


\_\_\_\_\_  
**Jo Sjoblom, Mayor**

\_\_\_\_\_  
**Attest:** Lisa Smith, Recorder

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**MEMORANDUM**

**TO:** South Weber City Mayor and Council

**FROM:** Brandon K. Jones, P.E.  
South Weber City Engineer 

**CC:** Mark Johnson – South Weber City Storm Water Superintendent

**RE:** **STORM WATER MANAGEMENT PLAN (SWMP) ADOPTION**  
Recommendation Memo

**Date:** November 30, 2021

---

**BACKGROUND**

The city (via Mark Johnson) submitted the new Storm Water Management Plan (SWMP) to the State Division of Water Quality prior to its due date of November 8, 2021. One of the requirements of the SWMP is certification from the city (preferably the Mayor) that the SWMP was prepared under their direction, by qualified personnel, and that the information “to the best of their knowledge” is true, accurate, and complete. For this purpose, on November 16, 2021, Jones & Associates made a presentation on the Storm Water Program to the entire City Council. Many members of the community, including future members of the City Council, were also in attendance. The presentation covered an overview of the Storm Water Program including addressing all 6 Minimum Control Measures (MCM’s) required in the SWMP. The purpose of the SWMP coming before the City Council is to officially adopt the plan by resolution and authorize the Mayor to sign the Certification (see Section 8).

**SWMP SUMMARY**

The SWMP is made up of 8 sections. The sections covering the MCM’s (sections 2 – 7) each contain the following subsections, a) South Weber’s Plan to Meet the Requirements of the Permit, b) Areas of Focus, and c) Specific Goals with Methods of Evaluation.

1. Introduction. This section covers an overview of the purpose and general requirements of the storm water permit and program. It lists the main point of contact, Mark Johnson. It also includes tables that address deadlines and inspection requirements.
2. MCM 1 – Public Education and Outreach on Stormwater Impacts. This section covers how the city will help to educate the public about stormwater pollution and prevention. Some of these efforts include the city’s involvement with the Davis County Stormwater Coalition as well as training and educational information provide to the public through a variety of means.
3. MCM 2 – Public Involvement / Participation. This section covers the public’s involvement in stormwater pollution prevention. One of the city’s goals for this section is to hold a public hearing at least twice a year to receive feedback from the public.

STORM WATER MANAGEMENT PLAN (SWMP) ADOPTION  
Recommendation Memo  
November 30, 2021

Page 2 of 2

4. MCM 3 – Illicit Discharge Detection and Elimination. This section covers the city’s program to prevent contamination of surface water and groundwater by monitoring, tracking, and removing non-stormwater discharges into the stormwater drainage system. One of the goals of this section is to develop a database of Standard Operating Procedures (SOPs) for inspections, spills, illicit discharges, and connections. This will be completed by January 2023. The city will also inspect 20% of their stormwater outfalls on an annual basis.
5. MCM 4 – Construction Site Stormwater Runoff Control. This section covers how the city reviews plans, inspects construction sites and ensures that effective Best Management Practices (BMP’s) are designed, in place and maintained by those responsible for the construction activities (which includes the city themselves for all projects that disturb more than an acre of ground).
6. MCM 5 – Long-Term Stormwater Management. This section covers how the city reviews the design, implementation, and maintenance of permanent BMP’s. It also covers the design and use Low Impact Development (LID) principles and practices.
7. MCM 6 – Pollution Prevention and Good Housekeeping for Municipal Operations. This section covers stormwater pollution prevention for city owned and/or operated facilities. One of the goals of this section is to create SOP’s for all facilities by January 2023.
8. Certification. This section contains the certification that must be part of the SWMP. It is to be signed by the Mayor.

**RECOMMENDATION**

It is our recommendation that the SWMP be adopted as stated in the resolution and implemented accordingly.

**RESOLUTION 21-52**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL ADOPTING  
STORM WATER MANAGEMENT PLAN**

**WHEREAS**, all Municipal Separate Storm Sewer Systems (MS4’s) are required to comply with Utah Pollution Discharge Elimination System (UPDES) General Permit requirements; and

**WHEREAS**, South Weber City is an MS4 under the UPDES General Permit; and

**WHEREAS**, the new General Permit became effective on May 12, 2021 requiring a new Storm Water Management Plan (SWMP); and

**WHEREAS**, Public Works employee Mark Johnson submitted the updated SWMP to the Division of Water Quality prior to its due date of November 8, 2021; and

**WHEREAS**, the SWMP must be adopted by the city; and

**WHEREAS**, City Engineers Brandon Tremelling and Brandon Jones presented an overview of the plan requirements to the City Council on November 16, 2021; and

**WHEREAS**, Council has reviewed the SWMP and supports adoption and implementation;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Adoption:** The Storm Water Management Plan (SWMP) as attached in Exhibit 1 is hereby adopted in full.

**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December 2021.

Roll call vote is as follows:		
Council Member Winsor	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Halverson	FOR	AGAINST

\_\_\_\_\_  
**Jo Sjoblom, Mayor**

\_\_\_\_\_  
**Attest:** Lisa Smith, Recorder

# **EXHIBIT 1**

# **STORM WATER MANAGEMENT PLAN**

# **South Weber City**

# **Storm Water Management Plan**



**November 2021**

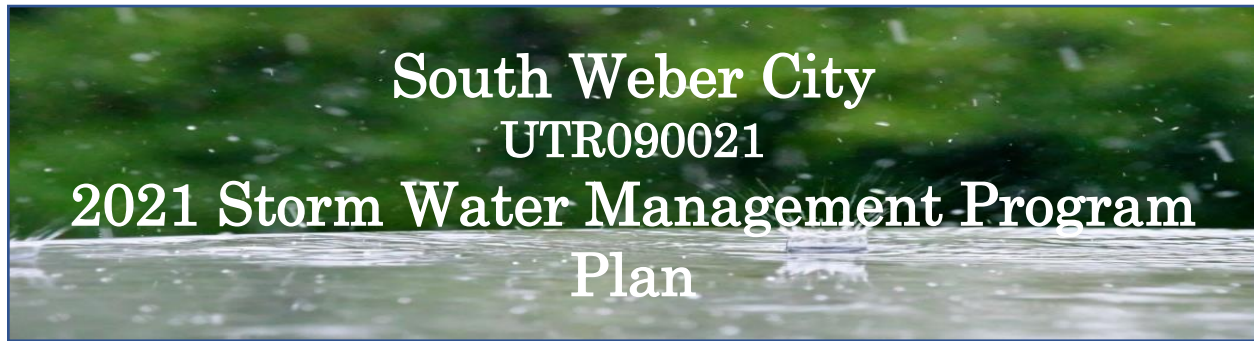
Prepared by  
JONES & ASSOCIATES  
*Consulting Engineers*



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## 1. Introduction

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### Purpose

The purpose of the South Weber City Storm Water Management Program (SWMP) is for the development and implementation of the City's Plan to fulfill requirements under the State of Utah Small MS4 General UPDES Permit No. UTR090000 (Renewal Permit) in accordance with Section 402(p)(3)(B) of the *Federal Clean Water Act*, and the State of Utah Storm Water Regulations (UAC R317-8-3.9). This plan details the actions that South Weber City proposes to take between November 1, 2021 and November 1, 2026.

### The NPDES Program

The National Pollutant Discharge Elimination System (NPDES) is a program created under the Federal Clean Water Act with the intent of protecting and restoring water quality in lakes and streams so they can support "beneficial uses" such as fishing and swimming. Governmental and private entities wishing to discharge water or wastewater to surface water regulated by the Federal Government (Waters of the US) must obtain permits and comply with certain conditions or face fines and other penalties. In general, the Storm Water Program regulates storm water discharges from three potential sources: municipal separate storm sewer systems, construction activities, and industrial activities.

In Utah, the US Environmental Protection Agency has delegated the authority over NPDES permits to the Utah Department of Environmental Quality – Water Quality (DEQ). DEQ has issued a General Permit for discharges to waters of the State of Utah resulting from a Small Municipal Separate Storm Sewer System (Small MS4). The General Permit applies to cities with a population less than 100,000 (based on the 2010 census), located within an urbanized area, and that operate a MS4 which discharges to a water of the State of Utah.

### UPDES Small MS4 Permit

South Weber has been identified as a Small MS4 permittee and therefore must establish a stormwater program that complies with conditions of the UPDES MS4 Permit UTR090000. The Permit allows municipalities to discharge stormwater from systems it owns and operates into "waters of the state" such as rivers, lakes, streams, and groundwater as long as they implement six (6) minimum control measures (MCM) to reduce pollutants in stormwater to the "maximum extent practicable." The MCM's are as follows:

1. Public Education and Outreach on Stormwater Impacts (*General Permit 4.2.1*)
2. Public Involvement / Participation (*General Permit 4.2.2*)
3. Illicit Discharge Detection and Elimination (IDDE) (*General Permit 4.2.3*)

4. Construction Site Stormwater Runoff Control (*General Permit 4.2.4*)
5. Long-Term Stormwater Management in New Development and Redevelopment (Post-Construction Stormwater Management) (*General Permit 4.2.5*)
6. Pollution Prevention and Good Housekeeping for Municipal Operations (*General Permit 4.2.6*)

The SWMP will be reviewed, at a minimum, on an annual basis, and any changes or modifications will be described and submitted to the DEQ. In addition, the Permit requires the City to submit an Annual Compliance Report by October 1<sup>st</sup> of each year that details actions taken in the previous year to achieve compliance. The full text of the Permit can be viewed at: <https://documents.deq.utah.gov/water-quality/facilities/general-storm-water-permit-common-plan/DWQ-2021-008110.pdf>

### General System Overview

South Weber City is located the northeastern edge of Davis County. The population of the community was 7,867 at the 2020 census. The city has a total area of 4.67 square miles and is largely residential, with some commercial on the east-end of the city.

The storm drain system is composed of pipes, detention basins, ditches, and canals. The Davis Canal runs through the center of the eastern portion of the city and the Weber River runs parallel to the City's northern border.

### Current and Planned Activities

The SWMP Plan describes the set of actions and activities the city has implemented or plans to implement to maintain permit compliance. The Plan is organized to address the program components noted in Section 4.2 of the Permit.

The following sections of the SWMP Plan describe how South Weber is currently meeting the requirements of the Permit, and how the City plans to continue to meet those requirements over the next five (5) years.

### Coordination and Responsibilities

Compliance with the Permit requires coordination and documentation of activities between several City departments, the Davis County Health Department, and the Davis County Storm Water Coalition. The Public Works Department will coordinate City efforts and will meet with staff from other departments and entities regularly to verify that current and planned activities meet Permit requirements. Activities required for Permit compliance will be carried out by the Public Works, Planning and Building, Parks, City Administration, Finance, Fire, Police, and the Davis County Health Department.

#### Main Point of Contact:

Mark Johnson  
Storm Water Manager  
801-479-3177  
mjohnson@southwebercity.com

### COVID-19 Considerations

South Weber has been following the public health guidance provided by the Local and State Health Departments for phased re-opening. The functioning of the stormwater system has been deemed essential and compliance with the Permit is expected to remain on track. Additional safety measures have been put in place to protect the staff. Where appropriate or applicable, the City will conduct virtual

1. Introduction

and/or socially distanced meetings. A new section for COVID-19 considerations has been added to each section of this Plan and details considerations for each program, as best as can be determined in this evolving situation. Visit the City's website for more information about the City's response to COVID-19.

Table 1. Permit Requirements Deadlines / Frequencies

General Permit Section	Requirements	Year (by Quarter) Deadline/ Frequency	2021		2022				2023				2024				2025				2026	
			3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2
<b>4.1</b>	<b>Stormwater Management Program Plan</b>																					
	Review / Update SWMP	Update 11/1/2021 Review annually		X				X				X				X				X		
	Annual Compliance Report	Oct. 1, annually	X				X				X				X				X			
	Track SWMP Costs	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
<b>4.2.1</b>	<b>Public Education and Outreach</b>																					
	Regional Participation	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
	General Awareness	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
	Education and Outreach Training(s)	Annually		X			X				X				X				X			
<b>4.2.2</b>	<b>Public Involvement / Participation</b>																					
	Bi-Annual Public Hearing and/or Activity	Bi-Annually		X		X		X		X		X		X		X		X		X		
<b>4.2.3</b>	<b>Illicit Discharge Detection and Elimination</b>																					
	Develop / Update database and SOPs	January 2023, ongoing						X	X	X	X	X	X	X	X	X	X	X	X	X	X	
	Inspect 20% of the Outfalls	Annually	X				X				X				X				X			
	Employee Training	Annually			X			X					X				X					
<b>4.2.4</b>	<b>Construction Site Stormwater Runoff Control</b>																					
	Tracking and record keeping	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
	Develop / Update SOPs	January 2023, ongoing						X														
	Employee Training	Annually		X			X					X				X				X		
<b>4.2.5</b>	<b>Long-Term Stormwater Management in New Development and Redevelopment</b>																					
	Update Public Works Standards	June 2022				X																
	Develop Source Control Program	January 2023						X														
	Agreements / List of Private Detention Basins	Ongoing	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
<b>4.2.6</b>	<b>Pollution Prevention and Good Housekeeping for Municipal Operations</b>																					
	Develop a SWPPP for each City-owned Site	April 2022					X															
	Develop / Update SOPs	January 2023, ongoing						X	X	X	X	X	X	X	X	X	X	X	X	X	X	

**Table 2. Inspections (General)**

General Permit Section	Area / Type	Frequency
4.2.3 Illicit Discharge Detection and Elimination	High-Priority Areas	Annual
	Dry Weather Screening	Every 5 Years
4.2.4 Construction Site Stormwater Runoff Control	Priority Construction Sites	Bi-Weekly
	Construction Sites	Monthly
4.2.5 Long-Term Stormwater Management	City-Owned High-Priority / Visual	Monthly
	Structural BMPs	Bi-Annual
	New Construction Structural / Permanent BMPs	Annual
4.2.6 Pollution Prevention and Good Housekeeping for Municipal Operations	City-Owned High-Priority /Comprehensive	Bi-Annual

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## 2. Public Education and Outreach on Stormwater Impacts – MCM 1

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South Weber provides and participates in a variety of stormwater education and outreach programs designed to build general awareness, reduce, or eliminate behaviors and practices that cause or contribute to adverse stormwater impacts, and encourage the public to participate in stewardship activities. The City aims to educate and reach a variety of audiences including residents, institutions and commercial facilities, developers and contractors (construction), and MS4-owned and operated facilities.

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### South Weber's Plan to Meet the Requirements of the Permit *(General Permit 4.2.1)*

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#### Areas of Focus

- **Regional Participation:** South Weber is an active participant in regional education and outreach programs.
  - South Weber will continue to coordinate with other permittees in Northern Utah through the Davis County Stormwater Coalition and the Davis County Health Department.
  - South Weber participates in the annual Davis County Water Fair. The Fair engages youth through hands-on learning to explore water conservation and quality issues. The educational experience is developed to meet the needs of State education standards and multiple schools throughout the County participate in the event.
  - South Weber participates in the cost of local TV advertisements. These advertisements are broadcast throughout the region.
- **General Awareness Programs:** South Weber will continue to provide general awareness education and outreach programs for a variety of target audiences.
  - General awareness promotion through a variety of media including utility bill inserts, direct mail, direct outreach, social media, and fliers.
  - Installation and/or replacement of curb markers on catch basins throughout the city.
  - Updates to the City's Stormwater webpage to include helpful information and activities to prevent pollution in our stormwater.
  - Technical assistance and outreach to businesses for managing potential sources of pollutants on their property.
- **Education and Outreach (Training):** South Weber will continue to provide education and outreach for a variety of target audiences.
  - Provide annual training opportunity for institutions, industrial, and commercial facilities about illicit discharges and improper disposal of waste and the impacts to water quality associated with these types of discharges.
  - Provide education to engineers, construction contractors, developers, development review staff, and land use planners concerning the development of stormwater pollution prevention plans (SWPPPs) and BMP use to reduce adverse impacts from stormwater runoff from development sites.
  - Provide education to city staff, development and plan review staff, land use planners and other pertinent parties about Low Impact Development (LID) practices, green



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infrastructure practices, and the specific requirements for post-construction control and the associated Best Management Practices (BMPs) chosen within the SWMP.

### Specific Goals with Methods of Evaluation and Rationale

To ensure South Weber is meeting the requirements of the Public Education and Outreach – MCM 1 section of the General Permit, the following specific goals have been established.

- **Regional Participation Goal:** South Weber will actively participate in regional coordination and public outreach efforts by attending at least 75% of the Davis County Stormwater Coalition Meetings and providing 100% (of the determined share) monetary support towards regional public outreach efforts.

**Methods of Evaluation:**

- Attendance records.
- Meeting minutes.
- Proof of monetary support of coalition costs.

**Rationale:** By working together with partners within the Region, larger efforts (such as TV and radio advertisements) are financially possible for the City to participate in.

- **General Awareness Programs Goal:** On an annual basis, South Weber will provide information and promote stormwater awareness through a variety of methods and on a variety of topics.

**Methods of Evaluation:**

- Copies of information sent and documentation of when and where sent.
- Documentation of number of curb markers installed / replaced.

**Rationale:** By using a variety of methods, the City will be able to reach a larger audience – some people may receive the message multiple times, while others may only receive the information once.

- **Education and Outreach (Training) Goal:** On an annual basis, South Weber will either attend or host a training for each of the areas as described in the associated bulleted list above.

**Methods of Evaluation:**

- Attendance rolls.
- Copies of presentation / training materials.

**Rationale:** By providing training to all of these entities, it will ensure that each is staying up-to-date with BMPs and the latest issues and topics.

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**Record Keeping:** South Weber will continue to track and maintain records of public education and outreach activities and summarize these activities in the Annual Compliance Report.

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### 3. Public Involvement / Participation – MCM 2

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South Weber is committed to providing ongoing opportunities for the public to provide input into the development of the SWMP and into other initiatives and plans designed to improve water quality.

#### South Weber's Plan to Meet the Requirement of the Permit *(General Permit 4.2.2)*

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##### Areas of Focus

- **Opportunities for Public Input:** The City welcomes comments from the public throughout the year.
  - To facilitate public comment, South Weber will provide a copy of the SWMP, contact information, and basic stormwater practices on the City's Stormwater webpage.
  - The public is notified and invited to attend City Council Meetings related to the development, implementation, and updates to the SWMP and related Ordinances. Notice for these meetings is done in compliance with all current State and City noticing requirements.
  - South Weber also seeks to involve the public in other stormwater management and clean water related decisions by engaging people during development of stormwater related policy and master plans.
- **Accessibility:** A copy of the SWMP will be available online and in print at City Hall.
- **Transparency:** In general, all documents related to stormwater management are public record and available under the Government Records Access Management Act (GRAMA).

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##### Specific Goals with Methods of Evaluation and Rationale

To ensure South Weber is meeting the requirements of the Public Involvement/Participation - MCM 2 section of the General Permit, the following specific goal has been established.

- **Opportunities for Public Input Goal:** Bi-Annually, South Weber City will hold a public hearing and/or activity to obtain public comments related to stormwater.

###### Methods of Evaluation:

- Copies of public notices issued.
- Meeting minutes.
- Record of activity performed and attendees.

**Rationale:** Public comments will be welcome anytime of the year. Public hearings provided a specific opportunity for the public to provide input to the City. Activities allow the public to be involved in the stormwater program.

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**Record Keeping:** South Weber will continue to track and maintain records of public involvement and participation activities and summarize these activities in the Annual Compliance Report.

## 4. Illicit Discharge Detection and Elimination – MCM 3

South Weber's Illicit Discharge and Elimination (IDDE) program is designed to prevent contamination of surface water and groundwater by monitoring, tracking, and removing non-stormwater discharges into the stormwater drainage system.

### South Weber's Plan to Meet the Requirement of the Permit *(General Permit 4.2.3)*

#### Areas of Focus

- **Ongoing IDDE program to detect and address non-stormwater discharges and illicit connections.** The City's on-going IDDE program is designed to characterize, trace the source, and eliminate illicit discharges, including spills and illicit connections, into the municipal stormwater system.
  - In conjunction with the Davis County Health Department, Public Works responds to and investigates all calls and report regarding environmental concerns such as illegal dumping, spills, illicit discharges, and illicit connections.
  - Spills Hotline: 801-479-3177 is South Weber's hotline for reporting of spills and water quality concerns such as illegal dumping, and is publicized as a 24-hour, 7-days a week hotline.
    - During regular business hours, calls are received by City Hall and followed up on by the Public Works Staff.
    - After-hours calls are managed by the on-call Public Works Staff.
    - South Weber investigates all calls received and records are kept of calls received and actions taken because of these calls.
    - The hotline is publicized and promoted on the City's website.
  - South Weber takes pride in exceeding permit requirements of IDDE program response and in most cases spill responses and investigation is performed within 24 hours of reporting.
  - Documentation of IDDE procedures will be detailed in the City's IDDE Standard Operating Procedures (SOP) Manual.
  - South Weber educates public employees, businesses, and the public about illicit discharges and hazards associated with improper disposal of waste through the various methods as described in the "Public Education and Outreach" Section.
  - South Weber City keeps an updated stormwater system map that identifies all of the outfalls and priority areas (as determined by the City).
  - South Weber City will promote services for the collection of household hazardous waste through its website.
- **South Weber Municipal Code 8.6 Storm Drainage**
  - South Weber Municipal Code 8.6 prohibits non-stormwater, illicit discharges into South Weber's stormwater system and provides the regulatory authority and framework for enforcement. These code sections are updated periodically to support the SWMP.
  - Code Implementation:
    - The on-going IDDE compliance strategy strives to achieve compliance initially through public education and technical assistance. When education, technical

## 4. Illicit Discharge Detection and Elimination (MCM 3)

- assistance, and voluntary correction agreements do not achieve compliance, 8.7.8 provides for progressive enforcement.
- Pollution discharged into the municipal storm drain system and/or surface and ground waters (illicit discharges) violate Title 8 Water, Sewer, Storm Water and Drainage, Chapter 6 Storm Drainage and subjects the violator(s) to fines and/or cleanup costs imposed by the City and/or State agencies (8.6.3)
- **MS4 Screening:** South Weber has an on-going program to screen the stormwater system for potential sources of non-stormwater discharges and illicit connections. South Weber performs this screening through outfall inspection. During each inspection, Staff observe the structural integrity of the outfall and its adjoining pipes, sediment accumulation levels, and if there is any unusual flow, odor, color, or other visual indicators that would suggest a pollutant is present. If there is a water quality concern, the Staff will then report a spill through the spill hotline. This will trigger notification to the storm maintenance crew to respond and maintain storm structures and the water quality team for further investigation and follow up.
- South Weber screens on average 20% of the stormwater outfalls each year and annually tracks the percentage screened as well as the total percentage screened, beginning January 2022.
  - Outfalls are screened at a minimum of once every five (5) years.
- **Training:** South Weber has an on-going training program for City Staff on the identification, reporting, and response to illicit discharges into the municipal stormwater system. All new employees receive training within 60 days of hire.

### Specific Goals with Methods of Evaluation

To ensure South Weber is meeting the requirements of the Illicit Discharge Detection and Elimination – MCM 3 section of the General Permit, the following specific goals have been established.

- **Ongoing IDDE Efforts Goal:** South Weber will develop and keep a database and update written SOPs for all inspections, spills, illicit discharges, and illicit connections. The database development and SOP updates will be completed by January 2023 and maintained on an ongoing basis thereafter.

#### Methods of Evaluation:

- Inspection Logs.
- Spills, Illicit Discharge, Illicit Connection Tracking Sheets.
- Photos.
- SOP Manual.

- **MS4 Screening Goal:** South Weber will inspect 20% of the stormwater outfalls on an annual basis.

#### Methods of Evaluation:

- Inspection Logs.

- **Training Goal:** South Weber will provide annual training to all employees on illicit discharge and illicit connection detection. All new employees shall receive individual / small group training within 60 days of the date of hire.

**Methods of Evaluation:**

- Attendance Rolls.
  - Presentation Materials.
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**Record Keeping:** South Weber will continue to track and maintain records of illicit discharge detection and eliminations activities and summarize these activities in the Annual Compliance Report. *\*Davis County Health Department, HAZMAT, and other responding Agencies track and maintain their own separate records.*

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## 5. Construction Site Stormwater Runoff Control – MCM 4

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South Weber reviews development plans and inspects development sites during construction to ensure erosion and sediment control best management practices are in place and stormwater facilities are installed and maintained as designed.

### South Weber’s Plan to Meet the Requirement of the Permit *(General Permit 4.2.4)*

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#### Areas of Focus

- **Ongoing Program:** Stormwater Management Standards for Development, Redevelopment, and Construction Sites. The program applies to private and public development, including infrastructure projects.
  - South Weber Code 8.7 requires stormwater construction activity permits, NOIs, SWPPPs, and BMPs to be put in place.
- **Review Plans and Inspect Construction Sites.**
  - South Weber reviews all permits and development plans, inspects sites during construction, and takes enforcement action against those failing to follow approved guidelines or to provide facilities as required in the approved plans.
  - The review process includes civil/site plan review, an approval process (as required in City Code Title 11 Subdivision Regulations), inspections, and enforcement to meet standards established by the permit for qualifying new and redevelopment sites. The City’s oversight of new and redevelopment occurs in phases: (1) prior to construction during the plan review and acceptance process; (2) before the site is cleared during an initial site construction inspection; (3) during construction via construction site inspections; and (4) post construction as part of the stormwater infrastructure acceptance inspection. Proposals for public and private projects are reviewed by the City Engineer for compliance with South Weber’s Standards, including LID requirements. City staff inspect qualifying public and private construction sites on a continuous basis to ensure the proper temporary erosion and sediment control measures have been selected, properly placed, and installed correctly.
  - City Inspectors inspect the stormwater drainage system that can potentially be impacted by home construction activity. This occurs, at a minimum, every month until the development has been built-out or when construction has stopped, and the site is stabilized. If facilities and stormwater conveyance require cleaning during home construction, responsible parties perform maintenance / cleaning.
  - South Weber Inspectors have the authority to enforce the South Weber City Code, as stated in Title 8 Water, Sewer, and Storm Drain Regulations and Title 11 Subdivision Regulations, using corrective action notices and stop work orders, to ensure the protection of receiving waters from construction impacts.
- **Notice of Intent.** South Weber will provide links to the “Notice of Intent for Construction Activity” to applicants as part of the development and redevelopment permit / approval process.

- **Training.** All Staff whose primary job duties are related to implementing the construction storm water program, including permitting, plan review, construction site inspections, and enforcement are annually trained to conduct these activities.

### Specific Goals with Methods of Evaluation

To ensure South Weber is meeting the requirements of the Construction Site Stormwater Runoff Control – MCM 4 section of the General Permit, the following specific goals have been established.

- **Review Plans and Inspect Construction Sites Goal:** South Weber will keep accurate records of construction sites reviewed and approved, and construction sites evaluated and inspected, and any enforcement actions taken.

#### Methods of Evaluation:

- Database Tracking Developments (Reviewed, Approved, Completed).
- Pre-Construction SWPPP Review Checklists.
- Pre-Construction Attendance Rolls / Meeting Notes.
- Inspection Logs.
- Enforcement Tracking Log.

- **SOP and Checklist Goal:** By January 2024, South Weber will develop / update and begin utilizing SOPs for inspections and stormwater enforcement of construction sites.

#### Methods of Evaluation:

- SOP Manual.
- Checklists.

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**Record Keeping:** South Weber will continue to track and maintain records of actions related to controlling runoff from development, redevelopment, and construction sites and summarize these activities in the Annual Compliance Report.

## 6. Long-Term Stormwater Management – MCM 5

The Long-Term Stormwater Management (Post-Construction Stormwater Management) in New Development and Redevelopment is designed to prevent and reduce pollutants in runoffs from areas of existing development and newly constructed development that discharge to the stormwater system by implementing an educational program, inspection routine, and enforcement process. The City is actively taking steps to be prepared to deploy the full inspection program by January 2024. In addition, the City requires the use of Low Impact Development (LID) stormwater practices and principles.

### South Weber’s Plan to Meet the Requirement of the Permit (*General Permit 4.2.5*)

#### Areas of Focus

- **Post-Construction Control Standards / Ordinance:** South Weber plans to adopt revised City Standards to implement measures to prevent or minimize impact to water quality – these include structural and non-structural BMPs to address pollutants known to be or have the potential to be discharged from the site.
- **Method for Calculating Hydrology:** To ensure consistent sizing of structural BMPs, South Weber’s Public Works Standards defines the specific hydrology method(s) for calculating runoff volumes and flow rates. The City plans to update their current Public Works Standards to include these requirements and the new updates found in the General Permit requirements 4.2.5.1.2.
- **Low Impact Development (LID) Practices.** The City currently requires new development and redevelopment to evaluate and implement LID practices based on the State’s *Guide to Low Impact Development*.
- **Source Control Program Development:** This new program will require the following activities to be completed. South Weber will deploy this program in January 2023.
  - **Establish an Inventory:** This inventory will identify all post-construction structural storm water control measures installed and implemented for both public and private sector sites. The inventory shall contain (1) a short description of each storm water control measure; (2) a short description of maintenance requirements; and (3) inspection information. (See General Permit 4.2.5.4.1).
  - **Agreements for Private Sector Sites.** For private sector sites, the City shall execute an Agreement with the Property Owner outlining the responsibility for maintenance and establishing the right for the City to conduct inspections annually and require action if found to not be properly maintained. The Agreement shall be recorded with the property and shall run with the land.
  - **Maintenance of Inventory:** The Inventory shall be updated when changes occur in property ownership or changes to control measures implemented at the site.
  - **Establish Inspection and Enforcement Program:** South Weber will be implementing an inspection and enforcement program that supports these sites applying operational and/or structural BMPs to prevent illicit discharges or violations of surface water, ground water, or sediment management standards as well as practices to reduce pollution from the application of pesticides, herbicides, and fertilizers. Once established, staff will annually complete the number of inspection equal to 20% of the businesses or sites listed in the inventory and 100% of sites identified through credible complaints.



- **Training:** Staff continues to increase their knowledge by remaining current with new/revised stormwater regulations, along with attending internal and external training on erosion control, LID techniques, stormwater design models, standards, and practices.
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### Specific Goals with Methods of Evaluation

To ensure South Weber is meeting the requirements of the Post Construction Stormwater Management – MCM 5 section of the General Permit, the following specific goals have been established.

- **Source Control Standards / Ordinance Goal:** By June 2022, South Weber will review and update, as needed, the City’s Ordinances and Public Works Standards to follow the requirements of the General Permit.

#### Methods of Evaluation:

- Ordinance.
- Public Works Standards.

- **Source Control Program Development Goal:** By January 2023, South Weber will have an established source control program as outlined in the section above.

#### Methods of Evaluation:

- Standard Operating Procedures
  - Completed Inventory.
  - Inspection Logs.
- 

**Record Keeping:** South Weber will maintain program records including documentation of each site visit, inspection records, denial of entry occurrences, warning letters, notices of violation, and other enforcement records that demonstrate an effort to bring sites into compliance.

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## 7. Pollution Prevention and Good Housekeeping for Municipal Operations – MCM 6

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South Weber has an Operations and Maintenance program that ensures that runoff and stormwater discharges from City owned and/or operated facilities to the stormwater system are inspected and maintained in a manner that prevents or reduces potential impacts to stormwater drainage and receiving waters.

### South Weber's Plan to Meet the Requirements of the Permit (General Permit 4.2.6)

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#### Areas of Focus

- **Maintenance Standards:** South Weber implements maintenance standards as defined in the Standard Operating Procedures Manual and proprietary system recommendations as necessary.
- **Ongoing Program to Inspect and Maintain the MS4:** South Weber aims to have all municipally-owned catch basins and inlets inspected every 5 years. If inspection indicates that cleaning or repair is needed, those activities are completed within the permit allowed timelines, generally within 6 months.
  - South Weber inspects all municipally-owned and operated water quality treatment and flow control facilities. If inspection indicates that cleaning or repair is needed, those activities are completed within the permit allowed timelines, generally within 1 year.
- **Practices, Policies, and Procedures to Reduce Stormwater Impacts of Municipal Operations.** The City operations and maintenance program implements standard operating practices, policies, and procedures to reduce stormwater impacts associated with runoff from land owned and maintained by South Weber and road maintenance activities.
- **Stormwater Pollution Prevention Plan (SWPPP) for South Weber's "high-priority" facilities.** South Weber is working to create an inventory of and develop a SWPPP for each "high-priority" city-owned facility. The SWPPP includes detailed descriptions of the operational and structural BMPs in use, inspection schedule and results, an inventory of materials and equipment stored on-site, a list of activities conducted that may be exposed to rain, a map of the facility's stormwater drainage, discharge points, and areas of potential pollutant exposure, and a plan for responding to spills.
- **Existing Flood Management Controls.** During the annual inspection, existing flood management control structures will be assessed to determine whether changes, additions, or retrofitting is required to improve water quality. If it is determined that retrofitting is required, the City Engineer will work with Staff to develop a plan for prioritizing and completing the needed retrofit(s).
- **Training.** South Weber's Public Works Staff receives training on the importance of protecting water quality during maintenance operations, inspection procedures, relevant water quality and operations and maintenance standards, selecting appropriate BMPs, ways to perform their job activities to prevent or minimize impacts to water quality, and procedures for reporting water quality concerns.

### Specific Goals with Methods of Evaluation

To ensure South Weber is meeting the requirements of the Pollution Prevention and Good Housekeeping for Municipal Operations – MCM 6 section of the General Permit, the following specific goals have been established.

- **Practices, Policies, and Procedures to Reduce Stormwater Impacts of Municipal Operations**  
**Goal:** By January 2023, South Weber will update and maintain standard operating procedures as required by the General Permit.

#### Methods of Evaluation:

- Standard Operating Procedure Manuals.
- Checklists.
- Inventory of floor drains located inside City-owned facilities

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**Record Keeping:** South Weber will maintain program records including documentation of each site visit, inspection records, denial of entry occurrences, warning letters, notices of violation, and other enforcement records that demonstrate an effort to bring sites into compliance.

8. Certification

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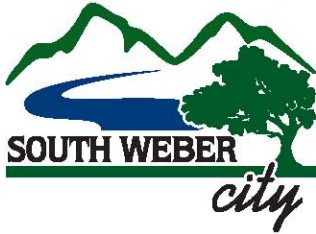
## 8. Certification

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"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

\_\_\_\_\_  
Jo Sjoblom, Mayor

Date: \_\_\_\_\_



## Agenda Item Introduction

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**Council Meeting Date:** 12/07/2021

**Name:** Mark McRae (Finance Director)

**Agenda Item:** Approval of Check Signers

**Background:** South Weber City requires two signatures on all City checks. Utah code requires the City Treasurer to be one of the approved signers. The other signers may be any city employees, except for the Recorder and Finance Director. With recent changes in city personnel, it is necessary to add employees as check signers.

Although this has been done administratively in the past, our banking institution is now requiring the City Council to approve signers of City checks. The City Manager and Finance Director recommend Alicia Springmeyer, David Larson, Trevor Cahoon, and Kim Guill be approved to sign city checks.

**Summary:** Approval of check signers

**Attachments:** Resolution 21-53

**RESOLUTION 21-53**

**A RESOLUTION OF THE SOUTH WEBER CITY COUNCIL ASSIGNING CHECK SIGNERS FOR CITY BANK ACCOUNT**

**WHEREAS**, South Weber City requires two signatures on all city checks and the bank requires Council to approve signers through resolution; and

**WHEREAS**, full-time employees are more likely to be available when signers are needed but City Finance Director and Recorder are not legally able to sign checks; and

**WHEREAS**, City Manager and Finance Director recommend positions of Treasurer, City Manager, Community Services Director, and Development Coordinator be assigned; and

**WHEREAS**, Council, having reviewed the situation, agrees the employees for those positions would be appropriate namely; Alicia Springmeyer, David Larson, Trevor Cahoon, and Kimberli Guill;

**NOW THEREFORE BE IT RESOLVED** by the Council of South Weber City, Davis County, State of Utah, as follows:

**Section 1. Assignment:** Alicia Springmeyer, David Larson, Trevor Cahoon, and Kimberli Guill will be assigned to sign checks on behalf of the city of South Weber.

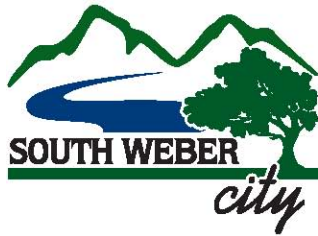
**Section 2: Repealer Clause:** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**PASSED AND ADOPTED** by the City Council of South Weber, Davis County, on the 7<sup>th</sup> day of December 2021.

Roll call vote is as follows:		
Council Member Winsor	FOR	AGAINST
Council Member Petty	FOR	AGAINST
Council Member Soderquist	FOR	AGAINST
Council Member Alberts	FOR	AGAINST
Council Member Halverson	FOR	AGAINST

\_\_\_\_\_  
**Jo Sjoblom, Mayor**

\_\_\_\_\_  
**Attest: Lisa Smith, Recorder**



## Agenda Item Introduction

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**Council Meeting Date:** 12-07-21

**Name:** Lisa Smith

**Agenda Item:** Public Works Facility Design

**Background:** Land has been purchased for a new public works facility. An architect is in process of being hired to design the facility and provide an estimated price for construction. Staff would like to discuss with Council possibilities for the design to better provide direction to the architect once selected.

To this point, the facility has been thought of as a public works only facility. Knowing the cost of construction continues to increase, and the need for an update to City Hall, staff would like to present the idea of including city offices at the new location in a joint facility as a cost saving measure. This idea has been brought up in the past but never fully discussed.

**Summary:** Discuss new Public Works Facility design direction prior to an architect being selected